

# National Gallery of Art

## Graduate Curatorial Internships

2011–2012

### Purpose

Graduate Curatorial Internships at the National Gallery of Art provide in-depth training for advanced PhD students and recent PhD recipients interested in gaining curatorial experience in a museum setting. Graduate curatorial interns work with curators on permanent collection and exhibition projects and attend a weekly museum seminar that introduces the staff, departments, programs, and functions of the Gallery. The duties and responsibilities are comparable to those of curatorial assistants.

### Eligibility

Eligibility is limited to doctoral students who are in the advanced stage of preparing their dissertations and to recent PhD recipients (dissertations must have been filed no earlier than September 2009). Neither previous museum experience nor a stated goal of a museum career is required. Applicants from all backgrounds are encouraged to apply. This is an international program.

### Procedure for Application Form

The deadline to submit this application form is January 6, 2011. **Applications received after this date will not be considered.** Please send one original and five copies of the completed form to our mailing address.

# National Gallery of Art

## Graduate Curatorial Internship Application

2011–2012

Please fill out this form completely and send one original and five copies to:  
Department of Academic Programs, Division of Education, National Gallery of Art,  
2000B South Club Drive, Landover, MD 20785

All applications must be received by Thursday, January 6, 2011.

1. Last name, first name, middle name or initial

2. Addresses:

Current

Permanent (if different from current address)

3. Phone numbers:

Current address

Permanent address (if different from current address)

Cell phone

4. E-mail address

5. College/university history:

Bachelor's degree

Institution

Major(s)

Senior thesis title (if applicable)

Date degree awarded

Master's degree

Institution

Major(s)

Thesis title

Date degree awarded

Doctoral degree

Institution

Major area

When did you pass your comprehensive/qualifying exams?

When did you pass your language exams?

When were you advanced to candidacy?

What is the title of your dissertation?

When did you begin writing your dissertation?

When did you defend your dissertation? If you have not yet defended, when do you plan to do so?

6. How did you learn about this internship?

- |                                     |  |                                      |
|-------------------------------------|--|--------------------------------------|
| <input type="radio"/> professor     | <input type="radio"/> university career center | <input type="radio"/> NGA Web site   |
| <input type="radio"/> former intern | <input type="radio"/> CAA online               | <input type="radio"/> other _____    |
| <input type="radio"/> AAM online    | <input type="radio"/> academic advisor         | <input type="radio"/> Listserv _____ |

7. List foreign languages you know and your proficiency (fluent, reading, speaking, writing) in each. If English is not your native language, please indicate your speaking, writing, and reading level.

8. Awards and honors received (list most recent first)

9. List most recent internships and employment. Please indicate if you received course credit for any of the internships listed, if the internship was a requirement for your degree, or if the employment was part of a work-study program.

10. List other internships, fellowships, or jobs for which you are applying.

11. List contact information for three recommenders. Note that one must be the chair or dean of your department (more than one student may be recommended by the same university), the second must be your dissertation advisor, and the third is an open choice. Your recommenders will be contacted by the Gallery only if you are advanced to the second phase of the selection process. (Each recommender must have a copy of your application materials before January 6, 2011.)

(chair or dean)

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

(advisor)

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

(open choice)

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

12. Please write a letter (single-spaced, about five hundred words) to the selection committee stating your reasons for participating in the museum training program at the National Gallery of Art *at this point in your education or career*, including: 1) what you hope to achieve from the experience, 2) what you feel you can contribute to the department(s) in which you are interested, and 3) how such an experience would further your education and career plans. Attach a separate sheet if necessary.