

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 08/25/2009	2. CONTRACT NO. (if any) GS-35F-5451H	6. SHIP TO: a. NAME OF CONSIGNEE SIG	
3. ORDER NO. TPD-SIG-09-K-00011	4. REQUISITION/REFERENCE NO. SIG-30000-09-0010	b. STREET ADDRESS 1500 PA AVENUE NW	
5. ISSUING OFFICE (Address correspondence to) Bureau of the Public Debt Division of Procurement Avery 5F 200 Third Street Attn: A. A. Dotson Parkersburg WV 26101		c. CITY WASHINGTON	d. STATE DC
7. TO: a. NAME OF CONTRACTOR BASE TECHNOLOGIES INC.		f. SHIP VIA	
b. COMPANY NAME		8. TYPE OF ORDER	
c. STREET ADDRESS 1749 OLD MEADOW ROAD SUITE 500		<input type="checkbox"/> a. PURCHASE	<input checked="" type="checkbox"/> b. DELIVERY
d. CITY MC LEAN	e. STATE VA	f. ZIP CODE 22102-4325	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.

9. ACCOUNTING AND APPROPRIATION DATA See Schedule	10. REQUISITIONING OFFICE BUREAU OF PUBLIC DEBT
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 08/24/2010	16. DISCOUNT TERMS N/30 PROMPT PAY
a. INSPECTION Destination	b. ACCEPTANCE Destination			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	This task order is being awarded on a fixed price labor hour basis for Integrated Management Information Services (IMIS) support services. Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:				
	a. NAME	ARC/ASD/SIG		\$12,961.98	
	b. STREET ADDRESS (or P.O. Box)	SIG@BPD.TREAS.GOV		\$12,961.98	
c. CITY	d. STATE	e. ZIP CODE			17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) AARON WHITE TITLE: CONTRACTING/ORDERING OFFICER
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
08/25/2009

CONTRACT NO.
GS-35F-5451H

ORDER NO.
TPD-SIG-09-K-00011

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>Base Technologies POC: [REDACTED]</p> <p>SIG-TARP POC/Invoice Approver: [REDACTED]</p> <p>Provide the following IMIS support services in accordance with the attached statement of work and GSA schedule # GS-35F-5451H. Accounting Info: [REDACTED]</p> <p>Period of Performance: 08/25/2009 to 02/25/2011</p>					
0001	<p>IMIS support</p> <p>[REDACTED] fixed hourly rate</p> <p>[REDACTED] hours</p> <p>Period of Performance: 08/25/2009 to 08/24/2010</p>				12,961.98	
0002	<p>Option period 1</p> <p>[REDACTED] fixed hourly rate</p> <p>[REDACTED] hours</p> <p>Amount: \$6,420.42 (Option Line Item)</p> <p>Period of Performance: 08/25/2010 to 02/25/2011</p> <p>This is a fixed price hourly rate labor hour task order with a not to exceed maximum of [REDACTED] hours for the entire period of performance of this task order. The maximum number of hours shall not be exceeded without the prior approval of the contracting officer.</p> <p>Continued ...</p>				0.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$12,961.98	

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
08/25/2009

CONTRACT NO.
GS-35F-5451H

ORDER NO.
TPD-SIG-09-K-00011

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>INVOICING SHALL BE MONTHLY IN ARREARS.</p> <p>SUPPLEMENTAL CLAUSES APPLY TO THIS ORDER (ATTACHED)</p> <p>The total amount of award: \$19,382.40. The obligation for this award is shown in box 17(i).</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

GSA Supplemental Clauses

1052.201-70 Contracting Officer's Technical Representative (COTR) Appointment and Authority (Deviation) (APR 2004)

(a) The Contracting Officer's Technical Representative will be [REDACTED] He can be reached at [REDACTED] or [REDACTED]

(b) Performance of work under this contract must be subject to the technical direction of the COTR identified above, or a representative designated in writing. The term "technical direction" includes, without limitation, direction to the contractor that directs or redirects the labor effort, shifts the work between work areas or locations, fills in details, and otherwise serves to ensure that tasks outlined in the work statement are accomplished satisfactorily.

(c) Technical direction must be within the scope of the specification(s)/work statement. The COTR does not have authority to issue technical direction that:

(1) constitutes a change of assignment or additional work outside the specification(s)/work statement;

(2) constitutes a change as defined in the clause entitled "Changes";

(3) in any manner causes an increase or decrease in the contract price, or the time required for contract performance;

(4) changes any of the terms, conditions, or specification(s)/work statement of the contract;

(5) interferes with the contractor's right to perform under the terms and conditions of the contract; or

(6) directs, supervises or otherwise controls the actions of the contractor's employees.

(d) Technical direction may be oral or in writing. The COTR shall confirm oral direction in writing within five work days, with a copy to the contracting officer.

(e) The contractor shall proceed promptly with performance resulting from the technical direction issued by the COTR. If, in the opinion of the contractor, any direction of the COTR, or his/her designee, falls within the limitations in (c), above, the contractor shall immediately notify the contracting officer no later than the beginning of the next Government work day.

