

**User Guide for the
HHS Recovery Act
Recipient Reporting Readiness Tool**

Version: 0.5

HHS	Version: 0.5
User Guide - HHS Recovery Act Recipient Reporting Readiness Tool	Date: 10/16/2009

Revision History

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User Guide

1. Introduction

1.1 Purpose

The purpose of this User Guide is to describe how the grant recipients will use the HHS Recovery Act Recipient Reporting Readiness Tool.

This document is organized by HHS ARRA Recipient Readiness Tool page. For each web page, the detail visual and navigation features are provided.

1.2 References

- HHS Recovery Act Recipient Reporting Readiness Tool Use Case and Design Specifications

2. HHS Recovery Act Recipient Reporting Readiness Tool

2.1 Overview

The HHS Recovery Act Recipient Reporting Readiness Tool provides grant-specific information to assist grantees in the preparation of their report to OMB at FederalReporting.gov.

The award data that this tool provides can be cut and pasted directly into the Recipient Report. However, this tool does not provide all of the data required for the Recipient Report. In addition to the data that should be used in the Recipient Report, any field containing "Provided by Recipient" is currently not tracked by HHS.

The web pages for HHS Recovery Act Recipient Reporting Readiness Tool are listed in the table below and shown in their hierarchical relationship in Table 1 Page Descriptions. These web pages will be discussed in further detail later in the document.

<i>Web Page</i>	<i>Description</i>
HHS ARRA Grant Reporting Landing Page	Displays the HHS Grant Reporting Landing Page which includes a search capability for recipient by state and by DUNS.
HHS Grant Recipients by Selected State Page	Displays the list of HHS ARRA Grant Recipients by selected state.
HHS ARRA Grant List of Awards Page	Displays the list of HHS ARRA Grant awards for selected Recipient organization.
HHS ARRA Grant Award Detail Page	Displays the detail of selected HHS ARRA Grant award.
HHS ARRA Text Version Grant Award Detail Page	Displays the Text Version detail of selected HHS ARRA Grant award.
Help Page	Display the Help Contents
Data Quality Page	Display the Data Quality Contents
Contacts Page	Display the contacts Contents

