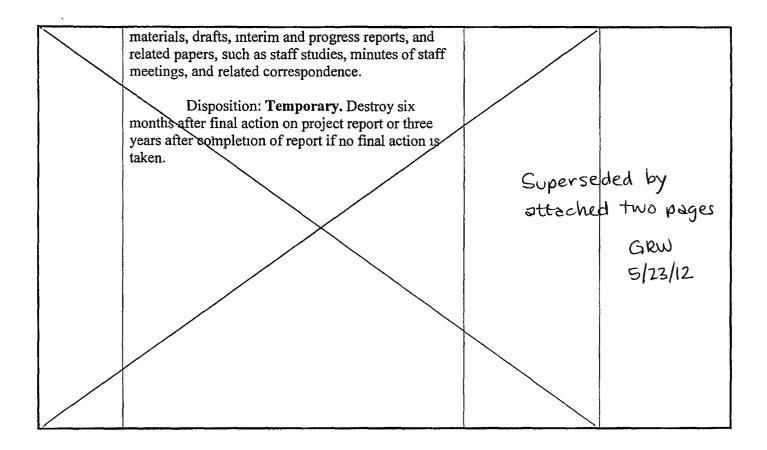
REQUEST FOR RECORDS DISPO	JOB NUMBER NI-408-11-22			
To: NATIONAL ARCHIVES & RECORDS 8601 ADELPHI ROAD COLLEGE PA	Date received 7-28-11			
1 FROM (Agency or establishment) U S Department of Transportation		NOTIFICATION TO AGENCY		
2 MAJOR SUBDIVISION Federal Transit Administration		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not		
3 MINOR SUBDIVISION		approved" or "withdrawn" in co		
4 NAME OF PERSON WITH WHOM TO CONFER Danielle Tyler	5 TELEPHONE NUMBER (202) 366-5160	DATE ARCHIVIS	T OF THE UNITED STATES	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to ac records proposed for disposal on the attach needed after the retention periods specifi provisions of Title 8 of the GAO Manual for	ed page(s) are not neede ed, and that written concurrence	ed now for the business for ce from the General Acco	this agency or will not be	
Is not required	is attached, or	has been reque	sted	
DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE 5-5-11 DANION CLAR Records Officer				
7 ITEM NO 8 DESCRIPTION OF ITEM A	ND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
such as organizational and NOTE: These disposition described records regardle a. <u>Organization plans</u> Disposition: Perm when four years old or car Offer to NARA when ten b. <u>Acency office of p</u> others. Disposition: Tem years old.	documents relating to the ges in organization, nd delegations of authority, I functional charts. instructions apply to all the ess of physical media. insg files ament. Transfer to FRC lier if volume warrants.	Supersed Jttache	ed by d 2 pages GRW 5/23/2012	

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REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-408-11-22			
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received			
1 FROM (Agency or establishment) U S Department of Transportation		NOTIFICATION TO AGENCY			
MAJOR SUBDIVISION Federal Transit Administration MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
3 MINOR SUE					
4 NAME OF PE Danielle Tyle	RSON WITH WHOM TO CONFER er	5 TELÉPHONE NUMBER (202) 366-5160	DATE	DATE ARCHIVIST OF THE UNITED STATES	
I hereby concerned to the second seco	CERTIFICATION ertify that I am authorized to ac oposed for disposal on the attache er the retention periods specifi of Title 8 of the GAO Manual for a is not required	ed page(s) are not neede ed, and that written concurrence	d now for the b e from the Ge	usiness for th	his agency or will not be inting Office, under the
DATE	SIGNATURE OF AGENC	YREPRESENTATIVE	TITLE		
				ords Office	er
7 ITEM NO	7 ITEM NO 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9 GRS OR SUPERSEDED JOB CITATION (NARA USE ONLY)		
1	Organizational Record	s			
	This disposition includes documents relating to the establishment of and changes in organization, functions, relationships, and delegations of authority, such as organizational and functional charts				
NOTE These disposition instructions apply to all the described records regardless of physical media					
	a <u>Organization plann</u>	ung files Master set			
	Disposition Perm when four years old or ear Accession in 5-year blocks years old				
	b <u>Organization plann</u>	ung files all other copies			
	Disposition Temp years old	orary. Destroy when two			

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 cOrganization working filesBackgroundmaterials, drafts, interim and progress reports, andrelated papers, such as staff studies, minutes of staffmeetings, and related correspondencec 1Action taken on final report	
Disposition Temporary. Destroy six months after final action on project c 2 <u>No action taken on final report</u>	
Disposition Temporary. Destroy three years after the completion of the project report	