## **U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT**



# FISCAL YEAR 2012

# FORECAST OF CONTRACTING OPPORTUNITIES PRODUCTS AND SERVICES

August 6, 2012

Version 8

THE OFFICE OF SMALL AND DISADVANTAGED BUSINESS UTILIZATION (OSDBU) http://www.hud.gov/smallbusiness

ii

# **TABLE OF CONTENTS**

| SECTION I<br>Introduction, Message to Small Businesses & OSDBU Mission Statement<br>OSDBU Staff & Field Office Small Business Specialists |          |
|---|----------|
| SECTION II<br>How to Market to HUD  | vii-viii |
| SECTION III Forecast Overview   | ix       |
| SECTION IV<br>Description of Forecast Categories  | X        |
| SECTION V<br>Glossary of Terms and Acronyms   | xi-xii   |
| SECTION VI<br>Products and Services   | 1-14     |

Public Law 100-656 requires The United States Department of Housing and Urban Development ("the Department") to publish an annual Forecast of Contracting Opportunities ("Procurement Forecast" or "Forecast"). The Law emphasizes advance acquisition planning, which provides all of our customers with a better understanding of our requirements.

It is Departmental policy that all legally qualified small businesses receive a just, fair, equitable and impartial share of the contracts awarded by the Department. The Forecast is one of several tools that will help the small business community effectively market their goods and services to the cognizant components within the Department. In so doing, it will help realize this goal of our procurement policy.

The Forecast includes projections of all anticipated contract actions above the simplified acquisition threshold. It is important to emphasize that the Department is not bound by any statements made in the Forecast. The Forecast is for informational and marketing purposes only. It does not constitute a specific offer of commitment by the Department to fund, in whole or in part, the opportunities referenced therein. Any listing in the Forecast is not all-inclusive and as additional information is obtained, it will be posted, if required. Please see the Disclaimer below for further information on the nature of the Forecast, including its limitations. Generally, for more information on HUD open market procurement opportunities above \$25,000 check www.FedBizOpps.gov.

## SECTION I: INTRODUCTION, MESSAGE TO SMALL BUSINESSES & MISSION STATEMENT

#### **INTRODUCTION**

HUD is the principal federal agency responsible for the improvement and development of America's housing and communities. HUD's programs include: mortgage insurance to help individuals and families become homeowners; rental subsidies to enable low-income families to find affordable housing; development, rehabilitation and modernization of the nation's Public and Indian Housing stock; development of HUD-insured multifamily housing; enforcement of Federal Fair Housing laws; and the development, improvement and revitalization of American's urban centers and neighborhoods.

Independent contractors of different business sizes assist the Department in carrying out its various programs and internal operations in the Washington, DC headquarters office and field offices. The list of potential contracting opportunities in the following pages is for Fiscal Year 2011 (October 1, 2010 through September 30, 2011).

#### MESSAGE TO SMALL BUSINESSES

HUD is committed to providing maximum practicable opportunities in its acquisitions to small business, small disadvantaged business, 8(a), veteranowned small business, service disabled veteran-owned small business, HUBZone and woman-owned small business concerns. HUD encourages small and small disadvantaged businesses to partner, team or joint venture to maximize their opportunity to receive prime contracts. The Forecast will assist small and small disadvantaged businesses with the opportunity to obtain prime and subcontracting opportunities. HUD's program offices provide the information contained in this document. If you discover errors or encounter problems establishing communication with the points of contact send an e-mail with <u>FORECAST PROBLEM</u> in the subject line to Derek.L.Pruitt@hud.gov <u>BRIEFLY</u> stating your problem.

## **OSDBU MISSION STATEMENT**

The OSDBU mission is to ensure that small businesses, small disadvantaged businesses, 8(a) firms, women-owned small businesses, HUBZone businesses and veteran-owned small businesses are treated fairly and are provided an opportunity to compete and be selected for a fair amount of HUD's direct and indirect contract dollars.

#### SECTION I: OSDBU STAFF & FIELD OFFICE SMALL BUSINESS SPECIALISTS OSDBU Staff

Firms that are interested in doing business with HUD or need assistance in understanding procurement policies and procedures may contact the following individuals:

Arnette McGill-Moore, Acting Director Arnette.S.McGill@hud.gov (202) 402-5478

Meishoma Hayes <u>Meishoma.A.Hayes@hud.gov</u> Business Utilization Development Specialist (202) 402-6792 Derek Pruitt <u>Derek.L.Pruitt@hud.gov</u> Business Utilization Development Specialist (202) 402-3467

#### **Small Business Liaison**

(Headquarters & Field Offices)

#### Nicole Hunt Nicole.T.Hunt@hud.gov Headquarters Contracting Operations (202) 402-3868

Kristin Tucker Kristin.L.Tucker@hud.gov Southern Field Contracting Operations (678) 732-2641 Darrell Rishel Darrell.D.Rishel@hud.gov Western Field Contracting Operations (303) 839-2622

Alfredo Valentin <u>Alfredo.Valentin@hud.gov</u> Northern Field Contracting Operations (312) 913-8509

Individual mailing addresses are located at: http://www.hud.gov/smallbusiness. Hearing or speech impaired individuals may access the telephone numbers in this document via TTY by calling the toll-free Federal Information Relay Service at (800) 877-8339.