Table 1 Page Descriptions

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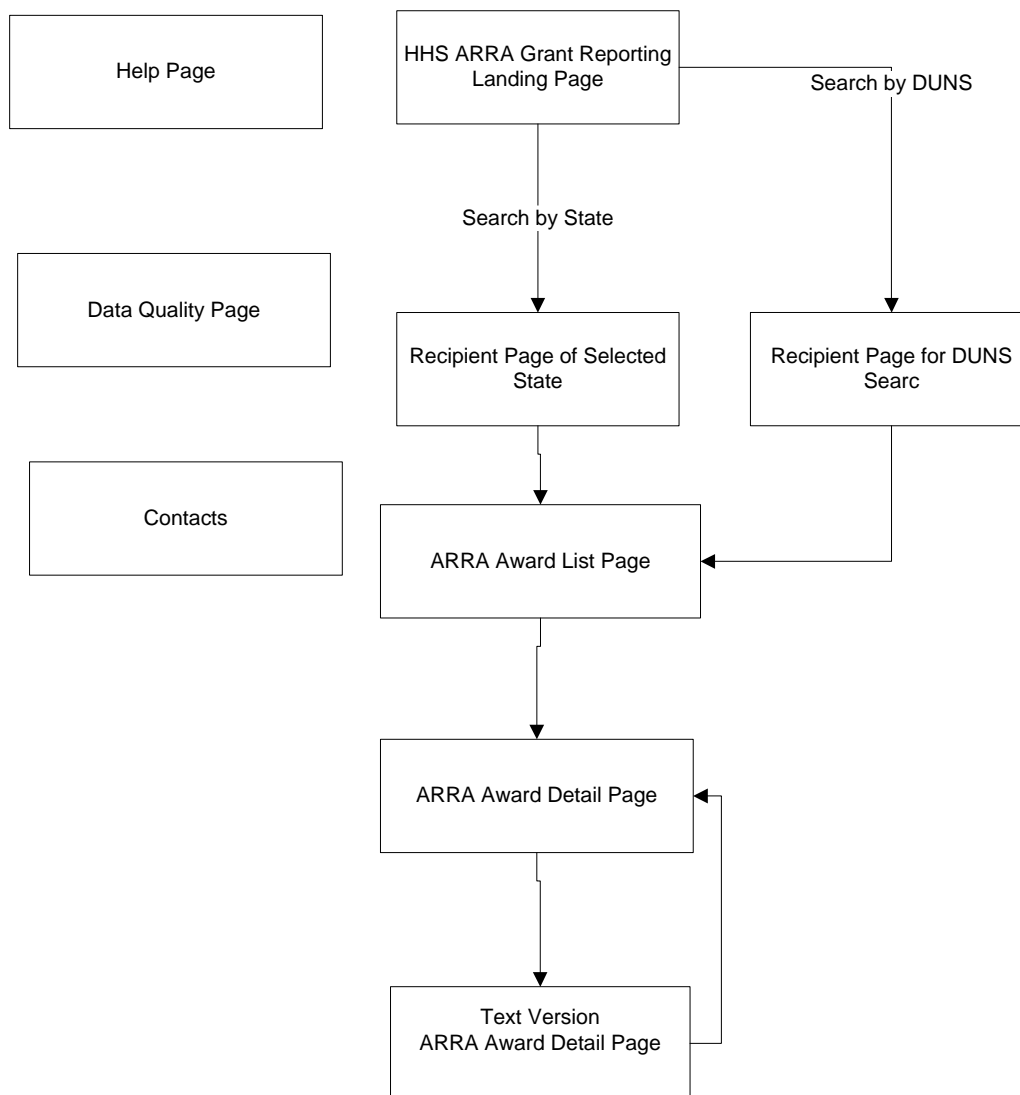


Figure 1 HHS Recovery Act Recipient Reporting Readiness Tool: Page Hierarchy

2.2 How to Find Your Information

Recipients will start by opening <http://www.hhs.gov/recovery> and then click the link for the HHS Recovery Act Recipient Readiness Reporting Tool. The **HHS ARRA Grant Reporting Landing page** will be displayed. Recipients can begin the *search by state* or by *DUNS number*. Both searches yield a list of awards associated with the recipient (see Select A Grant Program Award below), from which a single award is selected.

The search concludes with **the Award Details page**, which contains the data to be included in the Recipient Report. The Award Details page is presented in two formats - one designed to **replicate the Recipient Report for easy data copy and paste**; and the **other in Text format**. Users can switch between them by clicking a button link.

2.3 HHS ARRA Grant Reporting Landing Page

The HHS ARRA Grant Reporting Landing Page allows a user to search by State or by DUNS Number.

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Upon the selecting the search, the results for the search are immediate. The two ways to begin the search are boxed in green and are described on the following pages.

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HHS.gov/Recovery SEARCH

Home Overview Programs Plans & Reports Grants & Contracts Announcements Contacts Data Quality Help

HHS Home > Recovery > Readiness Tool - Begin Award Search Contact Readiness Tool Help Desk
Email: [Readiness Help](#)
Telephone: 866-814-5703
Hours: M-F 8 a.m. to 8 p.m. EST

HHS Recovery Act Recipient Reporting Readiness Tool

The HHS Recovery Act Recipient Reporting Readiness Tool provides grant-specific information to assist recipients in the preparation of their data for reporting to the Office of Management and Budget's (OMB's) [Federal Reporting.gov](#).

Select Awards by State or by DUNS Number

You can search by State or DUNS. The search by State requires you to first a) locate your organization's State (where your organization is located), then b) locate your organization's name from the alphabetical listing within your State, then c) click on your recipient organization Name. To select a specific Recovery Act award for your organization simply click on the Grant Award Title.

