

Enterprise Income Verification (EIV 9.1)

System User Manual

For

Public Housing Program Users

U.S. Department of Housing and Urban Development

March 2010

Revision Sheet

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User Manual for Public Housing Program Users Authorization Memorandum

I have carefully assessed the EIV User Manual 9.1 for Public Housing Program Users. This document has been completed in accordance with the requirements of the HUD System Development Methodology.

MANAGEMENT CERTIFICATION - Please check the appropriate statement.

_____ The Document is accepted.

_____ The Document is accepted pending the changes noted.

____ The Document is not accepted.

We fully accept the changes as needed improvements and authorize initiation of work to proceed. Based on our authority and judgment, the continued operation of this system is authorized.

David Sandler IT Project Manager Date

Nicole Faison Advisor, Real Estate Assessment Center - PIH Program Manager Date

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WHAT'S NEW IN THE EIV SYSTEM 9.1 RELEASE FOR PIH USERS?

Function Description **Income Information By Reexamination Month** Provided the Income reports with last name search for the • Head of Household's last name. By default, the report displays with HoH with last name starting with 'A' • Added the Printer-friendly report with certification page information for batch printing. **New Hires Report** Provided a System administration parameter with which the • period of review can be changed by the System Administration in EIV. This is transparent to the users. **Verification Reports Deceased Tenant Report** Added four new fields to the Report (Number and % of PHAs • at all levels with deceased single member households, Number and % of deceased single member households). Modified the Deceased Tenant Report selection page adding a • new selection criteria called 'Household Type' with the following values: (Single Member households, Multiple Member households, and All households). **User Certification Period changes** ALL EIV PIH Users The certification period in EIV has been made six months • (semiannual) from three (quarterly). **EIV- Navigation Page Income Discrepancy** • The Income Discrepancy Report link has been moved under the Report Verification Reports section. **Debts Owed to PHAs and Terminations Reports** Search for Former Tenant Added a new column to reflect the End of Participation date ٠ and on the Report page from the IMS system. **Enter Update Information** Added the ability for PHAs to indicate the existence of a ٠ Page repayment agreement with a former tenant who owes outstanding debt. Placed the Repayment Agreement Checkbox below the Bankrupt checkbox for PHA selection. Added the ability to indicate that the former tenant has • defaulted on a repayment agreement. Search for Former Tenant ٠ Added the ability to search and access the results for any individual who was a part of the household with EOP status.

Below are the lists of changes included in the EIV 9.1 release.

1.0 GENERAL INFORMATION

1 GENERAL INFORMATION

The purpose of this document is to provide instructions on the use of the Enterprise Income Verification (EIV) system for Public Housing program users. This document focuses on end-user functionality for viewing PIH tenant's income and benefits information in the support of rent subsidy projections and navigating the EIV system.

1.1 System Overview

The EIV system is used to support up-front income verification by providing income information to be used by PHA's during tenant recertification as well as related tools to be used in identifying possible dual entitlement situations and whether applicants already are receiving HUD rental housing assistance. It provides a secure portal to reports on PIH household wages, unemployment insurance benefits and social security/supplemental income. EIV is a Web-based system, allowing access to information across secure Internet connections to the HUD application server using Microsoft Internet Explorer Version 6.0 and higher.

1.2 Project References

The following documents were used in preparation of this document:

References
EIV PIH User Manual, EIV Version 90, September, 2009
EIV PIH User Administration Manual, EIV Version 9.0, September, 2009
EIV 9.1 Needs & Business Requirements Document, dated October, 2009
EIV 9.1 Requirements Traceability Matrix, dated October 2009

1.3 Authorized Use Permission

1.3.1 Security

EIV contains personal information concerning tenants that are covered by the Privacy Act such as wage and income data about private individuals, as well as identifying information such as Social Security Number, name, address, and employment information. This information may only be used for limited official purposes, which are tenant recertification and oversight of the tenant recertification process (which includes use by OIG and GAO). It does not include sharing with governmental entities not involved in the recertification process. Users are encouraged to refer any non-standard requests for access to HUD management and to report any unauthorized disclosure of EIV data to the manager of the HUD Privacy Act Officer or to the Office of Inspector General.

All EIV users must adhere to the EIV Rules of Behavior they would have signed as part of the employee EIV Access Authorization form. A copy is available on the EIV System Information web page.

http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm

If for some reasons you have not signed this form, please do so and give it to your EIV User Administrator.

The EIV Rules of Behavior clearly delineate responsibilities of, and expectations for, all individuals with access to the EIV system. Non-compliance with these rules by HUD employees will be disciplined through sanctions commensurate with the level of infraction. Sanctions may range from a verbal or written warning, removal of system access for a specific period of time, reassignment to other duties, or termination depending on the severity of the violation. Non-compliance with these rules by HUD business partners will result in actions commensurate with the level of infraction. Sanctions may range from a verbal or written warning to termination of the individual's access rights to termination of the access of the HUD business partner and its users. In addition, legal action may be taken for violations of the Privacy Act, whether the offender is public or private.

Access to data concerning Public Housing program tenants is logged as part of the effort to protect the data and provide traceability should a questionable event occurs.

1.3.2 User Accounts

User accounts for EIV are provided on a need-to-know basis, with appropriate approval and authorization.

EIV implements a role-based authorization scheme to grant PIH users access to the EIV PIH system content. An EIV Public Housing program user belongs to a security level based on their organization (Headquarters, HUB, TARC, Field Office, or PHA), and a role, based on their job responsibilities and functional needs. Section 2.3 of this document provides a list of security levels and roles defined for Public Housing program users.

1.3.3 Security Awareness

New EIV users are to receive as part of their training a familiarization with the requirements of the Privacy Act. Users are required to have annual security awareness training to refresh and update their initial security awareness training. Potential EIV users must sign the EIV Access Request to signify that they understand and accept the EIV Rules of Behavior. Guidance concerning security has been posted on the EIV web page.

http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm

The complete text of the Privacy Act is available at:

http://www.usdoj.gov/foia/privstat.htm

1.3.4 Security Procedures

The WASS system, through which all the users access EIV, provides a timeout that disables access to the system after a 30-minute pause in use. That, in and of itself, is not enough protection. Users should not leave their PC's unattended when access to WASS or any system accessible through WASS is possible. Users should be aware that logging out from EIV to WASS is not sufficient in that clicking on the link to EIV will allow reentry to the EIV system. The activation of a screen saver is one way to protect access through an unattended PC. Another is to close the browser window. It is possible to do so by going through the WASS closing routine which includes saying yes to the question of whether to close the

window. It is easier and quicker to close the browser window by clicking the X in the upper-right-hand corner of the browser screen.

EIV printed outputs and downloaded data that contain Privacy act information should be treated as sensitive. The printouts and downloaded data copied on disks or other magnetic media should be locked in a secure place when not in use and destroyed when not needed. All EIV printed reports containing sensitive data will display the name and partial UserID of the requestor.

Other security considerations relate to the physical security of the area where the EIV system is used, and policies and procedures that are enforced by management. Guidance concerning security practices, governing the work area and storage of paper records containing personal information and their destruction when they no longer are needed, may be found at the EIV Information Web site.

http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm

1.3.5 Audits and User Activity Logging

Users of EIV should be aware that user activities and tenant data access activities within the system are logged for security audit and reporting purposes. These audits may include records of successful access of sensitive data to which the user is authorized.

Changes to the user roles and user certification transactions are also logged.

1.4 Points of Contact

1.4.1 Information

Name	Organization	Telephone	Email
David Sandler	HUD/PIH	202-475-8941	David.Sandler@hud.gov
Nicole Faison	HUD/PIH	202-475-7963	Nicole. Faison@hud.gov
Vasanth Kutty	HUD/PIH	202-475-8847	Vasanth.K.Kutty@hud.gov

1.4.2 Coordination

Coordination is required with the following organizations in order to successfully implement all EIV releases:

Office of Public and Indian Housing (PIH)
The Office of the Chief Information Officer (OCIO)
EIV Integrated Project Team (IPT)
PIH-REAC Development Coordination Group (DCG)
Information Management System (IMS)
Web Access Security Subsystem (WASS) team
Housing's Tenant Rental Assistance Certification System (TRACS) team

1.4.3 Help Desk

The HUD Help Desk should be contacted for support and help questions regarding standard HUD PC applications, all IT problems and password resets. Users are encouraged to refer any non-standard

requests for access to HUD management. Actual or suspected incidents of intrusion into the EIV system ("hacking") should be reported to the HUD Help Desk, which will inform the HUD CIO Emergency Response Team. The National Help Desk call line is open to receive calls from HUD users 24 hours a day, 365 days a year (**1-888-245-4860**). Any incidents of unauthorized disclosure of EIV data should be immediately reported to the HUD Privacy Act Officer or to the Office of Inspector General. After any of the above situation reports have been made, to facilitate coordination please also inform the PIH Headquarters User Administrator via email at PIH.RHIIP.TA@HUD.GOV.

For issues related EIV application access, contact the EIV Coordinator of your local HUD office.

Any problems with WASS should be reported to the REAC Technical Assistance Center (TAC) at **1-888-245-4860** or select **"Contact Us"** on the REAC Online Web. [http://www.hud.gov/offices/pih/about/css.cfm]

1.5 Organization of the Manual

Listed below are each of the chapters contained in this manual, along with a brief description of their content:

- **Chapter 1, General Information** Provides an overview of the EIV system as well as diagram of the system. It also provides a tour of the user interface.
- **Chapter 2, System Summary** Provides a high level overview of the system functionality available to EIV users.
- **Chapter 3, Getting Started** Details how to access EIV system, the basic system interfaces and the basic navigation techniques.
- **Chapter 4, Using the System (Online)** Describes the user interface for accessing income information and the Income Discrepancy report and provides instructions for its use.
- Chapter 5, Using the System (Batch) Provides a brief description of EIV PIH batch processing.
- Chapter 6, Querying Provides a detailed description of EIV PIH Querying capabilities.
- Chapter 7, Reporting Provides a detailed description of EIV PIH Reporting capabilities.

1.6 Abbreviations and Acronyms

The following terms, abbreviations and acronyms may or may not appear in this document. They are provided for reference and clarity.

Acronym	Definition
C&A	Certification and Accreditation
CAN	Claim Account Number
ССВ	Change Control Board
ССМВ	Configuration Change Management Board
СМ	Configuration Management
CMRB	Configuration Management Review Board
COTR	Contracting Officer's Technical Representative
DCG	Development Coordination Group
DRP	Disaster Recovery Plan
DTS	Data Transmission Services

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Acronym	Definition
EDI	Electronic Data Interchange
EIV	Enterprise Income Verification
FEIN	Federal Employer Identification Number
FIPS	Federal Information Processing Standards
FISCAM	Federal Information System Controls Audit Manual
FISMA	Federal Information Security Management Act
FO	Field Office
FOIA	Freedom of Information Act
Form HUD-	Form used to submit resident characteristics and tenant income data to HUD
50058	
FOUO	For Official Use Only
FTP	File Transfer Protocol
GTM	Government Technical Monitor
GTR	Government Technical Representative
HHS	U.S. Department of Health and Human Services
НОН	Head of Household
HOUSING	Office of Housing
HUB	Not an acronym. FO's are classified into two categories HUB and Program Center.
	A HUB can be a stand-alone FO or have another offices or program centers report
	to it.
HUD	US Department of Housing and Urban Development
ICN	Income Control Number
MOA/U	Memorandum of Agreement / Understanding
MTW	Moving To Work
NDNH	National Directory of New Hires database
NIST	National Institute of Standards and Technology
OIG	Office of Inspector General
OMB	Office of Management and Budget
OPC	Office of Procurement & Contracts
PD&R	HUD's Office of Policy, Development and Research
PI	Period of Income
PIA	Privacy Act Assessment
PIC	Public & Indian Housing Information Center
PIH	HUD's Office of Public & Indian Housing
POA&M	Plan of Action and Milestones
PVCS	Project Version Control System
PWS	Performance Work Statement
QA	Quality Assurance
QU	Quarterly Update
QW	Quarterly Wage
RHIIP	Rental Housing Integrity Improvement Project
RIM	Rental Integrity Monitoring
SPH	HUD's Security Program Handbook
SPP	Security Program Policy
SS	Social Security

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Acronym	Definition
SSA	Social Security Administration
SSAA	System Security Authorization Agreement
SSI	Supplemental Security Income
SSO	Single Sign On (used in WASS)
SSP	System Security Plan
TARC	Troubled Agency Recovery Center
TASS	Tenant Assessment Subsystem
TRACS	Tenant Rental Assistance Certification System
TTP	Total Tenant Payment
V V&T	Validation, Verification & Test Plan
W-4	Federal form used to collect New Hires data
WASS	Web Access Security Subsystem

2.0 SYSTEM SUMMARY

2 SYSTEM SUMMARY

EIV is responsible for handling:

- Collection and processing of W-4 data, wages, unemployment benefits from NDNH (National Directory of New Hires)
- Collection and processing of Social Security/Supplemental Security Income and disability benefits from SSA (Social Security Administration)
- Logging and reporting of errors and discrepancies between tenant's reported income data (from Form 50058) and actual reported wages
- Providing statistical information on the new hires information, identity verification, immigration status, deceased tenants and on tenants receiving multiple subsidies.
- User administration functions, such as User Maintenance and User Certification.
- Logging of user activities and access to tenants information
- Providing statistical information on the debts owed to PHA's and terminations

The table below lists the online functions of EIV available to PIH users with Occupancy Specialist role.

Function	Description
Debts Owed to PHA's and	The Search for Former Tenant provides the capability to search for
Terminations	an applicant or participant, to determine if the individual owes a debt
Search for Former Tenant	to another PHA anywhere in the nation, or has been terminated or
Debts Owed to PHA's and	evicted from Public Housing and Housing Choice Voucher programs.
Terminations Report	The Debts Owed to PHA's and Terminations Report provides the
	statistics of total debt amount owed to PHA's and terminations of EOP
	Tenants from PHVP Programs at various HUD levels (HUD, STATE, HUB,
	FO, TARC, and PHA).
Income Information	This function provides the following capabilities:
By Head of Household	Enabling search of household information by the Head of
By Reexamination Month	Household and by Reexamination Month for all households including
New Hires Report	MTW households.
	The By Head of Household option provides an online view of PIH
	household summary information and income details (W-4, Wages,
	Unemployment Benefits, Social Security/Supplemental Security Income,
	and Disability Benefits) collected from third-party sources and online
	view of the household's income discrepancy information.
	It also allows PHA's staff to verify that the household and
	household member information is verified and validated against SSA.
	The By Reexamination Month option provides summary and detail
	information on the Income Report, New Hires Report, Income
	Discrepancy Report, Failed Verification Report, Failed EIV Pre- Screening
	Report, and No Income Report.
	The New Hires Report provides EIV users a list of households
	where at least one of the household members has new hires
	information in the 180 days following the date that an NDNH new hire
	record was received in EIV.

Function	Description
Verification Reports	The Existing Tenant Search provides the capability to search by
Existing Tenant Search	SSN and show information if the searched SSN already is receiving
Multiple Subsidy Report	housing subsidies from any PIH or Multi-family Housing program.
Identity Verification Report	The Multiple Subsidy Report is used to identify for a selected PHA
Immigration Report	any households that receive assistance either from multiple PHAs or
Deceased Tenants Report	from both PIH and Multifamily programs. The report considers only the
Income Discrepancy	tenant who's IDs were successfully verified by SSA.
Report	The Identity Verification Report provides statistics concerning
	failed SSA and EIV pre-screening verification at HUD, STATE, HUB, FO
	and TARC levels. At the PHA level, the report displays the number of
	households and household members, who failed SSA verification, failed
	the EIV Pre-Screening process and who are pending verification along
	with their PHA.
	The Immigration Report is used to identify household members
	who have an IMS/PIC-assigned alternate identification number (Alt ID),
	citizenship code of ineligible noncitizen or who are pending verification.
	The Deceased tenant Report provides the capability to view all
	active tenants in IMS/PIC who are deceased as per the SSA database at
	the HQ, State, HUB, FO, TARC, PHA and Project (for Public Housing)
	level.
	The Income Discrepancy Report provides the capability to view
	income discrepancy statistical data at HQ, State, HUB, Field Office, and
	PHA levels as well as detailed information at the Individual Household
	level.

The table below lists the online functions of EIV available to PIH users with PHA level - **Program Administrator** role.

Function	Description
Debts Owed to PHA's and	Search for Former Tenant provides the capability to search for an
Terminations	applicant or participant to determine if the individual owes a debt to
Search for Former Tenant	another PHA anywhere in the nation or has been terminated or evicted
Enter/Update Information	from the Public Housing and Housing Choice Voucher programs.
Debts Owed to PHA's and	Enter/ Update Information provides PHA level users with the
Terminations Report	Program Administrator role the ability to enter information or edit
	entries concerning debt information or terminations from PHVP
	programs for EOPed tenants.
	Debts Owed to PHA's and Terminations Report provides the
	statistics concerning former Tenants of total debt amount owed to
	PHA's and number of lease terminations for PHVP Programs at PHA
	level provided as per users access to the PHAs.

2.1 System Configuration

Not Applicable.

2.2 Data Flows

The PIH tenant's income and benefits data in the EIV system come from a variety of sources:

- 1. **WASS** is the only means of accessing EIV. WASS provides information concerning user logins to EIV. WASS also is used to assign EIV Multifamily Housing user roles. Additional EIV functions are implemented in WASS for the removal of ID access to EIV for failure to certify and changes through the EIV User Maintenance function.
- IMS/PIC Form 50058 Database provides EIV information submitted by PHA's concerning PHVP households including those participating in the Move to Work Initiative (MTW) including Name, SSN, Program Type, PHA, Address, and Projected Income from HUD forms 50058 and 50058MTW.
- 3. **TRACS** provides EIV with information on households receiving Multi-Family Housing subsidies. PIH tenants are cross-referenced with the Multi-Family tenants for the Multiple Subsidy and Identify Verification reports.
- NDNH provides wages reported by State and Federal Agencies, unemployment insurance income reported by State Agencies, and W-4 data reported by State and Federal Agencies to the HHS Office of Child Support Enforcement (OCSE).
- 5. **SSA** provides benefit information including disability, supplemental income, and Social Security payments for Public Housing. It also provides identity verification as part of the matching process with EIV.

EIV Benefits data from SSA are updated on a quarterly cycle, with data for one-third of the states in each monthly request. The monthly request also is augmented with information pertaining to new tenants (including newborns), portability move-ins and those in IMS/PIC adjustment transactions since the last cycle.

Data exchange with the NDNH databases follows a quarterly cycle for wage and unemployment data but W-4 data is updated monthly and all types of data are collected each month for new PIH tenants, household members who have turned 18 (no data is collected from NDNH concerning those under 18), portability move-ins and those in IMS/PIC adjustment transactions.

2.3 User Access Levels

EIV uses a role-based authorization scheme to grant PIH users access to EIV content. An EIV-PIH user belongs to a security level based on their organization (Headquarters, HUB, TARC, Field Office, or PHA), and a role, based on their job responsibilities and functional needs.

- 1. **Security level** A user's access to data is limited to their organization level (Headquarters, HUB, TARC, Field Office, or PHA), and their specific organization.
 - Headquarters user can see nationwide data.
 - HUBs, TARCs, and Field Offices are restricted to their respective areas.
 - EIV supports the assignment of access to multiple PHAs under one WASS ID. Such an assignment will only be made to those PHA employees or contractors who access EIV and have that need documented in the User Administration file signed by the Director of the additional PHA.

2. Role – A role is an assigned right to use a distinct part of system functionality.

EIV PIH user roles include Occupancy Specialist, User Administrator, System Administrator and Security Administrator. A user's access to functionality is determined by the role or roles to which they were assigned. Each role provides access to a set of functions appropriate to that user type. For example, a PHA Occupancy Specialist can access income data features, but does not have access to user administration, security administration, or system administration features. A user can be assigned one or more roles. The functionality the user can access is a cumulative set of all features given to all roles to which the user has been assigned. Users are assigned roles that are limited in scope to their organizational level (i.e., PHA, Field Office, TARC, HUB, and Headquarters) and those below it. As part of separation of duties for security, users are discouraged from requesting and User Administrators are discouraged from granting the Security Administration role in combination with other EIV roles. However, it is recognized that this may not be practical for the smallest PHA's. EIV User Administrators are instructed to take away roles that no longer are needed and to terminate user access to EIV when the user retires, takes a different job or otherwise departs. If the user leaves employment at HUD, the User Administrator also is to request that the user's WASS ID be terminated. If the user leaves employment at a PHA, the User Administrator also is to request that the user's WASS ID be terminated unless they have taken a position at another PHA or MF Housing owner/agent, in which case, the WASS Administrator is to be informed of the fact situation.

3. **Development** – PHA access is assigned by Development with users restricted to the PHA's that were assigned to their WASS IDs. PHA users need have the respective development assigned to them under their PHA to access the EIV Income Reports.

2.4 Contingencies and Alternate Modes of Operation

EIV operates 24 hours a day, 7 days per week. The best times for use are on weekdays from 6:00 AM to 6:00 PM because batch jobs are run overnight and throughout the weekends. Starting on the evening of the first Friday of each month and throughout the weekend, EIV's performance may be noticeably degraded due IMS/PIC monthly summarization. Notices of planned outages for system maintenance (as well as other guidance) will be posted on the EIV Information Web site.

http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm

2.5 Accessibility and 508 Compliance

EIV is compliant with a 1998 amendments to the Rehabilitation Act of 1973, requiring Federal agencies to provide disabled employees access to information that is comparable to the access available to others. The EIV interface allows users to access fields using control keys in accordance with applicable standards in Section 508 of the Rehabilitation Act (29 U.S.C. 794d).

"§ 1194.21 Software applications and operating systems

(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.

(b) When electronic forms are used, the form shall allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues."

Keystroke access to fields is executed through use of the Alt function key. Adjacent to each field is text that provides instructions (see figure below). A keyword in the instructions contains one letter that is underlined. Holding down the Alt key while striking the letter on the keyboard, will place the cursor in the adjacent field (for example, Alt + N to enter a Social Security Number for the head of household).

Enter one or a combination of the following fields and click Search to retrieve household income data:				
Enter Head of Household's Social Security Number:				
Enter Head of Household's Last Name	exact match 💌			
Enter Head of Household's <u>D</u> ate of Birth (mm/dd/yyyy):				
Select a Part Alt	Select a Participant Code			
Search Function Key				

Additional information about Section 508 standards is available from the Section 508 Web site maintained by the Center for IT Accommodation (CITA).

http://www.section508.gov

That site is maintained by the Center for IT Accommodation (CITA).

3.0 GETTING STARTED

EIV User Manual for Public Housing Program Users

Page 2-1

3 GETTING STARTED

EIV system content and functionality are displayed (through your browser) via a Web page. The layout and design of the page provide users with all the tools needed to quickly and easily take advantage of EIV features and functionality.

3.1 Logging On

3.1.1 Single Sign On (WASS)

Through the use of the WASS system, EIV has a single sign on feature which alleviates users from having to sign on and authenticate separately into each HUD application that they have been granted access.

There are 2 alternative URL links that are used to access WASS – one for external users and the other for internal user. The link for external users is:

https://hudapps.hud.gov/HUD_Systems/

The link for internal (intranet) users is:

https://hudapps.hud.gov/ssmaster/

WASS currently supports 4 types User IDs: The H (ID), C (ID), M (ID), and I (ID). The H (HUD employee) and C (HUD contractor) prefixes are used by internal users, while M (PHA user) and I (PHA independent auditor) are used by external users.

The following screen is provided for the EIV PIH users:

	User Login help hom	6		
Secure Systems Single Sign On	User ID Password			
	ATTENTION: This computer system, and all the systems associated with this systems User Authorization and Authentication, are protected by a computer security system; unauthorized access to these systems is not permitted; and usage may be monitored NOTE: There is an inactivity timeout of 30 minutes. Please save your work periodically to avoid bei Please also note that there is a 4 hour session timeout, after which, you will need to re-authentica resume where you left off.	for , ng logged out. te. You can then		
	Content updated March 2, 2007 U.S. Department of Housing and Urban Development 451 7th Street S.W., Washington, DC 20410 Telephone: (202) 708-1112 TTY: (202) 708-1455	- <u>Home Privacy</u> <u>Statement</u>		

Please enter your User ID and your Password in the corresponding fields. Click the **Login** button for system access. EIV is secure, and requires you to log in through your Internet browser using your ID and password to gain access. When you log into WASS, the features that you can access and data that you see are made available according to the roles assigned to you by your WASS Coordinator.

3.1.2 The WASS Log In Option

Upon successful log in, the user is taken to the **Legal Warning** page. If you are not familiar with the warnings, please read them before proceeding. Please also look at the message of the day, which may be of interest to you. To proceed, please click the **Accept button** shown on the screen below.



When the **Accept** button is clicked, the **Main Menu** page will be displayed. The menu will display all of the systems to which the user is authorized access through WASS. Choose the EIV option for EIV system entry. That option may be selected from either the Main Menu or the left panel on the same page. Click the **Enterprise Income Verification (EIV)** option.



Any questions related to the Public Housing program portion of EIV application should be referred to the EIV Coordinator of your local HUD office or <u>PIH.RHIIP.TA@HUD.gov</u>, if your local HUD office is unable to assist you.

3.1.3 Select Program Office Page

When a user is assigned with both PIH and Multifamily Housing Program roles, the Select Program Office page is displayed, as shown below.



To access the PIH function, choose the **Office of Public and Indian Housing (PIH) – Access to Income Data by PHA** radio button and click the **Continue** button.

3.1.4 Acknowledgement Page for Non-PHA Users

For non-PHA users, the Acknowledgement Page is displayed as shown below when you log into EIV through WASS.

Before EIV will allow you to enter the system, you must acknowledge that you will be viewing and Privacy Act materials which must be safeguarded from unauthorized disclosure and attest that you have taken EIV and Security Awareness training. Once you have clicked on these boxes and the Continue box, EIV will allow you to enter the system.



3.1.5 Acknowledgement Page for PHA Users

For PHA users, the Acknowledgement Page is displayed as shown below when you log into EIV thru WASS. Before EIV will allow you to enter the system, you must acknowledge that you will be viewing and Privacy Act materials which must be safeguarded from unauthorized disclosure, attest that you have taken EIV and Security Awareness training, and affirm that a form HUD-9886 (or equivalent) is on file for each adult household member to be viewed. Once you have clicked on these boxes and the Continue box, EIV will allow you to enter the system. (Note: PHA users have one more check box affirmation than do HUD staff – the one concerning the need to have the form HUD-9886's on file.)



3.1.6 Welcome Page

The EIV Welcome Page is displayed once you have acknowledged the legal notices. This page has two blocks, the Welcome block and the EIV Announcement block. The Welcome block, welcomes the User, and displays a Timeout Notice, Notice of Browser Compatibility and the Certification due date.

The EIV Announcement section on the welcome page consists of an announcement date and announcements of interest to EIV users.

Enterprise Income	Verification	HUD Home PIH Home EIV Home Search Emai
Welcome FIRST - HEIV01 L	AST - uiv	
EIV Announcement EIV 9.1 Release For April 17 2010 release	Announcement Date: 03/10/2010	EIV 92.1 Your EIV Session will time out after thirty (30) minutes of inactivity, closing the session and logging you time after on a Notice of Browser Compatibility The EIV System supports browser version Internet Explorer 6.0 and higher. Other browsers may not be compatible with this software.
Attention !! Next U	Jser re-certification is due 6 months from your last certification	n date. Your certification period is semi-annually.
If you are certified before <i>i</i>	April 16 2010, your certification is due by 7/30/2010. If you ar 07/31/2010	e not re-certified, your EIV access will be Terminated at 12:00AM, EST

3.2 System Menu

It will be useful for all users including new users to understand the common design elements in how EIV tools are placed on screen. Each page in EIV includes a work area in the middle of the screen as well as one or more tools to help the user access functions and move between screens.

3.2.1 Navigation Tools

Each EIV screen provides access to one or more of the following navigation tools:

- HUD Navigation Bar (located across the top of the screen)
- EIV Navigation Panel (located on the left-hand side of the screen)

The figure below illustrates the EIV common design.



3.2.2 HUD Navigation Bar

The HUD Navigation bar is displayed at the top of the page. It includes a series of hypertext links to help you quickly and easily navigate to information appearing on the HUD Web site. Click on a link to launch the associated Web page. The following link options are available:

- HUD Home This link opens the main HUD web site.
- **PIH Home** This link opens the Public and Indian Housing web page.
- **EIV Home** This link opens the EIV System Information web page which contains useful information about EIV, links to related web pages and from which EIV manuals and forms may be downloaded.
- Search This link opens the Search and Index page on the HUD Web site.
- **Email** This link opens the Web page providing HUD departmental listings and its e-mail contact information.

3.2.3 Navigation Panel

The EIV Navigation Panel (also referred to as the Left-side Navigation Panel) is displayed on the left side of each Web page. It provides the user an access to those system functions enabled by the user's role(s). Each function has its own hypertext link and is grouped within category.

Because EIV security is controlled by role and organization level, the options appearing on the left-side navigation panel will vary, based on the user's role(s) and organization level. As an example, the

following is a listing of all the links that a Head Quarter (HQ) user with Occupancy Specialist role would find on the navigation panel.

Link Functions	Description
Back to Secure Systems	Terminates the current EIV session, logs the user off the EIV application, and displays the WASS Main page. Because the user already has signed on through WASS, the user is still connected to WASS.
Back to EIV Main Page	Navigates user to the EIV Announce Page.
Program Office Selection	Available to users assigned with both PIH and Office of Housing roles. Enables the user to choose Program Type.
Debts Owed to PHA's and Terminations	
Search for Former Tenant	Navigates to the page for the Search for Former Tenant function. Use this page to search for individuals who owe debts to PHA's anywhere in the nation or who have had leases terminated or been evicted from Public Housing or had their Housing Choice Voucher program participation ended.
Enter/Update Information	Navigates to the Notice Page of the Enter/Update Information Screen. Use this function to enter/edit debt information for former tenants. (Note: This report is displayed only for users who also have been assigned the Program Administrator role)
 Debts Owed to PHA's & Terminations Report 	Navigates to the search page for Debts Owed to PHA's & Terminations Report. Use this page to view Debts Owed to PHA's & Terminations statistical data for a specified region.
Income Information	
By Head of Household Information	Navigates to the Search for Head of Household Information page. Use this page to search for head of household income data.
By Reexamination Month	Navigates to the Search for Head of Household page and allows generation of summary reports by Program Type, Reexamination Month and Participant Code (all three together). It allows the user to select and generate the following summary reports: Income Summary Report New Hires Report Income Discrepancy Report Failed Verification Report Failed EIV Pre- Screening Report No Income Report
New Hires Report	a New Hires report based on program Type, Reexamination Month and Region.
Verification Reports	-
Existing Tenant Search	Navigates to the page from which the user may enter a

Link Functions	Description
	SSN to learn whether an applicant already receives housing subsidies from PIH or Multi-family programs.
Multiple Subsidy Report	Navigates to the page from which the user may launch a report on Household members whom HUD records indicate received assistance from Multiple PHA or in both Public Housing and Section 8 programs within the same PHA. Use this report to view the basic information including the Member identifiers and PHAs and or project/ contract numbers of the Household member with subsidies
Identity Verification Report	Navigates to the page from which the user may launch the Identity Verification Report the scope of which will be according to the user's organization level and the scope of which may be filtered/narrowed by Program type, Reexamination Month, and Region. Use this report to view the results of SSA Identity Test and EIV Pre- Screening Test for a household member.
Immigration Report	Navigates to the page from which the user may launch the Immigration Report. Use this report to view the household members who have an IMS/PIC-assigned alternate identification number (Alt ID), citizenship code of ineligible non-citizen or who are pending verification.
Deceased Tenants Report	Navigates to the page from which the user may launch the Deceased Tenants Report and allows generation of report based on the Program type, Reexamination Month, and Region.
Income Discrepancy Report	Navigates to the Income Discrepancy Report page. Use this page to view Income Discrepancy statistical data for a specified region. Users, with a role assigned based on their need to know, may access household data that will include personal information including SSN.
External Links	1
DHS SAVE System	An external link (<u>www.vis-dhs.com</u>) navigating the user to the U.S. Citizenship and Immigration Services (UCIS) Verification Information Logon Page for the SAVE System.
User Manual	Navigates to the EIV User Manual. The manual may be downloaded or printed from here.
Get Adobe Acrobat Reader	Opens Web page (external website link) from which Adobe Acrobat reader may be downloaded. A copy of the Acrobat reader must reside on your PC in order to view the User Manual.

3.2.4 User Name

The logged in user name will be displayed on top of the navigation panel as illustrated below.



3.2.5 Standard Features

EIV has the following standard features:

- Masking of Date of Birth
- Masking of Social Security Number
- Sort capability
- Pagination Capability
- Privacy Act Statement
- EIV User Identification
- Printer- Friendly Version
- Download to Excel

Masking of Date of Birth

To maintain tenant privacy, the date of birth information is masked. The masking replaces the month and day values with an (X), displaying only the year value for verification purposes. For example, if a tenant's Date of birth is 06/06/1949, EIV will display the date of birth as, XX/XX/1949.

Masking of Social Security Number

To maintain Tenant privacy, the Social Security Number information is masked except in the identity verification report and income discrepancy report. The masking replaces the first five digits of the SSN with an asterisk (*), displaying only the last four numbers for verification purposes. For example, if a tenant's SSN is 999-99-9999, EIV displays the number as ***-**-9999. Only groups judged to need access to income information along with personal identifiers are given access to the household level of the Income Discrepancy Report. Reasons for access are that the groups either need the information for further research of the tenant's actual income or investigation to validate a large apparent discrepancy. All others have access only to the summary level, which is required for income discrepancy analysis.

Sort Capability

The user interface equips most reports with sort icons that give the user control over the way the information on the table is displayed. For example, on the Income Discrepancy Report, the values displayed on the columns can be sorted. Adjacent to the column title is a pair of triangular icons used for this sorting functionality. Clicking the top triangle will rearrange the column in an ascending order (A-Z), while clicking the bottom triangle will rearrange the column in a descending order (Z-A). The sort action will sort the whole population of the records in the search result and will be displayed in-group of 50 per page.

Pagination Capability

Search results are displayed in groups of 50 records per page. Where there are more than 50 records in the search results, EIV has links to the other groups of records through Next Group link. Navigation to the next group of pages, previous group of pages, first page and last page of the search results are provided to allow the user to access different sets of search results.

Privacy Act Statement

The Privacy Act Statement **"Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data."** is displayed on the screen and printed on each page of the report containing household and wage information.

EIV User Identification

As a security measure printer-friendly report displays and output, list at the bottom of each page, the name and user ID (partial, with first 3 chars masked) of the user who requested it.

Printer- Friendly Version

The System provides printer-friendly versions for most reports. The printer-friendly version of a report can be accessed by clicking the **Printer-Friendly Version** link, provided just below the header section of the online report. When clicked, the system opens a pop-up window displaying the printable view of the online report. The report may be printed by clicking the **Print** button, provided in the pop-up window.

Download to Excel

The system provides the option to download many online reports into Microsoft Excel spreadsheets. User can download the report by clicking the **Download to Excel** link provided below the header section of the online report. When clicked, the system provides user with a ile download dialogue box. Based on the user selection either the report is downloaded and saved or opened as a temporary Excel file.

3.3 System Modules

3.3.1 Debts Owed to PHA's and Terminations Module

The Debts Owed to PHA's and Terminations module allows users to access former tenants' information of the debt owed to PHA's and termination to PIH programs.

The EIV online system allows EIV PIH users to access the following reports under this module:

- Search for Former Tenant
- Enter / Update Information (users with the PHA Program Administrator role*)
- Debts Owed to PHA's and Terminations Report

Every night, EIV calculates and generates the Debts owed to PHA's and terminations Report data automatically.

Section 4.1 of this document provides the full description of Search for Former Tenant, Enter/ Update Information, and Debts Owed to PHA's and Terminations Report.

*: The Enter/ Update Information function is available ONLY at the PHA level, for the users with Program Administrator role)

3.3.2 Income Information Module

The EIV online system allows EIV PIH users to access income and benefits information collected from NDNH and SSA.

A PIH user may search for income information through the following options:

- By Head of Household Information
- By Reexamination Month
- New Hires Report

Section 4.2 of this document describes the search and access of income information for PIH tenants by Head of Household, by Reexamination Month and New Hires report.

3.3.3 Income Discrepancy Report Module

The Income Discrepancy Report compares the tenant's projected income as reported on form HUD-50058 to the actual income data compiled by EIV from NDNH and SSA.

Each weekend, EIV runs a batch process that calculates and generates updated Income Discrepancy Report data. Data included in the Income Discrepancy Report is based on a set of pre-determined discrepancy comparison criteria. Once calculated, income discrepancy data will remain in the EIV database until the next scheduled calculation date. Out-of-date data is purged during the calculation process. This means that if you need an Income Discrepancy Report from the current week to place in the file in support an action, you must print that report during the same week, before the data is updated. Section 4.3 of this document describes the income discrepancy calculation and the generation of Income Discrepancy report.

3.3.4 Verification Reports Module

The EIV online system allows EIV PIH users to access the following verification reports:

- Existing Tenant Search
- Multiple Subsidy Report
- Identity Verification Report
- Immigration Report
- Deceased Tenants Report
- Income Discrepancy Report

Section 4.4 of this document provides full description of the Existing Tenant Search, Multiple Subsidy Report, Identity Verification Report, and Deceased Tenants Report.

3.4 Practices to be followed when working with EIV

3.4.1 Protecting Privacy Act Information

Because EIV contains sensitive Privacy Act information, it is extremely important that you avoid leaving the system, printouts or downloads containing personal information untended at your desk or where they may be seen if you have visitors. If you are done working using EIV for the day or if you will not need it for a while, the best practice is to close the browser window and either file or shred any printed output containing personal information. Disks or other electronic media containing downloaded personal information are to be stored away when not in use and destroyed when not needed. The easiest way to distinguish printed output containing Privacy Act information from summary reports is that the printouts containing Privacy Act information have the Privacy Act warning at the bottom of each page.

It should be kept in mind that IMS also contains information protected by the Privacy Act, so the same rules and practices apply.

3.4.2 Shifting Between EIV and other WASS Systems

If you need to exit EIV to work in another WASS system such as IMS/PIC, click on the **Back to Secure Systems** link to log out of EIV as shown below. This will bring you to the WASS Main Menu from which you may access other WASS systems to which you have been granted access. When you are done working in another system, from the WASS main menu, click on the **Enterprise Income Verification (EIV)** link and a new session of EIV will be opened.

3.4.3 If You Need to Leave Your Desk

Please do not leave your PC unattended with <u>either</u> EIV or WASS active. If WASS is active, someone can reenter EIV or access another WASS system to which you have access merely by clicking on the WASS link. If you intend to return to EIV or another system accessed through WASS, please activate a screen saver while you are away from your desk or if you have visitors. However, if you do not return within 30 minutes, your access to EIV and to WASS will have timed out.

3.4.4 When you are Done Working with EIV

When you are done working in EIV, and if you do not intend to work in another WASS system, it is important to exit both EIV and WASS by closing the browser. This may be accomplished by clicking on **Back to Secure Systems** from the top of the left-side menu and, once at the Secure Systems page, clicking on the **Logout** button and then clicking on **OK**. However, it is far simpler to close the browser window by clicking on the "X" in the upper-right-hand of the browser window. This may be done from within EIV.

PEIV	Welcome EIRST - HEIV011 & ST - uiv	
lcome FIRST - HEIV01 LAST - uiv	EIV Announcement EIV v9.1	Timeout Notice!
	Announcement Date: 03/10/2010	Your EIV Session will time out after thirty (30)
ack to Secure Systems		minutes of inactivity, closing the session and log you off the system. The page that was active at
ack to EIV Main Page		time the session timed out will continue to displa
rogram Office Selection		after a time out occurs, you will be prompted to
ts Owed to PHAs &		on again.
ninauons		
obte Owed to DHAe 8		Notice of Browser Compatibility
ninations Report	EIV 3.1 Kelease For Anri 17 2010 release	The EIV System supports browser version Internet
me Information		Explorer 6.0 and higher. Other browsers may not compatible with this software.
y Head of Household		
y Reexamination Month		
ew Hires Report		
fication Reports		
xisting Tenant Search		
lultiple Subsidy Report]
isaster Tenant Information		
lentity Verification Report	Attention !!	
nmigration Report	Next User re-certification is due 6 months from your last certification date. Your certification	period is semi-annually.
eceased Tenants Report		We are a set to be Transferred at 12:00 AM FOR
come Discrepancy Report	If you are certified before April 16 2010, your certification is due by (730/2010, if you are not re-certified, your E	IV access will be Terminated at 12:00AM, ES
r Administration	0115112015	
y Roles		
y Users		
HA Access		
Requests		
Requests Report		
dminister HUB Users		
ser Maintenance		
ser Termination Report		
ser Certification		
ser Cerunication Report		
ser Role History Report		
By User		
By User Administrator		



3.4.5 It is Your Responsibility to Protect EIV

Please remember that if you do not close the browser window to exit from EIV and WASS, those systems remain active for 30 minutes and it is possible to access EIV or other systems again without entering a password.

If you do not protect the system access that you have been granted through your WASS ID, you run the risk of being held accountable for what someone else may do.

4.0 USING THE SYSTEM (ONLINE)
4 USING THE SYSTEM (ONLINE)

This section provides a detailed description of Debts Owed to PHA's and Terminations, Income Information, and Verification Reports modules available via EIV online.

4.1 Debts Owed to PHA's and Terminations Module

Under the **Debts Owed to PHA's and Terminations** Module, the following options are available

- Search for Former Tenant
- Enter/Update Information (users with the PHA Program Administrator role)
- Debts Owed to PHA's and Terminations Report

4.1.1 Search for Former Tenant

The **Search for Former Tenant** displays the information of an applicant or participant, to determine if the individual owes a debt to another PHA anywhere in the nation, or has been terminated or evicted from the Public Housing and Housing Choice Voucher programs

The former tenant's SSN can be searched through the screen shown below.

Er	Iterprise Income Verification	HUD Home	PIH Home	EIV Home	Search	Email
Deb	ts Owed to PHAs & Terminations >> Search for Former Tenant					
	Search for Former Tenant - Enter SSN and click on Get Information button					
Ente	er Social Security Number Get Information					
Search for						
Former Tenant	resulted report as illustrated below will show the Head of Househo debt/termination reasons along with the Household Member List a	ld (HOF nd Not	l) inform	ation re ad (incl	elated uding	to Co-

Head, if any).

Enterprise Income Verification

HUD Home PIH Home EIV Home Search Em

Debts Owed to PHAs & Terminations >> Search for Former Tenant >> Former Tenant

		Printer-I	Friendly Version
	Debt Owed to PHA & End of Participation Report for House	sehold of SUSAN N NDERI as of 04/14/2010	Printer-
Date of Initial Entry:	09/21/2009	Date of Update:	- Friendly
Updated By:			Version
PHA Code:	NH001	Program Type:	Public Housing
PHA Name:	Manchester Housing & Redevelopment Authority	Project:	NH001000001
PHA Address:	198ivelmzsivghvsxmzn,NH 04314-8138		
PHA Telephone Number:	(603) 624-2100	PHA Fax Number:	(603) 624-2104
Former Tenant Address:	,		Household
End of Participation Date:	08/05/2008	Bankruptcy:	Membere
Debt Owed to PHA:	\$0.00	Reepayment Agreement:	Members
End of Participation Status:		Default on Reepayment Agreement:	List
Head of Household: SUSAN N N	IDERI		
Social Security Number:	***_**_9999	Date of Birth:	XX/XX/1977

Notice to Head of Household

		Household Members								
	Member SSN	🗢 Member First Name	Member Last Name	Date of Birth	🗢 Age	Relationship	Identity Verification Status			
1	***-**-9999	КЕПТН	NDERI SKUDI	XX/XX/2004	3	Other Youth Under 18	Verified			
	***-**-9999	TIMOTHY	SKUDI	XX/XX/2003	5	Other Youth Under 18	Verified			
	***-**-9999	SUSAN	NDERI	XX/XX/1977	30	Head	Verified			

Notice to SUSAN N NDERI:

This debt owed and/or termination information was reported by the above-listed Public Housing Agency (PHA). The PHA's name, address, and telephone numbers are listed above. You should contact the PHA in writing if you disagree with the reported information. Inform the PHA why you dispute the information and provide any documentation that supports your dispute. You must dispute this information within three years from the listed date of termination. Otherwise the reported information is presumed correct, Your filing of barkruptcy will not result in the removal of debt owed or termination information from HUD's Enterprise Income Venfication (EV) system. However, if you have included this debt in your barkruptcy filing and/or this debt has been discharged by the barkruptcy court, your record will be updated to include the bankruptcy indicator. The PHA will notify you of its action regarding your dispute. If the PHA determines that the disputed information is incorrect, the PHA will update or delete the record. If the PHA determines that the disputed information is correct, the PHA will provide an explanation as to why the information is correct.

Important Information:

Upon your request, the PHA must give you the information that pertains to you and maintained in HUD's EIV system.

- All PHAs that administer the Public Housing and Housing Choice Voucher (HCV) programs have access to debts owed and termination information of all former program participants. - If you tell the PHA that your record contains inaccurate information, the PHA must promptly investigate the matter and inform you in writing the outcome of their investigation.

The PHA must correct or, as the case may be, delete inaccurate debt owed or termination information contained in the EIV system
 Debt owed and/or termination information will be maintained in EIV for a period of ten (10) years from the end of participation date

- Your future request (application) for HUD rental assistance may be denied for a period of up to ten years from the date you moved out of an assisted unit or were terminated from a housing program.

> Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data. Report G erated By - <u>M00XXX</u> FIRST - M00337 LAST - uiv

The report displays the following information for the HOH.

- Date of Initial Entry _
- _ Date of Update
- Updated By
- PHA Code
- Program Type
- PHA Name _
- Project
- PHA Address
- PHA Telephone Number _
- PHA Fax Number
- Former Tenant Address
- End of Participation Date
- _ Bankruptcy
- Debt Owed to PHA

- Repayment Agreement
- End of Participation Status
- Default on Repayment Agreement
- Head of Household Name
- Social Security Number
- Date of Birth

The user may print the report by clicking on **Printer Friendly Version** link in the upper-right hand corner of the report. The printer-friendly page contains the first name, last name, and user ID (partial) of the user who is printing the page along with the Privacy Act statement. When finished reviewing the printer-friendly version, click the Close (X) button or File \rightarrow Close to return to the online page

4.1.2 Enter/Update Information

The Enter/Update Information is used to generate a list of EOP Tenants. Users with the Program Administrator role may use documented sources to enter information concerning the debt balance amount owed to the PHA or concerning the circumstances under which a tenant was evicted or had their lease or voucher terminated.

4.1.3 Debts Owed to PHA's and Terminations Report

The Debt Owed to PHA's and Terminations Report is used to generate a report concerning former tenants who have a debt balance or who were evicted or owe to PHA's concerning the circumstances under which a tenant was evicted or had their lease or voucher terminated.

4.1.3.1 Report Generation

Every night (as part of nightly batch processing) a job runs that updates EIV tables with records of tenants with HUD form 50058 EOP actions. The batch job also produces statistics summarizing the number of households and total debt amount owed to PHA's at different HUD levels. The report covers household members in the households that have had EOP actions dated within 15 months from the date of report generation.

4.1.3.2 Debt Owed to PHA's and Terminations Report Filtering

Access the Debt Owed to PHA's and Terminations Report Selection page by clicking the **Debt Owed to PHA's** and Terminations Report link (under the Debt Owed to PHA's and Terminations module) on the EIV Navigation panel. The **Debt Owed to PHA's and Terminations Report – Report Selection** page is shown below. Use this page to filter the scope of the data appearing on the Debt Owed to PHA's and Terminations Report. Once you have selected your filter options, click the **Get Report** button to generate the Debt Owed to PHA's and Terminations Report reflecting your choices.

	Enterpr	ise Income Verification	HUD Home <u>PIH Home</u> E	<u>IV Home Search Emai</u>
	Debts Owed	to PHAs & Terminations Report >> Report Selection	1	
Welcome FIRST - HEIV01 LAST	- uiv Select Prog	ram Type		
	Program Ty	pe:	All PIH Programs 💌	
 Back to Secure Systems 	Select Regi	on:		
 Back to EIV Main Page 	\odot	HUD HQ		
 Program Office Selection Debte Owerd to DUMo 8 		STATE	ALL 🗸	
Terminations	0	HUB	10HSEA Seattle Hub	
Search for Former Tena	nt 🔿	FO	0APH SEATTLE HUB OFFICE	*
Debts Owed to PHAs & Terminations Report	0	TARC	PB1 Cleveland TARC	
In come Information	\circ	РНА	AK001 - AK001 AHFC	~
By Reexamination Month Normalized Research	Get Report			
Income Discrepancy Report	t			

The Debt Owed to PHA's and Terminations Report - Report Selection page provides the following filtering options:

- **Program Type** This option provides the capability to filter data by Program Type All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.
- **Region** This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, States - all or individual, HUB, TARC, Field Office, and PHA. The combination of your assigned role and security level determines the extent of the data that will be accessible.

Your role assignment provides you with access to up to six region options. Only those that you are permitted to access are displayed on the page when it opens. Only one Region option can be selected at a time.

The following region options are available:

HUD HQ – This option provides those with IDs of Headquarters scope with access to nationwide data and the option to select data at all levels. The option as shown on the screen below only is displayed if your role assignment provides you with access to national data at all levels.

Entorpi		<u>nob nome</u>	Fill Home		Jearch
Debts Owed	to PHAs & Terminations Report >> Report Selection				
Select Prog	am Type				
Program Ty	be:	All PIH Programs 💌			
Select Regio	on:				
۲	HUD HQ				
0	STATE	ALL 💌			
0	HUB	10HSEA Seattle Hub 💌			
0	FO	0APH SEATTLE HUB OFFICE		~	
0	TARC	PB1 Cleveland TARC 💌			
	PHA	AK001 - AK001 AHFC			•

• **State** - This option provides full access for those with IDs of Headquarters scope. The option as shown on the screen below only is displayed if your role assignment provides you with the access to national data at all states.

A drop-down list provides you with all the available State selection options. The ALL option will enable you to pull the report for all the states. To select an individual state, scroll through the list and highlight one to select it. Only one selection can be active at a time.

• **HUB** – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 2APH New York HUB Office), you will be able to view data for one, several, or all of the Field Offices and PHA's associated with that HUB.

A drop-down list provides you with all the available HUB selection options. The list will include only the HUB that your security level and role allows you to access.

• Field Office – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment.

A drop-down list provides you with the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access.

- **TARC** This option provides access to the data associated with TARC's and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment.
- **PHA** This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the report selection page would appear as follows:

Enterprise Income Verification	<u>HUD Home PIH Home EIV Home Search Email</u>
Debts Owed to PHAs & Terminations Report >> Report Selection	
Select Program Type	
Program Type: Select Region:	All PIH Programs
● PHA	CA014 - County of San Mateo Housing Authority
Get Report	GA006 - Housing Authority of the City of ATLANTA Georgia NE002 - Lincoln Housing Authority OH001 - Columbus Metropolitan Housing Authority OH031 - Portage Metropolitan Housing Authority PA006 - ALLEGHENY COUNTY HOUSING AUTHORITY TX004 - Housing Authority of Fort Worth TX006 - San Antonio Housing Authority

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA Users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.1.3.3 Debt Owed to PHA's and Terminations Statistics Report

All details appear on the Debt Owed to PHA's and Terminations Report page. Although the scope of report detail can vary, the same page format is used to convey the data

The result data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

The Debt Owed to PHA's and Terminations Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with estatistics and detail associated with every security level.

When more than one level of detail is available, the highest level is displayed first, on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link (in red and underlined) in a Statistics table indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

On the top statistics table you will find the following information:

Office – shows the Region selected from the selection page

- HUD Headquarters
- STATE with the State name selected or ALL
- HUB with the HUB name selected
- TARC with TARC name selected
- Field Office with the Field Office name selected
- PHA with the PHA name selected

Program Type – shows Program Type you have selected in the search criteria for this report. If 'All PIH Programs' is selected from the search criteria, statistics are displayed in 3 columns – ALL, Public Housing, and Section 8.

Number of Reported EOP Families – shows the total number of households with an EOP 50058 dated within last 15 months.

Number of Reported Families with Debts Owed to PHA's & Terminations – Shows the total number of families who owe debt to PHA's for the selected region and program type.

Percentage of Reported Families with Debts Owed to PHA's & Terminations – Shows the percentage of families who owe debt to PHA's for the selected region and program type.

Total Amount of Debt Owed to PHA – Shows the amount of debts owed to PHA's for the selected region/level.

On the bottom statistical table shows the following information:

Security Level – In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:

- HUB
- Field Office
- PHA
- Individual Households

Program Type – If 'All PIH Programs' was selected from the search criteria, 3 rows of statistics will be displayed for each sub-region i.e., for ALL, Public Housing, and Section 8.

Total Number of Reported EOP Families – Number of EOP families for the sub-region.

Number of Reported Families with Debts Owed to PHA's & Terminations – Shows the total number of families (households) that owe debt to PHA's for sub-region.

Total Amount of Debt Owed to PHA – Shows the amount of debts owed to PHA's for the sub- region.

Note: The last row displays the totals for each of the data columns

4.1.3.4 Debts Owed to PHA's and Termination Statistics Report Examples

Please use this section to get familiar with the look and feel of the *Debts Owed to PHA's & Terminations Report*. Notice there is a separate section for each security level view of the report.

4.1.3.4.1 HUD HQ Level View

When viewed from the HUD Headquarters level, the Debt Owed to PHA's and Terminations Report includes a summary at the top and totals at the bottom. To view data for a particular HUB, click the hyperlink associated with it.

The screen below is an example of HUD Headquarters Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Incor	ne Verificat	tion	HUD Home	<u>PIH</u>	Home EIV Hor	<u>ne Search</u>
Debts Owed to PHAs & T	erminations >> D	ebts Owed to PHAs & Terminations I	Report >> <u>Report Selection</u> >> I	HQ Statis	tics	
		Debts Owed to PHA	s & Terminations Report			
Office				нир но		
Program Type					Public Housing	Section 8
Number of Reported EOP F	amilies			385.227	153,756	231.471
Number of Reported Famili	es with Debts Owe	d to PHAs & Terminations		43	6	37
Percentage of Reported Fa	milies with Debts C	wed to PHAs & Terminations		0.01%	0.00%	0.02%
		HUD Headquarters S	tatistics as of 08/17/2009		Printer-Frier	ndly Version
HUB		Total Number of EOP Families	Total Number of Reported Fami Debt Owed to PHAs & Termin	lies with lations	Total Amount of D	ebt Owed to PH
0HSEA Seattle Hub	All	12,715	0		\$0	
	Public Housing	2,596	0		\$0	
	Section 8	10,119	0		\$0	
HBOS Boston Hub	All	15,083	0		\$0	
	Public Housing	5,775	0		\$0	
	Section 8	9,308	0		\$0	
HBUF Buffalo Hub	All	7,609	0		\$0	
	Public Housing	3,410	0		\$0	
	Section 8	4,199	0		\$0	
HNWK Newark Hub	All	6,311	0		\$0	
	Public Housing	2,846	0		\$0	
	Section 8	3,465	0		\$0	
2HNYC New York City Hub	All	17,149	0		\$0	
	Public Housing	6,169	0		\$0	
	Section 8	10,980	0		\$0	
HEIWFORT WORTH HUD	All	33,017	13		\$3/9	
	Public Housing	12,534	7		841	
UDUI Dhiladalahia Uub	Section 8	20,403	0		80.00	
onent enlladelphia hub	All Dublic Housiss	4 207	0		50	
	Section 8	4,507 5 005	0		50	
HSNE San Francisco Hub	All	27 566	30		\$504 730	
mani adminiancisco nub	Public Housing	27,300	0		\$0.	
	Fublic rousing	2,121	•			

The screen below is an example of HUD Headquarter Statistics Report when **Section8** is selected from the Program Type drop-down list.

Enterprise Incon	ne Verification	HUD Home	PIH Home	EIV Home	<u>Search</u>
Debts Owed to PHAs & Te	rminations >> Debts Owed to PHAs & Term	inations Report >> <u>Report Selection</u> >> H	Q Statistics		
	Debts Owe	d to PHAs & Terminations Report			
Office				HUD HO	1
Program Type				Section	8
Total Number of EOP Famili	es			231,471	
Total Number of Reported Fa	amilies with Debt Owed to PHAs & Termination	s		37	
Percentage of Reported Fam	ilies with Debts Owed to PHAs & Terminations	3		0.02%	
	HUD Headau	arters Statistics as of 08/17/2009	Prin	<u>Download in Ex</u> ter-Friendly Versi	cel ion
HUB	Total Number of EOP Families	Total Number of Reported Families with Debt Owed to PHAs & Terminations	Total Amou	nt of Debt Owed to	PHA
IOHSEA Seattle Hub	10,119	0	\$0		
HBOS Boston Hub	9,308	0	\$0		
HBUF Buffalo Hub	4,199	0	\$0		
HNWK Newark Hub	3,465	0	\$0		
HNYC New York City Hub	10,980	0	\$0		
HBLT Baltimore Hub	9,789	0	\$0		
HPHL Philadelphia Hub	5,995	0	\$0		
3HPIT Pittsburgh Hub	8.097	0	\$0		
HATL Atlanta Hub	4,230	0	\$0		
HBIR Birmingham Hub	3,733	0	\$0		
HGRN Greensboro Hub	9,670	0	\$0		
HJAC Jacksonville Hub	3.800	0	\$0		
HJMS JACKSON HUB	2,314	0	\$0		
HLOU Louisville Hub	5,087	0	\$0		
HMEM MEMPHIS HUB	4,124	0	S0		
HMIA Miami Hub	3.954	0	S0		
HSNJ San Juan Hub	2.660	0	S0		
HCHI Chicago Hub	5,194	0	\$0		
HCLV Cleveland Hub	15,332	0	\$0		
HDET Detroit Hub	5,361	0	\$0		
HMIN Minneapolis Hub	7,333	0	\$0		
HFTW Fort Worth Hub	20,483	7	\$338		
HLRK Little Rock Hub	4,587	0	\$0		
HNWO New Orleans Hub	4,120	0	\$0		
HSNA San Antonio Hub	5,918	0	\$0		
HKNC Kansas City Hub	14,074	0	\$0		
HDEN Denver Hub	9,780	0	\$0		
HHON HONOLULU HUB	993	0	\$0		
HLSA Los Angeles Hub	11,895	0	\$0		
HSNF San Francisco Hub	24,845	30	\$504,730		
Totala	221.420	27	\$505.069		_

4.1.3.4.2 State Level View

State – All Option: The State drop-down displays All as the first item, which when selected displays the statistics for all the states. The last row displays the totals for each data column.

Enterprise	Income Verific	ation	HUD Hor	ne	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	
Debts Owed to F	PHAs & Terminations >>	Debts Owed to PHAs & Termination	ns Report >> <u>Report Selection</u>	_>> All Sta	te Statistics			
		Debts Owed to PH	As & Terminations Report					
Office			A	LL STATES	3			
Program Type			А	LL	Public Housin	na Se	ction 8	L.
Number of Report	ed EOP Families		31	5,860	13,763	23.	097	1
Number of Report	ed Families with Debts O	wed to PHAs & Terminations	10	5	2	14		
Percentage of Rep	ported Families with Debt	s Owed to PHAs & Terminations	0.	04%	0.01%	0.0	6%	1
Total Amount of D	ebt Owed to PHA		\$	72,031.08	\$5,056.23	\$66	5,974.85	
	Stato	State - All Stati	istics as of 08/08/2009 Total Number of Reported Far	milies with	Total Amoun	t of Dobt Owo	d to DHA	
	State	Total Number of EOP Parmies	Debt Owed to PHAs & Term	inations	Total Amoun	It Of Debt Owe	u to PhA	
Alaska	All	1,188	0		\$0.00			
	Public Housing	1,136	0		\$0.00			
	Section 8	52	0		\$0.00			١.
Alabama	All	1,092	0		50.00			
	Public Housing	440	0		50.00			-
∆rkansas		784	0		\$0.00			1
- and - eue	Public Housing	355	0		\$0.00			
	Section 8	429	0		\$0.00			
Arizona	All	266	0		\$0.00			1.
	Public Housing	79	0		\$0.00			1
	Section 8	187	0		\$0.00			
California	All	5,658	13		\$66,918.85			
	Public Housing	287	0		\$0.00			
	Section 8	5,371	13		\$66,918.85			
Colorado	All	376	0		\$0.00			
	Public Housing	58	0		\$0.00			
	Contine 9	940	0		80.00			

The individual state report provides user an option to drill further to the PHA level reports with the PHA links for PHA's with Number of Reported families with Debts Owed to PHA's and Terminations for all PHA's for which data exists.

State – Individual state Option: When viewed from the State level, the Debts Owed to PHA's & Terminations Report includes State Statistics (top statistics table) as well as the PHA Statistics (bottom statistics table) within the selected State. To view data for a particular PHA, click the hyperlink associated with it.

The screen below is an example of State Statistics Report when **All PIH Programs** is selected from the Program Type selection.

