## **Major Information Systems**

Below you will find HUD's Index of Major Information Systems, arranged alphabetically, followed by a brief description of each information system. The descriptions include the office or program area responsible for the system, who may access the system and, if applicable, an automated system code and acronym. Contact information for the system and a link for more information is also included if available. If the program office has indicated target audience groups (T.A.G.), that information is also available.

Name:	Acronym:	Code:	Office:	Access:
50 <sup>th</sup> Percentile Rent Estimates			PD&R	Public
Active Partners Performance System	APPS	F24P	HSG	Restricted
Administrative Accounting—Personal Svcs.	PSCR	A75I	CFO	Internal
Cost Rpt. Subsystem – See HUDCAPS/FFS				
American Housing Survey Dataset			PD&R	Public
Appraiser Selection by Lender			HSG	Public
Approval & Recertification Tracking System –	ARRTS	F51A	HSG	Internal
See Institution Master File				
Approved Appraisers			HSG	Public
Approved Lenders			HSG	Public
Assisted Housing: National and Local Datasets			PD&R	Public
Automated Underwriting System	AUS	F17A	HSG	Internal
Bibliographic Database			PD&R	Public
Bond Payment	BONDM	D08	CFO	Internal
Compliance and Enforcement Database	CAED	P204	LEAD	Internal
Computerized Homes Underwriting	CHUMS	F17	HSG	Internal
Management System				
Consolidated Single Family Statistical System	CSFSS	F42	HSG	Internal
CPD Grants Management Process System	GMP	C07A	CPD	Internal
Credit Alert Interactive Voice Response	CAIVRS	F57	HSG	Restricted
<u>Customer Assessment Subsystem – See Real</u>	CASS	P091	PIH	Restricted
Estate Assessment Center Online Systems				
<u>Defensive Litigation Tracking System</u>	DLTS	J07A	OGC	Internal
Departmental Accounts Receivable	DARTS	D21	CFO	Internal
<u>Tracking/Collection System</u>				
<u>Development Application Processing System</u>	DAP	F24A	HSG	Restricted
<u>Disaster Recovery Grant Reporting System</u>	DRGRS	C08A	CPD	Restricted
<u>Disposition Program Compliance System</u>	DPCS	P177	HSG	Restricted
<u>Distributive Shares and Refund Subsystem</u>	DSRS	A80D	HSG	Public
Enterprise Architecture Management System	EAMS	P156	CIO	Internal
Enterprise Electronic Records Management/	ERM/CTS	TBA	ADM	Internal
Correspondence Tracking System				
Enterprise Income Verification System	EIV	P181	PIH	Restricted
Facilities Integrated Resource Management	FIRMS	D67A	ADM	Internal

System				
Federal Assistance Award Data	FAADS	A51	CFO	Internal
FHA Connection	FHAC	F17C	HSG	Restricted
FHA Subsidiary Ledger	FHA-SL	P013	HSG	Internal
Fair Market Rents (FMRs)			PD&R	Public
Financial Assessment Sub-System - See Real	FASS-FHA/	P092/	PIH	Restricted
Estate Assessment Center Online Systems	FASS-PHA	P093		
Financial Data Mart – See HUDCAPS/FFS	FINANC	A75R	CFO	Internal
Generic Debt Management System	GDEBT	F71A	HSG	Internal
Geographic Information Systems			PD&R	Public
Ginnie Mae's e-Access			GNMA	Restricted
Ginnie Mae Financial & Accounting System	GFAS	P237	GNMA	Internal
Ginnie Mae Portfolio Analysis Database System	GPADS	P238	GNMA	Internal
Government Sponsored Enterprise Datasets			HSG	Public
Grants Interface Management System	GIMS	P017	ADM	Internal
Home Equity Conversion Mortgages	HECM	F12	HSG	Internal
Hospital Mortgage Insurance Management	HMIMS	P046	HSG	Internal
<u>Information System</u>				
Housing Agency Profiles			PIH	Public
HUD Condominium Projects			HUD	Public
<u>Housing Counseling System</u>	HCS	F11	HSG	Restricted
<b>HUD's Client Information and Policy System</b>	HUDCLIPS	D41	HUD	Public
HUD Form 903 (Fair Housing Complaint Form)	HUD903	E15A	FHEO	Internal
HUD Information Collection Budget Tracking	ICBTS	P143	CIO	Public
System				
HUD Integrated Human Resources and Training	HIHRTS	P162	ADM	Internal
System				
HUD Integrated Performance Reporting System	HIPRS	P028	DOC	Internal
HUD Travel Management System	HTMS	P001	CFO	Internal
HUD Procurement System	HPS	A35	СРО	Internal
HUD Small Purchase System	SPS	P035	СРО	Internal
<u>HUDCAPS/FFS</u>	HUDCAPS	A75	CFO	Internal
HUDWEB (Hud@Work)	HUDWEB	P069	DOC	Internal
<u>HUD.gov</u>	HUDGOV	P068	DOC	Public
Income Limits Dataset			PD&R	Public
<u>Institution Master File</u>	IMF	F51	HSG	Internal
<u>Insured Multifamily Mortgages Database</u>			HSG	Public
<u>Integrated Assessment Subsystem</u>	NASS	P100	PD&R	Internal
Integrated Pool Management System	IPMS	P240	IPMS	Internal
Integrated Disbursement & Information System	IDIS	C04	CPD	Restricted
Interstate Land Sales Registration/Real Estate	ILSR	P030	HSG	Internal
Settlement Procedures Act Compliance Tracking				
System	T 4 9 9	Doc :	**************************************	-
<u>Lender Assessment Subsystem</u>	LASS	P096	HSG	Restricted

Limited Denial of Participation List			DEC	Public
Line of Credit Control System	LOCCS	A67	CFO	Restricted
Loan Accounting System	LAS	A21	CFO	Internal
Low-Income Housing Tax Credit Database			PD&R	Public
Management Assessment Sub-System - See Real	MASS-R	P097	PIH	Restricted
Estates Assessment Center Online Systems				
Market-to-Market	M2M	F24B	HSG	Restricted
Mortgaged Backed Securities Information	MBSIS	P242	GNMA	Internal
System				
Multifamily Data			HSG	Public
Multifamily Insurance System	MFIS	F47	HSG	Internal
Multifamily Insurance Claims	MFIC	F75	HSG	Internal
OCFO Library System	HUDCA	A75L	CFO	Internal
OHR Office of personnel & Training Inquiry	OPTIS	D05	ADM	Internal
System				
PIH Inventory Management System	PIH-IMS	P113	PIH	Restricted
Physical Assessment Sub-System – See Real	PASS-R	P109	PIH	Restricted
Estates Assessment Center Online Systems				
Program Accounting System	PAS	A96	CFO	Internal
Qualified Census tracts and Difficult			PD&R	Public
Development Areas				
Quality Assurance Document Library System –	QDLS	F51Q	HSG	Internal
See Institution Master File				
Real Estate Assessment Center Systems	REACS	F89A	PIH	Restricted
Real Estate Management System	REMS	F24D	HSG	Restricted
Renewal Communities/Empowerment	RC/EZ/EC	D77A	CPD	Public
Renewal Communities/Empowerment Zones/Enterprise Communities Locator	LOC			
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real		D77A P089	CPD PIH	Public Restricted
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems	LOC RASS-P	P089	PIH	Restricted
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing	LOC		PIH HSG	Restricted Internal
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System	LOC RASS-P	P089	PIH HSG FHEO	Restricted Internal Restricted
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Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys.	LOC RASS-P SAVE	P089	PIH HSG FHEO PD&R PD&R HSG HSG	Restricted Internal Restricted Public Public
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys. Single Family Default Monitoring Subsystem -	LOC RASS-P SAVE	P089 A65A	PIH HSG FHEO PD&R PD&R HSG	Restricted Internal Restricted Public Public Public
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Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys. Single Family Default Monitoring Subsystem - See Consolidated Single Family Statistical Sys. Single Family Housing Enterprise Data	LOC RASS-P SAVE	P089 A65A A80S	PIH HSG FHEO PD&R PD&R HSG HSG	Restricted Internal Restricted Public Public Public Internal
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys. Single Family Default Monitoring Subsystem - See Consolidated Single Family Statistical Sys. Single Family Housing Enterprise Data Warehouse	SAMS SFDMS SFHEDW	P089 A65A A80S F42D D64A	PIH HSG FHEO PD&R PD&R HSG HSG HSG	Restricted Internal Restricted Public Public Public Internal Internal
Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys. Single Family Default Monitoring Subsystem - See Consolidated Single Family Statistical Sys. Single Family Housing Enterprise Data Warehouse Single Family Insurance System	LOC RASS-P SAVE SAVE SAMS SFDMS SFDMS	P089 A65A A80S F42D D64A A43	PIH HSG FHEO PD&R PD&R HSG HSG HSG	Restricted Internal Restricted Public Public Public Internal Internal Internal
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Renewal Communities/Empowerment Zones/Enterprise Communities Locator Resident Assessment Sub-System - See Real Estates Assessment Center Online Systems Section 235 Automated Validated and Editing Section 3 Summary Report System Section 8 Administrative Fees Section 8 Annual Adjustment Factors Dataset Section 8 Contracts Database Single Family Acquired Asset Management Sys. Single Family Default Monitoring Subsystem - See Consolidated Single Family Statistical Sys. Single Family Housing Enterprise Data Warehouse Single Family Insurance System Single Family Insurance System Single Family Ins. Sys.—Claims Subsystem Single Family Mortgage Notes	SAVE  SAVE  SAMS SFDMS  SFHEDW  SFIS CLAIMS SFMN	P089  A65A  A80S  F42D  D64A  A43  A43C  A80N	PIH HSG FHEO PD&R PD&R HSG HSG HSG HSG HSG	Restricted  Internal Restricted Public Public Public Internal Internal Internal Internal Internal Internal Internal

Special Tabulations Data Retrieval Systems			PD&R	Public
State of the Cities Data System			PD&R	Public
Subprime and Manufactured Home Lender List			PD&R	Public
Telephone Directory and Locator System	TDLS	A62	ADM	Internal
Tenant Rental Assistance Certification System	TRACS	F87	HSG	Restricted
Terminated Multifamily Mortgages Database			HSG	Public
Title I Insurance and Claims	TIIS	F72	HSG	Internal
Title I Notes Servicing (Debt Collection and	DCAMS	F71	HSG	Internal
Asset Management)				
Title Eight Automated Paperless Office Tracking	TEAPOTS	E08A	FHEO	Restricted
<u>System</u>				
<u>Unclaimed Funds System</u>	UFS	P244	GNMA	Internal
Voucher Management System	VMS	P224	PIH	Internal

## $50^{th}$ PERCENTILE RENT ESTIMATES DATASET

**Office/Program:** Policy Development and Research

Access: Public

**Description:** This database contains rent estimates at the 50<sup>th</sup> percentile (or median) calculated for all Fair Market Rent areas. (Note: These are NOT <u>Fair Market Rents</u>). Under certain conditions, these 50<sup>th</sup> percentile rents can be used to set success rate payment standards.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** <a href="http://www.huduser.org/datasets/50per.html">http://www.huduser.org/datasets/50per.html</a>

## **ACTIVE PARTNERS PERFORMANCE SYSTEM**

Office/Program: Housing – Multifamily Housing | Acronym: APPS | Code: F24P

Access: HUD registered organizations or individuals.

If your company has never done business directly with

HUD you need to register by going to

https://hudapps.hud.gov/apps/part\_reg/apps040.cfm.

T.A.G.: Investors

Multifamily Industry

**Description:** Allows Multifamily business partners to submit requests to participate in Multifamily Housing programs (Form HUD-2530: Previous Participation Certification) and allows staff to review, approve/disapprove participation in these programs online. The HUD-2530 contains data concerning principal participants in Multifamily Housing projects, including their previous participation with HUD and other Housing Agencies. An approved Previous participation Certification is a prerequisite for approval of various applications to do business with HUD. Data originating with the Previous Participation Certification process will support Housing Asset Management, Project Development activities, the Real Estate Assessment Center and Enforcement Center activities.

