## REQUEST FOR RECORDS DISPOSITION AUTHORITY #See Instructions on reverse)

•	Rend NED	142A80	4
	LEAVE BLANK	•	1

TO GENERAL SERVICES ADMINISTRATION.  NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408  1. FROM AGENCY OR ESTABUSHMENT)  Department of Health and Human Services  2. MAJOR SupplyINSON  Social Security Administration	τ	* (See Instructions on reverse)	1	JOB NO	*	^
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408  1. FROM (AGENCY OR ESTABLISHMENT)  Department of Health and Human Services 2. MAJON SUBDIVISION  Office of Human Resources 3. NAME OF PERSON WITH WHOM TO CONFER  ETHER T. Lardleri  CERTIFICATE OF AGENCY REPRESENTATIVE  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for immediate disposal.  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  D. SIGNATURE OF AMENCY REPRESENTATIVE  T. (WINI INCLUSIVE DEAS OF MENCY REPRESENTATIVE)  RECORDS REPRESENTATIVE  L. HILLE  Departmental Records Management Officer  SAMPLE OR SAMPLE OR AMENCY REPRESENTATIVE  C. DATE  O. SIGNATURE OF AMENCY REPRESENTATIVE  RECORDS REPRESENTATIVE  L. HILLE  Departmental Records Management Officer  SAMPLE OR SAMPLE OR AMENCY REPRESENTATIVE  RECORDS REPRESENTATIVE  OMPTICE OF HUMAN RESOURCES  Workmen a Compensation Case Files  Case files doctaining documentation developed in workmen's compensation chages of work-related injuries sustained by SSA employees. Decumentation in the case file may include but not be limited to, Department of Lebor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; Challons, CA-1 of the Request for Examination and/or Treatment; and CA-20, Attending Physicians's and hobbytics and bills; certificates of medical treatments; Rayment documentation; case status information; and related conversion and bill reports and bills; certificates of medical reatments; Rayment documentation; case status information; and related conversion dense. A record case file for each workmen's composacion case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WINC) I year after ca			`	,		
Department of Health and Human Services  MANDO SUPPONSION  Social Security Administration  Anomo Supponsion  Office of Human Regources  Anomo Supponsion  Emest P. Landieri  Emest P. Landieri  Emest P. Landieri  Centificate of Agency Representative  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  8. DESCRIPTION OF ITEM  (With Inclusive Distate or ITEM  (Wit	NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408			NC1-47-8	0-14	
Department of Health and Human Services  2. MAJOR SUBDIVISION  SOCIAL Security Administration  3. MINOR SUBDIVISION  Office of Human Resources  4. NAME OF PERSON WITH WHOM TO CONFER  Ermest P. Lardieri  5. TEL EXT  Ermest P, Lardieri  6. CERTIFICATE OF AGENCY REPRESENTATIVE  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for disposal after a specified period of time or request for permanent retention.  C. DATE  D. SIGNATURE OF AMENCY REPRESENTATIVE  D. SIGNATURE OF AMENCY REPRESENTATIVE  TIEM NO  RECORDS REPRENTION OF ITEM  (Muth Inclusive Dates or Records Management Officer  SAME OF ACTION TAKEN  PERCORDS REPRENTION AND DISPOSAL SCHEDULE  OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Diseases (A-3, Report of Termination of Total or Partial Disability; CA-4 Claim for Continuing Compensation and/or Treatment; and CA-20, Attending Physical or and the case of the disposal of the agency's records; that the records are not now needed for the business of this agency or will not be gency's records.  WITHDRAWN  Diversity definition of the disposal of the agency's records, that the records of the disposal of the agency's records.  Workmen's Compensation of ITEM  REPORTS REPRESENTATIVE  Departmental Records Management Officer  SAME OF THE OF T						
2. MAJOR SUBDIVISION  Social Security Administration  1. MANGO FIRMED RESOURCES  4. MANGO FIRMED RESOURCES  4. MANGO FIRMED RESOURCES  5. TEL EXT  Ermest P. Lardieri  FTS 934-5770  6. CERTIFICATE OF AGENCY REPRESENTATIVE  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of		·				
Social Security Administration  Office of Human Resources  Aname of Person with whom to confer  Ermest P. Lardieri  FTS 934-5770  Certificate of Agency Representative  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for disposal after a specified period of time or request for permanent retention.  C. DATE  D. SIGNATURE OF MENCY REPRESENTATIVE  E. ITILE  PRECORDS RETENTION OF ITEM  (With inclusive Dates or Retention Periods)  RECORDS RETENTION AND DISPOSAL SCHEDULE  OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; Ok. 3, Report of Termination of Total or Partial Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physication's Report; physicians' and hobital reports and bills; certificates of medical treatments; wayment documentation; case status information; and related conversional Science (WNRC) I year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reagn-						
Emmest P. Lardieri  Emmest P. Lardieri  Emmest P. Lardieri  Erricate of Agency Representative  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of			quest, including amendments, is approved except for items that may			
Ermest P. Lardieri  FTS 934-5770  Date  Archanated the Conted States  6. Certificate of Agency representative  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for disposal after a specified period of time or request for permanent retention.  C. DATE  D. SIGNATURE OF AMENCY REPRESENTATIVE  E. TITLE  Departmental Records Management Officer  1. SECRIPTION OF ITEM  (With Inclusive Dates or Retention Periods)  SAMPLE OR JOS NO  RECORDS REFENTION AND DISPOSAL SCHEDULE  OFFICE OF BUNAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Decumentation in the case file may include but not be limited to, Department of Labor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8, Claim for Continuing Compensation on Account of Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physicians' and hoboital reports and bills; certificates of medical treatments; nayment documentation; case status information; and related convespondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) I year after case is closed. Retain in WNRC for a additional years. Destroy after a total 5 years' reten-			<u> </u>			