## SECTION II: HOW TO MARKET TO HUD

- **Know your market niche.** Focus on products and services that reflect your niche. Concentrate on what you do best.
- Provide high quality products and/or services. HUD is looking for established companies with a proven track record of success in providing the types of products and services we need. Be able to demonstrate that you can do the job in a timely, professional and cost-effective manner.
- Read the Federal Acquisition Regulations (FAR). The FAR is the primary regulation that all federal government agencies follow when they purchase products and services. Read the Housing and Urban Development Acquisition Regulation (HUDAR), which is HUD's supplement to the FAR that contains HUD policies and procedures.
- Register your company in the Central Contractor Registration (CCR) database located at <u>www.ccr.gov</u>. All current and potential government vendors are required to register in this database in order to be eligible for contract awards and payments. HUD contracting officers and program office staff conduct market research and verify a company's SBA certifications through this database.
- Apply to get on a General Services Administration (GSA) Schedule through GSA's Schedules Program, which is used by federal agencies to procure products and services. These schedules are a popular procurement method in federal contracting. For more information, go to www.gsa.gov.
- Research eligibility for Small Business Administration (SBA) certifications. The SBA offers the following certifications: SBA Certified 8(a) Program Participant and SBA Certified HUBZone Firm. Apply for certifications if you are eligible. Once certified, your company becomes eligible for restricted competition contracts, non-competitive contracts and/or price preferences. For more information go to www.sba.gov.
- Prepare a one-page capability statement that identifies your company's certifications, overview and experience as it relates to a specific or general opportunity being sought. Use the one-page statement as a way to introduce your company to HUD. E-mail it to the Forecast point of contact when inquiring about a contracting opportunity in the Forecast and request an appointment. A sample is located at <a href="http://www.hud.gov/offices/osdbu/marketing.cfm">www.hud.gov/offices/osdbu/marketing.cfm</a>.
- Prepare a comprehensive capability statement that provides a complete overview of your company. Present this statement at marketing visits with HUD program office and OSDBU staff. A sample is located at <u>www.hud.gov/offices/osdbu/marketing.cfm</u>.
- Conduct research. Visit www.hud.gov to research HUD and visit www.hud.gov/funds/index.cfm to research the program offices in which you have an interest to understand the Department's and program office's mission, objectives and procurement needs. Also visit the Office of Small and Disadvantaged Business Utilization (OSDBU) website at www.hud.gov/smallbusiness and review marketing publications. You will also find information on how to contact the OSDBU staff, outreach events and small business policies.

#### SECTION II: HOW TO MARKET TO HUD

- Find prime contracting opportunities at www.FedBizOpps.gov, which is the on-line site where federal government agencies post procurement opportunities over \$25,000. Also, visit HUD's Contracting homepage, <u>www.hud.gov/offices/cpo/index.cfm</u>, which lists all competitive procurements (excluding GSA Schedule buys) expected to exceed \$25,000, for which HUD is currently soliciting bids or proposals. Review the Forecast of Contracting Opportunities (Forecast) located at <u>www.hud.gov/offices/osdbu/4cast.cfm</u> to learn about proposed contracting opportunities; use the information to market your firm to HUD. Find subcontracting opportunities on HUD's Contracting homepage, which lists HUD's prime contractors that may have subcontracting opportunities. Also, visit the SBA's SUB-Net at <u>http://web.sba.gov/subnet</u> for government-wide listings of subcontracting opportunities.
- Arrange appointments with the program office staff to discuss contracting opportunities for which you are qualified. Use your limited time with them to present your multi-page capability statement, certifications and GSA schedules. Elaborate on previous related experience, especially federal government experience.
- Participate in HUD small business events. HUD sponsors several small business fairs during the year where you can market your firm to program office staff and HUD's prime contractors. These events also provide the opportunity to network with other businesses for potential teaming and subcontracting arrangements. HUD also participates in procurement conferences, expos and networking events across the country. For more information, go to www.hud.gov/smallbusiness and click on the Outreach Events link.

#### SECTION III: FORECAST OVERVIEW

The Forecast includes proposed contracting opportunities from both HUD Headquarters and field offices. The Forecast is updated on a monthly basis. All HUD competitive procurements (excluding GSA Schedule buys) expected to exceed \$25,000, for which HUD is currently soliciting bids or proposals, are listed on the Office of the Chief Procurement Officer's home page at: http://www.hud.gov/offices/cpo/index.cfm. Also, HUD and other federal agencies list contracting opportunities on the Federal Business Opportunities (FedBizOpps) website at http://www.fedbizopps.gov/. Vendors may subscribe to this website, free of charge, to receive notifications of daily contracting postings from federal agencies.

HUD contracting opportunities are procured by the following four principal contracting offices: (1) Office of the Chief Procurement Officer (OCPO) at HUD Headquarters in Washington, DC; and the three field contracting operations (FCO) offices located in (2) Philadelphia, PA; (3) Atlanta, GA; and (4) Denver, CO. The OCPO in Washington, DC contracts for services (e.g., technical assistance, research and other professional/technical services) and supplies to support HUD program offices and the mission and operations of the Department in general (e.g., information technology, building maintenance, business process re-engineering). The FCO offices contract primarily for services to support the field program operations of the Department's Office of Housing and its four Homeownership Centers (Philadelphia, Atlanta, Denver, and Santa Ana). Each FCO office has branches, some of which are located in other cities within their jurisdictions. Contracting opportunities for the Department vary by location and by year based on program needs. The absence of a specific contracting need for a particular area in this forecast does not mean that the need will not arise later in the year or in future years.

The Forecast includes various services and acquisition strategies such as simplified acquisitions (contracts valued between \$25,000 and \$150,000), full and open competitions (contracts valued over \$150,000) and limited competitions against the General Services Administration Federal Supply Schedules in various forms of acquisitions strategies ranging from "open to all business sizes" to "all sources other than large." The Department also encourages 8(a) firms that have dual status (i.e. an 8(a) firm certified as a HUBZone and/or is a woman-owned or veteran-owned firm) to compete for HUD contracting opportunities.

## **SECTION IV: DESCRIPTION OF FORECAST CATEGORIES**

The following provides a description of the categories listed in the Forecast:

**Plan Number & Product/Service**: This category provides the tracking number and the title of the planned contract. Vendors should reference the plan number when requesting information on a planned contract.

**Contract Description:** A brief narrative of the purpose and need for the service or product; and in some instances, the responsibilities expected of the selected contractor.