Search by State

Step 1. Click on the State or Territory to see the list of HHS grantees receiving funding in your State.
 Step 2. Select your organization's Name.
 Step 3. Select the Award Title or grant program award you wish to review.
 Step 4. Review and copy the Grant Award data into your organization's Recipient report or required format for FederalReporting.gov data entry.

Alabama	Idaho	Montana	Puerto Rico
Alaska	Illinois	Nebraska	Rhode Island
American Samoa	Indiana	Nevada	South Carolina
Arizona	Iowa	New Hampshire	South Dakota
Arkansas	Kansas	New Jersey	Tennessee
California	Kentucky	New Mexico	Texas
Colorado	Louisiana	New York	Utah
Connecticut	Maine	North Carolina	Vermont
Delaware	Marshall Islands	North Dakota	Virginia
District of Columbia	Maryland	Northern Mariana Islands	Virgin Islands
Federated States of Micronesia	Massachusetts	Ohio	Washington
Florida	Michigan	Oklahoma	West Virginia
Georgia	Minnesota	Oregon	Wisconsin
Guam	Mississippi	Palau	Wyoming
Hawaii	Missouri	Pennsylvania	

After you click the link to the State or Territory, the State Recipients screen should display a list of Recipients in the State you selected.

Search by DUNS Number

The DUNS number is a unique number assigned by Dun & Bradstreet to a single business entity. Example: 150483782

Step 1. Enter the Recipient's Data Universal Numbering System (DUNS) Number and click the Submit button.
 Step 2. Select your organization's Name.
 Step 3. Select the Award Title or grant program award for which you require information by clicking the Award Title link.
 Step 4. Review and copy the Grant Award data into your organization's Recipient report or required format for FederalReporting.gov data entry.

Enter the DUNS Number

The List of Awards screen should display the Grant Awards that have been made to the Recipient Organization associated with the DUNS Number you entered.

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Figure 2 Grant Reporting Landing Page

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2.4 How to Search by State

2.4.1 Step 1: Select a State.

Continue to Step 2 by clicking on the State or Territory to see the list of grantees receiving Recovery Funding.

Search by State

Step 1. Click on the State or Territory to see the list of grantees receiving Recovery Funding.
Step 2. Select the Grant Recipient and then Search.
Step 3. Select a Grant Program Award and then Search.
Step 4. Review and copy the Grant Award data from the selected Grant Award into a file. Copy and paste the information into the system or format you will use to report the data.

Alabama	Idaho	Montana	Puerto Rico
Alaska	Illinois	Nebraska	Rhode Island
American Samoa	Indiana	Nevada	South Carolina
Arizona	Iowa	New Hampshire	South Dakota
Arkansas	Kansas	New Jersey	Tennessee
California	Kentucky	New Mexico	Texas
Colorado	Louisiana	New York	Utah
Connecticut	Maine	North Carolina	Vermont
Delaware	Marshall Islands	North Dakota	Virginia
District of Columbia	Maryland	Northern Mariana Islands	Virgin Islands
Federated States of Micronesia	Massachusetts	Ohio	Washington
Florida	Michigan	Oklahoma	West Virginia
Georgia	Minnesota	Oregon	Wisconsin
Guam	Mississippi	Palau	Wyoming
Hawaii	Missouri	Pennsylvania	

After you click the link to the State or Territory, the State Recipients screen should display with a list of Recipients in the State you selected.

Figure 3 Page: Search by State

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2.4.2 Step 2: Select the Grant Recipient

After you click the link to the State or Territory, the State Recipients page should display with a list of Recipients in the State you selected.

