# FEDERAL DEPOSIT INSURANCE CORPORATION WASHINGTON, D.C.

In the Matter of	) )
	)
CITIZENS BANK AND TRUST COMPANY	)
OF CHICAGO	) ORDER TO CEASE AND DESIST
CHICAGO, ILLINOIS	)
	) FDIC-09-272b
(Illinois Chartered	)
Insured Nonmember Bank)	)
	)

Citizens Bank and Trust Company of Chicago, Chicago,
Illinois ("Bank"), having been advised of its right to a NOTICE
OF CHARGES AND OF HEARING detailing the unsafe or unsound banking
practices and violations of law or regulation related to its
compliance management system alleged to have been committed by
the Bank, and of its right to a hearing on the charges under
section 8(b) of the Federal Deposit Insurance Act ("Act"), 12
U.S.C. § 1818(b), and having waived those rights, entered into a
STIPULATION AND CONSENT TO THE ISSUANCE OF AN ORDER TO CEASE AND
DESIST ("CONSENT AGREEMENT") with counsel for the Federal Deposit
Insurance Corporation ("FDIC"), dated September 2, 2009, whereby,
solely for the purpose of this proceeding and without admitting
or denying the charges of unsafe or unsound banking practices and
violations of law or regulation, the Bank consented to the
issuance of an ORDER TO CEASE AND DESIST ("ORDER") by the FDIC.

The FDIC considered the matter and determined that it had reason to believe that the Bank had engaged in unsafe or unsound banking practices and had violated laws or regulations. The FDIC, therefore, accepted the CONSENT AGREEMENT and issued the following:

## ORDER TO CEASE AND DESIST

IT IS HEREBY ORDERED, that the Bank, its institutionaffiliated parties, as that term is defined in section 3(u) of
the Act, 12 U.S.C. § 1813(u), successors, and assigns, cease and
desist from the following unsafe or unsound banking practices and
violations of law or regulations:

- A. Operating with management whose policies and practices in the area of consumer compliance are detrimental to the Bank.
- B. Operating with a Bank board of directors ("Board") which has failed to provide adequate supervision over, and direction to, the active management of the Bank in the area of consumer compliance.
- C. Failing to develop and administer an effective

  Compliance Management System that ensures compliance with federal consumer protection laws, regulations, and policies ("Consumer Laws").
- D. Violating Consumer Laws as set forth in the FDIC's Compliance Report of Examination of the Bank as of May 4, 2009 ("Compliance Report").

- E. Failing to establish an effective process to monitor compliance with Consumer Laws.
- F. Operating with ineffective compliance policies and procedures.
  - G. Operating with an inadequate compliance audit program.

IT IS FURTHER ORDERED, that the Bank, its institutionaffiliated parties, successors, and assigns, take affirmative
action as follows:

## BOARD OVERSIGHT

- 1. From the effective date of this ORDER, the Board shall increase its participation in the affairs of the Bank, assuming full responsibility for the approval of sound policies and objectives and for the supervision of all of the Bank's activities, consistent with the role and expertise commonly expected for directors of banks of comparable size.
- (a) Within sixty (60) days from the effective date of this ORDER, the Bank's Board shall revise the membership of its compliance committee ("Compliance Committee") to include at least two (2) directors who are not active officers of the Bank and at least one (1) member of senior management, plus the Compliance Officer retained pursuant to this ORDER.
- (b) The existence of the Compliance Committee in no way diminishes the responsibility of the entire Board for ensuring compliance with the provisions of this ORDER.

