



Federal Aviation Administration

Memorandum

Date: December 21, 2010
From: Bryon Rakoff and Michel Hovan, ANE-610
To: Airport Sponsors, State Aviation Departments
Subject: Sponsor Assignments, Airports Staff

This Memorandum outlines the staff reassignment of States and airport sponsors within the New England Region Airports Division. The objectives of this reassignment are (1) address new work requirements while providing a reasonable balance of work assignments; (2) identify the role of new staff, and (3) begin the process of training staff for new tasks.

An important note: If you have an ongoing planning study, your Planner will not change. The reassignments will generally take place over the next fiscal year, as new projects start. **If you have any questions, please contact either Bryon Rakoff (781-238-7610) or Michel Hovan (-7620).**

Planner Assignments

The following work assignments have been made:

- **Michelle Ricci** is taking the lead for all Wildlife Hazard Assessment studies in our region. She will be responsible for all new WHA studies in the region, and will also assist our Certification staff in the review and approval of Wildlife Hazard documents.
- **Lisa Lesperance** is now the lead State Planner for Massachusetts, and will be responsible for planning at most of the airports in the state (see attached list). However, Michelle will continue to be the planner for all Cape and Island Airports, as well as being one of our environmental specialists. Lisa will continue to be the lead Planner for New Hampshire.
- **Ralph Nicosia-Rusin** is the Planner for all Massport airports, consisting of BOS, ORH, and BED. This will provide Massport with a single planning point of contact.
- Ralph remains the lead State Planner for Maine. However, to address the significant work in the state, **Gail Lattrell** is assigned as planner for airports in Western Maine (see the attached list). Gail will continue to be the lead State Planner for Connecticut and Rhode Island.
- To address Lisa's added workload, **Tracey McInnis** will be joining our team and working with Lisa on Vermont projects. Ultimately, Tracey will be the planner for that state.

Engineer Assignments

Over the last year, we have gained a new engineer (John Merck). In addition, this fall, Amanda Wingerter left our office and was replaced with Barry Hammer. Given these new staff, the engineering staff assignments are as follows:

- **John Merck** is the lead State Engineer for New Hampshire and Vermont.
- **Barry Hammer** takes over Amanda's airports in Maine, under the guidance of Bob Siris. Bob remains the lead State Engineer for Maine.
- All other staff engineer assignments are unchanged.

Summary of State and Airport Points of Contact

The table below summarizes the lead Planner and Engineer for the New England States and Airports.

New England Region Airports Reference Sheet: Points of Contact

AIRPORT	CITY	STATE	LOCID	ENGINEER	PLANNER
State of Connecticut				Bailey	Lattrell
Bradley International	Windsor Locks	CT	BDL	Bailey	Lattrell
Danbury Municipal	Danbury	CT	DXR	Bailey	Lattrell
Danielson	Danielson	CT	5B3	Bailey	Lattrell
Groton-New London	Groton (New London)	CT	GON	Bailey	Lattrell
Hartford-Brainerd	Hartford	CT	HFD	Bailey	Lattrell
Igor I Sikorsky Memorial	Bridgeport	CT	BDR	Bailey	Lattrell
Meriden Markham Municipal	Meriden	CT	MMK	Bailey	Lattrell
Robertson Field	Plainville	CT	4B8	Bailey	Lattrell
Tweed-New Haven	New Haven	CT	HVN	Bailey	Lattrell
Waterbury-Oxford	Oxford	CT	OXC	Bailey	Lattrell
Windham	Willimantic	CT	IJD	Bailey	Lattrell
Commonwealth of Massachusetts				Vacirca	Lesperance
Barnes Municipal	Westfield/Springfield	MA	BAF	Vacirca	Lesperance
Barnstable Municipal	Hyannis	MA	HYA	Vacirca	Ricci
Beverly Municipal	Beverly	MA	BVY	Vacirca	Lesperance
Chatham Municipal	Chatham	MA	CQX	Vacirca	Ricci
Fitchburg Municipal	Fitchburg	MA	FIT	Vacirca	Lesperance
Gardner Municipal	Gardner	MA	GDM	Vacirca	Lesperance
Boston-Logan Int'l	Boston	MA	BOS	Bailey/Siris	Nicosia-Rusin
Harriman-And-West	North Adams	MA	AQW	Vacirca	Lesperance
Laurence G Hanscom Field	Bedford	MA	BED	Vacirca	Nicosia-Rusin
Lawrence Municipal	Lawrence	MA	LWM	Vacirca	Lesperance
Mansfield Municipal	Mansfield	MA	1B9	Vacirca	Lesperance