- By default the list is *sorted by Recipient Organization*, and the maximum 30 items displays per page. e.g. if there are 50 records, the system will show 1....30 of 50 on bottom left.
- System will show the paging on the top and bottom right << Previous 1 2 3 Next >>.
- If the user selects the letter in the list, the system skips the list and display the recipient started with the selected letter on the top of the page.
- If the user selects the previous, the system shall display the previous page of Grant Recipients.
- If the user selects the next, the system shall display the next page of Grant Recipients.

User can go to previous page by clicking the page name on Breadcrumb trail.

Continue to Step 3 by selecting the Recipient Organization Name.

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HHS.gov/Recovery

Home Overview Programs Plans & Reports Grants & Contracts Announcements Contacts Data Quality Help

HHS Home > Recovery > Readiness Tool - Select The Grant Recipient

Contact Readiness Tool Help Desk
Email: [Readiness Help](#)
Telephone: 866-514-5703
Hours: M-F 8 a.m. to 8 p.m. EST

HHS Recovery Act Recipient Reporting Readiness Tool

Step 2. Select the Grant Recipient

Review the list of recipients and select the appropriate name to see the list of awards.
You can select a letter to skip through the list.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Recipients in the State of Delaware

Showing: 1 - 17 of 17 Page: « Previous » Next »

Recipient Organization Name	City	DUNS Number	Amount
ALFRED I DUPONT HOSP FOR CHILD NCC-W OF THE NEMOURS FDN	Wilmington	038004941	\$ 1,921,809
COMPACT MEMBRANE SYSTEMS, INC	Wilmington	808898894	\$ 265,534
DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES	New Castle	103989187	\$ 29,210
DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES	New Castle	625227608	\$ 485,000
DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES	New Castle	103989187	\$ 201,830
DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES	New Castle	608595625	\$ 9,545,736
DE ST OFFICE OF THE GOVERNOR	New Castle	Not Available	\$ 385,444
Delaware Health Care Commission	Dover	137676875	\$ 100,000
DELAWARE STATE UNIVERSITY	Dover	114337629	\$ 28,168
DELMARVA RURAL MINISTRIES	Dover	119728939	\$ 504,806
LA RED HEALTH CENTER	Georgetown	035923635	\$ 612,973
NEW CASTLE COUNTY COMPREHENSIVE HEAD START & CCS, INC	Newark	150723542	\$ 301,374
SOUTHBRIDGE MEDICAL ADVISORY COUNCIL INC	Wilmington	075528703	\$ 1,388,284
UNIVERSITY OF DELAWARE	Newark	059007500	\$ 6,651,901
WESTSIDE HEALTH, INC	Wilmington	613690270	\$ 2,493,926
WILMINGTON HEADSTART, INC	Wilmington	128664190	\$ 230,030
WILMINGTON MEDICAL CENTER	Wilmington	077069243	\$ 691,477

Showing: 1 - 17 of 17 Page: « Previous » Next »

To continue, click on one Recipient Name in the list above for which you want a list of awards.
The List of Awards screen should display showing the Grant Awards that have been made to the Recipient Name you selected above.

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Figure 4 Page: State Recipients Page

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2.4.3 Step 3: Select a Grant Award.

After selecting the award in Step 2, the List of Awards page will display showing the Grant Awards that have been made to the Recipient Name you selected.

Fields for the List of Recipient of selected state:

- Award Number
- Award Title
- Agency
- Fiscal Year
- Issue Date
- Funding Amount

By default the list is sorted by Award Number

User can go to any previous page by clicking the page name on Breadcrumb trail.

Continue to Step 4 by clicking on the Award Title in the list to obtain detailed data about a specific Award.


The following disclaimer will display on List of Awards Page.

DISCLAIMER

The data contained in the HHS Recipient Readiness Tool reflects the best available data for HHS grant programs that are subject to Recovery Act Recipient Reporting. Please note that according to [OMB supplemental guidance](#) recipients are not required to report on awards less than \$25,000 on FederalReporting.gov. For a list of programs that must be reported to FederalReporting.gov please visit [Appendix 1 of the June 22nd OMB guidance](#). For additional questions or concerns on reporting requirements for your award please contact your grants management specialist.