- (c) The Bank's Board, in conjunction with the Compliance Committee, shall allocate resources to the compliance area that are:
  - (i) commensurate with the level of complexity of the Bank's operations to ensure the establishment and implementation of an adequate Compliance Management System, including procedures ensuring the Bank's compliance with Consumer Laws; and
  - (ii) sufficient to ensure the Bank's timely compliance with the provisions of this ORDER.
- (d) The Bank's Board shall ensure that the Compliance Officer:
  - (i) has and retains sufficient authority and independence to implement policies related to Consumer Laws and to institute corrective action as needed. This authority shall include the ability to cross departmental lines, have access to all areas of the Bank's operations, and effectuate corrective action upon discovering deficiencies.
  - (ii) receives ongoing training, sufficient time, and adequate resources to effectively oversee, coordinate, and implement the Bank's

Compliance Management System.

- (e) The Bank's Board, in conjunction with the Compliance Committee, shall:
  - (i) Ensure that the duties and responsibilities of the Compliance Officer are clearly defined and provide for accessibility to both the Board and senior management;
  - (ii) Require the Compliance Officer to provide monthly written reports to the Board or Compliance Committee;
  - (iii) Require the Compliance Officer to review and respond promptly in writing to audit reports relating to all areas of the Bank's Compliance Management System; and
    - (iv) Require the Compliance Officer to prepare a schedule of requirements for Consumer Laws (such as the type and timing of disclosures), so that Bank employees will be informed of the requirements relating to their duties.
- (f) Within sixty (60) days from the effective date of this ORDER, the Bank's Board shall have in place a procedure that will provide for monitoring of the Bank's compliance with this ORDER.
  - (i) The procedure shall include, but not be

limited to, meetings to be held no less frequently than monthly at which, at a minimum, the following areas shall be reviewed and approved: minutes of the Compliance Committee, Compliance Officer reports, Compliance Management Program audit reports, compliance program policies, and compliance with this ORDER. Board minutes shall document these reviews and approvals, including the names of any dissenting directors.

- (ii) The Compliance Committee shall report to the
  Board at each Board meeting held while the
  ORDER is in effect. The minutes of the
  Compliance Committee shall be reviewed by the
  Board at its monthly meeting, and the minutes
  of the Board shall document these reviews and
  approvals, including the names of any
  dissenting directors.
- (iii) All progress reports and other written
  responses to this ORDER shall be reviewed and
  signed by each member of the Board, and such
  reviews shall be recorded in the minutes of
  the applicable Board meeting. Such reports

may be discontinued when the corrections
required by this ORDER have been accomplished
and the Regional Director of the Chicago
Regional Office of the FDIC ("Regional
Director") has released, in writing, the Bank
from making additional reports.

(g) The Board shall ensure proper follow-up and resolution to audit and examination findings.

## MANAGEMENT

- 2. (a) While this ORDER is in effect, the Bank shall have and retain management that meets the qualifications set forth in (b) below regarding the Bank's Compliance Management System. Each member of management shall have qualifications and experience commensurate with his or her duties and responsibilities at the Bank relating to its Compliance Management System. Each applicable member of management shall be provided appropriate written authority from the Bank's Board to implement the provisions of this ORDER.
- (b) The qualifications of management shall be assessed on its ability to:
  - (i) comply with the requirements of this ORDER;
  - (ii) operate the Bank in a safe and sound manner;
  - (iii) comply with applicable laws and regulations;
    and

(iv) develop, implement and administer a
 satisfactory Compliance Management System, as
 described in Financial Institution Letter 102007, "Compliance Report Handbook, Heading
II, Compliance Reports - Compliance
Management System" ("Compliance Management
System Guidance").

### COMPLIANCE OFFICER

- 3. Within sixty (60) days from the effective date of this ORDER, the Bank shall have and retain a Compliance Officer who possesses the requisite knowledge and experience to administer an effective Compliance Management System.
- (a) The responsibilities of the Compliance Officer shall, at a minimum, include:
  - (i) Developing compliance policies and procedures, and conducting regular reviews to ensure that updates are accomplished as necessary;
  - (ii) Administering a compliance training program and providing training in Consumer Laws to the Bank's Board, Bank management and employees on a continuing basis; and
    - (i) Coordinating responses to consumer

#### complaints.

(b) The ongoing determination of whether the Bank has retained a qualified Compliance Officer within the meaning of this ORDER shall be based upon the continued effectiveness of the Bank in achieving compliance with the requirements of this ORDER and with the Consumer Laws.