**Contacts:** Multifamily Housing Systems Help Desk

Phone: 1-800-767-7588 Email: Apps-F24p@hud.gov

**Link:** http://www.hud.gov/offices/hsg/mfh/apps/appsmfhm.cfm

#### AMERICAN HOUSING SURVEY DATASET

Office/Program: Policy Development and Research

Access: Public

**Description:** The American Housing Survey (AHS) is the largest, regular national housing sample survey in the United States. The AHS contains a wealth of information that can be used by professionals in nearly every field for planning, decision-making, market research, or various kinds of program development. The U.S. Census Bureau conducts the AHS to obtain up-to-date housing statistics for HUD.

The AHS provides data on apartments, single-family homes, mobile homes, vacant homes, family composition, income, housing and neighborhood quality, housing costs, equipment, fuels, sizes of housing units, and recent movers. National data are collected every other year, from a fixed sample of about 50,000 homes, plus new construction each year. The survey started in 1973, and has had the same sample since 1985, letting you see homes and households changing over the years. In some metropolitan areas we have additional samples every 4-6 years, to measure local conditions.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/ahs.html

#### **APPRAISER SELECTION BY LENDER**

Office/Program: Housing

Access: Public T.A.G.: Lenders
Researchers

**Description:** The Appraiser Selection by Lender page allows you to get statistical information on the use of appraisers by lenders, for a specific lender, or within a specified city or state. You may request a report of the number and percentages of appraisals completed by minority, nonminority, male, and female appraisers in the most recent reporting period.

**Contacts:** Single Family Administrator

sfadmin@hud.gov

**Link:** https://entp.hud.gov/idapp/html/apdistlk.cfm

## **APPROVED APPRAISERS**

Office/Program: Housing

Access: Public

T.A.G.: Homebuyers
Senior Citizens
Veterans
General Public

**Description:** The Appraisers page provides a list of FHA approved appraisers based on location, appraiser name, license number, or status. You can search to find specific types of appraisers by using the entry fields. For example, if your search is for a list of all active appraisers in Washington, D.C., the important fields to fill would be the status, state, and city fields. To search a smaller area, the zip code could be used.

Contacts: Single Family Administrator

sfadmin@hud.gov

Link: <a href="https://entp.hud.gov/idapp/html/apprlook.cfm">https://entp.hud.gov/idapp/html/apprlook.cfm</a>

## **HUD APPROVED LENDERS**

Office/Program: Housing

Access: Public T.A.G.: Homebuyers

**Description:** This searchable database is designed to assist you in locating the type of lender you need in a location convenient to you. You may build a search in several different ways, including by Lender Name, Lender Type, Geographic State, and/or Geographic City.

**Contacts:** HSG-Lender\_Approval@hud.gov

Link: http://www.hud.gov/ll/code/llslcrit.html

## ASSISTED HOUSING: NATIONAL AND LOCAL DATASET

Office/Program: Policy Development and Research

Access: Public

**Description:** This data set sketches a picture of nearly five million subsidized households across the United States. It includes:

- Totals
- Indian Housing
- Public Housing
- Section 8 Certificates and Vouchers
- Section 8 Moderate Rehabilitation
- Section 8 New and Substantial Rehabilitation
- Section 236
- Other HUD subsidies
- Low Income Housing Tax Credits (LIHTC)

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

Link: http://www.huduser.org/datasets/assthsg.html

## **BIBLIOGRAPHIC DATABASE**

Office/Program: Policy Development and Research

Access: Public T.A.G.: Researchers

**Description:** This HUD USER Database is the only bibliographic database exclusively dedicated to housing and community development issues. It contains more than 10,000 full-abstract citations to research reports, articles, books, monographs, and data sources in housing policy, building technology, economic development, urban planning, and a host of other relevant fields.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

Link: http://www.huduser.org/bibliodb/pdrbibdb.html

## **BOND PAYMENT**

Office/Program: Chief Financial Officer Acronym: BONDMAPPER Code: D08

Access: Internal Access Only

**Description:** The Bond Payment System is used to determine semi-annual payments to fiscal agents throughout the country, as well as, payments on New York State Bonds that are paid on a more frequent bases. These payments are used to curtail public housing authorities' outstanding debts previously financed through bond sales. The system produces various reports used for management information, in addition to generating an amortization schedule and calculation of bond payments to fiscal agents with a breakdown of interest and principal. Bond payments are made through the <u>Line of Credit Control Systems (LOCCS)</u>.

#### **COMPLIANCE AND ENFORCEMENT DATABASE**

Office/Program: Healthy Homes and Lead Hazard
Control – Compliance Assistance and Enforcement

Acronym: CAED
Code: P204

Access: Internal Access Only

**Description:** The Compliance and Enforcement Division of the Office of Healthy Homes and Lead Hazard Control is responsible for assuring compliance with Lead Hazard laws. The Compliance and Enforcement Database helps accomplish this purpose by tracking property addresses in which cases of Lead Poisoning has been reported and the owners of those properties.

#### COMPUTERIZED HOMES UNDERWRITING MANAGEMENT SYSTEM

Office/Program: Housing – Single Family Housing | Acronym: CHUMS | Code: F17

Access: Internal Access Only

**Description:** This system assists and supports Field staff in the processing of single-family mortgage insurance applications, from initial receipt through endorsement. Various types of applications are processed in CHUMS, including loans for First Time Homebuyers, Home Equity Conversion Mortgages (HECM) a reverse mortgage available to the elderly to augment income, substantial rehabilitation of existing properties, and VA Certified FHA loans. In addition to tracking and processing assistance, it provides automated assistance in appraisal and mortgage credit evaluation. CHUMS operates in HIIPS stations located in functional work areas in individual Field Offices and provides management information for Field Office Monitoring of case processing. This system is operational nationwide in all Field Offices and Denver Processing Center. It supports the conditional commitment process from the mortgagee's request for property appraisal through the issuance of a conditional commitment, firm commitment, endorsement and the automated production of the Mortgage Insurance Certificate.

#### **Subsystem:**

#### Automated Underwriting System

AUS F17A

AUS provides data to the FHA Technology Open to Approved Lenders (TOTAL) Scorecard and evaluates borrowers' credit. The TOTAL Scorecard then returns a decision about the borrowers' credit worthiness to the AUS. For cases scored with case numbers, the data collected from TOTAL is then fed to CHUMS. Cases scored without case numbers are considered pre-qualifies and are not sent to CHUMS. Before being granted access to the TOTAL Scorecard, lenders must certify that they will comply with TOTAL Scorecard rules. They must also be approved for Title II on the <a href="IMF">IMF</a> system. TOTAL Scorecard provides real-time Accept or Refer decisions on a 24/7 basis. When a user begins entering data into the <a href="FHA Connection">FHA Connection</a> Insurance Application Screen, the TOTAL Scorecard data is used to preload the data items on the screen. In addition to CHUMS, TOTAL Scorecard also supplies data to the <a href="Single Family Housing Enterprise Data Warehouse">SINGLE FAMILY HOUSING Enterprise Data Warehouse</a> (SFHEDW).

## CONSOLIDATED SINGLE FAMILY STATISTICAL SYSTEM

Office/Program: Housing – Office of Evaluation | Acronym: CSFSS | Code: F42

Access: Internal Access Only

**Description:** CSFSS is a comprehensive data processing solution to Department of Housing and Urban Developments requirement to collect, store and report information related to single-family mortgages it insures. This system supports efforts to define detailed CSFSS data types and creates the required data sets to meet statistical reporting for customer needs. The primary function is to provide statistical data for HUD Headquarters program staff for decision-making functions. This data also is requested by various agencies and the private sector.

#### **Subsystems:**

#### Single Family Default Monitoring Subsystem

SFDMS F42D

When a mortgage is 90 or more days delinquent, the Mortgagee or Servicer must submit a Single Family Form 92068-a to HUD on a monthly basis until its status has been completed by all Mortgagees and/or is terminated or deleted. Mortgagees and Servicers provide default data via *Electronic Data Interchange System* (EDIS/U26A) or using the WEB via <a href="FHA connection">FHA connection</a> to HUD where they are sorted, pre-screened, key entered, edited, processed and reports are generated for HUD Headquarters and Field Office review.

#### CPD GRANTS MANAGEMENT PROCESS SYSTEM

Office/Program: Community Planning and Development | Acronym: GMP | Code: C07A

Access: Internal Access Only

**Description:** The Grants management process initiative provides system maintenance and support to the Department's mission to help the nation's communities meet their development needs; spur economic growth in distressed neighborhoods; provide housing assistance for the poor; help rehabilitate and develop moderate and low-cost housing, and enforce the nation's fair housing laws. CPD is responsible for more than 20 programs and manages more than 1,000 formula and competitive grantees across the nation. The oversight and management of the grantees, especially "high risk" grantees, is a high priority and critical initiative of CPD.

The GMP system is one of CPD's major tools used for carrying out the environmental, oversight and management function to ensure the monitoring of "high risk" grantees by direct input from Field Office staff & environmental representatives on information resulting from on-site evaluations. The GMP system receives nightly downloads from the <a href="Integrated Disbursment & Information System">Integrated Disbursment & Information System (IDIS)</a>. These downloads contain formula grantee information. The competitive grantee information data is manually entered directly by the Field Office staff.

## CREDIT ALERT INTERACTIVE VOICE RESPONSE

Office/Program: Housing | Acronym: CAIVRS | Code: F57

**Access:** Restricted to HUD-approved lenders, several participating Federal lending agencies, and lenders acting on the Government's behalf to prescreen applicants for Federally guaranteed loans against a shared inter-agency database of delinquent Federal borrowers.

**Description:** CAIVRS was created as a shared database of defaulted Federal debtors, and enables processors of applications for Federal credit benefit to identify individuals who are in default or have had claims paid on direct or guaranteed Federal loans, or are delinquent or other debts owed to Federal agencies. The CAIVRS is a standalone application which provides a voice response to a telephonic inquiry concerning the claim or default history of an individual or corporation.

**Contacts:** CAIVRS Administrator

Phone: (301) 292-1661 Email: <u>caivrs\_admin@hud.gov</u>

Link: <a href="http://www.hud.gov/offices/hsg/sfh/sys/caivrs/caivrs.cfm">http://www.hud.gov/offices/hsg/sfh/sys/caivrs/caivrs.cfm</a>

## **DEFENSIVE LITIGATION TRACKING SYSTEM**

Office/Program: General Counsel Acronym: DLTS Code: J07A

Access: Internal Access Only

**Description:** DLTS is a Lotus Notes-based tracking system for all litigation brought against HUD (other than single family foreclosure cases). It is used to provide information on assignments, the nature of the cases, and their status. In addition, the information in the system enables the office to provide reports and other statistical information and answers to ad hoc inquiries. DLTS is designed to assist the office of General Counsel—Office of Litigation in controlling and monitoring their cases. Defensive Litigation cases involve instances where HUD is sued by individuals, groups, private enterprises, and/or state/local government for actions or inactions of HUD. These cases are assigned for handling in the Headquarters or Field Offices on the basis of complexity and the HUD program involved. The DLTS system serves both the Office of Litigation and Field Offices.

#### DEPARTMENTAL ACCOUNTS RECEIVABLE TRACKING/COLLECTION SYSTEM

Office/Program: Chief Financial Officer Acronym: DARTS Code: D21

Access: Internal Access Only

**Description:** DARTS establishes, tracks, and collects account receivables for residual receipts, excess financing, and miscellaneous payments for the Public Housing Agencies/Indian Housing Authorities and Section 236 program receivables for Multifamily Excess Rental Income.

## **DEVELOPMENT APPLICATION PROCESSING SYSTEM**

Office/Program: Housing – Multifamily Housing Acronym: DAP Code: F24A

Access: Restricted to Lenders and Authorized HUD users T.A.G.: Lenders

**Description:** DAP is a comprehensive, automated underwriting system that supports processing and tracking of HUD Multifamily Housing applications (pursuant to Multifamily Accelerated Processing (MAP) procedures) from pre-application through final closing. The system supports all functions of underwriting: Tracking and Administration of projects, Architectural and Engineering (A&E) Analysis, Cost Analysis, Valuation Analysis, and Mortgage Credit Analysis.

