



FEMA

R825

Dear National Fire Academy Student:

Congratulations on being selected to attend the U.S. Fire Administration's National Fire Academy Volunteer Incentive Program's *Command and Control of Fire Department Operations at Target Hazards* course.

This course is designed for the fire officers who have responsibility to conduct fire and rescue operations at incidents involving high-risk occupancies. Some of the subject areas covered in this course are: advanced application of incident command; command and control; decision making; strategic and tactical considerations; preincident preparation; documentation; and postincident analysis.

The course is very comprehensive, relying heavily on simulations and case studies as the primary instructional media. You, as well as other class members, will be assigned command and general staff roles during simulations and, together as an incident command team, will be responsible for bringing these simulated incidents to closure. Fire and rescue emergencies at penal institutions, bulk oil storage facilities, nursing homes, colleges, chemical/agricultural plants, and grain elevators are just some of the incidents that will be simulated. A solid foundation in command and control procedures is imperative for this course and, because of this, you should be familiar with the incident command system. On the first day of class, you will be evaluated regarding your competency in this area. In an effort to assist you in this goal the USFA has developed two-web-based, self study courses that are equivalent to ICS-100 and ICS-200 and meet NIMS requirements. Q462 (I-100) and Q463 (I-200) are both available on our Web site at <http://www.nfaonline.dhs.gov>

It is important to note that this is a 6-day class, and the first day of class will begin on Sunday at approximately 8 a.m. Subsequent classes will meet daily from 8 a.m. to 5 p.m., with graduation occurring on Friday at 4 p.m. Because of this schedule, lodging will be provided Friday night. Evening classes may be required.

End-of-class graduation ceremonies are an important part of the course and you are expected to attend. Please do not make any travel arrangements to leave campus until after you and your classmates graduate.

Increasing numbers of students and instructors are bringing laptop computers to campus. You alone are responsible for the security and maintenance of your equipment. The Academy cannot provide you with computer software, hardware, or technical support to include disks, printers, scanners, etc. There is a limited number of 120 Volt AC outlets in the classrooms. A Student Computer Lab is located in Building D and is available for all students to use. It is open daily with technical support provided in the evenings. This lab uses Windows XP and Office 2007 as the software standard.

Should you need additional information related to course content or requirements, please feel free to contact Mr. Robert Bennett, Incident Policy and Analysis Curriculum Training Specialist at (301) 447-1483 or email at robertj.bennett@fema.dhs.gov

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Onieal". The signature is written in a cursive style with a large initial "D".

Dr. Denis Onieal, Superintendent
National Fire Academy
U.S. Fire Administration