## COMPLIANCE MONITORING

- 4. Within ninety (90) days from the effective date of this ORDER, the Bank shall ensure that effective compliance monitoring procedures are developed and incorporated into the normal activities of every department. The procedures required by this paragraph shall be acceptable to the Regional Director as determined at subsequent examinations or visitations of the Bank. At a minimum, monitoring procedures should include ongoing reviews of:
  - (a) Applicable departments;
- (b) Disclosures and calculations for various loan and deposit products;
  - (c) Document filing and retention procedures;
  - (d) Marketing literature and advertising; and
- (e) An internal compliance communication system that provides updates resulting from revisions to Consumer Laws to Bank appropriate personnel.

### COMPLIANCE CONSULTANT

- 5. Within thirty (30) days from the effective date of this ORDER, the Bank shall have and retain a qualified consultant with the requisite knowledge and experience to assist the Bank in developing an effective Compliance Management System and the policies and procedures to administer an effective Compliance Management System.
- (a) The Bank shall provide the Regional Director with a copy of the engagement letter or contract with the consultant for review. Within 30 days of receipt of any comments from the Regional Director, the Bank shall incorporate in the engagement letter any changes required by the Regional Director consistent with the requirements of this paragraph. The contract or engagement letter, at a minimum should include:
  - (i) A description of the work to be performed under the contract or engagement letter;
  - (ii) The responsibilities of the consultant;
  - (iii) An identification of the professional
     standards covering the work to be
     performed;
  - (iv) Identification of the specific procedures to be used when carrying out the work to be performed;

- (v) The qualifications of the consultant's
   employee(s) who are to perform the work;
- (vi) The time frame for completion of the work;
- (vii) Any restrictions on the use of the reported findings; and
- (viii) A provision for unrestricted examiner access to workpapers.
- (b) At a minimum, the Compliance Management System developed with the assistance of the consultant shall address those items described in the Compliance Management System Guidance.

# TRAINING PROGRAM

6. Within ninety (90) days from the effective date of this ORDER, the Bank shall develop a training program, acceptable to the Regional Director as determined at subsequent examinations or visitations, related to Consumer Laws for all Bank personnel, including senior management and the Board, commensurate with their individual job functions and duties.

# COMPLIANCE POLICY AND PROCEDURES

- 7. Within ninety (90) days from the effective date of this ORDER, the Bank shall develop and implement a Compliance Policy, acceptable to the Regional Director as determined at subsequent examinations or visitations. At a minimum, this Policy shall:
  - (a) Require the adoption of a comprehensive compliance

program, which will be reviewed and approved annually by the Board; and

- (b) Require the development of internal monitoring procedures to ensure that:
  - (i) The Bank's actual practices reflect the Compliance Policy;
  - (ii) All Consumer Laws are being followed; and
  - (iii) Reviews are conducted on a regular basis, but not less often than monthly, at the transactional level during the normal daily activities of employees in all operating units of the Bank.

# EXTERNAL AUDIT

- 8. Within one hundred twenty (120) days from the effective date of this ORDER, the Bank shall cause an external audit to be conducted to ensure compliance with Consumer Laws. The Bank shall ensure follow up testing and/or audits are conducted quarterly to ensure compliance with Consumer Laws. Further, the audit will assess the Bank's Compliance Management System in conjunction with the Compliance Management System Guidelines, and at a minimum, shall:
  - (i) Define a comprehensive audit scope;
  - (ii) Ensure that the scope of the audit will cover new laws or regulations or changes in

existing laws or regulations, as well as any new products or services introduced by the Bank;