Debts Owed to PHAs & Terminations >> Debts Owed to PHAs &	Terminations Report >>	Report Selection >>	State Statistics

Enterprise Income Verification

Debts Owed to PHAs & Terminations Report							
Office	California						
Program Type	ALL	Public Housing	Section 8				
Number of Reported EOP Families	37,095	3,712	33,383				
Number of Reported Families with Debts Owed to PHAs & Terminations	30	0	30				
Percentage of Reported Families with Debts Owed to PHAs & Terminations	0.08%	0.00%	0.09%				

Download in Excel Printer-Friendly Version

State Statistics as of 08/17/2009								
РНА		Total Number of EOP Families	Total Number of Reported Families with Debt Owed to PHAs & Terminations	Total Amount of Debt Owed to PHA				
CA001 San Francisco Housing Authority	All	517	0	\$0				
	Public Housing	357	0	\$0				
	Section 8	160	0	\$0				
CA002 Housing Authority of the County of Los Angeles	All	1,504	0	\$0				
	Public Housing	262	0	\$0				
	Section 8	1,242	0	\$0				
CA003 Oakland Housing Authority	All	238	0	\$0				
	Public Housing	97	0	\$0				
	Section 8	141	0	\$0				
CA004 Housing Authority of the City of Los Angeles	AI	2,201	0	\$0				
	Public Housing	506	0	\$0				
	Section 8	1,695	0	\$0				
CA005 City of Sacramento Housing Authority	All	256	0	\$0				
	Public Housing	250	0	\$0				
	Section 8	6	0	S0				
CA006 Housing Authority City of Fresno	All	636	0	\$0				
	Public Housing	85	0	\$0				
	Section 8	551	0	\$0				
CA007 County of Sacramento Housing Authority	All	692	0	S0				
	Public Housing	120	0	\$0				
	Section 8	572	0	\$0				
CA008 Housing Authority of the County of Kern	AI	621	0	\$0				
	Public Housing	150	0	\$0				
	Section 8	471	0	\$0				
CA009 Housing Authority of the City of Upland	All	69	0	\$0				
	Public Housing	3	0	\$0				
	Section 8	66	0	S0				
CA010 City of Richmond Housing Authority	All	168	0	\$0				
	Public Housing	95	0	\$0				
	Section 8	73	0	\$0				
CA011 County of Contra Costa Housing Authority	All	379	0	S0				
	Public Housing	117	0	\$0				
	Section 8	262	0	\$0				
CA014 County of San Mateo Housing Authority	All	194	30	\$504,730				
	Public Housing	5	0	\$0				
	Section 8	189	30	\$504,730				
CA015 City of South San Francisco Housing Authority	All	3	0	\$0				
	Public Housing	3	0	\$0				
	Section 8	0	0	\$0				

HUD Home PIH Home

EIV Home <u>Search Email</u>

The screen below is an example of State Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Enterprise Income Verification		<u>HUD Home</u> <u>PIH Hom</u>	n <u>e EIV Home Search</u>
Debts Owed to PHAs & Terminations >> Debts Owed	l to PHAs & Terminations Report >	>> <u>Report Selection</u> >> State Statistic	5
	Debts Owed to PHAs & Te	rminations Report	
Office			California
Program Type			Section 8
Total Number of EOP Families			33,383
Total Number of Reported Families with Debt Owed to Ph	HAs & Terminations		30
Percentage of Reported Families with Debts Owed to PH	As & Terminations		0.09%
	State Statistics as of	f 08/17/2009	
РНА	Total Number of EOP Families	Total Number of Reported Families w Debt Owed to PHAs & Terminations	ith Total Amount of Debt Owed to
CA001 San Francisco Housing Authority	160	0	\$0
CA086 COUNTY OF HUMBOLDT HSG AUTH	73	0	\$0
CA092 Housing Authority of the County of Ventura	175	0	
CA007 County of Sacramento Housing Authority			S0
	572	0	\$0 \$0
CA125 CITY OF VACAVILLE	572 119	0	50 50 50
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk	572 119 52	0 0 0	50 50 50 50
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority	572 119 52 440	0 0 0 0	50 50 50 50 50 50
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority CA014 County of San Mateo Housing Authority	572 119 52 440 189	0 0 0 0 30	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$504,730
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority <u>CA014 County of San Mateo Housing Authority</u> CA019 Housing Authority of the County of San Bernardino	572 119 52 440 189 650	0 0 0 30 0	S0
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority CA014 County of San Mateo Housing Authority CA019 Housing Authority of the County of San Bernardino CA110 Housing Authority of Culver City	572 119 52 440 189 650 14	0 0 0 30 0 0	S0 S0 S0 S0 S0 S0 S0 S0 S04,730 S0 S0
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority CA014 County of San Mateo Housing Authority CA019 Housing Authority of the County of San Bernardino CA110 Housing Authority of Culver City CA131 COUNTY OF SOLANO HSG AUTH	572 119 52 440 189 650 14 22	0 0 0 30 0 0 0	S0
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority CA014 County of San Mateo Housing Authority CA019 Housing Authority of the County of San Bernardino CA110 Housing Authority of Culver City CA131 COUNTY OF SOLANO HSG AUTH CA011 County of Contra Costa Housing Authority	572 119 52 440 189 650 14 22 262	0 0 0 30 0 0 0 0	S0
CA125 CITY OF VACAVILLE CA118 Housing Authority of the City of Norwalk CA030 Tulare County Housing Authority CA014 County of San Mateo Housing Authority CA019 Housing Authority of the County of San Bernardino CA110 Housing Authority of Culver City CA131 COUNTY OF SOLANO HSG AUTH CA011 County of Contra Costa Housing Authority CA010 City of Richmond Housing Authority	572 119 52 440 189 650 14 22 262 73	0 0 0 30 0 0 0 0 0 0 0	S0 S0

4.1.3.4.3 HUB Level View

When viewed from the HUB level, the Debts Owed to PHA's & Terminations Report includes HUB Statistics (top statistics table) and the statistics for each Field Office (bottom statistics table) within the HUB. To view data for a particular field office, click the hyperlink associated with it.

The screen below is an example of HUB Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income V	erification		<u>HUD Home</u>	<u>PIH Hom</u>	<u>e EIV Home</u>	<u>Search</u>	<u>Emai</u>
Debts Owed to PHAs & Termina	tions >> Debts O	wed to PHAs & Terminations Repo	ort >> <u>Report Selection</u> >>	HUB Statistics			
		Debts Owed to PHAs 8	& Terminations Report				
Office				4HJAC Jack	sonville Hub		
Program Type				ALL	Public Housing	Section	8
Number of Reported EOP Families	3			583	179	404	
Number of Reported Families with	Debts Owed to PH	IAs & Terminations		2	1	1	
Percentage of Reported Families v	with Debts Owed to	PHAs & Terminations		0.34%	0.56%	0.25%	
Total Amount of Debt Owed to PH	A			\$112.23	\$56.23	\$56.00	
		Hub Statistics a	s of 08/08/2009		Downl Printer-Frie	oad in Excel ndly Version	
FO		Total Number of EOP Families	Total Number of Reported F Owed to PHAs & Ter	amilies with Del minations	ot Total Amount of	Debt Owed to F	РНА
4HPH JACKSONVILLE HUB OFFICE	All	583	2		\$112.23		
	Public Housing	179	1		\$56.23		
	Section 8	404	1		\$56.00		
Totals		583	2		\$ 112.23		

4.1.3.4.4 Field Office Level View

When viewed from the Field Office level, the Debts Owed to PHA's & Terminations Report includes Field Office Statistics (top statistic table) as well as the PHA Statistics (bottom statistics table) within the Field Office jurisdiction. To view data for a particular PHA, click the hyperlink associated with it.

The screen below is an example of Field Office Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income Verificatio	n		<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	Email
Debts Owed to PHAs & Terminations >> Debt	s Owed to PHAs	& Terminations Report >> <u>Re</u>	eport Selection >> F	O Statistics			
		Debts Owed to PHAs & Termina	tions Report				
Office			9AI	PH SAN FRANCISC	O HUB OFFICE		
Program Type			AL	L Publi	c Housing	Section 8	
Number of Reported EOP Families			4,8	62 219	Ū	4,643	
Number of Reported Families with Debts Owed to	PHAs & Terminat	tions	13	0		13	
Percentage of Reported Families with Debts Owe	ed to PHAs & Term	inations	0.2	7% 0.00%	6	0.28%	
Total Amount of Debt Owed to PHA			\$66	6,918.85 \$0.00		\$66,918.8	5
		FO Statistics as of 08/08/	2009				
РНА		Total Number of EOP Families	Total Number of Re Debt Owed to PH/	ported Families with As & Terminations	Total Amount	of Debt Owed	to PHA
CA001 San Francisco Housing Authority	All	76	0		\$0.00		
	Public Housing	53	0		\$0.00		
	Section 8	23	0		\$0.00		
CA003 Oakland Housing Authority	All	2	0		\$0.00		
	Public Housing	0	0		\$0.00		
	Section 8	2	0		\$0.00		
CA006 Housing Authority City of Fresno	All	37	0		\$0.00		
	Public Housing	2	0		\$0.00		
	Section 8	35	0		\$0.00		
CA010 City of Richmond Housing Authority	All	12	0		\$0.00		
	Public Housing	6	0		\$0.00		
	Section 8	6	0		\$0.00		
CA011 County of Contra Costa Housing Authority	All	17	0		\$0.00		
	Public Housing	4	0		\$0.00		
CANAL County of For Mater Housing As 11 - 11	Section 8	13	0		50.00		
CAU14 COUNTY OF SAN MATEO HOUSING Authority	All	3,330	13		366,918.85		
	Public Housing	2 020	12		30.00 866.019.95		
	Section 8	2,830	15		300,918.85		

4.1.3.4.5 PHA Level View

When viewed from the PHA level, the Debts Owed to PHA's & Terminations Report includes PHA Statistics (top statistics table) as well as the list of tenants (bottom table). To view data for an individual tenant, click the hyperlink associated with household as illustrated below.

Enterpr	ise Income Verificat	ion		<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Ema</u>
Debts Owe	d to PHAs & Terminations >> D	ebts Owed to PHAs & Termin	ations Report >>	Report Selection >> Pl	A Statistics			
		PHA	A Statistics as of 08	3/08/2009				
Office				CA014 Cou	ntv of San Mateo H	Housina Authority		
Program Ty	De			ALL	Public Ho	ousing	Section 8	
Number of F	Reported EOP Families			3,938	0	0	3,938	
Number of F	Reported Families with Debts Owe	d to PHA & Terminations		13	0		13	
Percentage	of Reported Families with Debts (Owed to PHA & Terminations		0.33%	0.00%		0.33%	
Total Amour	nt of Debt Owed to PHA			\$66,918.85	\$0.00		\$66,918.85	
		Tenant data for PHA: CA014 Co	ounty of San Mateo	Housing Authority as of 0	3/17/2009			
HOH S SN	HOH Name	Debt Owed to PHA	Bankruptcy		Reason for T	ermination		
***- 1234	FVNCARD, CVGVQOKL	\$0.00	No	Failure to complete annual	reexam			
***-**- 1234	GAGMG, JLFRRBBAU, H	\$100.00	No	Failure to pay retroactive	ent*			
***_**- 1234	ZKXL, GTQWF, Y	\$56,565.00	Yes	Failure to pay other charg	es*			
***_**- 1234	IBWDW, WROVNB	\$565.00	No	Failure to pay other charg Criminal activity - Sex Offe	es*, Failure to complete nder	e annual reexam, Crim	ninal activity - Dru	igs,
***_**- 1234	LGOMW, GTJ	\$151.00	No	Failure to pay other charg	95*			
***. 1234	BKXWGF, YKXL	\$565.00	No	Failure to pay retroactive	ent*, Failure to pay rer	nt*, Failure to pay othe	er charges*	
***_**- 1234	YVZRW, GNFFQM	\$5,900.00	No	Failure to pay other charg	es*, Failure to complete	e annual reexam		
***_**- 1234	MKPBWQIAD, ZKXRQQP	\$56.85	No	Failure to pay other charg	es*			
***_**. 1234	DVMCCSO, ZKJEFXR, F	\$0.00	No	Criminal activity - Violent				
***-**. 1234	YBUDBZ, GTJB, D	\$0.00	No	Failure to complete annual Criminal activity - Violent, C	reexam, Criminal activ riminal activity - Other	ity - Drugs, Criminal a	ctivity - Sex Offe	ender,

The report displays the following information for each former program participant who owes debt to PHA's or has been terminated or evicted from the Public Housing and Voucher Programs.

- HOH SSN
- HOH Name
- Debt Owed to PHA
- Bankruptcy
- Reason for Termination
- Project

The SSNs in the report are masked with last four digits revealed.

The report has the standard features of *Printer-Friendly Version, Download in Excel, Pagination* and *EIV User Identification* as stated in section 3.2.5.

4.2 Income Information Module

A PIH user may search for income information through the following options:

- By Head of Household
- By Reexamination Month
- New Hires report

4.2.1 Income Information - By Head of Household

4.2.1.1 By Head of Household Search Option

This function enables an authorized user to access the income records for current tenants, by entering personal identifiers for the Head of Household. A user can access tenant's income data using one of the following query options:

- Search by Head of Household Social Security Number
- Search by Head of Household Last Name and Participant Code
- Search by Head of Household Date of Birth and Participant Code

(Note: Search results vary based upon the role/roles assigned to the user.)

Enterprise Income Verification	HUD Home PIH Home EIV Home Search Emai
Income Information >> By Head of Household	
Feder one or a combination of the following fields and click Coa	reh ta ratiines kaurahald incama data:
Enter Head of Household's Social Security Number:	
Enter Head of Household's Last Name:	exact match 💌
Enter Head of Household's Date of Birth (mm/dd/yyyy):	
Select a Participant Code:	Select a Participant Code 🔽

HQ, HUB's, TARC's, and Field Offices users are restricted to their respective areas for Tenant information. PHA users (which may include PHA contractors) may gain access to information pertaining to more than one PHA by providing documentation signed by the manager of the additional PHA(s).

- Head of Household Social Security Number Because a Social Security Number is a unique identifier, no other information is required to execute a search.
- Head of Household Last Name MUST be accompanied by a Participant Code. User can
 perform search based on 2 options: <u>exact match</u> by providing the complete Last Name, OR
 <u>begins with</u> by providing the beginning letters (one or more) of the household member's Last
 Name.
- Head of Household Date of Birth MUST be accompanied by a Participant Code (which is the same as PHA Code).

• Head of Household Participant Code – A Participant Code must be selected when searching by Last Name or Date of Birth. Use the drop-down list to select the appropriate Participant Code.

To search for income data for a household, please follow these steps:

- 1. Click the By Head of Household Information link in the left-hand navigation panel.
- 2. Choose a query criterion and fill in the fields accordingly.
- 3. Click the Search button.

(Note: Searching just by the Participant Code does not yield any data and should be selected in combination with HOH's Last Name or HOH's Date of Birth.)

4.2.1.2 By Head of Household Search Result

If you search by HOH's Last Name or Date of Birth, the **Search Results** page is displayed with the list of households meeting the selection criteria entered, as shown below.

Enterprise li	ncome Verificat	tion	HUD Home	<u>PIH I</u>
Income Information	>> <u>By Head of Househo</u>	old >> Search Results		
Search Result for L	ast Name Beginning wi	th a under Participant C	ode OH001	
Click the head of h	ousehold's name to viev	w the Head of Househol	d Summary Report page.	
The month and day	values in the Head of I	lousehold Date of Birth	field have been masked for security reasor	
		Next Group 오	4	Paginat
		- 50 of 1416 Households	Last Page	
Head of Housebol First Name	d <mark>≑</mark> Head of Househo [®] Last Name	H ← Head of Household Date of Birth	♦ Unit Address	
Pjvwjz	Abadwsd	XX/XX/1974	6379 Hpholoxi Pb Grove City OH 43123	
lkmdwtp	Abekcbs	XX/XX/1973	905 Csmvsgpcv Njc Columbus OH 43213	
YKXDWBUL	ABEKCBS	XX/XX/1975	633 G 14ZN SKO G Columbus OH 43201-0	000
Lvekfms	Abekcbs	XX/XX/1978	872 Mseh Gpcvx Gu Reynoldsburg OH 430	68
MGVMBQR	ABEKCBS	XX/XX/1981	567 NORBJEP UZ GALLOWAY OH 43119-	0000
Gtmobrp	Abekcrrn	XX/XX/1967	6928 Xqacqpmo levxb Columbus OH 43232	
Tixdirafc	Abekcrrn	XX/XX/1976	3938 Xuflpgsmn Kru Columbus OH 43224	
Gtmobbchd	Abekcrrn	XX/XX/1976	901 Abuhue Sko Columbus OH 43205	
LBHMHEP	ABEKCRRN	XX/XX/1978		
Ykxrfmp	Abekcrrn	XX/XX/1980	248 ORJUQEH WGS Columbus OH 43223	
NKXNR	ABEKGOE	XX/XX/1951	13 W QRWTHMV HTP Columbus OH 4320	4-0000
VMIDB	ABEKGOE	XX/XX/1960	2262 B WJYV IC Columbus OH 43205-0000)
VMJEFEP	ABEKGOE	XX/XX/1972	107 BSBHOIJVT Columbus OH 43219-0000	
PKMCFMKFK	ABEKGOE	XX/XX/1985	281 B GLNRICM NJC K Columbus OH 4321	3-0000
ALZDE	ABEKGOEOS	XX/XX/1936		
YVGCFBU	ABEKGOEOS	XX/XX/1956		

The Search Results page has the sort capability and pagination capability as described in Section **3.2.5**.

4.2.2 Income Information - By Reexamination Month

4.2.2.1 By Reexamination Month -Search options

This function enables an authorized user to access third-party income records for existing tenants based on the tenant's Reexamination month.

When viewing or requesting third-party income records, it is important to remember that your search results vary depending on your authorizations (e.g., PHA or HQ security level).

Note: HQ, HUB's, TARC's, and Field Offices are restricted to their respective areas for information. PHA users, if they qualify, may gain access to more than one PHA.

Note: For PHA users need have the respective development assigned to them under their PHA to access the Income Information by Re-Examination Month.

To search for income data based on the Reexamination month, follow these steps:

1. Click the **By Reexamination Month** link in the left-hand navigation panel.

	Enterprise Income Ve	rification		<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Email</u>
	Income Information >> By Reexam	ination Month						
Welcome FIRST - HEIV07 LAST - uiv	Select Program Type, Reexaminat	ion Month and Part	icipant Code. Click Sea	rch to retrieve	e reports sum	nmary:		
Back to Secure Systems Back to EIV Main Page Debts Owed to PHAs & Terminations	Select <u>Program Type:</u> Select Reexamination <u>Month:</u> Select Participant <u>C</u> ode:	August Select a Participant	Code			~	Sea	arch
Search for Former Tenant Debts Owed to PHAs & Terminations Report Income Information By Head of Household								
By Reexamination Month New Hires Report Income Discrepancy Report Income Discrepancy Report	∃ ← By Reex Month li	amination nk						
Verification Reports Existing Tenant Search Multiple Subsidy Report Disaster Tenant Information Identity Verification Peport 								
Immigration Report Immigration Report Deceased Tenants Report Audit Reports PHA Usage Report								
External Links USCIS - SAVE System								

The Search by Reexamination Month page as shown below is displayed.

- 2. Select from the following search criteria:
 - **Program Type** (All PIH Programs, Public Housing, Section 8)
 - Reexamination Month

- **Participant Code** (the values in the drop down menu are restricted according to your role and organization level and role. You MUST select a Participant Code to search.)
- 3. Click the **Search** button.

4.2.2.2 By Reexamination Month Search Result

A summary of the search results is displayed in the lower half of the as shown below.

Enterprise Income Ve	rification		DIII II	58/11	c 1	F 11
Enterprise income ve		HUD Home	PIH Home	EIV Home	<u>Searcn</u>	Email
Income Information >> <u>By Reexam</u>	<u>iination Month</u> >> Repo	rts Summary				
Select Program Type and Reevan	ination Month Click Se	arch to retrieve reports summary				
Select Program Type and Reexam	Iniadon Mondi. Click Se	carcin to redieve reports summary	•			
Select <u>P</u> rogram Type:	All PIH Programs 🚩					
Select Reexamination Month	August 🖌					
Select Participant <u>C</u> ode	OH001 Columbus MHA			*	Se	arch
	Summary	Reports as of July 30, 2009				
Report Type	í l	Number of Households	Numb	per of Membe	ers	
Income Report		1,112	1,575			
New Hires Report		146	153			
Income Discrepancy Report		206				
Failed Verification Report		17	20			
Failed EIV Pre-Screening Report		35	64			
No Income Report		23	63			

The Summary Reports shows the number of households and family members under the Income Report, New Hires Report, Income Discrepancy Report, Failed Verification Report, Failed EIV Pre-Screening Report, and No Income Report for the selected Program Type, Reexamination Month and Participant Code. The following information is displayed:

- Report Type
- Number of Households
- Number of Household members

Please refer to Section 4.2.2.3 for the instructions for By Reexamination Month Report Summary.

4.2.2.3 By Reexamination Month Summary Reports

As is shown above, the Reexamination Month Summary Reports page provides hyperlinks (in red with underlines) to six reports:

- Income Report
- New Hires Report
- Income Discrepancy Report
- Failed Verification Report
- Failed EIV Pre- Screening Report
- No Income Report

The page displays the number of households and number of members. If there are no households for any of the reports, the message **"No record has been found for the selection criteria"** is displayed. If at least one household is included in the search results for a report type, the report name becomes an active link that would allow you to view the summary and detail information for all the included households.

Important:

- You must select a reexamination month. When the **"All"** option is selected, the link will only be provided on the report only if the number of households count is less than 1000. This restriction has been coded in because searches with larger results will time out before they succeed.
- If the report selection results in zero records for any of the six reports, no link will be displayed for that report

4.2.2.3.1 Income Report

- 1. To view the list of tenants with income information, click the **Income Report** link under the **Report Type** column.
- 2. Once you click on the link, the Income Report screen is displayed as shown below.



The **By Reexamination Month – Summary Reports - Income Report** page is displayed with two sections:

- Income Report Summary
- Detail List (with tabs for Summary Reports and Detail Reports)

The Income Report Summary section has the following information:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month)
- Households with Income: (Number of Households)

The Detail List section contains the **Summary Reports** and **Detailed Reports** as two different tabs.

The Summary Reports (default tab) shows the following fields:

- Head of Household (HOH) SSN
- HOH Last Name
- HOH First Name
- HOH DOB
- Project (applicable to Public Housing households and displays Project Name and Project Number)
- Unit Code
- Unit Address

This report also provides sorting based on **HOH Last Name** and **Project** fields. The screen displays the Privacy Act statement as described in Section 3.2.5.

3. When **Public Housing** is selected as Program Type, the Income Report provides the option to select a specific Project from the drop-down list as shown below in order to filter the list of households based on the selected Project.

Enterpris	e income	Verification	1 –			HUD Home	PIH Home	EIV Home	Search E	mail
ncome Inform	ation >> <u>By Ree</u>	examination Mont	<u>h</u> >> <u>Reports</u>	<u>Summary</u> >> Income Report Summ	ary					
				Income Report Summary						
Participant Co	de:			FL001 Jacksor	wille					
Program Type	:			Public Housing	I					
Reexaminatio	n Month:			April						
Households W	ith Income:			3						
							Pri	<u>Dow</u> nter Friendly	Pro	ject down
	Searc	h By HOH Last Na	me : <u>A</u> 🖪 <u>C</u>	DEEGHIJKLMN	<u>Q P Q R</u>	<u>STUV</u>	<u> </u>	ÂII	li	st
				Project : All	0					
				,	_					
				1 - 3 of 3 Households						
Summary R	eports Det	ail Reports								
HOH SSN	HOH First Name	HOH Last Name 🗘	HOH DOB	Project 🔷	Unit Code	Unit Address				
***-**-9999	zezshrifg	bvopmriy	06/25/1987	FL001000027 SCATTERED SITES	027141	gh sg72 ghzv 48	2 027141, vo	oremlhpxzq Fl	L 32206	
***-**-9999	zwmrxzq	bwizs	02/04/1985	FL001000018 CENTENNIAL TOWNHOUS	E 017009	gh bgivyro m 97	5 017009, vo	oremlhpxzq Fl	L 32202	
***-**-9999	olizx	bwziy	02/13/1956	FL001000048 Brentwood Lake	048302	iw ivgmvx vtzoor	e 387 04830	2, vooremlhp:	kzq FL 32206	
				1 - 3 of 3 Households						

- 4. You can look at the information on the individual income information by clicking on the link on the SSN as illustrated below.
- 5. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

	Search By H	IOH Last Name : <u>A</u> B	<u>C D E F G H</u>	IJKLMNC	<u>PQRSTUVWXYZAII</u>
Enterprise	e Income Ve	rification			HUD Home PIH Home EIV Home Search Em
ncome Informat	ion >> <u>By Reexam</u>	ination Month >> <u>Rep</u>	orts Summary >> In	come Report Summar	у
			Income	e Report Summary	
Participant Code	e:			NY005 New York	City HA
Program Type:				All PIH Programs	
Reevamination	Month:			Anril	
	h Incomo			1 101	
nousenoids with	n income:			1,121	Developed in Eve
					Download III EXC
					rinter ritendiy rage widthe
	Search By	HOH Last Name : <u>A</u> <u>B</u>	<u>C D E F G H</u>	IJKLMNO	<u>PQRSTUVWXYZAII</u>
			N	ext Group 오	
			1 - 50 of 112	1 Households Last Pa	ge
Summary Re	ports Detail R	eports			
HOH SSN	HOH First Name	HOH Last Name 韋	HOH DOB F	Project 🗘 Unit Code	Unit Address
HOH SSN	HOH First Name zworm	HOH Last Name 🖨	HOH DOB P 07/23/1946	Project 🗘 Unit Code	<mark>Unit Address</mark> ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043
HOH SSN	HOH First Name zworm zagrizn	HOH Last Name 🖨	HOH DOB P 07/23/1946 03/06/1971	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133
HOH SSN ***-**-9999 ***- ***-*-9999 *** ** 9999	HOH First Name zworm zagrizn zmmzslq	HOH Last Name a4mfn afigoz afix	HOH DOB P 07/23/1946 03/06/1971 05/18/1972	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 44441233
HOH SSN ***_**_9999	HOH First Name zworm zagrizn zmmzslq vmvovvznn	HOH Last Name a4mfn afigoz afix afix afix	HOH DOB P 07/23/1946 03/06/1971 05/18/1972 03/30/1973 05/10/1062	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 44445043 eb isurent 731 1, eild dvm NY 44447033
HOH SSN	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmybbyg	HOH Last Name a4mfn afigoz afix afix afix afix afix	HOH DOB P 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1885	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzskh 712 1, pilb dvm NY 444474233 ez tmychytarz 3312 - bgrx pilb dvm NY 444469043
HOH SSN	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zryfo	HOH Last Name a4mfn afigoz afix afix afix afix afix afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 01/19/1924	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 444474233 ez tmoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez tmoviynzx 7312 2, bjrx pilb dvm NY 444469043
HOH SSN +++-+-9999 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrxfo byevrm	HOH Last Name a4mfn afigoz afix afix afix afix afix afix afix afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 444469043 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzskh 712 1, pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 3872 s2, bgrk pilb dvm NY 444468043
HOH SSN ***-**-9999 ***-*-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999	HOH First Name zworm zagrizn zmmzslą vmvovwzn vggvmzvą zrmvhlvų zrxfo hvevrm znovym	HOH Last Name a4mfn afigoz afix afix afix afix afix afix afix afix afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 03/19/1924	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 444469133 gh 142 v 722 v2, bgrx pilb dvm NY 444459043 gh ivuvzskh 712 1, pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 9212 y8, pilb dvm NY 444468043 ez vsrhongs 64453 145, pilb dvm NY 444468043
HOH SSN 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrkfo hvevrm znovxrm znovxrm	HOH Last Name a4mfn afigoz afix afix afix afix afix afix afix afix afix afix afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 444469043 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzskh 712 1, pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez vwrhoors 94453 t8, pilb dvm NY 444469043 ez vwrhoors 94453 t8, pilb dvm NY 444409043
HOH SSN +++-+-9999 +	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmyhhvq zrwfo hvevrm znovxrm mzfq vnrzg	HOH Last Name a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/17/1959	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxnfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivermf 3872 12, pilb dvm NY 444468043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivers 9452 18, pilb dvm NY 444468043 ez vwrhoors 94453 18, pilb dvm NY 44449043 gh 133 v 628 x2, pilb dvm NY 44449043 gh 193 v 543 u72, pilb dvm NY 44449043
HoH SSN 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggymzvq zrmvhhvq zrwohvq zrxfo hvevrm znovxrm mzfq vnrzq zrwz	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/16/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 44447233 ez bgrhivermf 3872 21, pilb dvm NY 444469043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivermf 9212 v8, pilb dvm NY 444468043 ez vwrhoors 94453 t8, pilb dvm NY 444469043 gh 303 v 628 x2, pilb dvm NY 444439043 gh 193 v 543 u72, pilb dvm NY 444439043 gh 193 v 543 u72, pilb dvm NY 444439043
HOH SSN 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zravfo hvevrm znovxrm mzfq vnrzq zrizn zrizn	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 444469043 ge trivouvjnzx 3312 2, bgrx pilb dvm NY 444469043 gz bgrhivermf 3872 z1, pilb dvm NY 444468043 gz bgrhivermf 9212 y8, pilb dvm NY 444468043 gz vrhoors 94453 t8, pilb dvm NY 444412033 gh 303 v 628 x2, pilb dvm NY 44449043 gh 303 v 621 y2, pilb dvm NY 444439043 wi oorsmft v 121 q3, pilb dvm NY 444439043 wi oorsmft v 121 q3, pilb dvm NY 444439043
HOH SSN ++++.++.9999 ++++.++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999 +++++.9999	HOH First Name zworm zagrizn zmmzslą vmvovwzn vggvmzvą zrmvhlvų zrxfo hvevrm znovrm mzfą vnrzą zrwz zrizn vrizn	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/12/1979	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 444469043 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 44447233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 9212 v8, pilb dvm NY 444468043 ez vwrhoors 94453 t8, pilb dvm NY 444412033 gh 193 v 543 u72, pilb dvm NY 444439043 wi oorsmft v 121 q3, pilb dvm NY 444439043 ez wixit 317 n-3, pilb dvm NY 444439043 ez wixit 317 n-3, pilb dvm NY 444409043
HOH SSN ++++++-9999 +++++-9999 +++++-9999 +++++-9999 +++++-9999 ++++-+9999 ++++-+9999 ++++-+9999 ++++-+9999 ++++-9999 +++-+-9999 +++-+-9999 +++-+-9999	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrmvhhvq zrxfo hvevrm znovxrm mzfq vnrzq zrwz zrizn vrizn .u hrilw	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 05/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/12/1979 06/24/1946 05/24/1946	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 444469043 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuzzsk 712 1, pilb dvm NY 44447233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444468043 ez bgrhivermf 372 21, pilb dvm NY 444468043 ez bgrhivermf 372 12, pilb dvm NY 444468043 ez vwrhoors 94453 18, pilb dvm NY 44442033 gh 193 v 543 u72, pilb dvm NY 44449043 wi oorsmft v 121 q3, pilb dvm NY 444439043 ez mzpvvy 721 z9, bgrx pilb dvm NY 444439043 ez mzpvvy 721 z9, bgrx pilb dvm NY 444439043 ez mzpvvy 721 z9, bgrx pilb dvm NY 444480943 ez mzpvvy 721 z9, bgrx pilb dvm NY 444489043 ez mzpvvy 721 z9, bgrx pilb dvm NY 444480943
HOH SSN 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrxfo hvevrm znovxrm mzfq vnrzq zrwz zrizn vrizn .u hrilw bwwv	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/12/1979 06/24/1940 05/24/1940	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzskh 712 1, pilb dvm NY 44447233 ez bgrivermf 3872 21, pilb dvm NY 444469043 ez bgrivermf 3872 21, pilb dvm NY 444469043 ez bgrivermf 3872 1, pilb dvm NY 444468043 ez bgrivermf 3872 21, pilb dvm NY 444468043 gh 303 v 628 x2, pilb dvm NY 44449043 gh 303 v 628 x2, pilb dvm NY 44449043 gw io orsmft v 121 q3, pilb dvm NY 44449043 ez wrivy 721 z9, bgrx pilb dvm NY 44449043 ez wrivy 721 z9, bgrx pilb dvm NY 44449043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44449043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44449043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44449043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44445043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44445043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44445043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44445043 ez mznpvvy 721 z9, bgrx pilb dvm NY 44445043
HOH SSN 	HOH First Name zworm zagrizn zmmzslq vmvovwzn vgyvmzvq zrmyhhvq zrxfo hvevrm znovxrm mzfq vnrzq zrvz zrizn vrizn u hrilw bwwv bxfo	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/12/1979 06/24/1946 05/14/1940 11/11/1953 11/11/1953	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh byxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 44447233 ez bgrhivermf 3872 21, pilb dvm NY 444469043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivermf 9212 v8, pilb dvm NY 444468043 ez vwrhoors 94453 t8, pilb dvm NY 44448043 gh 193 v 543 u72, pilb dvm NY 444489043 gh 193 v 543 u72, pilb dvm NY 444439043 ez wizivt 317 n-3, pilb dvm NY 444439043 ez mznpvvy 721 z9, bgrx pilb dvm NY 444469043 ez mvdviy 9822 n1, bgrx pilb dvm NY 444469043 ez wizivt 317 n-3, pilb dvm NY 444439043 ez wizivt 317 n-43, pilb dvm NY 444459043 ez wizivt 312 n, pilb dvm NY 444459043 ez wizivt 922 n1, bgrx pilb dvm NY 444459043 ez wixel http: 100 x M1 444459043 ex wixel http: 100 x M1 444459043 ex wixel http: 100 x M1 444459043 ex wixel http: <
HOH SSN ****-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrnvhhvq zrkfo hvevrm znovrm mzfq vnrzq zrwz zrizn vrizn .u hrilw bwv bxfo lwozehl	HOH Last Name ↓ a4mfn afigoz afix a	HOH DOB F 07/23/1946 03/06/1971 05/16/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/12/1979 06/24/1946 05/14/1940 11/11/1953 02/04/1968	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 444411233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuvzsxh 712 1, pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivermf 9212 y8, pilb dvm NY 444468043 ez vwrhoors 94453 18, pilb dvm NY 444468043 ez vwrhoors 94453 18, pilb dvm NY 44449043 gh 303 v 628 x2, pilb dvm NY 444439043 ez wirt 317 n-3, pilb dvm NY 444439043 ez wirt 317 n-3, pilb dvm NY 444439043 ez mznpvvy 721 z9, bgrx pilb dvm NY 444469043 ez prdtwvh 9822 n1, bgrx pilb dvm NY 444459043 ez misgfih 476 u2, bgrx pilb dvm NY 444469043 ez prdtwvh 9822 n2 n, bgrx pilb dvm NY 444469043 ez prdtwvh 9822 n3, bgrx pilb dvm NY 444469043 ez pilb dvm NY 444469043 ez prot bring vilb dvm NY 444469043<
HOH SSN ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999 ***-**-9999	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrxfo hvevrm znovxrm mzfq vnrzq zrvz zrizn vrizn .u hrilw bwwv bxfo lwozehl sgvyzarov	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 05/29/1941 03/06/1952 12/04/1970 08/17/1959 08/29/1951 08/13/1943 09/24/1979 06/24/1946 05/14/1940 11/11/1953 02/04/1968 10/16/1967	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 444461233 gh 142 v 722 v2, bgrx pilb dvm NY 44449043 gh ivuvzskh 712 1, pilb dvm NY 444474233 ez tmvoviynzx 3312 2, bgrx pilb dvm NY 444469043 ez bgrhivermf 3872 z1, pilb dvm NY 444468043 ez bgrhivermf 9212 y8, pilb dvm NY 444468043 ez verhoors 94453 t8, pilb dvm NY 444468043 gh 193 v 543 u72, pilb dvm NY 444439043 gh 193 v 543 u72, pilb dvm NY 444439043 ez marpovy 721 g3, bgrx pilb dvm NY 444459043 ey riverfih 476 u2, bgrx pilb dvm NY 444468043 oy mivsgfih 476 u2, bgrx pilb dvm NY 444469043 gh 263 d 73 y1, bgrx pilb dvm NY 444468043 gh 263 d 73 y1, bgrx pilb dvm NY 444468043 gh 263 d 73 y1, bgrx pilb dvm NY 444468043 gh 263 d 73 y1, bgrx pilb dvm NY 444468043 gh 263 d 73 y1, bgrx pilb dvm NY 444468043
HOH SSN ***-*-9999	HOH First Name zworm zagrizn zmmzslq vmvovwzn vggvmzvq zrmvhhvq zrkfo hvevrm znovxrm mzfq vnrzq zrizn vrizq zrizn vrizn .u hrilw bwwv bxfo lwozehl sgvyzarov zhrfo	HOH Last Name ↓ a4mfn afigoz afix	HOH DOB F 07/23/1946 03/06/1971 05/18/1972 03/30/1973 06/10/1963 09/28/1985 01/19/1924 05/29/1941 03/06/1952 12/04/1970 08/13/1943 09/12/1979 06/20/1951 08/13/1943 09/12/1979 06/24/1946 05/14/1940 11/11/1953 02/04/1968 10/18/1967 03/23/1959 03/23/1959	Project 🗘 Unit Code	Unit Address ez vggvbzuzo 4763 u0, bgrx pilb dvm NY 444417043 gh 643 4159 ss0, bgrx pilb dvm NY 444468133 gh bvxmfzsx 753 1, pilb dvm NY 44441233 gh 142 v 722 v2, bgrx pilb dvm NY 444469043 gh ivuzskh 712 1, pilb dvm NY 44447233 ez tmooviynzx 3312 2, bgrx pilb dvm NY 444468043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez bgrhivermf 3872 21, pilb dvm NY 444468043 ez verhoors 94453 t8, pilb dvm NY 44449043 gh 30 v 628 x2, pilb dvm NY 44449043 gh 30 v 628 x2, pilb dvm NY 444439043 ez wirkors 94451 t9, pilb dvm NY 444439043 ez wirkors 94451 t9, pilb dvm NY 444439043 ez wirkors 94451 t9, pilb dvm NY 444439043 ez wirkors 11 r -3, pilb dvm NY 444439043 ez mznpvyy 721 s9, bgrx pilb dvm NY 444439043 ez prdtwvh 9822 n1, bgrx pilb dvm NY 444459043 oy mivsgfth 476 u2, bgrx pilb dvm NY 444459043 wi vtwriythmrp v 382 9-h, pilb dvm NY 444459043 ez zoore 3231 w6, bgrx pilb dvm NY 444468043 ez mlb q401 7x, bgrx pilb dvm NY 444468043 ez milb q401 7x, bgrx pilb dvm NY 444468043

When the SSN is clicked, a pop-window with the Household's information is displayed as shown below.

SSN

link

Summary Report	Incon	ne Report	Income D	iscrepancy Repo	ort
Wage a	and Ben	efit Report for	Household	of VMNNOZBK AN	IJNW
PHA Code:		FL001		Program Type:	Public Housing
PHA Name:		Jacksonville		Project:	Bzowngqow Gsoo
Annual Reexamination	Date:	08/01/2008		Form 50058 as of	: 05/19/2008
Address:		110 Yruuqbf X	loxicf Gc 04	8298 Jacksonville FL	32206
Most Recent Type of A	ction:	3-Interim Ree:	xamination	Effective Date:	12/01/2007
Social Security Number:	***.**.9	999	Date of	Birth: XX	/XX/1948
Social Security Number:	***.**.9	999	Date of	Birth: XX	/XX/1948
Social Security Number: Confidential Privacy Ac	***.**-9	999 Civil and Crim	Date of	Birth: XX	/XX/1948
Social Security Number: Confidential Privacy Ac	***-**-9	999 Civil and Crim	Date of ninal penal Repor	Birth: XX ties apply to misuse t Generated By - <u>HEIXXX</u>	/XX/1948 e of this data. FIRST - HEIV01 LAST - uit
Social Security Number: Confidential Privacy Ac	*****9! ct Data.	999 Civil and Crim	Date of ninal penal Report	Birth: XX ties apply to misuse t Generated By - <u>HEIXXX</u> icare premium and/or adi	/XX/1948 e of this data. FIRST - HEIV01 LAST - un ditional deductions, such a
Social Security Number: Confidential Privacy Ac	st Data. gross and isted on th	999 Civil and Crim	Date of ninal penals Report Include the Med	Birth: XX ties apply to misuse t Generated By - <u>HEIXXX</u> icare premium and/or add	/XX/1948 e of this data. FIRST - HEIV01 LAST - un ditional deductions, such as
Social Security Number: Confidential Privacy Ac	***-**-9 ct Data. gross and isted on th	999 Civil and Crim	Date of inal penal Repor	Birth: XX ties apply to misuse t Generated By - <u>HEIXXX</u> icare premium and/or add	/XX/1948 e of this data. FIRST - HEIVO1 LAST - un ditional deductions, such as
Social Security Number: Confidential Privacy Ac * The difference between the garnishments, which are not li	ct Data. gross and isted on th	999 Civil and Crim I net benefit may in is report.	Date of inal penal Report include the Med	Birth: XX ties apply to misuse t Generated By - <u>HEIXXX</u> icare premium and/or add	/XX/1948 e of this data. FIRST - HEIV01 LAST - un ditional deductions, such at

EIV received no Employment (W4) data

You may download the Summary Reports data in Excel. This download option is particularly useful for users at PHA's with a large volume of tenant reports or who wish to load the data into another program such as Microsoft Access.

Please refer to Appendix B for instructions on how to download Excel-format files.

The Excel spreadsheet will contain the same information (HOH SSN, HOH Last Name, HOH First Name, HOH DOB, Project, Unit Code, Unit Address) as shown on the EIV online application screen.

- 6. From this page, you can acquire an income control number (ICN) as described in Section 4.2.3.3. The Printer Friendly page with ICN link provides the users with the capability to print with the income summary report with an associated ICN for each household in the report. The First name, last name, and partial User ID of the logged-in user who is printing the page comes up along with the Privacy Act data on all the pages of the report.
- 7. When back on EIV online application, click the Detail Reports tab and the screen shown below is displayed.

ncome Information >> <u>By Reexamin</u>	ation Month >> Reports Summary >>	Income Detail Report			
	In	come Report Detail			
Participant Code:		FL001 Jacksonville			
Program Type		Public Housing			
Reexamination Month		August			
louseholds With Income		219			
		Next Group O			
	1 - 50 of	219 Households Last Page			
Summary Reports	Detail Reports			Printer-	Friendly Version
	Wage and Benefit Rep	ort for Household of SKXIGE A	BJWHMLN		
PHA Code:	FL001	Program Type:	Public Housing		
PHA Name:	FL001 Jacksonville	Project:	FL001000019 RXRFL	H BYKLV RUYYT	Printor
Annual Reexamination Date:	08/01/2008	Form 50058 as of:	02/15/2008		Friendl
Address:	2514 CBOQZ UJ 019011 JACK	SONVILLE FL 32202			Friendi
Most Recent Type of Action:	2-Annual Reexamination	Effective Date:	08/01/2007		Versio
Head of Household: SKXIGE ABJWH	IMLN	and the second second			10
Social Security Number:	***-**-9999	Date of Birth:	XX/X	X/1937	
Household Member:	SKXIGE AR IWHMI N		SSN	***_**_9999	
Date of Birth:	XX/XX/1937		Relationship:	Head	
Employment Information					1
Wages	•				
EN/ received as income data					
Erv received no income data.					
Unemployment Benefits					

The **Detail Reports**, which only is available to people with the Occupancy Specialist roles, shows the Wage and Benefit Report with the following information for each household:

- PHA Code
- PHA Name
- Annual Reexamination Month
- Address
- Most Recent Type of Action
- Program Type
- Project
- Form 50058 as of
- Effective Date
- Head of Household's Name
- Head of Household's Social Security Number (masked for privacys)
- Head of Household's Date of Birth (Day and Month are masked)
- For each family member in the household:
 - o Family Member Name
 - Family Member SSN
 - Date of Birth
 - o Relationship
 - o Employment Information
 - o Wages
 - o Unemployment Benefits

- Social Security Benefits
- Dual Entitlement
- Medicare Data
- Supplemental Security Income Benefits
- Disability
- 8. When **Public Housing** or **Section 8** is selected from the Program Type on the Summary Report page, the report is filtered to display only that data.
- 9. In the Income Detail Report Page, Click the **Printer-friendly Version** link to generate a paper version of the Income Detail Report page. The system opens a pop-up window displaying the printable view of the income detail report. Click the browser **Print** button to launch the Print dialog box.

Page printed using the Printer-Friendly link or EIV screens with personal tenant information, contains the first name, last name, and user ID of the logged in user who is printing the page along with the privacy Act statement as described in Section 3.2.5.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.2.3.2 New Hires Report

- 1. To view the list of households with members where at least one member has a New Hire record for the selected month or period, click the **New Hires Report** link under the **Report Type** column.
- 2. When the link is clicked, **By Reexamination Month Reports Summary New Hires Report** page is displayed with 2 sections:
 - New Hires Summary Report
 - Summary Reports list

The **New Hires Summary Report** section has the following information:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Period Reviewed: New hires records received within 180 days of the date when the weekend Summarization job ran, unless the previous job(s) failed in which case the period covered is increased to cover records that otherwise would not be available.
- Households With New Hires: (number of Households with new hires reported within the period reviewed.)
- Members With New Hires: (number of Household Members with new hires reported within the period reviewed.)

Income Information >> <u>By Reexa</u>	mination Month >> <u>Repo</u>	r <u>ts Summary</u> >> N	ew Hire Report Summa	гу			_
		New H	ires Summary Report				Download
Participant Code:			FL001 Jacksonvil	le			in
Program Type:			All PIH Programs				Excel
Reexamination Month:			April				Link
Period Reviewed:			08/13/2009 - 04/1	3/2010			
Households With New Hires:			2			/	
lousehold Members With New I	ires:		2			4	
					Print	Download in Exce ter Friendly Versio	<u>əl</u> n
Search	By HOH Last Name : <u>A</u> B	<u>C D E F G I</u>	<u>IIJKLMNO</u>	<u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>T</u> <u>U</u> <u>V</u>	<u>W X Y Z All</u>		Printer- Friendly
		1 -	2 of 2 Households				Version
Summary Reports Detai	Reports						link
HOH SSN HOH First Name HO	H Last Name 🗘 HOH DOB	Member Name	Program Type 🗘 Project	t 🗘 Unit Code Unit Address			
<u>***-**-9999</u> zagrozb afi	c 02/25/1981	biivq mligmrx	Sec.8 Vouchers	gvvigh wi14:	8 9905 1323#, vooremlhp	pxzq FL 432243221	1
<u>***-**-9999</u> sgfi av	mvnrg 10/20/1962	zshrvp voozeovw	Sec.8 Vouchers	vez vhiln 90	58 0343, vooremlhpxzq F	L 002200221	
	Confidential Privad	1 - cy Act Data. Civil a	2 of 2 Households and Criminal penalties a	apply to misuse of this da	ta. ort Generated By - <u>M00XXX</u> F	FIRST - M00338 LAST - L	uiv

The bottom section contains the **Summary Reports** and **Detail Reports** as two tabs.

The Summary Reports (default selected tab) shows the following fields:

- HOH SSN
- HOH First Name
- HOH Last Name
- HOH DOB
- Member Name
- Program type
- Project (applicable to Public Housing households and displays Project Name and Project Number)
- Unit Code
- Unit Address.
- 3. When **Public Housing** is selected from the Program Type, the New Income Report provides the option to select a specific Project from the drop-down list as shown below in order to filter the list of households based on the selected Project.
- 4. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

			New Hires Summa	ry Report		
articipant Code:			FL00	1 Jacksonville		Projec
Program Type:			Publi	c Housing		drop-dov
Reexamination Month:			April			list
Period Reviewed:			08/13	3/2009 - 04/13/2010		
louseholds With New Hir	es:		7			
lousehold Members With	n New Hires:		7			
					/	Download in Excel
						Printer Friendly Version
Se	earch By HOH La	ast Name : <u>A</u> BCD	EEGHIJK		<u>SIUVWXYZ</u>	All
			Project : All	Go Go		
			1 - 7 of 7 House	holds		
Summany Boports						
Summary Reports	Detail Report	5				
HOH First	Detail Report	5		Na ▲ Unit		
HOH SSN HOH First Name	HOH Last Name	S HOH DOB Member	Name Program Type	Project 🖨 Unit Code	Unit Address	
HOH SSN HOH First Name ***-**-9999 zmfjzsh	HOH Last Name	s HOH DOB Member	Name Program Type	Project Unit Code FL001000048 048062	Unit Address 243 gkz ,h iw ivgmvx vtzoore	877 048062, vooremlhpxzq
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzg	HOH Last Name ilobzg ivnnfok	 HOH DOB Member 07/02/1985 zmfjzsh 01/25/1987 vmrnhzq 	Name Program Type	Project Unit Code FL001000048 048062 FL001000027 028193	Unit Address 243 gkz ,h iw ivgmvx vtzoor FL 32206 ah mzolm 9091 028193, voo	e 877 048062, vooremihpxzq remihpxza FL 32254
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzq ***-**-9999 vmrnhzq	HOH Last Name ilobzg ivnnfok	 HOH DOB Member 07/02/1985 zmfjzsh i 01/25/1987 vmrnhzq 03/08/1982 cvovmrz 	Name Program Type	Project Unit Code FL001000048 048062 FL001000027 028193 FL001000048 048109	Unit Address 243 gkz ,h iw ivgmvx vtzoorr FL 32206 gh mzolm 9091 028193, voo 242 gkz ,vmzo mvwizt ivdlou	e 877 048062, vooremilhpxzq remilhpxzq FL 32254 7041 048109, vooremilhpxzq
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzq ***-**-9999 cvovmrz	HOH Last Name ilobzg ivnnfok lwztozh	 HOH DOB Member 07/02/1985 zmfjzsh i 01/25/1987 vmrnhzq 03/08/1982 cvovmrz 	Name Program Type	Project ◆ Unit Code FL001000048 048062 FL001000027 028193 FL001000048 048009	Unit Address 243 gkz ,h iw ivgmvx vtzoorr FL 32206 gh mzolm 9091 028193, voo 242 gkz ,vmzo mvwizt ivdlou FL 32206	e 877 048062, vooremilppxzq remilppxzq FL 32254 7041 048109, vooremilppxzq
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzq ***-**-9999 cvovmrz ***-**-9999 zovmz	HOH Last Name ilobzg ivnnfok lwztozh mrgizn	 HOH DOB Member 07/02/1985 zmfjzsh i 01/25/1987 vmrnhzq 03/08/1982 cvovmrz 06/10/1972 mslg rr s 10/23/1974 zgroup n 	Name Program Type lobzg Public Housing ivnnfok Public Housing lwztozh Public Housing igrnh Public Housing	Project ↓ Unit Code FL001000048 048062 FL001000027 028193 FL001000048 048109 FL001000012 018075 FL001000027 028173	Unit Address 243 gkz ,h iw ivgmvx vtzoorr FL 32206 gh mzolm 9091 028193, voo 242 gkz ,vmzo mvwizt ivdlou FL 32206 gh wzliy 3623 018075, voore gh sp03 of20147	e 877 048062, vooremilppxzq remilppxzq FL 32254 7041 048109, vooremilppxzq milppxzq FL 32202 goremilppxzq FL 32209
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzq ***-**-9999 cvovmrz ***-**-9999 zovtmz ***-**-9999 zovtmz ***-**-9999 zovtmz	HOH Last Name ilobzg ivnnfok wztozh mrgizn mrzdh skolwfi	 HOH DOB Member 07/02/1985 zmfjzsh i 01/25/1987 vmrnhzq 03/08/1982 cvovmrz 06/10/1972 mslq rr s 10/23/1974 zgrovn n 08/02/1962 zhviya sl 	Name Program Type lobzg Public Housing ivnnfok Public Housing lwztozh Public Housing igrnh Public Housing nrzdh Public Housing olwfi Public Housing	Project ↓ Unit Code FL001000048 048062 FL001000027 028193 FL001000048 048109 FL001000018 018075 FL001000027 029147 FL001000027 028154	Unit Address 243 gkz ,h iw ivgmvx vtzoorr FL 32206 gh mzolm 9091 028193, voo 242 gkz ,vmzo mvwizt ivdlou FL 32206 gh wzliy 3623 018075, voore gh sg03 ghvd 9953 029147, ah wm2 ahvd 7373 028154.	e 877 048062, vooremilppxzq remilppxzq FL 32254 7041 048109, vooremilppxzq milppxzq FL 32202 vooremilppxzq FL 32209 vooremilpzzq FL 32209
HOH SSN HOH First Name ***-**-9999 zmfjzsh ***-**-9999 vmrnhzq ***-**-9999 cvovmrz ***-**-9999 zovtmz ***-**-9999 zovtmz ***-**-9999 zovtmz ***-**-9999 zovtmz ***-**-9999 zovtmz ***-**-9999 zovtmz	HOH Last Name ilobzg ivnnfok lwztozh mrgizn mrzdh skolwfi	S HOH DOB Member 07/02/1985 zmfjzsh i 01/25/1987 vmrnhzq 03/08/1982 cvovmrz 06/10/1972 mslq rr s 10/23/1974 zgrovn n 08/02/1962 zhvivg sl 06/11/1985 bmzuurg	Name Program Type	Project ↓ Unit Code FL001000048 048062 FL001000027 028193 FL001000048 048109 FL001000018 018075 FL001000027 029147 FL001000027 028154 FL001000027 028154	Unit Address 243 gkz ,h iw ivgmvx vtzoorr FL 32206 gh mzolm 9091 028193, voo 242 gkz ,vmzo mvwizt ivdlou FL 32206 gh wzliy 3623 018075, voore gh sg03 ghvd 9953 029147, gh wm2 ghvd 7373 028154, gh wm21 ghvd 933 031113	e 877 048062, vooremilppxzq remilppxzq FL 32254 7041 048109, vooremilppxzq milppxzq FL 32202 vooremilppxzq FL 32209 vooremilppxzq FL 32209

5. You can click on the Detail Reports tab to see the details of the new information for member of the household.

The **Detail Reports** tab displays the following information:

For each household

New Hires for Household of <HOH>:

- PHA Code
- PHA Name
- Annual reexamination Date
- Program Type
- Project
- Form 50058 as of
- Address
- Most Recent Type of Action
- Head of Household
- Social Security Number (reveals only last 4 digits)
- Effective Date of Action

For each member within the above Household:

Family Member, SSN (displays only the last 4 digits), DOB (displays only Year)

New Employment Information:

Hire Date Hire State FEIN Employer Name and Address Date Received by EIV

Enterpris	e Income	Verificat	ion	HUD H	lome l	<u>PIH Home</u>	EIV Home	<u>Search</u>
icome Informa	tion >> <mark>By Ree</mark>	xamination M	Nonth >> Reports Summary >	> New Hire Report Detail				
			New	v Hires Report Detail				
Participant Cod	le:			FL001 Jacksonville				
Program Type:				Public Housing				
eexamination	Month:			August				
eriod Review	ed:			02/18/2009 - 08/17/2009				
ouseholds Wi	th New Hires:			14				
lembers With	New Hires:			15				
Summa	ry Reports	De	tail Reports	14 of 14 Households			Printer Fi	riendly Ver
			New Hires Report for	Household of AMLWBRR Y DVZ	RHZZN			
PHA Code:			FL001	Program Type:	Public Hou	sing		
PHA Name:			FL001 Jacksonville	Project:	FL0010000	19 RXRFLH B	YKLV RUYYT	
Annual Reexa	mination Date:		08/01/2008	Form 50058 as of:	05/04/2008			
Address:			2514 CBOQZ UJ 019071 JACK	SONVILLE FL 32202				
Most Recent T	ype of Action:		3-Interim Reexamination	Effective Date:	05/01/2008	8		
lead of House	hold: AMLWBR	R Y DVZRHZZ	N					
Social Securit	y Number:	***	**-9999	Date of Birth:		XX/XX/194	19	
amily Membe	6	AMLWBRF	R Y DVZRHZZN	SSN: ***-**-9999	Date	of Birth:	XX/XX/19	M9
mployment Ir	Iformation	CEIN	Employer Name and Add	1044			ate Decelued by	EIV
2/09/2008	xx	00-0000000	GNZNZRPSBP ULWQEVZR VSQT 240T TOK 85 CITYNAME VX 280	HESS A JCI 157-3405		0	3/14/2009	EIV
0/11/2004	xx	00-0000000	GKXJ JQCSZSJERX 520 G EH EY FE K5 813, CITYNA	ME XX 20049		5	0.05/2006	
	100		M V U R NHXSSOUPHZ				0.09/2006	

- 6. The New Hires Report is paginated and has sorting capability by HOH Last Name, Program type and Project. The screen displays the Privacy Act statement as described in Section 3.2.5.
- 7. When **Public Housing or Section 8** is selected from the Program Type on the Summary Report page, the same selection is carried over to the Detail Reports page.
- 8. You may download the Summary Reports data in Microsoft Excel by clicking on the **Download in Excel** link. The Microsoft Excel spreadsheet will contain the same information (HOH SSN, HOH

Name, HOH DOB, Project - applicable to Public Housing households and displays Project Name and Project Number, Unit Address) as shown on the EIV online application screen. The download includes a Privacy Act Statement at the bottom.

Please refer to **Appendix B** for instructions on how to download to Microsoft Excel.

9. The user has the capability to print the report through the **Printer Friendly Version** link. When clicked, the system opens a pop-up window displaying the printable view of the New Hires Report. The report can be printed by clicking the Print button provided in the pop-up window. This page as printed using the Printer-Friendly link or EIV screens contains the first name, last name, and partial user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5. When finished requesting the printed version of the page, click the Close (X) button or File → Close to return to the New Hires Report page.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.2.3.3 Income Discrepancy Report

- 1. To view the list of households with income discrepancy, click the **Income Discrepancy Report** link under the **Report Type** column.
- 2. Once you click the link, the **By Reexamination Month –Summary Reports**, the **Income Discrepancy Report** page is displayed with 2 sections:
 - Income Discrepancy Report Summary
 - Detail List (with tabs for Summary Reports and Detail Reports)
- 3. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

Search By HOH Last Name : <u>A</u> <u>B</u> <u>C</u> <u>D</u> <u>E</u> <u>F</u> <u>G</u> <u>H</u> <u>I</u> <u>J</u> <u>K</u> <u>L</u> <u>M</u> <u>N</u> <u>O</u> <u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>T</u> <u>U</u> <u>V</u> <u>W</u> <u>X</u> <u>Y</u> <u>Z</u> <u>All</u>

	Income Information >> By Reexamination Month >> Reports Summary >> Income Discrepancy Report Summary							
Summary		Summa	ry Income Discrepancy Re	port				
Section	Participant Code:	\rightarrow	FL001 Jacksonvi	lle				
	Program Type:		Public Housing					
	Reexamination Month:	April						
	Households with Income Disc	5						
	By HOH Last Name Filter:		All					
Last Name			D	<u>Download in E</u>				
Search	0					inter-i rienary ver		
	Searc	Search By HOH Last Name : <u>A</u> <u>B</u> <u>C</u> <u>D</u> <u>E</u> <u>F</u> <u>G</u> <u>H</u> <u>I</u> <u>J</u> <u>K</u> <u>L</u> <u>M</u> <u>N</u> <u>O</u> <u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>T</u> <u>U</u> <u>V</u> <u>W</u> <u>X</u> <u>Y</u> <u>Z</u> <u>All</u>						
		Proj	ect : All					
Datail			1 - 5 of 5 Households					
Detail	Summary Reports	ail Reports	1 - 5 of 5 Households			S		
Detail Section	Summary Reports BAR HOH SSN HOH Last Name	ail Reports	1 - 5 of 5 Households	Annual Income Discrepancy (Actual)	Jinnual Income Discrepancy Annualized Ic t quarter)	y <mark>↓ Tr</mark> Ico		
Detail Section –	Summary Reports D. HOH SSN HOH Last Na ne : ***_**-9999 lwztozh	ail Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206	1 - 5 of 5 Households Project FL001000048 Brentwood Lake	Annual Income Discrepancy (Actual) (\$10,639.54)	Annual Income Discrepancy Annualized Ic & guarter) (\$4,681.58)	y ↓ 1 (100%)		
Detail Section	Summary Reports Direction HOH SSN HOH Last Name : ***-**-9999 lwztozh ***-**-9999 bvopmriy	ail Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremilppxzq FL 32206 gh sg72 ghzv 482 027141, vooremilppxzq FU 32206	1 - 5 of 5 Households Proect FL001000048 Brentwood Lake FL001000027 SCATTERED SITES	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,937.17)	Annual Income Discrepancy Annualized Ic Equarter) (\$4,681.58) (\$927.11)	y ← Tr (100%) (21.78%)		
Detail Section	Summary Reports -B. HOH SSN HOH Last Na ne : ***-**-9999 Iwztozh ***-**-9999 bvopmriy ***-**-9999 mzdix	ail Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlhpxzq FL 32206 gh bgivyro m 0443 017016, vooremlhpxzq FL 32202	1 - 5 of 5 Households Project FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL001000018 CENTENNIAL TOWNHOUSE	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,937.17) (\$3,817.74)	Annual Income Discrepancy (Annualized Ic (squarter) (\$4,681.58) (\$827.11) (\$4,296.66)	C So		
Detail Section	Summary Reports Dec HOH SSN HOH Last Name ***-**-9999 lwztozh ***-**-9999 bvopmriy ***-**-9999 mzdlx ***-**-9999 kkzn	ail Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sq72 ghzv 482 027141, vooremlhpxzq FL 32206 gh bgivyro m 0443 017016, vooremlhpxzq FL 32202 gh wzliy 3723 018070, vooremlhpxzq FL 32202	1 - 5 of 5 Households Project FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL001000018 CENTENNIAL TOWNHOUSE FL00100018 CENTENNIAL TOWNHOUSE	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,937.17) (\$3,817.74) (\$2,698.75)	Annual Income Discrepancy (Annualized is equarter) (\$4,681.58) (\$827.11) (\$4,296.66) \$736.49	Y ← T: St (100%) (21.78%) (25.02%) (12.75%) (12.75%) (12.75%)		
Detail Section	Summary Reports Dist HOH SSN HOH Last Name = ***-**-9999 lwztozh ***-**-9999 bvopmriy ***-**-9999 mzdix ***-**-9999 kkzn	ail Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlhpxzq FL 32206 gh bgivyro m 0443 017016, vooremlhpxzq FL 32202 gh wzliy 3723 018070, vooremlhpxzq FL 32202	1 - 5 of 5 Households Project FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL001000018 CENTENNIAL TOWNHOUSE	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,937.17) (\$3,817.74) (\$2,698.75)	(\$4,681.58) (\$4,681.58) (\$4,296.66) \$736.49	Y ← Tree So (100%) (21.78%) (25.02%) (12.75%) (21.75%) (21.75%)		

The Summary Income Discrepancy Report section has the following information:

- **Participant Code:** (with PHA Code and PHA Name)
- **Program Type:** (with Program Type)
- **Reexamination Month:** (with Month and Year)
- Households Exceeding Threshold: (Number of Households)

The second section contains the Summary Reports and Detailed Reports as two different tabs.