Data are refreshed every 24 hours. Awards issued near the end of the reporting period may not be available for 72 hours pending the timeliness of HHS Agency data transmission. If you are unable to locate your data please contact your grants management specialist.

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Email: [Readiness Help](#)
Telephone: 866-814-5703
Hours: M-F 8 a.m. to 8 p.m. EST

HHS Recovery Act Recipient Reporting Readiness Tool

Step 3. Select A Grant Award

Review the list of awards and select the Award Title link to see the required reporting data.

List of Awards for:
COMPACT MEMBRANE SYSTEMS, INC
335 Water St
Wilmington, DE 19804-2410

DUNS Number	Award Number	Award Title	Agency	Fiscal Year	Issue Date	Funding Amount
808898894	3R01	CONTAMINATE REMOVAL FOR LABORATORY PHARMACEUTICAL SYNTHESIS	NIH	2009	09-23-2009	\$ 265,534

To continue, click on the Award Title in the list above to obtain detailed data about a specific Award.
The Award Detail screen should display with the data for that award that is available for reporting to FederalReporting.gov.

DISCLAIMER

The data contained in the HHS Recipient Readiness Tool reflects the best available data for HHS grant programs that are subject to Recovery Act Recipient Reporting. Please note that according to [OMB supplemental guidance](#) recipients are not required to report on awards less than \$25,000 on FederalReporting.gov. For a list of programs that must be reported to FederalReporting.gov please visit [Appendix 1 of the June 22nd OMB guidance](#). For additional questions or concerns on reporting requirements for your award please contact your grants management specialist.

Data are refreshed every 24 hours. Awards issued near the end of the reporting period may not be available for 72 hours pending the timeliness of HHS Agency data transmission. If you are unable to locate your data please contact your grants management specialist.

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Figure 5 Page: List of Awards Page

2.4.4 Step 4: Review and Copy the Grant Awards Data.

After selecting the award title in Step 3, the Award Detail page displays with data for that award that is available for reporting to FederalReporting.gov.

Use in the Recipient Report

The information provided by this tool is baseline data that the Recipient should include in the Recipient Report that must be submitted to FederalReporting.gov beginning October 1, 2009. The data from this tool can be cut and pasted directly into the Recipient Report.

- If “Go to Text Version” is selected, the system displays the Text Version Award Detail page.
- User can go to any previous page by clicking the page name on Breadcrumb trail.

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This concludes the current search. To begin a new search, return to the [HHS Grant Recipient Readiness Tool Landing Page](#).

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[HHS Home](#) > [Recovery](#) > [Readiness Tool](#) > [State Recipients](#) > [Awards List](#) - Grant Award Detailed Data [Go to Text Version](#)

HHS Recovery Act Recipient Reporting Readiness Tool

Step 4. Review and Copy the Grant Awards Data

Copy the detailed information needed for your report and save it to your computer or other media. Paste the information into the system or format you will use to report the data.

Award Detail for: EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASE - ARRA - HAI
 DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES
 DUNS Number: 103989187
 DE ST HOSP, 1901 N DUPONT HWY
 NEW CASTLE, DE 19720

<i>Recipient Report: Grant or Loan</i>		
--	--	--

Prime Recipient		
-----------------	--	--

<i>Reporting Information</i>		
Award Type	Award Number	Final Report
Grant	3U50CI000492-03S1	Not Collected by HHS

<i>Award Recipient Information</i>		
Recipient DUNS Number	Recipient Account Number	Recipient Congressional District
103989187	Not Collected by HHS	Not Available

Figure 6 Page (Partial): Award Detail Page

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2.4.5 Step 5 (Text Version)

- If user selects “Go to formatted version of this page”, the system displays the Award detail page.
- User can go to any previous page by clicking the page name on Breadcrumb trail.