**GSA Schedule or NAICS:** HUD procures many of its services and products through the U.S. General Services Administration (GSA) Federal Supply Schedules. The Forecast, in some instances, will provide the Schedule Name, Schedule Number and Special Item Number (SIN). For a full listing and definition of the various schedules, visit the GSA website at: http://www.gsa.gov. For requirements that are not GSA Schedule buys, North American Industry Classification System (NAICS) codes are provided to assist businesses in determining their size standard (small or large) for their industry. The Small Business Administration (SBA) has pre-determined the size standards for various industries. A full listing of the NAICS codes may be found at the SBA's website: http://www.sba.gov/size/indextableofsize.html. NAICS code definitions are located at http://www.census.gov at the NAICS link. Where a GSA Schedule Number is listed with a NAICS Code, the GSA Schedule Number takes precedence.

**Fiscal Year Quarter:** This is the quarter of the federal fiscal year (October 1 through September 30) in which the procurement process is scheduled to begin for each planned contract. For example, a planned contract showing the "3<sup>rd</sup>" quarter, the procurement process will begin during the April 1 through June 30, 2009 timeframe.

**Estimated Contract Value & Contract Length**: Each planned contract lists an estimated budget and an estimated period of performance that has been determined sufficient to perform the service. The performance period always includes the proposed base year(s), and in some instances the option period; an option period is one year unless otherwise stated. A determination of option periods, however, may not have been completed prior to the release of the Forecast. A Request for Quotes (RFQ) or a Request for Proposal (RFP) that is issued in relation to any planned contract will include the final determined performance period.

**Program Office & Point of Contact**: The program office (e.g. Administration, Chief Financial Officer) is the area within HUD procuring the product or service. **Businesses that are interested in a planned contract should contact the listed point of contact via e-mail or telephone and** request a meeting to market their firm's capabilities for a particular requirement.

**Acquisition Strategy:** The acquisition strategy (e.g. small business set-aside, 8(a) sole source, full and open, small business sources) is provided for each planned contract to allow for easier marketing for both business and program management. For example, "Full and Open" means that all businesses, regardless of size, are offered the opportunity to submit a proposal or bid.

#### **SECTION V: GLOSSARY OF TERMS & ACRONYMS**

#### **Acquisition Terminology**

- Full and Open: All firms, regardless of business size, are permitted to submit a bid or proposal. The solicitation does not contain any small business set-asides.
- Small Business Set-Aside: Only firms that are small businesses are permitted to submit a proposal or bid. A small business set-aside is the reserving of an acquisition exclusively for participation by small business concerns. A small business set-aside is open to all small businesses. Set-asides also exist for 8(a) firms, HUBZones, Women-Owned, and Service-Disabled Veteran-Owned Small Businesses.
- 8(a) Sole Source / 8(a) Direct: The award will be made to a single 8(a) vendor without competition. In an 8(a) Set-Aside, it is the intent of the Government to award the resulting contract to a firm that is certified to be an 8(a) small disadvantaged business. The SBA defines an 8(a) as: "A firm owned and operated by socially and economically disadvantaged individuals and eligible to receive federal contracts under the Small Business Administration's 8(a) Business Development Program." Sole source awards also exist for HUBZones and Service-Disabled Veteran-Owned Small Businesses.
- Open to All Business Sizes: In the Forecast, this term is associated with the General Services Administration (GSA) Federal Supply Schedules, which are multiple award schedules under the GSA Schedules Program. These are long-term government-wide contracts with commercial firms. A complete listing of the schedules may be found at: http://www.gsa.gov. Large and small firms, which are on the listed schedule, are encouraged to market their services for planned contracts targeted to be "open to all business sizes." The planned contract will be processed under the Office of the Chief Procurement Officer's "accelerated contracting procedures" whereby firms are selected from the specific schedule listed in the Forecast. At least three firms, which may include, one woman-owned, one small, and/or one 8(a) firm, along with other than small businesses will be selected to compete for the planned contract.
- Sources Sought: Sources Sought is a market research methodology that is conducted by the Office of the Chief Procurement Officer on behalf of a program office. The purpose is to announce that the Department is seeking qualified businesses, both large and small, unless otherwise stated, through Federal Business Opportunities (FedBizOpps). This is a formal contracting procedure that stipulates specific submission requirements and deadline dates that must be met.

#### **SECTION V: GLOSSARY OF TERMS & ACRONYMS**

#### Forecast "Status" Terminology

New: After Version 1, "new" indicates additional planned contracts listed in the current Forecast.

Action Closed-Pending Award: The planned contract is no longer available for marketing by classified firms. Although, the status of the planned contract may be identified as "action closed-pending award," there may be subcontracting opportunities available. Businesses are encouraged to notify either the program office contact person or the Contracting Officer during the marketing stages or early in the procurement process (before submission of request for quote or request for proposal) that they are interested in subcontracting opportunities for a specific requirement.

Action Awarded: The procurement process has been completed and the planned contract has been awarded.

#### **Small Business Terminology**

**Small Business** - A business that is independently owned and operated and which is not dominant in its field of operation and in conformity with specific industry criteria defined by the Small Business Administration (SBA). Depending on the industry, size standard eligibility is based on the average number of employees for the preceding twelve months or on sales volume averaged over a three-year period.

**Small Disadvantaged Business** - A small business that is at least 51% owned and controlled by a socially and economically disadvantaged individuals. This can include a publicly owned business that has at least 51% of its stock unconditionally owned by one or more socially and economically disadvantaged individuals; and one or more such individuals control the management and business operations. The SBA must certify small businesses that want to claim small disadvantaged business status.

**8(a)** Firm - A firm participating in the SBA's business development program created to help eligible small disadvantaged businesses become independently competitive in the federal procurement market. A firm must be 51% owned and controlled by a socially and economically disadvantaged individual or individuals to be eligible for the 8(a) program. The SBA must certify small businesses that want to claim 8(a) status.