RECORDS RETENTION OF ITEM (With Incluse Dates or Retention Periods)   SAMPLE OF JOB NO	4. NAME OF P	PERSON WITH WHOM TO CONFER	5. TEL EXT		WITHDRAWN	
hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for immediate disposal.  B Request for disposal after a specified period of time or request for permanent retention.  C. DATE  7/9/80  D. SIGNATURE OF AMENCY REPRESENTATIVE  (With Inclusive Dates or Retention Penods)  RECORDS REMEMBITION OF ITEM (With Inclusive Dates or Retention Penods)  RECORDS REMEMBITION AND DISPOSAL SCHEDULE OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cages of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8. Claim for Continuing Compensation on Account of Disability; CA-6, Attending Physician's Report; physicians' and hobital reports and bills; certificates of medical treatments; Rayment documentation; case status information; and related colorespondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) I year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reten-	Ernest P. Lardieri		FTS 934-5770	Date Archivist of the United States		
D. SIGNATURE OF AMENCY REPRESENTATIVE  7/9/80  R. DESCRIPTION OF ITEM (With inclusive Dates or Retention Periods)  RECORDS RETENTION AND DISPOSAL SCHEDULE OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8, Claim for Continuing Compensation on Account of Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physician's Report; physicians' and hospital reports and bills; certificates of medical treatments; ayment documentation; case status information; and related concespondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) I year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reten-	I hereby that the this age	certify that I am authorized to act for this age records proposed for disposal in this Requency or will not be needed after the retention prequest for immediate disposal.  Request for disposal after a specific content of the second s	est of page periods specified.	(s) are not now ne	eded for the i	ousiness of
Departmental Records Management Officer  8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)  RECORDS RETENTION AND DISPOSAL SCHEDULE OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8, Claim for Continuing Compensation on Account of Disability; GA-16, Request for Examination and/or Treatment; and CA-20, Attending Physician's Report; physicians' and hoboital reports and bills; certificates of medical treatments; ayment documentation; case status information; and related correspondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) 1 year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reten-		<del>,</del>	E TITLE			
TITEM NO  RECORDS RETENTION AND DISPOSAL SCHEDULE OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA 3, Report of Termination of Total or Partial Disability; CA-8, Claim for Continuing Compensation on Account of Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physician's Report; physicians' and hoboital reports and bills; certificates of medical treatments; ayment documentation; case status information; and related convespondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) 1 year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reten-	C. DATE	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	E. IIILE			
RECORDS RETENTION AND DISPOSAL SCHEDULE  OFFICE OF HUMAN RESOURCES  Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8 Claim for Continuing Compensation on Account of Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physician's Report; physicians' and hoboital reports and bills; certificates of medical treatments; ayment documentation; case status information; and related correspondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) 1 year after case is closed. Retain in WNRC for additional years. Destroy after a total 5 years' reten-	7/9/80	Dr. John J. Dury	Departmen	ntal Records M	Ianagement	Officer
Workmen's Compensation Case Files  Case files containing documentation developed in workmen's compensation cases of work-related injuries sustained by SSA employees. Documentation in the case file may include but not be limited to, Department of Labor (DOL) Forms  CA-1 and CA-2, Federal Employee's Notice of Injury or Occupational Disease; CA-3, Report of Termination of Total or Partial Disability; CA-8, Claim for Continuing Compensation on Account of Disability; CA-16, Request for Examination and/or Treatment; and CA-20, Attending Physician's Report; physicians' and hoboital reports and bills; certificates of medical treatments; asyment documentation; case status information; and related correspondence. A record case file for each workmen's compensation case is maintained by Employment Standards Administration, DOL.  Transfer to the Washington National Records Center (WNRC) I year after case is closed. Retain in WNRC for a additional years. Destroy after a total 5 years' reten-					SAMPLE OR	
1 Tem		OFFICE OF HUMAN  Workmen's Compensation Case File  Case files containing documentar compensation cases of work-relar SSA employees. Documentation in but not be limited to, Department CA-1 and CA-2, Federal Employee Occupational Disease; CA-3, Report or Partial Disability; CA-8, Clasation on Account of Disability Examination and/or Treatment; as cian's Report; physicians' and I certificates of medical treatment case status information; and relar record case file for each workment maintained by Employment Standar  Transfer to the Washington Nation I year after case is closed. Readditional years. Destroy after	tion developed ted injuries son the case fill nt of Labor (Dort of Termina aim for Conting (CA-16, Requent CA-20, Attents; Rayment de ted correspondents; compensational Records Catain in WNRC	in workmen's ustained by e may include OL) Forms njury or tion of Total uing Compenst for inding Physicumentation; dence. A ion case is tion, DOL.		WITHDRAWN

Closed as Withdraun STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11 4