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HHS Recovery Act Recipient Reporting Readiness Tool

Step 4. Review and Copy the Grant Awards Data

Copy the detailed information needed for your report and save it to your computer or other media. Paste the information into the system or format you will use to report the data.

Prime Recipient Report

Award Detail for: EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASE - ARRA - HAI
 Recipient Name: DE ST DEPARTMENT OF HEALTH & SOCIAL SERVICES
 DUNS Number: 103989187
 DE ST HOSP, 1901 N DUPONT HWY
 NEW CASTLE, DE 19720

Reporting Information

Award Type[†]: Grant
 Award Number[†]: 3U50CI000492-03S1
 Final Report[†]: Not Collected by HHS

Award Recipient Information

Recipient DUNS Number[†]: 103989187
 Recipient Account Number: Not Collected by HHS
 Recipient Congressional District[†]: Not Available

Award Information

Funding Agency Code[†]: 7523
 Awarding Agency Code[†]: 7523
 Award Date[†]: 08-31-2009
 Amount of Award[†]: \$ 201,830
 Program Source (TAS)[†]: 750144
 CFDA Number[†]: 93.717
 Sub Account Number for Program Source (TAS)[†]: Not Collected by HHS
 Total Number of Sub Awards to Individuals[†]: Not Collected by HHS
 Total Amount of Sub Awards to Individuals[†]: Not Collected by HHS
 Total Number of Payments to Vendors less than \$25,000/award[†]: Not Collected by HHS
 Total Amount of Payments to Vendors less than \$25,000/award[†]: Not Collected by HHS
 Total Number of Sub Awards less than \$25,000/award[†]: Not Collected by HHS
 Total Amount of Sub Awards less than \$25,000/award[†]: Not Collected by HHS
 Award Description[†]: Not Available

Figure 7 Page (Partial): Text Version of Award Detail Page

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2.5 How to Search by DUNS Number

The DUNS number is a unique number assigned by Dun & Bradstreet to a single business entity.

Example: 150483782

2.5.1 Step 1 Enter Recipient's DUNS Number.

Enter the Recipient's Data Universal Numbering System (DUNS) Number and click the Submit button.

Search by DUNS Number

The DUNS number is a unique number assigned by Dun & Bradstreet to a single business entity. Example: 150483782

Step 1. Enter the Recipient's Data Universal Numbering System (DUNS) Number and click the Submit button.

Step 2. Select your organization's Name.

Step 3. Select the Award Title or grant program award for which you require information by clicking the Award Title link.

Step 4. Review and copy the Grant Award data into your organization's Recipient report or required format for FederalReporting.gov data entry.

The screenshot shows a web form titled "Enter the DUNS Number". It contains a text input field with the value "008898894" and a blue "Submit" button below it. A large red arrow points from the left towards the input field.

The List of Awards screen should display the Grant Awards that have been made to the Recipient Organization associated with the DUNS Number you entered.

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Figure 8 Page (Partial): Search by DUNS Number

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2.5.2 Step 2: Select a Recipient

After selecting the submit button in Step 1, the Recipient pages will display for the entered DUNS number.

User can go to previous page by clicking the page name on Breadcrumb trail

Continue to Step 3 by selecting the Recipient Organization Name.

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HHS Home > Recovery > Readiness Tool - Select A Grant Recipient by DUNS Number

HHS Recovery Act Recipient Reporting Readiness Tool

Step 2. Select a Grant Recipient by DUNS Number

Review the list of recipients and select the appropriate name to see the list of awards.

Recipients with DUNS Number 808898894

DUNS Number	Recipient Organization Name	City	Amount
808898894	COMPACT MEMBRANE SYSTEMS, INC	Wilmington	\$ 265,534

To continue, click on one Recipient Organization in the list above for which you want a list of awards. The List of Awards screen should display showing the Grant Awards that have been made to the Recipient Name you selected above.