DAP provides technical processing for 220, 221(d)(3), 221(d)(4), and 223(f) programs. After technical processing is completed for each discipline, Lenders can use the DAP system to submit their completed applications electronically to HUD. DAP provides a centralized database that can be accessed nationwide for viewing and processing project information. It can also print forms from initial to final phase.

**Contacts:** *Multifamily Housing Help Desk* 

DAP@hud.gov (800) 767-7588

Guide to DAP for MAP Lenders:

http://www.hud.gov/offices/hsg/mfh/map/dapug/dapug.cfm

**Link:** http://www.hud.gov/offices/hsg/mfh/map/maphome.cfm

#### **Notes:**

The security in DAP allows two different levels of access to the system. They are the MAP Discipline Assignor, and the MAP user. Viewing sensitive financial information is restricted by level of access. While all DAP users can view project information, only the MAP Discipline Assignor can assign user rights and privileges, make assignments, and enter new applications.

Currently, DAP transmits project level information to the Real Estate Management System (REMS). This includes the project number and/or FHA number, project name and address, and project status. This information is initially entered in DAP's Tracking subsystem.

#### **DISASTER RECOVERY GRANT REPORTING SYSTEM**

Office: Community Planning and Development Acronym: DRGRS Code: C08A

Access: Restricted to authorized HUD staff and Grantees

T.A.G.: Grantees

Non-profits

**Description:** HUD allocates funds to governments of eligible cities, counties, states, and other entities affected by a disaster. To receive funding, Grantees must prepare a citizen participation plan, publish their proposed use of the funds, and submit an Action Plan to HUD. Once HUD approves the Action Plan and executes the grant agreement, the Grantee may proceed with projects. Currently the DRGR System is being used for recording performance under the Disaster Recovery Program. DRGRS is an internet based reporting system Grantees use to submit action plans and reports and HUD staff use to review Grantee submissions and to generate reports to Congress.

Contacts: CPD Field Office Staff

**Link:** https://drgr.hud.gov/DRGRWeb/index.jsp

**Notes:** Internet Explorer required.

## **DISPOSITION PROGRAM COMPLIANCE SYSTEM**

Office/Program: Housing – Single Family Housing | Acronym: DPCS | Code: P177

**Access:** Restricted to registered brokers and program participants.

**Description:** DPCS consists of a shared database that contains case level information on Officer Next Door and Teacher Next Door program pre-registration, employment verification, property ownership verification and owner compliance with occupancy requirements. DPCS allows public access by HUD registered brokers and by police officers, teachers and firefighters submitting offers for properties in the Good Neighbor Next Door Sales Program. Brokers log in to DPCS using their broker NAID. Individuals register in DPCS and receive a personal profile number (PPN) to log in to DPCS. DPCS emails the PPN to the individuals personal email account, which they supply during registration. HUD personnel and M&M contractors access DPCS via the HUD intranet and log in to the system using unique user IDs supplied by HUD IT Security and a password.

**Link:** http://www.hud.gov/offices/hsg/sfh/reo/goodn/gnndabot.cfm

#### **DISTRIBUTIVE SHARES AND REFUND SUBSYSTEM**

Office/Program: Housing – Office of Financial Services | Acronym: DSRS | Code: A80D

**Access:** Public access limited to searching for refunds.

**Description:** DSRS was designed in response to a Congressional mandate, in which a new method of collecting insurance premiums was established. Under this new method, a one-time mortgage insurance premium (OTMIP) is paid by the homeowner at closing to cover the life of the loan. Should the mortgagor terminate his or her mortgage insurance prior to loan maturity, he or she may be eligible for a premium refund. A premium refund is the difference between the original OTMIP amount paid and the amount earned by HUD. DSRS processes both premium refunds and Distributive Shares. To learn more about FHA mortgage insurance refunds, please visit

http://www.hud.gov/offices/hsg/comp/refunds/fhafact.cfm.

DSRS refunds homeowner unearned premium refunds on terminated FHA loans. It is also the disbursement vehicle to refund lender refunds generated from A80B/SFPCS-Periodic and A80R/SFPCS-Upfront.

**Link:** Search for a Refund: http://www.hud.gov/offices/hsg/comp/refunds/index.cfm

## ENTERPRISE ARCHITECTURE MANAGEMENT SYSTEM

Office/Program: Chief Information Officer Acronym: EAMS Code: P156

Access: HUD's EAMS is currently available within HUD only as part of a pilot test program.

**Description:** The Enterprise Architecture Management System is a dynamic, web-based tool used to track and analyze the layers of HUD's Enterprise Architecture (EA) and the relationships between those layers. It serves as a repository for the information necessary to define the Department's baseline architecture and enables the definition and design of the target architecture.

EAMS allows users to create, edit, and delete architectural entities (e.g., business function, application, data class, etc.) from a centrally maintained database using a web interface. Users can also create, edit, and delete relationships between entities where the database allows relationships to exist. The user interface of EAMS provides a view of these entities which displays both their details and interrelationships. Users can also add attachments to entities where the database allows attachments. To facilitate the development of a target architecture, EAMS accommodates data for multiple planning periods (i.e., baseline, transition phase(s), and target), and includes an administrative tool to create new planning periods. The tool also clearly defines and tracks the changes made between planning periods.

**Contacts:** EA Team

Phone: 202-708-1821

Email: <u>ea\_team\_support@hud.gov</u>

**Link:** http://www.hud.gov/offices/cio/ea/newea/resources/eams.cfm

# ENTERPRISE ELECTRONIC RECORDS MANAGEMENT/CORRESPONDENCE TRACKING SYSTEM

Code: P228 **Office/Program:** Administration **Acronym:** ERM/CTS

Access: Internal Access Only

Description: The Correspondence Tracking System consolidates correspondence types and fully automates the business process for tracking, managing and reporting on all correspondence for all program areas across the Department. When fully implemented, CTS will have replaced the Automated Correspondence On-Line Response Network (ACORN II/H05), Correspondence Management System (CMS/H27A), and the FOIA Management System (FMS/P083).

## ENTERPRISE INCOME VERIFICATION SYSTEM

**Code:** P181 Office/Program: Public and Indian Housing Acronym: EIV **Access:** Restricted to Public Housing Authorities (PHAs). **T.A.G.:** Multifamily Industry PHAs/Tribes

**Description:** The purpose of HUD's EIV System is to make integrated income data available from one source for PHAs to use to improve income verification during required income reexaminations. The EIV System is available to all PHAs nationwide. EIV provides the following information for tenants within a PHA's jurisdiction:

- Monthly employer new hires;
- Quarterly wages (including employer information), Federal wages are available;
- Quarterly unemployment compensation; and
- Monthly social security (SS) and supplement security income (SSI) benefits.

EIV also provides income discrepancy reports to identify families who may have substantially underreported household income.

**Contacts:** PIC/EIV Help Desk

Phone: 1-800-366-6827 Email: EIV\_Help@hud.gov

**Link:** <a href="http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm">http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm</a>

## FACILITIES INTEGRATED RESOURCE MANAGEMENT SYSTEM

Code: D67A **Office/Program:** Administration Acronym: FIRMS Access: Internal Access Only

**Description:** The Facilities Integrated Resource Management System streamlines and consolidates information about essential business functions including facilities and asset management provided by the Office of Administration and Management Services (OAMS). Lease management, space layout and design, personal property inventory, and on-demand building maintenance work orders have been automated and centralized by using FIRMS. FIRMS also incorporates Palm-based barcode scanners which speed up the physical asset inventory processes as well as improve data accuracy levels and reduce user error.

## **FHA CONNECTION**

Office/Program: Housing – Office of Single Family	gram: Housing – Office of Single Family Acronym: FHAC		Code: F17C
Program Development			
Access: Restricted to FHA Approved Lenders and Business		T.A.G.: Lend	ers
Partners.			

**Description:** The FHA Connection is an Internet-based system that allows FHA-approved lenders to have real-time access to several of FHA's systems over HUD's Internet system for the purpose of originating and servicing FHA loans. Through FHA Connection our business partners can send information to and receive information from our systems including Appraiser Review, Underwriter Review, Lender Assessment Subsystem (LASS), Multifamily Delinquency and Default Reporting System (MDDR/P057), Physical Assessment Subsystem (PASS), Web-based Line of Credit Control System (eLOCCS), and Active Partners Performance System (APPS).

FHA Connection transactions include: requesting and updating a case number, recording appraisal and mortgagor insurance information, reassigning appraisers, changing borrower, and requesting duplicate Mortgage Insurance Certificate. It provides lenders a low-cost, on-line option for submitting delinquent data, to retrieve title approval information, to view the status of receipt of the mortgage insurance premiums.

**Contacts:** Single Family FHA Help Desk

sfadmin@hud.gov

FHA Resource Center

(800) CALL-FHA (800) 225-5342

For general questions from industry partners or consumers.

**Link:** https://entp.hud.gov/clas/index.cfm

#### FHA SUBSIDIARY LEDGER

Office/Program: Housing	Acronym: FHA-SL	<b>Code:</b> P013
Access: Internal Access Only		

**Description:** FHA-SL provides the ability to perform daily and real-time funds control, automate the reconciliation of fund and cash balances, and conduct queries of detailed case-level financial data. System users log on to the server from their workstations.

The relevant software functionality includes:

- Core Financial System Management;
- General Ledger Management;
- Funds Management;
- Payment Management;
- Receipt Management;
- Cost Management; and
- Financial and Management Reporting.

#### **FHA MORTGAGE LIMITS**

**Office/Program:** Housing

Access: Public T.A.G.: Homebuyers

**Description:** FHA Mortgage Limits allows you to look up the FHA mortgage limits for FHA loans for a specific area or several areas, and then list them by state, county, or

Metropolitan Statistical Area.

**Contacts:** Single Family Administrator

sfadmin@hud.gov

**Link:** <a href="https://entp.hud.gov/idapp/html/hicostlook.cfm">https://entp.hud.gov/idapp/html/hicostlook.cfm</a>

## FAIR MARKET RENTS

Office/Program: Policy Development and	Research
Access: Public	T.A.G.: Students
	Landlords
	Tenants
	General Public

**Description:** Fair Market Rents (FMRs) determine the eligibility of rental housing units for the Section 8 Housing Assistance Payments program. Section 8 Rental Certificate program participants cannot rent units whose rents exceed the FMRs. FMRs also serve as the payment standard used to calculate subsidies under the Rental Voucher program.

This system provides complete documentation of the development of the final and/or proposed Fair Market Rents (FMRs) for any area of the country selected by the user. After selecting the desired geography, the user is provided a page containing a summary of how the final FY 2006 FMRs were developed and updated. The tables on the summary page include links to complete detail on how the data were developed. FMR history is also available, but documentation of, or supporting data for, the derivation of these FMRs is not provided.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/fmr.html

## FEDERAL ASSISTANCE AWARD DATA

Office/Program: Chief Financial Officer Acronym: FAADS Code: A51

Access: Internal Access Only

**Description:** FAADS gathers information from several Departmental program systems to satisfy a mandate by the Office of Management and Budget (OMB). The system provides data by discrete quarters for HUD's grants or project awards. Information collected provides data on expenditures or obligations to Congress, Executive Branch, and other political and private interest groups.

#### **GENERIC DEBT MANAGEMENT SYSTEM**

Office/Program: Housing | Acronym: GDEBT | Code: F71A

Access: Internal Access Only

**Description:** The Generic Debt Collection System is a fully functional collection system used to handle every facet of collection activities for "Generic" debt types. The system was designed to collect any standard debt type. The system tracks all financial activities involved in the collection of various types of FHA debts. The system handles billing and dunning, credit bureau reporting, referral of debts to Treasury as required under the Debt Collection Improvement Act (DCIA), 1098 and 1099 reporting, etc.