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Marshfield Municipal	Marshfield	MA	GHG	Vacirca	Lesperance
Martha's Vineyard	Vineyard Haven	MA	MVY	Vacirca	Ricci
Minute Man Air Field	Stow	MA	6B6	Vacirca	Lesperance
Nantucket Memorial	Nantucket	MA	ACK	Vacirca	Ricci
New Bedford Regional	New Bedford	MA	EWB	Vacirca	Lesperance
Norwood Memorial	Norwood	MA	OWD	Vacirca	Lesperance
Orange Municipal	Orange	MA	ORE	Vacirca	Lesperance
Pittsfield Municipal	Pittsfield	MA	PSF	Vacirca	Lesperance
Plymouth Municipal	Plymouth	MA	PYM	Vacirca	Lesperance
Provincetown Municipal	Provincetown	MA	PVC	Vacirca	Ricci
Southbridge Municipal	Southbridge	MA	3B0	Vacirca	Lesperance
Taunton Municipal	Taunton	MA	TAN	Vacirca	Lesperance
Turners Falls	Montague	MA	0B5	Vacirca	Lesperance
Westover/ARB Metropolitan	Springfield/Chicopee	MA	CEF	Vacirca	Lesperance
Worcester Regional	Worcester	MA	ORH	Vacirca	Nicosia-Rusin
State of Maine				Siris	Nicosia-Rusin
Auburn-Lewiston Municipal	Auburn-Lewiston	ME	LEW	Siris	Lattrell
Augusta State	Augusta	ME	AUG	Siris	Nicosia-Rusin
Bangor International	Bangor	ME	BGR	Hammer	Nicosia-Rusin
Belfast Municipal	Belfast	ME	BST	Siris	Nicosia-Rusin
Bethel Regional	Bethel	ME	0B1	Siris	Lattrell
Biddeford Municipal	Biddeford	ME	B19	Siris	Nicosia-Rusin
Caribou Municipal	Caribou	ME	CAR	Hammer	Nicosia-Rusin
Central Maine Airport of Norridgewock	Norridgewock	ME	OWK	Siris	Lattrell
Charles A. Chase Jr. Memorial Field	Dover/Foxcroft	ME	44B	Hammer	Nicosia-Rusin
Dewitt Field, Old Town Municipal	Old Town	ME	OLD	Hammer	Nicosia-Rusin
Dexter Regional	Dexter	ME	1B0	Hammer	Nicosia-Rusin
Eastern Slopes Regional	Fryeburg	ME	IZG	Siris	Lattrell
Eastport Municipal	Eastport	ME	EPM	Hammer	Nicosia-Rusin
Greenville Municipal	Greenville	ME	3B1	Hammer	Nicosia-Rusin
Hancock County-Bar Harbor	Bar Harbor	ME	BHB	Siris	Nicosia-Rusin
Houlton International	Houlton	ME	HUL	Hammer	Nicosia-Rusin
Islesboro	Islesboro	ME	57B	Siris	Nicosia-Rusin
Knox County Regional	Rockland	ME	RKD	Siris	Nicosia-Rusin
Lincoln Regional	Lincoln	ME	LRG	Hammer	Nicosia-Rusin
Machias Valley	Machias Valley	ME	MVM	Hammer	Nicosia-Rusin
Millinocket Municipal	Millinocket	ME	MLT	Hammer	Nicosia-Rusin
Newton Field	Jackman	ME	59B	Hammer	Lattrell
Northern Aroostook Regional	Frenchville	ME	FVE	Hammer	Nicosia-Rusin
Northern Maine Regional	Presque Isle	ME	PQI	Siris	Nicosia-Rusin