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Figure 9 : Recipient by DUNS Number

2.5.3 Step 3: Select a Grant Award.

Refer to [2.4.3 List of Grant Award](#) for details. Select the Grant Program Award for which you require information by clicking the Award Title link.

2.5.4 Step 4: Review and Copy the Grant Awards Data.

Refer to [2.4.4 Review and Copy the Grant Awards Data](#) for details. Review and copy the Grant Award data from the selected Grant Award into a file. The data from this tool can be cut and pasted directly into the Recipient Report.

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2.6 Help

If the user selects the Help, the system shall display the help page with content of home page.

User can go to previous page by clicking the page name on Breadcrumb trail.

The screenshot displays the 'HHS.gov/Recovery' website. At the top, there is a navigation menu with links for Home, Overview, Programs, Plans & Reports, Grants & Contracts, Announcements, Contacts, Data Quality, and Help. Below the menu, the page title is 'HHS Recovery Act Recipient Reporting Readiness Tool - Help'. The main content area contains several sections:

- How to Find Your Information:** This section explains how to search for grants and provides instructions on how to use the system's search functionality.
- Printing Tips:** This section provides instructions on how to print the page, including using the browser's print function or a specific 'Print' button.
- Helpful Links:** This section lists various links and resources, including:
 - Recovery.gov sites for recipient reporting.
 - FederalReporting.gov for help with registration and report submission.
 - Download The American Recovery and Reinvestment Act of 2009 document (PDF).
 - June 22 O.N. E Guide on Recipient Reporting.
 - April 3 O.N. E Guide on Recipient Reporting.
 - February 18 O.N. E Guide on Recipient Reporting.
 - March 31 FAR Oass (relates to contracts).
 - White House sites, including the O.N. E Webinars on Recipient Reporting.
 - Dun and Bradstreet (D&B) website for obtaining a DUNS number.
 - OO, N on e website.
 - OO, N on e website for information on how to register and obtain a OO, N number.

The footer of the page includes the HHS.GOV/Recovery logo, a link to 'White House Seal, Logo & Symbols', and accessibility information: 'Accessibility (Contact Information Privacy Policy)'. It also states: 'This is an official U.S. Government website managed by the U.S. Department of Health & Human Services'.

Figure 10 : Help Page

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2.7 Data Quality

When User clicks on Data Quality link from menu system will display the data quality page.

User can go to previous page by clicking the page name on Breadcrumb trail.

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Contact Readiness Tool Help Desk
Email: [Readiness Help](#)
Telephone: 866-814-5703
Hours: M-F 8 a.m. to 8 p.m. EST

HHS Recovery Act Recipient Reporting Readiness Tool - Data Quality

Questions about the Data

Data on the HHS Recovery Act Recipient Reporting Readiness Tool are generated from the HHS Tracking Accountability in Government Grants (TAGGS) system. Questions on the content or quality of your data should be discussed with your grants management specialist or appropriate Agency point of contact. For a list of Agency designated Recovery Act points of contact please visit [Contacts](#). We strongly encourage you to contact your grants management specialist to address any concerns you may have. Changes to data posted on the tool will only be made through our Agency grants management systems.

Data Quality Limitations

There are limitations to data quality posted to the site. These limitations include:

- Timeliness of the data in this system is dependent on the [HHS Agency](#) data transmissions to the TAGGS database. While these submissions are processed on a regular basis, awards issued near the end of the reporting period may not be available for 72 hours.
- Data are refreshed from the TAGGS database every 24 hours.
- Data your [Agency](#) made available at the time of application submission or award may have changed over time, and may not be reflected in the system data.
- Discrepancies in DUNS numbers that may result from multiple DUNS assigned to unique organizations, or Dun and Bradstreet's (D&B) direct assignment of DUNS to users of Federal Reporting.gov.