**Historically Underutilized Business Zone (HUBZone)** - A small businesses with 35% of its staff living in a HUBZone. The company must also maintain a "principal office" in one of these specially designated areas. A principal office can be different from a company's headquarters. The SBA must certify small businesses that want to claim HUBZone status.

Service Disabled Veteran-Owned Small Business - A small business that is at least 51% owned by one or more service-disabled veterans. Service-disabled veteran means a veteran with a disability that is service-connected; the disability was incurred in the line of duty while serving in the U.S. active military, naval or air service.

A Women-Owned Small Business (WOSB) - A small business that is at least 51% directly and unconditionally owned and controlled by one or more women who are citizens (born or naturalized) of the United States. An Economically Disadvantaged Women Owned Small Business (EDWOSB) is also a small business that is 51 percent ownership must be management and daily business operations of the concern must be controlled by one or more economically disadvantaged women.

Joint Venture - In the SBA Mentor-Protégé Program, an agreement between a certified 8(a) firm and a mentor firm to joint venture as a small business for a government contract. The agreement must be in writing; and include an assessment of the Protégé's needs, together with a description of the specific assistance that the Mentor will provide to address those needs. The agreement must also provide for the termination of the agreement with 30 days advance notice to the other party and to the SBA. Additionally, the agreement should state that it is for at least one year.

#### SECTION VI: PRODUCTS AND SERVICES

(Contract actions listed by Program Area)

| OFFICE OF THE CHIEF HUMAN CAPITAL OFFICER     |  |                              |                           |   |                                      |                          |  |
|---|--|------------------------------|---------------------------|---|--------------------------------------|--------------------------|--|
| Plan Number &<br>Product/Service              | Contract Description   | GSA<br>Schedule or<br>NAICS  | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact | *Acquisition<br>Strategy |  |
| A-2012-ADMN-<br>0008                          | The contractor shall provide executive motor pool services for the DHUD                              | ACTION CANCELLED FOR FY 2012 |                           |   |                                      |                          |  |
| A-2012-ADMN-<br>0021<br>Program<br>Management | The contractor shall provide DHUD marketing and outreach support services for faith based iniatives. |                              |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |

|  | OFFICE OF THE CHIEF INFORMATION OFFICER  |                             |                           |   |   |   |  |  |  |
|--|--|-----------------------------|---------------------------|---|---|---|--|--|--|
| Plan Number &<br>Product/Service                               | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy                              |  |  |  |
| A-2012-OCIO-<br>0001<br>Information<br>Technology              | The contractor shall provide steady state support for the Active Partners Participation System (APPS). The contractor shall provide DME support subject to the availability of funds.  | 541990                      | 4th                       | \$1M - \$5M<br>1 year plus 4<br>option years        | Office of the Chief Information Officer<br>Jacqueline S. Miller<br>(202) 402-6085<br>Jacqueline.S.Miller@hud.gov                | 8(a) Direct<br>Award                                  |  |  |  |
| N/A<br>Unplanned Action<br>Information<br>Technology           | The contractor shall provide steady state and DME support<br>for the Integrated Real Estate Management System (iREMS).   | GSA<br>Schedule<br>70       | 4th                       | \$10M - \$20M                                       | Office of the Chief Information Officer<br>Jacqueline S. Miller<br>(202) 402-6085<br>Jacqueline.S.Miller@hud.gov                | Open to all<br>Business Sizes<br>(GSA Schedule<br>70) |  |  |  |
| N/A<br>Unplanned Action<br>Electronic<br>Records<br>Management | The contractor shall develop and implement a HUD<br>enterprise Electronic Records Management (HERS) solution<br>in accordance with a November 28, 2011 Presidential<br>Memorandum to Heads of Executive Departments and<br>Agencies. | GSA<br>Schedule<br>70       | 4th                       | \$1M - \$5M<br>1 Year plus 2<br>Options             | Office of the Chief Human Capital<br>Officer (OCHCO)<br>Carmelita Bridges<br>(202) 402-7374<br><u>Carmelita.bridges@hud.gov</u> | Competitive 8(a)<br>Set Aside                         |  |  |  |

|   | OFFICE OF TH   | E CHIEF INF                 | ORMA                      | <b>FION OFFIC</b>                                   | ER  |                             |
|---|--|-----------------------------|---------------------------|---|---|-----------------------------|
| Plan Number &<br>Product/Service                    | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy    |
| A-2012-OCIO-<br>0013<br>Operations &<br>Maintenance | PDR-WCF: New Contract to provide ongoing maintenance<br>for the Office of Departmental Policy, Development &<br>Research to carry out many of HUD's statutorily mandated<br>oversight and research responsibilities as a result of statistical<br>data programming, database maintenance and administration,<br>data analysis and GIS support. | GSA<br>Schedule<br>70       | 4th                       | \$5M - \$10M  | Office of Departmental Policy,<br>Development & Research (PD&R)<br>David Chase<br>(202) 422-5733<br>David.e.chase@hud.gov                       | Small Business<br>Set Aside |
| A-2012-OCIO-<br>0023<br>Operations &<br>Maintenance | FIRMS: New Contract award to provide operations and<br>maintenance support of HUD's Facilities Integrated Resource<br>Management system.   | 8(a) STARS II               | 3rd                       | \$1M - \$5M   | Office of the Chief Human Capital<br>Officer (OCHCO)<br>Sallie Creech<br>(202) 402-3620<br>Sallie.e.creech@hud.gov                              | 8(a) Set Aside              |
| A-2012-OCIO-<br>0024<br>Operations &<br>Maintenance | ODEEO/EEOTRACS: New Contract award to provide<br>operations and maintenance support to the Office of Equal<br>Employment Opportunity TRACS system.   | 8(a) STARS II               | 3rd                       | \$25K - \$100K                                      | Office of the Deputy Secretary/Office of<br>Departmental Operations &<br>Coordination<br>Karen Toney<br>(202) 402-6282<br>Karen.M.Toney@hud.gov | 8(a) Set Aside              |