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Airport at Presque Isle					
Oxford County Regional	Oxford	ME	81B	Siris	Lattrell
Pittsfield Municipal	Pittsfield	ME	2B7	Siris	Nicosia-Rusin
Portland International Jetport	Portland	ME	PWM	Siris	Nicosia-Rusin
Princeton Municipal	Princeton	ME	PNN	Hammer	Nicosia-Rusin
Sanford Regional	Sanford	ME	SFM	Siris	Nicosia-Rusin
Steven A. Bean Municipal	Rangeley	ME	8B0	Hammer	Lattrell
Sugarloaf Regional	Carrabassett	ME	B21	Hammer	Lattrell
Waterville Robert Lafleur	Waterville	ME	WVL	Siris	Nicosia-Rusin
Wiscasset	Wiscasset	ME	IWI	Siris	Nicosia-Rusin
State of New Hampshire (see note after table)				Merck	Lesperance
<i>Berlin Municipal</i>	<i>Berlin</i>	<i>NH</i>	<i>BML</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Boire Field</i>	<i>Nashua</i>	<i>NH</i>	<i>ASH</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Claremont Municipal</i>	<i>Claremont</i>	<i>NH</i>	<i>CNH</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Concord Municipal</i>	<i>Concord</i>	<i>NH</i>	<i>CON</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Dean Memorial</i>	<i>Haverhill</i>	<i>NH</i>	<i>5B9</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Dillant-Hopkins</i>	<i>Keene</i>	<i>NH</i>	<i>EEN</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Jaffrey Airport-Silver Ranch</i>	<i>Jaffrey</i>	<i>NH</i>	<i>AFN</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Laconia Municipal</i>	<i>Laconia</i>	<i>NH</i>	<i>LCI</i>	<i>Merck</i>	<i>Lesperance</i>
Lebanon Municipal	Lebanon	NH	LEB	Merck	Lesperance
Manchester-Boston	Manchester	NH	MHT	Merck	Lesperance
<i>Mount Washington Regional</i>	<i>Whitefield</i>	<i>NH</i>	<i>HIE</i>	<i>Merck</i>	<i>Lesperance</i>
<i>Parlin Field</i>	<i>Newport</i>	<i>NH</i>	<i>2B3</i>	<i>Merck</i>	<i>Lesperance</i>
Portsmouth International at Pease	Portsmouth	NH	PSM	Merck	Lesperance
<i>Skyhaven</i>	<i>Rochester</i>	<i>NH</i>	<i>DAW</i>	<i>Merck</i>	<i>Lesperance</i>
State of Rhode Island (and the Providence Plantations)				Bailey	Lattrell
Block Island State	Block Island	RI	BID	Bailey	Lattrell
Newport State	Newport	RI	UUU	Bailey	Lattrell
North Central State	Pawtucket	RI	SFZ	Bailey	Lattrell
Quonset State	North Kingstown	RI	OQU	Bailey	Lattrell
Theodore Francis Green State	Providence	RI	PVD	Bailey	Lattrell
Westerly State	Westerly	RI	WST	Bailey	Lattrell
State of Vermont				Merck	Lesperance/McInnis
Burlington International	Burlington	VT	BTV	Merck	Lesperance
Caledonia County	Lyndonville	VT	6B8	Merck	McInnis/Lesperance
Edward F Knapp State	Barre-Montpelier	VT	MPV	Merck	McInnis/Lesperance
Franklin County State	Highgate	VT	FSO	Merck	McInnis/Lesperance
Hartness State (Springfield)	Springfield	VT	VSF	Merck	McInnis/Lesperance
Middlebury State	Middlebury	VT	6B0	Merck	McInnis/Lesperance
Morrisville-Stowe State	Morrisville	VT	MVL	Merck	McInnis/Lesperance

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Newport State	Newport	VT	EFK	Merck	McInnis/Lesperance
Southern Vermont Regional	Rutland	VT	RUT	Merck	McInnis/Lesperance
William H. Morse State	Bennington	VT	DDH	Merck	McInnis/Lesperance

Note: *New Hampshire airports in italics are under the block grant and are not part of FAA's direct review responsibility.*

Roles and Responsibilities

There has been some question about the responsibilities of planners working at an airport vs. the planner responsible for a state. The following is (I hope) a clarification.

- The lead **State Planners** (i.e. those FAA planning staff who are responsible for working with states) are the point of contact for State Aviation staff. State Planners are responsible for working with the states in the development of a practical, implementable state CIP. They should have a general understanding of what's going on at all airports in their state.
- In Maine and Massachusetts, the State Planners are not responsible for all of the airports; rather, **Airport Planners** have been assigned specific airports or sponsors. They are responsible for oversight of all planning and environmental studies (excepting complex EA's, EIS, or Noise studies which could be managed by an environmental specialist) at these airports. They may also be responsible for land acquisition projects. Airport Planners are the day to day point of contact with those sponsors, and will be most familiar with the sponsor's needs and priorities. They will work with the State Planners to develop the CIP's for their respective airports. If necessary, they would prepare any special justifications for discretionary funding.

The State Planner has the discretion to define the specific role and duties of the Airport Planner in the CIP process.

Contact Information

The table below provides the phone numbers for all staff planners and engineers.

Planner	Phone	Engineer	Phone
Gail Lattrell	781-238-7615	Craig Bailey	781-238-7622
Lisa Lesperance	781-238-7616	Barry Hammer	781-238-7625
Tracey McInnis	781-238-7621	John Merck	781-238-7623
Ralph Nicosia-Rusin	781-238-7612	Bob Siris	781-238-7626
Michelle Ricci	781-238-7631	Cliff Vacirca	781-238-7627