Request for Records Disposition Authority

(See Instructions on reverse)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment) U S Department of Transportation	
2 Major Subdivision Federal Motor Carrier Safety Administration (FMCSA)	
3 Minor Subdivision Office of Information Technology	

4 Name of Person with whom to confer	5 Telephone (include area code)
William Bannister	(202) 385-2388

Leave Blank (NARA Use Only)

Job Number

NI-557-11-3

Date Received

9/30/11

Notification to Agency

In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date	Archivist of the United States
3 Jul 12	

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

[X] is not required   [ ] is attached   [ ] has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
	FMCSA Records Management Officer	09/24/2009

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	SEE ATTACHED PAGES		

Federal Motor Carrier Safety Administration (FMCSA)
Office of Analysis, Research and Technology

1.   **Commercial Vehicle Information Systems and Networks (CVISN) Web Site**   (New Item)
The Commercial Vehicle Information Systems and Networks (CVISN) Web Site is an informational web site that contains descriptive CVISN programmatic and reference documents, overall system architecture documents, and CVISN training materials The CVISN program provides a programmatic and system architecture that organizes and funds the deployment of a collection of information systems and communications networks that support commercial vehicle operators to include information systems owned and operated by governments, motor carriers, and other stakeholders

a.   ~~Inputs   CVISN descriptive programmatic and reference documents, overall system architecture documents, and CVISN training materials~~

~~Disposition   Temporary   Delete when data have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file or database, whichever is later   (GRS 20, Item 2)~~

(1)   b.   **Master Data Files-Record Copy.**

Disposition   **Temporary.** Destroy or delete when no longer needed for reference, obsolete, or superseded

~~c.   System Documentation.~~

~~Disposition   Temporary.   Destroy or delete when superseded or obsolete   (GRS 20, Item 11)~~

d.   ~~Outputs.~~

~~Disposition   Temporary   Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes   (GRS 20, Items 5, 6, 12)~~

FMCSA publications appearing on the CVIS Web Site may be scheduled as permanent under N1-557-05-12 for the Office of Communications, Item 9, Publications: Agency-Wide.   FMCSA will ensure that these publications have been transferred or are being transferred to NARA in accordance to schedule before deleting the web site.

Federal Motor Carrier Safety Administration (FMCSA)
Office of Research and Analysis

1. <u>**Data Quality Tracking System (DataQs) and Website**</u>   (New Item)

The FMCSA Data Quality Tracking System and Website (DataQs) is an electronic means for filing and tracking the resolutions of concerns about allegedly inaccurate Federal and State data released to the public by the Federal Motor Carrier Safety Administration (FMCSA) Through this system, data concerns, or "Requests for Data Reviews" (RDRs) are automatically forwarded to the appropriate office for resolution. The system also allows filers to monitor the status of each filing

Specifically, DataQs provides an Internet website to accept RDRs and supporting documentation (fax and/or file upload capability), acknowledges receipt of RDRs, notifies FMCSA and/or State personnel when RDRs are received, accepts FMCSA and/or State postings and responses related to RDRs, provides automated notification capability including receipt of input and status changes, provides reporting capability based on pre-set parameters, and tracks RDRs from submission through resolution

   a. ~~**Inputs** Data challenges are entered into the system by general public users, commercial drivers, motor carriers, FMCSA/State Agency Users, and FMCSA administrative level users, using the DataQs web interface, into the Master Data File~~

   ~~Disposition **Temporary** Delete when data have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file or database, whichever is later (GRS 20, Item 2)~~

(2)   b. **Active Master Data Files-Record Copy of RDR's.**

   <u>Disposition</u> Cut off at the end of the year Transfer resolved RDR's to archival system after 3 years

(3)   c. **Archived RDR Data.**

   <u>Disposition</u> **Temporary.** Delete 2 years after transfer to archival data file, or when no longer needed for business, legal, reference or administrative operations

d. ~~System Documentation.~~

~~Disposition   Temporary. Destroy or delete when superseded or obsolete (GRS 20, Item 11)~~

e. ~~Outputs.~~

~~Disposition   Temporary Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purposes (GRS 20, Items 5, 6, 12)~~

(4) **f. Web Interface.**

Disposition   **Temporary**   Destroy/Delete when superseded or obsolete

FMCSA publications appearing on the DataQs Web Site, such as the <u>DataQs User Guide and Manual</u> (Washington, DC., FMCSA, January 2011) may be scheduled as permanent under N1-557-05-12 for the Office of Communications, Item 9, Publications: Agency-Wide. FMCSA will ensure that these publications have been transferred or are being transferred to NARA in accordance to schedule before deleting the web site.