The Summary Reports (default selected tab) shows the following fields:

- HOH SSN
- HOH Last Name
- Project (applicable to Public Housing households) displays Project Name and Project Number)
- Annual Income Discrepancy (Actual)
- Annual Income Discrepancy (Annualized Last Quarter)
- Threshold Percentage

The Income Discrepancy Report Summary has the sort capability for HOH Last Name, Project, Annual Income Discrepancy – Actual, and Annual Income Discrepancy – Annualized Last Quarter Data fields. The report has pagination capability and Privacy Act statement as described in Section 3.2.5.

- 4. When **Public Housing** is selected from the Program Type, the Income Discrepancy Report provides the option to select a specific Project from the drop-down list, as shown below, in order to filter the list of households based on the selected Project.
- 5. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

Search By HOH Last Name : <u>A</u> <u>B</u> <u>C</u> <u>D</u> <u>E</u> <u>F</u> <u>G</u> <u>H</u> <u>I</u> <u>J</u> <u>K</u> <u>L</u> <u>M</u> <u>N</u> <u>O</u> <u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>T</u> <u>U</u> <u>V</u> <u>W</u> <u>X</u> <u>Y</u> <u>Z</u> <u>All</u>

	ise Income	Verification		HUD	Home PIH Home EIV Ho	ome Search En	nail
come Infor	mation >> <u>By Ree</u> x	xamination Month >> <u>Reports Summary</u> >	> Income Discrepancy Rep	oort Summary			
		Summar	y Income Discrepancy Rep	port			
articipant C	Code:		FL001 Jacksonvi	lle			
rogram Typ	e:		Public Housing				
eexaminati	ion Month:		April				_
ouseholds	with Income Discre	epancy:	5				
y HOH Last	Name Filter:		All			Download in F	
					Pri	nter-Friendly Ver	Project
	Secret						drop-dow
	Search						
	oouron						list
	oouron	Proje	ect: All 🔽 God				list
	Courtin	Proje	act : All				list
	Deter Control	Proje	act : All v Go				list
Summary	Reports Deta	il Reports	act : All v Go				list
Summary 10H SSN	Reports Deta	il Reports	and in the interview of the sect of the s	Annual Income Discrepancy (Actual)	Annual Income Discrepancy (Annualized last quarter)		list
Summary 10H SSN **-**-9999	Reports Deta HOH Last Name \$ 9 lwztozh	il Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlinpxzg FL 32206	Project FL001000048 Brentwood Lake	Annual Income Discrepancy (Actual) (\$10,639.54)	Annual Income Discrepancy (Annualized last quarter) (\$4,681.58)	Threshold Percentage (100%)	
Summary 10H SSN **-**-9999 **-**-9999	Reports Deta HOH Last Name \$ 9 lwztozh 9 bvopmriy	Il Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlinpxzą FL 32206 gh sg72 gbzv 482 027141, vooremlinpxzą FL 32206	C : All Project → FL001000048 Brentwood Lake FL001000027 SCATTERED SITES	Annual Income Discrepancy (\$10,639.54) (\$3,937.17)	Annual Income Discrepancy (Annualized last quarter) (\$4,681.58) (\$827.11)	Threshold Percentage (100%) (21.78%)	list
Summary 10H SSN **_**-9999 **_**-9999 **_**-9999	Reports Deta HOH Last Name \$ 9 Iwztozh 9 bvopmriy 9 mzdlx	Il Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlinpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlinpxzq FL 32206 gh bgivyro m 0443 017016, vooremlinpxzq FL 32202	Project FLO01000048 Brentwood Lake FLO01000027 SCATTERED SITES FLO01000018 CENTENNIAL TOWNHOUSE	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,937.17) (\$3,817.74)	Annual Income Discrepancy (Annualized last quarter) (\$4,681.58) (\$827.11) (\$4,296.66)	Threshold Percentage (100%) (21.78%) (25.02%)	list
Summary HOH SSN ***-**-9999 ***-**-9999 ***-**-9999	Reports Deta HOH Last Name \$ 9 lwztozh 9 bvopmriy 9 mzdlx 9 kkzn	Il Reports Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlhpxzq FL 32206 gh bgivyro m 0443 017016, vooremlhpxzq FL 32202 gh wzliy 3723 018070, vooremlhpxzq FL 32202	Project \$ FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL001000027 SCATTERED SITES FL001000018 CENTENNIAL TOWNHOUSE	Annual Income Discrepancy (Actual) (\$10,639.54) (\$3,817.74) (\$2,698.75)	Annual Income Discrepancy (Annualized last quarter) (\$4,681.58) (\$827.11) (\$4,296.66) \$736.49	 ★ Threshold Percentage (100%) (21.78%) (25.02%) (12.75%) 	list
Summary IOH SSN **_**_9999 **_**_9999 **_**_9999 **_**_9999	Reports Deta HOH Last Name \$ 2 lwztozh 2 bvopmriy 9 mzdlx 2 kkzn 2 mlhftivu	Il Reports Unit Address Unit Address Unit Address 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlhpxzq FL 32202 gh wzliv 3723 018070, vooremlhpxzq FL 32202 gh gh3 ghvd 6303 028157, vooremlhpxzq FL 32209	Cont : All Cont	Annual Income Discrepancy (\$10,639.54) (\$3,937.17) (\$3,917.74) (\$2,698.75) (\$2,503.67)	Annual Income Discrepancy (Annualized last quarter) (\$4,681.58) (\$827.11) (\$4,296.66) \$736.49 (\$8,174.31)	 Threshold Percentage (100%) (21.78%) (25.02%) (12.75%) (12.75%) (23.64\%) (23.64\%)	

Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data. Report Generated By - MOOXXX FIRST - MOO338 LAST - uiv

6. Users with the necessary roles may look at the information on the individual's Income Discrepancy Report by clicking on the link on the SSN as illustrated below.

		Summar	y Income Discrepancy Rep	oort		Downl		
Participant	Code:		FL001 Jacksonville					
Program Ty	ype:		Public Housing					
Reexamina	ation Month:		April					
Households	s with Income Discre	epancy:	5					
LIBV HOH Las	st Name Filter:		All			▼ Decombered in 5		
vidual					Printe	er-Friendly Ve		
ink	Search	By HOH Last Name : <u>A</u> B <u>C</u> D <u>E</u> F <u></u> Proje	<u>BHIJKLMNC</u> Bect:All ♥Go 1-5 of 5 Households	<u>PQRST</u>	<u>u v w x y z All</u>			
Summary Holi SN	Search y teports Deta HOH Last Name ♠	By HOH Last Name : <u>A B C D E F C</u> Proje il Reports	<u>A</u> <u>A</u> <u>K</u> <u>M</u> <u>N</u> <u>C</u> act : All v Go 1 - 5 of 5 Households	<u>Annual Income</u> Discrenancy	<u>U V W X Y Z All</u>	Threshold		
Summary HOH SSN	Search y Leports Deta HOH Last Name \$	By HOH Last Name : <u>A B C D E E C</u> Proje il Reports Unit Address	<u>A</u> <u>A</u> <u>K</u> <u>M</u> <u>N</u> <u>C</u> act : All ▼ Go 1 - 5 of 5 Households	Annual Income Discrepancy (Actual)	<u>U V W X Y Z All</u> Annual Income Discrepancy ↓	Threshold Percentage		
Summary нон ssn ***_**-99	Search y keports Deta HOH Last Name \$ 99 lwztozh	By HOH Last Name : A B C D E E O Proje	<u>A</u> <u>A</u> <u>L</u> <u>M</u> <u>N</u> <u>G</u> act: All ▼ Go 1 - 5 of 5 Households Project ◆ FL0010000048 Brentwood Lake	<u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>I</u> Annual Income Discrepancy ↓ Discrepancy ↓ (\$10,639.54) ↓	<u>U V W X Y Z All</u> Annual Income Discrepancy ← (Annualized last quarter) (\$4,681.58)	Threshold Percentage (100%)		
Summary нон ssn ***_**-99	Search y Reports Deta HOH Last Name \$ 199 Iwztozh 99 bvopmriy	By HOH Last Name : A B C D E F G Proje il Reports 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremilhpxzq FL 32206 gh sq72 ghzv 482 027141, vooremilhpxzq FL 32206	G H I J K L M N Go act : All I Go 1 - 5 of 5 Households Project \$ FL001000048 Brentwood Lake FL001000027 SCATTERED SITES	P Q R S I Annual Income Discrepancy (Actual) ↓ (\$10,639.54) ↓ (\$3,937.17)	U V W X Y Z All Annual Income Discrepancy ← (Annualized last quarter) (\$4,681.58) (\$827.11)	Threshold Percentage (100%) (21.78%)		
Summary Нон ssn ***_**-99 ***_*-99	Search Veports Deta HOH Last Name \$ 99 lwztozh 99 bvopmriy 99 mzdlx	By HOH Last Name : A B C D E F S Proje il Reports 242 gkz ,vmzo mvwizt ivdlou 7041 048109, vooremlipxzq FL 32206 gh sg72 gkz 482 027141, vooremlipxzq FL 32206 gh sgivyro m 0443 017016, vooremlipxzq FL 12 2202	G H I J K L M N Go act : All I Go Go 1 - 5 of 5 Households FL001000048 Brentwood Lake FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL001000018 CENTENNIAL TOWNHOUSE	P Q R S I Annual Income Discrepancy (Actual) ↓ (\$10,639.54) ↓ (\$3,937.17) ↓ (\$3,817.74) ↓	<u>U V W X Y Z All</u> <u>Annual Income Discrepancy</u> (\$4,681.58) (\$827.11) (\$4,295.66)	Threshold Percentage (100%) (21.78%) (25.02%)		
Summary Нон ssn ***_**-99 ***_**-99 ***_**-99	Search Search HOH Last Name \$ Search	By HOH Last Name : A B C D E F 9 Proje Il Reports 242 gkz, vmzo mvwizt ivdlou 7041 048109, vooremlhpxzq FL 32206 gh sg72 ghzv 482 027141, vooremlhpxzq FL 32206 gh bgi72 ghzv 482 027141, vooremlhpxzq FL 32202 gh wzliy 3723 018070, vooremlhpxzq FL 32202	G H I J K L M N Go act: All ✓ Go 1 - 5 of 5 Households Project ↓ FL001000048 Brentwood Lake FL001000027 SCATTERED SITES FL00100018 CENTENNIAL TOWNHOUSE FL00100018 CENTENNIAL TOWNHOUSE	P Q R S I Annual Income Discrepancy (Actual) ↓ ↓ ↓ (\$10,639.54) ↓ ↓ ↓ (\$3,937.17) ↓ ↓ ↓ (\$2,698.75) ↓ ↓ ↓	<u>U</u> <u>V</u> <u>W</u> <u>X</u> <u>Y</u> <u>Z</u> <u>All</u> Annual Income Discrepancy (Annualized last quarter) (\$4,681.58) (\$827.11) (\$4,296.66) \$736.49	Threshold Percentage (100%) (21.78%) (25.02%) (12.75%)		

When the SSN is clicked, a pop-window with the Household's information is displayed as shown below.

Name:	KBJDNZ Z DKN	CHMI HUE		
Social Security Number:	999-99-9999			
Program Type:	Public Housing			
Project:	SVPCRZDX ZYV	SVPCRZDX ZYVUFFCEH		
Effective Date of Action:	03/01/2007			
Annual Reexamination Date:	08/01/2008			
Projected Annual Wages and Benefits from Form HUD-50058:	\$0.00			
Period Of Income for Discrepancy Analysis	12/01/2005 - 11/	30/2006		
Discrepancy Analysis	Actuals	Annualized Last Quarter		
Reported Annual Wages and Benefits from EIV Data:	\$20,107.11	\$21,895.04		
Amount of Annual Income Discrepancy:	(\$20,107.11)	(\$21,895.04)		
Amount of Monthly Income Discrepancy:	(\$1.675.59)	(\$1,824.59)		
Percentage of Income Discrepancy:	(100%)	(100%)		

7. You may download the Summary Reports data to Excel by clicking the **Download in Excel** link. The download option is particularly useful for PHA's with a large volume of tenant reports or who wish to load the data into another program such as Microsoft Access.

Print

Please refer to Appendix B for instructions on how to download to Excel.

The Excel spreadsheet will contain the same information ((HOH SSN, HOH Last Name, Project - applicable to Public Housing households and displays Project Name and Project Number, Annual Income Discrepancy – Actual, Annual Income Discrepancy – Annualized Last Quarter Data) as shown on the EIV online application screen and will contain the Privacy Act statement at the bottom.

8. When back to EIV online application, click the **Detail Reports** tab.

Datall	·								
Detail	Income	Discrepancy Report Detail							
kepons	anticipant Code:	DC001 D.C Housing Authority							
tab	rogram Type	Public Housing							
	teexamination Month	August							
	Households that Exceed Threshold 34								
	1 - 34 of 34 Households								
	Summary Reports Detail Reports								
	Head of Household Information								
	Name:	BBZDBAP SVGSW							
	Social Security Number:	***.**.9999							
	Unit Address	2863 FCFLPXU AI A	U 009-027	7, WASHINGTON	1 DC 20020				
	Program Type	Public Housing							
	Project:	DC001003090 AKFA	A BOYRO	SEBBESCET					
	Effective Date of Action:	04/01/2007							
	Annual Reexamination Date:	08/01/2008							
	Projected Annual Wages and Benefits from Form HUD-50058:	S0.00							
	Period Of Income for Discrepancy Analysis	01/01/2006 - 12/31/2	006						
	Discrepancy Analysis	Actuals	Ann	ualized Last Qu	arter				
	Reported Annual Wages and Benefits from EIV Data:	\$71,844.00	\$39.	764.00					
	Amount of Annual Income Discrepancy:	(\$71,844.00)	(\$39	764.00)					
	Amount of Monthly Income Discrepancy:	(\$5,987.00)	(\$3,3	13.67)					
	Percentage of Income Discrepancy: (100%) (100%)								
	Confidential. Privacy Act Data. Civil and criminal penalties apply to m	isuse of this data.							
	Head of Household Information	HKMIHYKI SKADRO	2005						
	nume.	HIMITARE SKADRO	2020						

The **Detail Reports** tab displays the following information for each household:

- Name
- Social Security Number
- Program Type
- Project
- Effective Date of Action
- Annual Reexamination Month
- Project Annual Wages and Benefits from Form 50058
- Period of Income for Discrepancy Analysis
- Discrepancy Analysis (Actual, Annualized Last Quarter)
 - Reported Annual Wages and Benefits from EIV Data

- o Amount of Annual Income Discrepancy
- Amount of Monthly Income Discrepancy
- Percentage of Income Discrepancy

The Income Discrepancy Detail Report has the pagination capability and Privacy Act statement as described in Section 3.2.5.

9. When **Public Housing** or **Section 8** is selected from the Program Type on the Summary Report page, the same selection is carried over to the Detail Reports page.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.2.3.4 Failed Verification Report

- To view the list of tenants for whom SSA was unable to provide income or benefit information and the reason for the missing information, click the Failed Verification Report link under the Report Type column.
- 2. When the link is clicked, the **By Reexamination Month Reports Summary Failed Verification Report** page is displayed with 2 sections:
 - Failed Verification Summary
 - Summary Reports list

Enterprise In	come Verificatio	on	HUD Home PIH Home EIV H	ome Search Email
Income Information >	>> <u>By Reexamination Mo</u>	nth >> <u>Reports Summ</u>	nary >> Failed Verification Report	
			Failed Verification Report	
Participant Code:			FL001 Jacksonville	
Program Type:			Public Housing	
Reexamination Mon	th:		April	
Households that Fail	ed Verification:		1	
			Pr	Download in Excel inter Friendly Version
	Search By HOH Last N	ame: <u>A B C D E</u>	<u> </u>	
			Project : All Go	
			1 - 1 of 1 Households	
HOH SSN ***_**-9999 HO)H Name zhvvozq hmrpdzs I	HOH DOB 06/11/1988 Pro	ject FL001000027 SCATTERED SITES	
Member SSN	Member Name	Member DOB	Failed Verification Description	
***-**-9999	vxmlbzi lilgovw	04/10/2005	Verification failed - SSN not found in SSA records 770443467	
			1 - 1 of 1 Households	
	Confid	ential Privacy Act Da	ta. Civil and Criminal penalties apply to misuse of this data. Report Generated By - <u>M00XX</u>	<u>X</u> FIRST - M00338 LAST - uiv

The Failed Verification Report Summary section has the following information:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)

Households Failed Verification: (Number of Households)

The second section contains the list of households and household members that failed the SSA verification. It shows the following information:

For Head of Household:

- HOH SSN •
- **HOH Name**
- HOH DOB
- Project (applicable to Public Housing households and displays Project Name and Project Number)

For each family member that failed verification:

- Member SSN
- Member Name
- Member DOB •
- **Failed Verification Description**

The Failed Verification Report has the pagination capability and displays the Privacy Act statement as described in Section 3.2.5.

3. When **Public Housing** is selected from the Program Type, the Failed Verification Report provides the option to select a specific Project from the drop-down list as shown below in order to filter the list of households based on the selected Project.

Enterprise I	Income Verificati	on		HUD Home PIH Home	e EIV Home Search	Email
Income Information	n >> By Reexamination M	onth >> Reports Summa	ry >> Failed Verification Report			
	by Reexamination w					
			Failed Verification Report			
Participant Code:			FL001 Jacksonville			
Program Type:			Public Housing			
Reexamination Mo	onth:		April			
Households that Fa	ailed Verification:		1			
					Download i	
					Printer Friendly	Project
	Search By HOH Last	Name: <u>A B C D E</u>	<u>EGHIJKLMNOPQ</u> !	<u>R S T U V W X Y 2</u>	z <u>All</u>	drop-dow
		F	Project : All V Go			list
			1 - 1 of 1 Households			
HOH SSN ***-**-9999 [1 Member SSN	Member Name	Member DOB	Eailed Verification Description			
***-**-9999	vxmlbzi lilgovw	04/10/2005	Verification failed - SSN not found in	SSA records 770443467		
			1 - 1 of 1 Households			
	Confi	dential Privacy Act Data	. Civil and Criminal penalties apply to n	nisuse of this data. Report Generated	By - M00XXX FIRST - M00338	LAST - uiv

The link to Printer Friendly version of the Failed Verification Report is also provided. When clicked, the system opens a pop-up window displaying the printable view of the Failed Verification Report. The report can either be printed by clicking **Print** button provided in the pop-up window or by File>>Print to launch the Print dialog box. When finished reviewing, click the Close (X) button or File \rightarrow Close to return to the Failed Verification Report page. This page printed using the Printer-Friendly link or EIV screens contains the first name, last name, and user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5.
4. You may download the Summary Reports data in Microsoft Excel. This download option is particularly useful for PHA's with a large volume of tenant reports or who wish to load the data into another program such as Microsoft Access.

Please refer to Appendix B for instructions on how to download Excel-format files.

The Microsoft Excel spreadsheet will contain the same information (HOH SSN, HOH Name, HOH Date of Birth, Project - applicable to Public Housing households and displays Project Name and Project Number, Member SSN, Member Name, Member Date of Birth, Failed Verification Description) as shown on the EIV online application screen.

Appendix A provides a complete listing of the error messages that may be generated and displayed by the system.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.2.3.5 Failed EIV Pre- Screening Report

- 1. To view the list of households and household members that were not sent to SSA for verification because they failed the EIV pre-screening test, click the **Failed EIV Pre- Screening Report** link under the **Report Type** column.
- 2. When the link is clicked, the **By Reexamination Month Reports Summary Failed EIV Pre-Screening Report** page is displayed with 2 sections:
 - Failed EIV Pre- Screening Summary
 - Summary Reports list
- 3. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Failed EIV Pre-Screening Report Printer Dom Participant Code: FL001 Jacksonville Dom Program Type: All PIH Programs All PIH Programs Dom Reexamination Month: April April Download in Excel Printer Friendly Version Households that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help I - 2 of 2 Households I - 2 of 2 Households I - 2 of 2 Households Member SSN Member SSN Member Name Member DOB Failed EIV Pre-screening Description	Failed EIV Pre-Screening Report Printer- Frie pant Code: FL001 Jacksonville MI PIH Programs mination Month: April April Download in Excel Printer- Friedov Download in Excel Printer Friedov Version Error Description Help Download in Excel Printer Friedov Version Printer Friedov Version Download in Excel Printer Friedov Version Error Description Help Printer Friedov Version Error Description Help Printer Friedov Version Printer Friedov Version Printer Friedov Version Printer Friedov Version Printer Friedov Version Printer Friedov Version Printer Friedov Version Printer Friedoversion Printer	Failed EIV Pre-Screening Report Printe Program Type: All PIH Programs Reexamination Month: April Households that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E F G H ! J K L M N O P Q R S I U V W X Y Z All 1 - 2 of 2 Households Member SSN Member IMame Member DOB Failed EIV Pre-screening Description Failed EIV Pre-screening Description	Failed EIV Pre-Screening Report Printer- Frie Download Type: All PIH Programs Download Download ination Month: April April Download in Excel Download in Excel Ids that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S I U V W X Y Z All 1 - 2 of 2 Households ****-9999 JHOH Name mloozu Welot [HOH DOB 08/31/M901 *****-9999 JHOH Name mloozu Welot [HOH DOB 08/31/M901 ***********************************	Failed EIV Pre-Screening Report Printer- Frie Printer- Frie Download Iouseholds that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All		
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Reexamination Month: April Households that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E E G H I J K L M N O P Q R S I U V W X Y Z All 1 - 2 of 2 Households HOH SSI ******-9999 HOH Name mloozu ivelot HOH DOB 08/31/1981 Member SSI Member Name Member SSI Member Name 1/07/2019 Failed EIV Pre-screening Description	mination Month: April holds that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E E G H I J K L M N O P Q R S I U V W X Y Z All 1 - 2 of 2 Households N ⁴⁺²⁺⁻⁹⁹⁹⁹ HOH Name Moozu ivelot HOH DOB 09/31/1981 rr SSN Member Name Member DOB Failed EIV Pre-screening Description -9999 mzobw ivelot 11/07/2009 Failed SSN check. N ⁴⁺²⁺⁻⁹⁹⁹⁹ HOH Name Name Member DOB Failed EIV Pre-screening Description -9999 mzobw ivelot 11/07/2009 Failed SSN check. N ⁴⁺²⁺⁻⁹⁹⁹⁹ HOH Name Name Member DOB Failed EIV Pre-screening Description -9999 bivg ivghveobh HOH DOB 07/21/1954 Failed EIV Pre-screening Description -9999 bivg ivghveobh Q7/21/1954 Failed EIV Pre-screening Description -9999 bivg ivghveobh HOH DOB 07/21/1954 Failed EIV Pre-screening Description -9999 bivg ivghveobh HOH DOB 07/21/1954 Failed EIV Pre-screening Description	Reexamination Month: April Households that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S I U V W X Y Z All HOH SSN ***-9999 HOH Mamber Name Member SSN Member SSN Member Name Member SSN Member SSN Member Name Member SSN Member Name Member DOB Failed EIV Pre-screening Description	ination Month: April Ids that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E E G H I J K L M N O P Q R S I U V W X Y Z All 1 - 2 of 2 Households **-*-9999 HOH Name mloozu ivelot HOH DOB 08/31/1981 SN Member Name Member DOB Failed EIV Pre-screening Description 99 mzobw ivelot 11/07/2009 Failed EIV Pre-screening Description **-*-9999 HOH Name bivg ivgtweobh HOH DOB 07/21/1954 SN Member Name Option 07/01/1054 Failed EIV Pre-screening Description	April Iouseholds that Failed EIV Pre-Screening Test: 2 Download in Excel Printer Friendly Version Error Description Help Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S I U V W X Y Z AII		
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The Failed EIV Pre - Screening Report Summary section has the following information:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Households Failed EIV Pre- Screening Test: (Number of Households)

The second section contains the list of households and household members that failed EIV Prescreen. It shows the following information:

For Head of Household:

- HOH SSN
- HOH Name
- HOH DOB
- Project (applicable to Public Housing households and displays Project Name and Project Number)

For each family member that failed EIV Prescreen:

- Member SSN
- Member Name
- Member DOB
- Failed EIV Pre- Screening Description

The Failed EIV Pre-Screening Report has the pagination capability and displays the Privacy Act statement as described in Section 3.2.5.

4. When **Public Housing** is selected from the Program Type, the Failed EIV Pre-Screening Report provides the option to select a specific Project from the drop-down list as shown below in order to filter the list of households accordingly.

Enterprise	Income Verification		HUI) Home	PIH Home	EIV Home	Search	Email
Income Informatio	on >> <u>By Reexamination Month</u> >> <u>Re</u>	ports Summary >> Failed EIV	Pre-Screening Report					
		Failed FIV Pre-Scr	eening Report					
Particinant Code:		NN	X005 New York City HA					
Des mans Turner		D.	while Heurier					
Program Type:		Pu	Iblic Housing					
Reexamination M	onth:	Ap	lin					
Households that F	ailed EIV Pre-Screening Test:	1						
	Search By HOH Last Name : 🤦	3 <u>C D E F G H I J K</u> Project : All 1 - 1 of 1 Hou	L M N Q P Q R S I Go	<u>u v v</u>	<u>1 X Y Z</u>	<u>Erro</u> i	r Descript	Project drop-down list
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1 - 1 of 1 Households

- 5. The link to Printer Friendly version of the Failed EIV Pre-Screening Report is also provided. When clicked, the system opens a pop-up window displaying the printable view of the Failed EIV Pre-Screening Report. The report can either be printed by clicking **Print** button provided in the pop-up window or by File>>Print to launch the Print dialog box. This page also contains the first name, last name, and partial user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5. When finished requesting the printed version of the page, click the Close (X) button or File → Close to return to the Failed EIV Pre-Screening Report page.
- 6. You may download the Summary Reports data in Microsoft Excel. This download option is particularly useful for PHA's with a large volume of tenant reports or who wish to load the data into another program such as Microsoft Access.

Please refer to Appendix B for instructions on how to download Excel-format files.

The Microsoft Excel spreadsheet will contain the same information applicable the report as filtered and displayed on screen -- Project Name and Project Number, Member SSN, Member Name, Member Date of Birth, and Failed Verification Description.

Appendix A provides a complete listing of the error messages that may be generated and displayed by the system.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.2.3.6 No Income Report

- To view the list of tenants whose identities were validated by the SSA but did not or have never received income or SS/SSI benefits, please click the No Income Report link under the Report Type column.
- 2. When the link is clicked, the **By Reexamination Month Reports Summary -No Income Report** page is displayed with 2 sections:
- No Income Summary
- Summary Reports list
- You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

Search By HOH Last Name : A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

							Downloa in
				No Inco	me Report		Excel
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rogram Type:					All PIH Pro	grams	
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eexamination	r wonui.				April	¥	
ouseholds Wi	th No Income:				12		
						Download	in Excel
						Printer Friendly	Version
	Search B	y HOH Last Name : <u>A</u>	<u>BCDE</u>	<u>EGH</u> I	JKLM		
	Search B	y HOH Last Name : <u>A</u>	<u>BCDE</u>	<u>F G H I</u>	<u>JKLM</u> ?Household	N Q P Q R S I U V W X Y Z All s	
OH SSN	Search B	y HOH Last Name : <u>A</u> HOH Last Name ♀	В С <u>D</u> Е.	E <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ↓	J <u>KLM</u> 2 Household Unit Code	NOPQRSIUVWXYZAII s Unit Address	Printer-
DH SSN **-**-9999	Search B HOH First Name	y HOH Last Name : <u>A</u> HOH Last Name ggvmmly	<u>ВС</u> <u>Б</u> Нон Dob 12/23/1974	F <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ↓	J <u>K L M</u> 2 Household Unit Code	<u>N</u> <u>Q</u> <u>P</u> <u>Q</u> <u>R</u> <u>S</u> <u>T</u> <u>U</u> <u>V</u> <u>W</u> <u>X</u> <u>Y</u> <u>Z</u> <u>All</u> s <u>Unit Address</u> wi htmrp wol 5966 321, vooremlhpxzq FL 792279221	Printer- Friendly
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OH SSN **_**_9999 **_**_9999 **_**_9999 **_**_9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx	y HOH Last Name : A HOH Last Name gymmly hkroorsk hnzroord hnïzs	B C D E HOH DOB 12/23/1974 03/01/1954 04/04/1989 02/09/1986	E <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ↓	J <u>K L</u> M Household	№ ₽ ₽ ℝ Σ Ĭ Ψ Ψ X Y Z All s Unit Address wi htmrp wol 5966 321, vooremlhpxzq FL 792279221 gh bgivyro m 545 433n gkz, vooremlhpxzq FL 842284221 vmzo mvwizt ividlou 5921 242≠, vooremlhpxzq FL 842284221 gh wozivtagru 8091, vooremlhpxzq FL 09220921	Printer- Friendly Version link
OH SSN **-**-9999 **-**-9999 **-**-9999 **-**-9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx vmrnhzq	y HOH Last Name : A HOH Last Name ggvmnly hkroorsk hnzroord hriizs hwlld	B C D E HOH DOB 12/23/1974 03/01/1954 03/01/1954 02/09/1986 02/09/1986 06/07/1990	E <u>G H</u>] 1 - 12 of 12 Project \$	J <u>KLM</u> ? Household <mark>Unit Code</mark>	N Q P Q R S I U V W X Y Z All s Unit Address wi htmrp wol 5966 321, vooremlhpxzq FL 792279221 gh bgivyro m 545 433n gkz, vooremlhpxzq FL 842284221 vmzo mvwizt ivdlou 5921 242≠, vooremlhpxzq FL 842284221 gh wozivtagru 8091, vooremlhpxzq FL 092209221 veriw ivgmvx vtzoore 126 043≠, vooremlhpxzq FL 842284221	Printer- Friendly Version link
DH SSN **_**_9999 **_**_9999 **_**_9999 **_**_9999 **_**_9999 **_**_9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx vmrnhzq zhhrovn	y HOH Last Name : A HOH Last Name ggymmly hkroorsk hnzroord hriizs hwild ivgglk	B C D E HOH DOB 12/23/1974 03/01/1954 04/04/1989 02/09/1986 06/07/1990 06/07/1979	E <u>GH</u>] 1 - 12 of 12 Project \$	J <u>KLM</u> Pousehold	N Q P Q R S I U V W X Y Z All s	Printer- Friendly Version link
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DH SSN **- **- 9999 **- **- 9999 **- **- 9999 **- **- 9999 **- **- 9999 **- **- 9999 **- **- 9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx vmrnhzq zhfrovn zorfjvg zhhrovn	y HOH Last Name : A HOH Last Name ggvmnly hkroorsk hnzroord hriizs hwlld ivgglk ivkizs ivwmzcvoz	B C D E 12/23/1974 03/01/1954 04/04/1989 02/09/1986 06/07/1990 06/07/1997 02/14/1979 02/26/1972	E <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ♀	J <u>KL</u> M PHousehold	N Q P Q R S I U V W X Y Z All s Unit Address wi htmrp wol 5966 321, vooremlhpxzq FL 792279221 gh bgivyro m 545 433n gkz, vooremlhpxzq FL 842284221 ymzo mvwizt ividlau 5921 242 ≠, vooremlhpxzq FL 842284221 gh wozivtagru 8091, vooremlhpxzq FL 09220921 veriw ivgmvx vtzoore 126 043 ≠, vooremlhpxzq FL 842284221 weoy xrgmzogz 49223 142, vooremlhpxzq FL 33223221 wizli gzv6 0497, vooremlhpxzq FL 002200221 248 ≠wzli hmroolx 4739 248, vooremlhpxzq FL 002200221	Printer- Friendly Version link
OH SSN ++-++-9999 ++-++-9999 ++-++-9999 ++-++-9999 ++-++-9999 ++-++-9999 ++-++-9999	Search B HOH First Name voownbo vxmvizox bmggriy zgrfjrsx vmrnhzq zhhrovn zohfyg zhhrovn bxzig	y HOH Last Name : A gymmly hkroorsk hnzroord hriizs hwlld ivgglk ivkizs iwmzcvoz mlhivggzk	B C D E HOH DOB 12/23/1974 03/01/1954 03/01/1954 02/09/1986 06/07/1990 06/07/1990 06/07/1979 02/14/1979 02/26/1972 09/20/1981	E <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ♀	J <u>KL</u> M Household	N Q P Q R S I U V W X Y Z All s	Printer- Friendly Version link
OH SSN **-**-9999 **-**-9999 **-**-9999 **-*-9999 **-*-9999 **-**-9999 **-**-9999 **-**-9999 **-*-9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx vmrnhzq zhrovn zorfjvg zhhrovn zorfjvg zhhrovn bxzig vhrilovw	y HOH Last Name : A ggvmmly hkroorsk hnzroord hriizs hwlld ivgglk ivkizs iwmzcvoz mlhivggzk pxriwmvp	B C D E 12/23/1974 03/01/1954 03/01/1954 04/04/1989 02/09/1986 06/07/1979 02/14/1979 02/26/1972 09/20/1981 04/29/1985 04/29/1985 04/29/1985	E <u>G H</u> I 1 - 12 of 12 Project \$	J <u>KL</u> M PHousehold	N Q P Q R S T U V W X Y Z All s Unit Address wi htmrp wol 5966 321, vooremlhpxzq FL 792279221 gh bajvivor m 545 433n gkz, vooremlhpxzq FL 842284221 vmzo mvwizt ivdlou 5921 242≠, vooremlhpxzq FL 842284221 gh wozivtagru 8091, vooremlhpxzq FL 092209221 veriw ivgmvx vtzoore 126 043≠, vooremlhpxzq FL 842284221 wedy xrgmzogz 49223 142, vooremlhpxzq FL 032203221 zki gzvsd 0497, vooremlhpxzq FL 002200221 248 ≠wzli hmroolx 4739 248, vooremlhpxzq FL 002200221 .kcv mlgtmroiz 4438 142-k, vooremlhpxzq FL 332233221	Printer- Friendly Version link
10H SSN ***-*-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999 ***-9999	Search B HOH First Name voovmbo vxmvizox bmggriy zgrfjrsx vmrnhzq zhhrovn zorfjvg zhhrovn bxzig vhrilovw mlshbzip	y HOH Last Name : A BOH Last Name ggvmmly hkroorsk hnzroord hriizs hwlld ivkizs ivwmzcvoz mlhivggzk pxriumvp vxmvidzo	B C D E 12/23/1974 03/01/1954 04/04/1989 02/09/1986 06/07/1999 02/19/1990 05/07/1979 02/14/1979 02/26/1972 09/20/1981 04/29/1985 06/23/1984 04/29/1985 06/23/1984 04/29/1984	E <u>G</u> <u>H</u> <u>I</u> 1 - 12 of 12 Project ↓	J K L M Prousehold Unit Code	N Q P Q R S I U V W X Y Z All s	Printer- Friendly Version link

1 - 12 of 12 Households

Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data.

Report Generated By - M00XXX FIRST - M00338 LAST - uiv

The No Income Report Summary section has the following information:

• Participant Code: (with PHA Code and PHA Name)

- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Households With No Income: (Number of Households)

The second section contains the list of households with no income. The list shows the following information:

- HOH SSN
- HOH Name
- HOH DOB
- Project (applicable to Public Housing households and displays Project Name and Project Number)
- Unit Code
- Unit Address

The No Income Report has the pagination capability and displays the Privacy Act statement as described in Section 3.2.5.

- 3. When **Public Housing** is selected from the Program Type, the No Income Report provides the option to select a specific Project from the drop-down list as shown below in order to filter the list of households based on the selected Project.
- 4. You can search the get the report by clicking on the alphabets from the Last Name search as showing below:

Search By HOH Last Name :	B	<u>C</u>	D	E	E	G	H	Ţ	J	K	L	Μ	N	<u>0</u>	<u>P</u>	Q	<u>R</u>	<u>s</u>	Ī	U	V	W	X	Y	Σ	All	
---------------------------	---	----------	---	---	---	---	---	---	---	---	---	---	---	----------	----------	---	----------	----------	---	---	---	---	---	---	---	-----	--

Enterprise Incorr	ne Verificatio	on		н	UD Home	PIH Home	EIV Home	Search	Email
Income Information >> By I	Reexamination Mo	nth >> <u>Reports Summ</u>	ary >> No Income Re	port					
			No Income Rep	ort					
Participant Code:			NY005	New York City HA					
Program Type:			Public	Housing					
Reexamination Month:			April						
Households With No Incom	ie:		1						
							Dow	nload in <u>I</u>	Excel
							Printer F	riendly V	Project
Sea	arch Bv HOH Last N	lame:ABCDE	GHIJKL	MNOPQRS	тиу	N X Y Z	AII		drop-down
				↓ Gol ↓					list
			Project : Ail						not
			4 4 -64 House	-14-				L	
			1 - 1 of 1 Housen	olds					
HOH SSN HOH	First Name	HOH Last Name 韋	HOH DOB	Project 🗘		Unit Cod	e Unit /	ddress	
***-**-9999 tmv	k-Izsa	fb	07/16/1950	NY005000290 FARRAGUT	r -				
			1 - 1 of 1 Househ	olds					

5. You may download the Summary Reports data in Microsoft Excel. This download option is particularly useful for PHA's with a large volume of tenant reports or who wish to load the data into another program such as Microsoft Access.

Please refer to Appendix B for instructions on how to download Excel-format files.

The Microsoft Excel spreadsheet will contain the same information (HOH SSN, HOH Name, HOH DOB, Project - applicable to Public Housing households and displays Project Name and Project Number, Unit Address) as shown on the EIV online application screen.

6. Also a link to access Printer Friendly version of the No Income Report is also provided. When clicked, the system opens a pop-up window displaying the printable view of the No Income Report. The report can either be printed by clicking **Print** button provided in the pop-up window or by File>>Print to launch the Print dialog box. This page also contains the first name, last name, and user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5 When finished requesting the paper version of the page, click the **Close** (X) button or File \rightarrow Close to return to the No Income Report page.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.2.3 Accessing the Household Detail Information

4.2.3.1 Household Detail Information

The Income Information section provides four options for accessing Household Detail Information:

- Through the Income Information By Head of Household, search by Head of Household's Social Security Number.
- Through the Income Information By Head of Household, Search Result and clicking a particular Last Name or First Name from the list of households.
- Through the Income Information By Reexamination Month Income Report Summary list and clicking a particular SSN from the list of households.
- Through the Income Information By Reexamination Month Income Discrepancy Report Summary list and clicking a particular SSN from the list of households

Through use of the first two options (through Head of Household) enumerated above, the Summary Report, Certification Page, Income Report and Income Discrepancy Report can be displayed as shown below:

Enterprise	Income Verificati	on			HUD Home	PIH Home	EIV Hon
ncome Informatio	n >> <u>By Head of Household</u>	Summary Report					
Summary Repo	ort Certification Page	Income Report	Income Discrep	ancy Re	port		Print
Head of Househol	d Identifiers						
Name:			KBJDNZ Z DKNCH	MLHUE			
Social Security No	umber:		***-**-9999				
Date of Birth (mm	/dd/yyyy):		XX/XX/1959				
Program Type:			Public Housing				
Project:			SVPCRZDX ZYVUR	FCEH			
Unit Address:			728 SIZL WI IO WA	SHINGTO	DN DC 20032		
Participant Code:			DC001				
Annual Reexamin	ation Date:		08/01/2008				
Tenant Data from	Form 50058 as of:		07/11/2007				
Most Recent Type	of Action:		14-Historical Adjust	tment			
Effective Date:			03/01/2007				
		House	ehold Members				
Member SSN 🗢	Member First Name 🗢	Member Last Name 🖨	Date of Birth 🗢	Age 🖨	Relationship	Identity Verificatio	n Status
***-**-9999	KBJDNZ	DKNCHMLHUE	XX/XX/1959	50	Head	Verified	
The month and day	values in the Date of Birth fie	Id have been masked for	security reasons				
			1000000 (CARTAND)				
		F	Provide ICN				
	Confidential Priv	acy Act Data, Civil and	d Criminal penalties	apply to	misuse of this	lata.	

Through the last two options(through Reexamination Month) enumerated above, the Summary Report, Income Report and Income Discrepancy Report can be displayed as shown below:

Print

ounnur y	Report In	icome Repo	rt Ir	ncome Discr	epanc	y Report	
Head of Hou	usehold Identi	fiers					
Name:			AKAE	BHXP ABJWHN	1LN		
Social Secu	rity Number:		***_**	-9999			
Date of Birth	h (mm/dd/yyyy):	XX/XX	/1981			
Program Ty	pe:		Sec.8	8 Vouchers			
Project:							
Unit Addres	s:		2936	OQNDZSZL GI	UUBM	XC #6 WASHI	NGTON DC 20002
Participant	Code:		DC00	1			
Annual Ree	xamination Da	ate:	08/01	/2008			
Tenant Data	a from Form 50)058 as of:	09/09	/2007			
Most Recen	t Type of Actio	n:	1-Nev	v Admission			
Effective Da	ite:		08/01	/2007			
			House	ehold Member	s		
Member	Member Firs	t Member Name	r Last	Date of Birth	Age	Relationship	Identity Verificatio Status
SSN	and the second se						

4.2.3.1.1 Household Summary Report

The Household Summary Report as shown below is displayed under the **Summary Report** tab and shows information on the Head of Household (Name, Social Security Number, Date of Birth, Program Type, Project Name, Unit Address, Participant Code, Annual Reexamination Date, Tenant Data from Form 50058, Most Recent Type of Action, Effective Date) and family members' information (Member SSN, Member First Name, Member Last Name, Date of Birth, Age, Identification Verification Status). The Family Members table, the Identity Verification Status shows one of the following messages:

Message	Description
Verified	Tenant SSN, Last name, and DOB combinations have been verified by SSA
Not Verified	Tenant record has not been sent to SSA for verification yet.
Failed	Tenant SSN, Last name and DOB combination verification failed by SSA.
Deceased	Tenant with SSN, Last name and DOB combination is deceased.

Figure 1 – Identity Verification Status Messaging

	Income Inform	ation >> <u>By Head of H</u>	ousehold >> Summar	y Report				
lead o useho	f old <mark>nmary R</mark>	eport Certificati	on Page Income	Report Income D	screpa	ncy Report		Print-All
entifie	rs Lof House	ehold Identifier						
lable	e:			BBXWGQCL G ZBD	CFF			
-	Social Securit	ty Number:		***-**-9999				
	Date of Birth (mm/dd/yyyy):		XX/XX/1961				
	Program Type);		Т				Print
	Project:							lin
	Unit Address:			2404 GGVZP NUHZF	HB WAS	SHINGTON DC 20020		
	Participant Co	ode:		DC001				
	Annual Reexa	amination Date:		08/01/2007				
	Tenant Data f	rom Form 50058 as of:		07/05/2007				
	Most Recent T	ype of Action:		14-Historical Adjustn	nent			
	Effective Date	:		03/01/2007				
				Household Member	S			
	Member SSN	Member First Name	e 🗢 🛛 Member Last Na	ame 🗢 🔹 Date of Birth 🕇	Age	Relationship	Identity Verification	Status
	**-9999	BBXWGQCL	ZBDCFF	XX/XX/1961	48	Head	Verified	
imily	**-9999	NBTBBRP	ZBDCFF	XX/XX/1981	28	Other Adult	Verified	
nbers	**-9999	ZGVWNBU	ZBDCFF	XX/XX/1990	19	Other youth under 18	Verified	
ist	**-9999	BZFVNZDK	ZBDCFF	XX/XX/1991	17	Other youth under 18	Verified	
-	-**-9999	KBTBBRP	ZBDCFF	XX/XX/1993	16	Other youth under 18	Verified	
	***-**-9999	GTMOBRQ	ZBDCFF	XX/XX/1995	14	Other youth under 18	Verified	
	***-**-9999	MGVWHXR	ZBDCFF	XX/XX/1996	12	Other youth under 18	Failed	
	***-**-9999	ZJJVLRP	ZBDCFF	XX/XX/1998	11	Other youth under 18	Verified	
	***-**-9999	NKFLF	ZBDCFF	XX/XX/2003	5	Other youth under 18	Verified	

From this page, you can acquire an income control number (ICN) as described in Section 4.2.3.3.

4.2.3.1.2 Income Report

The Income Report is displayed under the Income Report tab and shows the following information for all members of the household, where available:

- Employment Information
- Wages Table
- Unemployment Benefits Table
- Social Security Benefits Table
- Dual Entitlement Table
- Medicare Data Table
- Supplemental Security Benefits Table
- Disability Table

The last 8 quarters for wages and unemployment benefits and the last 8 changes for social security benefits and dual entitlement/pending dual entitlement data are displayed by the system. These components are described below.

The **Wages-and Benefit Report for Household of <Name>** table displays the features associated with the Head of Household: PHA Code, PHA Name, Annual Reexamination Date, Address, Most Recent Type of Action, Program Type, Project, Form 50058 as of, Effective Date, Head of Household <Name>, Social Security Number (masked for privacy) and Date of Birth (masked for privacy).

Code:	DC001	Program Type:	Public Housing
lame:	DC001 D.C Housing Authority	Project:	DC001002130 BVSYTMX NKBZLRW
al Reexamination Date:	08/01/2007	Form 50058 as of:	06/22/2007
ISS:	822 11EH WI MO 013-0420 WASHI	NGTON DC 20019	
Most Recent Type of Action:	14-Historical Adjustment	Effective Date:	06/01/2007

The **Employment Information** table includes the tenant's employment Information (W-4), if available. If no data is available, the text "EIV received no Employment (W4) data." is displayed. The table presents the Hire Date, Hire State, the employer's Federal Employer Identification Number (FEIN), Employer Name and Address, and the Date Received by EIV. It should be noted that for all types of EIV data (not just W-4 data), often employer information could be problematic in that the entity that reports may be a corporate headquarters, payroll office or accounting firm located far from the place of employment.

Household Me	ember:		IVNB ABEKGOS	SSN:	***-**-9999
Date of Birth:			11/11/1111	Relationship:	Other Adult
Employment	nformation				
Hire Date	Hire State	FEIN	Employer Name and Address		Date Received by EIV
10/30/2017	NC	00-0000000	LOQ LZOR PQNURMLCSQ HYLAWTGX 9216 M WUAFRJX KRU, City Name XX 28360-0276		01/18/2009
		00-0000000	YKGL F FQWI KVSDWRQS XD PAR PJZ, City Name XX 45201-245		07/17/2008
formation	PA	00-0000000	ZMAQFFC (YM) RH ZPUPAU XXEWZ 2434 DPWRPI IC ZB 82, City Name XX 19102-3834		07/17/2008
ormanon					

The **wages** table includes all types of income. If the Tenant is not employed, the text "EIV received no income data" is displayed. Wage information is aggregated according to the quarter in which the wage was received. The table includes a record for each reporting quarter. The most recent quarter is listed first. The table displays the Pay Period, Amount, the employer's FEIN, Employer Name and Address, and the Date Received by EIV.

The **Unemployment Benefits** table provides benefit history information. If the Tenant is employed and does not receive unemployment benefits, the text "EIV received no benefit data." is displayed. There is a record in the table for each benefit period included in the quarterly results. The table displays the Pay Period, Amount, and the Date Received by EIV.

Wages				
Pay Period	Amount FEIN	Employer Name and Add	ress	Date Received by EIV
	\$613.00 00-0000000	ZMAQFFC BHWZLGFTVNJ JOLV HM TQW 1618, City Name XX 917	765-7436	11/17/2007
wages	\$2,435.00 00-0000000	ZMAQFFC BHWZLGFTVNJ JOLV HM TQW 1618, City Name XX 917	65-7436	08/22/2007
	\$2,649.00 00-0000000	VMINCQE & VCUFNCG 732 SQG QIF PF 92, City Name X	x 10019-1701	08/22/2007
Q3 of 2005	\$6,561.00 00-0000000	VMINCQE & VCUFNCG 732 SDG QIF PF 92, City Name X	K 10019-1701	08/22/2007
nomployment	\$7,150.00 00-0000000	VMINCQE & VCUFNCG 732 8QG QIF PF 92, City Name X	× 10019-1701	08/22/2007
Benefits	\$6,691.00 00-0000000	VMINCQE & VCUFNCG 732 8QG QIF PF 92, City Name X	x 10019-1701	10/16/2005
	\$8,150.00.00-0000000	VMINCQE & VCUFNCG 732 SQG QIF PF 92, City Name X	K 10019-1701	10/16/2005
Q3 of 2004	\$7,158.00 00-0000000	VMINCQE & VCUFNCG 732 8QG QIF PF 92, City Name X	K 10019-1701	10/16/2005
Unemployment Be	nefits			
P	ay Period	Amount	Date Received by EIV	
	Q3 of 2007	50.00	11/17/2007	

The **Social Security Benefits** table provides information about the current status of this entitlement, including Payment Status Code, Date of Current Entitlement, and Net Monthly Benefit as well as a verification data.

Unlike wage and unemployment records, which are aggregated quarterly by EIV, Social Security records are aggregated by periods of uniform payment status. The beginning and end dates of these benefit records reflect those provided directly from State Verification Exchange System (SVES), with each row indicating a change in entitlement amount or reflect that benefits were not due.

The Lump Sum table provides the accumulated payment for all months through the month proceeding the current operating month, including those that precede the eight changes displayed by EIV.

If the Tenant does not receive Social Security Benefits, the text "EIV received no benefit data." is displayed.

The **Dual Entitlement** table is located directly beneath the Social Security Benefits Table. Despite the name "Dual Entitlement", a household member can have maximum of 6 entitlements. If the Tenant does not receive any Dual Entitlements, the text "EIV received no benefit data." is displayed.

If the response for the dual entitlement has been received, the table includes a Verification Data column, providing the Claim Number, Payment Status Code, Date of Current Entitlement, Net Monthly Benefit if Payable, and the Payee Name and Address. Directly to the right of the Verification Data column is the Benefit History column, providing a gross account of disbursement history.

The amount in the Gross Benefit column refers to the total entitlement before applicable deductions. If deductions apply, this figure will be different from the Net Monthly Benefit displayed in the Verification Data column. The date of the Dual Entitlement benefit records are from the data provided by SSA, with each row indicating a change in entitlement amount or that benefits were not paid.

If the dual entitlement response is pending from SSA, the table includes a Dual Entitlement Response Pending column and the list of Claim Numbers pending receipt of response.

	Social Security benefits	11 10 11 10 11			
		Verification Data			Benefit History
Social Security Senefits	Payment Status Code: Date of Current Entitlement: Net Monthly Benefit if Payable: Payee Name and Address:	X7 - Health insurance benefits (HIB)/ SMIB terminated 11/1994 \$266.00 YKXS Z TDMGU 0 CSUVS KP NVLYAQUOF LI	Date Lump Sum Date	Gross Benefit	Amount
	Data Reserved by EIV/ 04/04/2009		03/01/2008		\$0.00
	Date Received by Erv. 04/04/2006				
	Dual Entitlement				
		Verification Data		E	Benefit History
	Claim Number#:	C2	Date	Gross Benefit	
	Payment Status Code:	AD - Adjusted for dual entitlement	12/2007	\$268.00	Benefits not paid
	Date of Current Entitlement	4/1985	12/2008	\$262.00	Benefits not paid
	Net Monthly Benefit if Payable:	\$268.00	12/2005	\$254.00	Benefits not paid
	Payee Name and Address:	YKKS Z TDMGU	12/2004	\$244.00	Benefits not paid
				\$237.00	Repetits pot paid
		EKNINGNOOVY DN	12/2003		Energence met prend
Dual		EKWNSNCOVX DN	12/2003	\$232.00	Benefits not paid
Dual		EKWNSNCOVX DN	12/2003 12/2002 12/2001	\$232.00 \$229.00	Benefits not paid Benefits not paid
Dual ititleme	ent	EKWINSINCOVX DN	12/2003 12/2002 12/2001 7/2001	\$232.00 \$229.00 \$223.00	Benefits not paid Benefits not paid Benefits not paid

The **Medicare Data** table includes a Verification Data column and the Payee Name and Address. To the right of the Verification Data column are the Insurance Premium, Buy-In Start, and Buy-In Stop details.

If the Tenant does not receive Medicare Data, the text "EIV received no benefit data." is displayed.



The **Supplemental Security Benefits** table includes a Verification Data column, providing information about the current status of this entitlement: Payment Status Code, Alien Indicator, SSI Monthly Assistance Amount (Current), State Supplemental Amount (Current), and the Payee Name and Address. To the right is the Payment History of Net Benefits Paid column, identifying the date and type of monthly supplemental security benefit payments from both Federal and State sources: Date, Federal Amount, State Amount, and Type of Payment.

If the Tenant does not receive Supplemental Security Benefits, the text "EIV received no benefit data" is displayed. The **Disability Table** displays the status "Yes" or "No" and the Onset Date.



4.2.3.1.3 Income Discrepancy Report

The Income Discrepancy Report is displayed under the **Income Discrepancy Report** tab and shows the Head of Household Information (Name, Social Security Number, Type of Housing, Project, Effective Date of Action, Annual Reexamination Date, Projected Annual Wages and Benefits from Form HUD-50058, Period Of Income for Discrepancy Analysis) and Discrepancy Analysis Information (Reported Annual Wages and Benefits from EIV Data, Amount of Annual Income Discrepancy, Amount of Monthly Income Discrepancy, and Percentage of Income Discrepancy) with income discrepancy.

4.2.3.1.4 Certification Page

The Certification information is displayed under the **Certification Page** tab and shows the Household composition table. The Certification page provides PHA User a certification section for PHA's and Household Members to acknowledge that the household income is verified and validated by PHA

The Certification tab is displayed as shown below.

						Printer Friendly Versio	<u>in</u>	Printer
Summar	y Report C	ertification Page	Income Report	Ince	ome Discrepan	cy Report	_	rnenaly
The following	household mem	ber's EIV-reported inco	me has been reviewe	d and v	erified by the PHA			Version lin
	,		Household Member	s				
Member	▲ Member Firs	st 🖕 Member Last			Relationship	Identity Verification		
SSN	MGOISE	ABADWSD	XX/XX/1968	40	Head	Status Verified	•	
***-**-1000	IBQW	ABADWSD	XX/XX/1991	17	Other youth under	Verified		
***-**-5659	PBYBSZ	AKGSWSD	XX/XX/1998	11	Other youth under	Verified		
signing belo Each memb	ow, the PHA certifies er of the household	s that: who is at least 18 years of	age has signed a conser	nt form in	accordance with HUD	regulations.	-	
Any substa UD regulation	intial disparities betw s.	veen tenant-reported and Er	v-reported income have	been veri	ified in accordance wit	th the Federal Privacy Act and		
							_	
PHA Staff - P	rinted Name	PHA Staff	- Signature		Date			
PHA Staff - P ly signing belo The PHA ha • [] Ai • [] Di	rinted Name ow, the household m as discussed the EIV grees with the EIV-r sputes the EIV-repo	PHA Staff ember certifies that: /-reported income informatio eported information or rted information for the follo	 Signature n that pertains to him/her wing reason(s): 	; and	Date			
<pre>PHA Staff - P y signing belo The PHA ha [] A; [] Di Under the p ocument is try </pre>	rinted Name box, the household m box, the household m s discussed the EN grees with the EV-repo [] Not excliming the EV-repo [] Stopped workin [] Not receiving S [] Stopped workin [] Not receiving S [] Stopped receivin [] Other: [] other: [] other: [] exclude of complete u exclude of complete u exclude of complete u exclude of u exclude of the	PHA Start sember certifies that: -reported income informatio ecorted information or ride information for the folio vy listed employer on (specify SSS) benefits on (specify dispatcher (specify) (specify) and (specify) (spec	- Signature n that pertains to him/her wing reason(s): date) / / cify date) / / ation on (specify date) complete accurate income that any knowing or will widding but not immed to fi	; and / //	Date	t the declaration mode in this declarations contained in this re-the providing of Tille 15 of		
 PHA Staff - P ry signing belo The PHA has [] A [] Di [] Di	rinted Name www.the household m www.the household m s discussed the EIV grees with the EIV-repo [] Not employed b [] Stopped workid [] Stopped workid [] Stopped receiv [] Not receiving u [] Stopped receiv [] Other:	PHA Start bember certifies that: L'reported information or ted information for the follo y listed employer on (specify) (SSI benefits (SSI) benefits (SSI) benefits (SSI) benefits (SSI) benefits (SSI) benefits (specify) that I have reported diretation d and exhowledge and/or criminal penalties in tions 1001. A person convic	- Signature n that pertains to him/her wing reason(s): date) / / clify date) / / ation on (specify date)	; and / // b informat ful misrep ne or imp 001, sha	Date	t the declaration made in this declarations contained in this ler the provisions of Title 18 of in \$10,000 or imprisoned not		
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 VInder the p Under the p I = I = A I = Dial I = Dia I = Dial I = Dial <lii =<="" td=""><td>rinted Name bow, the household m solacussed the EN- arees with the EN- arees with the EN- arees with the EN- areas the end to be the end to be</td><td>PHA Start sember certifies that: r-reported income informatio eported information or rted information or rted information or red information for the folio vy listed employer on (spec- nemployment compensation sy SSI benefits on (spe- nemployment compensation sy SSI benefits on (spe- nemployment compensa- ing SS/SSI benefits on (spe- nemployment compensa- tion) and the compensation in a unemployment compensa- dependence of the system control of the system control of the system of the system per who is at least 18 years</td><td>- Signature n that pertains to him/her wing reason(s): date) / / ify date) / / ation on (specify date) complete accurate income that any knowing or will used of violating 18 USC 1 of age</td><td>; and / / ful misrep ne or imp 001, sha </td><td>tion to the PHA and that presentation(s) of the trisonment, or both und libe fined not more that</td><td>t the declaration made in this declarations contained in this er the provisions of Title 18 of n \$10,000 or imprisoned not</td><td></td><td></td></lii>	rinted Name bow, the household m solacussed the EN- arees with the EN- arees with the EN- arees with the EN- areas the end to be	PHA Start sember certifies that: r-reported income informatio eported information or rted information or rted information or red information for the folio vy listed employer on (spec- nemployment compensation sy SSI benefits on (spe- nemployment compensation sy SSI benefits on (spe- nemployment compensa- ing SS/SSI benefits on (spe- nemployment compensa- tion) and the compensation in a unemployment compensa- dependence of the system control of the system control of the system of the system per who is at least 18 years	- Signature n that pertains to him/her wing reason(s): date) / / ify date) / / ation on (specify date) complete accurate income that any knowing or will used of violating 18 USC 1 of age	; and / / ful misrep ne or imp 001, sha 	tion to the PHA and that presentation(s) of the trisonment, or both und libe fined not more that	t the declaration made in this declarations contained in this er the provisions of Title 18 of n \$10,000 or imprisoned not		
PHA Staff - P y signing belc The PHA has [] A [] A [] D ocument is tr ocument is tr ocum	rinted Name very the household m very the household m very the seven the EV- grees with the EIV- grees with the EIV- grees with the EIV- response the EV- receiving S () Not receiving S () Stopped very () Not receiving S () Stopped receiv () Stopped receiv () Stopped receiv () Stopped receiv () Stopped receiving () Stopp	PHA Start sember certifies that: -reported income informatio ecorted information or red information or red information for the folio vy listed employer on (spectra in the second SSSI benefits on (spe- nemployment compensation SSSI benefits on (spe- nemployment compensa- ing SSSI SSSI benefits on (spe- nemployment compensa- ing second second second second second second second distribution (spectra in the second distribution second second second distribution second second second second second second second distribution second seco	- Signature n that pertains to him/her wing reason(s): date) / / city date) / / ation on (specify date) omplete accurate income that any knowing or will liading but not limited to fi tied of violating 18 USC 1 of age	; and / / / b informat ful misrep ne or imp 001, sha Date Date	Date	t the declaration made in this declarations contained in this er the provisions of Title 13 of n \$10,000 or imprisoned not		
Vinder the p vinder the t vinder t vindert vindert vinder t vinder t vindert vinder t	rinted Name very the household m very the household m very the seven the EN- resputes the end very the respute term of the end very term of te	PHA Start sember certifies that: -reported income informatio ecorted information or red information or red information for the folio vy listed employer on (spectra in the second SSSI benefits on (spe- nemployment compensation SSSI benefits on (spe- nemployment compensa- ing SSSI SSSI benefits on (spe- nemployment compensa- ing second second second second second second second distribution of the second second second second second second distribution of the second seco	- Signature n that pertains to him/her wing reason(s): date) / / city date) / / ation on (specify date) omplete accurate income that any knowing or will liading but not limited to fi tied of violating 10 USC 1 of age	; and / / ful misrep ne or imp 001, sha Date Date Date	Date	t the declaration made in this declarations contained in this er the provisions of Title 18 or n \$10,000 or imprisoned not 		

4.2.3.2 Printing the Household Information

On the Income Report Page, Click the **Print-All** link to generate a paper version of the consolidated Household Information from the Summary Report tab, Income Report tab and Income Discrepancy Report tab.

Summary Rep	ort Certification Page	Income Report	Income Discrep	ancy Rep	port	Prin	t-All
Head of Househo	ld Identifiers						Print-All
Name:			KBJDNZ Z DKNCH	MLHUE			
Social Security N	umber:		***-**-9999				
Date of Birth (mm	/dd/yyyy):		XX/XX/1959				
Program Type:			Public Housing				
Project:			SVPCRZDX ZYVUFFCEH				
Unit Address:			728 SIZL WI IO WA	SHINGTO	N DC 20032		
Participant Code:			DC001				
Annual Reexamin	nation Date:		08/01/2008				
Tenant Data from	Form 50058 as of:		07/11/2007				
Most Recent Type	of Action:		14-Historical Adjust	tment			
Effective Date:			03/01/2007				
		House	hold Members				
Member SSN 💠	Member First Name 🖨	Member Last Name 🗢	Date of Birth 🗢	Age 🖨	Relationship	Identity Verification Status	
***-**-9999	KBJDNZ	DKNCHMLHUE	XX/XX/1959	50	Head	Verified	

The system opens a pop-up window displaying the printable view of the household's information. When clicked, the system opens a pop-up window displaying the printable view of the Household Information. The report can be printed by clicking the **Print** button provided in the pop-up window. This page printed using the Printer-Friendly link or EIV screens contains the first name, last name, and partial user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5. When you have finished requesting the printed version of the page, click the pop-up window's File \rightarrow Close to return to the Household Income Details page.

4.2.3.3 Acquiring an Income Control Number (ICN)

An Income Control Number (ICN) may be assigned from the Household Summary and Income Record Status page. The ICN is potentially useful as proof that EIV was accessed. The ICN is recommended for use as a marker in the tenant file if EIV material is filed elsewhere. Please follow these steps to generate an ICN:

- Click By Head of Household Information in the left navigation panel, enter the search criteria, and click Search.
- Click on the appropriate tenant record to open the Household Summary and Income Record Status page.
- Click the **Provide ICN** button, appearing on the Household Summary and Income Status Record page below.

