Request for FAA Headquarters Review of Airport Forecasts

FAA Regional/ADO Reviewer: Phone:
Office: Email:
Date:

APP-400 Reviewer: Date:

Title of Forecast Study:
Date Study was Prepared:

<u>Please verify that the following information is included in the forecast study by marking an "x" to the right of the item:</u>

A. Appendix B "Template for Summarizing and Documenting Airport   ____
  Planning Forecasts" 1/   (or equivalent table with all the relevant information
  found in Appendix B)

B. Appendix C "Template for Comparing Airport Planning and TAF Forecast" 1/   ____
  (or equivalent table with all the relevant information found in Appendix C)

<u>Please verify the following:</u>

A. Base year numbers are current for passenger enplanements, airport operations,   ____
  and based aircraft.

B. Forecasts for these parameters are based on an appropriate forecast
  methodology: 2/

      1) passenger enplanements   ____

      2) general aviation operations (or based aircraft used to derive   ____
         general aviation operations)

C. Forecasts for commercial operations (air carrier and commuter) are based   ____
  on passenger enplanement forecasts and assumptions for load factors and
  average seats.

D. The data in forecast report has been checked. This includes calculation of   _____
growth rates and percent differences as well as consistency of numbers in text, tables and
graphs.

Provide below regional/ADO recommendation and any comments regarding the study (provide additional sheets if necessary):

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1/ *Forecasting Aviation Activity by Airport*-available at: (www.faa.gov/data_statistics/aviation_data_statistics/forecasting/media/AF1.doc#title)

2/ Appropriate forecast methodologies include regression analysis, trend analysis and share analysis. These methodologies are described in the study referenced in footnote 1/. Increases in new service also may be justified with letters of support from users. The support letters should address the planned number of operations and be signed by persons in a position to authorize these operations. See also paragraph 505, AIP Handbook and APP guidance "Planning Information Needed for FAA Headquarters Review of Benefit Cost Analysis" for more information on justification of new service.