DUNS Data

It is possible that your organization may have more than one DUNS. DUNS are required for registering and applying on [Grants.gov](#) for Federal grants and are required by OMB to receive an award. DUNS are also required to register on FederalReporting.gov. Dun and Bradstreet (D&B) is responsible for the administration of DUNS and is the government's authoritative source for all DUNS numbers. If you review your award data on the tool and are unable to locate DUNS data for your organization, or are uncertain which DUNS you should use for reporting on FederalReporting.gov, please contact [D&B](#) and consult your grants management specialist.

HHS is not responsible for the administration or validation of DUNS or for any discrepancies that may result from multiple DUNS assigned to unique organizations. Data available on the tool have been validated against [Agency](#) and D&B systems to date.

Data Refreshing

The TAGGS database is refreshed early in the morning every day, but the [Agencies](#) do not provide new data on a daily basis. When new data has been added to TAGGS, the HHS Recovery Act Recipient Reporting Readiness Tool will retrieve new data where available. However, it is possible to receive no new data when repeating a search after the TAGGS daily refresh if no new data for that recipient had been supplied.

USASpending.gov and Recovery Act data

Data from TAGGS (and posted on the readiness tool) are submitted and posted to USASpending.gov on a semi-monthly basis and uploaded on Recovery.gov by OMB. Timing of data submission and uploading to these systems as well as Agency and OMB reconciliation of Recovery Act reporting may impact the consistency of award amounts, primary location of performance data, DUNS, and other data elements available for viewing on these different sites. HHS is actively working with OMB and [Agencies](#) to improve the accuracy and quality of Recovery Act data posted to public websites to reflect accurate and succinct reporting. For questions on data submitted to USASpending.gov please contact the TAGGS support team at [Readiness Tool Help](#) or your [Agency](#) point of contact.

HHS.GOV/Recovery

[White House Road Map to Recovery](#)

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WhiteHouse.gov | USA.gov | FederalReporting.gov | USASpending.gov

This is an official U.S. Government Web site managed by the [U.S. Department of Health & Human Services](#).

Figure 11 : Data Quality


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2.8 Contacts

When User clicks on Contacts from the menu system will display the contacts page.

User can go to previous page by clicking the page name on Breadcrumb trail.

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HHS Recovery Act Recipient Reporting Readiness Tool - Contacts

List of HHS Contacts

Agency	Phone	E-Mail	Website
ORAC	202-690-6241	recoveract@hhs.gov	www.hhs.gov/recovery/contacts/
ACF	Not Available.	ACFRecoveryActCoordination@acf.hhs.gov	www.acf.hhs.gov
AHRQ	Kathleen Kendrick: 301-427-1200	kathleen.kendrick@ahrq.hhs.gov	www.ahrq.gov/fund/cefarra.htm
AOA	Brandt Chvirko: 202-357-3591	Brandt.Chvirko@aoa.hhs.gov	www.aoa.gov/
CDC	Manal Ali: 770-488-2706	Manal.Ali@cdc.hhs.gov	www.cdc.gov
CMS	Not Available.	ASCHAI@cms.hhs.gov	www.cms.hhs.gov/Recovery/
HRSA	Not Available.	RecoveryActHelp@hrsa.gov	www.hrsa.gov
IHS	Not Available.	ihsrecoveracthelp@ihs.gov	www.ihs.gov/recovery
NIH	Central Grants Help Desk 301-435-0714	grantsinfo@od.nih.gov	www.nih.gov/recovery/index.htm
	Contracts/Simplified Acquisitions Edward Wilgus: 301-451-2612	Edward.Wilgus@nih.gov	
	Contracts/Above Simplified Acquisitions Darryl Grant: 301-496-2874	Darryl.Grant@nih.gov	
ONC	Central Line 202-260-2068	State HIE Grants: statehiegrants@hhs.gov	healthit.hhs.gov/about
		Extension Program Grants: regional-centers-applications@hhs.gov	
		All Other Inquiries: onc.request@hhs.gov	
Recipients of Contracts should contact their Contracting Officer			

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Figure 12 : Contacts