#### **GEOGRAPHIC INFORMATION SYSTEMS**

Office/Program: Community Planning and Development/

Policy Development and Research

Access: Public

**Description:** The following datasets provide users with easy access to mapping tools and HUD data to support housing and community development programs at the state, county, city and neighborhood levels.

#### U.S.-Mexico Cross-Border Planning and Colonias Monitoring

HUD collaborated with the U.S. Department of Interior, Geological Survey (USGS) and Mexican partners to create a binational Internet-based Geographic Information System (GIS) applications for four sister cities along the US/Mexico Border. These include El Paso/Ciudad Juarez, Eagle Pass/Piedras Negras, Douglas/Agua Prieta, and Ambos Nogales. For each of the urban areas, the web mapping applications provide statistical and spatial analysis tools to plan for future growth scenarios, estimate infrastructure development costs for the colonias, and supply binational demographic census data for economic growth models.

## **Boundary Files**

The boundary files available here are intended to supplement boundary files available from the U.S. Census Bureau. The files available from this site are for community planners interested in working with census tract and block group data that splits by jurisdiction boundaries (summary levels 080, 090, and 091). These shape files are most helpful when linked with census tract and block group data downloaded from the census standard tabulation data, CDBG low/mod area data (summary level 090), or the CHAS 2000 data (summary levels 080 and 091).

For additional information Please see Community Planning and Development's "GIS Formula Boundary Files - General Information" web page located at <a href="http://www.hud.gov/offices/cpd/systems/mapping/formula/index.cfm">http://www.hud.gov/offices/cpd/systems/mapping/formula/index.cfm</a>.

#### Research Maps (R-MAPS) Volume 2 and Volume 3

R-MAPS enables the user convert geographically coded data into a readable form and apply the powerful tools of spatial analysis to a wide variety of housing and urban issues in a locality and throughout the United States.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

Link: http://www.huduser.org/datasets/gis.html

#### **GINNIE MAE'S e-ACCESS**

Office/Program: Ginnie Mae (Government National Mortgage Association)

Access: Restricted to Issuers. T.A.G.: Lenders

**Description:** Ginnie Mae e-Access provides a single point of access for all issuer applications on the Ginnie Mae Web site. e-Access therefore eliminates the need for issuer personnel to remember multiple user ID and passwords to access Web IIS, Web EDI, Web IEDS and Loan Matching Information. Each user has one ID and password, which allows the user access to all approved functions. For example, a user who needs to use both Web EDI and Web IEDS will use the same ID and password to access both applications.

#### e-Access Functions:

#### e-Notification

e-Notification is Ginnie Mae's Internet web-based notification system. This system allows Ginnie Mae to make key information available electronically to issuers and document custodians.

#### Web IIS

Web IIS is an Internet business application that replicates the functions previously performed by IIS. Web IIS allows issuers to more efficiently create, edit, print, and submit all monthly reporting obligations to Ginnie Mae.

#### Web EDI

Web EDI is a Ginnie Mae e-commerce application that allows issuers with 800 or fewer loans to report their loan level data electronically.

#### Web IEDS

The *Issuer Exception Display System* (IEDS) reports errors from the loan level data submitted to Ginnie Mae. These reports capture key information such as loan type (FHA, VA, RHS, Public and Indian Housing (PIH)), case number, borrower and property information, and beginning and remaining principal balances of the loans.

#### Loan Matching Information

The Loan Matching Information section provides issuers with a method to access loan matching results data. Currently Ginnie Mae performs two types of matching to loan level detail data:

- Case Number Matching; and
- Insurance Matching.

Issuers also are able to do loan and suspense queries in addition to viewing reports. All issuers who have access to Web IEDS automatically have access to Loan Matching Information.

**Contacts:** *Ginnie Mae Help Line* 

Phone: 1-888-446-6434

Link: <a href="https://www.ginniemae.gov/e-access/">https://www.ginniemae.gov/e-access/</a>

#### GINNIE MAE FINANCIAL & ACCOUNTING SYSTEM

Office/Program: Ginnie Mae (Government National Mortgage Association)

Acronym: GFAS

Code: P237

Access: Internal Access Only

**Description:** The system maintains the general ledger (accounting and financial records) for Ginnie Mae. The system tracks and records all accounting transactions and contains the data necessary for the preparation of the financial statements of Ginnie Mae.

## GINNIE MAE PORTFOLIO ANALYSIS DATABASE SYSTEM

Office/Program: Ginnie Mae (Government National Mortgage Association)

Acronym: GPADS Code: P238

Access: Internal Access Only

**Description:** GPADS was created to monitor and evaluate the risk and performance of issuers participating in Ginnie Mae's Mortgage-Backed Securities (MBS) program. GPADS is a web-based application that displays risk analysis data for use by Ginnie Mae and other authorized users. Monthly pool and loan level processing data and other relevant data are analyzed in batch and the results of the analyses are formatted for display in GPADS.

## **GOVERNMENT SPONSORED ENTERPRISE DATASETS**

Office/Program: Housing - Multifamily Housing

Access: Public

T.A.G.: Lenders

Access: Public 1.A.G.: Lenders

Multifamily Industry

**Description:** Beginning with 1993, Fannie Mae and Freddie Mac, two Government Sponsored Enterprises (GSEs) which HUD oversees, have provided HUD annually with loan-level data on each mortgage they acquire. HUD has released to the public extensive information on the mortgage purchases of these GSEs. The information is intended to aid mortgage lenders, planners, researchers, and housing advocates in studying the flow of mortgage credit and capital in America's communities. It will also help people understand where Fannie Mae and Freddie Mac are focusing their affordable homeownership efforts.

The single-family data sets include detailed data on the income, race and gender of the borrower as well as the census tract location, loan-to-value (LTV) ratios and affordability. The multifamily data sets include information on number, type and affordability of units and the size of the property, mortgage balance, and type of organization that sold the mortgage to the GSE.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/gse.html

## GRANTS INTERFACE MANAGEMENT SYSTEM

Office/Program: Administration | Acronym: GIMS | Code: P017

**Access:** Internal Access Only

**Description:** GIMS is the interface between Grants.gov and HUD, providing an automated way to receive and distribute grant application packages electronically. It provides the capability to match 3rd party faxes received at HUD with the appropriate application package received from Grants.gov. In addition, workflow management of the award phase of the grants management lifecycle is supported in limited fashion. Management reporting related to the application packages and the workflow actions is provided.

#### **HOME EQUITY CONVERSION MORTGAGES**

Office/Program: Housing – Office of Financial Services | Acronym: HECM | Code: F12

Access: Internal Access Only

**Description:** The HECM System supports the management, accounting and collection of premiums from lenders for FHA Home Equity Conversion Mortgage cases. It provides the Office of Housing the necessary information to track individual loan balances, excluding unscheduled loan advances and repayments. HECM also provides an automated preauthorized debit interface for collecting initial fees and monthly insurance premiums. Initial case data including mortgagor's name, address, maximum claim amount, and subsequent updates are established in HECM through an automated interface with the <a href="Computerized Homes Underwriting Management System (CHUMS)">Computerized Homes Underwriting Management System (CHUMS)</a>.

#### HOSPITAL MORTGAGE INSURANCE MANAGEMENT INFORMATION SYSTEM

Office/Program:Housing – Office of InsuredAcronym:HMIMISCode:P046Healthcare Facilities

**Access:** Internal Access Only

**Description:** HMIMIS analyzes the financial performance of portfolio hospitals, quality of financial feasibility studies, portfolio characteristics, and risks associated with each insured loan. It tracks performance measures such as the timeliness of application and loan modification processing.

## **HOUSING AGENCY (HA) PROFILES**

Office/Program: Public and Indian Housing	
Access: Public	T.A.G.: Landlords Tenants PHAs/Tribes Multifamily Industry Elected Officials General Public
<b>Description:</b> HA profiles provides up-to-date general House number of units, address and contact information for indiv The information displayed in HA Profiles is maintained/upd agencies.	idual public housing agencies.
Contacts: PIC Help Team pichelp@hud.gov	
<b>Link:</b> Profile List: <a href="https://www11.hud.gov/pic/haprofiles/hap-6">https://www11.hud.gov/pic/haprofiles/hap-6</a> General Information: <a href="https://www.hud.gov/offices/pih/">https://www.hud.gov/offices/pih/</a>	<del></del>

## **HOUSING COUNSELING SYSTEM**

Link: http://www.hud.gov/offices/hsg/sfh/hcc/hccprof17.cfm

Office/Program: Housing – Single Family Housing	Acronym: HCS	Code: F11	
<b>Access:</b> Restricted to housing counseling agencies and authorized HUD personnel.	T.A.G.: Counseling	ng Agencies	
<b>Description:</b> The Housing Counseling System is the sole web-based application to input, review, report and analyze data on HUD's entire Housing Counseling program. HCS is a real-time automated data management system to control the housing counseling program by maintaining the HUD-Approved housing counseling agency list and providing their profile information. Agency information from HCS is used to produce the state-by-state lists of HUD-Approved housing counseling agencies, found at <a href="http://www.hud.gov/offices/hsg/sfh/hcc/hccprof14.cfm">http://www.hud.gov/offices/hsg/sfh/hcc/hccprof14.cfm</a> .			
<b>Contacts:</b> Please contact your local <i>FHA Homeownership Center</i> for assistance: <a href="http://www.hud.gov/offices/hsg/sfh/hoc/hsghocs.cfm">http://www.hud.gov/offices/hsg/sfh/hoc/hsghocs.cfm</a>			

#### **HUD'S CLIENT INFORMATION AND POLICY SYSTEM**

Office/Program: Administration Acronym: HUDCLIPS Code: D41

Access: Public

**Description:** This information service offers HUD clients FREE access to HUD's official repository of policies, procedures, announcements, and other materials. The HUDCLIPS service is user-friendly and is designed to appeal to computer novices, with simple, easy-to-follow instructions, and to experts, with more challenging options and features.

HUDCLIPS (HUD Client Information and Policy System) contains full text searchable databases of the following:

- ALL HUD handbooks,
- ALL HUD notices,
- ALL Mortgagee, Preservation, and Title I letters,
- United States Code Titles 12 and 42,
- Code of Federal Regulations Title 24,
- Housing Waivers,
- OGC Preservation Documents,
- Federal Register notices,
- HUD Forms in PDF and GIF format,
- and more!!!

**Contacts:** HUDCLIPS Staff

Phone: 301-519-5395,

Email: hudclips@hudclips.org

Fax: 301-519-5622

**Link:** http://www.hudclips.org/

## **HUD CONDOMINIUM PROJECTS**

**Office/Program:** Housing – Single Family Housing

Access: Public T.A.G.: Lenders

Brokers Investors

**Description:** The Condominiums page allows users to search for FHA-approved condominiums. Results include Condominium location, name, construction status, and approval status.

**Contacts:** Single Family Administrator

sfadmin@hud.gov

**Link:** https://entp.hud.gov/idapp/html/condlook.cfm

## **HUD FORM 903 (FAIR HOUSING COMPLAINT FORM)**

Office/Program: Fair Housing and Equal Opportunity | Acronym: HUD903 | Code: E15A

Access: Internal Access Only

**Description:** Allows for the public to submit a HUD Form 903, via the internet, a housing discrimination complaint. Once the HUD Form 903 is submitted via the internet, the HUD Form 903 system will look at where the supposed violation occurred. Based on that location, the form will be forwarded to the appropriate FHEO HQ or HUB Lotus Notes Complaints Form Mailbox. If it is determined a valid housing discrimination complaint, it will be entered into TEAPOTS.

#### HUD INFORMATION COLLECTION BUDGET TRACKING SYSTEM

Office/Program: Chief Information Officer Acronym: ICBTS Code: P143

Access: Public

**Description:** In order to provide its services to the American people, HUD collects certain information from the public. All such activities must have approval of the Office of Management and Budget (OMB) and are controlled under the provisions of the Paperwork Reduction Act of 1995: "...to have Federal agencies become more responsible and publicly accountable for reducing the burden of Federal paperwork on the public". The Paperwork Reduction Act was implemented under 5 CFR 1320, Controlling Paperwork Burdens on the Public.

