

Department of Homeland Security  
U.S. Citizenship and Immigration Services

## Instructions for N-336, Request for a Hearing on a Decision in Naturalization Proceedings (Under Section 336 of the INA)

### Instructions

Read these instructions carefully to properly complete this form. If you need more space to complete an answer, use a separate sheet of paper. Write your name and Alien Registration Number (A-Number), if any, at the top of each sheet of paper and indicate the section and number of the item to which the answer refers.

#### The Purpose of Form N-336

This form is used to request a hearing before an immigration officer on the denial of your Form N-400, Application for Naturalization.

You must file your request for a hearing within 30 calendar days after service of the decision (33 days if your decision was mailed) with the U.S. Citizenship and Immigration Services (USCIS) at the address provided in "Where To File" section in these instructions.

The date of service is normally the date of the decision. Submit an original request only. Additional copies are not required.

#### Brief

You **may** attach any additional documents or briefs to support your Form N-336 at the time of filing your Form N-336 or at the time of your Form N-336 hearing.

#### Where To File

Mail your completed Form N-336 and accompanying documentation to the **USCIS Phoenix Lockbox** facility at the following address:

**USCIS**  
**P.O. Box 20100**  
**Phoenix, AZ 85036**

For Express Mail or courier deliveries, use the following address:

**USCIS**  
**Attn: Form N-336**  
**1820 E. Skyharbor Circle S**  
**Suite 100**  
**Phoenix, AZ 85034**

#### Form N-336 Requests From Current or Former Members of the Military, Spouses of Current Members of the Military, and Close Relatives of Deceased Members of the Military

You must send all Form N-336 applications regarding naturalization applications filed under the military provisions, sections 328 or 329 of the INA, to the USCIS Nebraska Service Center (NSC) at the address below regardless of where you live and whether you are filing from within the United States or abroad. Also, if you are the spouse of a current member of the military, or are the close relative of a member of the military (see INA section 319(d)), send your request for a hearing to the NSC at the address below regardless of where you live and whether you are filing from within the United States or abroad.

**USCIS Nebraska Service Center**  
**P.O. Box 87426**  
**Lincoln, NE 68501-7426**

For Express Mail or courier deliveries, use the following address:

**USCIS Nebraska Service Center**  
**850 S Street**  
**Lincoln, NE 68508**

#### E-Notification

If you are filing your Form N-336 at one of the USCIS Lockbox facilities, you may elect to receive an e-mail and/or text message notifying you that your Form N-336 has been accepted. You must complete Form G-1145, E-Notification of Application/Petition Acceptance, and attach it to the first page of your Form N-336. To download a copy of Form G-1145, including the instructions, click on the "FORMS" link on the USCIS Web site at [www.uscis.gov](http://www.uscis.gov).

#### Filing Addresses

The filing addresses provided on this form reflect the most current information as of the date this form was last printed. If

you are filing Form N-336 more than 30 days after the latest edition date shown in the lower right corner, visit the USCIS Web site at [www.uscis.gov](http://www.uscis.gov) before you file, and check the "FORMS" page to confirm the correct filing address and version currently in use. Check the edition date located at the lower right corner of the form. If the edition date on your Form N-336 matches the edition date listed for Form N-336 on the online "FORMS" page, your version is current. If the edition date on the online version is more recent, download a copy and use it. If you do not have Internet access, call the National Customer Service Center at **1-800-375-5283** to verify the current filing address and edition date. **USCIS will reject forms with the wrong revision date and return the fee with instructions to resubmit the entire filing using the current form.**

### What Is the Filing Fee

The filing fee for Form N-336 is **\$650**.

**NOTE:** There is no fee for Form N-336 if filed on or after October 1, 2004, by an applicant who has filed an Application for Naturalization under sections 328 or 329 of the INA (i.e., who is a member or veteran of any branch of the United States Armed Forces) and whose application has been denied.

**Use the following guidelines when you prepare your check or money order for your Form N-336 fee:**

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; **and**
2. **Make the check or money order payable to U.S. Department of Homeland Security.**

**NOTE:** Spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."

3. If you live outside the United States, Guam, or the U.S. Virgin Islands, contact the nearest U.S. Embassy or consulate for instructions on the method of payment.

### Notice to Those Making Payment by Check

If you send us a check, it will be converted into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours, and will be shown on your regular account statement.

You will not receive your original check back. We will destroy your original check, but we will keep a copy of it. If

the EFT cannot be processed for technical reasons, you authorize us to process the copy in place of your original check. If the EFT cannot be completed because of insufficient funds, we may try to make the transfer up to two times.

### How to Check If the Fees Are Correct

The fee on this form is current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, you can verify if the fees are correct by following one of the steps below:

1. Visit our Web site at [www.uscis.gov](http://www.uscis.gov), select "FORMS," and check the appropriate fee;
2. Review the Fee Schedule included in your form package, if you called us to request the form; or
3. Telephone our National Customer Service Center at **1-800-375-5283** and ask for the fee information.

### Address Changes

If you have changed your address, you must inform USCIS of your new address. For information on filing a change of address go to the USCIS Web site at [www.uscis.gov/addresschange](http://www.uscis.gov/addresschange) or contact the USCIS National Customer Service Center at **1-800-375-5283**.

**NOTE:** Do not submit a change of address request to the USCIS Lockbox facilities because the USCIS Lockbox facilities do not process change of address requests.

### USCIS Forms and Information

You can get USCIS forms and immigration-related information on the USCIS Web site at [www.uscis.gov](http://www.uscis.gov). You may order USCIS forms by calling the USCIS toll-free number at **1-800-870-3676**. You may also obtain forms and information by telephoning the USCIS National Customer Service Center at **1-800-375-5283**.

As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through the USCIS Internet-based system, **InfoPass**. To access the system, visit the USCIS Web site. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up your appointment. **InfoPass** generates an electronic appointment notice that appears on the screen.

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## Attorney or Representative

You may be represented, at no expense to the U.S. Government, by an attorney or other duly accredited representative. Your representative must submit Form G-28 with your Form N-336. Your representative may also submit the Form G-28 at the time of your interview. Form G-28 can be obtained by visiting the USCIS Web site at [www.uscis.gov](http://www.uscis.gov), calling the USCIS forms line number at **1-800-870-3676**, or by contacting the USCIS National Customer Service Center at **1-800-375-5283**.

## Penalties

If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form N-336, USCIS will deny your Form N-336 and may deny any other immigration benefit.

In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

## USCIS Privacy Act Statement

**AUTHORITIES:** The information requested on this form request, and the associated evidence, is collected under the Immigration and Nationality Act, section 101, et seq.

**PURPOSE:** The primary purpose for providing the requested information on this form is to determine if you have established eligibility for the immigration benefit for which you are filing. The information you provide will be used to grant or deny the benefit sought.

**DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, and any requested evidence, may delay a final decision or result in denial of your form.

**ROUTINE USES:** The information you provide on this form may be shared with other Federal, State, local, and foreign government agencies and authorized organizations following approved routine uses described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001 - Alien File (A-File) and Central Index System (CIS), which can be found at [www.dhs.gov/privacy](http://www.dhs.gov/privacy)]. The information may also be made available, as appropriate, for law enforcement purposes or in the interest of national security.

## Paperwork Reduction Act

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 2 hours and 45 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Products Division, Office of the Executive Secretariat, 20 Massachusetts Avenue, N.W., Washington, DC 20529-2020. OMB No. 1615-0050. This form expires April 30, 2012. **Do not mail your completed application to this address.**