

EXPLANATORY NOTE

Due to the haste in the final completion of this study imposed by the necessity of completing the work of the General Board within the time limit set, it was impracticable to accomplish the usual exact proof reading and final revision of the text required, to eliminate typographical errors, omissions, minor discrepancies and occasional reiteration of the same thought in different parts of the study. Such discrepancies as are present are not believed to change or obscure the meaning intended by the Board, and their complete elimination is not considered of sufficient importance to warrant further delay in submission.

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HEADQUARTERS
UNITED STATES AIR FORCES IN EUROPE

STUDY OF THE WOMEN'S ARMY CORPS
IN THE AIR FORCES
IN THE EUROPEAN THEATER OF OPERATIONS

1 December 1945

File: 320.2/64 TGBSY

Study Number 193

HEADQUARTERS
UNITED STATES AIR FORCES IN EUROPE
APO 633

STUDY OF THE WOMEN'S ARMY CORPS
IN THE AIR FORCES
IN THE EUROPEAN THEATER OF OPERATIONS

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STUDY OF THE WOMEN'S ARMY CORPS
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CHAPTER 1

INTRODUCTION

SECTION 1

MISSION

1. The Mission of This Report is to present a factual review, with appropriate recommendations, of Women's Army Corps personnel serving with the United States Air Forces in the European Theater of Operations. The period covered by this report is from 16 July 1943 to 31 May 1945.

SECTION 2

REFERENCE MATERIAL

2. Statistical Data included herein is compiled from reports submitted in compliance with Regulation 80-7, Hq USSTAF, Subject: "Administration of Women's Army Corps", dated 14 August 1944 and letter, Hq, USSTAF, Subject: "Administration of Women's Army Corps Units", dated 5 February 1945. Reference is also made to the "Annual Report for 1944 of AAF WAC Personnel in European Theater of Operations", prepared by the Office of the WAC Staff Director, this Headquarters. A copy of this report is now retained by Captain Martha Selvik, WAC representative on the General Board

3. Policy and Procedures, Higher Headquarters. War Department, Headquarters Army Air Forces, and Headquarters ETOUSA, directives, policies, and procedures as they affect WAC personnel have been followed with a few modifications in the United States Air Forces in Europe. It is believed that the applicability of these regulations is attributable primarily to the fact that such regulations in many cases were predicated on the experiences and needs of Air Force WAC personnel in the European Theater.

4. Scope of WAC Policy. Policies and directives specifying administration, utilization, organization, housing, supply, training, and medical treatment of WAC personnel are so numerous that it will be impracticable to attempt a complete coverage of all these phases in a brief report. Those policies and directives which required revision from the standpoint of the Air Forces, and those which were created because of the specific need for them in this Theater will be the only ones mentioned in detail.

BIBLIOGRAPHY

- Regulation 80-7, Hq, USSTAF, Subject: "Administration of Women's Army Corps", dtd 14 Aug 44¹
Ltr, Hq, USSTAF, Subject: "Administration of Women's Army Corps Units", dtd 5 Feb 45²

CHAPTER 2

HISTORICAL SUMMARY

SECTION 1

INITIAL ASSIGNMENT OF WAAC PERSONNEL TO THE ARMY AIR FORCES

IN EUROPEAN THEATER

5. Initial Planning. On 15 February 1945, Headquarters, Eighth Air Force forwarded a requisition³ for immediate shipment of one WAAC Battalion. In April 1943 plans were initiated for the utilization of this WAAC personnel in the Eighth Air Force. Following a tour of the major subordinate commands of the Eighth Air Force, including conferences at each headquarters with the Commanding Officer; Asst Chief of Staff, A-1; Asst Chief of Staff, A-4; and Signal Officer; the ETO WAAC Director formulated her recommendations on the problems of housing, assignment and administration. It will be noted that many of the recommendations made in this tentative plan have become standard procedure during the ensuing years 4 & 5.

6. Primary Mission of WAAC Personnel. On 20 May 1943, the primary mission of WAAC personnel was stated in a letter, Hq, ETOUSA, Subject: "Theater Directive and Policies Regulating Employment and Control of WAAC", dated 20 May 1943. It reads in par 1 as follows: "The primary use of WAAC in this theater will be the replacement of British service women serving with the U.S. Forces, and the replacement of enlisted men in positions which can be filled by WAAC". With the assignment of the first shipment, the replacement of WAAF personnel was possible, with the exception of Code and Cipher officers and cryptographic clerks for which the U.S. Forces had no available trained replacements. The Theater Directive referred to above was revised and rescinded on 7 July 1943 and further clarifies the administration of WAAC personnel.

