January 2012

Dear Airport Official:

The Federal Aviation Administration has arranged for its annual cargo data collection and processing to be conducted by L-3 Communications, Inc. Calendar Year (CY) 2011 all-cargo data, which is due by March 9, 2012 will be used to determine the allocation of Fiscal Year (FY) 2013 Airport Improvement Program (AIP) cargo entitlement funds.

Please note that all-cargo reporting is limited to aircraft operations dedicated to the exclusive transportation of cargo. By submitting data (paper or electronic) you are certifying, under penalty of perjury, that the information provided is true, correct and complete to the best of your knowledge, information and belief. The four items listed below are enclosed for your use in compiling and reporting data:

- Enclosure 1 – requirements for submission (deadline, address, formats)
- Enclosure 2 - maximum landed weight by aircraft model
- Enclosure 3 - cargo carriers and codes
- Enclosure 4 – table and columnar templates for reporting

We encourage you to report your all-cargo data electronically. All of the enclosures are posted online at: http://www.faa.gov/airports/planning_capacity/passenger_allcargo_stats/reporting/

If you have any questions please call Ms. Sharon Glasgow at (202) 267-8739 or e-mail her at sharon.glasgow@faa.gov.

Sincerely,

Benito DeLeon
Director, Office of Airport
    Planning and Programming

Enclosures