Summary Repo	rt Certification Page	Income Report	Income Discre	pancy Re	port		P
Head of Household	l Identifiers						
Name:			KBJDNZ Z DKNCH	IMLHUE			
Social Security Nu	mber:		***-**-9999				
Date of Birth (mm/	dd/yyyy):		XX/XX/1959				
Program Type:			Public Housing				
Project:			SVPCRZDX ZYVU	FFCEH			
Unit Address:			728 SIZL WI IO W	ASHINGTO	N DC 20032		
Participant Code:			DC001				
Annual Reexamina	ation Date:		08/01/2008				
Tenant Data from	Form 50058 as of:		07/11/2007				
Most Recent Type	of Action:		14-Historical Adjust	stment			
Effective Date:			03/01/2007				
		House	hold Members				
Member SSN 🜩	Member First Name 🗢	Member Last Name 🖨	Date of Birth ≑	Age 🜩	Relationship	Identity Verification Sta	tus
***-**-9999	KBJDNZ	DKNCHMLHUE	XX/XX/1959	50	Head	Verified	
booth and day	plues in the Date of Bidh fie	ld have been macked for	cocurity reasons				

The Household Summary and Income Record Status page refreshes, displaying an ICN assignment as shown below.

come Information >> By Head	of Household	> Summary Report						
come mornadon >> by nead	or riousenoid	Summary Report						
							Print-All	
Summary Report Certific	ation Page	Income Report	Income Discrepa	ancy Rep	ort			
lead of Household Identifiers								
lame:			Gtjnngr Fmcibrrw					
ocial Security Number:			*****-99999					
ate of Birth (mm/dd/yyyy):			XX/XX/1922					
Program Type:			Sec.8 Vouchers					
Project:								
Init Address:			104 Ntkww Sylzqp	#9 Berlin	NH 03570			
Participant Code:			NH011					
nnual Reexamination Date:			06/01/2008					
enant Data from Form 50058 a	s of:		02/04/2008					
lost Recent Type of Action:			2-Annual Reexami	nation				
Printer-			06/01/2007					
friendly				-	- 02			Assian
Version		ICN:NH011	1-08182009-1232145					Accign
Link		House	ehold Members		-			
Member First	Name 🖨	Member Last Name ≑	Date of Birth ≑	Age 🗘	Relationship	Identity Verificatio	n Status	
--9999 Gtinner		Fmcibrrw	XX/XX/1922	87	Head	Verified		
o o o o o								

4.2.3.4 Printing the Income Control Number Assignment Page

When you click the **Printer-friendly Version** button on the Household Summary and Income Record Status page, the Income Control Number Assignment page is displayed. Notice the page includes an income control number assignment and is reformatted with the HUD Navigation Bar and the EIV System Navigation Panel removed as shown below. This page also contains the first name, last name, and partial user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5.

Name:			Glippor Emcilitary	i i			
Social Security N	lumber:		***-**-9999				
Date of Birth (mm	n/dd/yyyy):		XX/XX/1922				
Program Type:			Sec.8 Vouchers				
Project							
Unit Address:			104 Ntkww Sylz	p #9 Berlin I	IH 03570		
Participant Code	6		NH011				
Annual Reexami	nation Date:		06/01/2008				
Tenant Data from	Form 50058 as of:		02/04/2008				
Most Recent Type	e of Action:		2-Annual Reexar	nination			
Effective Date:			06/01/2007				
_		ICN	I: NH011-08182009-123214	5			
			Household Members				
Member SSN	Member First Name	Member Last Name	Date of Birth	Age	Relationship	Identity Verification Status	
..9999	Gtinnar	Fmcibrrw	XX/XX/1922	87	Head	Verified	

Criminal penalties apply to misuse of this data. Report Generated By - HEIXXX FIRST - HEIVOT LAST - u

....FOR OFFICIAL USE ONLY

4.2.4 Income Information - New Hires Report

The New Report provides statistical information at the HQ, State, HUB, FO, TARC and PHA levels of the number of households and household members with new hires in the last 180 days based on EIV processing date.

4.2.4.1 Report Generation

On a weekly basis (as part of the weekend batch processing), PIH households and household members are evaluated for new hires information and statistics are computed on the number of households and household members with new hires including the individual information. Each week, the new statistics and the corresponding individual information generated are stored in EIV and overwriting the previous week's statistics and individual information. Users relying on New Hires information for a particular period are advised to print that report before it is overwritten.

4.2.4.2 New Hires Report Filtering

Access the New Hires Report page by clicking **the New Hires Report** link on the EIV Navigation panel. The **New Hires Report – Report Selection** page displays as illustrated below.

		Enterprise In	ncome Verification	HUD Home Pilt Home	<u>EIV Home Sea</u>	<u>ırch Email</u>
		Income Information	>> New Hires Report >> Report Selection			
	Welcome FIRST - HEIVO1 LAST - uiv	Report Selection				
New Hires	Back to Secure Systems Back to EIV Main Page Drogram Office Selection	Reexamination Mon Select Region:	th:	All 💌		
Report	Debts Owed to PHAs & Terminations • Search for Former Tenant	 ○ ○ 	HUD HQ STATE			
	Debts Owed to PHAs & Terminations Report Income Information	0	FO TARC	0APH SEATTLE HUB OFFICE PB1 Cleveland TARC	~	
	By Head of Household By Reexamination Month New Hires Report	0	PHA	AK001 AHFC		~
	Income Discrepancy Report Income Discrepancy Report Verification Reports	Get Report				
	Existing Tenant Search Multiple Subsidy Report Disaster Tenant Information Identity Verification Report					

Use this page to filter the scope of the data appearing on the New Hires Report. Once you have selected your filter options, click the **Get Report** button to generate the New Hires Report reflecting your choices.

The **New Hires Report** page provides you with the following filter options:

- Program Type This option provides the capability to filter data by Program Type All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.
- **Reexamination Month** This option provides the capability to filter data by Reexamination Month All or a specific month of the year. By default, the value is set to **"All"** when the page displays.
- **Region** This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, State, HUB, TARC, Field Office, and PHA. Your assigned role along with the security level as assigned determine the extent of the data that will be accessible.

Your role assignment provides you with access to up to six region options. Only those that you are permitted to access are displayed on the page when it opens. Only one Region option can be selected at a time.

The following region options are available:

• **HUD HQ** – This option provides those with IDs of Headquarters scope with access to nationwide data and the option to select data at all levels. The option as shown on the screen below only is displayed if your role assignment provides you with access to national data at all levels.

Enterpris	e Income Verification	HUD Home	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Email</u>
Income Informa	tion >> New Hires Report >> Report Selection					
Report Selection	n					
Program Type:		All PIH Programs 💌				
Reexamination	Month:	All				
Select Region:						
\odot	HUD HQ					
0	STATE	All	~			
0	HUB	10HSEA Seattle Hub	v			
0	FO	0APH SEATTLE HUB OF	FICE	~		
0	TARC	PB1 Cleveland TARC 🗸				
0	PHA	AK001 AHFC				~
GetReport						_

• **State** - This option provides full access for those with IDs of Headquarters scope. The option as shown on the screen below only is displayed if your role assignment provides you with the access to national data at all states.

Enterprise	e Income Verification	<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Email</u>
Income Informat	tion >> New Hires Report >> Report Selection					
	· ·					_
Report Selectio	n					
Program Type:		All PIH Programs 💌				
Reexamination	Month:	All				
Select Region:						
0	HUD HQ			_		
\odot	STATE	All	Y			
0	HUB	10HSEA Seattle Hub	~			
0	FO	0APH SEATTLE HUB OF	FICE	~		
0	TARC	PB1 Cleveland TARC 🛩]			
0	PHA	AK001 AHFC				~
Get Report						

A drop-down list provides you with all the available State selection options. ALL option will enable you to pull the report for all the states. Scroll through the list to locate the desired State. Highlight it to select. Only one selection can be active at a time.

 HUB – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 2APH New York HUB Office), you will be able to view data for one, several, or all of the Field Offices and PHA's associated with that HUB. If your access is at this level, the New Hires Report page would appear as shown below.

Enterprise Inc	ome Verification	HUD Home <u>PIH Home EIV Home Search</u> Email
Income Information >>	New Hires Report >> Report Selection	
Report Selection		
Program Type:		All PIH Programs 💌
Reexamination Month	:	All
Select Region:		
\odot	HUB	4HJAC Jacksonville Hub 💌
0	FO	4HPH JACKSONVILLE HUB OFFICE 🔽
0	PHA	FL001 Jacksonville
Get Report		

A drop-down list provides you with all the available HUB selection options. The list will include only those HUB that your security level and role allow you to access. If your assigned scope of access does not include HUB data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired HUB location. Highlight it to select. Only one selection can be active at a time.

• Field Office – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the EIV New Hires Report page would appear as shown below.

Enterprise Inc	ome Verification	HUD Home PIH Home EIV Home Search Email
Income Information >>	New Hires Report >> Report Selection	
Benert Selection		
Program Type:		All PIH Programs 💌
Reexamination Month:		All
Select Region:		
۲	FO	4HPH JACKSONVILLE HUB OFFICE 💌
0	РНА	FL001 Jacksonville
Get Report		

A drop-down list provides you with all the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access. If your assigned

scope of access does not include Field Office data, this option will not appear in the Region selection component.

Scroll through the list to locate the desired Field Office. Highlight it to select. Only one selection can be active at a time.

• **TARC** – This option provides access to the data associated with TARC's and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the New Hires Report page would appear as shown below.

Enterprise Income Verificati	ion <u>HUD Home</u> <u>PIH Home</u> <u>EIV Home</u> <u>Search</u>	<u>Email</u>
Income Information >> New Hires Report >>	Report Selection	
Report Selection		
Program Type:	All PIH Programs 🔽	
Reexamination Month:	All	
Select Region:		
TARC	PB1 Cleveland TARC 🗸 🗸	
○ РНА	FL001 Jacksonville	·
Get Report		

• **PHA** – This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the New Hires Report page would appear as follows:

Enterprise Income Verification	HUD Home PIH Home EIV Home Search Email
Income Information >> New Hires Report >> Report Selection	
Report Selection	
Program Type:	All PIH Programs 💌
Reexamination Month:	All
Select Region:	
PHA	NE002 - Lincoln Housing Authority
Get Report	

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.2.4.3 New Hires Statistics Report

All Summary and Report details appear on the New Hires Report page. Although the scope of report detail may vary, the same page format is used to convey the data

The results data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

The New Hires Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with the statistics and detail associated with each security level.

When more than one level of detail is available, the highest level is displayed first on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link in a record (appearing underlined in red in a Statistics table) indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

On the top statistics table you will find the following information:

Security Level – shows the Region selected from the selection page

- HUD Headquarters
- State with the State name selected
- HUB with the HUB name selected
- TARC with TARC name selected
- Field Office with the Field Office name selected
- PHA with the PHA name selected

Reexamination Month – shows the Reexamination Month you have selected in the search criteria for this report.

Period of Review – shows the 180 date range for which household members are reviewed for new hires information.

Program Type – shows Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

Number of Households – shows the total number of households where one of more household members have new hires information for the selected Program Type and Reexamination Month during the last 180 days.

Total Number of Household Members – In this column you will find information about the number of household members with new hires information for the selected Program Type and Reexamination Month during the last 180 days.

On the bottom statistical table shows the following information:

Security Level – In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail, as appropriate. Possible entities appearing in this column include the following:

- HUB
- Field Office
- PHA
- Individual Households

Program Type – In this column, you will find the Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

Number of Households – In this column you will find information about the number of households where one of more household members has new hires information during the last 180 days.

Total Household Members – In this column you will find information about the number of households' members with new hires information during the last 180 days.

4.2.4.4 New Hires Statistics Report Examples

Use this section to get familiar with the look and feel of the New Hires Statistics Report. Please note that there is a separate section for each security level view of the report.

4.2.4.4.1 HUD HQ Level View

When viewed from the HUD Headquarters level, the New Hires Report includes a summary HUD HQ Statistics (top statistics table) and HUB statistics (bottom statistics table). To view data for a particular HUB, click the hyperlink associated with it.

The screen below is an example of HUD Headquarter Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income	Verification		<u>HUD Home</u> P	<u>'IH Home</u> <u>EIV Hom</u>	ie <u>Search</u>	
come Information >> New Hir	res Report >> <u>Report Selection</u>	>> HUD Headquarters Statistics				
	HUD Hos	adquarters Statistics as of May 21	2008			
UD Headquarters	HOD Hea	HO	2000			
eexamination Month	ination Month All					
Period Reviewed		Dec 03, 2007 - Ma	v 31, 2008			
Program Type		All	Public Housing	Section 8		
lumber of Households		358,447	104,290	254,157		
otal Number of Household Memb	bers	382,054	110,696	271,358		
				Printer-Friendly	Version	
		HUB Statistics		Printer-Friendly	Version	
	нив	HUB Statistics Number of Households	Total Househ	Printer-Friendly	Version	
	HUB All	HUB Statistics Number of Households 10,437	Total Househ	Printer-Friendly	Version	
10HSEA Seattle Hub	HUB All Public Housing	HUB Statistics Number of Households 10,437 1,567	Total Househ 11,098 1,710	Printer-Friendly '	Version	
10HSEA Seattle Hub	HUB All Public Housing Section 8	HUB Statistics Number of Households 10,437 1,567 8,870	Total Househ 11,098 1,710 9,388	Printer-Friendly	Version	
10HSEA. Seattle Hub	HUB All Public Housing Section 8 All	HUB Statistics Number of Households 10,437 1,567 8,870 20,880	Total Househ 11.098 1,710 9,388 22,341	Printer-Friendly		
10HSEA Seattle Hub 1HBOS Boston Hub	HUB All Public Housing Section 8 All Public Housing	HUB Statistics Number of Households 10,437 1,567 8,870 20,880 4,657	Total Househ 11.098 1,710 9,388 22,341 5,015	Printer-Friendly 1	Version	
10HSEA Seattle Hub 1HBOS Boston Hub	HUB All Public Housing Section 8 All Public Housing Section 8	HUB Statistics Number of Households 10,437 1,567 8,870 20,880 4,657 16,223	Total Househ 11.098 1,710 9,388 22,341 5,015 17.326	Printer-Friendly !	Version	
10HSEA Seattle Hub 1HBOS Boston Hub	HUB All Public Housing Section 8 All Public Housing Section 8 All All	HUB Statistics Number of Households 10,437 1,567 8,870 20,880 4,657 16,223 6,861	Total Househ 11,098 1,710 9,388 22,341 5,015 17,326 7,331	Printer-Friendly 1		
10HSEA Seattle Hub 1HBOS Boston Hub 2HBUF Buffalo Hub	HUB All Public Housing Section 8 All Public Housing Section 8 All All Public Housing	HUB Statistics Number of Households 10,437 1,567 8,870 20,880 4,657 16,223 6,861 2,287	Total Househ 11,098 1,710 9,388 22,341 5,015 17,326 7,331 2,446	Printer-Friendly		
10HSEA Seattle Hub 1HBOS Boston Hub 2HBUF Buffalo Hub	HUB All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8	HUB Statistics Number of Households 10,437 1,567 8,870 20,880 4,657 16,223 6,861 2,287 4,574	Total Househ 11,098 1,710 9,388 22,341 5,015 17,326 7,331 2,446 4,885	Printer-Friendly 1	Version	
10HSEA Seattle Hub 1HBOS Boston Hub 2HBUF Buffalo Hub	HUS All Public Housing Section 8 All Public Housing All Public Housing Section 8 All Public Housing Section 8 All Public Housing All All All All All All All All All Al	HUB Statistics 10,437 1,587 8,870 20,880 4,657 16,223 6,861 2,287 4,574 9,219	Total Househ 11.098 1,710 9,388 22,341 5,015 17,326 7,331 2,446 4,885 9,957	Printer-Friendly '	Version	

The screen below is an example of HUD Headquarter Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

Enterprise Incom	e Verification	HUD Home	PIH Home	EIV Home	<u>Searc</u>
Income Information >> New	<pre>v Hires Report >> <u>Report Selection</u> >> HUD Headquarte</pre>	rs Statistics			
	HUD Headquarters Statistics a	is of May 31, 2008			
HUD Headquarters		HQ			
Reexamination Month		All	All		
Period Reviewed	od Reviewed Dec				
Program Type		Public Housing			
Number of Households		104,290			
Total Number of Household M	embers	110,696			
			Prin	nter-Friendly Vers	ion
	HUB Sta Visitics		Prin	nter-Friendly Vers	ion
	HUB Sta Yistics Number of Household : \$	Total Household M	Prin emb rs \$	nter-Friendly Vers	ion
HI B C 10th F <u>A. Septide Hub</u>	HUB Sta Visitics	Total Household M 1,710	Prin	ater-Friendly Vers	ion
H B + 10h CA Searce Hub 1HBOS Boston Hub	Number of Household : \$ 1,567 4,657	Total Household M 1,710 5,015	emb ars 🜩	ter-Friendly Vers	ion
HI B + 10h KA Seg le Hub 1HBOS Boston Hub 2HBUF Buffalo Hub	Number of Household + 1,567 + 4,657 2,287	Total Household M 1,710 5,015 2,448 2,448	emb ars ¢	ter-Friendly Vers	ion
H B \$	HUB Sta Visitics HUB Sta Visitics 1,567 4,857 2,287 2,333	Total Household M 1,710 5,015 2,446 2,501	emb rs 🕈	ter-Friendly Vers	
H B + 10h CA Segure Hub 1HBOS Boston Hub 2HBUF Buffalo Hub 2HBUK Newark Hub 2HBVK Newark Hub	Number of Household HUB St. tatics 1.567 4.857 2.287 2.333 14.073 14.073	Total Household M 1.710 5.015 2.446 2.501 15.106	embars \$	iter-Friendly Vers	
HI B + 10h CA Searce Hub 1HBOS Boston Hub 2HBUF Butfalo Hub 2HBVF Butfalo Hub 2HBVY Kinew York City Hub 3HBLT Battimore Hub	Number of Household HUB St. tistics 1,567 4,557 2,287 2,333 14,073 5,035	Total Household M 1,710 5,015 2,446 2,501 15,106 5,321	embers \$	tter.Friendly Vers	
HI B + 10hc A. Searce Hub 1HBOS Boston Hub 2HBUF Buffalo Hub 2HBUF Buffalo Hub 2HBUF Chew York City Hub 3HBLT Baltimore Hub 3HPHL Philadelphia Hub	Number of Household + 1,567 + 4,657 - 2,287 - 2,333 - 14,073 5,035 2,924 -	Total Household M 1,710 5,015 2,448 2,501 15,106 5,321 3,102	emb (rs 🕈	tter.Friendly Vers	
HI B + 10Pr FA Seor Je Hulb 11BOS Boston Hulb 2HBUF Buffalo Hulb 2HBUFK Hewark Hulb 2HHYK Hewark Hulb 3HBTL Baltimore Hulb 3HBTL Philadelphia Hulb 3HPTL Philadelphia Hulb	Number of Household +UB St. Visities 1.567 +.657 4.657 287 2.333 14,073 5.035 2.824 1.846 1.846	Total Household M 1.710 5.015 2.446 2.501 15.106 5.321 3.102 1.980	emb rs ¢	ter-Friendly Vers	
HI B 3 10th FA Seovice Hub 11BD3 Boston Hub 2HBUF Buffalo Hub 2HBUF Buffalo Hub 2HBUF Kew York City Hub 2HBUT New York City Hub 2HBL Fallimore Hub 3HPHL Philadelphia Hub 3HPHT Pittsburgh Hub 4HATL Atlanta Hub	Number of Household + 1,567 + 4,857 - 2,287 - 2,333 14,073 5,035 - 2,924 - 1,846 - 4,413 -	Total Household M 1,710 5,015 2,446 2,501 15,106 5,321 3,102 1,980 4,587	emb rs 🗢	tter-Friendly Vers	
HIB C 10Fr CA Searce Hub 1HEOS Boston Hub 2HEUF Buffalo Hub 2HEUF Buffalo Hub 2HEUF Carrier Hub 2HEUF Carrier Hub 3HETE Californice Hub 3HETE Californic	Number of Household HUB St. visites 1,567 4,657 2,287 2,333 14,073 5,035 2,824 1,846 4,413 4,410 4,170 4,170	Total Household M 1,710 5,015 2,448 2,501 15,106 5,321 3,102 1,980 4,587 4,350	emb (rs ¢	tter.Friendly Vers	

The screen below is an example of HUD Headquarter Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Enterprise Incon	ne Verification	HUD Home	<u>PIH Home</u>	EIV Home	<u>Search</u>
Income Information >> Nev	w Hires Report >> <u>Report Selection</u> >> HUD Headqu	uarters Statistics			
	HUD Headquarters Statis	itics as of May 31, 2008			
HUD Headquarters		HQ			
Reexamination Month		All			
Period Reviewed		Dec 03, 2007 - May 31, 2008			
Program Type		Section 8			
Number of Households		254,157			
Total Number of Household N	/embers	271,358			
			Prin	ter-Friendly Versi	<u>on</u>
			Print	ter-Friendly Versi	on
	NB State	ifatica	Prin	ter-Friendly Versi	on
	NB State Number of House aolds ≎	Total Household	Print Memb rs ¢	ter-Friendly Versi	on
	Number of House nolds 8,870	listics Total Household 9,388	Prin Members 🗢	ter-Friendly Versi	on
Inde the seattle Hub	Number of House nolds 8,870 16,223	istics Total Household 9,383 17,326	Prin Memburs \$	ter-Friendly Versio	on
HIDS Seattle Hub HIBOS Boston Hub ZHBUF Buffalo Hub	Number of House holds 8.870 16.223 4.574	istics Total Household 9,388 17,326 4,885	Members \$	ter-Friendly Versi	<u>on</u>
HBOS Boston Hub 2HBUF Buffalo Hub 2HBUF Buffalo Hub	Number of House holds 8,870 16,223 4,574 6,886	iistics Total Household 9,388 17,326 4,885 7,456	Prin Memb rs 🗢	ter-Friendly Versi	on
HIDS & Seattle Hub HIBOS Boston Hub 2HBUF Buffalo Hub 2HBUF Mewark Hub 2HNYK New York City Hub	Number of House holds ◆ 8.870 16.223 4.574 6.886 15,406	iistics 9,383 17,326 4,885 7,458 16,543	Members \$	ter-Friendly Versi	<u>on</u>
1HBOS Boston Hub 1HBOS Boston Hub 2HBUF Buffalo Hub 2HBVC Millewark Hub 2HBVC New York City Hub 3HBLT Baltimore Hub	Number of House nolds ◆ 8,870 16,223 4,574 6,886 15,406 12,126	Total Household 9,388 17,328 4,885 7,456 16,543 12,988	Prin Members 🕈	ter-Friendly Versi	<u>on</u>
HU >> HBOS Boston Hub 2HBUF Buffalo-Hub 2HBUY Buffalo-Hub 2HBUYC Ilevy York City Hub 3HBLT Baltimore Hub 3HPHL Philadelphia Hub	Number of House nolds ◆ 8,870 16,223 4,574 6,886 15,406 12,126 5,003	Total Household 9,388 17,326 4,885 7,458 16,543 12,986 5,355	Prin Memb rs ¢	ter-Friendly Versi	
HUDE HEDOS Boston Hub 2HBUF Buffalo Hub 2HBUF Buffalo Hub 2HBUFK Newark Hub 2HBUFK Newark Hub 3HBLT Baltimore Hub 3HPHL Philadelphia Hub 3HPIT Pittsburgh Hub	Number of House holds ◆ 8,870 16,223 4,574 6,886 15,406 12,128 5,003 2,451	Total Household 9.383 17.326 4.885 7.455 16.543 12.986 5.355 2.576	Prin Memb rs 🗢	ter-Friendly Versi	
HOUS Seattle Hub HHDOS Boston Hub 2HBUF Buffalo Hub 2HBUF Buffalo Hub 2HBVYC New York City Hub 3HBHL TBattimore Hub 3HPHL Philadelphia Hub 3HPHL Philadelphia Hub 4HATL Atlanta Hub	Number of House adds \$ 8,870 16,223 4,574 6,886 15,406 12,128 5,003 2,451 6,818	Total Household 9,383 17,326 4,885 7,456 16,543 12,986 5,355 2,576 7,024	Prin Members \$	ter-Friendly Versi	

When Public Housing or Section 8 program type is selected, the sort capability is available for HUB, Number of Households and Total Household Members fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.2.4.4.2 State Level View

When viewed from the HUB level, the New Hires Report includes State Statistics (top statistics table) as well as the PHA Statistics (bottom statistics table) within the selected State. To view data for a particular PHA, click the hyperlink associated with it.

The screen below is an example of State Statistics Report when **All PIH Programs** is selected from the Program Type selection.

	State Statistic	s as of Dec 29, 2008				
State		Colorado				
Reexamination Month		All				
Period Reviewed		Jul 02, 2008 - Dec 29, 2008				
Program Type		All	Public Housing	Section 8		
Number of Households		4	1	3		
Fotal Number of Household Member	s	4	1	3		
					Prin Frier Vers	
	рна	Statistics			<u>Prin</u> Frier Vers	
	рна	Statistics Number of Households	Total House	shold Members	Print Frier Vers	
	рна АШ	Statistics Number of Households 4	Total House	shold Members	Print Frier Vers	
CO001 DENVER	PHA All Public Housing	Statistics Number of Households 4 1	Total House 4 1	shold Members	Print Frier Vers	
CO001 DENVER	PHA All Public Housing Section 8	Statistics Number of Households 4 1 3	Total House 4 1 3	shold Members	Print Frier Vers	
<u>CO001 DENVER</u>	PHA All Public Housing Section 8 All	Statistics Number of Households 4 1 3 0	Total House 4 1 3 0	shold Members	Print Frier Vers	
CO001 DENVER	PHA All Public Housing Section 8 All Public Housing	Statistics Number of Households 4 1 3 0 0 0	Total House 4 1 3 0 0	shold Members	Print Frier Vers	
CO001 DENVER CO002 PUEBLO	PHA All Public Housing Section 8 All Public Housing Section 8	Statistics Number of Households 4 1 3 0 0 0 0	Total House 4 1 3 0 0 0 0	shold Members	Print Frier Vers	

The screen below is an example of State Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

	State Statistics as of Dec 29, 2008	
State	Colorad	0
Reexamination Month	All	
Period Reviewed	Jul 02, 2	2008 - Dec 29, 2008
Program Type	Public H	lousing
Number of Households	1	
Total Number of Household Members	1	
	PHA Statistics	
	Northan of Northalida	Total Household Members
рна 🗘	Number of Households	
PHA 🗘	1	
PHA	1 0	1 0
PHA C CO001 DENVER CO002 PUEBLO CO003 WALSENBURG	1 0 0	1 0 0
PHA C CO001 DENVER C0002 PUEBLO C0003 WALSENBURG C0004 ALAMOSA	1 0 0 0 0 0	1 0 0 0

The screen below is an example of State Statistics Report when **Section 8** is selected from the Program Type drop-down list.

ncome information >> new Hires Report >> Re	port Selection >> State Statistics	
	State Statistics as of Dec 29, 200	8.
State	Col	orado
Reexamination Month	All	
Period Reviewed	Jul	02. 2008 - Dec 29. 2008
Program Type	Sec	tion 8
Number of Households	3	
Total Number of Household Members	3	
	PHA Statistics	<u> </u>
рна 🗘	Number of Households 🌲	Total Household Members 🗘
CO001 DENVER	3	3
CO002 PUEBLO	0	0
CO003 WALSENBURG	0	0
	192	

When Public Housing or Section 8 program type is selected, the sort capability is available for PHA, Number of Households and Total Household Members fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.2.4.4.3 HUB Level View

When viewed from the HUB level, the New Hires Report includes HUB Statistics (top statistics table) and the Field Offices Statistics (bottom statistics table) within the HUB. To view data for a particular field office, click the hyperlink associated with it.

The screen below is an example of HUB Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Income Information >> New Hires Report >> <u>Report Sel</u>	lection >> HUB Statistics	6			
	HUB Statistics as of	Dec 29, 2008			
HUB	31	HBLT Baltimore Hut	0		
Reexamination Month	AJ	l .			
Period Reviewed	Jul 02, 2008 - Dec 29, 2008				
Program Type	A	I	Public Housing	Section 8	
Number of Households	1		1	0	
Total Number of Household Members	1		1	0	
	Field Office Sta	tistics			
Field Office		Number of House	holds Tota	I Household Members	
	All	1	1		
3BPH BALTIMORE HUB OFFICE	Public Housing	1	1		
	Section 8	0	0		
	All	0	0		

The screen below is an example of HUB Statistics Report when **Public Housing** is selected from the Program Type drop-down list

Income Information >> New Hires Report >> Report Selection >>	HUB Statistics		
HUBS	Statistics as of Dec 29, 2008		
HUB	3HBLT Baltimore	e Hub	
Reexamination Month	All		
Period Reviewed	Jul 02, 2008 - Dec 29, 2008		
Program Type	Public Housing		
Number of Households	1		
Total Number of Household Members	1		
	Field Office Statistics	Prir Frie Ver	
Field Office 🗘	Number of Households	Total Household Members 🖨	
3BPH BALTIMORE HUB OFFICE	1	1	
3CPH CHARLESTON COMMUNITY SERVICE CENTER	0	0	
3FPH RICHMOND PROGRAM CENTER	0	0	

The next screen print is an example of HUB Statistics Report when **Section 8** is selected from the Program Type drop-down list.

	-		
	HUB Statistics as of Oct 28, 2007		
HUB	10HSEA S	Seattle Hub	
Reexamination Month	All		
Period Reviewed	May 01, 20	007 - Oct 28, 2007	
Program Type	Section 8		
0 11		986	
Number of Households Total Number of Household Members	9,986 10,844		
Number of Households Total Number of Household Members	9,986 10,844 Field Office Statistics		
Number of Households Total Number of Household Members < <back Field Office</back 	9,986 10,844	Total Household Members 📌	
Number of Households Total Number of Household Members < <back Field Office DAPH SEATTLE HUB OFFICE</back 	9,986 10,844	Total Household Members 🜩 8,791	
Number of Households Total Number of Household Members	9,986 10,844	Total Household Members 6,791 0	

When **Public Housing** or **Section 8** program type is selected, the sort capability is available for Field Office, Number of Households and Total Household Members fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.2.4.4.4 Field Office Level View

When viewed from the Field Office level, the New Hires Report includes Field Office Statistics (top statistic table) as well as the PHA Statistics (bottom statistics table) within the Field Office jurisdiction. To view data for a particular PHA, click the hyperlink associated with it.

The screen below is an example of Field Office Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Fiel	d Office Statistics as of De	c 29, 2008			
FO Name	8APH DE	NVER HUB OFFICE			
Reexamination Month	All				
Period Reviewed	Jul 02, 2008 - Dec 29, 2008				
Program Type	All	Public Hou	sing Section 8		
Number of Households	4	1	3		
Total Number of Household Members	4	1	3		
< <back< th=""><th></th><th></th><th></th><th></th></back<>					
< <back< th=""><th>PHA Statistics</th><th></th><th></th><th>Printe Frien Versi</th></back<>	PHA Statistics			Printe Frien Versi	
< <back< td=""><td>PHA Statistics</td><td>er of Households</td><td>Total Household Member</td><td>Printe Frien Versi</td></back<>	PHA Statistics	er of Households	Total Household Member	Printe Frien Versi	
< <back< td=""><td>PHA Statistics Numb</td><td>er of Households</td><td>Total Household Member</td><td>Printe Frien Versi</td></back<>	PHA Statistics Numb	er of Households	Total Household Member	Printe Frien Versi	
< <back PHA CO001 DENVER</back 	PHA Statistics Numb All 4 Public Housing 1	er of Households	Fotal Household Member 4	Printe Frien Versi	

The screen below is an example of Field Office Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

Income Information >> New Hires Report >> <u>Report Selection</u> >> Field Office Statistics						
Field	Office Statistics as of Dec 29, 2008					
FO Name	8APH DENVER H	UB OFFICE				
examination Month All						
Period Reviewed	iod Reviewed Jul 02, 2008 - Dec 29, 2008					
Program Type	Public Housing					
Number of Households	1					
Total Number of Household Members	1					
< <back< th=""><th></th><th><u>Printer.</u> Friendly <u>Version</u></th></back<>		<u>Printer.</u> Friendly <u>Version</u>				
	PHA Statistics					
PHA 🗢	Number of Households 🖨	Total Household Members 🗢				
CO001 DENVER	1	1				
CO002 PUEBLO	0	0				

The screen below is an example of Field Office Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Income Information >> New Hires Report >> Re	port Selection >> Field Office Statistics				
	Field Office Statistics as of Dec 29, 2008				
FO Name	8APH DENVER H	IUB OFFICE			
Reexamination Month	All				
Period Reviewed Jul 02, 2008 - Dec 29, 2008					
Program Type Section 8					
Number of Households 3					
Total Number of Household Members	3				
< <back< th=""><th></th><th>Printer Friendl Versior</th></back<>		Printer Friendl Versior			
	PHA Statistics				
РНА 🗢	Number of Households 🜩	Total Household Members 🗢			
CO001 DENVER	3	3			
CO002 PUEBLO	0	0			

When **Public Housing** or **Section 8** program type is selected, the sort capability is available for PHA, Number of Households and Total Household Members fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.2.4.4.5 PHA Level View

When viewed from the PHA level, the New Hires Report includes PHA Statistics (top statistics table) as well as the list of tenants (bottom table). To view data for an individual tenant, click the hyperlink associated with household as illustrated below.

Income Information >> By Reexamination Month >> Reports Summary >> New Hire Report Summary	Information >> By Reexamination Month >> Reports Summary >> New Hire Report Summary	Enterprise Ir	ncom	ne Verificatio	on 🔪		ŀ	IUD Home	Pll	I Home	EIV Home	Search	Email
New Hires Summary Report Participant Code: FL001 Jacksonville Program Type: Public Housing Reexamination Month: August Period Reviewed: 02/18/2009 - 08/17/2009 Households With New Hires: 14	New Hires Summary Report Name Code: FL001 Jacksonville m Type: Public Housing nination Month: August Reviewed: 02/18/2009 - 08/17/2009 olds With New Hires: 14 old Members With New Hires: 15 Download in Excert Printer Friendly Version	Income Information	1 >> <u>By</u>	Reexamination M	onth >> <u>Rep</u>	orts Summary >> New	Hire Report Sumr	nary					
Participant Code: FL001 Jacksonville Program Type: Public Housing Reexamination Month: August Period Reviewed: 02/18/2009 - 08/17/2009 Households With New Hires: 14	bant Code: FL001 Jacksonville m Type: Public Housing nination Month: August Reviewed: 02/18/2009 - 08/17/2009 olds With New Hires: 14 old Members With New Hires: 15 <u>Download in Exc</u> <u>Printer Friendly Version</u>	1				New Hires	Summary Repor	ı,					
Program Type: Public Housing Reexamination Month: August Period Reviewed: 02/18/2009 - 08/17/2009 Households With New Hires: 14	m Type: Public Housing nination Month: August Reviewed: 02/18/2009 - 08/17/2009 olds With New Hires: 14 old Members With New Hires: 15 <u>Download in Excent Printer Friendly Version</u>	Participant Code:					FL001 Jackso	nville					
Reexamination Month: August Period Reviewed: 02/18/2009 - 08/17/2009 Households With New Hires: 14	nination Month: August Reviewed: 02/18/2009 - 08/17/2009 olds With New Hires: 14 old Members With New Hires: 15 Download in Excent Printer Friendly Version Printer Friendly Version	Program Type:	ogram Type: Public Housing										
Period Reviewed: 02/18/2009 - 08/17/2009 Households With New Hires: 14	Reviewed: 02/18/2009 - 08/17/2009 olds With New Hires: 14 old Members With New Hires: 15 <u>Download in Exc</u> Printer Friendly Version	eexamination Month: August											
Households With New Hires: 14	olds With New Hires: 14 old Members With New Hires: 15 <u>Download in Exc</u> Printer Friendly Versio	Period Reviewed: 02/18/2009 - 08/17/2009											
	old Members With New Hires: 15 Download in Exc Printer Friendly Versio	Households With New Hires: 14											
Household Members With New Hires: 15	Download in Exc Printer Friendly Versio	Household Membe	rs With	New Hires:			15						
Download	Printer Friendly Versio											Downloa	d in Exc
Printer Friendly											Pr	inter Friend	ly Versio
			_			1 - 14 ol	14 Households						
1 - 14 of 14 Households	1 - 14 of 14 Households	Summary Repo	rts	Detail Reports					Night -	-			_
1 - 14 of 14 Households Summary Reports Detail Reports	1 - 14 of 14 Households nary Reports Detail Reports	HOH SSN Nam	First e	HOH Last Name 🗘	HOH DOB	Member Name	Program Type 🗘	Project 🗘	Unit Code	Unit Address			
1 - 14 of 14 Households Summary Reports Detail Reports HOH First Name HOH Last Name HOH DOB Member Name Program Type Project Unit Code Unit Address	1 - 14 of 14 Households Detail Reports Detail Reports MOH First Name HOH Last Name \$ HOH DOB Member Name Program Type \$ Project \$ Unit Code Unit Address	***-**-9999 AML	WBRR.	DVZRHZZN	XX/XX/1111	AMLWBRR DVZRHZZN	Public Housing	FL001000019	019071	2514 CBOQ	Z UJ 019071, JAC	KSONVILLE	FL 32202
1 - 14 of 14 Households Summary Reports Detail Reports HOH SSN HOH First Name HOH Last Name HOH DOB Member Name Program Type Project Unit Code Unit Address ***-**-99999 AMLWBRR DVZRHZZN XX/XX/1111 AMLWBRR DVZRHZZN Public Housing FL001000019 019071 2514 CB0QZ UJ 019071, JACKSONVILLE FI	1 - 14 of 14 Households mary Reports Detail Reports MOH First Name HOH Last Name \$ HOH DOB Member Name Program Type \$ Project \$ Unit Code Unit Address -9999 AMLWBRR DVZRHZZN XX/XX/1111 AMLWBRR DVZRHZZN Public Housing FL001000019 019071 2514 CBOQZ UJ 019071, JACKSONVILLE FL 32202	***-**-9999 PVY	DF	EOOWW	XX/XX/1111	PVYDF EOOWW	Public Housing	FL001000013	013091	7006 MRTZX	X FN 013091, JA	CKSONVILLE	FL 32216
1 - 14 of 14 Households Summary Reports Detail Reports HOH SSN HOH First Name HOH Last Name HOH D00 Member Name Program Type Project Unit Code Unit Address ******9999 AMLWBRR DVZRHZZN XX/XX/1111 AMLWBRR DVZRHZZN Public Housing FL001000019 019071 2514 CB0QZ UJ 019071, JACKSONVILLE FI ******99999 PVYDF EOOWW XX/XX/1111 PVYDF EOOWW Public Housing FL001000013 013091 7006 MRTZXX FN 013091, JACKSONVILLE FI	1 - 14 of 14 Households Detail Reports MOH First Name HOH Last Name HOH DOB Member Name Program Type Project Unit Code Unit Address 9999 AMLWBRR DVZRHZZN XX/XX/1111 AMLWBRR DVZRHZZN Public Housing FL001000019 019071 2514 CB0Q2 UJ 019071, JACKSONVILLE FL 32202 9999 PVYDF EOOWW XX/XX/1111 PVVDF EOOWW Public Housing FL001000013 013091 7006 MRTZXX FN 013091, JACKSONVILLE FL 32202	***-**-9999 ZBS	NCRP	FZOEGOKOR	XX/XX/1111	ZBSNCRP FZOEGOKOR	Public Housing	FL001000015	015070	22797 PSWPUU JCJG 015070, JACKSONV		ILLE FL	

Please refer to Section 4.1.2.3.5 for full description of New Hires Report at the PHA level.

4.3 Income Discrepancy Report Module

The Income Discrepancy Report compares the tenant's projected next year's income as reported in form HUD-50058 to the actual income data compiled by EIV.

Before beginning to work with the Income Discrepancy Report, it is important to have a thorough understanding of the concepts that govern the tenant income evaluation and income discrepancy calculation process. This will be useful in understanding what data is used in compiling the report tables and why data concerning some tenants cannot be used. The process consists of the following activities:

- Identifying the Period of Income
- Identifying Projected Income
- Identifying the Actual Income reported during the Period of Income
- Prorating Actual Income
- Calculating Income Discrepancies
- Discrepancy Analysis
- Report Generation

Please use the information in the following sections to learn more about each of these processes and activities.

4.3.1 Identifying the Period of Income (PI)

The Period of Income provides the timeline governing the collection of the data used to determine whether or not a discrepancy exists between projected household income (as reported on form HUD-50058) and actual income (income data that was available in EIV at the time the projection was made). By comparing projected and actual income for the same period, the system determines whether a discrepancy exists and measures its size.

The period of income is determined using the following events to assist in setting the specific time span that will be taken into consideration when collecting and calculating income data:

- Form HUD-50058 Effective Date This is the effective date appearing on the form HUD-50058 for the identified tenant. It is used to calculate the Period of Income Start and End Date values.
- Period of Income Start Date This date represents the starting point for the income period. It is calculated by EIV based on the effective date associated with the form HUD-50058 for the tenant. It is assumed that the Period of Income Start Date is 15 months prior to the effective date on form HUD-50058.
- Period of Income End Date This date represents the end of the period of income and is assumed to be 3 months prior to the effective date on form HUD-50058. It is also the tenant interview date. The Period of Income End date is, 12 months from the Period of Income Start Date.
- Threshold Date This is the date EIV calculates the Income Discrepancy Report data.
- Window of Form HUD-50058 Selection This date is used to help locate the most recent form HUD-50058 record in the current database. In order to be selected, the effective date of the form HUD-50058 must fall within a period of 3 to 15 months prior of the Threshold Date.

4.3.2 Identifying Projected Income

Projected income information is used as the baseline for discrepancy calculations. It is derived from the form HUD-50058 records stored in the IMS/PIC database. The income projection information is used to determine whether or not a given household should be included in the Income Discrepancy Report. The determination is made using the following evaluation criteria:

- Selected form HUD-50058 records will come directly from the current IMS/PIC database. There is no need to access the IMS/PIC Historical database to obtain projected household income information
- EIV will review the current IMS/PIC database to locate the most recent form HUD-50058 record (for a household) that falls in the timeline of 3 to15 months prior to the Threshold Date. The most recent record falling within that timeline will be used as the source for projected income information
- Form HUD-50058 records with an effective date that falls within the specified 3 to15 months timeline, and includes an action type of 1-7, 9, 10, 12, or 14, will be included in the Income Discrepancy Report calculations

Action Types - included in Income Discrepancy Report calculations	Definition
1	New Admission
2	Annual Reexamination
3	Interim Reexamination
4	Portability Move-in (VO only)
5	Portability Move-out (VO only)
7	Other Change of Unit
9	Annual Reexamination Searching (VO only)
10	Issuance of Voucher (VO only)
12	Flat Rent Annual Update (PH only)
14	Historical Adjustment

• Data from households that lack SSA verification or that have failed SSA verification will not be included in the calculations.

• If a form HUD-50058 record does not meet the qualification criteria, the household will be excluded from the Income Discrepancy Report.

4.3.3 Identifying the Actual Income reported during the Period of Income

Actual income information is used to evaluate the accuracy of an income projection. It is compared to the projected income value stored on the form HUD-50058 associated with a household. If there is a difference between the projected value and the actual (reported) income value, the difference is referred to as a discrepancy. Discrepancies that meet or exceed the threshold percentage entered by the user are included in the data collection.

EIV information is not considered to be conclusive proof if a tenant challenges that it is not current or complete. One factor is time lag in the collection of SSA and NDNH data. In such cases, the employment information, including the "new hires" information will help the PHA research the tenant's income.

4.3.4 Prorating Actual Income

When the period of income includes a Period of Income Start Date that coincides with income reporting quarters, the income is simply added for those quarters. In those cases where an income record overlaps the start or end of the period of consideration, the income will be prorated, based on the following calculation:

- First Quarter Income = (quarter income value/period of time) * length of time in period. For example, if the income is within the period of consideration for 2 of 3 months, the calculation would be (quarter income value / 3 months) * 2 months.
- Sum the quarter income that occurs within the period of consideration. This should be 3 quarters of data.
- Add the final quarter of income data. Quarter income = (quarter income value / period of time)
 * (length of time considered).

4.3.5 Calculating Income Discrepancies

Once projected and actual income data have been captured, the discrepancy evaluation process begins. EIV conducts two separate evaluations for the Income Discrepancy Report generation process. The outcome determines whether or not the results should be included in the Income Discrepancy Report.

When included, the results of both calculations appear on the Head of Household Information page. You reach this page by drilling down to the lowest level of detail on the Income Discrepancy report.

- Statistics
- Households Exceeding Threshold

4.3.5.1 Statistics Table

The Statistics Table provides summary results. This section lists details including the threshold percentage based on which the report is calculated. The summary details include the total number of households evaluated, households that exceed threshold, percentage of households that exceed threshold, Outliers (households exceed the threshold by twice the designated amount), percentage of Outliers, total amount of annual discrepancy (Actual), and the total amount of annual discrepancy (projected income calculated based on annualized last quarter data). Use the Households with Income Discrepancy table to view more detailed information about the results appearing in this table. Click a Social Security Number to view the associated household detail. To learn more detail, please use the Head of Household table.

4.3.5.2 Households with Income Discrepancy Table

The Households with Income Discrepancy table provides a record for each household where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value. **The value causing the household to appear on the report is highlighted.** The Outlier column provides a record for each household where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value by at least twice the amount. The sort feature (the up and down arrows) is provided to sort data in each column.

The discrepancy is reported as follows:

- **Discrepancy (Actual)** displays the annual discrepancy in income data for the designated household.
- **Discrepancy (Annualized Last Quarter)** displays the discrepancy annualized from the last quarter's income for the designated household.
- **Outliers** displays a 'Y' to indicate if the household has exceeded the threshold by twice the amount, and 'N' otherwise.
- **Head of Household** Information Page section to learn more about how to use the information provided.
- Income discrepancies are calculated in the following manner:
- Discrepancy 1 Entire period of consideration versus income projection is calculated as follows: (Projected Annual Wages and Benefits from form HUD-50058) – (Reported Annual Wages and Benefits as derived from EIV data)
- **Discrepancy 2** Last quarter of period of consideration annualized against projection is calculated as follows:
 - Actual EIV Income = final quarter income data (prorated as first and final quarter income in calculating total income for period of income against projection) * 4 quarters.
 - Projected Annual Wages and Benefits from form HUD-50058 Actual EIV Income

4.3.6 Discrepancy Analysis

Once the income discrepancy calculations are completed, EIV analyzes the results to determine whether a household should be included in the Income Discrepancy Report. The analysis compares the results to a pre-defined EIV system value — Discrepancy Cutoff.

The Discrepancy Cutoff variable establishes the monetary value that the calculated discrepancy must exceed in order for the household to be included in the Income Discrepancy Report. By default, this value is set to -\$2,400. This means that the discrepancy between the actual annual income value and the projected income must be at least \$2,400 or greater in order to appear on the report.

For example, if the projected income for a household was \$10,000 but the actual income was \$14,000, the difference of \$4,000 is greater than the established cutoff value, qualifying it to appear on the report. Conversely, if the projected income for a household was \$10,000 but the actual income was \$12,000, the difference of \$2,000 is less that of the established cutoff value, disqualifying that record from being used in the report.

When making the determination whether a household should be included in Income Discrepancy Report data, EIV always uses the higher of the two calculated discrepancy values. For those households being included in report data, the report calculates whether the discrepancy exceeds pre-determined threshold values (5% to 100% by increments of 5%).

4.3.7 Report Generation

Income Discrepancy Report data gathering and calculations are computed automatically according on a weekly basis. The data is collected, analyzed, and stored in the EIV database according to the previously specified criteria. The obsolete data set is overwritten with the current data. Users relying on data from a particular Income Discrepancy Report are advised to print that report before it is overwritten.

4.3.8 Income Discrepancy Report Filtering

Access the Income Discrepancy Report page by clicking the Income Discrepancy Report link on the EIV Navigation panel. The **Income Discrepancy Report – Report Selection** page displays as illustrated below.

Enter	rprise Income Verificatio	HUD Home PIH Home EIV Home Search Email
Income [Discrepancy Report >> Report Selectio	n
Colort D		ad Theoreman Malana
Program	Type:	
Reexam	ination Month:	ALL V
Thresho	ld:	5 🗸 %
Select R	legion:	
\odot	HUD HQ	
0	STATE	Alaska 💌
0	HUB	10HSEA Seattle Hub
0	FO	0APH SEATTLE HUB OFFICE
0	TARC	PB1 Cleveland TARC 💌
0	PHA	AK001 - AK001 AHFC
Get Re	port	

Use this page to filter the scope of the data appearing on the Income Discrepancy report. Once you have selected your filter options, click the **Get Report** button to generate the Income Discrepancy Report reflecting your choices.

The Income Discrepancy Report page provides you with the following filter options:

- **Program Type** This option provides the capability to filter data by program type All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.
- Reexamination Month This option provides the capability to filter data by Reexamination Month – All or specific month of the year. By default, the value is set to "All" when the page displays.
- Threshold % This option provides the capability to filter data by threshold percentage. This
 means only the data for those households where the amount of the discrepancy exceeds a
 specified percentage are included on the report. You can adjust the range of the filter from 5 to
 100 percent in increments of 5 percentage points. The larger the percentage the smaller the
 data set and vice versa.
- **Region** This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, State, HUB, TARC, Field Office, and PHA. Your assigned role along with the assigned security level determines the extent of the data that will be used.

Your role assigned role provides you with access to up to five region options. Only those that you are permitted to access are displayed when the page opens. Only one Region option can be selected at a time.

The following region options are available:

• **HUD HQ** – This option provides those with IDs of Headquarters scope with access to nationwide data and the option to select data at all levels. This option as shown on the screen below only is displayed if your role assignment provides you with access to national data at all levels.

		Enterprise Incon	ne Verification HUD Home PIH Home EIV Home Search Email
		Income Discrepancy Repor	rt >> Report Selection
		Select Program Type, Ree	xamination Month and Threshold Value:
		Program Type:	All PIH Programs 💌
		Reexamination Month:	ALL 💌
		Threshold:	5 🖌 %
		Select Region:	
HUD HQ	→	O HUD HQ	
		STATE	Alaska 💌
		O HUB	10HSEA Seattle Hub 💌
		O F0	0APH SEATTLE HUB OFFICE
		O TARC	PB1 Cleveland TARC 💌
		O PHA	AK001 - AK001 AHFC
		Get Report	

• **State** - This option provides full access for those with IDs of Headquarters scope. This option as shown on the screen below only is displayed if your role assignment provides you with access to national data at all states.

	Ente	rprise Income Verificatio	n	HUD Home	<u>PIH Home</u>	EIV Home	<u>Search</u>	<u>Email</u>	
	Income [Discrepancy Report >> Report Selection	n						
	Select Program Type, Reexamination Month and Threshold Value:								
	Program Type: All PIH Programs 🗸								
	Reexam	ination Month:	ALL 🔽						
	Thresho	ld:	5 🖌 %						
	Select R	legion:							
	0	HUD HQ							
STATE	۲	STATE	Alaska 💌						
	0	HUB	10HSEA Seattle Hub	~					
	0	FO	0APH SEATTLE HUB OFFIC	E		*			
	0	TARC	PB1 Cleveland TARC 💌						
	0	РНА	AK001 - AK001 AHFC					*	
	Get Re	port							

A drop-down list provides you with all the available State selection options. Scroll through the list to locate the desired State. Highlight it to select. Only one selection can be active at a time. There is an option All to select all the states. If All is selected then the statistics are brought up from all the states.

 HUB – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 2APH New York HUB Office), you will be able to view data for one, several, or all of the Field Offices and PHA's associated with that HUB. If your access is at this level, the Income Discrepancy Report page would appear as shown below.

	Enterp	rise Income Verification	<u>HUD Home</u> <u>PIH Home</u> <u>EIV Home</u> <u>Search Email</u>
	Income Disc	crepancy Report >> Report Selection	
	Select Prog	ram Type, Reexamination Month and Threshold	/alue:
	Reexamina	tion Month:	
	Threshold: Select Regi	ion:	5 1%
HUB	→ <u>◎</u>	HUB	
	0	PHA	IN002 - IN002 Vincennes Housing Authority
	Get Repor	t	

A drop-down list provides you with all the available HUB selection options. The list will include only those HUB that your security level and role allow you to access. If your assigned scope of access does not include HUB data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired HUB location. Highlight it to select. Only one selection can be active at a time.

• Field Office – This option provides access to the data associated with Field Offices and the PHA's under the Field Office. The scope of access is governed by your security level and role assignment.

If your access is at this level, the Income Discrepancy Report page would appear as shown below.

	Enterprise Incon	ne Verification	<u>HUD Home</u> <u>PIH Home</u> <u>EIV Home</u> <u>Search</u> <u>Email</u>					
	Income Discrepancy Repor	Income Discrepancy Report >> Report Selection						
	Select Program Type, Ree	xamination Month and Threshold Value:						
	Reexamination Month:							
FO -	Threshold: Select Region:		5 💙 %					
	 ● ● F 	0 HA	4HPH JACKSONVILLE HUB OFFICE V FL001 - FL001 Jacksonville					
	Get Report							

A drop-down list provides you with all the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access. If your assigned scope of access does not include Field Office data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired Field Office location. Highlight it to select. Only one selection can be active at a time.
• **TARC** – This option provides access to the data associated with TARCs and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the Income Discrepancy Report page would appear as shown below.

	Enterp	orise Income Verification	HUD Home <u>PIH Home</u> <u>EIV Home</u> <u>Search</u> <u>Ema</u>
	Income Dis	screpancy Report >> Report Selection	
	Select Pro	gram Type, Reexamination Month and Thres	shold Value:
	Program T	ype:	All PIH Programs 🔽
	Reexamin	ation Month:	ALL 💌
	Threshold	:	5 🖌 %
	Select Reg	jion:	
TARC	 ۲	TARC	PB1 Cleveland TARC 💌
	0	PHA	LA084 - LA084 PARKS HOUSING AUTHORITY
	Get Repo	urt	

• **PHA** – This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the EIV Income Discrepancy Report page would appear as follows:

	Enterprise Income Verification	HUD Home PIH Home EIV Home Search Email
	Income Discrepancy Report >> Report Selection	
	Select Program Type, Reexamination Month and	1 Threshold Value:
	Program Type: Reexamination Month:	All PIH Programs
	Threshold:	5 🖌 %
РНА	Select Region: ● PHA	FL001 - Jacksonville Housing Authority
	Get Report	

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA Users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.3.9 Income Discrepancy Statistics Report

All Summary and Report details appear on the Income Discrepancy Report page. Although the scope of report detail can vary, the same page format is used to convey the data. For your convenience and ease of use, the page title is amended to indicate the scope of data included. For example, if you selected the HUD HQ region option, then you would be on the HUD Headquarters Income Discrepancy Report page.

On the Income Discrepancy Report page you will find the results of the discrepancy analysis you have requested. Result data is displayed in a tabular format. Each table (referred to as a Statistics table) is

clearly labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

The Income Discrepancy Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with each security level.

When more than one level of detail is available, the highest level is listed first on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link in a record (underlined in red in a Statistics table) indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

On a top statistics table you will find the following information:

Security Level – shows the region selected from the Report selection page. Possible values are:

- HUD Headquarters
- STATE
- HUB
- TARC
- Field Office
- PHA

Threshold Percentage – shows the selected value in the search criteria for this report generation. The percentage is measured as the variance (plus or minus) beyond which a tenant record is included in a report listing and in report summary calculations.

Reexamination Month – shows **the** Reexamination Month you have selected in the search criteria for this report.

Program Type – shows the Program Type you have selected in the search criteria for this report. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

Total Number of Households Evaluated – shows the total number of households associated with the selection criteria used in the income discrepancy analysis. If 'All PIH Programs' was selected as the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Households that Exceed Threshold – shows the information about the number of households where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff percentage value. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Percentage of Households exceeding threshold – shows the percentage of the number of households is displayed where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Outliers (Threshold *2) – shows the information about the number of households where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value by at least twice the amount. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Percentage of Households exceeding threshold that are outliers – shows the percentage of Outliers where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value by at least twice the amount. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Net Annual Income Discrepancy (Actual) – shows discrepancy between the actual income and the reported income by the tenant is computed based on the income reports for the last four quarters. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding net total.

Net Annual Income Discrepancy (Annualized Last Quarter) – shows the discrepancy between the actual income and the income projected by the tenant as computed based on the income reported for last quarter. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding net total.

The bottom statistics table shows the following:

Security Level – In this column you will find a record for each entity associated with the level next to the region selected (e.g., if region selected is HUD HQ, the next level is HUB). Click the hypertext link associated with the security level label to view additional detail, as appropriate. Possible entities appearing in this column include the following:

- HUB
- Field Office
- PHA
- Individual Households

Program Type – In this column, you will find the Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

Total Number of Households Evaluated – In this column you will find information about the total number of households associated with the selection criteria used in the income discrepancy analysis. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Households that Exceed Threshold – In this column you will find information about the number of households where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff percentage value. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

Net Annual Income Discrepancy - Actual – In this column the discrepancy between the actual income and the reported income by the tenant is computed based on the income reports for last four quarters. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8. with the corresponding net total.

Net Annual Income Discrepancy - Annualized Last Quarter – In this column the discrepancy between the actual income and the reported income by the tenant is computed based on the income reported for last quarter. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8. with the corresponding net total.

Outliers (Threshold *2) – In this column you will find information about the number of households where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value by at least twice the amount. If 'All PIH Programs' was selected from the Program Type search criteria, three columns will be displayed – ALL, Public Housing, and Section 8, with the corresponding total or number in each column.

4.3.9.1 Income Discrepancy Statistics Report Examples

Please use this section to get familiar with the look and feel of the Income Discrepancy Statistics Report. There is a separate section for each security level view of the report.

4.3.9.1.1 HUD HQ Level View

When viewed from the HUD Headquarters level, the Income Discrepancy Report includes the HUD Headquarters Statistics (top statistics table) and HUB Statistics (bottom statistics table). To view data for a particular HUB, click the red underlined hyperlink associated with it.

The screen below is an example of HUD Headquarter Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

		HUD Headquart	ers Statistics as	of Mar 08, 2009)		
HUD Headquarters			HQ				
Threshold Percentage			5 %				
Reexamination Month			All				_
Program Type			ALL		Public Housing	Section 8	
Total Number of Househ	olds Evaluated		1,694,	,302	577,626	1,116,676	
Households that Exceed	d Threshold		190,91	12	56,975	133,937	
Percentage of household	ds exceeding th	nreshold	11.279	%	09.86%	11.99%	
Outliers (Threshold * 2)			189,02	24	56,321	132,703	
Percentage of household	ds exceeding th	reshold that are outlier	are outliers 99.01%		98.85%	99.08%	
Net Annual Income Disc	repancy (Actua	al)	(\$1,63	7,323,879.39)	(\$518,560,119.32) (\$1	(\$1,118,763,760.07)	
Net Annual Income Disc	repancy (Annu	alized Last Quarter)	(\$1,01	7,620,170.88)	(\$306,933,678.85)	(\$710,686,492.03)	
					Pi	inter-Friendly Version	Printor Fi
			HUB Statistics	Net Ann	nual Income Discrepanc	Download in Exce	Download
нив		Households Evaluated	HUB Statistics Households that Exceed Threshold	Net Ann	nual Income Discrepanc Annualized La Quarter	Download in Exce y outliers (Threshold * 2)	Download
нив	All	Households Evaluated	HUB Statistics Households that Exceed Threshold 12,025	Net Ann d Actual (\$103,878,930.8	1ual Income Discrepance Annualized La Quarter 11) (\$58,908,595,14	Download in Exce y Outliers (Threshold * 2)	Download
HUB <u>1HBOS Boston Hub</u>	All Public Housing	Households Evaluated 105,954 29,829	HUB Statistics Households that Exceed Threshold 12,025 2,829	Het Ann Actual (\$103,878,930.8 (\$25,339,018.36	Annualized La Quarter 11) (\$58,908,595.14 i) (\$13,865,577.61	Download in Exce y Outliers (Threshold*2) 11,838 3) 2,782	Download
HUB <u>1HBOS Boston Hub</u>	All Public Housing Section 8	Households Evaluated 105,954 29,829 76,125	HUB Statistics Households that Exceed Threshold 12,025 2,829 9,196	Net Ann Actual (\$103,878,930.8 (\$25,339,018.38 (\$78,539,912.45	Annualized La Quarter 11) (\$58,908,595,14 i) (\$13,865,577,61 i) (\$13,865,577,61	Download in Exce y Outliers (Threshold * 2) 4) 11,838 3) 2,782 5) 9,056	Download

You can download the report in Excel format by clicking the Download in Excel link as illustrated above.

When the link is clicked, it gives the user to save the file or open the file. The file contains information as shown on the screen below.