(f) Failure of the contractor and the contracting officer to agree that technical direction is within the scope of the contract shall be subject to the terms of the clause entitled "Disputes."

ADDENDUM TO 52.212-4, CONTRACT TERMS AND CONDITIONS -- COMMERCIAL ITEMS (OCT 2008)

PAYMENT INFORMATION:

Receive a free email notice of your electronic payment. Register at www.ipp.gov.

OVERPAYMENTS

In accordance with 52.212-4 section (i) 5 Overpayments: Accounts Receivable Conversion of Check Payments to EFT: If the Contractor sends the Government a check to remedy duplicate contract financing or an overpayment by the government, it will be converted into an electronic funds transfer (EFT). This means the Government will copy the check and use the account information on it to electronically debit the Contractor's account for the amount of the check. The debit from the Contractor's account will usually occur within 24 hours and will be shown on the regular account statement.

The Contractor will not receive the original check back. The Government will destroy the Contractor's original check, but will keep a copy of it. If the EFT cannot be processed for technical reasons, the Contractor authorizes the Government to process the copy in place of the original check.

MARKING OF SHIPMENTS:

Please ensure that the order number (Block 3) is clearly visible on all shipping/service documents, containers, and invoices.

INVOICES

Invoices shall be submitted electronically to the e-mail address shown in Block 21b, page 1. Protected Microsoft Excel files are the preferred format; however, Adobe Acrobat Portable Document Format (PDF) and Microsoft Word are also acceptable. For payment and invoice questions contact Accounting Services Division at (304) 480-8300.

52.217-8 Option to Extend Services (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within thirty (30) days prior to the contract expiration date.

52.217-9 Option to Extend the Term of the Contract (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least sixty (60) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed eighteen (18) months.

Contract Term

This contract consist of a base period and two option periods, as shown below:

Base Period: 08/25/2009 through 08/24/2010

Six Month Option Period I: 08/25/2010 through 02/25/2011

STATEMENT OF WORK IMIS SYSTEM SUPPORT

Background

The Office of the Special Inspector General for the Troubled Asset Relief Program (SIGTARP) was created by Section 121 of the Emergency Economic Stabilization Act of 2008 (EESA). Under EESA, SIGTARP has the responsibility, among other things, to conduct, supervise, and coordinate audits and investigations of the purchase, management, and sale of assets under the Troubled Asset Relief Program (TARP). The Special Inspector General, Neil M. Barofsky, was confirmed by the Senate on December 8, 2008, and sworn into office on December 15, 2008, marking the beginning of the agency. The Operations Division is responsible for providing all administrative support services (human resources, information technology, financial management, acquisitions, facilities, etc) for the SIGTARP agency while building the organization's operational and administrative support infrastructure, policies and procedures from the ground up.

Introduction

Two related mission systems are urgently needed by SIGTARP (Special Inspector General for the Troubled Asset Relief Program) to perform its oversight function.

1. The CMS (Case Management System) is required to store and retrieve information and documentation related to formal case files and to provide critical statistics for the measurement and tracking of operational activities.
2. The Hotline system is required to collect, record and analyze communications and information from interested parties with knowledge of or information about fraud, waste, abuse, mismanagement or misrepresentation affiliated with the Troubled Asset Relief Program.

Solution

A single system has been developed by the National Aeronautics and Space Administration, Office of Inspector General (NASA-OIG) to manage both functions. The system is customized database system which manages case inventory and which can also be used to manage Hotline information. This system has been modified and updated over the past 5 years and can be provided at no cost to other Government Agencies and Offices of Inspector General to facilitate case management and tracking. The system, which is Government owned, is installed at the Department of Interior, the Small Business Administration, and the Treasury Inspector General (TIG) who has agreed to provide SIGTARP with a copy of the software and other technical and support information to facilitate an installation at SIGTARP.

Requirements

SIGTARP requires Base Technologies' expert technician, Ian Clark, for technical support for the IMIS Software system. The technical support includes any of the following types of tasks:

- Provide or assist in the development of system documentation.

- Provide hands on support and/or expert consultation for system installation, maintenance, administration, development and enhancement and trouble-shooting.
- Provide expert consultation and advice for hardware and other integrated or supporting software such as operating system and data base system selection and configuration.
- Provide expert consultation and advice for security planning, design and compliance.
- Provide expert consultation and advice for system development and enhancement planning.
- Provide adhoc training as required for new employees of SIGTARP.

In addition, SIGTARP requires the following:

- The contractor shall provide expert consultation and advice and other adhoc technical support in-person, by telephone or through email on a timely basis in a manner which is appropriate for the service provided.
- The contractor shall provide SIGTARP a minimum of two weeks notice if the expert technician will no longer be available.

Deliverables:

- System documentation as available.
- In-person and telephone meetings and/or email advice and information for problems identified by SIGTARP
- Written comments on SIGTARP design, development and other system plans and projects as requested.
- Technician availability schedule

Level of Effort:

The Government anticipates the level of effort for this requirement will not exceed 160 hours over the entire duration of the task order.