HUD's ICBTS is a database containing management information, and the status, of all of HUD's information collection projects. Individual information collection initiatives can be located in the database by a keyword in the title or by the OMB control number. Individual project documentation can be downloaded.

**Contacts:** Reports Management Staff

Lillian\_L.\_Deitzer@hud.gov

**Link:** http://hlannwp031.hud.gov/po/i/icbts/

## HUD INTEGRATED HUMAN RESOURCES AND TRAINING SYSTEM

Office/Program: Administration | Acronym: HIHRTS | Code: P162

Access: Internal Access Only

**Description:** HIHRTS provides traditional and non-traditional HR functions enabling more responsive services to employees and managers. Through self-service, managers and employees interact directly with HIHRTS. Managers can recruit, promote, and rewards employees; compile management reports; and conduct a range of management functions with limited HR staff assistance. Employees can access and take charge of their personal information—change personal information and obtain information about their jobs and benefits. HIHRTS also provides secure, web-enabled tools for HR personnel to process transactions through to the National Finance Center (NFC) payroll system.

### **HUD INTEGRATED PERFORMANCE REPORTING SYSTEM**

Office/Program: Dept. Operations and Coordination | Acronym: HIPRS | Code: P028

Access: Internal Access Only

**Description:** The HUD Integrated Performance Reporting System (HIPRS) application tracks and reports accomplishments on the Management Plan goals in Headquarters and the Field offices. The system also:

- Supports planning and distribution of Field targets for their Fiscal Year National Goals;
- Allows HOC/Hub data entry and reporting;
- Creates additional management reports;
- Tracks and reports progress on Local Office Goals (LOG);
- Tracks and reports progress on all Annual Performance Plan (APP) goals; and
- Maintains the current Delegations of Authority.

#### **HUD TRAVEL MANAGEMENT SYSTEM**

Office/Program: Chief Financial Officer Acronym: HTMS Code: P001

Access: Internal Access Only

**Description:** The HUD Travel Management System provides for automated entry and routing of travel requests and vouchers. Travelers create a travel authorization request at their workstation PC. The request is then electronically routed through their supervisory and budget approval chain. Budget approval within HTMS launches an automatic interface with the departmental accounting system (<u>HUDCAPS</u>) to create a funding obligation. Upon completion of the approved travel, the traveler creates an electronic voucher from the data entered in the travel authorization. The electronic voucher follows a similar automated approval process with final entry into HUDCAPS via the interface for payment.

#### **HUD PROCUREMENT SYSTEMS**

Office/Program: Chief Procurement Officer Acronym: HPS/SPS Code: A35/P035

Access: Internal Access Only

**Description:** The HUD Procurement Systems automate the contract procurement and acquisition process by recording, monitoring and reporting the status of all Actions throughout the procurement lifecycle. HPS/SPS provides access to HUD's procurement information, at all operational levels, by maintaining HUD's contract data within a single system database located at headquarters. HPS/SPS also provides the users with a seamless interface to HUD's Core Accounting System (HUDCAPS) to reserve and obligate funding, eliminating the need for dual entry.

Formal contracts over \$100,000 are tracked and recorded in the *HUD Procurement System* (HPS/A35). Contracts less than \$100,000 are tracked and recorded in the *Small Purchase System* (SPS/P035).

HUDCAPS/FFS HUDCAPS-A75

Office/Program: Chief Financial Officer | Acronym: HUDCAPS | Code: A75

Access: Internal Access Only

**Description:** HUDCAPS will serve as the focal point for integrating all HUD financial systems and will provide the framework for systems to communicate with each other. One of HUDCAPS objectives is to give HUD management reasonable assurance that risk of losses due to fraud, waste, and mismanagement are reduced to acceptable levels. HUDCAPS will provide HUD managers easy ad hoc access to financial information that will allow them to evaluate the true cost of delivering HUD's programs.

#### **Subsystems:**

#### Administrative Accounting-Personal Svcs Cost Rpt Subsystem PSCR A751

This subsystem receives the accounting and personnel data from National Finance Center. It produces the PSCR and passes the accounting transactions to the HUDCAPS System.

#### OCFO Library System

**HUDCAPS-L A75L** 

The OCFO Library was established to house all official project deliverables and related documentation for all OCFO Systems. The library consists of soft copies stored as files (MS Word, Excel, PowerPoint, Access, Project 98, etc.) attached to documents created in this database. The Library is served by a search engine that allows users to query by keywords.

#### Financial Data Mart

Financial-DM A75R

The Financial Data Mart stores information in a Microsoft SQL Server 2000 database. This database is populated with data from several separate systems including HUDCAPS, <a href="Program Accounting System">Program Accounting System</a>, <a href="LOCCS-Line of Credit Control System">LOCCS-Line of Credit Control System</a>, and <a href="HUD's Procurement Systems">HUD's Procurement Systems</a>.

#### **HUDWEB (HUD@WORK)/HUD.GOV**

Office/Program: Dept. Operations and Coordination **Acronym:** HUDWEB/ **Code:** P069/ HUDGOV P068

Access: HUDWEB - Internal Access Only

HUD.Gov - Public

**Description:** HUD@Work is the Departmental Intranet site. HUD.Gov is the departments Internet site. The purpose of this initiative is to maintain and improve HUD's web sites (hud.gov and HUDweb). The initiative supports all of the department's management objectives, the Deputy Secretary's directive to implement the recommendations of the Web Management Task Force; and various laws--including Paperwork Reduction Act and the Americans with Disabilities Act. This initiative calls for continuing the efforts to improve both content and capabilities of HUD's web sites, so that they continue to provide citizens, HUD's business partners, and HUD employees with the most useful and effective information, tools, and services.

## **1NCOME LIMITS DATASET**

**Office/Program:** Policy Development and Research

Access: Public

Description: HUD is required by law to set income limits that determine the eligibility of applicants for HUD's assisted housing programs. The major active assisted housing programs are the Public Housing program, the Section 8 Housing Assistance Payments program, and Section 202 housing for the elderly and Section 811 housing for persons with disabilities.

Income limits are calculated for metropolitan areas and non-metropolitan counties in the United States and its territories using Fair Market Rent area definitions used in the Section 8 program. They are based on HUD estimated of median family income, with adjustments for family size. Adjustments are also made for areas that have unusually high or low income to housing cost relationships.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178

Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/il.html

#### **INSTITUTION MASTER FILE**

Code: F51 Office/Program: Housing – Single Family Housing Acronym: IMF

Access: Internal Access Only

**Description:** The Institution Master File System maintains a file of institutions (Title I lenders and Title II mortgagees) which have been approved by HUD to participate in Mortgage Insurance Programs. This file is used by all mortgagee insurance accounting processed for validation of institutional identification/approval; the validated data and address information is also used for the <a href="CHUMS">CHUMS</a> System. It is also the source of premium billing addresses, provides claims payee addresses, and validates one-time premium payments transactions for mortgage processing.

#### **Subsystems:**

#### Approval & Recertification Tracking System

**ARRTS F51A** 

The Approval & Recertification Tracking System tracks incoming application and recertification packages by mortgagees/lenders in conjunction with IMF.

#### Quality Assurance Document Library System

QDLS F51Q

The Quality Assurance Document Library System is a Lotus Notes application that allows users to store, view, & retrieve MS Word design documents utilizing the Intranet.

#### INSURED MULTIFAMILY MORTGAGES DATABASE

**Office/Program:** Housing – Multifamily Housing

Access: Public T.A.G.: Multifamily Industry

**Description:** This database includes all HUD Multifamily insured mortgages except those from the Hospital Mortgage Insurance Program. It is available in two database formats: Access 2000 and dBase III. The data is updated quarterly. It is extracted from the Multifamily Insurance System (MFIS) and includes the following data elements:

HUD Project Number
Project Name and Address
Number of Units
Initial and Final Endorsement Dates
Original Mortgage Amount
First Payment Date
Maturity Date
Term of loan in months
Interest Rate
Monthly Principal and Interest Payment
Amortized Unpaid Principal Balance

Amortized Unpaid Principal Balance
Holder Name, City and State
Servicer Name, City and State
Section of the Act Code
Section of the Act Description

Contacts: Local Multifamily HUB or Program Center

http://www.hud.gov/offices/hsg/mfh/mfbroch/hubs\_pcs.cfm

**Link:** http://www.hud.gov/offices/hsg/comp/rpts/mfh/mf\_f47.cfm

## **INTEGRATED ASSESSMENT SUB-SYSTEM**

Office/Program: Policy Development and Research Acronym: NASS Code: P100

Access: Internal Access Only

**Description:** NASS is the system and infrastructure for gathering all the Real Estate Assessment Center (REAC) Public Housing Authority (PHA) assessment results, analyzing the data and reporting results to the REACs business partners. NASS will be the REACs main communication and reporting tool for PHAs and those in HUD charged with regulating and/or monitoring PHAs. System links financial, management, physical and resident assessment results and provides PHAS scores and analyses. Analyses include risk analysis, prescriptive advice, peer comparison, fraud analysis, and trend analysis. These analyses can be used by HUD to provide further insight into a PHA's overall performance.

## INTEGRATED POOL MANAGEMENT SYSTEM

Office/Program: Ginnie Mae (Government National	Acronym: IPMS	<b>Code:</b> P240
Mortgage Association)		

**Access:** Internal Access Only

**Description:** Mortgage-backed securities (MBS) are pools of mortgages used as collateral for the issuance of securities in the secondary market. The Integrated Pool Management System functions as the core processing system for Ginnie Mae pool and MBS certificates/book entry positions. It contains pool, investor and issuer information.

#### **INTEGRATED DISBURSEMENT & INFORMATION SYSTEM**

Office/Program: Community Planning and Development	Acronym: IDIS	Code: CO4
Access: Restricted to Grantees.	T.A.G.: Grante	ees

**Description:** As a nationwide database, IDIS provides HUD with current information regarding the program activities underway across the Nation, including funding data. HUD uses this information to report to Congress and to monitor grantees. IDIS is the draw down and reporting system for the four CPD formula grant programs: <a href="CDBG">CDBG</a> (Community Development Block Grant Program), <a href="HOME">HOME</a>, <a href="ESG">ESG</a> (Emergency Shelter Grants), and <a href="HOPWA">HOPWA</a> (Housing Opportunities for Persons with AIDS).

The system allows grantees to request their grant funding from HUD and report on what is accomplished with these funds.

**Contacts:** *Training:* Ask about training, and help us to learn more about your needs.

Phone: 202-708-0790 ext. 3883

Fax: 202-708-3363

Technical Assistance Unit: Obtain help with IDIS.

Phone: 877-483-8282 Fax: 703-553-8444 Email: idis\_help@hud.gov

Link: http://www.hud.gov/offices/cpd/systems/idis/index.cfm

# INTERSTATE LAND SALES REGISTRATION/REAL ESTATE SETTLEMENT PROCEDURES ACT COMPLIANCE TRACKING SYSTEM

Office/Program: Housing – Single Family Housing | Acronym: ILSR | Code: P030

Access: Internal Access Only

**Description:** ILSR is used by HUD to track incoming and outgoing request applications for land registration, amendments, consolidations, annual reports, financial reports, advisory opinions, exemption orders, no-action letters, voluntary suspensions, incoming and outgoing phone calls and general requests of information. In addition, ILSR allows staff to document complaints and create and track investigations linked to the complaints.

ILSR manages application requests by tracking all incoming and outgoing correspondence related to a particular request. The system updates requests based on actions taken by the staff or based on the correspondence logged against the request. It also documents all incoming correspondence and issues outgoing form letters related to the request. All letters go through the necessary approval cycle as determined by the system. Letter approval and signing is fully automated.

#### LENDER ASSESSMENT SUBSYSTEM

Office/Program: Housing – Single Family Housing | Acronym: LASS | Code: P096

**Access:** Access via FHA Connection Restricted to authorized FHA lenders, auditors and authorized HUD personnel.

**Description:** LASS is a web-based application that collects and assesses financial data from Non-supervised Loan Correspondents and Mortgagees. LASS provides FHA personnel with real-time access to risk management information associated with lender and issuer activities related to mortgage insurance in-force and mortgage-backed securities. The LASS system provides HUD with a comprehensive tool to identify and measure potential risk factors posed by lenders to the insured portfolio.