	A	6	U		E	F	~
1		HUD Heado	uarters Statistics	as of:May 12, 2007			
2	HUD Headquarters	HQ					
3	Threshold Percentage	100 %					Ī
4	Reexamination Month	May					
5	Program Type	ALL	Public Housing	Section 8			
6	Total Number of Households Evaluated	170,646	73,339	97,307			
7	Households that Exceed Threshold	8,587	3,588	4,999			
8	Percentage of households exceeding threshold	05.03%	04.89%	05.14%			
9	Outliers (Threshold * 2)	0	0	0			
	Percentage of households exceeding threshold						
10	that are outliers	00.00%	0	00.00%			
11	Net Annual Income Discrepancy (Actual)	(\$84,888,774.95)	(\$37,183,911.98)	(\$47,704,862.97)			
	Net Annual Income Discrepancy (Annualized Last						
12	Quarter)	(\$75,312,563.63)	(\$33,944,416.65)	(\$41,368,146.98)			
13							
14			HUB Statistic	s			
15	HUB	Households Evaluated	Households that Exceed Threshold	Net Annual In	come Discrepancy	Outliers (Threshold * 2)	
16				Actual	Annualized Last Quarte		
17	1HBOS Boston Hub-ALL	9,103	360	(\$3,759,669.49)	(\$3,138,623.56)	0	
18	1HBOS Boston Hub-Public Housing	2,456	50	(\$396,569.39)	(\$376,370.05)	0	
19	1HBOS Boston Hub-Section 8	6,647	310	(\$3,363,100.10)	(\$2,762,253.51)	0	
20	4HMIA Miami Hub-ALI	M 110	210	(\$2 368 526 07)	(\$1 983 157 23)	'n	
21	-HINN'S HINNITH HOD'S LEE	4,110	210	(42,000,020.01)	(@1,000,101.20)	-	
	4HMIA Miami Hub-Public Housing	1,534	82	(\$912,292.34)	(\$722,283.97)	0	-
22	4HMIA Miami Hub-Public Housing 4HMIA Miami Hub-Section 8	1,534 2,584	82 128	(\$912,292.34) (\$1,456,233.73)	(\$722,283.97) (\$1,260,873.26)	0 0	
22 23	4HMIA Miami Hub-Public Housing 4HMIA Miami Hub-Section 8 4HJAC Jacksonville Hub-ALL	1,534 2,584 1,633	82 128 99	(\$912,292.34) (\$1,456,233.73) (\$917,104.25)	(\$722,283.97) (\$1,260,873.26) (\$755,184.78)	0 0 0	
22 23 24	4HMIA Miami Hub-Public Housing 4HMIA Miami Hub-Section 8 4HJAC Jacksonville Hub-ALL 4HJAC Jacksonville Hub-Public Housing	1,534 2,584 1,633 469	82 128 99 32	(\$912,292.34) (\$1,456,233.73) (\$917,104.25) (\$293,750.98)	(\$722,283.97) (\$1,260,873.26) (\$755,184.78) (\$248,309.42)	ช้ ชิ ชิ	-
22 23 24 25	4HMIA Miami Hub-Public Housing 4HMIA Miami Hub-Section 8 4HJAC Jacksonville Hub-ALL 4HJAC Jacksonville Hub-Public Housing 4HJAC Jacksonville Hub-Section 8	4,110 1,534 2,584 1,633 469 1,164	82 128 99 32 67	(\$912,292.34) (\$1,456,233.73) (\$917,104.25) (\$293,750.98) (\$623,353.27)	(\$722,283.97) (\$1,260,873.26) (\$755,184.78) (\$248,309.42) (\$506,875.36)	0 0 0 0 0	
22 23 24 25 26	4HMIA Miami Hub-Public Housing 4HMIA Miami Hub-Section 8 4HJAC Jacksonville Hub-ALL 4HJAC Jacksonville Hub-Public Housing 4HJAC Jacksonville Hub-Section 8 4HJAC Jacksonville Hub-ALL	1,534 2,584 1,633 469 1,164 3,191	82 128 99 32 67 177	(\$1,456,233,73) (\$1,456,233,73) (\$17,104,25) (\$293,750,98) (\$623,353,27) (\$1,303,963,29)	(\$722,283,97) (\$1,260,873,26) (\$755,184,78) (\$248,309,42) (\$506,875,36) (\$1,295,424,53)	0 0 0 0 0 0	
22 23 24 25 26 27	HMIA Miami Hub-Public Housing HMIA Miami Hub-Section 8 HJAC Jacksonville Hub-ALL HJAC Jacksonville Hub-Public Housing HJAC Jacksonville Hub-Section 8 HLOU Louisville Hub-Public Housinn	1,534 2,584 1,633 469 1,164 3,191 1,431	52 128 99 32 67 177 177	(\$912,292,34) (\$1,456,233,73) (\$917,104,25) (\$293,750,98) (\$623,353,27) (\$1,303,963,29) (\$1303,963,29)	(\$722,283,97) (\$1,260,873,26) (\$755,184,78) (\$248,309,42) (\$26,875,36) (\$1,295,424,53) (\$1295,424,53)	0 0 0 0 0 0 0 0	

The screen below is an example of HUD Headquarter Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

	HUD H	leadquarters Statistics	as of Mar 08, 20	009	
HUD Headquarters				HQ	
Threshold Percentage				5 %	
Reexamination Month	All				
Program Type				Public Housi	ing
Total Number of Househ	olds Evaluated			577,626	
Households that Exceed	d Threshold			56,975	
Percentage of household	ds exceeding threshold			09.86%	
Outliers (Threshold * 2)				56,321	
Percentage of household	ds exceeding threshold that	are outliers		98.85%	
Net Annual Income Disc	repancy (Actual)			(\$518,560,11	19.32)
Net Annual Income Disc	repancy (Annualized Last (Quarter)		(\$306,933,67	78.85)
		HUB Statisti	cs	Printe <u>C</u>	r-Friendly Vers Jownload in Ex
		HUB Statistic	cs Net Annu	Printe D	r-Friendly Vers
НИВ \$	Households Evalu ited 🗢	HUB Statistic Households t/ at ixceed Thre: hold +	cs Ne: Annu Acturil \$	Printe Discrepancy Annualized Last Quarter \$	r-Friendly Vers Download in Ex Outliers Thresh kld * 2)
	Households Evalu ited \$	HUB Statistic Households t/ at ixceed Thre: hold	S Ne: Annu Actu II ≑ (\$2,582,365,51	Printe	r-Friendly Vers Download in Ex Doutliers Thresh kld * 2) 267
HUB \$ 9HHONAlu Hub 4HJMS Jackson Hub	Households Evaluated \$ 2,805 7,451	HUB Statistic Households t/ at txceed Thre: hold \$ 273 584	S Actual ↓ (\$2,582,365,55) (\$3,964,389,70)	Printe	Council of the second s

The screen below is an example of HUD Headquarter Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Income Discrepancy R	eport >> <u>Report Selectior</u>	<u>1</u> >> HUD Headquarte	rs Statistics		
	HUD H	eadquarters Statistic	s as of Mar 08, 2	009	
HUD Headquarters				HQ	
Threshold Percentage		5 %			
Reexamination Month		All			
Program Type			Section 8		
Total Number of Househ	olds Evaluated			1,116,676	
Households that Exceed	Threshold			133,937	
Percentage of household	ls exceeding threshold			11.99%	
Outliers (Threshold * 2)	5			132,703	
Percentage of household	is exceeding threshold that	are outliers	99.08%		
Net Annual Income Disc	repancy (Actual)			(\$1,118,763.7	60.07)
Net Annual Income Disc	repancy (Annualized Last Q)uarter)		(\$710,686,492	2.03)
		HUB Statisti	cs	<u>Printe</u>	r-Friendly Version Download in Excel
		Households that	Net Annu	al Income Discrepancy	Outliers
HUB 🗢	Household's Evaluated 🗢	Exceed Threshold 🗢	Actual 🜩	Annualized Last Quarter 🖨	(Threshold * 2) 쿡
9HHON Honolulu Hub	7,348	554	(\$4,900,026.58)	(\$2,447,371.84)	539
4HMEM Memphis Hub	17,150	969	(\$7,145,722.80)	(\$2,892,337.26)	968
4HJMS Jackson Hub	8,973	1,095	(\$7,313,754.19)	(\$5,027,454.76)	1,090
3HPIT Pittsburgh Hub	12,681	1,311	(\$9,641,705.05)	(\$6,756,263.65)	1,305
eur Diz Little Deels Hub	10 000	1 400	(010 050 550 75)	(07 340 013 00)	4 400

When Public Housing or Section 8 program type is selected, the sort capability is available for HUB, Households Evaluated, Households that Exceed Threshold, Net Income Discrepancy – Actual, Net Income Discrepancy – Annualized Last Quarter and Outliers (Threshold *2) fields. Please refer to Section 3.2.5 for description of how to use sorting in online report tables.

4.3.9.1.2 State Level View

When viewed from the HUB level, the Income Discrepancy Report includes State Statistics (top statistics table) as well as the PHA Statistics (bottom statistics table) within the selected State. The user has an option to pull data for all the states by selecting ALL option in state field. To view data for a particular PHA, click the hyperlink associated with it.

The screen below is an example of State Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Discrepancy ((Actual) (Annualized Last Quarter)	(\$4,180,218.82) (\$2,676,955.58)	(\$1,232,190.03) (\$799,027.06)	(\$2,948,028.79) (\$1,877,928.52)		
Discrepancy (Discrepancy ((Actual) (Annualized Last Quarter)	(\$4,180,218.82) (\$2,676,955.58)	(\$1,232,190.03) (\$799,027.06)	(\$2,948,028.79) (\$1,877,928.52)		
Discrepancy ((Actual)		(\$4,180,218.82)	(\$1,232,190.03)	(\$2,948,028.79)		
enolus exceet	Net Annual Income Discrepancy (Actual)						
Percentage of households exceeding threshold that are outliers			99 78%	99.21%	100.00%		
* 2)	-		461	126	335		
eholds exceed	ding threshold		15.10%	17.79%	14.29%		
iotal Number of Housenolds Evaluated Households that Exceed Threshold			462	127	335		
usebolde Eval	uated		3 059	714	2 345		
ith			All	Dublis Usualas	Castian 0		
ge			5%				
			Alaska				
	State	Statistics as of Mar	08, 2009				
g nt c	e h seholds Eval seed Thresho holds exceed 2)	State e h seholds Evaluated seed Threshold holds exceeding threshold 2)	State Statistics as of Mar e h seholds Evaluated seed Threshold holds exceeding threshold 2)	State Statistics as of Mar 08, 2009 Alaska e 5 % h All seholds Evaluated 3,059 seed Threshold 462 holds exceeding threshold 15,10% 2) 461	State Statistics as of Mar 08, 2009 Alaska e Alaska e 5 % h All seholds Evaluated 3,059 714 seholds Evaluated 462 127 holds exceeding threshold 15.10% 17.79% 2) 461 126	State Statistics as of Mar 08, 2009 Alaska Alaska e 5 % h All ALL Public Housing Section 8 seholds Evaluated 3,059 714 2,345 holds exceeding threshold 15.10% 17.79% 14.29% 2) 461 126 335	State Statistics as of Mar 08, 2009 Alaska Alaska e 5 % h All ALL Public Housing Section 8 seholds Evaluated 3,059 714 2,345 holds exceeding threshold 15,10% 17.79% 14,29% 2) 461 126 335

You can download the report in Excel format by clicking the Download in Excel link as illustrated above.

When the link is clicked, it gives the user the option to save or open the file. The file contains information as shown on the screen below.

	A	B	U U	U	E	File and the second	
1			State Statistics as of	May 12, 2007			
2	State	Ohio					
3	Threshold Percentage	100 %					
4	Reexamination Month	May					
5	Program Type	ALL	Public Housing	Section 8			
6	Total Number of Households Evaluated	5,751	2,003	3,748			
7	Households that Exceed Threshold	309	114	195			
	Percentage of households exceeding						
8	threshold	05.37%	05.69%	05.20%			
9	Outliers (Threshold * 2)	0	0	D			
	Percentage of households exceeding						
10	threshold that are outliers	00.00%	0	00.00%			
11	Net Annual Income Discrepancy (Actual)	(\$3,285,630.31)	(\$1,206,043.31)	(\$2,079,587.00)			
	Net Annual Income Discrepancy			ſ			
12	(Annualized Last Quarter)	(\$2,738,342.01)	(\$970,593.39)	(\$1,767,748.62)			
13							
14		1	PHA Statis	stics			
15	РНА	Households Evaluated	Households that Exceed Threshold	Net Annual Incom	e Discrepancy	Outliers (Threshold * 2)	
16				Actual	Annualized Last Qu		
17	FL001 Jacksonville-ALL	318	34	(\$277,364.60)	(\$239,229.00)	0	
18	FL001 Jacksonville-Public Housing	176	12	(\$128,080.91)	(\$108,696.86)	б	
19	FL001 Jacksonville-Section 8	142	22	(\$149,283.69)	(\$130,532.14)	0	
20	FL002 ST. PETERSBURG-ALL	180	13	(\$95,159.92)	(\$89,686.28)	0	
	FL002 ST. PETERSBURG-Public						
21	Housing	34	3	(\$31,402.62)	(\$13,352.90)	0	
22	FL002 ST. PETERSBURG-Section 8	146	10	(\$63,757.30)	(\$76,333.38)	0	
23	FL003 TAMPA-ALL	443	34	(\$317,676.72)	(\$276,638.77)	0	
24	EL002 TAMDA Dublic Housing	715Q	1 4	(\$123,550,33)	(\$116 515 DD)	ħ	20

The screen below is an example of State Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

Income Discrep	ancy Report >> <u>Report Sel</u>	ection >> State Statistic	cs		
		State Statistics as	s of Mar 08, 2009	9	
State				Alask	a
Threshold Perce	intage			5 %	
Reexamination M	Month	All			
Program Type		Public	c Housing		
Total Number of	Households Evaluated	714			
Households that	Exceed Threshold			127	
Percentage of ho	ouseholds exceeding threshold	b		17.79	%
Outliers (Thresh	old * 2)			126	
Percentage of ho	ouseholds exceeding threshold	d that are outliers		99.21	%
Net Annual Inco	me Discrepancy (Actual)			(\$1,23	32,190.03)
Net Annual Inco	me Discrepancy (Annualized I	_ast Quarter)		(\$799	,027.06)
< <back< th=""><th></th><th></th><th></th><th>Prir</th><th><u>iter-Friendly Version</u> Download in Exce</th></back<>				Prir	<u>iter-Friendly Version</u> Download in Exce
		PHA Sta	tistics		
				Annual Income Discrepancy	
	Nousebolds Evaluated 📥	Households that	Annu	al Income Discrepancy	Outliers
рна 🗢	Households Evaluated 🗢	Households that Exceed Threshold 🗢	Annu Actual 🗢	al Income Discrepancy Annualized Last Quarter 🗢	Outliers (Threshold * 2) 🗢
PHA 🗢	Households Evaluated 🗢	Households that Exceed Threshold	Annua Actual 🗢 \$0.00	al Income Discrepancy Annualized Last Quarter 🗢 \$0.00	Outliers (Threshold * 2)

The screen below is an example of State Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Income Discrep	ancy Report >> <u>Report Sel</u>	ection_>> State Statisti	CS		
		State Statistics a	s of Mar 08, 2009	Ð	
State				Alask	a
Threshold Percer	ntage			5 %	
Reexamination N	lonth	All	All		
Program Type		Secti	on 8		
Total Number of	Households Evaluated	2,345	;		
Households that	Exceed Threshold			335	
Percentage of ho	useholds exceeding threshol	d		14.29	1%
Outliers (Thresho	old * 2)			335	
Percentage of ho	useholds exceeding threshol	d that are outliers		100.0	0%
Net Annual Incor	ne Discrepancy (Actual)			(\$2,9	48,028.79)
Net Annual Incor	ne Discrepancy (Annualized I	Last Quarter)		(\$1,8	77,928.52)
< <back< th=""><th></th><th></th><th></th><th>Prir</th><th>nter-Friendly Version Download in Exce</th></back<>				Prir	nter-Friendly Version Download in Exce
		PHA Sta	itistics		
		Households that	Annu	al Income Discrepancy	Outliers
		Exceed Threshold	Actual ≑	Annualized Last Quarter 🖨	(Threshold * 2) 🔻
AK001 AHFC	0	0	\$0.00	\$0.00	0
AK901 AHFC - S8	2,345	335	(\$2,948,028.79)	(\$1,877,928.52)	335

When **Public Housing** or **Section 8** is selected from the program type drop down list, the sort capability is available for PHA, Households Evaluated, Households that Exceed Threshold, Net Income Discrepancy

– Actual, Net Income Discrepancy – Annualized Last Quarter and Outliers (Threshold *2) fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.3.9.1.3 HUB Level View

When viewed from the HUB level, the Income Discrepancy Report includes HUB Statistics (top statistics table) and the Field Offices Statistics (bottom statistics table) within the HUB. To view data for a particular field office, click the red underlined hyperlink which is displayed if there is data.

The screen below is an example of HUB Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Income Discrepancy Repo	rt >> <u>Repo</u>	rt Selection >> HU	IB Statistics				^
		HUB S	tatistics as of Mar	08, 2009			
HUB			1	0HSEA Seattle Hu	ıb		
Threshold Percentage			6	%			
Reexamination Month			A	All			
Program Type			4	ALL .	Public Housing	Section 8	
Total Number of Households Evaluated			5	4,991	10,364	44,627	
Households that Exceed The	reshold		6	645	1,068	5,577	
Percentage of households e	xceeding th	reshold	1	2.08%	10.30%	12.50%	
Outliers (Threshold * 2)			6	6,585	1,063	5,522	
Percentage of households e	xceeding th	reshold that are out	liers 9	9.10%	99.53% 99.01%		
Net Annual Income Discrepa	ancy (Actual	I)	(\$53,136,663.96)	(\$9,126,567.44)	(\$44,010,096.52)	
Net Annual Income Discrepa	incy (Annua	lized Last Quarter)	(\$40,776,041.99)	(\$7,080,413.89)	(\$33,695,628.10)	
<-Back					Pri	inter-Friendly Vers	ion
						Download in Ex	cel
			Field Office Statistic	cs			
		Households	Households th	at Net Annu	al Income Discrepanc	y Outliers	
Field Office		Evaluated	Exceed Threshold	Actual	Annualized La Quarter	ast (Threshold 2)	
	All	19,073	1,869	(\$14,664,167.84)	(\$9,666,687.16)) 1,857	
0EPH PORTLAND PROGRAM	Public	2,649	271	(\$2,362,314.56)	(\$1,496,693.86)) 268	~

You can download the report in Excel format by clicking the Download in Excel link as illustrated above. When the link is clicked, it gives the user to save the file or open the file. The file contains information as shown on the screen below.

	A	В			E	F	_
1			HUB Statistics as of	May 12, 2007			
2	HUB	4HJAC Jacksonv	lle Hub				
3	Threshold Percentage	100 %					
4	Reexamination Month	May				T	
5	Program Type	ALL	Public Housing	Section 8			
6	Total Number of Households Evaluated	1,633	469	1,164			
7	Households that Exceed Threshold	99	32	67			
	Percentage of households exceeding						
8	threshold	06.06%	06.82%	05.76%			
9	Outliers (Threshold * 2)	Ď	0	Ď			
	Percentage of households exceeding	ſ					
10	threshold that are outliers	00.00%	0	00.00%			
11	Net Annual Income Discrepancy (Actual)	(\$917,104.25)	(\$293,750.98)	(\$623,353.27)			
	Net Annual Income Discrepancy (Annualized	[
12	Last Quarter)	(\$755,184.78)	(\$248,309.42)	(\$506,875.36)			
13			51 11 0.00 0				
14		T	Field Office S	tausucs			
14	Field Office	Households Evaluated	Households that Exceed Threshold	Net Annual Incom	e Discrepancy	Outliers (Threshold * 2)	
14 15 16	Field Office	Households Evaluated	Households that Exceed Threshold	Net Annual Incom	e Discrepancy Annualized Last Q	Outliers (Threshold * 2)	
14 15 16 17	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL	Households Evaluated 1,633	Households that Exceed Threshold	Net Annual Incom Actual (\$917,104.25)	e Discrepancy Annualized Last Qu (\$755,184.78)	Outliers (Threshold * 2)	
14 15 16 17	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public	Households Evaluated	Households that Exceed Threshold	Net Annual Incom Actual (\$917,104.25)	e Discrepancy Annualized Last Qu (\$755,184.78)	Outliers (Threshold * 2)	
14 15 16 17 18	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing	Households Evaluated 1,633 469	Households that Exceed Threshold	Net Annual Incom Actual (\$917,104.25) (\$293,750.98)	e Discrepancy Annualized Last Qu (\$755,184.78) (\$248,309.42)	Outliers (Threshold * 2)	
14 15 16 17 18	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE-	Households Evaluated	Households that Exceed Threshold	Net Annual Incom Actual (\$917,104.25) (\$293,750.96)	e Discrepancy Annualized Last Qr (\$755,184.78) (\$248,309.42)	Outliers (Threshold * 2)	
14 15 16 17 18 19	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE- Section 8	Households Evaluated 1,633 469 1,164	Households that Exceed Threshold	Actual (\$917,104.25) (\$233,750.98) (\$623,353.27)	e Discrepancy Annualized Last Q((\$755,184.78) (\$248,309.42) (\$506,875.36)	Outliers (Threshold * 2)	
14 15 16 17 18 19 20	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE- Section 8	Households Evaluated 1,633 469 1,164	Households that Exceed Threshold 99 32 67	Actual (\$917,104.25) (\$293,750.98) (\$623,353.27)	e Discrepancy Annualized Last Qt (\$755,184.78) (\$248,309.42) (\$506,875.36)	Outliers (Threshold * 2)	
14 15 16 17 18 19 20 21	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE- Section 8	Households Evaluated 1,633 469 1,164	Households that Exceed Threshold 99 32 67	Actual \$4000000000000000000000000000000000000	e Discrepancy Annualized Last Or (\$755,184.78) (\$248,309.42) (\$506,875.36)	Outliers (Threshold * 2)	
14 15 16 17 18 19 20 21 22	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE- Section 8 Note: Income Discrepancy Report contains h	Households Evaluated 1,633 469 1,164 ousehold discrepar	Households that Exceed Threshold 99 32 67	Actual (\$917,104.25) (\$233,750.98) (\$623,353.27)	e Discrepancy Annualized Last Qr (\$755,184.78) (\$248,309.42) (\$506,875.36) Jly pass SSA Identity	Outliers (Threshold * 2) 0 0 0 Verification test. These	
14 15 16 17 18 19 20 21 22 23	Field Office 4HPH JACKSONVILLE HUB OFFICE-ALL 4HPH JACKSONVILLE HUB OFFICE-Public Housing 4HPH JACKSONVILLE HUB OFFICE- Section 8 Note: Income Discrepancy Report contains h Confidential Privacy Act Data. Civil and C	Households Evaluated 1,633 469 1,164 usehold discrepan Criminal penalties	Households that Exceed Threshold 99 32 67 67 67 67 67 67 67 67 67 67 67 67 67	Actual (\$917,104.25) (\$293,750.98) (\$623,353.27) Id members that successfithis data.	e Discrepancy Annualized Last Qi (\$755,184.78) (\$248,309.42) (\$506,875.36) Jly pass SSA Identity	Outliers (Threshold * 2)	

The screen below is an example of HUB Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

Income Discrepancy Report >> Report Selection >> HUB Statistics									
HUB Statistics as of Mar 08, 2009									
HUB 10HSEA Seattle Hub									
Threshold Percentage 5 %									
Reexamination Month All									
Program Type				Public Housing					
Total Number of Households Eva	luated			10,364					
Households that Exceed Thresho	old			1,068					
Percentage of households excee	ding threshold			10.30%					
Outliers (Threshold * 2)				1,063					
Percentage of households excee	ding threshold that are ou	tliers		99.53%					
Net Annual Income Discrepancy	(Actual)			(\$9,126,567.44)					
Net Annual Income Discrepancy	(Annualized Last Quarter))		(\$7,080,413.89)					
< <back< th=""><th></th><th></th><th></th><th>Printer D</th><th>r-Friendly Version Iownload in Excel</th></back<>				Printer D	r-Friendly Version Iownload in Excel				
		Field Office Statistics							
	Housebolds	Households that	Net Annu	al Income Discrepancy	Outline				
Field Office 🗢	Evaluated	Exceed Threshold	Actual 🖨	Annualized Last Quarter	(Threshold * 2)				
0EPH PORTLAND PROGRAM CENTER	2,649	271	(\$2,362,314.56)	(\$1,496,693.86)	268				

The screen below is an example of HUB Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Income Discrepancy Report >> <u>Report Selection</u> >> HUB Statistics									
HUB Statistics as of Mar 08, 2009									
HUB 10HSEA Seattle Hub									
Threshold Percentage	5 %	5 %							
Reexamination Month	All								
Program Type				Section 8					
Total Number of Households Ev	aluated			44,627					
Households that Exceed Thresh	old			5,577					
Percentage of households exce	eding threshold			12.50%					
Outliers (Threshold * 2)				5,522					
Percentage of households exce	eding threshold that are o	utliers		99.01%					
Net Annual Income Discrepancy	/ (Actual)			(\$44,010,096.52)					
Net Annual Income Discrepancy	/ (Annualized Last Quarte	r)		(\$33,695,628.10)					
<back< th=""><th></th><th></th><th></th><th>Printer D</th><th>-Friendly Version ownload in Excel</th></back<>				Printer D	-Friendly Version ownload in Excel				
		Field Office Statistic	s						
	let Annual Income Discrepancy Outliers								
Field Office 🗢	Evaluated	Exceed Threshold	Actual 🗢	Annualized Last Quarter	(Threshold * 2)				
0EPH PORTLAND PROGRAM CENTER	16,424	1,598	(\$12,301,853.28)	(\$8,169,993.30)	1,589				

When **Public Housing** or **Section 8** is selected from the program type drop down list, the sort capability is available for Field Office, Households Evaluated, Households that Exceed Threshold, Net Income Discrepancy – Actual, Net Income Discrepancy – Annualized Last Quarter and Outliers (Threshold *2) fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.3.9.1.4 Field Office Level View

When viewed from the Field Office level, the Income Discrepancy Report includes for the Field Office Statistics (top statistics table) as well as the PHA's Statistics (bottom statistics table) within the Field Office jurisdiction. To view data for a particular PHA, click the hyperlink associated with it.

The screen print below is an example of Field Office Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Income Discrepancy	Report >> <u>Report</u>	Selection >> Fiel	d Office Statistics			
		Field Office	e Statistics as of M	ar 08, 2009		
Field Office			0A	PH SEATTLE H	UB OFFICE	
Threshold Percentage			5 %	,		
Reexamination Month			All			
Program Type			AL	L	Public Housing	Section 8
Fotal Number of Households Evaluated				918	7,715	28,203
Households that Exce	ed Threshold		4,7	76	797	3,979
Percentage of househ	olds exceeding three	hold	13.	30%	10.33%	14.11%
Outliers (Threshold * 2	2)		4,7	28	795	3,933
Percentage of househ	olds exceeding thres	hold that are outli	ers 98.	99%	99.75%	98.84%
Net Annual Income Di	screpancy (Actual)		(\$3	8,472,496.12)	(\$6,764,252.88)	(\$31,708,243.24)
Net Annual Income Di	screpancy (Annualiz	ed Last Quarter)	(\$3	1,109,354.84)	(\$5,583,720.04)	(\$25,525,634.80)
					Pr	inter-Friendly Vers Download in Ex
			PHA Statistics			
		Housebolds	Households that	t Net Ann	ual Income Discrepano	Continers
PI	HA	Evaluated	Exceed Threshold	Actual	Annualized La Quarter	ast (Threshold 2)
	All	714	127	(\$1,232,190.03)	(\$799,027.06)	126
AK001 AHFC	Public Housing	714	127	(\$1,232,190.03)	(\$799,027.06)	126
	Section 8	0	0	\$0.00	\$0.00	0
	All	2,345	335	(\$2,948,028.79)	(\$1,877,928.52) 335
AK901 AHFC - S8	Public Housing	0	0	\$0.00	\$0.00	0
	Section 8	2,345	335	(\$2,948,028.79)	(\$1,877,928.52) 335
	A11	117	10	(\$47.345.80)	(\$26,937,85)	10

You can download the report in Excel format by clicking the Download in Excel link as illustrated above.

When the link is clicked, it gives you the option to save the file or open the file. The file contains information as shown on the screen below.

	A	В	U U	U	E	
1		Fiel	d Office Statistics as of N	1ay 12, 2007		
2	Field Office	4GPH JACKSON HUB	OFFICE			
3	Threshold Percentage	100 %				E
4	Reexamination Month	May				
5	Program Type	ALL	Public Housing	Section 8		
6	Total Number of Households Evaluated	1,289	679	610		
7	Households that Exceed Threshold	62	24	38		
	Percentage of households exceeding					
8	threshold	04.81%	03.53%	06.23%		
9	Outliers (Threshold * 2)	δ	Ď	Ō		
	Percentage of households exceeding					
10	threshold that are outliers	00.00%	0	00.00%		
11	Net Annual Income Discrepancy (Actual)	(\$441,676.09)	(\$127,415.80)	(\$314,260.29)		
	Net Annual Income Discrepancy					
12	(Annualized Last Quarter)	(\$398,745.18)	(\$121,757.76)	(\$276,987.42)		
13						
14		1	PHA Statistics			_
15	РНА	Households Evaluated	Households that Exceed Threshold	Net Annual Incom	e Discrepancy	Outliers (Threshold * 2)
16				Actual	Annualized Last Quarter	Ĩ
17	MS001 Hattiesburg HA-ALL	0	Ó	\$0.00	\$0.00	0
18	MS001 Hattiesburg HA-Public Housing	Ď.	0	\$0.00	\$0.00	0
19	MS001 Hattiesburg HA-Section 8	D .	¹ 0	\$0.00	\$0.00	0
20	MS002 Laurel HA-ALL	Ď	Ď	\$0.00	\$0.00	0
21	MS002 Laurel HA-Public Housing	Ď	¹ 0	\$0.00	\$0.00	٥
22	MS002 Laurel HA-Section 8	Ď	Ď	\$0.00	\$0.00	0
23	MS003 McComb HA-ALL	Ď	¹ 0	\$0.00	\$0.00	٥
24	MS003 McComb HA-Public Housing	¹ 0	Ď	\$0.00	\$0.00	0 🗸

The screen below is an example of Field Office Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

Income Discrepancy Report >	>> <u>Report Selection</u> >> F	ield Office Statistics	;		
	Field Of	ice Statistics as of M	Aar 08, 2009		
Field Office				0APH SEATTLE HUB OFFI	CE
Threshold Percentage				5 %	
Reexamination Month				All	
Program Type				Public Housing	
Total Number of Households Eva	aluated			7,715	
Households that Exceed Thresh	nold			797	
Percentage of households exce	eding threshold			10.33%	
Outliers (Threshold * 2)				795	
Percentage of households exce	eding threshold that are ou	itliers		99.75%	
Net Annual Income Discrepancy	y (Actual)			(\$6,764,252.88)	
Net Annual Income Discrepancy	y (Annualized Last Quarter	.)		(\$5,583,720.04)	
< <back< th=""><th></th><th>PHA Statistics</th><th></th><th>Printer Dr</th><th>Friendly Versior</th></back<>		PHA Statistics		Printer Dr	Friendly Versior
		PhA Statistics			
РНА 🗢	Households Evaluated 🖨	Households that	Net Ann	ual Income Discrepancy	Outliers
		Exceed Threshold	Actual 🜩	Annualized Last Quarter ≑	(Threshold * 2) *
AK901 AHFC - S8	0	0	\$0.00	\$0.00	0
ID010 Buhl	23	0	\$0.00	\$0.00	0
ID021 Ada County	4	0	80.00	80.00	0

The screen below is an example of Field Office Statistics Report when **Section 8** is selected from the Program Type drop-down list.

Income Discrepancy Report >	> <u>Report Selection</u> >> F	ield Office Statistics	•				
	E :-14.08		00 2000				
Field Onice Statistics as of Mar 08, 2009							
Field Office		0APH SEATTLE HUB OFFI	CE				
Threshold Percentage				5 %			
Reexamination Month				All			
Program Type				Section 8			
Total Number of Households Eva	aluated			28,203			
Households that Exceed Thresh	old			3,979			
Percentage of households excee	eding threshold			14.11%			
Outliers (Threshold * 2)				3,933			
Percentage of households excee	eding threshold that are ou	utliers		98.84%			
Net Annual Income Discrepancy	(Actual)			(\$31,708,243.24)			
Net Annual Income Discrepancy	/ (Annualized Last Quarter	.)		(\$25,525,634.80)			
< <back< th=""><th></th><th></th><th></th><th><u>Printer</u> Dr</th><th>Friendly Version</th></back<>				<u>Printer</u> Dr	Friendly Version		
		PHA Statistics					
		Households that	Net Ann	ual Income Discrepancy	Outliers		
		Exceed Threshold 🔻	Actual 🖨	Annualized Last Quarter 🖨	(Threshold * 2) 🔻		
AK001 AHFC	0	0	\$0.00	\$0.00	0		
ID001 Twin Falls	0	0	\$0.00	\$0.00	0		
		-			-		

When **Public Housing** or **Section 8** is selected from the program type drop down list, the sort capability is available for PHA, Households Evaluated, Households that Exceed Threshold, Net Income Discrepancy – Actual, Net Income Discrepancy – Annualized Last Quarter and Outliers (Threshold *2) fields. Please refer to Section 3.2.5 for description of how the sorting works.

4.3.9.1.5 PHA Level View

When viewed from the PHA level, the Income Discrepancy Report includes the PHA Statistics (top statistics table) for the PHA as well as the List of Households (bottom table) within the PHA. To view data for an individual tenant, click the hyperlink associated with it. Please refer to Section 4.3.9.1.7 below for the description of data for an individual household.

The screen below is an example PHA Statistics Report when **All PIH Programs** is selected from the Program Type drop-down list.

Income Discrepancy Report >> Report Selection >> PHA Statistics

	PHA Statistics as o	of Aug 16, 2009		
PHA		AK001 AHFC	10	
Threshold Percentage		5 %		
Reexamination Month		All		
Program Type		ALL	Public Housing	Section 8
Total Number of Households Evaluated		0	0	0
Households that Exceed Threshold		127	127	0
Percentage of households exceeding thres	hold	00.00%	00.00%	00.00%
Outliers (Threshold * 2)		126	126	0
Percentage of households exceeding thres	hold that are outliers	99.21%	99.21%	00.00%
Net Annual Income Discrepancy (Actual)		(\$1,185,509.29)	(\$1,185,509.29)	\$0.00
Net Annual Income Discrepancy (Annualized	ed Last Quarter)	(\$1,027,396.15)	(\$1,027,396.15)	\$0.00
Sorted By: Annual Income Discrepancy ([\$39,749.13]-(\$9,728.24]	actual) [Descending] (\$9.714.36)(\$3.518.15)	(\$3,509)	41)-\$6,797.00	Printer-Friendly Vers Download in Ex
	1 to 50 of 127 H	louseholds		O Ne

	nousenous with income Discrepancy						
SSN	Last Name 🗢	Program Type \$	Project 🖨	Annual Income Discrepancy (Actual)	Annual Income Discrepancy (Annualized Last Quarter)	Outlier	
999-99-9999	HLZYFOKS WU	Public Housing	AK001000275	(\$39,749.13)	(\$56,346.87)	Y	
999-99-9999	LBSN	Public Housing	AK001000271	(\$35,133.22)	(\$35,570.00)	Y	
999-99-9999	SLEKWORHKPU	Public Housing	AK001000275	(\$32,426.93)	(\$37,820.72)	Y	

When **ALL PIH Programs** is selected from the program type drop down, the sort capability is available for Last Name, Program Type, Project, Annual Income Discrepancy – Actual and Annual Income Discrepancy – Annualized Last Quarter. Please refer to Section 3.2.5 for description of how the sorting works.

The screen below is an example PHA Statistics Report when **Public Housing** is selected from the Program Type drop-down list.

			PHA Statistics as of Au	g 16, 2009			
PHA					AK001 AHFC		
Threshold Percent	tage				5%		
Reexamination Mo	onth				All		
Program Type					Public Housing		
Total Number of H	ouseholds Evalu	uated			0		
Households that E	Exceed Threshol	ld			127		
Percentage of hou	seholds exceed	ding threshold			00.00%		
Outliers (Threshold	d * 2)				126		
Percentage of hou	seholds exceed	ding threshold that	t are outliers		99.21%		
Net Annual Income	e Discrepancy ((Actual)			(\$1,185,509.29)		
Net Annual Income	e Discrepancy (Annualized Last	Quarter)		(\$1.027.396.15)		
						CT DI DI DI	
orted By: Annual \$39,749.13)-{\$9,72	I Income Discr 28.24)	epancy <mark>(actual)</mark>	Project All [Descending] [33.714.3614\$3.618.15]	G0	Download ir	P	
Sorted By: Annual \$39,749,13)-{\$9,72	I Income Discr 28.24)	epancy (actual)	Project All [Descending] (53.714.36)(53.516.15) 1 to 50 of 127 House	Go (\$3,509.41).55.797.00 eholds	Download ir	P	
iorted By: Annual \$39,749,13).(\$9,77	I Income Discr 28.24)	epancy (actual)	Project All [Descending] (53.714.361(52.518.15) 1 to 50 of 127 House Income Discrepancy Repo	Go (\$3,509.41).55.797.00 eholds	Download ir	P ()	
orted By: Annual \$39,749,13).(\$9,77 \$5N La	I Income Discr 28.24) ast Name ¢	epancy (actual) Project \$	Project All [Descending] (53.714.361(53.518.15) 1 to 50 of 127 House Income Discrepancy Repo Annual Income Discrepancy (Actual) \$	Go IS3.509.41156.797.00 eholds wt Summary Annual Income Discrepancy (Annual	Download ir Ce ized Last Quarter) \$	P other utlier	
Sorted By: Annual \$39,749,13).(\$9,77 \$5N La 999.99.9999 HL2	I Income Discr 28.24) ast Name ¢ ZYFOKS WU	epancy (actual) Project \$ AK001000275	Project All [Descending] (33.714.361(52.518.15) 1 to 50 of 127 House Income Discrepancy Repo Annual Income Discrepancy (Actual) \$ (\$39.749.13)	sholds Annual Income Discrepancy (Annual (\$56,346.87)	Download ir Ized Last Quarter) \$	P vtlier y	

When **Public Housing** is selected from the program type drop down, the sort capability is available for Last Name, Project, Annual Income Discrepancy – Actual and Annual Income Discrepancy – Annualized Last Quarter. Please refer to Section 3.2.5 for description of how the sorting works.

A **Project drop-down** list (as illustrated in the previous page) is also available for the user to filter the households for a specific project.

The screen below is an example PHA Statistics Report when **Section 8** is selected from the Program Type drop-down list.

				PHA Statistics as of Aug 16,	2009			
PHA					AK001 AHF	2 · · · · · · · · · · · · · · · · · · ·		
Threshold Pe	rcentage				5 %			
Reexaminatio	on Month				All			
Program Type					ALL	Public Housing	Section	8
Total Number	r of Households Ev	aluated			0	0	0	
Households t	that Exceed Thres	hold			127	127	0	
Percentage o	of households exce	eding threshold			00.00%	00.00%	00.00%	
Outliers (Threshold * 2)					126	126		Printer-Friendly
Percentage of households exceeding threshold that are outliers					99.21%	99.21%		Vorsion link
Net Annual In	ncome Discrepanc	y (Actual)			(\$1,185,509	29) (\$1,185,509.29)	4	version link
Net Annual In	ncome Discrepanc	y (Annualized Las	st Quarter)		(\$1,027,396	15) (\$1,027,396.15)	\$0.00	
Sorted By: Ar	nual Income Dis	crepancy (actua	I) [Descending]				Download	l in Excer
\$39,749.13]-	(\$9.728.24)		(\$9.714	361-\$3,518.15)		(\$3,509.41)-\$6,797.00		Download in Excel
				1 to 50 of 127 Household	ds		L	Wext
			24	Households with Income Disc	repancy			
SSN	Last Name 🗢	Program Type	Project \$	Annual Income Discrepancy (Actual)		Income Discrepancy (Annualized)	d Last 🔶	Outlier
999.99.9999	HLZYFOKS WU	Public Housing	AK001000275	(\$39,749.13)	(\$56,346	.87)		Y
		States of the second		1005 100 001				

When **Section 8** is selected from the program type drop down, the sort capability is available for Last Name, Annual Income Discrepancy – Actual and Annual Income Discrepancy – Annualized Last Quarter. Please refer to Section 3.2.5 for description of how the sorting works.

4.3.9.1.6 Households with Income Discrepancy

The Household level of the Income Discrepancy Report provides a record for each household where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value. The value causing the household to appear on the report is highlighted. The Outlier column provides a record for each household where the discrepancy between the projected income and the actual income exceeded the designated threshold cutoff value by at least twice the amount. Sorting is available for any of the columns.

The discrepancy is reported as follows:

• Annual Income Discrepancy (Actual) – displays the annual discrepancy in income data for the designated household.

- Annual Income Discrepancy (Annualized Last Quarter) displays the discrepancy annualized from the last quarter's income for the designated household.
- **Outliers** displays a 'Y' to indicate if the household has exceeded the threshold by at least twice the amount, and 'N' otherwise.

4.3.9.1.7 PHA Statistics – Printer-Friendly Version and Download in Excel

You can print the PHA Discrepancy Report Statistics by clicking on the Printer-friendly version link as illustrated on the previous page. When clicked, a pop-up window as shown on the screen below will appear and you can click the **Print** button to send the information to the printer. The First name, last name, and partial User ID of the logged in user who is printing the page comes up along with the Privacy Act data on all the pages of the report.

Head of Household Information		1	$ \setminus _{r}$	
Name:	HKANRZ A LB	ISN		Print
Social Security Number:	999-99-9999			button
Program Type:	Public Housing	9	L	
Project:	GTGCQOPDD	NCCCR		
Effective Date of Action:	12/01/2007			
Annual Reexamination Date:	11/01/2008			
Projected Annual Wages and Benefits from Form HUD-50058:	\$24,960.00			
Period Of Income for Discrepancy Analysis	09/01/2006 - 0	8/31/2007		
Discrepancy Analysis	Actuals	Annualized Last Quarter		
Reported Annual Wages and Benefits from EIV Data:	\$60,093.22	\$60,530.00		
Amount of Annual Income Discrepancy:	(\$35,133.22)	(\$35,570.00)		
Amount of Monthly Income Discrepancy:	(\$2,927.77)	(\$2,964.17)		
Percentage of Income Discrepancy:	(58.46%)	(58.76%)		
Note:Negative numbers represent potential under reporting of income tenant. Positive numbers represent potential decrease in tenant inco Confidential Privacy Act Data. Civil and Criminal pena	e. Please discuss the me. alties apply to r	nis income discrepancy with the misuse of this data.		

You can download the report in Excel format by clicking on the Download in Excel link as illustrated on the previous page.

When the link is clicked, it gives you the option to save or open the file. The file contains information as shown on the screen below.

	A	в	c	D	F	G
1			PHA Statistics	as ofAug 16, 2009		
2	PHA	AK001 AHFC				
3	Threshold Percentage	5 %				
4	Reexamination Month	All				
5	Program Type	ALL	Public Housing	Section 8		
6	Total Number of Households Evaluated	0	6	0		
7	Households that Exceed Threshold	127	127	0		
8	Percentage of households exceeding threshold	00.00%	00 00%	00.00%		
9	Outliers (Threshold * 2)	126	126	0		
10	Percentage of households exceeding threshold that are outliers	99 21%	99 21%	00.00%		
11	Net Annual Income Discrepancy (Actual)	(\$1,185,509,29)	(\$1,185,509,29)	\$0.00		
12	Net Annual Income Discrepancy (Annualized Last Quarter)	(\$1,027,396,15)	(\$1.027.396.15)	\$0.00		
13	de silde - de la		den internet den solo			
14		Households with In	come Discrepancy			
15	SSN	Last Name	Program Type	Project	Annual Income Discrepancy (Actual)	Annual Income Discrepancy (Annualized Last Quarter)
16	999-99-9999	HLZYFOKS WU	Public Housing	AK001000275	(\$39.749.13)	(\$56.346.87)
17	999-99-9999	LBSN	Public Housing	AK001000271	(\$35,133,22)	(\$35,570.00)
18	999-99-9999	SLEKWORHKPU	Public Housing	AK001000275	(\$32,426.93)	(\$37,820.72)
19	999-99-9999	GNQ	Public Housing	AK001000274	(\$29,769.18)	(\$2,002.37)
20	999-99-9999	DKUFTS8HO	Public Housing	AK001000275	(\$29,706.28)	(\$10.388.96)
21	999-99-9999	MXXDDHUVS	Public Housing	AK001000273	(\$26.023.96)	(\$17,322.26)
22	999-99-9999	GZGB	Public Housing	AK001000257	(\$24,674.30)	(\$10.251.13)
23	999-99-9999	NKMQLZCLM	Public Housing	AK001000273	(\$24,570.00)	(527.992.00)
24	999-99-9999	FKFI	Public Housing	AK001000274	(\$24,095.33)	(\$10,488.26)
25	999-99-9999	GJGODH	Public Housing	AK001000277	(\$23,857.16)	(\$17,756.87)
26	999-99-9999	LKPBRI	Public Housing	AK001000271	(\$22,306.16)	(\$15,181.04)
27	999-99-9999	ENNNB	Public Housing	AK001000277	(\$22,271,58)	(\$18,300.00)
28	999-99-9999	AMLWWSD	Public Housing	AK001000244	(\$22,100,58)	(\$16,014.07)
29	999-99-9999	LMSDQ	Public Housing	AK001000271	(\$20,436,52)	(\$12,165,17)

4.3.9.1.8 Household Income Discrepancy Report

This page launches as a pop-up window when one of the Social Security Number hyperlinks, appearing on the Household Income Discrepancy Report page, is clicked. Click the **Close** (X) button - to close the window and return to the Income Discrepancy Report.

Summary Report Income Report Inc	ome Discrepancy	Report	
Head of Household Information			
Name:	MGVSSMP V	SKMCQOD	
Social Security Number:	.111-11-111	1	
Program Type:	Section 8		
Project:			
Effective Date of Action:	04/01/2006		
Annual Reexamination Date:	05/31/2006		
Projected Annual Wages and Benefits from Form HUD-50058:	\$0.00		
Period Of Income for Discrepancy Analysis	01/01/2005 - 1	2/31/2005	
Discrepancy Analysis	Actuals	Annualized Last Qu	iarter
Reported Annual Wages and Benefits from EIV D	ata: \$13,103.00	\$3,520.00	
Amount of Annual Income Discrepancy:	(\$13,103.00)	(\$3,520.00)	
Amount of Monthly Income Discrepancy:	(\$1,091.92)	(\$293.33)	
Percentage of Income Discrepance	(100%)	(100%)	

The updated Head of Household Information page provides you with both actual and historical data. The Discrepancy Analysis section of the page provides results of the income analysis process. It provides actual and annualized last quarter data. There is a column for each type of data — Actual and Annualized Last Quarter Data. There are tabs provided in the page to navigate to the Summary Report and Income Report for the particular Household. Associated with each column are the following criteria:

- **Reported Annual Wages and Benefits from EIV Data** This field identifies the actual income reported to EIV for the designated income period.
- **Amount of Annual Income Discrepancy** This field identifies the value of the discrepancy in the annual income that caused the household to be included in the report data. Negative currency values are represented in parenthesis. For example, -\$800 is represented as (\$800). When this value causes the household to be used in the report, it is displayed in bold typeface.
- **Amount of Monthly Income Discrepancy** This field identifies the value of the discrepancy in the monthly income that caused the household to be included in the report data. Negative currency values are represented in parenthesis. For example, -\$800 is represented as (\$800). When this value causes the household to be used in the report, it is displayed in a bold typeface.
- **Percentage of Income Discrepancy** –This field identifies the percentage by which the threshold cutoff value has been exceeded for this household. Negative percentage values are represented in parenthesis. For example, -75% is represented as (75%).

4.4 Verification Reports Module

Under the Verification Reports Module, the following options are available

- Existing Tenant Search
- Multiple Subsidy Report
- Identity Verification Report
- Deceased Tenants Report
- Immigration Report

4.4.1 Existing Tenant Search

The Existing Tenant Search module displays the information whether the person (whose SSN is entered in the search screen) may be receiving housing subsidies in PIH or Multifamily Housing (MF) programs.

The person's SSN can be entered through the screen illustrated below.

	Enterprise Income Verification HUD Home PIH Home E
	Verification Reports >> Existing Tenant Search
Welcome FIRST - HEIV01 LAST - uiv	Existing Tenant Search - Enter the tenant SSN and click on Get Report button
Back to Secure Systems Back to EIV Main Page	Enter Social Security Number:
Program Office Selection Debts Owed to PHAs & Terminations Search for Former Tenant	
Existing wed to PHAs & ms Report Tenant ormation Search of Household	
By Reex imination Month New Hire's Report Income Dis repancy Report	
Income Discrepancy Report Verification Keports Existing Tenant Search	

When the SSN is entered, the result page as illustrated below will show some basic information of the households (in PIH and MF) in which the person may be receiving subsidy.

Enterprise Incor	me Verific	cation HUD Home PIH Home EIV Home Search	Email
Verification Reports >> <u>Ex</u>	<u>kisting Tenant</u>	Search	Printer- Friendly Version
Confi	idential Privac	y Act Data. Civil and Criminal penalties apply to misuse of this data.	
		Drinter Friendly Version	
		PiH Tenant Match Results : 15 match found.	
SS	SN:	111.11.1111	PIH Tenant
но	OH SSN:	***-**-6862	Match
НС	OH First Name	PKYDWTP	Result
но	OH Last Name	ABADWSD	
PH	łA	NY002	
Pr	ogram Type	Public Housing	
Pr	oject	NY002010	
50 Ac	058 Type Of	Interim Reexamination	
50 Da	058 Effective ate	11/01/2004	
PH	łA	NY002 Buffalo Muni HA	
PH	A Address	300 Perry St.,,Buffalo,NY,14204-2270	
PH Nu	IA Telephone Imbers	Office: (716) 855-6711 Extn: Fax: (716) 855-6761	
SS	SN:	111.11.1111	
но	OH SSN:	***-**-2477	
HC	OH First Name	WMNNU	
но	OH Last Name	GFQQF	
PH	A	NJ214	
Pr	ogram Type	Voucher	
50 Ac	058 Type Of	New Admission	
50 Da	058 Effective ate	12/15/2004	
PH	ΙA	NJ214 Lakewood RAP	
PH	A Address	P.O. Box 871 419 First Street, Lakewood, NJ, 08701-0871	
PH Nu	IA Telephone Imbers	Office: (732) 367-0660 Extn:22 Fax: (732) 367-6645	

	MF Tenant Match Results : 167 match found.	
SSN:	111-11-1111	MF Ten
HOH SSN:	***-**-1699	Match
HOH First Name	MVZKHAP	Resu
HOH Last Name	FBJNRSD	
Contract Number	MA06H058060	
Project Number		
Subsidy Type	Section 8	
50059 Type Of Action	Interim Recertification	
50059 Effective Date	02/01/2007	
SSN:	111-11-1111	
HOH SSN:	***-**-1868	
HOH First Name	YKXDF	
HOH Last Name	CVZRFEQSQ	
Contract Number	MA06E000019	
Project Number		
Subsidy Type	Section 8	
50059 Type Of Action	Annual Recertification	
50059 Effective Date	04/01/2007	
S SN:	111-11-1111	
HOH SSN:	***-**-3781	
HOH First Name	MXOJLZDVD	
HOH Last Name	SKXIHF	
Contract Number	VA36L000128	

The user has the capability to print the result page through the **Printer Friendly Version** link. When clicked, the system opens a pop-up window displaying the printable view of the result page. The report can be printed by clicking the **Print** button provided in the pop-up window. The page whether printed using the Printer-Friendly link or EIV screens contains the first name, last name, and partial user ID of the user who is printing the page along with the Privacy Act statement as described in Section 3.2.5. When finished requesting the printed version of the page, click the Close (X) button or File \rightarrow Close to return to the online page.

4.4.2 Multiple Subsidy Report

The Multiple Subsidy Report is used to identify households that receive assistance either in multiple PHA's within PIH or in both PIH and Multifamily programs for selected PHA's. The report considers only the tenants with verified status.

4.4.2.1 Report Generation

On a weekly basis (as part of the weekly batch processing), PIH households and household members with verified status are evaluated for tenants receiving multiple subsidies and summary and detail data required for online reports are created. The reports exclude the household members who are not verified, who are in the households that are EOP, Action type of Port-Out, or have not had 50058 recertification within 15 months from the date when this report is generated.

4.4.2.2 Multiple Subsidy Report Selection

Access the Multiple Subsidy Report page by clicking the Multiple Subsidy Report link (under the Verification Reports module) on the EIV Navigation panel. The Multiple Subsidy Report – Report **Selection** page displays as illustrated below.

		Enterprise Income Verifi	ication	<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Email</u>
		Verification Reports >> Multiple Subsid	ly Report >> Report Selection					_
	Welcome FIRST - HEIV07 LAST - uiv	 By Field Office : By Participant Code : 	Multiple Subsidy Report Select a Field Office Select a Participant Code	Y	v			
	Back to ElV Main Page Debts Owed to PHAs & Terminations Search for Former Tenant	 Search within PIH Program only Search within PIH and MF Program 	15					-
	Debts Owed to PHAs & Terminations Report Income Information By Head of Household By Reexamination Month	All household members Only adult household members Only household members under th	e age of 18					-
Multiple Subsidy	New Hires Report Income Discrepancy Rep	Search						_
Rebort	Existing Tenant Search Multiple Subsidy Report Disaster Tenant Information Identity Verification Report							
	Immigration Report Deceased Tenants Report Audit Reports PHA Usage Report External Links USCIS - SAVE System							
	User Manual Marual Reader Reader							

The **Multiple Subsidy Report – Report Selection** page provides the following filtering options:

Region Selection:

- By Field Office This option provides access to the data associated with Field Offices and the PHA's in their jurisdiction. The scope of access is governed by your security level and role assignment.
- By Participant Code: This option provides access to the data associated with PHA's. The scope of access is governed by your security level and role assignment.

Program Type Search Option:

- Search within PIH Programs only: to provide a list of tenants/household members that have multiple subsidies within the PIH programs (e.g., Public Housing, Voucher) or in multiple PHA's (e.g. the tenant is reported as a member of a household in CA014 and also as member of a household in FL001).
- Search within Public Housing and Multifamily Programs: Filters the data to list the tenants who receive assistance from both PIH and MF programs.

Household Member Search Option:

- All Household Members: to provide the complete list of household members whose SSN is displayed more than once in a PIH/MFH program.
- **Only adult Household Members:** Filters the data to list only those household members whose age is 18 or greater as of the effective date of the current 50058 and whose SSN is displayed more than once in a PIH/MFH program.
- Only Household Members under the age of 18: Filters the data to list only those household members whose age is under 18 as of the effective date of the current 50058 and whose SSN is displayed more than once in a PIH/MFH program.

Use this page to filter the scope of the data appearing on the Multiple Subsidy Report. Once you have selected your filter options, click the **Search** button to generate the Multiple Subsidy Report for the selected region and options.

4.4.2.2.1 By Field Office Option

The Field Office option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment.

If your access is at this level, the Multiple Subsidy Report page would appear as shown below letting the user select a Field Office or a PHA.

Enterprise Income Verific	cation	HUD Home	PIH Home	EIV Home	Search
erification Reports >> Multiple Subsidy	Report >> Report Selection				
	Multiple Subsidy Report				
By Field Office :	Select a Field Office	*			
By Participant Code :	4KPH MEMPHIS HUB OFFICE 4LPH NASHVILLE PROGRAM CENTER 4NPH SANJUAN HUB OFFICE	^	~		
Search within PIH Program only Search within PIH and MF Programs	5APH CHICAGO HUB OFFICE 5CPH CINCINNATI COMMUNITY SERVICE CENTER 5DPH CLEVELAND HUB OFFICE 5EPH COLUMBUS PROGRAM CENTER	-			
 All household members Only adult household members Only household members under the 	5FPH DETROIT HUB OFFICE 5GPH GRAND RAPIDS COMMUNITY SERVICE CENTER 5HPH INDIANAPOLIS PROGRAM CENTER 5IPH MILWAUKEE PROGRAM CENTER 5KPH MINNEAPOLIS HUB OFFICE 6KPH MINNEAPOLIS HUB OFFICE 6APH EODT WORTH HUB DEFICE				
Search	6BPH ALBUQUERQUE PROGRAM CENTER 6EPH HOUSTON PROGRAM CENTER 6FPH HOUSTON PROGRAM CENTER 6FPH HUTLE ROCK HUB OFFICE 6IPH NEW ORLEANS HUB OFFICE 6IPH OKLAHOMA CITY PROGRAM CENTER 6JPH SAN ANTONIO HUB OFFICE 7BPH DES MOINES COMMUNITY SERVICE CENTER 7DPH OMAHA PROGRAM CENTER 7EPH ST. LOUIS PROGRAM CENTER 8APH DENVER HUB OFFICE 9APH SAN FRANCISCO HUB OFFICE 9CPH HONOLULU HUB OFFICE 9DPH LOS ANGELES HUB OFFICE 9DPH HOS ANGELES HUB OFFICE 9EPH PHOENIX PROGRAM CENTER				

Scroll through the list to locate the desired Field Office location. Highlight it to select. Only one selection can be active at a time.

When viewed from the Field Office level, the Multiple Subsidy Report includes statistics for the Field Office as well as the PHA's within the Field Office jurisdiction. The report displays the data in 2 sections:

The top section, which is the Multiple Subsidy Field Office Report Summary, contains the following information:

- Field Office
- Total Number of Households
- Total Number of Household Members
- Program Type
- Household Member Selection

The bottom section displays the statistics for each PHA under the FO with following fields:

- PHA
- Total Number of Households
- Total Household Members

The screen below is an example of a Field Office Statistics Report. Please note that those offices with data are shown in red and underlined indicating that there is a hyperlink to a report.

Enterprise income verification	HUD H	lome	PIH Home	EIV Home	<u>Search</u>	Email	4
Varification Banarts >> Multiple Subsidy Banart >>	Papart Solaction >> Multiple Subsidy Field Office P	oport					
vermeation reports >> maniple Subsidy report >>	Report Selection -> Multiple Subsidy Field Once R	eport				_	
	Multiple Subsidy Field Office Report Summary	/					
Field Office:	5DPH CLEVELAND HU	3 OFFICE					
Total Number of Households:	50						
Total Number of Household Members:	39						
Program Typo:	Within PIH Programs Or	dv.					
Program Type.	Within First lograms of	iiy					1
Household Member Selection:	All Household Members						Downlo
						▲	in Exc
				Dow	<u>iload in Ex</u>	cel	III EXC
PHA	Total Number of Households		Total Household	l Members			Link
OH002 Youngstown MHA	2		1				
OH003 Cuyahoga MHA	7		7				
OH006 Lucas MHA	4		4				
OH007 Akron MHA	16		14				
OH008 Trumbull MHA	2		1				
OH012 Lorain MHA	2		2				
OH014 Jefferson MHA	0		0				
OH016 Mansfield MHA	0		0				
OH018 STARK MHA	5		3				
OH025 LAKE MHA	0		0				
OH026 COLUMBIANA MHA	0		0				
OH027 MEDINA MHA	0		0				
OH028 ERIE MHA	0		0				
OH029 ASHTABULA MHA	0		0				
OH030 HURON MHA	0		0				
OH031 Portage MHA	6		5				
OH036 WAYNE MHA	6		5				
OH039 CRAWFORD MHA	0		0				
OH042 GEAUGA MHA	0		0				
OHU54 SANDUSKY MHA	0		0				
OH063 TUSCARAWAS MHA	0		0				
0H057 HARRISON MHA	0		0				
OHU/I HENRY MHA	0		0				
OH073 PARMA PHA	0		0				
	0		0				
OH075 SENECA MHA	0		0				
OH002 HARCOCK MILA	- -		0				

You may download the Multiple Subsidy Field Office Report Summary in Microsoft Excel by clicking on the **Download in Excel** link. The Microsoft Excel spreadsheet contains the same information (PHA, Total Number of Households, and Total Household Members) as is shown on the EIV online application screen.

4.4.2.2.2 PHA Report

To view the Multiple Subsidy Report for a particular PHA, click the hyperlink associated with it as illustrated above. After clicking on an available hyperlink from the screen above to access PHA level report. Data is displayed in 2 sections.

Header Section:

- Participant Code
- Household Members Receiving Multiple Subsidies
- Program Type
- Household Member Selection

The bottom section is displayed with 2 tabs namely Summary Reports and Detail Reports.

The Summary Reports tab as illustrated below displays the following fields:

- Member SSN
- Member Last Name
- Member DOB
- Count of subsidies for the member

Enterprise In	come Verification		HUD Home	<u>PIH Home</u>	EIV Home	<u>Search</u>	Ē
/erification Reports >	>> Multiple Subsidy Report >> <u>Report</u>	<u>Selection</u> >> Multiple Subsidy R	eport Summary				Printer- Frien Version lin
		Multiple Subsidy Report Sur	mmary				
Participant Code:		NY904					
Members Receiving I	Multiple Subsidies:	23					
Search Criteria:	•	Within PIH	and MF Programs				
Search Criteria:		All househo	ld members			/	
					Print L.F.	riendly Versia	
					Dowr	load in Exc	<u>el</u>
		1 - 23 of 23 Members					
Summary Reports	s Detail Reports						Download In
Member SSN	Member Name 🗢	Member DOB	Count of subsidi	es for the member ≑			Excel
***-**-9999	ILMCGO AMJNW	XX/XX/1111	2				Link
***-**-9999	LIHMFM AMLWWSD	XX/XX/1111	2				
***-**-9999	UTUDF BMQWG	XX/XX/1111	2				
***-**-9999	LVAONTS BMVIIDPS	XX/XX/1111	2				
***-**-9999	YJYNCZ BMVIIDPS	XX/XX/1111	2				
***_**_9999	ZGVIRRTE BMVIIDPS	XX/XX/1111	2				

The Summary report tab has the all the standard features as mentioned in section 3.2.5.

The **Detail Reports** tab, as illustrated below, displays the information of each individual who received assistance in multiple PHA's or in multiple programs:

Member Information:

- Member SSN
- Member Name
- Member DOB

• Count of Subsidies

Household Information of Households where <Member Full Name> Receives Subsidy for each of the program, member receiving assistance in

In PIH

- HOH SSN
- HOH Name
- Relationship to HOH
- Program Type
- Project Code
- 50058 Effective Date
- Type of Action
- Unit Address
- PHA
- PHA Address
- PHA Telephone numbers (with office and fax numbers)

In MF

- HOH SSN
- HOH Name
- Relationship to HOH
- Subsidy Type
- Contract Number
- Project Number
- Owner/ Management Agent Name
- 50059 Effective Date
- Certification Type
- Unit Address

Below is an example of screen with the above-mentioned information.