**Disclaimer**: Title V of Public Law 100-656 requires that Federal agencies make available its Procurement Forecast to the <u>Small Business Administration (SBA)</u> and to interested business owners. All projected procurements in the Forecast are subject to total or partial revision and/or cancellation. Final decisions on the extent of competition (if any), type of small business participation (if any), estimated value, or any aspect of the procurement action will not be made until each procurement action is initiated and a final determination is made by the assigned contracting officer. The Forecast, and any data contained therein, is for planning purposes, does not represent a pre-solicitation synopsis, does not constitute an invitation for bid or request for proposal, and is not a commitment by the Government to purchase the desired products and/or services. Actual solicitation notices, if required, will be posted on FedBizOpps as prescribed by the Federal Acquisition Regulation (FAR).

|                                  | COMMUNITY PLANNING & DEVELOPMENT   |                             |                           |   |  |                            |  |  |
|----------------------------------|--|-----------------------------|---------------------------|---|--|----------------------------|--|--|
| Plan Number &<br>Product/Service | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy   |  |  |
| APP-D-2012-015<br>Data Analysis  | The contractor will be fully responsible for entering and analyzing both general and detailed programmatic data. | 518210, 541611              | 4th                       | \$950K - \$4M<br>1Year plus 3<br>Options            | Community Planning & Development<br>Technical Assistance Division<br>Julie D. Hovden<br>(202) 402 4496<br>Julie.D.Hovden@hud.gov | Small Busines<br>Set-Aside |  |  |

|   | FAIR HOUS   | SING & EQUA                 | AL OPP                    | ORTUNITY  |  |                          |
|---|---|-----------------------------|---------------------------|---|--|--------------------------|
| Plan Number &<br>Product/Service              | Contract Description  | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy |
| A-2012-FHEO-<br>0005<br>Program<br>Management | The contractor shall provide cultural diversity and assessment training including facilitation/training services on cultural diversity.   |                             |                           | ACTION CAN  | CELLED FOR FY 2012   |                          |
| A-2012-FHEO-<br>0001<br>Program<br>Management | The contractor shall provide the following services for the<br>Patricia Roberts Harris Fair Housing Training Academy.<br>Fiscal management, curriculum development, recruitment of<br>faculty, strategic planning, enrollment planning and personnel<br>management. | 561990                      | 4th                       | \$1M - \$5M<br>1 Year plus 1<br>Options             | Fair Housing and Equal Opportunity<br>(FHEO)<br>David R. Ziaya<br>(202) 402-2583<br><u>david.r.ziaya@hud.gov</u> | 8(a) Sole Source         |
| A-2012-FHEO-<br>0002<br>Program<br>Management | The contractor shall provide a wide range of communication<br>materials on HUD housing programs, services and activities<br>in different languages to Limited English Proficiency (LEP)<br>population.  |                             |                           | ACTION CLOS   | ED – PENDING AWARD   |                          |

**Disclaimer**: Title V of Public Law 100-656 requires that Federal agencies make available its Procurement Forecast to the <u>Small Business Administration (SBA)</u> and to interested business owners. All projected procurements in the Forecast are subject to total or partial revision and/or cancellation. Final decisions on the extent of competition (if any), type of small business participation (if any), estimated value, or any aspect of the procurement action will not be made until each procurement action is initiated and a final determination is made by the assigned contracting officer. The Forecast, and any data contained therein, is for planning purposes, does not represent a pre-solicitation synopsis, does not constitute an invitation for bid or request for proposal, and is not a commitment by the Government to purchase the desired products and/or services. Actual solicitation notices, if required, will be posted on FedBizOpps as prescribed by the Federal Acquisition Regulation (FAR).

|                                     | OFFICE OF GENERAL COUNSEL  |                             |                           |   |   |                             |  |  |
|-------------------------------------|--|-----------------------------|---------------------------|---|---|-----------------------------|--|--|
| Plan Number &<br>Product/Service    | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy    |  |  |
| A-2012-OGC-0022<br>Courier Services | Transport material, packages to other government Agencies<br>or to destinations regarding official government matters. | 493110                      | 1st                       | Under \$25K   | Office of General Counsel<br>Diane Thompson<br>(202) 402-5090<br>Diane.X.Thompson@hud.gov | Small Business<br>Set Aside |  |  |

|  | GOVERNMENT NATIONAL MORTGAGE ASSOCIATION<br>(GINNIE MAE)  |                             |                           |   |   |                          |  |  |  |
|--|---|-----------------------------|---------------------------|---|---|--------------------------|--|--|--|
| Plan Number &<br>Product/Service                               | Contract Description  | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy |  |  |  |
| A-2012-GNMA-<br>0001<br>Manufactured<br>Housing                | The contractor shall provide default services as well as<br>servicing current, delinquent and defaulted loans, both pooled<br>and non-pooled, including foreclosure services, management<br>and disposition of acquired properties (REO), preparation and<br>submission of insurance or guarantee claims to FHA, and RD,<br>reporting Ginnie Mae.   | 523390                      | 4th                       | \$1M - \$5M<br>1 Year plus 4<br>Options             | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Kimberly Woods<br>(202) 475-4976<br>Kimberly.woods@hud.gov   | 8(a) Set-Aside           |  |  |  |
| A-2012-GNMA-<br>0005<br>Single Family<br>Master<br>Subservicer | The contractor shall provide services that include but are not<br>limited to the following: developing/verifying the required<br>accounting system information, subcontracting and teaming<br>agreements, process and procedures for rapidly responding to<br>defaults and maintaining fixed assets, maintain a readiness to<br>execute simultaneous multiple issuer defaults, including<br>defaults of the largest Ginnie Mae issuers, servicing current,<br>delinquent and defaulted loans, both pooled and non-pooled,<br>including foreclosure services, management and disposition<br>of acquired properties (REO), and preparation and<br>submission of insurance or guarantee claims to FHA, RHS,<br>VA and PIH and reporting to Ginnie Mae. | 523999                      | 4th                       | Over \$20M<br>3 Year plus 2<br>Options              | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Kimberly Woods<br>(202) 475-4976<br>Kimberly.woods@hud.gov   | Full & Open              |  |  |  |
| A-2012-GNMA-<br>0006<br>Loan Level<br>Accounting               | The contractor shall provide a system to allow Ginnie Mae<br>the ability to record transactions for pooled and non-pooled<br>loans (whole loans, foreclosures, short sales and Real Estate<br>Owned (REOs) from the Master Subservicers (MSS) of<br>Ginnie Mae's defaulted portfolios.  | 541512                      | 4th                       | \$5M - \$10M<br>3 Year plus 2<br>Options            | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Sharolyn Moses<br>(202) 475-4907<br>Sharolyn.d.moses@hud.gov | Full & Open              |  |  |  |