**Contacts:** Your local *Home Ownership Center* 

http://www.hud.gov/offices/hsg/sfh/hoc/hsghocs.cfm

Single Family Administrator

sfadmin@hud.gov

Link: <a href="http://www.hud.gov/offices/hsg/sfh/lass/prodlass.cfm">http://www.hud.gov/offices/hsg/sfh/lass/prodlass.cfm</a>

## **LIMITED DENIAL OF PARTICIPATION LIST**

Office/Program: Enforcement Center	
Access: Public	T.A.G.: Lenders Brokers Health Care Facilities Providers Appraisers Grantees Multifamily Industry Elected Officials Small Businesses Fair Housing Investors

**Description:** A Limited Denial of Participation (LDP) is an action taken by a HUD Field Office or the Deputy Assistant Secretary for Single Family (DASSF) or Multifamily (DASMF) Housing which excludes a party from further participation in a HUD program area. The scope of the LDP is limited to the geographic area of the office that sent the notice to the party. DASSF & DASMF LDPs are effective nationwide unless otherwise noted. The list contains all HUD Funding Disqualifications and Voluntary Abstentions.

**Contacts:** Enforcement Center General Inquiries

Phone: 202-708-3856 ext. 3588 Email: <u>patricia a. lehrer@hud.gov</u>

**Link:** http://www.hud.gov/offices/enforce/ecldp.cfm

#### LINE OF CREDIT CONTROL SYSTEM

Office/Program: Chief Financial Officer Acronym: LOCCS Code: A67

Access: Restricted to HUD Business Partners and authorized HUD personnel.

**Description:** LOCCS is HUD's primary grant distribution system, handling disbursements for the majority of HUD programs. LOCCS makes payments for over 100 HUD programs and program components. For each program, specific edits, payment criteria, and accounting information are used to control establishment of authorization limits and initiate disbursements.

Access to LOCCS by Grantees may either be through the Voice Response System (VRS), which allows touchtone telephone access to LOCCS for query or drawdown purposes, or via eLOCCS, the Internet version of LOCCS VRS. Through eLOCCS, accessable via Secure Systems, query access is available for all PHA-supported program areas, and drawdown activity is available for program areas supported by eLOCCS.

**Link:** TIPS for using LOCCS:

http://www.hud.gov/offices/cpd/economicdevelopment/programs/congressional/faqloccs.cfm

#### LOAN ACCOUNTING SYSTEM

Office/Program: Chief Financial Officer Acronym: LAS Code: A21

Access: Internal Access Only

**Description:** LAS maintains loan portfolio information for Section 202 Housing for Elderly and Handicapped Loan Program and Flexible Subsidy Program. The integrated Loan Accounting System consists of the Loan Accounting System Module (LAS), the <a href="Program">Program</a> Accounting System (PAS), and the Line of Credit Control System (LOCCS). PAS handles the Fund Control functionality and the automated General Ledger. LOCCS handles the Accounts Payable and disbursements functions. Information is received from and passed to PAS and LOCCS through an existing LAS/LOCCS interface.

#### LOW-INCOME HOUSING TAX CREDIT DATABASE

Office/Program: Policy Development and Research

Access: Public

**Description:** This Database is a complete national source of information on the size, unit mix and location of individual projects. Data is available for LIHTC projects placed in service from 1987 to 2003.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://lihtc.huduser.org

## **MARKET-TO-MARKET**

Office/Program:Housing - Multifamily HousingAcronym:M2MCode:F24BAccess:Restricted to Participating Administrative Entities.T.A.G.:PHA's/Tribes Multifamily Industry

**Description:** The M2M System is a secure online web-based application, which was developed to track the asset assignments of Participating Administrative Entities (PAE) through the rent reduction and debt restructuring processes. Facilitates data collection and report generation of the following:

- Critical dates tracking for M2M processes assigned to PAEs;
- Deal restructure plans submission and closing data;
- Reporting for PAE management;
- Monitoring and auditing tools for OAHP;
- Tracking of assigned properties through the process or "pipeline" (tracking properties, assessment, due diligence, dates, etc.);
- Providing PAEs an online system to submit restructuring plan forms to OAHP; and
- Reporting on the progress and performance of PAEs and their assigned properties.

Contacts: m2minfo@hud.gov

**Link:** Login: https://www11.hud.gov/HUD\_Systems/index.cfm

Information: http://www.hud.gov/offices/hsg/omhar/mhrsystm.cfm

#### MORTGAGED BACKED SECURITIES INFORMATION SYSTEM

Office/Program: Ginnie Mae (Government National Mortgage Association)	Acronym: MBSIS	Code: P242
Access: Internal Access Only		

**Description:** Mortgage-backed securities (MBS) are pools of mortgages used as collateral for the issuance of securities in the secondary market. The Mortgaged Backed Securities Information System provides validation and risk analysis functionality for the pools and loans that constitute the collateral for Ginnie Mae mortgage backed securities. Ginnie Mae tracks this information to ensure security holders are paid properly and to monitor the financial health and stability of issuers. MBSIS is the central processing system for monthly reporting of pool and loan level data to Ginnie Mae from issuers of mortgage backed securities.

## **MULTIFAMILY DATA**

Office/Program: Housing - Multifamily Housing	
Access: Public	T.A.G.: Multifamily Industry Researchers Auditors/Investigators

**Description:** The Multifamily Data webpage contains links to a wealth of data that may be of help to you. Many of the systems and databases linked to from the webpage have already been included in this index. Additional databases include:

- Firm Commitments Issued/Reissued by year;
- Multifamily Initial Endorsements by year;
- Endorsement Counts by Lender;
- Active Section 202 (Housing for the Elderly/Handicapped program) Loans;
- Active Section 236 (FHA-insured, HUD-Held and State agency Non-Insured) Projects;
- Maturing Subsidized Mortgages; and
- Section 8 Subsidized Properties.

**Contacts:** Local Multifamily HUB or Program Center

http://www.hud.gov/offices/hsg/mfh/mfbroch/hubs\_pcs.cfm

**Link:** http://www.hud.gov/offices/hsg/hsgmulti.cfm

#### **MULTIFAMILY INSURANCE SYSTEM**

Office/Program: Housing - Office of Financial Services | Acronym: MFIS | Code: F47

Access: Internal Access Only

**Description:** The Multifamily Insurance System provides automated on-line interactive support in a database environment for HUD's multifamily mortgage insurance programs. It maintains the inventory of Multifamily insurance-in-force cases, and all pertinent and historical data. It produces premium bills and new account receivables monthly.

#### MULTIFAMILY INSURANCE CLAIMS

Office/Program: Housing	Acronym: MFIC	Code: F75
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Access: Internal Access Only

**Description:** The Multifamily Insurance Claims system allows a user to create a claim after receiving a letter of intent from a mortgagee who elects to assign the claim to HUD for insurance benefits. Once the election is entered into the system and confirmed, the record is activated by entering the date it was assigned. This allows the claim to be activated for processing. MFCS has the capability of tracking claims as they are examined, audited, and reviewed by entering the examiner and reviewer assigned and complete dates. MFCS provides settlement statements for claims processed by the department. The system computes partial, final and supplemental settlement details, and creates a transaction record of all payments that are posted against the claim. For each payment transaction, the system generates a voucher and schedule number. Voucher, schedule and requisition numbers are generated for debenture transactions.

## **OHR OFFICE OF PERSONNEL & TRAINING INQUIRY SYSTEM**

Office/Program: Administration	Acronym: OPTIS	Code: D05
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Access: Internal Access Only

**Description:** This system provides the Office of Human Resources with personnel action information and updates which are provided by the National Financial Center's Payroll/ Personnel System. The system records personnel actions which are used to produce EEO reports to meet the requirements of several Federal regulations. These reports are generated annually or when requested.

#### PIH INVENTORY MANAGEMENT SYSTEM

Office/Program: Public and Indian Housing	Acronym: PIH-IMS Code: P113	
Access: Restricted to Housing Authority users	T.A.G.: Public Housing Authorities Multifamily Industry	

**Description:** This application is the source of information about PIH's PHA clients, their Public Housing and Section 8 Voucher programs, and the 3 million families that receive housing assistance thru PIH programs. It tracks the Public Housing stock and the performance of PHAs in delivering Section 8 services to the recipients. The PIH Information Center (PIC) facilitates more timely and accurate exchanges of data between Housing Authorities (HAs) and Local HUD Offices through the following Sub-Modules:

#### **SEMAP**

The Section 8 Management Assessment Program (SEMAP) measures PHA management performance in 14 key areas of the Section 8 tenant-based assistance programs. Public Housing Authorities that manage Section 8 Housing will be required annually to electronically submit and verify their SEMAP Certifications. PHAs will have 60 days following their fiscal year end to complete their certifications online and submit them to their Field Office for review and final approval. SEMAP measures the PHA's ability to afford decent rental units at a reasonable subsidy cost as intended by Federal housing legislation and by Congress' appropriation of Federal tax dollars for these programs. <a href="http://www.hud.gov/offices/pih/programs/hcv/semap/training.cfm">http://www.hud.gov/offices/pih/programs/hcv/semap/training.cfm</a>.

### Event Tracking System

The Event Tracking System (ETS) sub-module allows TARC, PIH Field Operations, and PIH Field Office personnel the ability to track activities performed by their staff. These activities include travel, training, and conferences. The ETS sub-module also tracks resources including funding, staff, and contractors that may be used in conjunction with an event.

#### Unit Collection

The Unit Collection business function provides users with a flexible method for submitting unit information to HUD. The business function provides users with the ability to download a template to their desktop, edit the template, then upload the template to HUD where it will be inserted into the PIC database system. The Unit Collection effort provides HUD with accurate information about the housing inventory of each HA and a better understanding of low-income housing resources nationwide.

#### Reference

The Reference sub-module allows specified users to maintain simple code tables, two-way code tables, and three-way code tables. Users also maintain the State table, the Senior Community Builder table, the Congressional District table, and the BOP Goals table. This sub-module is only used by HUD Headquarters personnel.

#### Security

The Security Maintenance sub-module allows PIC Security Administrators the ability to create and maintain users, as well as create and maintain roles. PIC Security Administrators assign roles to users and determine which user roles have access to the different entities and different security levels within the respective modules.

# Housing Authority

The <u>Housing Authority sub-module</u> stores the total number of developments and units under management of the Housing Authority as well as general information about the Housing Authority. In addition, multiple addresses, inventory information, historical information, and congressional District Codes for each HA are captured. Furthermore, HUD Staff Assignments, Housing Authority Contacts, Housing Authority Funding History, and Performance Plans Data are maintained using the Housing Authority sub-

module. <a href="http://www.hud.gov/offices/pih/systems/pic/haprofiles/index.cfm">http://www.hud.gov/offices/pih/systems/pic/haprofiles/index.cfm</a>.

#### Occupancy Report

The Occupancy Report business function allows Housing Authorities a flexible means for submitting their occupancy information to HUD. Occupancy data is essential information for the oversight and funding of the public housing program. The Occupancy Report business function replaces the paper copy format of HUD Form 51234.

#### Form HUD-50058

<u>Form HUD-50058</u> is a sub-module that collects, stores, and generates reports on families who participate in Public Housing, Indian Housing, or Section 8 rental subsidy programs. Public Housing Agencies (PHAs) collect and electronically submit information contained on the Form HUD-50058 to provide HUD with a picture of the people who participate in subsidized rental programs. Form HUD-50058 then creates reports used to analyze the subsidized rental programs, monitor PHAs, detect fraud, and provide information to Congress and other interested parties. http://www.hud.gov/offices/pih/systems/pic/50058/.

