2012 USAASC Student Loan Repayment Program

The 2012 USAASC Student Loan Repayment Program (SLRP) will be accepting applications starting Monday, July 23, 2012. The application window will close on August 31, 2012. Applications will be reviewed by September 14, 2012 and selections will be announced on/or about September 30, 2012. USAASC expects to approve approximately 300 applications for 2012.

The application can be found in AAPDS in CAPPMIS. The link is: https://rda.altess.army.mil/camp/index.cfm?fuseaction=splash.aup. When you log into AAPDS, you will see if you are eligible to apply in the "Status" box to the right of the announcement. If you are eligible, it will say "Apply" in blue. Even if you were accepted in previous years, you MUST reapply this year; you are NOT automatically accepted again. The point of contact for SLRP is Stephanie Watson (Stephanie.L.Watson.civ@mail.mil). Below are instructions to access the application on July 23rd to apply.

Remember, the criteria we look at are: your degree level, your major, your current certification status and how many you have, and if your supervisor endorses your application. Ensure your ACRB is up to date. *Note* Budget has been decreased so SLRP will be even more competitive this year. Before emailing the SLRP POC, please check the SLRP website for the Frequently Asked Questions (FAQs): http://asc.army.mil/web/career-development/programs/student-loan-repayment-program/.

***There has been another change to the program. Effective immediately, any ALT Workforce members who academically fail a resident DAU course required for their Acquisition certification within the past year will NOT be eligible to participate in USAASC's SLRP. This policy also applies to any ALT Workforce members who are enrolled in any resident DAU course (regardless if the course is required for certification or not) and fail to show up for the class. "No-show" ALT Workforce members will remain ineligible to apply to USAASC's SLRP for a period of one year starting on the last day of the scheduled resident course for which they failed to appear.

*** To apply:

- 1. Log into CAMP/CAPPMIS and click the green tab that says AAPDS.
- 2. Click the Apply button at the top.
- 3. Scroll down until you see 2012 Student Loan Repayment Program and click "Apply" to the far right.
- 4. Review the pulled information for accuracy and check the box verifying your supervisor information listed above is correct. If this information is incorrect, please contact your ACM (your ACM can be found at: http://asc.army.mil/web/contact/poc/.
- 5. You may modify your second level supervisor if it is incorrect (optional).
- 6. Download the Civilian Program Service Agreement, fill it out, then re-upload it in the section below:
 - 1. Please input your FULL SSN for payment purposes.

- 2. In the 2nd step please enter the amount you are requesting (not to exceed \$10,000).
- 3. In the 5th step please enter January 1, 2013 December 31, 2016 (If you were accepted in 2010 or 2011, please enter January 1, 2013 whatever your end date on your Civilian Service Agreement was for the first time you were accepted. If you were accepted in 2009 and your three years are up, you will have to sign the CSA for an additional year so please enter January 1, 2013 December 31, 2014.).
- 4. On the 2nd page, in the 14th step, please make sure to enter the lending institution's name, address, and amount requested to be paid to each lending institution (not to exceed \$10,000 total).
- 7. In the supporting documentation section you need to upload documentation that shows your name, account number, outstanding balance, lending institution's name, and 'as of' date. The documents may be downloaded from the lending institution's website or may even be screen shots.
- 8. In request for Student Loan Repayment section you must enter the amount you have received from any other government organization, not USAASC, THIS CALENDAR YEAR, then below that, enter what you are requesting from USAASC's SLRP (the total of both CANNOT exceed \$10,000).
- 9. In the outstanding loan info section, loan beneficiary means the loan holder (if it is your student loan (self), or if it is the loan of a child/spouse/other family member in which you are the PRIMARY holder (Primary holder means your name is the one the loan is under, not as a co-signer)).
- 10. After filling in the loan section, you fill out your budget POC's information. The Organizational Budget information is the POC in your organization's Resource Management (RM) Office; the person responsible for handling salaries in your organization. If you are approved, you will need to read the directions at the bottom of the FAQ's on the SLRP website for the RM and Human Resources (HR) course of action.
- 11. Verify your ACRB is correct and up to date then check the box confirming so.
- 12. After you have completed everything above and verified everything is accurate, please submit your application.