|   | GOVERNMENT NATIONAL MORTGAGE ASSOCIATION<br>(GINNIE MAE)   |                             |                           |   |   |   |  |  |  |
|---|--|-----------------------------|---------------------------|---|---|---|--|--|--|
| Plan Number &<br>Product/Service                      | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy                                      |  |  |  |
| A-2012-GNMA-<br>0007<br>Ginnie Mae<br>MBS Guide       | The contractor shall be an electronic publisher of guides for<br>the secondary mortgage industry. The contractor shall<br>provide the ability for Ginnie Mae Issuers to efficiently<br>search the Ginnie Mae MBS Guide, as well as, provide an<br>archive of all Ginnie Mae MBS Guide changes. Additionally<br>the contractor will develop and provide training on the Ginnie<br>Mae program to Issuers. | 519130                      | 4th                       | \$1M - \$5M<br>1 Year plus 4<br>Options             | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Sharolyn Moses<br>(202) 475-4907<br>Sharolyn.d.moses@hud.gov | Full & Open   |  |  |  |
| A-2012-GNMA-<br>0008<br>Global Investor               | The contractor shall provide global capital markets related<br>services to increase Ginnie Mae's access to the global<br>investor community, to provide better international client<br>services, and to position Ginnie Mae as a market leader in<br>attracting global financial capital.  | 523110                      | 4th                       | \$5M - \$10M<br>1 Year plus 4<br>Options            | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Sharolyn Moses<br>(202) 475-4907<br>Sharolyn.d.moses@hud.gov | Full & Open   |  |  |  |
| A-2012-GNMA-<br>0010<br>Financial<br>Statement Review | The Contractor shall provide support for the review of the audited financial statements of all Ginnie Mae issuers.   | GSA Schedule<br>520         | 4th                       | \$5M - \$10M<br>1 Year plus 4<br>Options            | Government National Mortgage<br>Association<br>(Ginnie Mae)<br>Sharolyn Moses<br>(202) 475-4907<br>Sharolyn.d.moses@hud.gov | GSA Multiple<br>Award Schedule<br>Task Order -<br>competitive |  |  |  |

|   | <b>OFFICE OF HOUSING</b>  |                             |                           |   |  |   |  |  |  |
|---|---|-----------------------------|---------------------------|---|--|---|--|--|--|
| Plan Number &<br>Product/Service  | Contract Description  | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy                                  |  |  |  |
| A-2012-HSNG-<br>0731  | Multifamily Claims Examination Support Services                           | 541211                      | 4th                       | \$1M - \$5M<br>1 year plus<br>4 options             | Office of Housing<br>Procurement Management Division<br>June Young<br>(202) 402-2771<br>June.H.Young@hud.gov                 | 8(a)<br>Competition                                       |  |  |  |
| A-2012-HSNG-<br>0007  | Post-Closing Portfolio Management Support<br>Mark-to-Market Program       | 541211                      | 4th                       | \$10M - \$20M<br>1 year plus<br>4 options           | Office of Housing<br>Procurement Management Division<br>Regina Petty<br>(202) 402-7152<br><u>Regina.A.Petty@HUD.gov</u>      | 8(a)<br>Competition                                       |  |  |  |
| A-2012-HSNG-<br>0069 /<br>A-2012-HSNG-<br>0083<br>Property<br>Management,<br>Marketing &<br>Sales | Preservation and Maintenance of HUD Real Estate Owned<br>(REO) properties | 531311                      | 4th                       | Over \$20M<br>1 year plus<br>4 options              | Office of Housing<br>Procurement Management Division<br>Maureen Musilli<br>(215) 430- 6715<br><u>Maureen.Musilli@HUD.gov</u> | Small Business<br>Set-Aside<br>Multiple Contrac<br>Awards |  |  |  |

|  | (  | OFFICE OF H                 | OUSING                    | J   |  |                          |
|--|--|-----------------------------|---------------------------|---|--|--------------------------|
| Plan Number &<br>Product/Service                             | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy |
| A-2012-HSNG-<br>0059<br>Financial<br>Management              | Financial Business Services (1 <sup>st</sup> level reviewer of audited financial statements of lenders meeting recertification requirements.                 | 541211                      | 4th                       | \$1M - \$5M   | Office of Housing<br>Procurement Management Division<br>Leslie Nichols<br>(202) 402-2672<br>Leslie.M.Nichols@HUD.gov                   | 8(a)<br>Competition      |
| (UPDATED)<br>A-2012-HSNG-<br>0002<br>Financial<br>Management | Multifamily Premium Audits   | 541211                      | 4th                       | 1 Year<br>\$1M - \$9M                               | Office of Housing<br>Procurement Management Division<br>Teresita Tomita<br>(808) 522-8175 Ext. 281<br><u>Teresita.C.Tomita@HUD.Gov</u> | 8(a)<br>Competition      |
| A-2012-HSNG-<br>0004   | Single-Family Post Claims Reviews  | 541211                      | 4th                       | \$1 - \$4M  | Office of Housing<br>Procurement Management Division<br>Kevin Thunell<br>(202) 402-2298<br><u>Kevin.S.Thunell@HUD.Gov</u>              | 8(a) Sole Source         |
| (UPDATED)<br>A-2012-HSNG-<br>0039                            | Closing Agent Services for the State of New Mexico<br>Solicitation Amended 7/24/2012 to all Full & Open<br>Competition.<br>Proposals due: 8/8/2012, 2pm, MDT | 541191                      | 4th                       | \$1M - \$5M   | Office of Housing<br>Denver Home Ownership Center<br>Brandon Craig<br>(800) 225-5342 Ext. 1601<br>Brandon.J.Craig@hud.gov              | Full & Open              |