Contacts: PIC Help Team pichelp@hud.gov

**Link:** http://www.hud.gov/offices/pih/systems/pic/index.cfm

### PROGRAM ACCOUNTING SYSTEM

Office/Program: Chief Financial Officer Acronym: PAS Code: A96

Access: Internal Access Only

**Description:** The Program Accounting System is an integrated subsidiary ledger for the Department's grant, subsidy, and loan programs. PAS generates transaction activity at the appropriation, apportionment, allotment, program, subprogram, assignment and subassignment office (headquarters, regional area, and field office) levels. PAS maintains an interface with <a href="https://hubcaps.com/hubcaps">hubcaps</a> for general ledger processing in addition to summarizing accounting activity. PAS establishes and maintains an environment for subsidiary ledger accounting to include reservations, obligations, contracts, and disbursements at the project/grant level.

# QUALIFIED CENSUS TRACTS AND DIFFICULT DEVELOPMENT AREAS

Office/Program: Policy Development and Research

Access: Public

**Description:** The Low-Income Housing Tax Credit Qualified Census Tracts (QCT) were determined as follows: to be eligible a census tracts must have 50 percent of its households with incomes below 60 percent of the Area Median Gross Income (AMGI) or have a porverty rate of 25 percent or more. Difficult Development Areas are designated by HUD and are based on <u>Fair Market Rents</u>, <u>Income Limits</u>, and the 2000 Census counts.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** Dataset: <a href="http://www.huduser.org/datasets/qct.html">http://www.huduser.org/datasets/qct.html</a>

QCT Table generator: http://qct.huduser.org

QCT Maps: <a href="http://qct.huduser.org/QCTGIS/USMainLand/Map.aspx">http://qct.huduser.org/QCTGIS/USMainLand/Map.aspx</a>

# **REAL ESTATE ASSESSMENT CENTER SYSTEMS**

Office/Program: Public and Indian Housing - Real Estate Assessment Center	Acronym: REACS	Code: F89A
Access: Registration required for access.	T.A.G.: PHA's/Tribes  Multifamily Industry  Auditors/Investigators	

**Description:** The Real Estate Assessment Center's (REAC) mission is to provide and promote the effective use of accurate, timely and reliable information assessing the condition of HUD's portfolio. The information submitted to the following subsystems is analyzed and assessment results are delivered to HUD program staff, and others charged with preserving America's housing stock.

### **Subsystems:**

### Customer Assessment Subsystem

CASS P091

CASS is the REAC help-desk system. It is a communications channel that allows HUD customers to use REAC performance tools and to share information. CASS is an adaptive platform whose functionality evolves to efficiently address emerging customer needs. It supports all REAC e-business products by ensuring HUD business partners have access to current, accurate, and complete information.

#### Financial Assessment Subsystem

FASS-FHA/PHA P092/P093

Assessment of the financial condition of all public housing and HUD multifamily properties. HUD makes referrals to its Troubled Agency Recovery or Enforcement Centers.

## Management Assessment Subsystem

MASS-R P097

Assessment of the management operations of all Public Housing Agencies. HUD makes referrals to its Troubled Agency Recovery Center. Management assessment includes:

- Vacant unit turnaround time;
- Capital Fund;
- Work Orders;
- Annual inspection of dwelling units and systems;
- Security; and
- Economic self-sufficiency.

#### Physical Assessment Subsystem

PASS-R P109

Physical inspection results of all public housing and HUD multifamily properties are reported to agencies, owners and HUD staff. Owners are then required to complete needed repairs.

#### Resident Assessment Subsystem

RASS-P P089

Survey of resident satisfaction with living conditions in public or assisted housing as well as single and multifamily developments. Public Housing Authorities are required to draft a Follow-Up Plan to address resident concerns.

**Contacts:** Technical Assistance Center

1-888-245-4860

Hours of operation: 7:00 am to 8:30 pm EST

Best contact time: 7:00-9:00 am or 6:00-8:30 pm EST

U.S. Department of Housing and Urban Development (HUD)

Office of Public and Indian Housing Real Estate Assessment Center

550 12<sup>th</sup> Street, SW

Suite 100

Washington, DC 20410

Contact information for inquiries about specific product areas can be found at <a href="http://www.hud.gov/offices/reac/contactus/xbusiness.cfm">http://www.hud.gov/offices/reac/contactus/xbusiness.cfm</a>

**Link:** General Information: http://www.hud.gov/offices/reac/aboutreac.cfm

Login: <a href="http://www.hud.gov/offices/reac/online/reasyst.cfm">http://www.hud.gov/offices/reac/online/reasyst.cfm</a>

# **REAL ESTATE MANAGEMENT SYSTEM**

Office/Program:Housing – Multifamily HousingAcronym:REMSCode:F24DAccess:Restricted to Performance Based Contract<br/>Administrators.T.A.G.:Multifamily Industry

**Description:** REMS is the official source of data on Multifamily Housing's portfolio of insured and assisted properties. REMS provides automated support to collect/maintain accurate data and enables Program Centers and Hubs, and Enforcement Center staff to perform servicing functions and implement enforcement actions where needed.

REMS obtains its data from user entry and interfacing systems such as the <u>Tenant Rental Assistance Certification System (TRACS)</u>, the <u>Development Application Processing (DAP)</u> system, and the <u>Multifamily Insurance System (MFIS)</u>. REMS property data includes ownership, occupancy, property management, physical condition, subsidy status, problem statements, and financial information.

**Contacts:** REMS Help Line

(800) 767-7588

Real Estate Management mailbox
Real\_Estate\_mgmt@hud.gov

**Link:** http://www.hud.gov/offices/hsg/mfh/rems/rems.cfm

# RENEWAL COMMUNITIES/EMPOWERMENT ZONES/ENTERPRISE COMMUNITIES LOCATOR

Office/Program: Community Planning and Development	Acronym: RC/EZ/EC LOC	Code: D77A
Access: Public	T.A.G.: Citizens Housing Industry Other Partners	

**Description:** This system, also known as the *HUD Enterprise Geographic Information* **System** (EGIS), contains two locator services:

"Map Your Community" allows users to layer HUD data and relationships with other agency data over the users' chosen map area. Available data includes Community Planning and Development projects, Housing Authority locations and developments, Multi-Family Housing properties, Single Family Housing information, and more. Environmental Protection Agency (EPA), Federal Emergency Management Agency (FEMA) and U.S. Census Bureau (2000 and 1990) data is also available.

"RC/EZ/EC Address Locator" allows you to find out if a business or residence is located within a Renewal Community, Empowerment Zone or Enterprise Community. This online tool can help verify if a particular location is eligible for the tax incentives offered in RC/EZ/EC areas. Both current and past designations are shown in the designation history.

**Contacts:** HUD's RC/EZ/EC Locator Help Desk

Phone: (877) 483-8282 Email: egis@hud.gov

Online Help: http://egis.hud.gov/egis/map/help/default.html

**Link:** http://egis.hud.gov/egis/

#### Notes:

Although the Mapping Locator has a high degree of accuracy, it is not guaranteed to be 100% accurate. Please read the Disclaimer before using the Address Locator.

## SECTION 235 AUTOMATED VALIDATED AND EDITING

Office/Program: Chief Financial Officer Acronym: SAVE Code: A65A

**Access:** Internal Access Only

**Description:** This system features direct input of voucher information for Section 235 voucher processing and tracking for the original, revised, and recaptured programs. The system produces voucher information, in check format, for transmission to the <u>Line of Credit Control System (LOCCS)</u>. It is used to assist the Department in eliminating the potential for fraud, waste and mismanagement in the Section 235 payment process.

## **SECTION 3 SUMMARY REPORT SYSTEM**

Office/Program: Fair Housing and Equal Opportunity

Access: Restricted to Section 3 Grantees and authorized HUD personnel.

T.A.G.: Grantees Fair Housing

**Description:** The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods.

HUD requires that all grantees receiving Section 3 grants are obligated to submit compliance reports using Form HUD-60002 or by completing the Section 3 Recipient Detail Form online. The Section 3 Summary Report System is a web-based application that consists of various functions that allow the user to submit compliance reports online, perform searches of Section 3 data, and generate reports.

**Contacts:** FHEO Regional Offices

http://www.hud.gov/offices/fheo/aboutfheo/fhhubs.cfm

Link: Information: http://www.hud.gov/offices/fheo/section3/section3.cfm

Login: http://www5.hud.gov:63001/apps/po/e/srs/index.cfm

# SECTION 8 ADMINISTRATIVE FEES DATASET

Office/Program: Policy Development and Research

Access: Public

**Description:** This data set evaluates the fees that Public Housing Authorities receive for administering the certificate and voucher programs. Fees are listed for each metropolitan Fair Market Rent area and non-metropolitan county.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/sec8.html

## SECTION 8 ANNUAL ADJUSTMENT FACTORS DATASET

**Office/Program:** Policy Development and Research

Access: Public

**Description:** Section 8 of the U.S. Housing Act of 1937 provides for annual rent adjustments for housing units assisted under that section. HUD determines the Annual Adjustment Factors (AAFs) on the basis of Consumer Price Index (CPI) data on changes in residential rent and utility costs, and data obtained from annual Random Digit Dialing (RDD) rent-change surveys of the HUD regions.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/aaf.html

# **SECTION 8 CONTRACTS DATABASE**

Office/Program: Housing – Multifamily Housing

Access: Public T.A.G.: Researchers Tenants

**Description:** This database was created to provide HUD partners/clients with a way of measuring the potential impact of expiring project-based subsidy contracts in their communities. It represents the most comprehensive picture of project-based subsidies yet developed, but like any "snap-shot", its usefulness has limits, although, Multifamily plans to refresh this data on a monthly basis.

**Contacts:** Local Multifamily HUB or Program Center

http://www.hud.gov/offices/hsg/mfh/mfbroch/hubs\_pcs.cfm

**Link:** http://www.hud.gov/offices/hsg/mfh/exp/mfhdiscl.cfm

**Notes:** This compressed, (self extracting) file is offered in Microsoft Access Version 7.0 for Windows 95. It is important to note that this is a very large file and the speed for completing the download of the file is dependent on the bandwidth of your Internet Service Provider (ISP) and the speed of your connection to the Internet.

# SINGLE FAMILY ACQUIRED ASSET MANAGEMENT SYSTEM

Office/Program: Housing – Single Family Housing Acronym: SAMS Code: A80S

Access: Internal Access Only

**Description:** SAMS is a management and accounting system for HUD owned and HUD managed single-family properties. SAMS supports HUD staff at Headquarters and Homeownership Centers (HOCs), and HUD's Management and Marketing (M&M) contractors to track single-family properties from their acquisition by HUD through the steps necessary to resell the properties. SAMS captures pertinent data relating to the properties, including acquisition, maintenance and sales cost, property description and value, bids and sales proceeds, and special program designations.

# SINGLE FAMILY HOUSING ENTERPRISE DATA WAREHOUSE

Office/Program: Housing – Single Family Housing | Acronym: SFHEDW | Code: D64A

Access: Internal Access Only

**Description:** The Single Family Housing Enterprise Data Warehouse is an ongoing, fully operational data warehouse that is the key source of data for anyone who needs Single Family data. SFHEDW is an integrated data warehouse that contains critical Single Family business data from fourteen (14) sources, mostly from FHA Single Family automated systems. Via the HUD Intranet, the system allows HUD employee to conduct queries and provides reporting tools to support oversight activities, market and economic assessment, public and stakeholder communication, planning and performance evaluation, policies and guidelines promulgation, monitoring and enforcement.

## SINGLE FAMILY INSURANCE SYSTEM

Office/Program: Housing – Office of Financial Services | Acronym: SFIS | Code: A43

Access: Internal Access Only

**Description:** The Single Family Insurance System is the is the primary repository of the FHA's single-family mortgage insurance inventory. SFIS has been used to maintain the insurance-in-force (IIF) database, which contains accurate and detailed case information on FHA-insured single-family properties. SFIS allows on-line access to FHA case information and is used to make inquiries and process actions on single-family mortgages insured by HUD. Updates to the IIF are performed both online and by batch processing. Reports are produced daily, weekly, monthly, quarterly, annually and upon request. The SFIS process begins with endorsement of a case and continues through termination of the case and maintenance of post-termination case history.