- (iii) Identify the number of transactions sampled
   by category or product type;
  - (iv) Identify deficiencies;
  - (vi) Establish follow-up procedures to verify that corrective actions were implemented and effective.
- (a) Audit findings, deficiencies, and recommendations must be documented in a written report and provided to the Board within ten (10) days after completion of the external audit.
- (b) Within thirty (30) days of receipt of the external auditor's written report, the Board shall take action to address the audit findings, correct any deficiencies noted, and implement any recommendations or explain in a writing signed by all Board members, why a particular recommendation has not been implemented.
- (c) The Bank shall provide the Regional Director with a copy of the engagement letter with the external auditor for review. Within 30 days of receipt of any comments from the

Regional Director, the Bank shall incorporate in the engagement letter any changes required by the Regional Director consistent with the requirements of this paragraph. The engagement letter, at a minimum, should include:

- (i) A description of the work to be performed under the engagement letter;
- (ii) The responsibilities of the external auditor;
- (iii) An identification of the professional
   standard covering the work to be
   performed;
- (iv) Identification of the specific procedures to be used when carrying out the work to be performed;
- (v) The qualifications of the employee(s) who
  are to perform the work;
- (vi) The time frame for completion of the work;
- (vii) Any restrictions on the use of the reported findings;
- (viii) A provision for unrestricted examiner
   access to work papers;
- (ix) A provision stating that the external auditor will present the audit findings directly to the Board.

- (d) The external auditor required by this Paragraph must be independent from the consultant required by Paragraph 5 of this Order.
- (e) A copy of any external audit(s) received by the Bank shall be submitted to the Regional Director.

## DOCUMENTATION OF AUDIT FINDINGS

9. Within one hundred twenty (120) days from the effective date of this ORDER, the Bank shall formulate, adopt, and implement procedures, acceptable to the Regional Director as determined at subsequent examinations or visitations, to ensure that Bank responses to audit findings, as well as Bank corrective actions in response to audit findings, are documented and reported to the Board.

## CORRECT VIOLATIONS

10. Within thirty (30) days from the effective date of this ORDER, the Bank shall eliminate or correct all violations of Consumer Laws identified in the Compliance Report. In addition, the Bank shall establish and implement procedures, acceptable to the Regional Director as determined at subsequent examinations or visitations, as part of its Compliance Policy to ensure future compliance with all Consumer Laws.

#### HOME MORTGAGE DISCLOSURE ACT

- 11. (a) Within thirty (30) days from the effective date of this ORDER, the Bank shall adopt and implement systems and controls to ensure compliance with the Home Mortgage Disclosure Act, 12 U.S.C. § 2801, et seq., ("HMDA") and its implementing regulations found at 12 C.F.R. Part 203.
- (b) Within 30 days from the effective date of this ORDER, the Bank shall refile its 2008 HMDA Loan Application Register with the Federal Reserve Board.

# DISCLOSURE TO SHAREHOLDER

12. Following the effective date of this ORDER, the Bank shall send to its shareholder a copy of this ORDER: (1) in conjunction with the Bank's next shareholder communication; or (2) in conjunction with its notice or proxy statement preceding the Bank's next shareholder meeting.

# PROGRESS REPORTS

13. Within thirty (30) days from the end of the first calendar quarter following the effective date of this ORDER, and within thirty (30) days after the end of each successive calendar quarter thereafter, the Bank shall furnish written progress

reports to the Regional Director detailing the form and manner of any action taken to secure compliance with this ORDER and the results thereof.

## CLOSING PARAGRAPHS

The effective date of this ORDER shall be ten (10) calendar days after the date of its issuance by the FDIC.

The provisions of this ORDER shall be binding upon the Bank, its institution-affiliated parties, successors, and assigns.

The provisions of this ORDER shall remain effective and enforceable except to the extent that, and until such time as, any provision of this ORDER shall have been modified, terminated, suspended, or set aside by the FDIC.

Pursuant to delegated authority.

Dated this 25th day of September, 2009.

/s/\_

M. Anthony Lowe
Regional Director
Chicago Regional Office
Federal Deposit Insurance
Corporation