	Enterprise Income Verification	DN <u>HUD Home</u> PIH Hom	e <u>EIV Home</u> <u>Search</u>
	Verification Reports >> Multiple Subsidy Repo	ort >> <u>Report Selection</u> >> Multiple Subsidy Report Detail	
		Multiple Subsidy Report Detail	Printer
	Participant Code:	NY904	Friend
	Members Receiving Multiple Subsidies	23	Versio
	Search Criteria:	Within PIH and ME Programs	link
	Search Criteria:	All household members	
	ordina ontona.		Printer-Friendly Ver
			Download in Fa
			X
		1 - 23 of 23 Members	
	Summary Reports Detail Reports		\backslash
ember	Member Information		Download
nformation	Member SSN	***_**-9999	in Excel
	Member Name	ILMCGO AMJNW	III EXCer
	Member DOB	01/05/1943	link
	Count of Subsidies	2	
	Household Information of Households Where	ILMCGO AMJNW Receives Subsidy	
		*** ** 0000	
usehold	HOH Name	ILMCCO AM INW	
ormation	Relationship to HOH	Head	
	Program Type	Voucher	
	Project Code	Vouciei	
	50058 Effective Date	06/01/2008	
	Type of Action	Interim Reexamination	
	Unit Address	243 LZBWJPI IC 9-0, ELMIRA, NY, 14901	
	PHA	NY904 HTFC	
	PHA Address	c/o Alan L. Smith 38-40 State Street, 3r., Albany, NY, 12207-	
	PHA Telephone Numbers	Office: (212) 480-6460 Fax: (212) 480-6463	
	HOH SSN	***-**-9999	
	HOH Name	ILMCGO AMJNW	
	Relationship to HOH	Head of Household	
	Subsidy Type	Section 236	
	Contract Number		
	Project Number	014046NI	
	Owner/Management Agent name	HOME LEASING HO	
	EQUED Effective Date	10/01/2007	

The User has the standard features of *Printer-Friendly Version* and *Download in Excel* as described in section 3.2.5.

Please refer to Appendix B for instructions on how to download Excel-format files.

4.4.2.2.3 By PHA Level Option

This option provides access to the report associated with PHA's. The scope of access is governed by your security level and role assignment.

If your access is at this level, the Multiple Subsidy Report page allows you to select a PHA from a list of PHA's you have access to.

For full description of the resulting page when By PHA level option is selected, please refer to the section 4.4.2.2.2.

4.4.3 Identity Verification Report

The Identity Verification Report provides information at the HQ, State, HUB, FO, TARC and PHA levels of the number of households and household members who successfully verified by SSA, who failed SSA verification or failed the EIV Pre-Screening process, which rules out IDs such as those with SSN's with all 9's, Last Name missing and who are pending verification.

4.4.3.1 Report Generation

On a weekly basis (as part of the weekly batch processing), PIH households and household members are evaluated for verification statistics and information on individual household and members is stored in the EIV database. Users relying on statistical data on a regular basis should make a printed copy of the report before the data is overwritten by next weekly batch processing.

4.4.3.2 Identity Verification Report Filtering

Access the Identity Verification Report page by clicking the Identity Verification Report link (under the Verification Reports module) on the EIV Navigation panel. The Identity Verification Report – Report Selection page is displayed as illustrated below.

		Enterpris	se Income Verification	<u>HUD Home PIH Home</u>	<u>EIV Home Searc</u>	<u>:h Email</u>
		Verification Re	ports >> Identity Verification Report >> Report Selection			
	Welcome FIRST - HEIV07 LAST - uiv	Report Selecti	on			
	Back to Secure Systems	Program Type	:	All PIH Programs		
	Back to EIV Main Page	Reexaminatio	n Month:	All		
Identity	Debts Owed to PHAs & Terminations	©	HUD HQ			
Verification	Search for Former Tenant	0	STATE	All		
Report	Debts Owed to PHAS & Terminations Report	0	HUB	10HSEA Seattle Hub		
	Income Information By Head of Household	0	FO		×	
	By Reexamination Month	0	PHA	AK001 AHFC		v
	Income Discrepancy Report Income Discrepancy Report Income Discrepancy Report Verification Reports Existing Tenant Search Multiple Subsidi Report	GetReport				
	Disaster Tenant Information Identity Verification Report Immigration Report Deceased Tenants Report					

Use this page to filter the scope of the data appearing on the Identity Verification Report. Once you have selected your filter options, click the **Get Report** button to generate the Identity Verification Report reflecting your choices.

The Identity Verification Report page provides you with the following filter options:

- **Program Type** This option provides the capability to filter data by program type All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.
- **Reexamination Month** This option provides the capability to filter data by Reexamination Month All or for a specific month (January to December). By default, the value is set to **"All"** when the page displays.
- **Region** This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, State, HUB, TARC, Field Office, and PHA.

The combination of your assigned role and security level determines the extent of the data that will be accessible.

Your role assignment provides you with access to up to five region options. Only those that you are permitted to access are displayed on the page when it opens. Only one Region option can be selected at a time.

The following region options are available:

 HUD HQ – This option provides those with IDs of Headquarters scope access to nationwide data and the option to select data at all levels. The Identity Verification Report Selection page is displayed as shown below.

Enterpris	e Income Verification	<u>HUD Home</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Ema</u>
Verification Re	ports >> Identity Verification Report >> Report Selection					
						_
Report Selection	D n					
Reexamination	n Month:					
Select Region:						
•	HUD HQ					
0	STATE	All	*			
0	HUB	10HSEA Seattle Hub	~			
0	FO	0APH SEATTLE HUB OF	FICE	~		
0	TARC	PB1 Cleveland TARC 💌				
	РНА	AK001 AHFC				~

• **State** - This option provides full access for those with IDs of Headquarters scope. This option only is displayed if your role assignment provides you with access to national data. If your access is set at this level, the Identity Verification Report Selection page is displayed as shown below.

A drop-down list provides you with all the available State selection options. Scroll through the list to select a desired State or use the ALL option, displayed as the first item in the list, to pull the report for all states. Highlight the desired option to select it. Only one selection can be active at a time.

• **HUB** – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 2APH New York HUB Office), you may select data for the HUB or select Field Offices or PHA's associated with that HUB. If your access is at this level, the Identity Verification Report Selection page is displayed as shown below.

A drop-down list provides you with all the available HUB selection options. The list will include only those HUBs that your security level and role allow you to access. If your assigned scope of access does not include HUB data, this option will not be displayed in the Region selection component. Scroll through the list to locate the desired HUB location. Highlight it to select. Only one selection can be active at a time.

• Field Office – This option provides access to the data associated with Field Offices. The scope of access is governed by your security level and role assignment.

If your access is at this level, the Identity Verification Report Selection page is displayed as shown below.

A drop-down list provides you with all the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access. If your assigned scope of access does not include Field Office data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired Field Office location. Highlight it to select. Only one selection can be active at a time.

- **TARC** This option provides access to the data associated with TARC's and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the Identity Verification Report Selection page is displayed as shown below.
- **PHA** This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the Identity Verification Report page is displayed as shown below.

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA Users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.4.3.3 Identity Verification Statistics Report

All Household and Household Member details appear on the Identity Verification Report page. Although the scope of report detail can vary, the same page format is used to convey the data.

The result data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

The Identity Verification Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with each security level.

When more than one level of detail is available, the highest level is displayed first on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link in a record (appearing underlined in red in a Statistics table) indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

Note: The Statistics table displays household information when the Household Statistics tab is selected and displays household member information when the Household Member Statistics tab is selected.

4.4.3.3.1 Household Statistics Report

On the top statistics table you will find the following information:

- Security Level shows the Region selected from the selection page
 - HUD Headquarters
 - State with the State name selected
 - > HUB with the HUB name selected
 - TARC with TARC name selected
 - > Field Office with the Field Office name selected
 - PHA with the PHA name selected
- Reexamination Month
- Program Type
- Number of Households (Excluding EOP)
- Number of Households with All Household Members Verified
- Percentage of Households Verified
- Number of Households Failed EIV Pre-Screening
- Percentage of Households Failed EIV Pre-Screening
- Number of Households Failed SSA Identity Test
- Percentage of Households Failed SSA Identity Test
- Number of Households Pending Verification
- Percentage of Households Pending Verification

On the bottom, the **Household Statistics** tab shows the following information in a table:

- Security Level In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:
 - ≻ HUB
 - ➢ Field Office
 - ➢ PHA
 - Individual Households
- Program Type –If 'All PIH Programs' was selected from the search criteria, 3 rows will be displayed – ALL, Public Housing, and Section 8.
- Number of Households (Excluding EOP)
- Number of Households with All Household Members Verified

- Percentage of Households Verified
- Number of Households Failed EIV Pre-Screening
- Percentage of Households Failed EIV Pre-Screening
- Number of Households Failed SSA Identity Test
- Percentage of Households Failed SSA Identity Test
- Number of Households Pending Verification
- Percentage of Households Pending Verification

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

4.4.3.3.2 Household Members Statistics Report

On the top statistics table you will find the following information:

- Security Level shows the Region selected from the selection page
 - HUD Headquarters
 - State with the State name selected
 - HUB with the HUB name selected
 - TARC with TARC name selected
 - Field Office with the Field Office name selected
 - > PHA with the PHA name selected
- Reexamination Month
- Program Type
- Number of Household Members (Excluding EOP)
- Number of Household Members Verified
- Percentage of Household Members Verified
- Number of Household Members Failed EIV Pre-Screening
- Percentage of Household Members Failed EIV Pre-Screening
- Number of Household Members Failed SSA Identity Test
- Percentage of Household Members Failed SSA Identity Test
- Number of Household Members Pending Verification
- Percentage of Household Members Pending Verification

On the bottom, the **Household Statistics** tab shows the following information in a table:

- Security Level In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:
 - ≻ HUB
 - ➢ Field Office
 - ➢ PHA
 - Individual Households
- Program Type –If 'All PIH Programs' was selected from the search criteria, 3 rows will be displayed ALL, Public Housing, and Section 8.
- Number of Household Members (Excluding EOP)

- Number of Household Members Verified
- Percentage of Household Members Verified
- Number of Household Members Failed EIV Pre-Screening
- Percentage of Household Members Failed EIV Pre-Screening
- Number of Household Members Failed SSA Identity Test
- Percentage of Household Members Failed SSA Identity Test
- Number of Household Members Pending Verification
- Percentage of Household Members Pending Verification

Note: The Program Level Report provides sorting capability and displays totals for each data field in the bottom table.

4.4.3.4 Identity Verification Statistics Report Examples

Please use this section to get familiar with the look and feel of the Identity Verification Statistics Report. As mentioned above, each level of report displays data for Households and Household Members in two separate tabs.

4.4.3.4.1 HUD HQ Level View

When HUD HQ region is selected, a nationwide Identity Verification Report is displayed. This may be filtered for program.

The screen below is illustrates the *Household Statistics* of HUD Headquarters Identity Verification Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income Verification

lousehold Statistics Report Household Member Statistics Report

The screen below is illustrates the *Household Member Statistics* of HUD Headquarters Identity Verification Report for **All PIH Programs**.

Verification Reports >> Identity Verification Report >> Report Selection >> HUD HQ Statis	tics

Identity Verification Report - Household Statistics							
Office	HUD	HQ					
Reexamination Month	All						
Program Type	ALL	Public Ho	using Section 8				
Number of Households (Excluding EOP)	3,115	,654 1,041,356	2,074,298				
Number of Households with All Household Members Verified	568,4	00 202,896	365,504				
Percentage of Households Verified	18.24	% 19.48%	17.62%				
Number of Households Failed EIV Pre-Screening	2,406	,711 788,908	1,617,803				
Percentage of Households Failed EIV Pre-Screening	77.25	% 75.76%	77.99%				
Number of Households Failed SSA Identity Test	77,96	5 30,150	47,815				
Percentage of Households Failed SSA Identity Test	02.50	% 02.90%	02.31%				
Number of Households Pending Verification	62,57	8 19,402	43,176				
Percentage of Households Pending Verification	02.01	% 01.86%	02.08%				

Download to Excel Printer-Friendly Version

HUD Headquarters Statistics as of 08/17/2009											
HUB		Number of Households (Excluding EOP)	Number of Households with All Household Members Verified	Percentage of Households Verified	Number of Households Failed EIV Pre- Screening	Percentage of Households Failed EIV Pre- Screening	Number of Households Failed SSA Identity Test	Percentage of Households Failed SSA Identity Test	Number of Households Pending Verification	Percentage of Households Pending Verification	
<u>OHSEA</u>	All	110,650	40,303	36.42%	62,883	56.83%	3,729	03.37%	3,735	03.38%	
eattle Hub	Public Housing	19,382	9,364	48.31%	8,755	45.17%	860	04.44%	403	02.08%	
	Section 8	91,268	30,939	33.90%	54,128	59.31%	2,869	03.14%	3,332	03.65%	
HBOS Boston	All	207,779	30,250	14.56%	171,134	82.36%	3,314	01.59%	3,081	01.48%	
ub	Public Housing	64,506	8,048	12.48%	54,511	84.51%	1,092	01.69%	855	01.33%	
	Section 8	143,273	22,202	15.50%	116,623	81.40%	2,222	01.55%	2,226	01.55%	
HBUF Buffalo	All	63,059	7,848	12.45%	53,427	84.73%	726	01.15%	1,058	01.68%	
HBUF Buffalo ub	Public Housing	23,152	2,495	10.78%	20,071	86.69%	277	01.20%	309	01.33%	
	Section 8	39,907	5,353	13.41%	33,356	83.58%	449	01.13%	749	01.88%	
HNWK	All	98,266	10,178	10.36%	83,177	84.64%	3,625	03.69%	1,286	01.31%	
ewark hub	Public Housing	35,324	3,417	09.67%	30,527	86.42%	953	02.70%	427	01.21%	
	Section 8	62,942	6,761	10.74%	52,650	83.65%	2,672	04.25%	859	01.36%	
HNYC New	All	339,674	86,407	25.44%	236,940	69.76%	12,569	03.70%	3,758	01.11%	
OTK CILY HUD	Public Housing	167,998	58,924	35.07%	100,927	60.08%	7,094	04.22%	1,053	00.63%	
	Section 8	171,676	27,483	16.01%	136,013	79.23%	5,475	03.19%	2,705	01.58%	
HBLT	All	142,754	35,588	24.93%	95,974	67.23%	5,192	03.64%	6,000	04.20%	
altimore Hub	Public Housing	44,640	15,223	34.10%	26,483	59.33%	2,138	04.79%	796	01.78%	
	Section 8	98,114	20,365	20.76%	69,491	70.83%	3,054	03.11%	5,204	05.30%	
unui	A.II.	01 711	20.770	22 479/	52.170	58.009/	2.494	02 909/	6 272	00 0 40/	

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Enterprise Income Verification

EIV User Manual for Public Housing Program Users	EIV User Manual for Publ	lic Housing Program Users
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Verification Rev	norte >> Identiti	Verification Report >>	Report Selection >>	HUD HO Statistics
verification Re	ports ** identity	vernication Report **	Report Selection	

Identity Verification Report - Household Member Statistics							
Office	HUD HQ						
Reexamination Month	AII						
Program Type	ALL	Public Housing	Section 8				
Number of Household Members (Excluding EOP)	7,473,197	2,266,571	5,206,626				
Number of Household Members Verified	1,564,204	521,248	1,042,956				
Percentage of Household Members Verified	20.93%	23.00%	20.03%				
Number of Household Members Failed EIV Pre-Screening	5,677,561	1,669,958	4,007,603				
Percentage of Household Members Failed EIV Pre-Screening	75.97%	73.68%	76.97%				
Number of Household Members Failed SSA Identity Test	85,784	33,230	52,554				
Percentage of Household Members Failed SSA Identity Test	01.15%	01.47%	01.01%				
Number of Household Members Pending Verification	145,648	42,135	103,513				
Percentage of Household Members Pending Verification	01.95%	01.86%	01.99%				

Household Statistics Report Household Member Statistics Report

	HUD Headquarters Statistics as of 08/17/2009										
нив		Number of Household Members (Excluding EOP)	Number of Household Members Verified	Percentage of Household Members Verified	Number of Household Members Failed EIV Pre- Screening	Percentage of Household Members Failed EIV Pre- Screening	Number of Household Members Failed SSA Identity Test	Percentage of Household Members Failed SSA Identity Test	Number of Household Members Pending Verification	Percentage of Household Members Pending Verification	
10HSEA	All	249,569	97,743	39.16%	139,720	55.98%	4,151	01.66%	7,955	03.19%	
Seattle Hub	Public Housing	41,951	20,214	48.18%	19,896	47.43%	973	02.32%	868	02.07%	
	Section 8	207,618	77,529	37.34%	119,824	57.71%	3,178	01.53%	7,087	03.41%	
<u>1HBOS</u> Boston Hub	All	454,999	74,973	16.48%	370,313	81.39%	3,621	00.80%	6,092	01.34%	
	Public Housing	122,472	18,562	15.16%	101,200	82.63%	1,207	00.99%	1,503	01.23%	
	Section 8	332,527	56,411	16.96%	269,113	80.93%	2,414	00.73%	4,589	01.38%	
2HBUF Buffalo	All	134,078	19,574	14.60%	111,359	83.06%	782	00.58%	2,363	01.76%	
Hub	Public Housing	44,203	6,006	13.59%	37,275	84.33%	293	00.66%	629	01.42%	
	Section 8	89,875	13,568	15.10%	74,084	82.43%	489	00.54%	1,734	01.93%	
2HNWK	All	226,555	31,575	13.94%	188,068	83.01%	4,052	01.79%	2,860	01.26%	
Newark Hub	Public Housing	66,076	8,232	12.46%	55,950	84.68%	1,062	01.61%	832	01.26%	
	Section 8	160,479	23,343	14.55%	132,118	82.33%	2,990	01.86%	2,028	01.26%	
2HNYC New	All	813,030	228,324	28.08%	562,491	69.18%	13,736	01.69%	8,479	01.04%	
York City Hub	Public Housing	385,489	148,478	38.52%	226,802	58.83%	7,757	02.01%	2,452	00.64%	
	Section 8	427,541	79,846	18.68%	335,689	78.52%	5,979	01.40%	6,027	01.41%	
<u>3HBLT</u>	All	334,591	91,502	27.35%	223,213	66.71%	5,737	01.71%	14,139	04.23%	
Baltimore Hub	Public Housing	97,025	35,266	36.35%	57,487	59.25%	2,392	02.47%	1,880	01.94%	
	Section 8	237,566	56,236	23.67%	165,726	69.76%	3,345	01.41%	12,259	05.16%	
	1				1		1				

The screen below is illustrates the Household Statistics of HUD Headquarters Identity Verification Report when **Section 8** is selected from the Program Type drop-down list.

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EIV User Manual for Public Housing Program Users

Enterprise Income Verification	
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Verification Reports >>	Identity Verification	on Report >> Report	Selection >>	HUD HQ Statistics
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Identity Verification Report - Household Statistics	
Office	HUD HQ
Reexamination Month	All
Program Type	Section 8
Number of Households (Excluding EOP)	2,074,298
Number of Households with All Household Members Verified	365,504
Percentage of Households Verified	17.62%
Number of Households Failed EIV Pre-Screening	1,617,803
Percentage of Households Failed EIV Pre-Screening	77.99%
Number of Households Failed SSA Identity Test	47,815
Percentage of Households Failed SSA Identity Test	02.31%
Number of Households Pending Verification	43,176
Percentage of Households Pending Verification	02.08%

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Household Sta	ousehold Statistics Report Household Member Statistics Report								
HUD Headquarters Statistics as of 08/17/2009									
HUB	Number of Households (Excluding EOP)	Number of Households with All Household Members Verified	Percentage of Households Verified	Number of Households Failed EIV Pre- Screening	Percentage of Households Failed EIV Pre- Screening	Number of Households Failed SSA Identity Test	Percentage of Households Failed SSA Identity Test	Number of Households Pending Verification	Percentage of Households Pending Verification
10HSEA Seattle Hub	91,268	30,939	33.90%	54,128	59.31%	2,869	03.14%	3,332	03.65%
<u>1HBOS Boston</u> Hub	143,273	22,202	15.50%	116,623	81.40%	2,222	01.55%	2,226	01.55%
2HBUF Buffalo Hub	39,907	5,353	13.41%	33,356	83.58%	449	01.13%	749	01.88%
2HNWK Newark Hub	62,942	6,761	10.74%	52,650	83.65%	2,672	04.25%	859	01.36%
2HNYC New York City Hub	171,676	27,483	16.01%	136,013	79.23%	5,475	03.19%	2,705	01.58%
<u>3HBLT</u> Baltimore Hub	98,114	20,365	20.76%	69,491	70.83%	3,054	03.11%	5,204	05.30%
<u>3HPHL</u> Philadelphia Hub	55,323	16,170	29.23%	32,277	58.34%	1,326	02.40%	5,550	10.03%
<u>3HPIT</u> <u>Pittsburgh</u> <u>Hub</u>	24,391	3,873	15.88%	19,640	80.52%	584	02.39%	294	01.21%
4HATL Atlanta Hub	50,117	11,804	23.55%	35,220	70.28%	2,119	04.23%	974	01.94%
<u>4HBIR</u> Birmingham Hub	26,990	3,566	13.21%	22,487	83.32%	482	01.79%	455	01.69%
<u>4HGRN</u> Greensboro <u>Hub</u>	78,884	9,436	11.96%	66,495	84.29%	1,614	02.05%	1,339	01.70%
4HJAC Jacksonville Hub	28,479	4,960	17.42%	22,803	80.07%	345	01.21%	371	01.30%
4HJMS Jackson Hub	15,967	2,255	14.12%	12,944	81.07%	367	02.30%	401	02.51%
4HLOU Louisville Hub	31,022	11,328	36.52%	18,670	60.18%	393	01.27%	631	02.03%
<u>4HMEM</u> Memphis Hub	31,619	3,463	10.95%	27,273	86.26%	397	01.26%	486	01.54%
<u>4HMIA Miami</u> <u>Hub</u>	63,994	8,927	13.95%	52,706	82.36%	1,496	02.34%	865	01.35%

The screen below is illustrates the *Household Statistics* of HUD Headquarters Identity Verification Report when **Section 8** is selected from the Program Type drop-down list.

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Enterprise Income Verification

Verification Reports >> Identity Verification Report >> Report Selection >> HUD HQ Statistics

Identity Verification Report - Household Member Statistics	
Office	HUD HQ
Reexamination Month	All
Program Type	Section 8
Number of Household Members (Excluding EOP)	5,206,626
Number of Household Members Verified	1,042,956
Percentage of Household Members Verified	20.03%
Number of Household Members Failed EIV Pre-Screening	4,007,603
Percentage of Household Members Failed EIV Pre-Screening	76.97%
Number of Household Members Failed SSA Identity Test	52,554
Percentage of Household Members Failed SSA Identity Test	01.01%
Number of Household Members Pending Verification	103,513
Percentage of Household Members Pending Verification	01.99%

Household Statistics Report Household Member Statistics Report

				HUD Headquarte	rs Statistics as of 08	/17/2009			
нив	Number of Household Members (Excluding EOP)	Number of Household Members Verified	Percentage of Household Members Verified	Number of Household Members Failed EIV Pre- Screening	Percentage of Household Members Failed EIV Pre-Screening	Number of Household Members Failed SSA Identity Test	Percentage of Household Members Failed SSA Identity Test	Number of Household Members Pending Verification	Percentage of Household Members Pending Verification
<u>10HSEA</u> Seattle Hub	207,618	77,529	37.34%	119,824	57.71%	3,178	01.53%	7,087	03.41%
<u>1HBOS Boston</u> Hub	332,527	56,411	16.96%	269,113	80.93%	2,414	00.73%	4,589	01.38%
2HBUF Buffalo Hub	89,875	13,568	15.10%	74,084	82.43%	489	00.54%	1,734	01.93%
<u>2HNWK</u> <u>Newark Hub</u>	160,479	23,343	14.55%	132,118	82.33%	2,990	01.86%	2,028	01.26%
2HNYC New York City Hub	427,541	79,846	18.68%	335,689	78.52%	5,979	01.40%	6,027	01.41%
<u>3HBLT</u> <u>Baltimore Hub</u>	237,566	56,236	23.67%	165,726	69.76%	3,345	01.41%	12,259	05.16%
<u>3HPHL</u> Philadelphia <u>Hub</u>	136,871	45,335	33.12%	74,917	54.74%	1,431	01.05%	15,188	11.10%
<u>3HPIT</u> <u>Pittsburgh</u> <u>Hub</u>	53,754	10,164	18.91%	42,331	78.75%	632	01.18%	627	01.17%
<u>4HATL Atlanta</u> Hub	144,250	37,271	25.84%	102,064	70.75%	2,448	01.70%	2,467	01.71%
<u>4HBIR</u> <u>Birmingham</u> <u>Hub</u>	72,480	10,780	14.87%	60,058	82.86%	531	00.73%	1,111	01.53%
<u>4HGRN</u> Greensboro Hub	196,009	28,342	14.46%	162,587	82.95%	1,818	00.93%	3,262	01.66%
<u>4HJAC</u> Jacksonville <u>Hub</u>	76,404	14,555	19.05%	60,585	79.30%	371	00.49%	893	01.17%
4HJMS									

<u>EIV Home Search Email</u>

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4.4.3.4.2 State Level View

The State drop down provides user a capability to select ALL or an individual State. When ALL is selected in State dropdown, the report displays the statistics for all the states, without further drop down

The screen below is an example of *Household Statistics* for ALL State Identity Verification Report for **All PIH Programs**.

Enterpri	ise Inc	ome Veri	fication			HUD	<u>Home</u> <u>F</u>	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	Ema
Verification	Reports	>> Identity Veri	ification Report >>	Report Select	tion >> State - A	All Statistics					
				Identity V	erification Report	t - Household Stati	stics				
0/5											
Office Decoursised	an Manth						ALL STATES				
Reexaminati	ion wonth						All	Dublis Usuala	-	C 0	
Number of H	leucoboldo	(Evoluting EOE	2)				3 115 654	1 0/1 356	ig .	2 074 208	
Number of H	louseholde	with All Househ) old Members Verifi	be			568 400	202 896		365 504	
Percentage	of Househr	ulds Verified	old Members Venin	50			18 24%	19.48%		17 62%	
Number of H	louseholds	Failed EIV Pre-	Screening				2.406.711	788.908		1.617.803	
Percentage	of Househo	olds Failed EIV F	Pre-Screening				77.25%	75.76%		77.99%	
Number of H	louseholds	Failed SSA Ider	ntity Test				77.965	30.150		47.815	
Percentage	of Househo	olds Failed SSA	Identity Test				02.50%	02.90%		02.31%	
Number of H	louseholds	Pending Verifica	ation				62,578	19,402		43,176	
Percentage	of Househo	olds Pending Ver	rification				02.01%	01.86%		02.08%	
lousehold S	Statistics F	Report Househo	old Member Statis	tics Report Sta	ate - All Statistics	as of 08/17/2009			-		
Sta	te	Number of Households (Excluding	Number of Households with All Household Members Verified	Percentage of Households Verified	Number of Households Failed EIV Pre-	Percentage of Households Failed EIV Pre-	Number of Households Failed SSA	Percentage of Households Failed SSA	Number of Households Pending	Percent Houset Pend	age of Iolds ing
Alabama	A1	61 382	8 169	13 31%	50.962	83.02%	1 121	01.83%	1 130	01.84%	uon
	Public Housing	34,392	4,603	13.38%	28,475	82.80%	639	01.86%	675	01.96%	
	Section 8	26,990	3,566	13.21%	22,487	83.32%	482	01.79%	455	01.69%	
Alaska	All	4,453	442	09.93%	3,816	85.70%	115	02.58%	80	01.80%	
	Public Housing	151	4	02.65%	132	87.42%	14	09.27%	1	00.66%	
	Section 8	4,302	438	10.18%	3,684	85.63%	101	02.35%	79	01.84%	
American	All	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%	
Samoa	Public Housing	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%	
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%	
Arizona	All	26,848	3,804	14.17%	22,211	82.73%	443	01.65%	390	01.45%	
	Public Housing	6,164	984	15.96%	4,943	80.19%	92	01.49%	145	02.35%	
	Section 8	20,684	2,820	13.63%	17,268	83.48%	351	01.70%	245	01.18%	
Arkansas	All	34,615	3,490	10.08%	29,510	85.25%	819	02.37%	796	02.30%	
	Public Housing	13,157	1,514	11.51%	11,066	84.11%	192	01.46%	385	02.93%	
	Section 8	21,458	1,976	09.21%	18,444	85.95%	627	02.92%	411	01.92%	
California	All	334,423	65,132	19.48%	258,407	77.27%	7,121	02.13%	3,763	01.13%	
	Public Housing	38,699	7,507	19.40%	29,431	76.05%	1,100	02.84%	661	01.71%	
	8	295,724	57,625	19.49%	228,976	77.43%	6,021	02.04%	3,102	01.05%	
C DIOCADO		1.36.126	10 (46	117.89%	1.50.231	1.7.9.29%	1089	101.81%	1460	101 21%	

The State level report for an individual state displays statistics for each PHA under the state and provides drill down to PHA. The screen below is an example of State Level Identity Verification Report's *Household Statistics* for an individual state when **Public Housing** is selected from the Program Type drop-down list.

Enterprise	Income V	erification			<u>HI</u>	<u>JD Home</u>	<u>PIH Home</u>	EIV Home	<u>Search Ema</u>
Verification Rep	orts >> <u>Report</u>	Selection >> State	Identity Repor	t					
			Identi	ty Verification Rep	port - Household Sta	atistics			
Office							Ci	alifornia	
Reexamination M	onth						A	1	
Program Type							P	ublic Housing	
Number of House	holds (Excluding	(EOP)					38	3,699	
Number of Housel	holds with All Ho	, ousehold Members V	erified				7.	507	
Percentage of Hou	useholds Verifie	d					19	.40%	
Number of Housel	holds Failed EIV	Pre-Screening					29	.431	
Percentage of Hou	useholds Failed	EIV Pre-Screening					76	6.05%	
Number of House	holds Failed SS	A Identity Test					1.	100	
Percentage of Hou	useholds Failed	SSA Identity Test					02	2.84%	
Number of House	holds Pendina V	erification					66	51	
Percentage of Ho	useholds Pendin	o Verification					01	71%	
рна	Number of Households	Number of Households with	Percentage of	Number of	Percentage of	Number of	Percentage of	Number of	Percentage of
	(Excluding EOP)	All Houeobold	Housenoids	Housenoids	Households	Households	Households	Households	Households
CA001 San Francisco HA		Members Verified	Verified	Failed EIV Pre- Screening	Households Failed EIV Pre- Screening	Households Failed SSA Identity Test	Households Failed SSA Identity Test	Households Pending Verification	Households Pending Verification
	5,582	Members Verified	Verified	Failed EIV Pre- Screening	Households Failed EIV Pre- Screening 88.32%	Households Failed SSA Identity Test	Households Failed SSA Identity Test	Households Pending Verification	Households Pending Verification
CA002 Los Angeles County (HACoLA)	5,582 2,788	Members Verified 427 352	Households Verified 07.65% 12.63%	Failed EIV Pre- Screening 4.930	Households Failed EIV Pre- Screening 88.32% 84.79%	Households Failed SSA Identity Test 143 42	Households Failed SSA Identity Test 02.56% 01.51%	Households Pending Verification 82 30	Households Pending Verification 01.47% 01.08%
CA002 Los Angeles County (HACoLA) CA003 Oakland HA	5,582 2,788 2,820	Air rouserood Members Verified 427 352 2,292	Verified 07.65% 12.63% 81.28%	Folded EIV Pre- Screening 4.930 2.364 128	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54%	Households Failed SSA Identity Test 143 42 395	Households Failed SSA Identity Test 02.56% 01.51% 14.01%	Households Pending Verification 82 30 5	Households Pending Verification 01.47% 01.08% 00.18%
CA002 Los Angeles County (HACoLA) CA003 Oakland HA CA004 Los Angeles City (HACLA)	5,582 2,788 2,820 6,832	Mambers Verified 427 352 2,292 1,139	Verified 07.65% 12.63% 81.28% 16.67%	HouseHouse Failed EIV Pre- Screening 4.930 2.364 128 5.524	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54% 80.85%	Households Failed SSA Identity Test 143 42 395 73	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07%	Households Pending Verification 82 30 5 96	Households Pending Verification 01.47% 01.08% 00.18% 001.41% 01.41%
CA002 Los Angeles County (HACOLA) CA003 Oakland HA CA004 Los Angeles City (HACLA) CA005 Sacramento City	5,582 2,788 2,820 6,832 1,727	Mambers Verified 427 352 2,292 1,139 378	Verified 07.85% 12.63% 81.28% 16.67% 21.89%	HouseHouse Failed EIV Pre- Screening 4.930 2.364 128 5.524 1.314	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54% 80.85% 76.09%	Households Failed SSA Identity Test 143 42 395 73 10	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58%	Households Pending Verification 82 30 5 96 25	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45%
CA002 Los Angeles County (HACOLA) CA003 Oakland HA CA004 Los Angeles City (HACLA) CA005 Sacramento City CA005 Fresno City Housing Authority	5,582 2,788 2,820 6,832 1,727 649	Mambers Verified 427 352 2,292 1,139 378 46	Verified 07.85% 12.63% 81.28% 16.67% 21.89% 07.09%	Househouse Failed EV Pre- Screening 4.930 2.364 128 5.524 1.314 578	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54% 80.85% 76.09% 89.06%	Households Failed SSA Identity Test 143 42 395 73 10 19	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58% 02.93%	Households Pending Verification 02 30 5 96 25 6	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45% 00.92%
CA002 Los Angeles County (HACOLA) CA003 Oakland HA CA004 Los Anaeles City (HACLA) CA005 Sacramento City CA006 Fresno City Housing Authority CA007 Sacramento County	5,582 2,788 2,820 6,832 1,727 649 987	Mambers Verified 427 352 2,292 1,139 378 46 250	NotePolos Verified 07.65% 12.63% 81.28% 16.67% 21.89% 07.09% 25.33%	Foiled EV Pre- Screening 4.930 2.364 128 5.524 1.314 578 710	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54% 80.85% 76.09% 89.06% 71.94%	Households Failed SSA Identity Test 143 42 395 73 10 19 18	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58% 02.93% 01.82%	Households Pending Verification 2 30 5 96 25 26 9 9	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45% 00.92% 00.91%
CA002 Los Anaeles County (HACoLA) CA003 Oakland HA CA004 Los Angeles City (HACLA) CA006 Sacramento City CA006 Fresno City Housing Authority CA007 Sacramento County CA008 Kern County	5,582 2,788 2,820 6,832 1,727 649 987 840	Mambers Verified 427 352 2,292 1,139 378 46 250 44	Verified 07.85% 12.63% 81.28% 16.67% 21.89% 07.09% 25.33% 05.24%	Failed EV Pre- Screening 4.930 2.364 128 5.524 1.314 578 710 763	Households Failed EIV Pre- Screening 88.32% 84.79% 04.54% 80.85% 76.09% 89.06% 71.94% 90.83%	Households Failed SSA Identity Test 143 42 395 73 10 19 18 21	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58% 02.93% 01.82% 02.50%	Households Pending Verification 2 30 5 96 25 6 9 9 12	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45% 00.92% 00.91% 01.43%
CA002 Los Angeles County (HACOLA) CA003 Oakland HA CA004 Los Angeles City (HACLA) CA005 Sacramento City CA006 Fresno City Housing Authority CA006 Kern County CA008 Kern CA009 Upland Housing Authority	5,582 2,788 2,820 6,832 1,727 649 987 840 96	Mambers Verified 427 352 2,292 1,139 378 46 250 44 24	Non-services 07.65% 12.63% 81.28% 16.67% 21.89% 07.09% 25.33% 05.24% 25.00%	Failed EV Pre- Screening 4.930 2.364 128 5.524 1.314 578 710 63 69	Households Failed EV Pre- Screening 88.32% 84.79% 04.54% 00.85% 76.09% 89.06% 71.94% 90.83% 71.88%	Households Failed SSA 143 42 395 73 10 19 18 21 1	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58% 02.93% 01.82% 02.50% 01.04%	Households Pending Verification 2 30 5 96 25 6 9 9 1 9 1 1 1 1 1 1 1 1 1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45% 00.92% 00.91% 01.43% 02.08%
CA002 Los Angeles County (HACOLA) CA003 Oakland HA CA004 Los Anaeles City (HACLA) CA005 Sacramento City CA005 Fresno City Housing Authority CA007 Sacramento County CA008 Kern County CA008 Kern County CA008 Kern County CA009 Upland Housing Authority	5,582 2,788 2,820 6,832 1,727 649 987 840 96 635	Mambers Verified 427 352 2,292 1,139 378 46 250 44 24 156	Househous Verified 07.65% 12.63% 81.28% 16.67% 21.89% 07.09% 25.33% 05.24% 25.00% 24.57%	Failed EV Pre- Screening 4.930 2.364 128 5.524 1.314 578 710 69 425	Households Failed EV Pre- screening 88.32% 84.79% 04.54% 80.85% 76.09% 89.06% 71.94% 90.83% 71.88% 66.93%	Households Failed SSA 143 42 395 73 10 19 18 21 1 23	Households Failed SSA Identity Test 02.56% 01.51% 14.01% 01.07% 00.58% 02.93% 01.82% 02.50% 01.04% 03.62%	Households Pending Verification 2 30 5 96 25 8 9 9 12 25 12 25 12 2 12 2 12 2 12 2 12 2 21	Households Pending Verification 01.47% 01.08% 00.18% 01.41% 01.45% 00.92% 00.91% 01.43% 02.08% 04.88%

The screen below is an example of State Level Identity Verification Report's *Household Member Statistics* for an individual state when **Public Housing** is selected from the Program Type drop-down list.

Enterprise Income Verification

<u>HUD Home PIH Home EIV Home Search Emai</u>

Verification Reports >> <u>Report Selection</u> >> State Identity Report

Household Statistics Report Household Member Statistics Repo

Identity Verification Report - Household Member Statistics	
Office	California
Reexamination Month	All
Program Type	Public Housing
Number of Household Members (Excluding EOP)	104,364
Number of Household Members Verified	23,901
Percentage of Household Members Verified	22.90%
Number of Household Members Failed EIV Pre-Screening	77,398
Percentage of Household Members Failed EIV Pre-Screening	74.16%
Number of Household Members Failed SSA Identity Test	1,230
Percentage of Household Members Failed SSA Identity Test	01.18%
Number of Household Members Pending Verification	1,835
Percentage of Household Members Pending Verification	01.76%

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State Statistics as of 08/17/2009 Number of Household Number of Household Number of Household Number of Household Percentage of Percentage of Household Number of Percentage of Percentage of Household Household Household Household Members PHA Members mbers Fail Members Failed Members Members Verified Members Verified Me mbers Failed Me nbers Fai EIV Pre-SSA Identity (Excluding Ре Pending EIV Pre-Screening SSA Identity Test EOP) Screening Test V Verificati <u>CA001 San</u> Francisco HA 11,310 1,152 10.19% <u>9,821</u> 86.83% <u>156</u> 01.38% <u>181</u> 01.60% CA002 Los Angeles County 6,199 1,003 16.18% <u>5,080</u> 81.95% <u>46</u> 00.74% <u>70</u> 01.13% (HACoLA) 6,347 88.69% 04.85% 00.21% CA003 Oakland HA 7,156 <u>347</u> <u>447</u> 06.25% <u>15</u> CA004 Los 21,306 4,168 19.56% 16,779 78.75% 00.39% 275 01.29% <u>84</u> Angeles City (HACLA) CA005 21.42% 01.62% 3.637 779 76.66% 00.30% 59 2,788 11 Sacramento City CA006 Fresno City 00.66% 1.971 208 10.55% 1,731 87.82% <u>19</u> 00.96% 13 Housing Authority CA007 Sacramento County 2,518 693 27.52% <u>1,780</u> 70.69% <u>22</u> 00.87% <u>23</u> 00.91% CA008 Kern 225 08.58% 89.36% 01.07% 2,622 <u>2,343</u> <u>26</u> 00.99% <u>28</u> County CA009 Upland 274 67 24.45% <u>196</u> 71.53% 4 01.46% 7 02.55% Housing Authority CA010 Richmond 1.050 274 26.10% 694 66.10% 30 02.86% <u>52</u> 04.95% Housing Authority CA011 Contra 2.404 223 09.28% 2.058 85.61% 22 00.92% 101 04.20% Costa County CA014 San Mateo 542 69 12.73% 469 86.53% 2 00.37% 2 00.37% County CA015 S. San 02.40% 208 27 12.98% 176 84.62% 0 00.00% 5 Francisco 28 175 16.00% 78.86% 00.57% 04.57% CA017 RIVERBANK 138 1 8 CA019 San Bernardino 5 141 738 14.36% 4,167 81.05% <u>135</u> 02.63% <u>101</u> 01.96% County

4.4.3.4.3 HUB Level View

When HUB region is selected, the Identity Verification Report for HUB is displayed.

The screen below is an example of *Household Statistics* HUB Identity Verification Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income Verification	<u>HUD Home</u>	<u>PIH Home</u>	EIV Home Search	<u>Email</u>
Verification Reports >> Identity Verification Report >> <u>Report Selection</u> >> HU	IB Statistics			
Identity Verification	Report - Household Statistics			
Office	10HSEA	Seattle Hub		
Reexamination Month	All			
Program Type	ALL	Public Housin	ng Section	8
Number of Households (Excluding EOP)	110,650	19,382	91,268	
Number of Households with All Household Members Verified	40,303	9,364	30,939	
Percentage of Households Verified	36.42%	48.31%	33.90%	
Number of Households Failed EIV Pre-Screening	62,883	8,755	54,128	
Percentage of Households Failed EIV Pre-Screening	56.83%	45.17%	59.31%	
Number of Households Failed SSA Identity Test	3,729	860	2,869	
Percentage of Households Failed SSA Identity Test	03.37%	04.44%	03.14%	
Number of Households Pending Verification	3,735	403	3,332	
Percentage of Households Pending Verification	03.38%	02.08%	03.65%	

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Household Sta	itistics R	eport Househo	ld Member Statis	tics Report					-	
				I	Hub Statistics as (of 08/17/2009				
Field Offi	се	Number of Households (Excluding EOP)	Number of Households with All Household Members Verified	Percentage of Households Verified	Number of Households Failed EIV Pre- Screening	Percentage of Households Failed EIV Pre- Screening	Number of Households Failed SSA Identity Test	Percentage of Households Failed SSA Identity Test	Number of Households Pending Verification	Percentage of Households Pending Verification
0APH SEATTLE	All	70,236	26,826	38.19%	38,863	55.33%	2,714	03.86%	1,833	02.61%
	Public Housing	13,797	6,884	49.89%	5,816	42.15%	760	05.51%	337	02.44%
	Section 8	56,439	19,942	35.33%	33,047	58.55%	1,954	03.46%	1,496	02.65%
0CPH ALASKA COMMUNITY	All	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
SERVICE CENTER	Public Housing	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
0EPH PORTLAND	All	40,414	13,477	33.35%	24,020	59.43%	1,015	02.51%	1,902	04.71%
PROGRAM CENTER	Public Housing	5,585	2,480	44.40%	2,939	52.62%	100	01.79%	66	01.18%
	Section 8	34,829	10,997	31.57%	21,081	60.53%	915	02.63%	1,836	05.27%

The screen below is an example of Household Statistics for HUB Identity Verification Report when **Public Housing** is selected from the Program Type drop-down list.

Enterprise l	ncorne Verifi	cation		HUI	<u>D Home</u> <u>PIH Hor</u>	ne <u>EIV Hom</u> e	<u>e Search</u>	<u>Email</u>
Verification Repo	rts >> Immigration	Report >> <u>Report Se</u>	election_>> HUB Immig	ration Report				
			Immigration Repo	rt - Household Statisti	CS			
Office					101	ISEA Seattle Hub		
Reexamination Mor	nth				All			
Program Type					Pu	blic Housing		
Number of Househo	olds (Excluding EOP)				19,	382		
Households with PI	C-assigned ALT ID				744	l -		
Percentage of Ho	ouseholds with PIC-a	ssigned ALT ID			3.8	4%		
Households with In	eligible Noncitizens				584	Ļ		
Percentage of Ho	ouseholds with Ineligi	ble Noncitizens			3.0	1%		
Households with Pe	ending Verification				336	i		
Percentage of Ho	ouseholds with Pendi	ng Verification			1.7	3%		
							Download	to Exce
							Printer-Friendly	<u>y Versio</u>
Household Statistic	<mark>cs Report</mark> Househol	d Member Statistics	Report					
			Hub Statistic	s as of 08/17/2009				
♦ FO	Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Percentage of Households with Ineligible Noncitizens	Households with	Percentag Households Pending Verit	e of with ication
0APH SEATTLE HUB OFFICE	13,797	520	3.77%	394	2.86%	321	2.33%	
0CPH ALASKA COMMUNITY SERVICE CENTER	0	0	0.00%	0	0.00%	0	0.00%	
0EPH PORTLAND PROGRAM CENTER	5,585	224	4.01%	190	3.40%	15	0.27%	
Totals	19,382	744	3.84%	584	3.01%	336	1.73%	

4.4.3.4.4 Field Office Level View

When FO region is selected, the Identity Verification Report for Field Office is displayed.

The screen below is an example of *Household Statistics* of Field Office Identity Verification Report when **All PIH Programs** is selected from the Program Type drop-down list.

Household Statistics Report Household Member Statistics Report

Verification Reports >> Identity Verification Report >> Report Selection >> FO Statistics

Identity Verification Report - Household Statistic	:s		
Office	0APH SEATTI	LE HUB OFFICE	
Reexamination Month	AII		
Program Type	ALL	Public Housing	Section 8
Number of Households (Excluding EOP)	70,236	13,797	56,439
Number of Households with All Household Members Verified	26,826	6,884	19,942
Percentage of Households Verified	38.19%	49.89%	35.33%
Number of Households Failed EIV Pre-Screening	38,863	5,816	33,047
Percentage of Households Failed EIV Pre-Screening	55.33%	42.15%	58.55%
Number of Households Failed SSA Identity Test	2,714	760	1,954
Percentage of Households Failed SSA Identity Test	03.86%	05.51%	03.46%
Number of Households Pending Verification	1,833	337	1,496
Percentage of Households Pending Verification	02.61%	02.44%	02.65%

HUD Home

PIH Home

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Prin	ter-F	rier	aly	vers	sior
			_		

				FO	Statistics as of 0	8/17/2009				
РНА		Number of Households (Excluding EOP)	Number of Households with All Household Members Verified	Percentage of Households Verified	Number of Households Failed EIV Pre- Screening	Percentage of Households Failed EIV Pre- Screening	Number of Households Failed SSA Identity Test	Percentage of Households Failed SSA Identity Test	Number of Households Pending Verification	Percentage of Households Pending Verification
AK001 AHFC	All	151	4	02.65%	<u>132</u>	87.42%	<u>14</u>	09.27%	1	00.66%
	Public Housing	151	4	02.65%	132	87.42%	14	09.27%	1	00.66%
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
<u>AK901 AHFC - S8</u>	All	4,302	438	10.18%	<u>3,684</u>	85.63%	<u>101</u>	02.35%	<u>79</u>	01.84%
	Public Housing	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
	Section 8	4,302	438	10.18%	3,684	85.63%	101	02.35%	79	01.84%
AK999 Testing HA	All	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
	Public Housing	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
ID001 Twin Falls	All	192	56	29.17%	<u>131</u>	68.23%	0	00.00%	<u>5</u>	02.60%
	Public Housing	192	56	29.17%	131	68.23%	0	00.00%	5	02.60%
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%
ID002 Nampa	All	139	31	22.30%	<u>97</u>	69.78%	2	01.44%	<u>9</u>	06.47%
	Public Housing	139	31	22.30%	97	69.78%	2	01.44%	9	06.47%
	Section 8	0	0	00.00%	0	00.00%	0	00.00%	0	00.00%

<u>EIV Home Search Emai</u>

The screen below is an example of *Household Member Statistics* of Field Office Identity Verification Report when **Public Housing** is selected from the Program Type drop-down list.

Verification Reports >> Identity Verification Report >> Report Selection >> FO Statistics

Household Statistics Report Household Member Statistics Report

Identity Verification Report - Household Member Statistics	;
Office	0APH SEATTLE HUB OFFICE
Reexamination Month	All
Program Type	Public Housing
Number of Household Members (Excluding EOP)	29,460
Number of Household Members Verified	15,200
Percentage of Household Members Verified	51.60%
Number of Household Members Failed EIV Pre-Screening	12,656
Percentage of Household Members Failed EIV Pre-Screening	42.96%
Number of Household Members Failed SSA Identity Test	867
Percentage of Household Members Failed SSA Identity Test	02.94%
Number of Household Members Pending Verification	737
Percentage of Household Members Pending Verification	02.50%

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FO Statistics as of 08/17/2009 Number of Household Number of Percentage of Number of Percentage of Percentage of Household Percentage of Number of Household Household Household Household Household PHA Members mbers Fail Members Failed Members Faile SSA Identity Members Members Members Verified Members Members Failed EIV Pre EIV Pre-Pending Pending (Excludi Veri SSA Identity Screening Test EOP) Scre Verifica Verificat AK001 AHFC 428 66 15.42% <u>346</u> 80.84% <u>15</u> 03.50% 00.23% 1 AK901 AHFC - S8 0 0 00.00% 0 00.00% 0 00.00% 0 00.00% AK999 Testing HA 0 0 00.00% 0 00.00% 0 00.00% 0 00.00% ID001 Twin Falls 0 319 98 30.72% <u>211</u> 66.14% 00.00% <u>10</u> 03.13% ID002 Nampa 433 119 27.48% <u>273</u> 63.05% <u>2</u> 00.46% <u>39</u> 09.01% ID005 Pocatello 73 4 05.48% <u>69</u> 94.52% 0 00.00% 0 00.00% ID010 Buhl 42 0 0 10 23.81% <u>32</u> 76.19% 00.00% 00.00% ID011 Jerome 14 49 28.57% <u>34</u> 69.39% 0 00.00% 02.04% 1 ID012 American 53 6 11.32% 45 84.91% <u>2</u> 03.77% 0 00.00% Falls ID013 Boise City 164 10 06.10% 90.85% 0 00.00% 03.05% 149 5 ID016 SICHA 120 29 24.17% <u>90</u> 75.00% 1 00.83% 0 00.00% ID020 IHFA 173 16 09.25% 156 90.17% 0 00.00% 1 00.58% ID021 Ada County 24 5 0 0 20.83% 79.17% 00.00% <u>19</u> 00.00% ID901 IHFA - Sec 8 0 0 00.00% 0 00.00% 0 00.00% 0 00.00% WA001 Seattle 8,614 7,869 91.35% <u>61</u> 00.71% <u>413</u> 04.79% <u>271</u> 03.15% Housing Authority WA002 King Co 5,834 5,124 87.83% 02.49% 05.14% 04.54% <u>145</u> <u>300</u> <u>265</u> WA003 Bremerton 1,006 218 21.67% <u>771</u> 76.64% <u>15</u> 01.49% <u>2</u> 00.20% WA004 Clallam Co 438 7 01.60% <u>427</u> 97.49% <u>4</u> 00.91% 0 00.00% WA005 Tacoma 1.630 163 10.00% 87.85% <u>33</u> 2 00.12% 1,432 02.02% WA006 Everett 1,609 236 14.67% 1,346 83.65% <u>10</u> 00.62% 17 01.06%

4.4.3.4.5 PHA Level View

When PHA region is selected, the Identity Verification Report for PHA displays results in 3 tabs:

- Failed EIV Pre-Screening
- Failed SSA Identity Test
- Pending Verification

4.4.3.4.6 Failed EIV Pre- Screening Report

To view the list of households and household members that were not sent to SSA for verification because they failed the EIV pre-screening test, click the **Failed EIV Pre- Screening** tab.

When the tab is selected, Failed EIV Pre-Screening Report is displayed with 2 sections as follow:

	income vernication		HUD Home	PIH Home	EIV Home	<u>Search</u>	
Verification Repor	rts >> <u>Report Selection</u> >> PHA Statis	tics					_
ailed EIV Pre-S	creening Failed SSA Identity T	est Pending Verifica	tion				Drintor Erion
							Download
	E	ailed EIV Pre-Screening	Report as of 08/17/2009				Error Des
Participant Code:		4	K001 AHFC				LITOI Des
Program Type:		A	II PIH Programs			- Li	
Reexamination M	lonth:	A	al l				
Households that F	Failed EIV Pre-Screening Test:	1	32				
					Downlo Printer Frien Error Descr	ad in Excel dly Version ription Help	
		Next Gro 1 - 50 of 132 House	up O holds <u>Last Page</u>				
HOH SSN 999-99-999	9 HOH Name MGOIHEU KLJVQM HOH DOB	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100	up O holds Last Page 0247 Wzzrxffss Bpugeys Eviled EV/Rec Screening Description	ntion			
HOH SSN 999-99-9999 Member SSN	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MgoTHEU KLJVQM	Next Gro 1 - 50 of 132 House 11/11/111 Project AK00100 Member DOB 11/11/111	up O holds Last Page 0247 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check.	ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 I HOH Name SKXORA VETWO I HOH DOB 1	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 Project AK0010002	up O holds Last Page 9247 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrig Failed effective date check. 75 PHEEWWICH	ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name	Next Gro 1 - 50 of 132 House 11/11/1111 Project AX00100 Member DOB 11/11/1111 1/11/1111 1/11/1111 1/11/1111 1/11/1111	up O holds Last Page 2247 Wzzrkffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrit	ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-9999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ	Next Gro 1 - 50 of 132 House 11/11/1111 Project AX00100 Member DOB 11/11/1111 1/11/1111 1/11/1111 Member DOB 11/11/1111	up O holds Last Page 2247 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check.	ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-999 HOH SSN 999-99-999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWPP CKIZEBT HOH DOI	Next Gro 1 - 50 of 132 House 11/11/1111 Project AX00100 Member DOB 11/11/1111 1/11/1111 1/11/1111 1/11/1111 B 11/11/1111 Project AX00100	up O holds Last Page 2247 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed effective date check. 20275 PHFEWWJCH	ption			
HOH SSN 999-99-999 Member SSN 999-99-999 HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN	9 HOH Name MGOHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKNZEBT HOH DOI Member Name	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 1/11/1111 Project AK001002 Member DOB 11/11/1111 8 11/11/1111 Project AK0010 Member DOB	up O tholds Last Page 20247 Wzzrxffsa Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed EIV Pre-Screening Descrip Failed EIV Pre-Screening Descrip	ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 199-99-9999 HOH SSN 999-99-999 16mber SSN 199-99-9999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKNZEBT HOH DOI Member Name YBZDWFP CKNZEBT	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 1/11/1111 Project AK001002 Member DOB 11/11/1111 8 11/11/1111 Project AK0010 Member DOB 11/11/1111	up O tholds Last Page 20247 Wzzrxffsa Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check. 20275 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check.	ption ption			
HOH SSN 999-99-999 Member SSN 959-99-9999 HOH SSN 999-99-999 Member SSN 999-99-9999 Member SSN 999-99-9999 999-99-9999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKNZEBT HOH DOI Member Name YBZDWFP CKNZEBT CKJNWFP CKNZEBT	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 8 11/11/1111 Project AK0010 Member DOB 11/11/1111 8 11/11/1111	up O holds Last Page 20247 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check. Failed effective date check. Failed effective date check.	ption ption ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-99-99 Member SSN 999-99-99-999 999-99-9999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKNZEBT HOH DOI Member Name YBZDWFP CKNZEBT CKJNWFP CKNZEBT CKJNWFP CKNZEBT YKXYFOKHD VMUIHKIFG	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 8 11/11/1111 Project AK0010 Member DOB 11/11/1111 11/11/1111 11/11/1111	up O holds Last Page 20247 Wzzrxffsa Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check. 50275 PHFEWWJCH Failed effective date check. Failed effective date check. Failed effective date check.	ption ption ption			
NON SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 999-99-9999 999-99-9999 999-99-	S HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM SQUARE NAME HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ HOH Name YBZDWFP CKNZEBT HOH DO Member Name YBZDWFP CKNZEBT CKJNWFP CKNZEBT YKXYFOKHD VMUIHKIFG GNOG CKKZEBT	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 B 11/11/1111 B 11/11/1111 11/11/1111 11/11/1111 11/11/1111	up up up tholds Last Page 2247 Wzzrdfss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed effective date check. 0275 PHFEWWJCH Failed effective date check.	ption ption ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-9999 Member SSN 999-99-9999 999-99-9999 999-99-9999	9 HOH Name MGOIHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKIZEBT HOH DOI Member Name YBZDWFP CKIZEBT CKINWFP CKIZEBT CKINWFP CKIZEBT YKXYFOKHD VMUIHKIFG GNOG CKIZEBT TZFQ CKKZEBT	Next Gro 1 - 50 of 132 House 11/11/1111 Project AX00100 Member DOB 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111	up O tholds Last Page 2247 WZZRATISS Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 25 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check.	ption ption ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-9999 Member SSN 999-99-9999 999-99-9999 999-99-9999 999-99-	P HOH Name MGOIHEU KLJVQM [HOH DOB Member Name MGOIHEU KLJVQM P HOH Name SKXORA VBTWQ [HOH DOB 1 Member Name SKXORA VBTWQ P HOH Name YBZDWFP CKNZEBT [HOH DOD Member Name YBZDWFP CKNZEBT CKJNWFP CKNZEBT CKJNWFP CKKZEBT YKXYFOKHD VMUIHKIFG GNOG CKKZEBT TZFQ CKKZEBT 9 HOH Name ENFXGO DBXVK [HOH DOB 11	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 8 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111	up O tholds Last Page 2027 Wzzrxffss Bpugeys Failed EIV Pre-Screening Descrip Failed effective date check. 75 PHFEWWJCH Failed EIV Pre-Screening Descrip Failed effective date check. Failed effective date check.	ption ption ption			
HOH SSN 999-99-999 Member SSN 999-99-9999 HOH SSN 999-99-999 Member SSN 999-99-99-999 HOH SSN 999-99-999 999-99-9999 999-99-9999 999-99-	9 HOH Name MGOHEU KLJVQM HOH DOB Member Name MGOIHEU KLJVQM 9 HOH Name SKXORA VBTWQ HOH DOB 1 Member Name SKXORA VBTWQ 9 HOH Name YBZDWFP CKNZEBT HOH DOI Member Name YBZDWFP CKNZEBT CKINWFP CKNZEBT CKINWFP CKNZEBT YKXYFOKHD VMUIHKIFG GNOG CKKZEBT 7ZFQ CKKZEBT 9 HOH Name ENFXGO DBXVK HOH DOB 11 Member Name	Next Gro 1 - 50 of 132 House 11/11/1111 Project AK00100 Member DOB 11/11/1111 11/11/1111 8 11/11/1111 8 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111 11/11/1111	up O tholds Last Page Control tast Page Control	ption ption ption			

The Failed EIV Pre - Screening Report as of <Date> section with:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Households that Failed EIV Pre- Screening Test: (Number of Households)

The second section contains the list of households and household members that failed EIV Prescreen. It shows the following information:

For Head of Household:

- HOH SSN
- ➢ HOH Name
- ➢ HOH DOB

 Project (applicable to Public Housing households and displays Project Name and Project Number)

For each family member that failed EIV Pre- Screening Test:

- Member SSN
- Member Name
- Member DOB
- ➢ Failed EIV Pre- Screening Description

When **Public Housing** is selected from the Program Type, the **Failed EIV Pre-Screening Report** provides the option to select a specific Project from the drop-down list as shown below.

Enterprise l	ncome Verification		HUD Home	PIH Home	EIV Home	Search
Verification Report	ts >> <u>Report Selection</u> >> PHA Statis	tics				
ailed EIV Pre-S	creening Failed SSA Identity T	est Pending Verificat	ion			
	F	ailed EIV Pre-Screening I	Report as of 08/17/2009			
Participant Code:		A	K001 AHFC			
Program Type:		P	ublic Housing			Project
Reexamination M	onth:	A	II.			drop-dowi
Households that F	ailed EIV Pre-Screening Test:	13	32			list
				/	Downlo	ad in E
			_		Printer Frien	dly Version
					Error Descr	iption Help
		D. L. All				
		Project : All				
		Next Grou	ib O			
		1 - 50 of 132 House	holds Last Page			
HOH SSN 999-99-9999	HOH Name MGOIHEU KLJVQM HOH DOB	11/11/1111 Project AK001000	247 Wzzrxffss Bpugeys			
Member SSN	Member Name	Member DOB	Failed EIV Pre-Screening Des	cription		
999-99-9999	MGOIHEU KLIVQM	11/11/1111	Failed effective date check.			
HOH SSN 999-99-9999	HOH Name SKXORA VBTWQ HOH DOB 11	/11/1111 Project AK00100027	75 PHFEWWJCH			
Member SSN	Member Name	Member DOB	Failed EIV Pre-Screening Des	cription		
999-99-9999	SKXORA VBTWQ	11/11/1111	Failed effective date check.			
HOH 55N 999-99-9999	HOH Name YBZDWFP CKNZEBT HOH DOE	11/11/1111 Project AK00100	0275 PHFEWWJCH			
Member SSN	Member Name	Member DOB	Failed EIV Pre-Screening Des	cription		
999-99-9999	YBZDWFP CKNZEBT	11/11/1111	Failed effective date check.			

The report has the standard features of Printer- Friendly Version, Down in Excel, pagination and User Identification as described in section 3.2.5. For instructions on how to download report into Excel, please see *Appendix* B.

Appendix A provides a complete listing of the error messages that may be generated and displayed by the system.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.4.3.4.6.1 Failed SSA Identity Test

To view the list of households and household members that failed the SSA Identity Test, click the **Failed SSA Identity Test** tab.

When the tab is selected, Failed SSA Identity Test is displayed with 2 sections as follow:

Enterprise I	ncome Verificatio	on 🔪	HUD Home	PIH Home	EIV Home	<u>Search</u>	Ē
Verification Report	ts >> <u>Report Selection</u> >> F	PHA Statistics					_
Failed EIV Pre-S	creening Failed SSA lo	dentity Test Pend	ing Verification				
		Failed	Verification Report as of 08/17/2009				ก
Participant Code:			AK001 AHFC				Printer- Friendly
Program Type:			Public Housing				Download in Exc
Reexamination M	onth:		All				
Households that F	ailed Verification:		14				
					Dow	nload in Exce	
					Printer Fr	endly Versior	1
			1 - 14 of 14 Households				
HOH SSN 999-99-9999) HOH Name PKJQS AKGSWSD	HOH DOB 11/11/1111 P	oject AK001000277 ABXPKD				
Member SSN	Member Name	Member DOB	Failed Verification Description				1
999-99-9999	PKJQS AKGSWSD	11/11/1111	No benefits reported by SSA 12/25/1922				
HOH SSN 999-99-9999	9 HOH Name LJ GTUNCFQS HO	OH DOB 11/11/1111 Proje	ct AK001000275 PHFEWWJCH				
Member SSN	Member Name	Member DOB	Failed Verification Description	recorde			i
NON SCH 000 00 000			Desiget AV004000257 Reizev	records			
Member SSN	Member Name	Member DOR	Failed Verification Description				4
999-99-9999	VVGCF0J HKXSWLB	11/11/111	Verification failed - SS and SSI benefits o	annot be disclosed	due to discrepancy	in date of birth	1

The Failed Verification Report as of <Date> section with:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Households that Failed Verification: (Number of Households)

The second section contains the list of households and household members that failed SS Identity test. It shows the following information:

For Head of Household:

- HOH SSN
- ➢ HOH Name
- ➢ HOH DOB
- Project (applicable to Public Housing households and displays Project Name and Project Number)

For each family member that failed EIV Pre- Screening Test:

- Member SSN
- Member Name
- Member DOB
- > Failed Verification Description

When **Public Housing** is selected from the Program Type, the **Failed SSA Identity Test** report at PHA level, provides the option to select a specific Project from the drop-down list as shown below.