## **Subsystems:**

<u>Claims Subsystem</u> CLAIMS A43C

Claims Subsystem provides automated receipt, tracking and processing of form HUD-27011 - Application for Single Family Mortgage Insurance Benefits. On a daily basis, claim payments are made by Electronic Funds Transfer (EFT).

# **SINGLE FAMILY MORTGAGE NOTES**

Office/Program: Housing – Office of Financial Services | Acronym: SFMN | Code: A80N

Access: Internal Access Only

**Description:** The Single Family Mortgage Notes system records, maintains, and monitors complete commercial mortgage servicing activities for Secretary held mortgages. Functionalities include the billing and application of monthly mortgage payments to tax escrows, interest, and principal.

# SINGLE FAMILY PREMIUMS COLLECTION SUBSYSTEM - UPFRONT

Office/Program: Housing – Office of Financial Acronym: SFPCS-U Code: A80R Services

Access: Internal Access Only

Mortgage Lenders may access their data via FHA Connection.

**Description:** SFPCS-U is tasked with the collection, reconciliation, and accounting of upfront mortgage insurance premiums (MIP) for FHA insured home loans. Insurance premiums are collected from borrowers at closing by mortgage lenders. SFPCS-U automates the collection of upfront mortgage insurance premiums from mortgage lenders through electronic funds transfer. Lenders deposit premium funds and transmit premium information to the designated clearinghouse service. Each evening, the clearinghouse banks consolidate the day's transactions, and transmit the data files to HUD. The system validates the premium amount remitted, calculates any additional interest and penalties due, reconciles premiums paid between the underwriting and insurance in force systems, refunds excess premiums, and provides an audit trail through detailed accounting entries.

# SINGLE FAMILY NEIGHBORHOOD WATCH

Office/Program: Housing – Office of Lender Activities and Program Compliance

Access: Public (Some information restricted to users of FHA Connection.)

Connection.

**Description:** The Neighborhood Watch system provides HUD staff, lenders, industry partners and the public with information on HUD's single family portfolio and lender activity in geographic areas throughout the country. Lenders can view case level detail regarding their status as origination, sponsor, servicing and/or holder of the loan(s). Industry Partners and public users can view summary level data only. HUD staff also use the system to assist with performance evaluations relative to the Credit Watch Termination Initiative, Lender Insurance Program and Lender Monitoring Activities.

The system is designed to highlight area, program or lender exceptions, so that potential problems are readily identifiable. The system can also be used to identify loan programs, geographic areas and lenders that are performing well. Default performance data in Early Warnings is based on "current" and "first" defaults. "First" defaults are based on the first time loans within the two year loan origination period were first reported to HUD's Single Family Default Monitoring System as 90 days or more delinquent. Therefore, the "first" default statistics can include loan(s) that initially defaulted but have subsequently cured.

You can look at patterns across the country or in a specific city, MSA, state or HOC (these are available under the "All Lenders/Area" menu option). You can look at data for all lenders or a specific lender. However, the case level and default cases details include only information that is not prohibited from release by the privacy act.

**Contacts:** Single Family Administrator

sfadmin@hud.gov

**Link:** https://entp.hud.gov/sfnw/public/

## SPECIAL TABULATIONS DATA RETREVIAL SYSTEMS

**Office/Program:** Policy Development and Research

Access: Public

Description: Two data sources are available for special tabulations of U.S. Census data:

### Consolidated Plan Data (CHAS Data)

The U.S. Department of Housing and Urban Development (HUD) has received from the U.S. Census Bureau a special tabulation of Census 2000 data that are largely not available through standard Census products. These "special tabulation" data are used by local governments for housing planning as part of the Consolidated Planning process. HUD also uses some of these data in allocation formulas for distributing funds to local jurisdictions.

HUD released similar data after the 1990 Census and made most of those data available to grantees and the general public. Those data are typically referred to as the "CHAS Data." The CHAS data are different from the standard Census 2000 data files. They are mostly comprised of a variety of housing need variables split by HUD-defined income limits (30, 50, and 80 percent of median income) and HUD-specified household types. In addition to the CHAS 2000 data, HUD is also making available data being used for various allocation formulas, including the Indian Housing Block Grant (IHBG) and Fair Share formulas.

#### Special Tabulations of Households

The Economic and Market Analysis Division (EMAD) "Special Tabulations" data retrieval system produces tabular statistical summaries of counts of households by tenure, by income intervals, by age of householder, by size of household, by housing conditions based on the 1990 and 2000 Census, for select geographic areas in the United States. This system allows a user to extract data to conduct a longitudinal analysis of changes in a particular area.

These special cross tabulations of decennial census data are the most detailed available for a qualitative analysis of housing demand based on incomes and age of householder. These data are a key element in the allocation formulae for the Section 8 and the Section 202 rental assistance programs, as well as a key element in EMAD qualitative demand market analysis activities for review of program applications and multifamily mortgage insurance applications submitted to FHA.

The system contains data for all counties and county equivalents in the United States, places with populations of 50,000 (subject to disclosure requirements), the nation, all states and the District of Columbia, and MSAs and PMSAs (except those in New England) based on the 1999 OMB definitions in effect at the time of the 2000 Census.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178

Fax: 1-202-708-9981

**Link:** Consolidated Plan Data: http://www.huduser.org/datasets/cp.html

Special Tabulations of Households: http://www.huduser.org/datasets/spectabs.html

## STATE OF THE CITIES DATA SYSTEMS

Office/Program: Policy Development and Research

Access: Public

**Description:** The State of the Cities Data System consists of the following databases that cover metropolitan areas, central cities, and suburbs:

- Historical Census Data;

Current Employment Statistics;County Business Patterns Data;

- FBI Crime Data:

- Building Permits Data;

- Urban Public Finance Data; and

- Comprehensive Housing Affordability Strategy (CHAS) Data.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

Link: <a href="http://socds.huduser.org/index.html">http://socds.huduser.org/index.html</a>

# **HUD SUBPRIME AND MANUFACTURES HOME LENDER LIST**

Office/Program: Policy Development and Research

Access: Public

**Description:** HUD annually identifies a list of lenders who specialize in either subprime or manufactured home lending. The Subprime and Manufactured Home Lender List is updated and revised in response to feedback from lenders, policy analysts, housing advocacy groups, and other users of the lists.

Contacts: HUD USER, P.O. Box 23268,

Washington, DC 20026-3268 Toll Free: 1-800-245-2691 TDD: 1-800-927-7589 Local: 1-202-708-3178 Fax: 1-202-708-9981

**Link:** http://www.huduser.org/datasets/manu.html

### TELEPHONE DIRECTORY AND LOCATOR SYSTEM

Office/Program: Administration Acronym: TDLS Code: A62

Access: Internal Access Only

**Description:** This system provides for the immediate update and retrieval of names, locations, organizations, and phone numbers of all personnel assigned to HUD headquarters. It is used to assist the locator personnel in responding to HUD directory assistance calls and to produce the HUD phone directory.

# TENANT RENTAL ASSISTANCE CERTIFICATION SYSTEM

Office/Program:Housing – Multifamily HousingAcronym:TRACSCode:F87Access:Registration required for access.T.A.G.:Multifamily Industry

**Description:** TRACS collects certified tenant data for processing from owners and management agents of multifamily housing projects, and from local housing authorities and state housing agencies acting as subsidy contract adminstrators for HUD. The basis for these electronic submissions to TRACS is the form HUD-50059, Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent Procedures, and the form HUD-52670, Housing Owner's Certification & Application for Housing Assistance Payments.

TRACS provides authorized users with summary and status data on vouchers submitted for a contract or project number for the 12-month period prior to the date of query submission. Authorized users can also view detail data on vouchers and other information such as certification discrepancies and benefit history. In addition, authorized users will be able to process Over/Under Payment resolutions and submit the data resolved online.

Contacts: tracs@hud.gov

**Link:** http://www.hud.gov/offices/hsg/mfh/trx/trxsum.cfm

# TERMINATED MULTIFAMILY MORTGAGES DATABASE

Office/Program: Housing – Multifamily Housing	
Access: Public	T.A.G.: Researchers

**Description:** This database includes all terminated HUD Multifamily mortgages except those from the Hospital Mortgage Insurance Program. It is available in two database formats: Access 2000 and dBase III. The data is updated quarterly. It is extracted from the F47 / Multifamily Insurance System (MFIS) and includes the following data elements:

HUD Project Number
Project Name and Address
Number of Units
Initial and Final Endorsement Dates
Original Mortgage Amount
First Payment Date
Maturity Date
Term of loan in months
Interest Rate
Section of the Act Code
Section of the Act Description
Termination Reason
Termination Date

**Contacts:** Local *Multifamily HUB* or *Program Center* 

http://www.hud.gov/offices/hsg/mfh/mfbroch/hubs\_pcs.cfm

**Link:** http://www.hud.gov/offices/hsg/comp/rpts/mfh/mf f47t.cfm

**Notes:** Available in either ACCESS 2000 or dBASE III format.

# TITLE I INSURANCE AND CLAIMS

Office/Program: Housing – Office of Financial Services | Acronym: TIIS | Code: F72

Access: Internal Access Only

**Description:** The Title I Insurance & Claims System provides operational and management support for the execution of the Title I Property Improvement and Manufactured Home Loan Program. It provides online inquiry and updating to support day-to-day operations. This includes loan inventory, maintenance, billing, premium collection and reconcilement, claim processing, and Title I Reserves maintenance and accounting.

# TITLE I NOTES SERVICING (DEBT COLLECTION AND ASSET MANAGEMENT SYSTEM)

Office/Program: Housing – Office of Financial Services | Acronym: DCAMS | Code: F71

Access: Internal Access Only

**Description:** The Debt Collection and Asset Management System is used to monitor and collect defaulted Title I loans for which a claim has been filed by the lender and has been subsequently paid by HUD. The System handles all the collection functions including all the financial activities, billing and dunning, credit bureau reporting, referral of debts to Treasury as required under the Debt Collection Improvement Act (DCIA), 1098 and 1099 reporting, etc.

# TITLE EIGHT AUTOMATED PAPERLESS OFFICE TRACKING SYSTEM

Office/Program: Fair Housing and Equal OpportunityAcronym: TEAPOTSCode: E08AAccess: Restricted to authorized HUD staff and HUD certified Fair<br/>Housing Assistance Program (FHAP) agency partners.T.A.G.: Grantees<br/>Fair Housing

**Description:** TEAPOTS is used to record housing discrimination cases, develop investigation processes, generate management reports, and produce case documents for cases filed under Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Act of 1988, and other processes. It also tracks complaints and compliances for the following authorities: Title VI, Title IX, Section 109, Section 504, Age Discrimination Act, and Americans with Disabilities Act.

**Contacts:** System Administrator for your particular office. FHEO Field Offices, OGC and FHAP's should have their own TEAPOTS System Administrator. If the System Administrator is unavailable or the office does not have its own TEAPOTS System Administrator, contact your FHEO Regional Office TEAPOTS System Administrator.

**Link:** http://www.hud.gov/offices/fheo/system/teapots.cfm

# **UNCLAIMED FUNDS SYSTEM**

Office/Program: Ginnie Mae (Government National Mortgage Association)

Acronym: UFS Code: P244

Access: Internal Access Only

**Description:** The Unclaimed Funds System enables the Government National Mortgage Association (Ginnie Mae) to maintain a record of P&I payments that were not received (or cashed) by security holders. Ginnie Mae I and Ginnie Mae II unclaimed P&I payments are recorded in the system.

### **VOUCHER MANAGEMENT SYSTEM**

Office/Program: Public and Indian Housing Acronym: VMS Code: P224

Access: Internal Access Only

**Description:** The Voucher Management System (VMS) supports the information management needs of the Housing Choice Voucher Management functions that are performed by the Office of Housing Voucher Program, Financial Management Center (FMC), Financial Management Division (FMD), and the Quality Assurance Division of the Office of Public and Indian Housing (PIH). This system's primary role is to provide a central data warehouse to collect Housing Agency (HA) Housing Choice vouchers leasing and expense data and enable HUD to fund, obligate and disburse monthly funding in a timely manner based on actual HA use.