Benefits of the Change

Stakeholders will realize the following benefits as a result of the Grants Payment Transformation:

• Electronic Payment Request Submission: Online submission of payment requests

• Grant Recipient Self Service: Real time views on the status of all payment requests

• E-mail notifications: Generated for payment request approvals or rejections (immediate rejection notices are sent if funds are not available or adequate information is not provided)

• Document Attachment: Upload images or other files as support documentation for payment requests

• Unified Platform: The new Grants Payment System will be utilized Department-wide, which will be particularly helpful to Grant Recipients who also work with other DOT Programs

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Training on the New Payment Process

A comprehensive training program will be rolled out to all stakeholders prior to the implementation of the new Grants Payment System.

This training will use a blended learning approach and will offer multiple opportunities to learn about the new Grants Payment Process. Training will include Web-Based Training, supplemental support documents, Frequently Asked Questions (FAQs), and Help Desk support.

Information regarding the logistics of the training program will be made available to stakeholders as soon as it is finalized and approved by DOT and FAA.

Upcoming Communications

The FAA will keep stakeholders informed during the Grants Payment Transformation by distributing relevant information.

A public website will be published at the Department-level to provide project information and act as a platform for hosting training materials. This website will include information on the user authentication and registration process, the new Grants Payment Process policies and procedures, and a link to directly access the new Grants Payment System.

Lines of communication will be kept open for Airports stakeholders to provide feedback on program progress and to address questions. For information visit the website at:

http://www.faa.gov/airports/news_information/conferences_events/

FAA Grants Payment Transformation

**Federal Aviation Administration
Washington, DC**

DOT Financial Systems Modernization

The Financial Systems Modernization (FSM) is a multi-year Department-wide program to improve financial management. The program includes the implementation of a new Oracle Financials E-Business Suite platform and the streamlining of policies, processes, and related systems across DOT.

As DOT issues over $50 billion in grant payments annually, the Grants Payment Transformation, as part of FSM, will positively impact financial statements and provide an opportunity for DOT to recognize significant cost savings and efficiencies.

Project Background

Financial processing at FAA is evolving to take advantage of new IT capabilities and improvements. This allows for reduced processing time and more accurate reporting on grant payments. Additionally, capabilities to monitor, track, and reconcile grants payments are enhanced.

In conjunction with improved capabilities, FAA (along with DOT) is implementing a new Grants Payment Process and Platform based on Oracle Federal Financials. Payment requests will be submitted online and integrated with DOT's core accounting system (Delphi), reducing the quantity of paper and manual requests for payment.

Grants Payment Transformation

Key process improvements of the Grants Payment Transformation include:

• ECHO (the current grants payment system) is being replaced.

• Grant Recipients will transition to submitting grant payment requests electronically through the new Grants Payment System.

• FAA (at Regional, District or Project Offices, Tech Center, and/or Space Ports) will perform payment request reviews and approvals electronically, as necessary.

• Roll out of the new functionality should begin in Spring 2012.

Grants Payment Process Steps

FAA Grants Payment Transformation