Enterprise I	ncome Verificatio	ı		HUD Home	<u>PIH Home</u>	EIV Home	<u>Search</u> E	
Inification Popor	tr >> Poport Soloction >> Ph	A Statistics						
vermeation Repor	IS PERCENT SELECTION PERCENT							
ailed EIV Pre-S	Screening Failed SSA Id	entity Test Pend	ing Verification					
		Failed	Verification Report as of 08/1	7/2009				
Participant Code:			AK001 AHFC					
Program Type:			Public Housing					
Reexamination M	lonth:		All					
Households that F	ailed Verification:		14					
						Down	lload in Excel	
						Printer Fri	endly Ver Pr	oje
		Р	roject : All 🗸 Go] 🚛 🔤			drop	o-d
								list
			1 - 14 of 14 Households					
HOH SSN 999-99-9999	9 HOH Name PKJQS AKGSWSD I	IOH DOB 11/11/1111 P	roject AK001000277 ABXPKD					
Member SSN	Member Name	Member DOB	Failed Verification Descri	ption				
999-99-9999	PKJQS AKGSWSD	11/11/1111	No benefits reported by	SSA 12/25/1922				
HOH SSN 999-99-9999	9 HOH Name LJ GTUNCFQS HOH	DOB 11/11/1111 Proje	ect AK001000275 PHFEWWJCH					
Member SSN	Member Name	Member DOB	Failed Verification Descri	ption				
999-99-9999	MLXDFT GTUNCFQS	11/11/1111	Verification failed - SSN	not found in SSA r	records			
HOH SSN 999-99-9999	9 HOH Name VVGCFOJ HKXSWFE	HOH DOB 11/11/1111	Project AK001000257 Bojrcy					
Member SSN	Member Name	Member DOB	Failed Verification Descrip	ption	anot be disclosed d	ue to discrepancy	in date of birth	
999-99-9999	VVGCF0J HKXSWLB	11/11/1111	vernication failed - 55 a	inu 551 benefits ca	innot be disclosed d	ue to discrepancy	in date of birth	
HOH SSN 999-99-9999	9 HOH Name YVGCFBU TDOWWT	PT HOH DOB 11/11/111	1 Project AK001000277 ABXPKD					
Member SSN	Member Name	Member DOB	Failed Verification Descri	ption				
999-99-9999	YVGCFBU TDOWWTPT	11/11/1111	SSN is verified; individu	al is deceased 02/0	02/2008			

The report has the standard features of Printer- Friendly Version, Down in Excel, pagination and User Identification as described in section 3.2.5. For instructions on how to download report into Excel, please see *Appendix* B.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.4.3.4.6.2 Pending Verification Report

To view the list of households and household members that are with pending verification status, click the **Pending Verification tab**.

When the tab is selected, **Pending Verification Report** is displayed with 2 sections as follow:

Enterprise Income Ver	ification		HUD Home	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	Ē
Verification Reports >> <u>Report Sele</u>	ction >> PHA Statistics						
ailed EIV Pre-Screening Faile	ed SSA Identity Test Pending	Verification					
	Pending Ver	ification Report as of 08/17/20	09				
Participant Code:		AK001					Printer- Friendly V
Program Type:		Public Housing					Download in Exce
Reexamination Month:		All					
Households with Pending Verificat	ion	1					
					<u>Download i</u>	n Excel 🔺	
					Printer-Friendly	Version	
	1	to 1 of 1 Households					
HOH SSN ***-**-9999 HOH Name BMJV	1 WHB JBUEHF HOH DOB 11/11/1111 Pr	to 1 of 1 Households oject AK001000277 ABXPKD					
HOH SSN ***-**-9999 HOH Name BMJV Member SSN	1 VHB JBUEHF HOH DOB 11/11/1111 Pr Member Name	to 1 of 1 Households oject AK001000277 ABXPKD	м	ember DOB			

The **Pending Verification Report as of <Date>** section with:

- Participant Code: (with PHA Code and PHA Name)
- Program Type: (with Program Type)
- Reexamination Month: (with Month and Year)
- Households with Pending Verification: (Number of Households)

The second section contains the list of households and household members with pending verification. It shows the following information:

For Head of Household:

- ➢ HOH SSN
- ➢ HOH Name
- ➢ HOH DOB
- > Project (applicable to Public Housing households and displays Project Name and Project Number)

For each family member that failed EIV Pre- Screening Test:

- Member SSN
- Member Name
- Member DOB

When **Public Housing** is selected from the Program Type, the **Pending Verification Report** at PHA level provides the option to select a specific Project from the drop-down list as shown below.

Enternrise Income Ver	rification				Course E
		HUD Home	<u>PIN Home</u>	<u>EIV Home</u>	<u>Search</u>
/erification Reports >> <u>Report Sele</u>	ection_>> PHA Statistics				
ailed EIV Pre-Screening Faile	ed SSA Identity Test Pending Verifica	tion			
	Pending Verification R	eport as of 08/17/2009			
Participant Code:		AK001			
Program Type:					
Reexamination Month:		All			
Households with Pending Verificat	tion	1			
				Download	in Excol
				Printer-Friendly	Project drop-down lis
	Project : All	🗸 😡 🗲			
	10,000				
	1 to 1 of 1 h	louseholds			
HOH SSN ***-**-99991HOH Name BM.IV	WHB JBUFHF I HOH DOB 11/11/1111 Project AK00)1000277 ABXPKD			
HOH SSN ***-**-9999 HOH Name BMJ\ Member SSN	WHB JBUEHF HOH DOB 11/11/1111 Project AK00 Member Name	01000277 ABXPKD	Member DOB		

The report has the standard features of Printer- Friendly Version, Download in Excel, pagination and User Identification as described in section 3.2.5. For instructions on how to download a report into Excel, please see *Appendix* B.

Note: SSN Masking – Due to privacy concerns, only the last 4 digits of SSNs are displayed (***-**-1234) for this report or contained in the download to Excel.

4.4.4 Immigration Report

The Immigration Verification Report provides statistical information at the HQ, State, HUB, FO, TARC and PHA levels of the number of households and household members who have a IMS/PIC-assigned alternate identification number (Alt ID), citizenship code of ineligible noncitizen or pending verification.

4.4.4.1 Report Generation

On a weekly basis (as part of the weekly batch processing), PIH households and household members are evaluated for immigration and statistics are computed and information on individual household and members stored in the EIV database. Users relying on statistical data on a regular basis should make a printed copy of the report before the date is overwritten by the next weekly batch processing.

4.4.4.2 Immigration Report Filtering

Access the Immigration Report page by clicking the Immigration Report link (under the Verification Reports module) on the EIV Navigation panel. The Immigration Report – Report Selection page is displayed as illustrated below.

		Enterpri Verification Rep	se Income Verification	HUD Home	<u>PIH Home</u>	<u>EIV Home</u>	<u>Search</u>	<u>Ema</u>
	Welcome FIRST - HEIV07 LAST - ulv Back to Secure Systems	Select Program Program Type:	Туре	All PIH Programs				
Immigration Report	Back to EIV Main Page Debts Owed to PHAs & Terminations Search for Former Tenant Debts Owed to PHAs &	Reexamination Select Region:	Month: HUD HQ STATE	ALL M				
$\overline{}$	Terminations Report Income Information • By Head of Household • By Reexamination Month	0 0 0	HUB FO TARC	10HSEA Seattle Hub		•		
	New Hires Report <u>Income Discrepancy Report Income Discrepancy Report Verificatus Reports Existing Tetlant Search Multiple Subsidy Report Disaster Tenant Information </u>	Get Report	PHA	AK001 - AK001 AHFC				Y

Use this page to filter the scope of the data appearing on the Immigration Report. Once you have selected your filter options, click the **Get Report** button to generate the Immigration Report reflecting your choices.

The Immigration Report page provides you with the following filter options:

- **Program Type** This option provides the capability to filter data by program type All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.
- **Reexamination Month** This option provides the capability to filter data by Reexamination Month All or for a specific month (January to December). By default, the value is set to **"All"** when the page displays.
- Region This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, State, HUB, TARC, Field Office, and PHA. The combination of your assigned role and security level determines the extent of the data that will be accessible.

Your role assignment provides you with access to up to five region options. Only those that you are permitted to access are displayed on the page when it opens. Only one Region option can be selected at a time.

The following region options are available:

• HUD HQ – This option provides those with IDs of Headquarters scope access to nationwide data and the option to select data at all levels. The Immigration Report Selection page is displayed as shown below.

	Enterprise In	come Verification	HUD Home PH	<u>1 Home EN</u>	<u>/ Home Search</u>	<u>Email</u>
Welcome FIRST - HEIV07 LAST - ulv	Select Program Type					
Back to Secure Systems	Program Type:		All PIH Programs 💌			
Back to EIV Main Page	Reexamination Month:		ALL V			
Debts Owed to PHAs &	Select Region:					
Search for Former Tenant	۲	HUD HQ				
Debts Owed to PHAs &	0	STATE	ALL 💌			
Terminations Report	0	HUB	10HSEA Seattle Hub		_	
By Head of Household	0	FO	0APH SEATTLE HUB OFFICE	~		
By Reexamination Month	0	TARC	PB1 Cleveland TARC 💌			
New Hires Report	0	PHA	AK001 - AK001 AHFC			~
 Income Discrepancy Report 						_
Verification Reports	Get Report					
Existing Tenant Search						
Multiple Subsidy Report Disaster Tenant Information						
 Identity Verification Report 						
Immigration Report Deceased Tenants Report						

• **State** - This option provides full access for those with IDs of Headquarters scope. This option only is displayed if your role assignment provides you with access to national data. If your access is set at this level, the Immigration Report Selection page is displayed as shown below.

A drop-down list provides you with all the available State selection options. Scroll through the list to select a desired State or use the ALL option displayed as the first item in the list, which pulls the report for all states. Highlight the desired option to select it. Only one selection can be active at a time.

 HUB – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 2APH New York HUB Office), you may select data for the HUB or select Field Offices or PHA's associated with that HUB. If your access is at this level, the Immigration Report Selection page is displayed as shown below.

A drop-down list provides you with all the available HUB selection options. The list will include only those HUBs that your security level and role allow you to access. If your assigned scope of access does not include HUB data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired HUB location. Highlight it to select. Only one selection can be active at a time.

Field Office – This option provides access to the data associated with Field Offices. The scope of
access is governed by your security level and role assignment.

If your access is at this level, the Immigration Report Selection page is displayed as shown below.

A drop-down list provides you with all the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access. If your assigned scope of access does not include Field Office data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired Field Office location. Highlight it to select. Only one selection can be active at a time.

- **TARC** This option provides access to the data associated with TARC's and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the Immigration Report Selection page is displayed as shown below.
- **PHA** This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the Immigration Report page is displayed as shown below.

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA Users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.4.4.3 Immigration Statistics Report

All Household and Household Member details appear on the Immigration Report page. Although the scope of report detail can vary, the same page format is used to convey the data

The result data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

The Immigration Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with each security level.

When more than one level of detail is available, the highest level is displayed first, on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link in a record (appearing underlined in red in a Statistics table) indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

Note: Just as other reports the Statistics table shows the information for Households when the Household Statistics tab is selected, and shows the information for Household Members when the Household Member Statistics tab is selected.

4.4.4.3.1 Household Statistics tab

On the top statistics table you will find the following information:

• Security Level – shows the Region selected from the selection page

- HUD Headquarters
- State with the State name selected
- HUB with the HUB name selected
- TARC with TARC name selected
- Field Office with the Field Office name selected
- PHA with the PHA name selected
- **Reexamination Month** shows the Reexamination Month you have selected in the search criteria for this report will be displayed.
- **Program Type** shows Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed ALL, Public Housing, and Section 8..
- Number of Households (Excluding EOP) shows the total number of households where one of more household members have who have an IMS/PIC-assigned alternate identification number (Alt ID), citizenship code of ineligible noncitizen or pending verification.
- Households with IMS/PIC-assigned ALT ID Shows the number of households in which at least one household member has an IMS/PIC-assigned ALT ID (line 3n of form HUD-50058/MTW = H****** or begins with an alpha character).
- Percentage of Households with IMS/PIC-assigned ALT ID Shows the percentage of households in which at least one household member has an IMS/PIC-assigned ALT ID (line 3n of form HUD-50058/MTW = H****** or begins with an alpha character).
- Households with Ineligible Noncitizens Shows the number of households in which at least one household member has a citizenship code of ineligible noncitizen (line 3i of form HUD-50058/MTW = IN).
- Percentage of Households with Ineligible Noncitizens
 Shows the percentage of households in which at least one household member has a citizenship code of ineligible noncitizen (line 3i of form HUD-50058/MTW = IN).
- Households with Pending Verification Shows the number of households in which at least one household member has a citizenship code of pending verification (line 3i of form HUD-50058/MTW = PV).
- Percentage of Households with Pending Verification Shows the percentage of households in which at least one household member has a citizenship code of pending verification (line 3i of form HUD-50058/MTW = PV).

On the bottom, the Household Statistics tab shows the following information in a table:

• Security Level – In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:

- ≻ HUB
- ➢ Field Office
- ≻ PHA
- Individual Households
- Program Type –If 'All PIH Programs' was selected from the search criteria, 3 rows will be displayed ALL, Public Housing, and Section 8.
- Number of Households (Excluding EOP)
- Households with IMS/PIC-assigned ALT ID
- Percentage of Households with IMS/PIC-assigned ALT ID
- Households with Ineligible Noncitizens
- Percentage of Households with Ineligible Noncitizens
- Households with Pending Verification
- Percentage of Households with Pending Verification

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

4.4.4.3.2 Household Members Statistics tab

On the top statistics table you will find the following information:

Security Level – shows the Region selected from the selection page

- HUD Headquarters
- State with the State name selected
- HUB with the HUB name selected
- TARC with TARC name selected
- Field Office with the Field Office name selected
- PHA with the PHA name selected

Reexamination Month – shows the Reexamination Month you have selected in the search criteria for this report will be displayed.

Program Type – shows Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

Number of Household Members (Excluding EOP) – shows the total number of household Members who have an IMS/PIC-assigned alternate identification number (Alt ID), citizenship code of ineligible noncitizen or pending verification.

Household Members with IMS/PIC-assigned ALT ID – Shows the number of household members who have an IMS/PIC-assigned ALT ID (line 3n of form HUD-50058/MTW = H****** or begins with an alpha character).

Percentage of Household Members with IMS/PIC-assigned ALT ID – Shows the percentage of household members who have an IMS/PIC-assigned ALT ID (line 3n of form HUD-50058/MTW = H****** or begins with an alpha character).

Household Members with Ineligible Noncitizens – Shows the number of household members who have a citizenship code of ineligible noncitizen (line 3i of form HUD-50058/MTW = IN).

Percentage of Households with Ineligible Noncitizens– Shows the percentage of household members who have a citizenship code of ineligible noncitizen (line 3i of form HUD-50058/MTW = IN).

Households with Pending Verification– Shows the number of household members who have a citizenship code of pending verification (line 3i of form HUD-50058/MTW = PV).

Percentage of Households with Pending Verification– Shows the percentage of household members who have a citizenship code of pending verification (line 3i of form HUD-50058/MTW = PV).

On the bottom, the **Household Members Statistics** tab shows the following information in a table:

- Security Level In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:
 - ≻ HUB
 - Field Office
 - ➢ PHA
 - Individual Households
- Program Type –If 'All PIH Programs' was selected from the search criteria, 3 rows will be displayed – ALL, Public Housing, and Section 8.
- Number of Household Members (Excluding EOP)
- Household Members with IMS/PIC-assigned ALT ID
- Percentage of Household Members with IMS/PIC-assigned ALT ID
- Household Members with Ineligible Noncitizens
- Percentage of Household Members with Ineligible Noncitizens
- Household Members with Pending Verification
- Percentage of Household Members with Pending Verification

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

4.4.4.4 Immigration Statistics Report Examples

Please use this section to get familiar with the look and feel of the Immigration Statistics Report. As mentioned above, each level of report displays data for Households and Household Members in two separate tabs.

4.4.4.1 HUD HQ Level View

When HUD HQ region is selected, a nationwide Immigration Report is displayed. This may be filtered for program.

The screen below is illustrates the *Household Statistics* of HUD Headquarters Immigration Report when **All PIH Programs** is selected from the Program Type drop-down list.

Household Statistics Report Household Member Statistics Report

Verification Reports >> Immigration Report >> <u>Report Selection</u> >> HQ Immigration Report

Immigration Report - Household Statistics								
Office	HQ							
Reexamination Month	All							
Program Type	ALL	Public Housing	Section 8					
Number of Households (Excluding EOP)	3,115,654	1,041,356	2,074,298					
Households with PIC-assigned ALT ID	44,497	18,128	26,369					
Percentage of Households with PIC-assigned ALT ID	1.43%	1.74%	1.27%					
Households with Ineligible Noncitizens	22,522	10,862	11,660					
Percentage of Households with Ineligible Noncitizens	0.72%	1.04%	0.56%					
Households with Pending Verification	5,627	2,850	2,777					
Percentage of Households with Pending Verification	0.18%	0.27%	0.13%					
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				HUD Headquarters Stat	istics as of 08/17/200	19		
нив		Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Percentage of Households with Ineligible Noncitizens	Households with Pending Verification	Percentage of Households with Pending Verification
10HSEA Seattle	All	110,650	2,259	2.04%	1,218	1.10%	1,870	1.69%
Hub	Public Housing	19,382	744	3.84%	584	3.01%	336	1.73%
	Section 8	91,268	1,515	1.66%	634	0.69%	1,534	1.68%
1HBOS Boston	All	207,779	2,010	0.97%	749	0.36%	138	0.07%
Hub	Public Housing	64,506	1,112	1.72%	382	0.59%	68	0.11%
	Section 8	143,273	898	0.63%	367	0.26%	70	0.05%
2HBUF Buffalo A Hub P H	All	63,059	216	0.34%	27	0.04%	31	0.05%
	Public Housing	23,152	98	0.42%	8	0.03%	15	0.06%
	Section 8	39,907	118	0.30%	19	0.05%	16	0.04%
2HNWK Newark	All	98,266	1,136	1.16%	82	0.08%	36	0.04%
Hub	Public Housing	35,324	178	0.50%	17	0.05%	22	0.06%
	Section 8	62,942	958	1.52%	65	0.10%	14	0.02%
2HNYC New	All	339,674	2,808	0.83%	2,594	0.76%	2,015	0.59%
York City Hub	Public Housing	167,998	1,228	0.73%	1,361	0.81%	1,778	1.06%
	Section 8	171,676	1,580	0.92%	1,233	0.72%	237	0.14%
<u>3HBLT</u>	All	142,754	1,704	1.19%	99	0.07%	188	0.13%
Baltimore Hub	Public Housing	44,640	464	1.04%	28	0.06%	111	0.25%
	Section 8	98,114	1,240	1.26%	71	0.07%	77	0.08%

The screen below is illustrates the *Household Member Statistics* of HUD Headquarters Immigration Report for **All PIH Programs**.

HUD Home PIH Home

lome <u>EIV Home</u>

Verification Reports >> Immigration Report >> Report Selection >> HQ Immigration Report

Immigration Report - Household Member Statistics								
Office	HQ							
Reexamination Month	All							
Program Type	ALL	Public Housing	Section 8					
Number of Household Members (Excluding EOP)	7,473,197	2,266,571	5,206,626					
Household Members with PIC-assigned ALT ID	54,807	24,304	30,503					
Percentage of Household Members with PIC-assigned ALT ID	0.73%	1.07%	0.59%					
Household Members With Ineligible Noncitizens	31,127	16,533	14,594					
Percentage of Household Members with Ineligible Noncitizens	0.42%	0.73%	0.28%					
Household Members with Pending Verification	9,048	4,529	4,519					
Percentage of Household Members with Pending Verification	0.12%	0.20%	0.09%					
			Download to Exc					

HUD Home

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				HUD Headquarters Sta	tistics as of 08/17/20	09		
HUB		Number of Household Members (Excluding EOP)	Household Members with PIC-assigned ALT ID	Percentage of Household Members with PIC-assigned ALT ID	Household Members With Ineligible Noncitizens	Percentage of Household Members with Ineligible Noncitizens	Household Members with Pending Verification	Percentage of Household Members with Pending Verification
10HSEA Seattle	All	249,569	2,943	1.18%	1,804	0.72%	3,328	1.33%
Hub	Public Housing	41,951	1,106	3.84%	959	2.29%	601	1.43%
	Section 8	207,618	1,837	1.66%	845	0.41%	2,727	1.31%
HBOS Boston	All	454,999	2,298	0.51%	894	0.20%	173	0.04%
Hub	Public Housing	122,472	1,304	1.72%	483	0.39%	78	0.06%
	Section 8	332,527	994	0.63%	411	0.12%	95	0.03%
<u>2HBUF Buffalo</u> Hub	All	134,078	249	0.19%	33	0.02%	53	0.04%
	Public Housing	44,203	106	0.42%	14	0.03%	26	0.06%
	Section 8	89,875	143	0.30%	19	0.02%	27	0.03%
HNWK Newark	All	226,555	1,235	0.55%	97	0.04%	55	0.02%
lub	Public Housing	66,076	195	0.50%	22	0.03%	32	0.05%
	Section 8	160,479	1,040	1.52%	75	0.05%	23	0.01%
HNYC New	All	813,030	3,367	0.41%	3,136	0.39%	2,993	0.37%
ork City Hub	Public Housing	385,489	1,573	0.73%	1,744	0.45%	2,682	0.70%
	Section 8	427,541	1,794	0.92%	1,392	0.33%	311	0.07%
HBLT	All	334,591	1,849	0.55%	124	0.04%	294	0.09%
laltimore Hub	Public Housing	97,025	490	1.04%	41	0.04%	209	0.22%
	Section 8	237,566	1,359	1.26%	83	0.03%	85	0.04%
HPHL	All	214,247	629	0.29%	44	0.02%	554	0.26%
hiladelphia lub	Public Housing	77,376	248	0.64%	19	0.02%	292	0.38%
	Section 8	136,871	381	0.62%	25	0.02%	262	0.19%

The screen below is illustrates the *Household Statistics* of HUD Headquarters Immigration Report when **Section 8** is selected from the Program Type drop-down list.

PIH Home EIV Home

<u>EIV Home Search Email</u>

Verification Reports >> Immigration Report >> Report Selection >> HQ Immigration Report

Immigration Report - Household Statistics	
Office	HQ
Reexamination Month	All
Program Type	Section 8
Number of Households (Excluding EOP)	2,074,298
Households with PIC-assigned ALT ID	26,369
Percentage of Households with PIC-assigned ALT ID	1.27%
Households with Ineligible Noncitizens	11,660
Percentage of Households with Ineligible Noncitizens	0.56%
Households with Pending Verification	2,777
Percentage of Households with Pending Verification	0.13%

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Household Statistics Report Household Member Statistics Report									
			HUD Headquarters	s Statistics as of 08/17	//2009				
🔶 НИВ	Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with ◆ Ineligible Noncitizens	Percentage of Households with Ineligible Noncitizens	Households with Pending Verification	Percentage of Households with Pending Verification		
<u>10HSEA Seattle</u> Hub	91,268	1,515	1.66%	634	0.69%	1,534	1.68%		
<u>1HBOS Boston</u> <u>Hub</u>	143,273	898	0.63%	367	0.26%	70	0.05%		
<u>2HBUF Buffalo</u> <u>Hub</u>	39,907	118	0.30%	19	0.05%	16	0.04%		
<u>2HNWK Newark</u> Hub	62,942	958	1.52%	65	0.10%	14	0.02%		
2HNYC New York City Hub	171,676	1,580	0.92%	1,233	0.72%	237	0.14%		
<u>3HBLT</u> Baltimore Hub	98,114	1,240	1.26%	71	0.07%	77	0.08%		
<u>3HPHL</u> <u>Philadelphia</u> <u>Hub</u>	55,323	344	0.62%	23	0.04%	112	0.20%		
<u>3HPIT</u> <u>Pittsburgh Hub</u>	24,391	331	1.36%	4	0.02%	4	0.02%		
<u>4HATL Atlanta</u> Hub	50,117	646	1.29%	13	0.03%	4	0.01%		
<u>4HBIR</u> <u>Birmingham</u> <u>Hub</u>	26,990	52	0.19%	0	0.00%	0	0.00%		
<u>4HGRN</u> <u>Greensboro</u> <u>Hub</u>	78,884	965	1.22%	39	0.05%	3	0.00%		
<u>4HJAC</u> Jacksonville <u>Hub</u>	28,479	117	0.41%	10	0.04%	0	0.00%		
<u>4HJMS Jackson</u> <u>Hub</u>	15,967	105	0.66%	1	0.01%	0	0.00%		

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

The screen below is illustrates the *Household Statistics* of HUD Headquarters Immigration Report when **Section 8** is selected from the Program Type drop-down list.

PIH Home EIV Home Search Email

Percentage of	of Household Member	s with Pending Verific	ation				0.09%			
Household Sta	tistics Report House	shold Member Statis	tics Report				Download to Exce Printer-Friendly Versic			
	HUD Headquarters Statistics as of 08/17/2009									
♦ НИВ	Number of Household Members (Excluding EOP)	Household Members with PIC- assigned ALT ID	Percentage of Household Members with PIC-assigned ALT ID	Household Members With Ineligible Noncitizens	Percentage of Household Members with Ineligible Noncitizens	Household Members with Pending Verification	Percentage of Household Members with Pending Verification			
10HSEA Seattle Hub	207,618	1,837	0.88%	845	0.41%	2,727	1.31%			
<u>1HBOS Boston</u> Hub	332,527	994	0.30%	411	0.12%	95	0.03%			
2HBUF Buffalo Hub	89,875	143	0.16%	19	0.02%	27	0.03%			
2HNWK Newark Hub	160,479	1,040	0.65%	75	0.05%	23	0.01%			
2HNYC New York City Hub	427,541	1,794	0.42%	1,392	0.33%	311	0.07%			
<u>3HBLT</u> Baltimore Hub	237,566	1,359	0.57%	83	0.03%	85	0.04%			
<u>3HPHL</u> Philadelphia <u>Hub</u>	136,871	381	0.28%	25	0.02%	262	0.19%			
<u>3HPIT</u> Pittsburgh Hub	53,754	355	0.66%	6	0.01%	5	0.01%			
4HATL Atlanta Hub	144,250	679	0.47%	13	0.01%	4	0.00%			
<u>4HBIR</u> Birmingham Hub	72,480	55	0.08%	0	0.00%	0	0.00%			
<u>4HGRN</u> Greensboro Hub	196,009	1,034	0.53%	46	0.02%	7	0.00%			
<u>4HJAC</u> Jacksonville Hub	76,404	126	0.16%	10	0.01%	0	0.00%			
4HJMS Jackson Hub	47,063	107	0.23%	1	0.00%	0	0.00%			

Verification Reports >> Immigration Report >> Report Selection >> HQ Immigration Report

Enterprise Income Verification

Immigration Report - Household Member Statistics							
Office	HQ						
Reexamination Month	All						
Program Type	Section 8						
Number of Household Members (Excluding EOP)	5,206,626						
Household Members with PIC-assigned ALT ID	30,503						
Percentage of Household Members with PIC-assigned ALT ID	0.59%						
Household Members With Ineligible Noncitizens	14,594						
Percentage of Household Members with Ineligible Noncitizens	0.28%						
Household Members with Pending Verification	4,519						
Percentage of Household Members with Pending Verification	0.09%						

Search

Email

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

HUD Home

PIH Home EIV Home

4.4.4.2 State Level View

The State drop down provides user a capability to select ALL or an individual State. When ALL is selected in State dropdown, the report displays the statistics for all the states, without further drop down

The screen below is an example of *Household Statistics* for ALL State Immigration Report for **All PIH Programs**.

Enterprise	e Inco	me Verificat	ion		HUD) <u>Home</u>	<u>PIH Hom</u>	<u>e EIV Home</u>	<u>Search</u>	Er
Verification Re	eports >>	Immigration Repo	rt >> <u>Report Selec</u>	tion_>> State - All Imn	nigration Report					
				Immigration Report -	Household Statistic:	S				
State					AI	L STATES				
Reexamination	Month				AI	1				
Program Type					AL	LL	Public	Housing	Section 8	
Number of Hous	seholds (E	Excluding EOP)			3,1	115,654	1,041,3	56	2,074,298	
Households with	h PIC-ass	igned ALT ID			44	,497	18,128		26,369	
Percentage o	of Househo	olds with PIC-assigne	ed ALT ID		1.4	43%	1.74%		1.27%	
Households wit	h Ineligible	e Noncitizens			22	2,522	10,862		11,660	
Percentage o	of Househo	olds with Ineligible No	oncitizens		0.1	72%	1.04%		0.56%	
Households wit	h Pending	Verification			5,6	627	2,850		2,777	
Percentage o	of Househo	olds with Pending Ve	erification		0.1	18%	0.27%		0.13%	
ousehold Stat	tistics Rej	port Household Me	mber Statistics Re	port	600/17/0000			!	Printer-Friendly	<u>y V</u> €
				State - All Statistic	s as of 08/17/2009					
State		Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Perci House Ineligible	entage of holds with Noncitizens	Households with Pending Verification	Percentag Households Pending Verif	e of with icati
Alabama	All	61,382	132	0.22%	2	0.00%		9	0.01%	
	Public Housing	34,392	80	0.23%	2	0.01%		9	0.03%	
	Section 8	26,990	52	0.19%	0	0.00%		0	0.00%	
Alaska	All	4,453	58	1.30%	8	0.18%		37	0.83%	
	Public Housing	151	4	2.65%	0	0.00%		2	1.32%	
	Section 8	4,302	54	1.26%	8	0.19%		35	0.81%	
American Samoa	All	0	0	0.00%	0	0.00%		0	0.00%	
	Public Housing	0	0	0.00%	0	0.00%		0	0.00%	
	Section 8	0	0	0.00%	0	0.00%		0	0.00%	
Arizona	All	26,848	1,475	5.49%	1,386	5.16%		40	0.15%	
	Public Housing	6,164	880	14.28%	896	14.54%		8	0.13%	
	Section 8	20,684	595	2.88%	490	2.37%		32	0.15%	
Arkansas	All	34,615	253	0.73%	39	0.11%		1	0.00%	
	Public Housing	13,157	109	0.83%	29	0.22%		1	0.01%	
	Section 8	21,458	144	0.67%	10	0.05%		0	0.00%	
California	All	334,423	9,472	2.83%	8,697	2.60%		429	0.13%	
	Public Housing	38,699	3,468	8.96%	3,517	9.09%		106	0.27%	
	Section 8	295.724	6.004	2.03%	5.180	1.75%		323	0.11%	

The State level report for an individual state displays statistics for each PHA under the state and provides drill down to PHA. The screen below is an example of State Level Immigration Report's *Household Statistics* for an individual state when **Public Housing** is selected from the Program Type drop-down list.

Enterprise Inc	come Verific	ation		HUL	<u>) Home PIH Hom</u>	<u>ne EIV Home</u>	<u>e Search Er</u>			
Verification Reports	>> Immigraiton Re	port >> <u>Report Sel</u>	<u>ection</u> >> State Immig	ration Report						
Immizration Report Household Statistics										
			ining auon report	- nousenoid stausue	5					
State California										
Keexamination Month All Program Tune Dublic Housing										
Program Type Public Housing										
Households with PIC-	assigned ALT ID					3.468				
Percentage of Hous	seholds with PIC-assi	aned ALT ID				8.96%				
Households with Inelig	gible Noncitizens					3,517				
Percentage of Hous	seholds with Ineligible	Noncitizens				9.09%				
Households with Pend	ding Verification					106				
Percentage of Hous	seholds with Pending	Verification				0.27%				
lousehold Statistics Report Household Member Statistics Report										
	Number of	Hausahalda with		Laura halda with	Descentered of	the second section success	Descenteres of			
🗢 РНА	 Households (Excluding EOP) 	Ousenolds with ◆ PIC-assigned ALT ID	 Percentage of Households with PIC- assigned ALT ID 	 Housenolds with ♦ Ineligible Noncitizens 	 Households with Ineligible Noncitizens 	 Pending Verification 	 Percentage of Households with Pending Verificatio 			
CA001 San Francisco HA	5,582	203	3.64%	88	1.58%	45	0.81%			
CA002 Los Angeles County (HACoLA)	2,788	85	3.05%	92	3.30%	1	0.04%			
CA003 Oakland HA	2,820	1	0.04%	8	0.28%	6	0.21%			
CA004 Los Angeles City (HACLA)	6,832	1,467	21.47%	1,564	22.89%	7	0.10%			
CA005 Sacramento City	1,727	10	0.58%	2	0.12%	1	0.06%			
Housing Authority	649	100	15.41%	123	18.95%	0	0.00%			
County	987	14	1.42%	7	0.71%	0	0.00%			
CA008 Kern County	840	142	16.90%	148	17.62%	1	0.12%			
CA009 Upland Housing Authority	96	1	1.04%	0	0.00%	0	0.00%			
CA010 Richmond Housing Authority	635	3	0.47%	4	0.63%	3	0.47%			
CA011 Contra Costa County	1,057	12	1.14%	19	1.80%	0	0.00%			
CA014 San Mateo	178	6	3.37%	7	3.93%	0	0.00%			
CA015 S. San Francisco	79	1	1.27%	0	0.00%	1	1.27%			
CA017 RIVERBANK CA019 San Bernardino	1,600	47	2.21%	43	2.69%	14	0.88%			
CA021 Santa Barbara County	499	24	4.81%	33	6.61%	0	0.00%			

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

The screen below is an example of State Level Immigration Report's *Household Member Statistics* for an individual state when **Public Housing** is selected from the Program Type drop-down list.

Enterprise Income Verification	HUD Home	<u>PIH Home</u>	EIV Home	<u>Search</u>	<u>Email</u>
Verification Reports >> Immigraiton Report >> <u>Report Selection</u> >> State Imm	nigration Report				
Immigration Report -	Household Member Statistics				
State			California		
Reexamination Month			All		
Program Type			Public Housing)	
Number of Household Members (Excluding EOP)			104364.00%		
Household Members with PIC-assigned ALT ID			5,536		
Percentage of Household Members with PIC-assigned ALT ID			5.30%		
Household Members With Ineligible Noncitizens			5,722		
Percentage of Household Members with Ineligible Noncitizens			5.48%		
Household Members with Pending Verification			134		
Percentage of Household Members with Pending Verification			0.13%		
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	State Statistics as of 08/17/2009									
🗢 РНА	Number of Household Members (Excluding EOP)	Household Members with PIC-assigned ALT ID	Percentage of Household Members with PIC-assigned ALT ID	Household Members With Ineligible Noncitizens	Percentage of Household Members with Ineligible Noncitizens	Household Members with Pending Verification	Percentage of Household Members with Pending Verification			
CA001 San Francisco HA	11,310	250	2.21%	127	1.12%	66	0.58%			
CA002 Los Angeles County (HACoLA)	6,199	120	1.94%	129	2.08%	1	0.02%			
CA003 Oakland HA	7,156	1	0.01%	11	0.15%	7	0.10%			
CA004 Los Angeles City (HACLA)	21,306	2,380	11.17%	2,556	12.00%	9	0.04%			
CA005 Sacramento City	3,637	11	0.30%	3	0.08%	1	0.03%			
CA006 Fresno City Housing Authority	1,971	144	7.31%	171	8.68%	0	0.00%			
CA007 Sacramento County	2,518	14	0.56%	8	0.32%	0	0.00%			
CA008 Kern County	2,622	219	8.35%	232	8.85%	1	0.04%			
CA009 Upland Housing Authority	274	1	0.36%	0	0.00%	0	0.00%			
CA010 Richmond Housing Authority	1,050	3	0.29%	4	0.38%	4	0.38%			
CA011 Contra Costa County	2,404	19	0.79%	28	1.16%	0	0.00%			
CA014 San Mateo County	542	8	1.48%	9	1.66%	0	0.00%			

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

4.4.4.3 HUB Level View

When HUB region is selected, the Immigration Report for HUB is displayed.

The screen below is an example of Household Statistics HUB Immigration Report when All PIH Programs is selected from the Program Type drop-down list.

Enterprise In	come	Verification			HUD H	ome <u>PIH Hom</u>	<u>EIV Home</u>	<u>Search</u> E		
Verification Report	s >> lmm	igration Report >>	Report Selection	>> HUB Immigration	Report					
			In	nmigration Report - Hou	usehold Statistics					
Office					51	ICLV Cleveland Hub				
Reexamination Montl	1				AI	All				
Program Type				AL	.L Public H	Section 8				
Number of Household	ls (Exclud	ling EOP)		18	3,428 57,281	U U	126,147			
Households with PIC	-assigned	ALT ID			1,:	226 486		740		
Percentage of Hou	seholds w	ith PIC-assigned A	LT ID		0.	0.85%		0.59%		
Households with Ineli	gible Non	citizens			41	10		31		
Percentage of Hou	seholds w	ith Ineligible Noncit	izens		0.	0.02%		0.02%		
Households with Pen	ding Verif	ication			31	11		20		
Percentage of Hou	seholds w	ith Pending Verifica	ition		0.	0.02% 0.02%		0.02%		
lousehold Statistics	Report I	lousehold Membe	r Statistics Report				P	Download to t rinter-Friendly Ve		
lousehold Statistics	Report I	lousehold Membe	r Statistics Report	Hub Statistics as o	f 08/17/2009		E	<u>Download to t</u> rinter-Friendly Ve		
lousehold Statistics	Report I	Household Membe Number of Households (Excluding EOP)	Households with PIC-assigned ALT	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID	f 08/17/2009 Households with Ineligible Noncitizens	Percentage of Households with Ineligible Nonctitizen:	Households with Pending Verification	Percentage of Households with Pending Verificati		
lousehold Statistics FO 5CPH CINCINNATI	Report I	Number of Households (Excluding EOP) 31,381	Households with PIC-assigned ALT ID	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95%	f 08/17/2009 Households with Ineligible Noncitizens 5	Percentage of Households with Ineligible Noncitizens 0.02%	Households with Pending Verification	Percentage of Households with Pending Verificati		
FO FO SCPH CINCINIATI COMMUNITY SERVICE CENTER	All Public Housing	Number of Households (Excluding EOP) 31,381 9,396	Households with PIC-assigned ALT ID 298 98	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04%	f 08/17/2009 Households with Ineligible Noncitizens 5 1	Percentage of Households with Ineligible Noncitizens 0.02% 0.01%	Households with Pending Verification 1 0	Percentage of Households with Pending Verificati 0.00%		
Iousehold Statistics FO SCPH CINCINNATI COMMUNITY SERVICE CENTER	All Public Housing Section 8	Number of Households (Excluding EOP) 31,381 9,396 21,985	Households with PIC-assigned ALT ID 298 98 200	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91%	f 08/17/2009 Households with Ineligible Noncitizens 5 1 4	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02%	Households with Pending Verification 1 0	Percentage of Households with Pending Verificati 0.00% 0.00%		
Iousehold Statistics FO SCPH CINCINNATI COMMUNITY SERVICE CENTER SDPH CLEVELAND HUB	All Public Housing Section 8 All	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922	Households with PIC-assigned ALT ID 298 98 200 189	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27%	f 08/17/2009 Households with Ineligible Noncitizens 5 1 4 1	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02%	Households with Pending Verification 0 1 1 8	Percentage of Households with Pending Verificati 0.00% 0.00% 0.00% 0.01%		
Consehold Statistics FO SCPH CINCINATI COMMUNITY SERVICE CENTER SOPH CLEVELAND HUB OFFICE	All Public Housing Section 8 All Public Housing	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748	Households with PIC-assigned ALT ID 298 98 200 189 75	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30%	t 08/17/2009 Households with Ineligible Noncifizens 5 1 4 11 2	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02%	Households with Pending Verification 1 0 1 8 7	Download to E Percentage of Households with Pending Verificati 0.00% 0.00% 0.01% 0.03%		
FO FO SCPH CINCINATI COMMUNITY SERVICE CENTER SDPH CLEVELAND HUB OFFICE	All Public Housing Section 8 All Public Housing Section 8	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174	Households with PIC-assigned ALT ID 298 98 200 189 75 111	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30% 0.20%	f 08/17/2009 Households with Ineligible Noncifizens 5 1 4 11 2 9	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.02% 0.01% 0.02% 0.01% 0.02%	Households with Pending Verification 1 0 1 0 1 0 1 0 1 1 0 1 1 1 1 1 1 1 1	Download to E Percentage of Households with Pending Verificati 0.00% 0.00% 0.01% 0.03% 0.03% 0.03% 0.03%		
FO FO SCPH CINCINNATI COMMUNITY SERVICE CENTER 50PH CLEVELAND HUB OFFICE	All Public Housing Section 8 All Public Housing Section 8 All	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174 33,961	Households with PIC-assigned ALT 10 298 98 200 189 75 111 114 344	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30% 0.28% 1.01%	Households with Ineligible Noncifizens 5 1 4 11 2 9 10	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.01% 0.02% 0.01% 0.02% 0.02%	Households with Pending Verification 1 0 1 1 2 1 3 4 7 16	Download to b Percentage of Households with Pending Verificati 0.00% 0.00% 0.00% 0.01% 0.03% 0.03% 0.00% 0.03% 0.00%		
FO FO SCPH CINCINNATI COMMUNITY SERVICE CENTER SDPH CLEVELAND HUB DEFICE SEPH COLUMBUS PROGRAM CENTER	All Public Housing Section 8 All Public Housing Section 8 All Public Housing	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174 33,961 8,722	Households with PIC-assigned ALT ID 298 98 200 189 75 114 344 185	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30% 0.26% 1.01% 2.12%	I US/17/2009 Households with Ineligible Noncitizens 5 1 4 111 2 9 10 0	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.01% 0.01% 0.02% 0.02% 0.03% 0.02% 0.03%	Busseholds with Pending Verification 1 2 1 2 3 4	Download to E Percentage of Households witt Pending Verificati 0.00% 0.00% 0.01% 0.03% 0.05% 0.05%		
FO FO SCPH CINCINNATI COMMUNITY SERVICE CENTER SOPH CLEVELAND HUB OFFICE SEPH COLUMBUS SEPH COLUMBUS SEROGRAM CENTER	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174 33,961 8,722 25,239	Households with PlC-assigned ALT ID 298 98 200 189 75 114 344 185 159	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30% 0.26% 1.01% 2.12% 0.63%	F 08/17/2009 Households with ineligible Noncitizens 5 1 4 11 2 9 10 0 10	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.02% 0.01% 0.02% 0.03% 0.03% 0.03% 0.00% 0.00% 0.04%	Households with Pending Verification 1 0 1 8 7 16 4 12	Download to E Percentage of Households witt Pending Verificati 0.00% 0.00% 0.00% 0.01% 0.03% 0.05% 0.05% 0.05% 0.05%		
FO SCPH CINCINNATI COMMUNITY SERVICE CENTER SDPH CLEVELAND HUB OFFICE SEPH COLUMBUS PROGRAM CENTER SHPH INDIANAPOLIS DROCRAM CENTER	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8 All	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174 33,961 8,722 25,239 49,164	Households with PIC-assigned ALT ID 298 98 200 189 75 114 344 185 159 395	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.27% 0.30% 0.26% 1.01% 2.12% 0.63% 0.80%	F 08/17/2009 Households with Ineligible Noncitizens 5 1 4 11 2 9 10 0 15	Percentage of Households with Ineligible Noncitizen: 0.02% 0.01% 0.02% 0.01% 0.02% 0.01% 0.02% 0.01% 0.02% 0.01% 0.02% 0.01% 0.02% 0.01% 0.02% 0.03% 0.03% 0.03% 0.04% 0.04% 0.03% 0.03%	Households with Pending Verification 1 0 1 8 7 16 4 12 8	Download to E Percentage of Households with Pending Verificati 0.00% 0.00% 0.00% 0.00% 0.01% 0.03% 0.05% 0.05% 0.05% 0.05% 0.05%		
FO FO SCPH CINCINNATI COMMUNITY SERVICE CENTER SOPH CLEVELAND HUB OFFICE SEPH COLUMBUS PROGRAM CENTER SHPH INDIANAPOLIS PROGRAM CENTER	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8 All Public Housing	Number of Households (Excluding EOP) 31,381 9,396 21,985 68,922 24,748 44,174 33,961 8,722 25,239 49,164 14,415	Households with PIC-assigned ALT ID 298 98 200 189 75 114 344 185 159 395 128	Hub Statistics as of Percentage of Households with PIC- assigned ALT ID 0.95% 1.04% 0.91% 0.91% 0.27% 0.30% 0.26% 1.01% 2.12% 0.83% 0.80% 0.89%	Households with Ineligible Noncifizens 5 1 4 11 2 9 10 0 15 7	Percentage of Households with Ineligible Noncitizens 0.02% 0.01% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.02% 0.01% 0.02% 0.01% 0.02% 0.03% 0.00% 0.04% 0.03% 0.03% 0.05%	Households with Pending Verification 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 <	Download to E Percentage of Households with Pending Verificati 0.00% 0.00% 0.00% 0.01% 0.03% 0.05% 0.05% 0.05% 0.05% 0.05% 0.05% 0.05% 0.05%		

The screen below is an example of Household Statistics for HUB Immigration Report when **Public Housing** is selected from the Program Type drop-down list.

Ente	erprise li	ncome Verifi	cation		HU	<u>D Home PIH Hor</u>	ne <u>EIV Hom</u> e	<u>e Search Ema</u>		
Verif	Verification Reports >> Immigration Report >> <u>Report Selection</u> >> HUB Immigration Report									
	Immigration Report - Household Statistics									
Office	e					101	HSEA Seattle Hub			
Reex	amination Mor	nth				All				
Progr	ram Type					Pu	blic Housing			
Numł	ber of Househo	Ids (Excluding EOP)				19,	382			
Hous	eholds with Pl	C-assigned ALT ID				744	1			
Percentage of Households with PIC-assigned ALT ID 3.84%										
Households with Ineligible Noncitizens 584										
Pe	rcentage of Ho	useholds with Ineligit	ble Noncitizens			3.0	1%			
Hous	eholds with Pe	ending Verification				330	6			
Pe	rcentage of Ho	useholds with Pendir	ng Verification			1.7	3%			
								Download to Ex		
								Printer-Friendly Versi		
House	ehold Statistic	cs Report Househol	d Member Statistics	Report						
				Hub Statistic	s as of 08/17/2009					
÷	FO	Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Percentage of Households with Ineligible Noncitizens	Households with Pending Verification	Percentage of Households with Pending Verification		
0APH OFFIC	SEATTLE HUB	13,797	520	3.77%	394	2.86%	321	2.33%		
OCPH COMM CENTE	ALASKA IUNITY SERVICE ER	0	0	0.00%	0	0.00%	0	0.00%		
0EPH PROG	PORTLAND RAM CENTER	5,585	224	4.01%	190	3.40%	15	0.27%		
	Totals	19 382	744	3 84%	584	3.01%	336	1 73%		

4.4.4.4 Field Office Level View

When FO region is selected, the Immigration Report for Field Office is displayed.

The screen below is an example of *Household Statistics* of Field Office Immigration Report when **All PIH Programs** is selected from the Program Type drop-down list.

Household Statistics Report Household Member Statistics Report

Verification Reports >> Immigration Report >> Report Selection >> FO Immigration Report

Immigration Report - Household	I Statistics		
FO	5EPH COLU	JMBUS PROGRAM CENTER	
Reexamination Month	All		
Program Type	ALL	Public Housing	Section 8
Number of Households (Excluding EOP)	33,961	8,722	25,239
Households with PIC-assigned ALT ID	344	185	159
Percentage of Households with PIC-assigned ALT ID	1.01%	2.12%	0.63%
Households with Ineligible Noncitizens	10	0	10
Percentage of Households with Ineligible Noncitizens	0.03%	0.00%	0.04%
Households with Pending Verification	16	4	12
Percentage of Households with Pending Verification	0.05%	0.05%	0.05%

HUD Home

<u>PIH Home</u>

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	FO Statistics as of 08/17/2009								
РНА		Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Percentage of Households with Households with Pending Households Ineligible Noncitizens Verification Pending Households		Percentage of Households with Pending Verification	
OH001	All	14,395	246	1.71%	7	0.05%	9	0.06%	
Columbus Mina	Public Housing	3,276	136	4.15%	0	0.00%	4	0.12%	
	Section 8	11,119	110	0.99%	7	0.06%	5	0.04%	
OH009 Zapesville MHA	All	1,568	3	0.19%	0	0.00%	0	0.00%	
Zanesville Mita	Public Housing	670	3	0.45%	0	0.00%	0	0.00%	
	Section 8	898	0	0.00%	0	0.00%	0	0.00%	
<u>OH010</u>	All	1,457	33	2.26%	1	0.07%	0	0.00%	
MHA MHA	Public Housing	863	29	3.36%	0	0.00%	0	0.00%	
	Section 8	594	4	0.67%	1	0.17%	0	0.00%	
OH019 Ironton	All	323	5	1.55%	0	0.00%	0	0.00%	
MHA	Public Housing	248	5	2.02%	0	0.00%	0	0.00%	
	Section 8	75	0	0.00%	0	0.00%	0	0.00%	
OH020 Belmont	All	978	1	0.10%	0	0.00%	0	0.00%	
MHA	Public Housing	701	1	0.14%	0	0.00%	0	0.00%	
	Section 8	277	0	0.00%	0	0.00%	0	0.00%	
<u>OH021</u>	All	1,800	6	0.33%	0	0.00%	0	0.00%	
Springfield MHA	Public Housing	581	0	0.00%	0	0.00%	0	0.00%	
	Section 8	1,219	6	0.49%	0	0.00%	0	0.00%	
OH023 London	All	96	0	0.00%	0	0.00%	0	0.00%	
МНА	Public Housing	96	0	0.00%	0	0.00%	0	0.00%	
	Section 8	0	0	0.00%	0	0.00%	0	0.00%	
<u>OH024</u>	All	802	2	0.25%	0	0.00%	0	0.00%	
Chillicothe Mina	Public Housing	363	0	0.00%	0	0.00%	0	0.00%	
	Section 8	439	2	0.46%	0	0.00%	0	0.00%	
OH032 Hocking	All	444	0	0.00%	0	0.00%	0	0.00%	
МНА	Public Housing	176	0	0.00%	0	0.00%	0	0.00%	
	Section 8	268	0	0.00%	0	0.00%	0	0.00%	

- -

EIV Home <u>Search</u>

<u>Email</u>

Download to Excel

The screen below is an example of *Household Statistics* of Field Office Immigration Report when **All PIH Programs** is selected from the Program Type drop-down list.

Enterprise Income Verification	PIH Home	EIV Home	Search	Ema
--------------------------------	----------	----------	--------	-----

Verification Reports >> Immigration Report >> Report Selection >> FO Immigration Report

Im	migration Report - Household Member Statistics
FO	5EPH COLUMBUS PROGRAM CENTER
Reexamination Month	All
Program Type	Public Housing
Number of Households (Excluding EOP)	8,722
Households with PIC-assigned ALT ID	185
Number of Household Members (Excluding EOP)	19,397
Household Members with PIC-assigned ALT ID	212
Percentage of Household Members with PIC-assigned ALT ID	1.09%
Household Members With Ineligible Noncitizens	0
Percentage of Household Members with Ineligible Noncitizens	0.00%
Household Members with Pending Verification	8
Percentage of Household Members with Pending Verification	0.04%

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Household Statistics Report Household Member Statistics Report

			FO S	Statistics as of 08/17/20	09		
⇔ Pha	Number of Household Members (Excluding EOP)	Household Members with PIC- assigned ALT ID	Percentage of Household Members with PIC-assigned ALT ID	Household Members With Ineligible Noncitizens	Percentage of Household Members with Ineligible Noncitizens	Household Members with Pending Verification	Percentage of Household Members with Pending Verification
<u>OH001</u>	7,102	156	2.20%	0	0.00%	8	0.11%
<u>OH009</u>	1,584	5	0.32%	0	0.00%	0	0.00%
<u>OH010</u>	1,980	34	1.72%	0	0.00%	0	0.00%
<u>OH019</u>	462	5	1.08%	0	0.00%	0	0.00%
<u>OH020</u>	1,134	1	0.09%	0	0.00%	0	0.00%
OH021	1,046	0	0.00%	0	0.00%	0	0.00%
OH023	215	0	0.00%	0	0.00%	0	0.00%
OH024	864	0	0.00%	0	0.00%	0	0.00%
OH032	438	0	0.00%	0	0.00%	0	0.00%
OH033	201	0	0.00%	0	0.00%	0	0.00%
OH034	305	0	0.00%	0	0.00%	0	0.00%
OH035	0	0	0.00%	0	0.00%	0	0.00%
OH037	306	0	0.00%	0	0.00%	0	0.00%
<u>OH040</u>	352	5	1.42%	0	0.00%	0	0.00%
OH041	259	0	0.00%	0	0.00%	0	0.00%
OH043	99	0	0.00%	0	0.00%	0	0.00%
OH044	772	0	0.00%	0	0.00%	0	0.00%
OH047	396	0	0.00%	0	0.00%	0	0.00%
OH050	0	0	0.00%	0	0.00%	0	0.00%
OH056	0	0	0.00%	0	0.00%	0	0.00%
OH058	0	0	0.00%	0	0.00%	0	0.00%
<u>OH059</u>	354	1	0.28%	0	0.00%	0	0.00%
<u>OH060</u>	282	1	0.35%	0	0.00%	0	0.00%
<u>OH061</u>	455	1	0.22%	0	0.00%	0	0.00%
OH066	138	0	0.00%	0	0.00%	0	0.00%
OH069	29	0	0.00%	0	0.00%	0	0.00%
OH070	287	0	0.00%	0	0.00%	0	0.00%
<u>OH072</u>	337	3	0.89%	0	0.00%	0	0.00%
OH076	0	0	0.00%	0	0.00%	0	0.00%
OH077	0	0	0.00%	0	0.00%	0	0.00%
OH078	0	0	0.00%	0	0.00%	0	0.00%
OH079	0	0	0.00%	0	0.00%	0	0.00%
OH083	0	0	0.00%	0	0.00%	0	0.00%
Totals	19,397	212	1.09%	0	0.00%	8	0.04%

Note: The Program Level Report provides sorting functionality and displays totals for each data field.

4.4.4.5 PHA Level View

When PHA region is selected, the Immigration Report for PHA displays 2 sections. The top section displays the 2 tables, one with Household and another with Household Member Statistics.

The bottom section displays the Head of Household and Household Member information as

HOH Information:

- ➢ HOH SSN
- ➢ HOH Name
- ➢ HOH DOB
- Project (only if the program type of the household is of Public Housing)

List of household member with the following information for each member:

- Member SSN
- Member Name
- Member DOB
- > Eligibility Status

Verifie	cation Reports >> Rep						
		ort Selection >> PH/	Immigration Report				
			immigra	tion.pha.hh as of 08/17/	2009		
рна	Number of Households (Excluding EOP)	Households with PIC-assigned ALT ID	Percentage of Households with PIC- assigned ALT ID	Households with Ineligible Noncitizens	Percentage of Households with Ineligible Noncitizens	Households with Pending Verification	Percentage of Households with Pendir Verification
AKOO1 AHFC	151	4	2.65%	0	0.00%	2	1.32%
			immigrat	ion.pha.mm as of 08/17	/2009		
рна	Number of Household Members (Excluding EOP)	Household Members with PIC-assigned ALT ID	Percentage of Household Members with PIC- assigned ALT ID	Household Members With Ineligible Noncitizens	Percentage of Household Members with Ineligible Noncitizens	Household Members with Pending Verification	Percentage of Househo Members with Pending Verification
K001	428	4	0.93%	0	0.00%	2	0.47%
			1	to 6 of 6 Households			
IOH S	5N ***-**-9999 HOH Nam	ne MKJQLSDF CMJYBZ	1 FJUEF HOH DOB 11/11/111	to 6 of 6 Households 1 Project AK00100026	5 Orivkk		
IOH S Iembe	SN ***-**-9999 HOH Nam er SSN	ne MIKJQLSDF CMJYBZ Member Name	1 FJUEF HOH DOB 11/11/111	to 6 of 6 Households 1 Project AK00100026 Memb	5 Orivkk er DOB	Eligibility Status	
IOH S	SN ***-**-9999 HOH Nam *r SSN -9999	Ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZF	1 FJUEF HOH DOB 11/11/111	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/	5 Orivikk er DOB /1111	Eligibility Status Pending Verification	
IOH S	SN ***-**-9999 HOH Nam # SSN -9999 SN ***-**-9999 HOH Nam	NE MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZF NE ZKXRF GSFRI HOH I	1 FJUEF HOH DOB 11/11/111 DUEF XOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup	5 Orivikk er DOB 1111	Eligibility Status Pending Verification	
IOH S Iembe IOH S Iembe	SN ***.**.9999 HOH Nam er SSN -9999 SN ***.**.9999 HOH Nam er SSN -9999	ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZI ne ZKXRF GSFRI HOH I Member Name AKXNI GSFRI	1 FJUEF HOH DOB 11/11/111 DUEF XOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/	5 Orivkk er DOB /1111 er DOB	Eligibility Status Pending Verification Eligibility Status Eligible Citizen	
HOH S Member HOH S Member	SN ***.**.9999 HOH Nam +r SSN -9999 SN ***.**.9999 HOH Nam + SSN -9999 SN ***.**.9999 HOH Nam	ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ/ ne ZKXRF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQORDF	1 FJUEF HOH DOB 11/11/111 BUEF NOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 11/11/ 001000213 Tanceuup Memb 11/11/ ject AK001000275 PHF	5 Orivikk er DOB /1111 er DOB /1111 EVWWJCH	Eligibility Status Pending Verification Eligibility Status Eligible Citizen	
HOH S Member HOH S Member HOH S	SN ***.**.9999 HOH Nam r SSN -9999 SN ***.**.9999 HOH Nam r SSN -9999 HOH Nam r SSN	ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ/ ne ZKXRF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQQRDF Member Name	1 FJUEF HOH DOB 11/11/111 DUEF NOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ ject AK001000275 PHF Memb	5 Orivkk er DOB /1111 er DOB /1111 EVWWJCH er DOB	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligibility Status	
IOH S Membe IOH S Membe	SN ***.**.9999 HOH Nam r SSN -9999 SN ***.**.9999 HOH Nam r SSN -9999 SN ***.**.9999 HOH Nam r SSN -9999	Nember Name MKJQLSDF CMJYBZ MEMber Name MKJQLSDF CMJYBZ NE ZKKRF GSFRI HOH II Member Name AKXNI GSFRI Nember Name OBGCFOKLO ZGFQC	1 FJUEF HOH DOB 11/11/111 SUEF XOB 11/11/1111 Project AK HOH DOB 11/11/1111 Pro	to 6 of 6 Households 1 Project AK00100026 11/11/ 001000213 Tanceuup Memb 11/11/ giect AK001000275 PHF Memb 11/11/	5 Orivkk er DOB /1111 er DOB /1111 EVWWJCH er DOB /1111	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligibility Status Eligibile Citizen	
IOH S Iembe IOH S Iembe IOH S Iembe	SN ***.**.9999 HOH Nam + SSN -9999 SN ***.**.9999 HOH Nam + SSN -9999 SN ***.**.9999 HOH Nam + SSN -9599 SN ***.**.9999 HOH Nam	Nember Name Michael Soft CMJYB2/ Member Name MKJQLSDF CMJYB2/ Newber Name AKXNI GSFRI Newber Name OBGCFOKLO ZGFQC Nember Name OBGCFOKLO ZGFQC	1 FJUEF HOH DOB 11/11/111 SUEF XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ oject AK001000275 PHF Memb 11/11/ 001000280 IMJQK	5 Orivkk er DOB /1111 er DOB /1111 EVWWJCH er DOB /1111	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligibility Status Eligible Citizen	
IOH S Iembe IOH S Iembe IOH S Iembe IOH S	SN ***.**.9999 HOH Nam r SSN -9999 SN ***.**.9999 HOH Nam r SSN -9999 SN ***.**.9999 HOH Nam r SSN r SSN	Nember Name Miciglus SPF CMJYB27 Nember Name Miciglus SPF CMJYB27 Nember Name AKXNI GSFRI Nember Name OBGCFOKLO ZGFQC Nember Name	11 FJUEF HOH DOB 11/11/1111 SUEF XOB 11/11/1111 Project AK (HOH DOB 11/11/1111 Project AK XRDF XOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ ject AK001000275 PHF Memb 11/11/ 001000280 IMJQK Memb	5 Orivkk er DOB 1111 er DOB 1111 EVWJJCH er DOB 1111 er DOB	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligible Citizen Eligible Citizen	
HOH S Membe HOH S Membe HOH S Membe	SN *** ** 9999 HOH Nam F SSN -9999 SN *** ** 9999 HOH Nam F SSN -9999 SN *** ** 9999 HOH Nam F SSN ** 9999 HOH Nam F SSN -9999	Nember Name Member Name MiciQLSOF CMJYB27 Net ZXXRF GSFRI HOH I Member Name AKXNI GSFRI Net VBINDXP ZGFQQRDF Member Name OBGCFQKLD ZGFQQ Net KXSDW HOH I Member Name TNFAFCRHO FMXE	11 FJUEF HOH DOB 11/11/1111 SUEF XOB 11/11/1111 Project AK (HOH DOB 11/11/1111 Project AK XRDF XOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ ject AK001000275 PHF Memb 11/11/ 001000280 IMJQK Memb 11/11/	5 Orwkk er DOB (1111 er DOB (1111 EVWJCH er DOB (1111 er DOB (1111	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligible Citizen Eligible Citizen Eligible Citizen	
HOH S Member HOH S Member HOH S Member HOH S	SN *** ** 9999 HOH Nam F SSN -9999 SN *** ** 9999 HOH Nam	Ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ NE ZXXRF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQQRDF Member Name OBGCFOKLO ZGFQC NE IXXB KKSDW HOH I Member Name TNFAFCRHO FMXE NE XEFNRR GNZNB HO	1 FJUEF HOH DOB 11/11/111 SUEF NOB 11/11/111 Project AK ROF NOB 11/11/111 Project AK H DOB 11/11/111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ yect AK001000275 PHF Memb 11/11/ 001000280 IMJQK Memb 11/11/ 4AK001000271 WZZRXE	5 Orivikk er DOB (1111 er DOB (1111 EVWWJCH er DOB (1111 er DOB (1111 FFSS JJGGS	Eligibility Status Pending Verification Eligibility Status Eligible Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen	
HOH S Membe HOH S Membe HOH S Membe HOH S	SN ***.**.9999 HOH Nam Fr SSN -9599 SN ***.**.9999 HOH Nam Fr SSN -9999 SN ***.**.9999 HOH Nam Fr SSN -9999 SN ***.**.9999 HOH Nam Fr SSN -9999 HOH Nam Fr SSN	Nember Name MKJQLSDF CMJYBZ MEMber Name MKJQLSDF CMJYBZ NE ZKXRF GSFRI HOH I Member Name OBGCFOKLO ZGFQORDF Member Name TNFAFCRHO FMXE NE KKSDW HOH I Member Name TNFAFCRHO FMXE	1 FJUEF HOH DOB 11/11/111 JUEF DOB 11/11/111 Project AK I HOH DOB 11/11/111 Project AK OB 11/11/1111 Project AK DH DOB 11/11/1111 Project	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ ject AK001000275 PHF Memb 11/11/ 001000280 IMJ026 Memb 11/11/ 001000280 IMJ026 Memb	5 Orivikk er DOB (1111 er DOB (1111 EVWUICH er DOB (1111 er DOB (1111 FFSS JJGGS er DOB	Eligibility Status Pending Verification Eligibility Status Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibility Status	
HOH S Membe HOH S Membe HOH S Membe	SN ***.**.9999 HOH Nam Fr SSN -9599 SN ***.**.9999 HOH Nam Fr SSN -9999 HOH Nam	Ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ NE ZKKRF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQQRDF Member Name OBIGCFOKLO ZGFQC NE IKXB KKSDW HOH I Member Name TNFAFCRHO FMXE NE NZFFNRR GNZNB HO Member Name SKFRHB GNZNB	1 FJUEF HOH DOB 11/11/111 JUEF DOB 11/11/111 Project AK (HOH DOB 11/11/1111 Project AK OB 100B 11/11/1111 Project AK DH DOB 11/11/1111 Project	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup 11/11/ 001000225 PHF 11/11/ 001000280 IMJQK Memb 11/11/ AK001000271 WZZRXI Memb 11/11/	5 Orivikk er DOB (1111 er DOB (1111 EVWJCH er DOB (1111 er DOB (1111 FSS JJGGS er DOB (1111	Eligibility Status Pending Verification Eligibility Status Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibility Status Eligibile Citizen	
HOH S Membe HOH S Membe HOH S Membe HOH S Membe	SN ***.**.9999 HOH Nam Fr SSN -9999 SN ***.**.9999 HOH Nam	Ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ NE ZKKF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQQRDF Member Name OBGCFOKLO ZGFQC Ne IKXB KKSDW HOH Member Name TNFAFCRHO FMXE NE NZFFNRR GNZNB HO Member Name SKFRHB GNZNB	1 FJUEF HOH DOB 11/11/1111 DUEF DOB 11/11/1111 Project AK [HOH DOB 11/11/1111 Project AK DOB 11/11/1111 Project AK DH DOB 11/11/1111 Project AK DH DOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup 11/11/ 001000213 Tanceuup 11/11/ 001000225 IHJ Memb 11/11/ 001000229 IMJQK Memb 11/11/ AK001000271 WZZRXFF	5 Orivikk er DOB (1111 er DOB (1111 EVWJCH er DOB (1111 er DOB (1111 FFSS JJGGS er DOB (1111 SS JJGGS	Eligibility Status Pending Verification Eligibility Status Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen	
HOH S: Membe HOH S: Membe HOH S: Membe HOH S: Aembe	SN ***.**.9999 HOH Nam Fr SSN -9999 SN ***.**.9999 HOH Nam Fr SSN -9999	Ne MKJQLSDF CMJYBZ Member Name MKJQLSDF CMJYBZ ZKRF GSFRI HOH I Member Name AKXNI GSFRI Ne VBINDXP ZGFQQRDF Member Name OBGCFOKLO ZGFQC Ne IKXB KKSDW HOH Member Name TNFAFCRHO FMXE NEMBER NAME SKFRHB GNZNB NEMBER NAME NAME COMP	1 FJUEF HOH DOB 11/11/1111 DUEF DOB 11/11/1111 Project AK [HOH DOB 11/11/1111 Project AK DOB 11/11/1111 Project AK DH DOB 11/11/1111 Project AK DH DOB 11/11/1111 Project AK	to 6 of 6 Households 1 Project AK00100026 Memb 11/11/ 001000213 Tanceuup Memb 11/11/ oject AK001000275 PHF Memb 11/11/ 001000280 IMJQK Memb 11/11/ AK001000271 WZZRXFF Memb 11/11/ K001000271 WZZRXFF	5 Orivikk er DOB (1111 er DOB (1111 EVWJCH er DOB (1111 FSS JJGGS er DOB (1111 SS JJGGS er DOB	Eligibility Status Pending Venfication Eligibility Status Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibile Citizen Eligibility Status Eligibile Citizen	

The report has the standard features of Printer-Friendly Version, Download in Excel, pagination and User Identification as described in section 3.2.5. For instructions on how to download report into Excel, please see *Appendix* B.

