

REQUEST FOR RECORDS DISPOSITION AUTHORITY			LEAVE BLANK (NARA use only)	
			JOB NUMBER <i>NI-049-09-3</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received <i>9/14/09</i>	
2 FROM (Agency or establishment) U S Department of Interior			NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Bureau of Land Management				
3 MINOR SUBDIVISION Renewable Resource and Planning Directorate				
4 NAME OF PERSON WITH WHOM TO CONFER Michelle F Thomas		5 TELEPHONE NUMBER (202) 912-7557	DATE <i>10/12/09</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> X is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested				
DATE 9/4/09	SIGNATURE OF AGENCY REPRESENTATIVE <i>Michelle F. Thomas</i>			TITLE Bureau Records Administrator
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
1	Timber Sale Information System (TSIS) (see attached sheets)	<i>NI-49-90-1 item 4/6d(4)</i>		

Bureau of Land Management (BLM)  
Forest and Woodlands Management Division  
Renewable Resource and Planning Directorate  
SF115 Attachment  
**N1-049-09-03**

Reviewed March 26, 2012

### **Timber Sale Information System (TSIS)**

#### **Description of System:**

This system supports timber sale accounting, management, and activity tracking and tracking of Special Forest Product (SFP) sales and permits. TSIS provides direct support to BLM Mission Goals 2.4.01 and 2.4.02 related to managing the use of forest and woodland products in the Public Domain (PD) and in the Oregon and California Lands (O&C). TSIS is the sole automated process to track timber sale and special forest product activity and accomplishments, and it is the sole source for validation of timber sale and special forest product revenues in the BLM's financial system. This system was previously known as the Timber and Material Sales Database and scheduled under N1-049-90-1, which is superseded by this schedule.

**1.a. Master File:** The master file contains documentation about Timber Purchasers/Contractors (individual, partnership, corporate), Contact Person(s) for timber purchaser/contractor, and awarded permits (individual or contractor) of Special Forest Products. Data includes information about sales volumes and revenues.

Disposition: **PERMANENT**

Transfer a copy of the master file to NARA upon approval of this schedule along with the technical documentation in accordance with 36 CFR 1235.44-50. Thereafter, transfer a copy every 5 years along with the current technical documentation.