|                                  | OFFICE OF HOUSING   |                             |                           |   |                                      |                          |  |  |  |
|----------------------------------|---|-----------------------------|---------------------------|---|--------------------------------------|--------------------------|--|--|--|
| Plan Number &<br>Product/Service | Contract Description  | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact | *Acquisition<br>Strategy |  |  |  |
| A-2012-HSNG-<br>0042             | Closing Agent Services for Southern California (Area 1)<br>Solicitation# DU208WR-12-R-0005<br>Posted 6/15/12<br>Proposals due 7/9/12    |                             |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |  |  |
| A-2012-HSNG-<br>0043             | Closing Agent Services for Southern California (Area 2)<br>Solicitation# DU208WR-12-R-0005<br>Posted 6/15/12<br>Proposals due 7/9/12    |                             |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |  |  |
| A-2012-HSNG-<br>0044             | Closing Agent Services for the State of Iowa<br>Solicitation Posted 6/21/12<br>Proposals due 7/12/12                                    |                             |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |  |  |
| A-2012-HSNG-<br>0055             | Closing Agent Services for the State of Nevada (Las Vegas)<br>Solicitation# DU208WR-12-R-0011<br>Posted 6/15/12<br>Proposals due 7/9/12 |                             |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |  |  |
| A-2012-HSNG-<br>0056             | Closing Agent Services for State of Nevada (Reno)<br>Solicitation# DU208WR-12-R-0011<br>Posted 6/15/12<br>Proposals due 7/9/12          |                             |                           | ACTION CLOSED -                                     | - PENDING AWARD                      |                          |  |  |  |

**Disclaimer**: Title V of Public Law 100-656 requires that Federal agencies make available its Procurement Forecast to the <u>Small Business Administration (SBA)</u> and to interested business owners. All projected procurements in the Forecast are subject to total or partial revision and/or cancellation. Final decisions on the extent of competition (if any), type of small business participation (if any), estimated value, or any aspect of the procurement action will not be made until each procurement action is initiated and a final determination is made by the assigned contracting officer. The Forecast, and any data contained therein, is for planning purposes, does not represent a pre-solicitation synopsis, does not constitute an invitation for bid or request for proposal, and is not a commitment by the Government to purchase the desired products and/or services. Actual solicitation notices, if required, will be posted on FedBizOpps as prescribed by the Federal Acquisition Regulation (FAR).

|                                  | OFFICE OF HOUSING   |                               |                           |   |   |                              |  |  |  |
|----------------------------------|---|-------------------------------|---------------------------|---|---|------------------------------|--|--|--|
| Plan Number &<br>Product/Service | Contract Description  | GSA<br>Schedule or<br>NAICS   | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy     |  |  |  |
| Unplanned                        | Closing Agent Services for the State of Minnesota<br>Solicitation# DU208WR-12-R-0007<br>Posted 6/21/12<br>Proposals due 7/16/12 |                               |                           | ACTION CLOS   | ED – PENDING AWARD  |                              |  |  |  |
| Unplanned                        | Closing Agent Services for the State of Missouri  | 541191                        | 4th                       | \$5M - \$10M<br>1 year plus 4 one-<br>year options  | Office of Housing<br>Denver Home Ownership Center<br>Jim Vonasek<br>(612) 370-3000 ext: 2298<br>James.R.Vonasek@hud.gov                 | Small Business<br>Set- Aside |  |  |  |
| Unplanned                        | Closing Agent Services for the State of Wisconsin<br>Solicitation# DU208WR-12-R-0008<br>Posted 6/21/12<br>Proposals due 7/16/12 | ACTION CLOSED – PENDING AWARD |                           |   |   |                              |  |  |  |
| Unplanned                        | Closing Agent Services for the Fort Worth, Texas area.  | 541191                        | 4th                       | \$5M - \$10M<br>1 year plus 4 one-<br>year options  | <b>Office of Housing</b><br>Denver Home Ownership Center<br>Brandon Craig<br>(800) 225-5342 Ext. 1601<br><u>Brandon.J.Craig@hud.gov</u> | Small Business<br>Set- Aside |  |  |  |
| Unplanned                        | Closing Agent Services for the Houston, Texas area.   | 541191                        | 4th                       | \$5M - \$10M<br>1 year plus 4 one-<br>year options  | Office of Housing<br>Denver Home Ownership Center<br>Jim Vonasek<br>(612) 370-3000 ext: 2298<br>James.R.Vonasek@hud.gov                 | Small Business<br>Set- Aside |  |  |  |

|                                  | OFFICE OF HOUSING                             |                             |                               |   |   |                             |  |  |  |
|----------------------------------|---|-----------------------------|-------------------------------|---|---|-----------------------------|--|--|--|
| Plan Number &<br>Product/Service | Contract Description                          | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter     | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact  | *Acquisition<br>Strategy    |  |  |  |
| <mark>(NEW)</mark><br>Unplanned  | Closing agent services for El Paso Texas Area | 541191                      | FY 2013<br>1 <sup>st</sup> QT | \$1M - \$5M<br>1 Year plus<br>4 options             | <b>Office of Housing</b><br>Denver Home Ownership Center<br>Brandon Craig<br>(800) 225-5342 Ext. 1601<br><u>Brandon.J.Craig@hud.gov</u> | Small Business<br>Set-Aside |  |  |  |