4.4.5 Deceased Tenants Report

The Deceased Tenants Report provides statistical information at the HQ, State, HUB, FO, TARC and PHA levels of household members who are deceased, based on information provided by the SSA. At the PHA level, the report provides a list of tenants who are deceased.

4.4.5.1 Report Generation

On a weekly basis (as part of the weekly batch processing), PIH households and household members are evaluated for verification, statistics are computed and information on individual household and household members is stored in the EIV database. Users relying on statistical data on a regular basis should make a printed copy of the report before the date is overwritten by the next weekly batch processing cycle.

4.4.5.2 Deceased Tenants Report Filtering

Access the Deceased Tenants Report page by clicking the Deceased Tenants Report link (under the Verification Reports module) on the EIV Navigation panel. The Deceased Tenants Report – Report Selection page is displayed as illustrated below.

		Enterprise Income Verification	HUD Home PIH Home EIV Home Search Email
	Welcome FIRST - HEIV07 LAST -	Verification Reports >> Deceased Tenants Report > 	> Report Selection
	uiv	- Report Selection	
Deceased	- Dack to Secure Sustame	Program Type:	All PIH Programs 💌
Tenants	Back to secure systems Income Discrepancy Report	Reexamination Month:	All
Report	Income Discrepancy Report	Select Region:	
	Income Information	HUD HQ	
	By Head of Household By Decoverningtion Month	STATE	Alaska 💌
	New Hires Report	O HUB	10HSEA Seattle Hub
	Verification Reports	O FO	0APH SEATTLE HUB OFFICE
	Existing Tenant Search	○ TARC	PB1 Cleveland TARC 💌
	Multiple Subsidy Report Identity Verification Report	О РНА	AK001 AHFC
	Deceased Tenants Report		
	Audit Reports	Get Report	
	PHA Usage Report		

Use this page to filter the scope of the data appearing on the Deceased Tenants Report. Once you have selected your filter options, click the **Get Report** button to generate the Deceased Tenants Report reflecting your choices.

The Deceased Tenants Report page provides you with the following filter options:

Program Type – This option provides the capability to filter data by program type – All PIH Programs, Public Housing or Section 8. By default, the value is set to All PIH Programs when the page displays.

Reexamination Month – This option provides the capability to filter data by Reexamination Month – All or by specific month. By default, the value is set to **"All"** when the page displays.

Region – This option controls the scope of the data included on the report. Report data is aggregated by security level for the entire HUD hierarchy, i.e., HUD HQ, State, HUB, TARC, Field Office, and PHA. Your assigned role (along with the assigned security level) determines the extent of the data that will be accessible.

Your role assignment provides you with access to up to five region options. Only those that you are permitted to access are displayed on the page when it opens. Only one Region option can be selected at a time.

The following region options are available:

• **HUD HQ** – This option provides those with IDs of Headquarters scope with access to nationwide data and the option to select data at all levels. This option only is displayed if your role assignment provides you with access to national data at all levels. The Deceased Tenants Report Selection page is displayed as shown below.

	Enterpri	se Income Verification	HUD Home PIH Home EIV Home Search Email
	Verification F	eports >> Deceased Tenants Report >> R	eport Selection
Welcome FIRST - HEIV07 LAST -			
	Report Selec	tion	
Back to Secure Systems	Program Typ	e:	All PIH Programs 💌
Income Discrepancy Report	Reexaminati	on Month:	All
Income Discrepancy Report	Select Regio	n:	
Income Information	\odot	HUD HQ	
By Head of Household	0	STATE	Alaska 👻
New Hires Report	0	HUB	10HSEA Seattle Hub
Verification Reports	0	FO	0APH SEATTLE HUB OFFICE
Existing Tenant Search	0	TARC	PB1 Cleveland TARC V
Multiple Subsidy Report	0	РНА	AK001 AHEC
Deceased Tenants Report	Ŭ		
Audit Reports	Get Report		
PHA Usage Report	dornopon		

• **State** - This option provides full access for those with IDs of Headquarters scope. This option only is displayed if your role assignment provides you with access to national data at all states. If your access is set at this level, the Deceased Tenants Report Selection page is displayed as shown below.

A drop-down list provides you with all the available State selection options. It also provides an option to select ALL. Scroll through the list to locate the desired State or select all states. Highlight it to select. Only one selection can be active at a time.

• **HUB** – This option provides access to the data associated with Field Offices and the PHA's within their jurisdiction. For example, if your security level and role assignment permit you to access data associated with a HUB (e.g., 4HJAC Jacksonville HUB), Field Offices or PHA's associated with

that HUB. If your access is at this level, the Deceased Tenants Report Selection page is displayed as shown below.

A drop-down list provides you with all the available HUB selection options. The list will include only those HUBs that your security level and role allow you to access. If your assigned scope of access does not include HUB data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired HUB location. Highlight it to select. Only one selection can be active at a time.

• Field Office – This option provides access to the data associated with Field Offices. The scope of access is governed by your security level and role assignment.

If your access is at this level, the Deceased Tenants Report Selection page is displayed as shown below.

A drop-down list provides you with all the available Field Office selection options. The list will include only those Field Offices that your security level and role allow you to access. If your assigned scope of access does not include Field Office data, this option will not be displayed in the Region selection component.

Scroll through the list to locate the desired Field Office location. Highlight it to select. Only one selection can be active at a time.

- **TARC** This option provides access to the data associated with TARC's and the PHA's within their jurisdiction. The scope of access is governed by your security level and role assignment. If your access is at this level, the Deceased Tenants Report Selection page is displayed as shown below.
- **PHA** This option provides access to the data associated with a PHA. The scope of access is governed by your security level and role assignment. If your access is restricted to this level, the Deceased Tenants Report page is displayed as shown below.

A drop-down list provides you with all the available PHA selection options. The list will include only those PHA's that your security level and role allow you to access. Scroll through the list to locate you the desired PHA location. Only one selection can be active at a time. PHA Users who need access to information concerning tenants in another PHA may request and gain that access with the written approval of the manager of that PHA.

4.4.5.3 Deceased Tenants Statistics Report

On the Deceased Tenants Report page, result data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. The result data is displayed in a tabular format. Each table (referred to as a Statistics table) is labeled to indicate the security level to which the data applies. There is a record in the table for each entity included in the results data.

				Deceased T	enants Report	for HUD HQ						
Office							HUD HO					
Reexamina	tion Mont	th					All					
Program Ty	pe						ALL	Pul	olic Hous	ng	Sectio	on 8
Total numb	er of hou	seholds evalua	ted				40,716	15,	415		25,30	1
Total numb	er of hou	sehold membe	rs evaluated				99,363	32,	114		67,24	9
Number of	househo	Ids with one or	more deceased	members			63	41			22	
Percentage	ofhouse	eholds with one	or more deceas	sed members			00.15%	00.	27%		00.09	%
Number of	decease	d household me	embers				63	41			22	
Percentage	ofdecea	ead household	mambara									
			members				00.06%	00.	13%	Printer	00.03	% Versio
_		3564 11043611014	HL	JD HQ Deceased	Tenants Repor	t as of 12/29/2	00.06%	00.	13%	Printer D	00.03 Friendly ownload	% Versio to Exc
HUE	3	Households With Deceased	Hembers Ht % of Households With Deceased	JD HQ Deceased # of Single Member Deceased	Tenants Repor % of Single Member Deceased	t as of 12/29/2 Deceased Members	00.06% 008 Memi Decease Than 1	bers d Less Year	Mem Decease Than 1	Printer D D bers od More Year	00.03 Friendly ownload Mem Deceas No Dec Da	% <u>to Exc</u> bers ed With eased te
HUE	3	Households With Deceased Members	Humbers % of Households With Deceased Members	JD HQ Deceased # of Single Member Deceased Households	Tenants Repor % of Single Member Deceased Households	t as of 12/29/2 Deceased Members	00.06% 008 Memi Decease Than 1 Count	bers d Less Year	Mem Decease Than 1 Count	Printer D bers d More Year	00.03 Friendly ownload Mem Deceas No Dec Da Count	% Versic to Exc bers ed With eased te
HUE	3	Households With Deceased Members	Hembers % of Households With Deceased Members 00.00%	JD HQ Deceased # of Single Member Deceased Households 0	Tenants Repor % of Single Member Deceased Households 00.00%	t as of 12/29/2 Deceased Members	00.06% 008 Memi Decease Than 1 Count 0	00. bers d Less Year % 00.00%	Mem Decease Than 1 Count 0	Printer D bers d More Year % 00.00%	00.03 Friendly ownload Merm Decease No Dec Da Count 0	% Versic to Exc bers ed With eased te % 00.009
HUE 10HSEA Seattle Hub	All Public Housing	Households With Deceased Members 0	Hembers % of Households With Deceased Members 00.00% 00.00%	JD HQ Deceased # of Single Member Deceased Households 0 0	Tenants Repor % of Single Member Deceased Households 00.00%	t as of 12/29/2 Deceased Members 0 0	00.06% 008 Merni Decease Than 1 Count 0 0	00. bers d Less Year % 00.00%	Mem Decease Than 1 Count 0	Printer D bers d More Year 00.00%	Count 00.03 Friendly ownload Mem Decease No Dec Da Count 0	% Versic to Exc bers ed With eased te 00.00%

The Deceased Tenants Report page includes a separate table for the selected region (parent) as well as any subordinate organizations (children). The scope of detail available to you is based on your security level and role assignment. For example, if your access is limited to an individual PHA, you will only be able to view the statistics and detail associated with the assigned PHA. In contrast, if your access includes the entire HUD hierarchy, you will be able to view the statistics and detail associated with each security level.

When more than one level of detail is within the scope of the report selected, the highest level is displayed first, on the page. Each successive level of detail is displayed in a separate table. The appearance of a hypertext link in a record (appearing underlined in red in a Statistics table) indicates that an additional level of detail is available. Click the hyperlink to view the next level of detail. For example, at the Field Office level, there is a record for each associated PHA. Click on the appropriate PHA, if it has a hyperlink, to view the associated detail.

On the top statistics table you will find the following information:

Office - shows the Region selected from the selection page

- HUD Headquarters
- State with the State name selected
- HUB with the HUB name selected
- TARC with TARC name selected
- Field Office with the Field Office name selected
- PHA with the PHA name selected

Reexamination Month – shows the Reexamination Month you have selected in the search criteria for this report will be displayed.

Program Type – shows Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.
- Total number of households evaluated
- Total number of household members evaluated
- Number of households with one or more deceased members
- Percentage of households with one or more deceased members
- Number of deceased members
- Percentage of deceased members

On the bottom statistical table shows the following information:

Security Level – In this column you will find a record for each entity associated with the level next to the selected region (e.g., if the region selected is HUD HQ, the next level is HUB). You can click the hypertext link associated with the security level label to view additional detail as appropriate. Possible entities appearing in this column include the following:

- HUB
- Field Office
- TARC
- PHA
- Individual Households

Program Type – In this column, you will find the Program Type you have selected in the search criteria for this report will be displayed. If 'All PIH Programs' was selected from the search criteria, three columns will be displayed – ALL, Public Housing, and Section 8.

In a Statistics table you will find the following information:

- Count of Households with deceased members
- Percentage (%) of households with deceased members
- # of single member deceased households
- Percentage (%) of single member deceased households
- Count of Deceased members
- Count of Members deceased less than 1 year
- Percentage (%) of Members deceased less than 1 year
- Count of Members deceased more than 1 year
- Percentage (%) of Members deceased more than 1 year
- Count of Members deceased more than 2 year
- Percentage (%) of Members deceased more than 2 year
- Count of Members deceased with no deceased date
- Percentage (%) of Members deceased with no deceased date

4.4.5.4 Deceased Tenants Report Statistics Report Examples

Use this section to get familiar with the look and feel of the Deceased Tenants Report Statistics.

4.4.5.4.1 HUD HQ Level View

When HUD HQ region is selected, a national Deceased Tenants Report is displayed.

The screen below is an example of HUD Headquarters Deceased Tenants Report when **All PIH Programs** is selected from the Program Type drop-down list.

Verification Re	eports >>	 Deceased Tenar 	nts Report >> <u>Repo</u>	ort Selection >> H	JD HQ Statistics							
				Deceased 1	enants Report for	HUD HQ						
Office						HU	ID HQ					
Reexamination	Month					All						
Program Type						AL	L	Publi	c Housin	9	Sectio	on 8
Total number o	f househo	olds evaluated				3,1	47,082	1,044	,023		2,103,	059
Total number o	f househo	old members evalua	ted			7,5	59,180	2,273	213		5,285,	967
Number of hou:	seholds v	ith one or more de	ceased members			10	,640	4,725			5,915	
Percentage of I	household	ds with one or more	deceased members	S		00	.34%	00.45	%		00.289	6
Number of dec	eased ho	usehold members				10	,741	4,777			5,964	
Percentage of	deceased	household membe	rs			00	.14%	00.21	%		00.119	6
нив		Households With	% of Households	# of Single Member	% of Single Member	Deceased	Members Less Th	Deceased an 1 Year	Members More Th	s Deceased han 1 Year	Members With No I	Deceas Decease
		Members	Members	Deceased Households	Deceased Households	Members	Count	%	Count	%	Count	%
	All	248	00.22%	137	55.24%	252	22	00.22%	186	73.81%	44	17.46%
<u>10HSEA Seattle</u> Hub	Public Housing	50	00.24%	24	48.00%	50	3	00.24%	40	80.00%	7	14.00%
	Section 8	198	00.22%	113	57.07%	202	19	00.22%	146	72.28%	37	18.32%
	All	328	00.16%	150	45.73%	333	40	00.16%	274	82.28%	19	05 71%
AUDOS Beaten	Public											00.7176
Hub	Housing	111	00.17%	46	41.44%	112	15	00.17%	88	78.57%	9	08.04%
Hub	Housing Section 8	111 217	00.17%	46 104	41.44%	112 221	15 25	00.17%	88 186	78.57% 84.16%	9 10	08.04%
Hub	Housing Section 8	111 217 76	00.17% 00.15% 00.12%	46 104 42	41.44% 47.93% 55.26%	112 221 76	15 25 60	00.17% 00.15% 00.12%	88 186 13	78.57% 84.16% 17.11%	9 10 3	08.04% 04.52% 03.95%
2HBUF Buffalo Hub	All Public Housing	111 217 76 31	00.17% 00.15% 00.12% 00.13%	46 104 42 21	41.44% 47.93% 55.26% 67.74%	112 221 76 31	15 25 60 25	00.17% 00.15% 00.12% 00.13%	88 186 13 5	78.57% 84.16% 17.11% 16.13%	9 10 3 1	08.04% 04.52% 03.95% 03.23%
2HBUF Buffalo Hub	Housing Section 8 All Public Housing Section 8	111 217 76 31 45	00.17% 00.15% 00.12% 00.13% 00.11%	46 104 42 21 21	41.44% 47.93% 55.26% 67.74% 46.67%	112 221 76 31 45	15 25 60 25 35	00.17% 00.15% 00.12% 00.13% 00.11%	88 186 13 5 8	78.57% 84.16% 17.11% 16.13% 17.78%	9 10 3 1 2	08.04% 04.52% 03.95% 03.23%
<u>2HBUF Buffalo</u>	Housing Section 8 All Public Housing Section 8 All	111 217 76 31 45 366	00.17% 00.15% 00.12% 00.13% 00.13% 00.11% 00.37%	48 104 42 21 21 21 171	41.44% 47.93% 55.26% 67.74% 46.67% 46.72%	112 221 76 31 45 369	15 25 60 25 35 49	00.17% 00.15% 00.12% 00.13% 00.11% 00.37%	88 186 13 5 8 309	78.57% 84.16% 17.11% 16.13% 17.78% 83.74%	9 10 3 1 2 11	08.04% 04.52% 03.95% 03.23% 04.44% 02.98%
2HBUF Buffalo Hub 2HBUF Buffalo Hub 2HNWK Newark Hub	Housing Section 8 All Public Housing Section 8 All Public Housing	111 217 76 31 45 366 98	00.17% 00.15% 00.12% 00.13% 00.11% 00.37% 00.28%	46 104 42 21 21 171 48	41.44% 47.93% 55.28% 67.74% 48.67% 48.72% 48.98%	112 221 76 31 45 369 98	15 25 60 25 35 49 21	00.17% 00.15% 00.12% 00.13% 00.13% 00.11% 00.37%	88 186 13 5 8 309 73	78.57% 84.16% 17.11% 16.13% 17.78% 83.74% 74.49%	9 10 3 1 2 11 4	08.04% 04.52% 03.95% 03.23% 04.44% 02.98% 04.08%

The screen below is an example of HUD Headquarters Deceased Tenants Report when **Public Housing** is selected from the Program Type drop-down list.

Verification Reports >> Deceased Tenants Report >> <u>Report Selection</u> >> HUD HQ Statistics											
			Decea	sed Tenants Report	for HUD HQ						
Office								HU	D HQ		
Reexamination	Reexamination Month All										
Program Type	Program Type Public Housing										
Total number of households evaluated 1,044,023											
Total number of	Total number of household members evaluated 2,273,213										
Number of hou	seholds with one or	more deceased mem	pers					4,7	25		
Percentage of	households with one	or more deceased m	embers					00.	45%		
Number of dec	eased household me	embers						4,7	77		
Percentage of	deceased household	members						00.	21%		
₩UB	Households \$ With Deceased Members	% of Households \$ With Deceased Members	HUD HQ Dec # of Single Member Deceased	ceased Tenants Report	t as of 02/04/2009 Deceased Members	Members D Less Than	eceased 1 Year	Members More Tha	Deceased n 1 Year	Download Members D With No De Date	to Excel eceased ceased e
	Members	Menibers	Households	Households		≑ Count	\$%	≑ Count	\$%	≑ Count	\$%
10HSEA Seattle Hub	50	00.24%	24	48.00%	50	3	00.24%	40	80.00%	7	14.00%
<u>1HBOS Boston</u> <u>Hub</u>	111	00.17%	46	41.44%	112	15	00.17%	88	78.57%	9	08.04%
2HBUF Buffalo Hub	31	00.13%	21	67.74%	31	25	00.13%	5	16.13%	1	03.23%
2HNWK Newark Hub	98	00.28%	48	48.98%	98	21	00.28%	73	74.49%	4	04.08%
2HNYC New York City Hub	2,766	01.65%	1,327	47.98%	2,810	464	01.65%	1,290	45.91%	1,056	37.58%
3HBLT	207	00.649/								00.059/	

The screen below is an example of HUD Headquarters Deceased Tenants Report when **Section 8** is selected from the Program Type drop-down list. All the columns can be sorted in ascending or descending order by clicking on the arrow icons next to the column name.

			Dagage	rod Tonante Poport	for HUD HO						_
Office			Decea	sed renams kepon					н	ID HO	
Reevamination	Month								ΔII	i i i i i i i i i i i i i i i i i i i	
Program Type Section 8											
regian type Section 0 Section 0 Total number of households evaluated 2,103.059											
Total number of household members evaluated 5,285,967											
Total number of households with one or more deceased members 5,265,967 Number of households with one or more deceased members 5,915											
ercentage of	households with one	or more deceased me	embers						00	.28%	
lumber of dec	eased household me	embers							5,9	964	
ercentage of	deceased household	l members							00	.11%	
Households % of Households # of Single % of Single Members Deceased Members Deceased With No Deceased With N											
• HUB • With Deceased Members • With Deceased Members • Deceased Members • Deceased Members • Deceased Members • Deceased Members • Accurate Members • Accurate								Members D More Thar	eceased 1 1 Year	With No De Dat	ceased
₩HUB	 With Deceased Members 	% of Households	♦ Member Deceased Households	 ♣ Member Deceased Households 	♦ Deceased Members	Less Thar ¢Count	eceased 1 Year ¢%	Members D More Thar Count	eceased 1 Year \$%	With No De Dat Count	e e
HUB 10HSEA Seattle 1ub	With Deceased Members	% of Households ♦ With Deceased Members 00.22%	Member Deceased Households	 ♦ Member Deceased Households 57.07% 	Deceased Members	Aless That Count	eceased 1 Year \$% 00.22%	Members D More Thar ¢Count	eceased 1 Year \$% 72.28%	With No De Dat Count	eceased e \$% 18.32%
VHUB OHSEA Seattle Aub HBOS Boston Aub	With Deceased Members	<pre>% of Households</pre>	Member Deceased Households	% of single ★ Member Deceased Households 57.07% 47.93%	Deceased Members 202 221	Count	eceased 1 Year \$ 00.22% 00.15%	Members D More That Count 146	eceased 1 Year \$ 72.28% 84.16%	With No De Date Count 37	eceased e 18.32% 04.52%
HUB IOHSEA Seattle Hub HBOS Boston Hub RHBUF Buffalo Hub	With Deceased Members	% of Households ♦ With Deceased Members 00.22% 00.15% 00.11%	Member Deceased Households		Deceased Members 202 221 45	Acount 4 25 35	ecceased 1 Year 00.22% 00.15% 00.11%	Members D More Than Count 146 186 8	eceased 1 Year 72.28% 84.16% 17.78%	With No De Date Count 37 10 2	eccased e 18.32% 04.52% 04.44%
THUB	With Deceased Members 198 217 45 266	 % of Households ♦ With Deceased 00.22% 00.15% 00.11% 00.42% 	Member Deceased Households	 ★ of single ★ Member Decessed Households 57.07% 47.93% 46.67% 45.90% 	Deceased Members 202 221 45 271	Members L Less Thar ♦Count 19 25 35 28	ceased 1 Year ◆% 00.22% 00.15% 00.11% 00.42%	Members D More That \$Count 146 186 8 236	eceased 1 Year	With No Department \$Count 37 10 2 7	eccased e 18.32% 04.52% 04.44% 02.58%
HUB IDHSEA Seattle Iub IHBOS Boston Iub RHBUF Buffalo Iub HHIVK Hub HHIVK New York City Hub	With Deceased Members 198 217 45 268 1.347	% of Households • With Decessed Members 00.22% 00.15% 00.11% 00.42% 00.78%	Member Deceased Households 113 104 21 123 941	 ★ of single ★ Member Deceased Households 57.07% 47.93% 46.67% 45.90% 69.86% 	 ➡ Deceased Members 202 221 45 271 1,354 	Members D Less Thar ♦Count 19 25 35 28 403	eceased 1 Year 00.22% 00.15% 00.11% 00.42% 00.78%	Members D More That \$Count 146 186 8 236 904	eceased 1 Year	With No Department \$Count 37 10 2 7 47	cceased 18.32% 04.52% 04.44% 02.58% 03.47%
HUB OHSEA Seattle Lub HB05 Boston Lub HBUF Buffalo Lub HIWK Lewark Hub HIWK lewark Hub HIYC New 'ork City Hub HBLT laltimore Hub	Writh Deceased Mombers 198 217 45 268 1.347 332	% of Households • With Decessed Members 00.22% 00.15% 00.11% 00.42% 00.78% 00.34%	Member Peceased Rouseholds 113 104 21 123 941 180	★ Cf Shige ★ Member Households 57.07% 47.93% 46.67% 45.90% 69.06% 54.22%	Decensed Members 202 221 45 271 1,354 332	Ammbers L Less Thar \$Count 19 25 35 28 403 115	eccased 1 Year \$\u00e9\$ 00.22% 00.15% 00.11% 00.42% 00.78% 00.34%	Members D More That + Count 146 186 8 236 904 195	eceased 1 Year 2.28% 84.16% 17.78% 87.08% 66.77% 58.73%	With No De Date \$Count 37 10 2 7 47 22	\$\phi\$ \$\phi\$<
HUB OHSEA Seattle lub HBOS Boston lub HBUF Buffalo lub HNVK lewark Hub HNVC New ork City Hub HBLT laltimore Hub HPHL hiladelphia lub	With Deceased Members 198 217 45 268 1,347 332 242	% of Households • With Decessed 00.22% 00.15% 00.15% 00.42% 00.34% 00.43%	Member Peceased Households 113 104 121 123 941 180 139	★ 07 shipe ★ 04 shipe becassed becassed 10 useholds 57.07% 47.93% 48.67% 45.90% 69.86% 54.22% 57.44%	Deceased Members 202 221 45 271 1,354 332 245	Members L Less Thar	eccased 1 Year 00.22% 00.15% 00.11% 00.42% 00.78% 00.34% 00.43%	Members D More Than ◆Count 146 188 8 236 904 195 221	eccased 1 Year \$\u03c6 72.28% 84.16% 17.78% 87.08% 66.77% 58.73% 90.20%	Writh No De Dat \$Count 37 10 2 7 47 22 13	ceased ◆% 18.32% 04.52% 04.44% 02.58% 03.47% 06.63% 05.31%
✓HUB ✓HUB ✓HUB ✓HDSEA.Seattle Ub HBO2 Boston Ub HBO2 Buffalo Ub HIWK Kewark Hub HIWK HIWK HIWK Kewark Hub HINC New ork City Hub HBLI HEHL Taldimore Hub HEHL Hildebhia Ub Ub Wather Hub HIT HIT HItsburgh Libberghia Ub Description	Writh Decensed Mombers 198 217 45 268 1,347 332 242 12	% of Rouseholds • With Decessed 00.22% 00.15% 00.11% 00.42% 00.78% 00.43% 00.43%	Member Peceased Rouseholds 113 104 21 123 941 180 139	★ Crishing ★ Crishing	 Deceased Hembers 202 221 45 271 1,354 332 245 12 	Account Image: Count 19 25 35 28 403 115 11 1	eccased 1 Year \$\overline{3}\$ 00.22% 00.15% 00.11% 00.42% 00.78% 00.34% 00.43% 00.05%	Members D More Than 46 148 188 8 238 904 195 221 9	eccased 1 Year \$\u03c6 72.28% 84.18% 17.78% 87.08% 66.77% 58.73% 90.20% 75.00%	With the Depart	Constraint Constra

4.4.5.4.2 State Level View

When State region is selected, the Deceased Tenants Report for State is displayed. The user can pull up the report by the Program type and the Reexamination month. The screen layout for the State level report is designed similar to the HUD HQ level report.

The bottom statistics include the data for all PHA's under the selected State when program type is equal to ALL. There is no sorting functionality for columns if Program Type is equal to All or if All states are selected.

Verification Reports >> Deceased Tenants Report >> <u>Report Selection</u> >> State Statistics

Deceased Tenants Report for State			
Office	District Of Colu	mbia	
Reexamination Month	All		
Program Type	ALL	Public Housing	Section 8
Total number of households evaluated	9,474	4,495	4,979
Total number of household members evaluated	22,970	10,049	12,921
Number of households with one or more deceased members	154	108	46
Percentage of households with one or more deceased members	01.63%	02.40%	00.92%
Number of deceased household members	155	109	46
Percentage of deceased household members	00.67%	01.08%	00.36%

Printer Friendly Version Download to Excel

	Deceased Tenants Report for District Of Columbia as of 02/04/2009											
РНА		Households With Deceased	% of Households With Deceased	# of Single Member Deceased	% of Single Member Deceased	Deceased Members	sed Less Than 1 Year		Members Deceased More Than 1 Year		Members Decease With No Deceased Date	
		Members	Members	Households	Households		Count	%	Count	%	Count	%
	All	154	01.65%	103	66.88%	155	15	01.65%	126	81.29%	14	09.03%
DC001 D.C Housing Authority	Public Housing	108	02.40%	72	66.67%	109	7	02.40%	93	85.32%	9	08.26%
<u>Additional</u>	Section 8	46	00.95%	31	67.39%	46	8	00.95%	33	71.74%	5	10.87%
	All	0	00.00%	0	00.00%	0	0	00.00%	0	00.00%	0	00.00%
DC880 Community Connections	Public Housing	0	00.00%	0	00.00%	0	0	00.00%	0	00.00%	0	00.00%
	Section 8	0	00.00%	0	00.00%	0	0	00.00%	0	00.00%	0	00.00%

Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data.

4.4.5.4.3 HUB Level View

When HUB region is selected, the Deceased Tenants Report for HUB is displayed. The user can pull up the report by the Program type and the Reexamination month. The screen layout for the HUB level report is designed similar to the HUD HQ level report.

The bottom statistics include the data for all Field Offices under the selected HUB.

nterprise li	ncome	• Verificatio	on 📃		H	UD Home	<u>PIH F</u>	<u>lome</u>	<u>EIV I</u>	<u>lome</u>	<u>Search</u>	<u>Ema</u>
/erification Repo	rts >> De	ceased Tenants F	Report >> <u>Report</u>	Selection >> HUB	Statistics							
				Deceased Te	nants Report for H	UB						
Office						10	HSEA Sea	ttle Hub				
Reexamination Mo	nth					All						
Program Type		AL	L.	Publi	: Housing	3	Secti	on 8				
otal number of ho		11	2,219	20,522	2		91,69	7				
otal number of ho	usehold n	nembers evaluated				25	4,488	44,963	3		209,5	25
lumber of househ	olds with o	one or more deceas	sed members			24	8	50			198	
ercentage of hou	seholds w	ith one or more dea	ceased members			00	.22%	00.249	%		00.22	%
Number of deceas	ed househ	old members				25	2	50			202	
Number of deceased household members								00.119	%		00.10	%
'ercentage of dec	eased not	sendid members	Deceas	sed Tenants Report fo	or 10HSEA Seattle Hut	o as of 02/04/20	009			Pri	nter Frien Downlo	dly Vers ad to Es
Percentage of dec	eased nou	Households With Deceased	Decea: % of Households With Deceased	sed Tenants Report f # of Single Member Deceased	or 10HSEA Seattle Hut % of Single Member Deceased	D as of 02/04/20 Deceased Members	009 Mem Deceas Than 1	bers ed Less I Year	Mer Deceas Than	Pri nbers sed More 1 Year	nter Frien Downlo Member With No	dly Ver ad to E s Decease Decease ate
Percentage of dec	eased nou	Households With Deceased Members	Deceas % of Households With Deceased Members	sed Tenants Report fr # of Single Member Deceased Households	or 10HSEA Seattle Hut % of Single Member Deceased Households	Das of 02/04/20 Deceased Members	009 Mem Decease Than Count	bers ed Less I Year %	Mer Deceas Than Count	nbers sed More 1 Year %	nter Frien Downlo Member With No t Count	dly Vers ad to E s Decease Decease bate %
Percentage of dec		Households With Deceased Members	Decea % of Households With Deceased Members 00.16%	sed Tenants Report f # of Single Member Deceased Households 88	or 10HSEA Seattle Hul % of Single Member Deceased Households 59.65%	D as of 02/04/20 Deceased Members 115	009 Decease Than Count 18	bers ed Less I Year % 00.16%	Mer Deceas Than Count 95	Pri nbers sed More 1 Year % 82.61%	nter Frien Downlo Member With No Count 2	dly Ver ad to E s Decease Decease ate % 01.74%
Field Office	All Public Housing	Households With Deceased Members 114 41	Decease % of Households With Deceased Members 00.16% 00.27%	sed Tenants Report fi # of Single Member Deceased Households 66 23	or 10HSEA Seattle Hull % of Single Member Deceased Households 59.65% 56.10%	Deceased Members 115 41	Mem Decease Than 1 Count 18 3	bers ed Less Year 00.16% 00.27%	Mer Deceas Than Count 95 38	Pri	Member With No Count 2 0	dly Ver ad to E s Decease bate % 01.74%
Field Office	All Public Housing Section 8	Households With Deceased Members 114 41	Deceas % of Households With Deceased Members 00.18% 00.27% 00.13%	eed Tenants Report f # of Single Member Deceased Households 68 23 45	or 10HSEA Seattle Hull % of Single Member Deceased Households 59.65% 56.10% 61.64%	Deceased Members 115 41 74	Mem Decease Than 1 Count 18 3 15	bers ed Less I Year 00.18% 00.27% 00.13%	Mer Deceas Than Count 95 38 57	Pri	Member With No Count 2 0 2	dly Ven ad to E: s Decease late 01.74% 00.00% 02.70%
Field Offic DAPH SEATTLE NUB OFFICE	All Public Housing Section 8 All	Households With Deceased Members 114 41 73 0	Decea % of Households With Deceased Members 00.18% 00.27% 00.13% 00.00%	sed Tenants Report f # of Single Member Deceased Households 68 23 45 0	or 10HSEA Seattle Hull % of Single Member Deceased Households 59.85% 56.10% 61.64% 00.00%	D as of 02/04/20 Deceased Members 115 41 74 0	009 Mem Deceass Than 1 Count 18 3 15 0	bers ed Less Year 0.16% 00.27% 00.13% 00.00%	Mer Deceas Than 95 38 57 0	Pri	nter Frien Downlo Member With No Count 2 0 2 0	dly Ven ad to E: s Decease Decease ate % 01.74% 00.00% 02.70% 00.00%
Field Office Field Office DAPH SEATTLE HUB OFFICE DOPH ALASKA DOPH ALASKA DOMMUNITY	All Public Housing Section 8 All Public Housing	Households With Deceased Members 114 41 73 0 0	Deceas % of Households With Deceased Members 00.18% 00.27% 00.13% 00.00% 00.00%	eed Tenants Report fi # of Single Member Deceased Households 68 23 45 0 0	or 10HSEA Seattle Hut % of Single Hember Deceased Households 59.65% 56.10% 61.64% 00.00% 00.00%	Description Deceased Deceased Members 115 41 74 0 0 0	Mem Decease Than 1 18 3 15 0 0	bers Ucess Year 00.16% 00.27% 00.13% 00.00% 00.00%	Mer Deceas Thar 95 38 57 0 0	Pri ed More 1 Year 22.61% 92.68% 77.03% 00.00% 00.00%	Network Contract Cont	Addition Verse ad to Ex ad to Ex s Decease becease bate % 01.74% 00.00% 02.70% 00.00% 00.00% 00.00%
Field Offic Field Offic DAPH SEATTLE HUB OFFICE DOCPH ALLASKA COMMUNITY SERVICE CENTER	All Public Housing Section 8 All Public Housing Section 8	Households With Deceased Members 114 41 73 0 0 0	Decear % of Households With Deceased Members 00.16% 00.27% 00.13% 00.00% 00.00%	eed Tenants Report f # of Single Member Deceased Households 68 23 45 0 0 0	or 10HSEA Seattle Hull % of Single Member Deceased Households 59.65% 56.10% 61.64% 00.00% 00.00% 00.00%	Deceased Members 115 41 74 0 0 0	009 Decease Than 1 Count 18 3 15 0 0	bers 2d Less Year % 00.16% 00.27% 00.03% 00.00% 00.00%	Mer Deceas Than 95 38 57 0 0	Pri sed More 1 Year % 82.61% 92.68% 77.03% 00.00% 00.00% 00.00%	Nember With No Count 2 0 2 0 0 0	Addy Verse ad to E) s Decease bate % 01.74% 00.00% 02.70% 00.00% 00.00% 00.00%
Field Offic DAPH SEATTLE NUB OFFICE DOPH ALASKA COMMUNITY SERVICE CENTER	All Public Housing Section 8 All Public Housing Section 8 All	Households With Deceased Members 114 41 73 0 0 0 0 0 134	Deceas Vith Deceased Members 00.16% 00.27% 00.03% 00.00% 00.00% 00.09% 00.04%	ed Tenants Report for # of Single Member Deceased Households 23 45 0 0 0 0 0 69	or 10HSEA Seattle Hut % of Single Member Deceased Households 59.65% 56.10% 61.64% 00.00% 00.00% 51.49%	Deceased Members 115 41 74 0 0 0 0 137	009 Mem Decease Than 1 18 3 15 0 0 0 4	bers bd Less Year % 00.16% 00.27% 00.03% 00.00% 00.00% 00.034%	Mer Deceas Thar 95 38 57 0 0 0 0 91	Pri box box box box box box box box	Member With No Count 2 0 2 0 0 0 0 0 42	dly Vers ad to Ex s Decease ate % 01.74% 00.00% 02.70% 00.00% 00.00% 00.00% 00.00% 00.00%
Field Offic Field Offic OAPH SEATTLE HUB OFFICE OCPH ALASKA COMMUNITY SERVICE CENTER OEPH PORTLAND PROGRAM CENTER	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Housing	Households With Deceased Members 114 41 73 0 0 0 0 134 9	Decear % of Households With Deceased Members 00.16% 00.27% 00.13% 00.00% 00.00% 00.04% 00.16%	eed Tenants Report fi # of Single Member Deceased Households 68 23 45 0 0 0 0 69 1	or 10HSEA Seattle Hut % of Single Hember Deceased Households 59.65% 56.10% 61.64% 00.00% 00.00% 51.49% 11.11%	as of 02/04/20 Deceased Members 115 41 74 0 0 137 9	Mem Decease Than Count 18 3 15 0 0 4 0	Vear % 00.18% 00.27% 00.13% 00.00% 00.00% 00.00% 00.034% 00.16%	Mer Deceas Than 60 57 0 0 91 2	Pri bers ber More 1 Year 2 .68% 2 .61% 9 .68% 0 .00% 0 .00% 0 .00% 6 .42% 2 .22%	Number Downloo Count 2 0 2 0 0 4 2 0 0 0 1 0 1 0 1 0 1 0 1 0 1 0 1 1 1 1 1 1 1 1 1 1 1 1 1	Addition Addition

4.4.5.4.4 Field Office Level View

When FO region is selected, the Deceased Tenants Report for Field Office is displayed. The user can pull up the report by the Program type and the Reexamination month. The screen layout for the FO level report is designed similar to the HUD HQ level report.

The bottom statistics include the data for all PHA's under the selected FO.

				Deceased	Tenants Report for	FO						
Office						0	APH SEAT	TLE HUE	OFFICE			
Reexamination N	/lonth					A	All					
rogram Type						A	LL	Publ	lic Housin	g	Secti	ion 8
otal number of l	household	ls evaluated				7	2,387	14,93	35		57,45	2
otal number of l	household	members evaluate	ed			1	64,195	32,40	56		131,7	29
umber of house	eholds wit	h one or more dece	ased members			1	14	41			73	
ercentage of ho	ouseholds	with one or more of	leceased members			0	0.16%	00.27	7%		00.13	%
umber of decea	ased hous	ehold members				1	15	41			74	
ercentage of de	eceased h	ousehold members	1			0	0.07%	00.13	3%		00.06	%
РНА		Deceased	% of Households	# or Single Member	% of single	Deceased	Decease	d Less	More T	A Manual Manual	With No Deceas Date	
		Members	Members	Households	Member Deceased	Members	Than 1	Year	More II	nan'i rear	C	Date
		Members	Members	Households	Member Deceased Households	Members	Than 1 Count	Year %	Count	%	Count	Date %
	All	Members 2	Members 00.16%	Households	Member Deceased Households	Members 2	Than 1 Count 0	Year % 00.16%	Count 2	% 100.00%	Count 0	Date %
K001 AHFC	All Public Housing	Members 2 2	Members 00.16% 00.16%	Households	Member Deceased Households 00.00%	Members 2 2	Than 1 Count 0	Year % 00.16% 00.16%	Count 2 2	% 100.00% 100.00%	Count 0 0	Date % 00.00% 00.00%
<u>K001 AHFC</u>	All Public Housing Section 8	Members 2 2 0	Members 00.16% 00.16% 00.00%	louseholds	Member Deceased Households 00.00% 00.00% 00.00% 00.00%	Members 2 2 0	Than 1 Count 0 0 0 0	Year % 00.16% 00.16% 00.00%	2 2 0	% 100.00% 100.00% 00.00%	0 0 0	Date % 00.00% 00.00% 00.00%
<u>1K001 AHFC</u>	All Public Housing Section 8 All	Members 2 2 0 1	00.16% 00.00% 00.02%	Households 0 0 1	Member Deceased Households 00.00% 00.00% 00.00% 100.00%	Members 2 2 0 1	Than 1 Count 0 0 0 1	Year % 00.16% 00.16% 00.00% 00.02%	2 2 0 0	% 100.00% 100.00% 00.00%	Count 0 0 0 0	% 00.00% 00.00% 00.00% 00.00%
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<u>K001 AHFC</u> K901 AHFC - S8	All Public Housing Section 8 All Public Housing Section 8	Members 2 2 1 0 1	Members 00.16% 00.00% 00.02% 00.00%	0 0 0 1 1	Member Deceased Households 00.00% 00.00% 00.00% 100.00% 100.00%	Members 2 2 0 1 0 1	Than 1 Count 0 0 1 0 1	Year % 00.16% 00.00% 00.02% 00.00% 00.02%	Count 2 2 0 0 0 0 0	% 100.00% 100.00% 00.00% 00.00% 00.00% 00.00%	Count 0 0 0 0 0 0 0 0	% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%
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<u>K001 AHFC</u> <u>K901 AHFC - S8</u> 001 Twin Falls	All Public Housing Section 8 All Public Public Section 8 All Public Housing Section 8	Members 2 2 1 0 1 0 1 0 1 0 1 0 0 0	Members 00.16% 00.00% 00.02% 00.00% 00.02% 00.00% 00.00% 00.00%	Occused 0 0 0 1 0 1 0 0 0	Member Deceased Households 00.00%	Members 2 2 0 1 0 1 0 0 0 0 0 0 0 0	Than 1 Count 0 0 1 0 1 0 0 0	Year % 00.16% 00.00% 00.00% 00.02% 00.00% 00.00%	Count 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0	% 100.00% 100.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Count 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Methods Methods <t< td=""></t<>
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KOO1 AHFC K901 AHFC - S& IOO1 Twin Falls OO2 Nampa	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8 All Public Section 8	Members 2 2 0 1 0 1 0	Members 00.16% 00.16% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Deccased Households 0 0 1 0 1 0	Member Deceased Households 00.00%	Members 2 2 0 1 0 1 0	Than 1 Count 0 0 1 0 1 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year % 00.16% 00.00% 00.02% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Count 2 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	% 100.00% 100.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Count 0	Date 00.00%
K901 AHFC K901 AHFC - S8 1001 Twin Falls	All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8 All Public Housing Section 8	Members 2 2 1 0 1 0	Members 00.16% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Decessed Households 0 0 1 0 1 0	Member Deceased Households 00.00%	Members 2 2 0 1 0 1 0	Than 1 Count 0 0 0 1 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year % 00.16% 00.00% 00.02% 00.02% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Count 2 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	% 100.00% 100.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%	Count 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Date % 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00% 00.00%

4.4.5.4.5 TARC Level View

When TARC region is selected, the Deceased Tenants Report for Field Office is displayed. The user can pull up the report by the Program type and the Reexamination month. The screen layout for the TARC level report is designed similar to the HUD HQ level report.

The bottom statistics include the data for all PHA's under the selected TARC.

4.4.5.4.6 PHA Level View

When PHA region is selected, the Deceased Tenants Report for PHA is displayed. The user can pull up the report by the Program type and the Reexamination month

The screen below is an example of PHA Deceased Tenants Report when **All PIH Programs** is selected from the Program Type drop-down list.

Ente	erprise Inc	ome Verifi	cation	HUD	<u>Home</u>	<u>PIH Hon</u>	<u>ne</u>	<u>EIV Hon</u>	ne <u>s</u>	<u>Search</u>	<u>Email</u>		
Verific	ation Reports >	> Deceased Ten	ants Report >>	Report Selectior	<u>1</u> >> PHA Statisti	ics							
			Deceased Ten	ants Report for AK	001 AHFC for Prog	ram Type - ALL fo	or Reexaminatio	n Month -	ALL				
РНА	Total Number Of Households	Total Number Of Household Members	Households With Deceased	% of Households With Deceased	# of Single Member Deceased	% of Single Member Deceased	Deceased	Men Deceas Than	ibers ed Less 1 Year	Men Deceas Than	nbers ed More 1 Year	Men Decease Deceas	nbers d With No sed Date
	Evaluated	Evaluated	Members	Members	Households	Households	members	Count	%	Count	%	Count	%
AK001 AHFC	151	428	1	00.66%	0	00.00%	1	0	00.00%	1	100.00%	0	00.00%
											Printe	r Friendl	v Version
												Download	to Excel
Note: *	= Single member	r deceased house	hold		1 - 1 of 1 Hou	useholds							
	Chigie Homes			Deceas	ed Tenants Rep	ort as of 08/17/2	2009						
HOH SSI	N: 999-99-9999 HOI	H Name: YVGCFBU	TDOWWTPT HO	H DOB: 11/11/1111									
Membe	er SSN	Mem	ber Name	Me	mber DOB		Member Dec	eased Da	ite	Date I	Received	by EIV	
8999-9	9-9999	YVG	CFBU TDOWWTPT	11/	/11/1111		02/02/2008			04/02/	2008		
					1 1 of 1 Hou	usobolds							
			Confidential F	Privacy Act Data	Civil and Crimi	inal nonaltios a	nnly to misus	o of this	data				
			connuential l	macy Act Data		nai penantes a	ppiy to misus	o or una	Report Ger	nerated By -		ST - HEIVO	LAST - uiv

The following screen prints show an example of PHA Deceased Tenants Report when **Public Housing** is selected and when a particular Project is selected from the Program Type drop-down list.

Ente	rprise Inc	ome Verifi	cation			<u>HUD I</u>	<u>Home</u>	<u>PIH Hon</u>	ne	EIV Hon	ne <u>s</u>	<u>Search</u>	<u>Email</u>
/erific	ation Reports >>	> Deceased Ten	ants Report >> <u> </u>	Report Selection	<u>ı</u> >> PHA Statisti	cs							
РНА	Total Number Of Households	De Total Number Of Household Members	eceased Tenants F Households With Deceased	eport for AK001 Al % of Households With Deceased	HFC for Program T # of Single Member Deceased	ype - Public Housir % of Single Member Deceased	ng for Reexam Deceased Members	ination Mo Men Deceas Than	onth - ALL nbers ed Less 1 Year	Men Deceas Than	nbers ed More 1 Year	Men Decease Deceas	nbers d With No ed Date
	Evaluated	Evaluated	Members	Members	Households	Households	literibers	Count	%	Count	%	Count	%
AK001	151	428	1	00.66%	0	00.00%	1	0	00.00%	1	100.00%	0	00.00%
					1 - 1 of 1 Hou	useholds					<u>[</u>)ownload	to Exce
lote: *	= Single member	r deceased house	hold	Deces	ad Tananta Dan	ort as of 09/47/2	000						
OH SSI	I: 999-99-9999 HOI	H Name: YVGCFBU	TDOWWTPT HOP	Deceas 1 DOB: 11/11/1111	Project: AK001000	OFT AS OF U6/17/2	009						
lembe	er SSN	Mem	ber Name	Me	mber DOB	P	1ember Dec	eased Da	ite	Date I	Received	by EIV	
99-99-	9999	YVG	CFBU TDOWWTPT	11/	/11/1111	C	2/02/2008			04/02/	2008		
			Confidential F	Privacy Act Data.	1 - 1 of 1 Hou Civil and Crimi	useholds nal penalties ap	oply to misus	e of this	data. Report Ger	nerated By -	<u>HEIXXX</u> FIF	ST - HEIV01	LAST - ui

4.5 Special Instructions for Error Correction

If you have questions or problems with EIV Online, please contact the EIV Coordinator of your local HUD office or if your local HUD office is unable to assist you, send a message to PIHRHIIP.TA@HUD.GOV.

Any problems with WASS should be reported to the REAC Technical Assistance Center (TAC) at **1-888-245-4860** or select **"Contact Us"** on the REAC Online Web (http://www.hud.gov/offices/reac/support/tac.cfm).

4.6 Caveats and Exceptions

Not applicable

5.0 USING THE SYSTEM (BATCH)

5 USING THE SYSTEM (BATCH)

This section provides a brief description of EIV PIH batch processing.

5.1 PIH Batch Processing

The PIH Batch Processing covers the following:

- SSA Request File creation and transmission covers the creation of SSA monthly request file and transfer of files from the Batch server to the TASS server
- SSA Response processing covers the loading of SSA response data into EIV database
- NDNH Monthly and Quarterly Request File creation and transmission covers the creation of NDNH monthly request file and transfer of files from the Batch server to the TASS server
- NDNH Monthly and Quarterly Response File processing covers the loading of SSA response data into EIV database
- PIH Summarization covers the computation of tenant's projected annual income, computation of tenant's actual annual income, computation of tenant's income discrepancy, analysis of the discrepancy and aggregation the tenant's income discrepancy at the HQ, HUB, Field Office, and PHA levels and Program Type and Reexamination Month level. It also includes analysis of the households for new hires, multi-subsidy and household members whose IDs failed verification. Statistics counts are rolled up at the PHA level, Field Office level, State level, TARC level and HUD HQ level.
- Weekly Usage Report generation of statistics on the number of times the online pages were accessed during the reporting week, the total number of users that logged into EIV per day during the reporting week and the number of users that logged into EIV per hour from 8:00am to 8:00pm during the reporting week.
- PHA Usage Report generation of statistics on the number of PHA's that accessed the online system during the last 30 days and last 180 days.

EIV online users are not given access to batch processing.

5.2 Special Instructions for Error Correction

Not Applicable.

5.3 Caveats and Exceptions

Not Applicable.

5.4 Input Procedures and Expected Output

Not Applicable.

6.0 QUERYING

6 QUERYING

6.1 Query Capabilities

EIV receives SS and SSI data on a monthly basis from SSA and receives wages, unemployment benefits and W-4 and data on a monthly/quarterly basis via batch-processing. EIV does not provide users with query access to EIV databases.

Queries of SSA or NDNH data for individual tenant SS and SSI benefit or income information are available via EIV online application system.

6.2 Query Procedures

Not Applicable.

7.0 REPORTING

7 REPORTING

This section provides description of the reports available to EIV PIH users.

7.1 Report Capabilities

EIV provides the following online reports for PIH users:

1. Debts Owed to PHA's and Terminations:

- Search for Former Tenant shows information about former tenants who have debts owed to PHA's or who have been evicted or lost their lease or voucher.
- **Debts Owed to PHA's and Terminations Report** provides statistics on the Total Number of Reported EOP Families, Number of Families with Debt Owed to PHA's, and Terminations, and Total Amount of Debt Owed for the selected level.
- Enter/Update Information displays the information of former tenants with form 50058 dated within last 15 months and allows user to enter debt information for these tenants.
- 2. Income Discrepancy Statistics Reports:
 - HUD Headquarters Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Threshold, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total at the HUD Headquarters level.
 - STATE Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Threshold, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total for an individual STATE level and/ or for all states.
 - HUB Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Threshold, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total at the HUB level.
 - FO Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Income Discrepancy, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households

exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total at the FO level.

- TARC Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Threshold, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total at the TARC level.
- PHA Income Discrepancy Statistics Report provides statistics on the Total Number of Households Evaluated, Households that Exceed Threshold, Percentage of Households exceeding threshold, Number of Outliers, Percentage of Households exceeding threshold that are outliers, Annual Income Discrepancy (Actual) total and Annual Income Discrepancy (Annualized Last Quarter) total at the PHA level

3. By Program Type and Reexamination Month Summary Reports:

- Income Report Summary shows income information for those households due for reexamination in the selected month and who currently receive or previously received SS/SSI benefits or income.
- **New Hires Report** provides a list of households where at least one member has a New Hires record for the selected month or period and the members in these households.
- Income Discrepancy Report Summary shows those households with income discrepancy between the tenant's projected income from Form 50058 and the total for SSA/SSI benefits, wages and unemployment benefits collected by EIV from SSA and NDNH for the same period.
- Failed Verification Report Summary shows those households and family members in households due for reexamination for which SSA was unable to provide benefit information because the ID information (SSN, Last Name, and Date of Birth combination) of household members did not pass SSA ID verification routines. It also provides the issues identified by SSA in assessing the tenant ID information that led to the verification failure.
- Failed EIV Pre-Screening Report Summary shows those households and household members that were not sent to SSA for verification because their ID's failed the EIV Pre-Screening test.
- No Income Report provides a list of the tenants, whose identity was verified by SSA based on the SSN/Last Name/Date of Birth combination, but did not or had never receive SS/SSI benefits or income.
- 4. Verification Reports

- **Existing Tenant Search** provides feedback as to whether or not an applicant may already be receiving subsidy from PIH or Multifamily programs.
- **Multi-Subsidy Tenant Report** shows a list of tenants who receive assistance in multiple PHA's or PIH programs or in both PIH and Multifamily programs.
- Identity Verification Report shows statistics on number of households and the number of households that have been verified by SSA, which failed SSA verification and failed EIV pre-screening.
- Immigration Report shows the household members who have an IMS/PIC-assigned alternate identification number (Alt ID), citizenship code of ineligible noncitizen or who are pending verification.
- **Deceased Tenants Report** shows statistical information at the HQ, State, HUB, FO, TARC and PHA levels of household members who are deceased, based on information provided by SSA. At the PHA level, the report provides a list of tenants who are deceased.

5. Individual Household specific Reports:

- **Summary Report** shows the Head of Household Identifiers and the list the family members in the household. This report is also available with a generated ICN number.
- **Certification Page** PHA User certification section for PHA's and Household Members to acknowledge that the household income has been verified and validated by PHA
- **Income Report** shows the Head of Household Identifiers and the wages and benefits information for each family member in the household.
- **Income Discrepancy Report** shows the Head of Household Identifiers and a comparison of the tenant's projected income from the form HUD 50058 compared to the income information for the same period in EIV.

7.2 Report Procedures

Please refer to Section 4 on instructions on how to generate the reports enumerated above.

APPENDIX A - LIST OF ERROR MESSAGES ON THE FAILED VERIFICATION REPORT

Error Description	Explanation
Member SSN not sent to SSA – Invalid SSN	The tenant's record was not sent to the SSA because the SSN failed the preliminary validation checks conducted by TASS.
Member SSN not sent to SSA – Live-in aide or foster child	The tenant's record was not sent to the SSA because the relationship code indicated that the individual was a live-in aide or foster child. The income of these two categories of family members may not be included in eligibility and rent calculations.
Verification failed – SSN not found in SSA records	The tenant's SSN is not a valid number issued by the SSA. Note: The message also includes the SSN reported in SSA.
Verification failed – SSN was not verified by SSA	The tenant's SSN is not a valid number issued by the SSA
Verification failed – Surname matched, but date of birth did not match with SSA records	The tenant's identity was not verified because while the Surname matched with SSA records, the Date of Birth did not match. However, based on the SSN/Last Name combination, SSA has indicated that the tenant <u>does not receive</u> SS/SSI benefits.
Verification failed – Date of birth matched, but surname did not match with SSA records	The tenant's identity was not verified because while the Date of Birth matched with SSA records, the Surname did not match. However, based on the SSN/Date of Birth combination, SSA has indicated that the tenant does not receive SS/SSI benefits.
Verification failed – SS benefits cannot be disclosed due to discrepancy in date of birth	The tenant's identity was verified by SSA based on the SSN/Last Name combination and the tenant is receiving SS benefits. However, due to the discrepancy in the Date of Birth, the benefit information cannot be disclosed.
Verification failed – SS benefits cannot be disclosed due to discrepancy in name	The tenant's identity was verified by SSA based on the SSN/Date of Birth combination and the tenant <u>is receiving SS benefits</u> . However, due to the discrepancy in the Last Name, the benefit information cannot be disclosed.
Verification failed – SSI benefits cannot be disclosed due to discrepancy in date of birth	The tenant's identity was verified by SSA based on the SSN/Last Name combination and the tenant <u>is receiving SSI benefits</u> . However, due to the discrepancy in the Date of Birth, the benefit information cannot be disclosed.
Verification failed – SSI benefits cannot be disclosed due to discrepancy in name	The tenant's identity was verified by SSA based on the SSN/Date of Birth combination and the tenant <u>is receiving SSI benefits</u> . However, due to the discrepancy in the Last Name, the benefit information cannot be disclosed.
Verification failed – SS and SSI benefits cannot be disclosed due to discrepancy in date of birth	The tenant's identity was verified by SSA based on the SSN/Last Name combination and the tenant <u>is receiving both SS and SSI benefits</u> . However, due to the discrepancy in the Date of Birth, the benefit information cannot be disclosed.
Verification failed – SS and SSI benefits cannot be disclosed due to discrepancy in name	The tenant's identity was verified by SSA based on the SSN/Date of Birth combination and the tenant <u>is receiving both SS and SSI benefits</u> . However, due to the discrepancy in the Last Name, the benefit information cannot be disclosed.

APPENDIX B – INSTRUCTIONS ON DOWNLOADING MICROSOFT EXCEL FILES

When the **Download in Excel** link is clicked, the File Download pop-up window is displayed. You can choose to use either the **Open** or **Save** button.

The following steps describe how to download the reports that match the search criteria specified by the user.

- 1. From the Income Summary or Income Discrepancy Summary or Failed Verification or No Income Report, click the **Download in Excel** hyperlink.
- 2. The File Download dialogue box is displayed. Click the **Save** button.



- 3. The Save As dialogue box is displayed as shown below.
- 4. Once the file has been saved, open it using Microsoft Excel to view the report.

