Ginnie Mae e-Notification Training Class

You are invited to attend the live e-Notification Training for Ginnie Mae Reporting and Feedback System (RFS).

The class will take place on the following dates and times:

- **December 15, 2009 at 2:00 PM Eastern Daylight Time**

- **December 17, 2009 at 2:00 PM Eastern Daylight Time**

The purpose of this training is to instruct participants on:

- The changes from the legacy e-Access e-Notification application to the new e-Notification application
- Accessing RFS and e-Notification
- Using the major functions of e-Notification

The format for this class will be the following:

- Live instructor-led web conference
- Four lessons
- Participants will have opportunities to ask questions after each lesson

In order to participate in this class, you will need:

- A computer with access to the internet
- Microsoft Live Meeting installed on a computer (see details below)
- A telephone

Microsoft Live Meeting Installation Instructions:

The web conference information is listed below. Please note that you will need to install Microsoft Live Meeting 2007 software on your computer in order to be able to access the web conference. If you do not have this program installed, the free client version can be downloaded from Microsoft's website. You can download the program by clicking the following link http://office.microsoft.com/en-us/help/HA101733831033.aspx and clicking "Accept Terms and Install Client" at the bottom of the page.

To access the class, follow the instructions below:

1. Navigate to the following URL using the Internet Explorer web browser and follow the instructions below to access the web meeting:

   https://www.livemeeting.com/cc/dt/join?id=GNMA+e-Notification+Training

   Web Conference Instructions:

   Copy and paste the required information.

   Meeting ID: GNMA e-Notification Training

   Entry Code: GinnieMae

2. **Audio Instructions:**

   Dial the following conference telephone number and enter the access code:

   Conference Number: +1 (888) 989-4404

   Participant Access Code: Say "Ginnie Mae" to the operator

Troubleshooting

If you have any questions, please contact the RFS Help Desk at:
http://www.ginniemae.gov/issuers/rfs_ques.asp?Section=Issuers