|   | OFFICE OF PUBLIC & INDIAN HOUSING  |                             |                           |   |  |                           |  |  |  |
|---|--|-----------------------------|---------------------------|---|--|---------------------------|--|--|--|
| Plan Number &<br>Product/Service  | Contract Description   | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy  |  |  |  |
| A-2012-PIH-0051<br>Research and<br>Reporting  | The contractor shall provide PIH REAC Research and Development support for reports and reporting tools.  | 541611                      | FY<br>2013                | \$5M - \$20M<br>1 Year plus 4<br>options            | Real Estate Assessment Center<br>Rose Donnelly<br>(202) 402-2996<br><u>Rose.A.Donnelly@hud.gov</u>                 | 8(a) Competitive          |  |  |  |
| (UPDATED)<br>A-2012-PIH-0006<br>Choice<br>Neighborhoods<br>Planning and<br>Implementation<br>Grant TA | The contractor shall provide technical assistance for PHA's that have received Planning and Implementation Grants.<br>Solicitaion#: DU208WP-12-R-0004  | 541611                      | 4th                       | \$1M - \$5M<br>1 Year plus 4<br>options             | <b>Office of Public Housing Investments</b><br>Rodney Harrison<br>(202) 402-7240<br><u>Rodney.Harrison@hud.gov</u> | Full and Open competition |  |  |  |
| A-2012-PIH-0002<br>Technical<br>Assistance Center   | To support a multi-channel inquiry center supporting 400,000<br>Secure Systems users, responding to 150,000 inquires (phone,<br>e-mail,web, fax etc.,)from both Housing and PIH program<br>areas per year. | 541611                      | FY<br>2013                | \$5M - \$10M<br>1 Year plus 4<br>options            | Real Estate Assessment Center<br>Elizabeth Aviles-Wynkoop<br>(202) 402-3671<br>Elizabeth.Aviles-Wynkoop@hud.gov    | 8(a) Competitive          |  |  |  |

|  | OFFICE OF  | F PUBLIC & I                  | NDIAN                     | HOUSING   |  |                                      |
|--|--|-------------------------------|---------------------------|---|--|--------------------------------------|
| Plan Number &<br>Product/Service               | Contract Description   | GSA<br>Schedule or<br>NAICS   | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy             |
| A-2012-PIH-0012<br>OFO - Forensic<br>Audit IQC | To conduct specialized financial assessment and evaluation of<br>troubled and other PHAs in order to meet statutory<br>requirements for performance. | 541611                        | FY<br>2013                | \$5M - \$10M<br>1 Year plus 4<br>options            | Office of Field Operations<br>Anna R. Lloyd<br>(202) 402-7426<br><u>Anna.R.Lloyd@hud.gov</u>                                       | Full and Open<br>Competition:<br>IQC |
| A-2012-PIH-0044<br>NASS Business<br>Support    | The contractor shall provide business support services for the NASS Subsystem.   | ACTION CLOSED – PENDING AWARD |                           |   |  |                                      |
| A-2011-PB-0010<br>BPI<br>Implementation        | Discuss each PIH business process improvement (BPI) area<br>and identify potential alternatives and courses of action.                               | 541611                        | 4th                       | \$500K - \$1M<br>1 Year                             | Office of Public Housing and Voucher<br>Programs<br>Elizabeth Aviles-Wynkoop<br>(202) 402-3671<br>Elizabeth.Aviles-Wynkoop@hud.gov | 8(a) sole source                     |

|  | OFFICE OF PUBLIC & INDIAN HOUSING   |                             |                           |  |  |                          |  |  |  |
|--|---|-----------------------------|---------------------------|--|--|--------------------------|--|--|--|
| Plan Number &<br>Product/Service   | Contract Description  | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length  | Program Office<br>& Point of Contact   | *Acquisition<br>Strategy |  |  |  |
| (UPDATED)<br>A-2011-PB-0016<br>Disaster<br>Assistance -<br>Project<br>Management | Provide project management services to manage the day-to-<br>day operations of the disaster assistance services which links<br>families displaced by disasters with participating PHAs. | GSA MOBIS<br>874.7          | FY<br>2013                | Min: \$10K<br>Max: \$60M<br>1 Year plus<br>4 Options | Office of Public Housing and Voucher<br>Programs<br>Elizabeth Aviles-Wynkoop<br>(202) 402-3671<br>Elizabeth.Aviles-Wynkoop@hud.gov | 8(a) Competitive         |  |  |  |
| FEMA DHAP<br>Call Center   | Provide Call Center services to manage the day-to-day<br>operations of the FEMA DHAP Call service which links<br>families displaced by disasters with FEMA assistance                   |                             | FY<br>2013                | Min: \$10K<br>Max: \$60M<br>1 Year plus<br>4 Options | Office of Public Housing and Voucher<br>Programs<br>Elizabeth Aviles-Wynkoop<br>(202) 402-3671<br>Elizabeth.Aviles-Wynkoop@hud.gov | 8(a) Competitive         |  |  |  |

| POLICY DEVELOPMENT & RESEARCH    |                      |                             |                           |   |                                      |                          |  |
|----------------------------------|----------------------|-----------------------------|---------------------------|---|--------------------------------------|--------------------------|--|
| Plan Number &<br>Product/Service | Contract Description | GSA<br>Schedule or<br>NAICS | Fiscal<br>Year<br>Quarter | Estimated<br>Contract Value<br>&<br>Contract Length | Program Office<br>& Point of Contact | *Acquisition<br>Strategy |  |
|                                  |                      | NO ACTIONS                  |                           |   |                                      |                          |  |