REQUEST FOR RECORDS DISPOSITION AUTHORITY			LEAVE BLANK (NARA use only)	
			JOB NUMBER <b>N1-49-09-9</b>	
10 NATIONAL ARCHIVES & RECORDS ADMINSITRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001			Date Received 9/11/09	
I I'ROM (Agency or Establishment) U S Department of Interior			NOTIFICATION TO AGENCY	
2 MAJOR SUB DIVISION Bureau of Land Management			In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not	
3 MINOR SUB DIVISION Renewable Resource and Planning Directorate			approved' or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFFR 5 Joe Manke		5 TELEPHONE 303-236-6251	DATE ARCHIVIST ON THE UNITED STATES	
AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,				
$X$ is not required $\Box$ is a		attached, or	☐ has been requested	
DATE 9/4/09			TITLE Bureau Records Administrator	
7 ITEM NO	8 DESCRIPTION OF ITEM PROPOSED DISPOSITION		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	New Item  Recreation Management Information System (Researched pages			

Bureau of Land Management Division of Recreation and Visitor Services Renewable Resource and Planning Directorate N1-049-09-9

## 1. Recreation Management Information System (RMIS)

Description of System. RMIS is a web-based BLM-internal application that aggregates information pertaining to BLM land used for public recreation purposes. In addition to information about recreational use, authorizations, and designations, RMIS provides data for visitation estimates, recreation site descriptions, and details about recreation permits and leases. This information is used for a variety of purposes, including providing details for Public Land Statistics, the Chief Financial Officer's Report, and various external publications, such as Public Lands, Public Rewards. In addition, information is used at the field level to document recreation activities and authorizations at the recreation site, recreation management area, and/or field office level. Information is used for NEPA documentation and reviewing trends in recreation use. This system is accessible only to BLM employees within the firewall. This information is entered into the system by an end user (authorized BLM Employee). The oldest data in the system dates back to fiscal year 1999, and new data is entered daily. Records are dated from 1999 — present.

Master File. The information collected in the database produces specific and aggregated information about the number of visitors, special recreation permits issued, participation in specific recreational activities, public land acres, area designation acres, national landscape conservation system units, recreation site details, off-highway vehicle designation acreage, associated planning documents, partnerships and agreements, special recreation permits, and contact information for the overseeing BLM office

## DISPOSITION PERMANENT

Cutoff at end of Fiscal Year Transfer full dataset and one public use version to the National Archives upon approval of this schedule under 36 CFR 1235 44 through 50, or whatever standards are in place at the time of the transfer A <u>full</u> copy of the dataset, containing subsequent changes and additions as well as unchanged data, should be transferred to the National Archives every three years to <u>replace</u> the previously transferred dataset