

Avoiding Data Collection Pitfalls

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Understanding Competing Interests

- State/County leadership
 - Better statistics to assist in negotiating funding needs
 - Measure attorney performance
 - Track compliance with caseload standards



Understanding Competing Interests

- Attorney Supervisors
 - Manage attorney workloads
 - Perform case assignments
 - Monitor team calendars
 - Review team disposition statistics



Understanding Competing Interests

- Attorneys
 - Organize active case files
 - Balance court calendar with other meetings
 - Coordinate document needs through office staff
 - Track notes from client meetings and trial proceedings



Understanding Competing Interests

- Support staff
 - Automate document generation
 - Provide visibility into attorney calendars
 - Organize competing requests and priorities
 - Reconcile physical and electronic files



Gathering Input

(not necessarily consensus)

- Meet with stakeholders representing all interests
 - Attorney Supervisors
 - Attorneys
 - Support staff
 - Investigators
 - Social Workers
 - Information Technology



Gathering Input

(not necessarily consensus)

- Provide Vision
 - Discuss current issues with gathering data
 - Express understanding of day to day challenges
 - Define goals and timelines
 - Get expert help
 - Spangenberg Group
 - Case management providers



Suggested Data Elements

- **Demographics**
 - City/County where case originated
 - Defendant
 - Ethnicity
 - Gender
 - Date of birth
 - Gang affiliations
- **Dates**
 - Warrant date
 - Arrest date(s)
 - Release date(s)
 - Filing date
 - Bond hearing date
 - Arraignment date
 - Indigency determination
 - Date bound over
 - Date case appointed to PD office
 - Date case assigned to attorney
 - Disposition date
- **Reference**
 - Case number
 - Statute code of each charge
 - Warrant/Indictment numbers
 - Court of initial appearance
- **Involvement**
 - Magistrate/Judge
 - Defense Attorney
 - Prosecuting Attorney
 - Arresting Officer
 - Witnesses
 - Victims
- **Outcome**
 - Disposition
 - Conflict, Withdrawal, Dismissal, Nolle Prose, Plea, Judge Trial, Jury Trial, Diversion
 - Trial or Plea Outcome
 - Plea to Charged, Plea to Lesser, Convicted of Charge, Convicted of Lesser, Acquitted, Mistrial
 - Sentence
 - Probation, Jail time, Fines/Fees, Deportation



Common Concerns

- I don't have time to do data entry
- I'm worried the data will be used to micro-manage me
- The data doesn't accurately measure the work that I do



Responding to Concerns

- Emphasize importance of data for seeking funding
- System efficiencies gained through automation
- Investigate possibilities for automatic information exchange with Court/Booking/Prosecution Systems



Case Management Options

- Make sure to attend Workshop 5-A “Case Management Systems and Information Sharing” at 3:15 pm Today





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