7. Assignment of the First Unit. The 1st WAAC Separate Battalion arrived at the 12th Replacement Depot on 16 July 1943. Units had already been assigned to the Eighth Air Force (Headquarters ETOUSA). It was necessary during their period of orientation at the Depot to completely revise the assignment of enlisted personnel within the units, due to the varying requirements of the headquarters for which they were intended. These revised units were assigned to Headquarters, VIII Bomber Command; Hq, VIII Fighter Command; and 3 Bombardment Wings; with a small detachment remaining at Headquarters Eighth Air Force for administration of personnel.

8. Re-Training of WAAC. Re-training of certain WAAC enlisted women was made necessary because of critical shortages of teletype operators and plotters. Through arrangements made by the Air Forces Signal Officer and the RAF, 84 WAAC clerk-typists and stenographers were re-trained at RAF Cranwell as teletype operators in a four weeks course. Twenty-five enlisted women were sent to RAF Leighton Buzzard for training as plotters and tellers and subsequent assignment to VIII

Fighter Command. All telephone operators were given a week's orientation course at Clackenwell GPO School prior to assignment. Later, during 1944, it was possible to replace many of the RAF-trained teletype operators with WAC arriving from the Zone of Interior. It was also determined by experience within the commands that an on-the-job training policy would permit trainees to learn not only British communications but also to adapt themselves to American methods. Reference is made to Section V of the "Annual Report for 1944" mentioned in par 2, Sec, Chapter 1.

9. Transition From WAAC to WAC. Directives received from the War Department and Headquarters, ETOUSA, provided for the enlistment of enrolled members and officers of the WAAC into WAC, AUS, effective 1 September 1943. During this transition 31 enrolled members were returned to the Zone of the Interior for honorable discharge at their request.

10. Consolidated Requisition for Air Force WAC Personnel. 13 On 16 October 1943 a requisition for 75 WAC officers and 2557 WAC enlisted women was submitted to Headquarters, ETOUSA for transmittal to the War Department. This requisition was based on existing manning Tables for unit overhead and command needs for personnel for assignment.

11. Re-organization from WAAC Units to WAC Detachments. In November 1943 the Women's Army Corps units assigned to Eighth Air Force were disbanded and organized into WAC Detachments in accordance with the provisions of Circular 226, War Department, 22 September 1943.

BIBLIOGRAPHY

- Ltr, Hq, Eighth Air Force, Subject: "Requisition for WAAC Personnel", dtd 15 Feb 43³
- Bucksliip, from WAAC Branch to G-1 ETOUSA, subject: "Utilization of WAAC Personnel in the Eighth Air Force" dtd 30 Apr 43.⁴
- Supplement #8 to ETO-SOP No 5, COMZ Constr Stds, Hq ETOUSA, dtd 17 Jul 44⁵
- Ltr, Hq, ETOUSA, Subject: "Theater Directive and Policies Regulating Employment and Control of WAAC", dtd 20 May 43.
- Ltr, Hq, ETOUSA, Subject: "Theater Directive and Policies Regulating Employment and Control of WAAC", dtd 7 Jul 43.
- Ltr, Hq, ETOUSA, Subject: "Troop Assignment" dtd 12 Jul 43.
- Cable, WD R-1353, Subject: "Enlistment in WAC, AUS, dtd 1 Aug 43.
- Ltr, Hq, ETOUSA, Subject: "Enlistment of Enrolled Members of WAAC into WAC AUS", dated 6 Aug 43.
- Public Law 110 - 78th Congress.
- Ltr, Hq, Eighth Air Force, Subject: "WAC Personnel Requisition", dtd 16 Oct 43.⁶
- Ltr, Hq, Eighth Air Force, Subject: "Disbandment of Certain Women's Army Corps Units", dtd 6 Nov 43.
- GO 200, Hq, Eighth Air Force, dtd 6 Nov 43.
- GO 194, Hq, VIII Bomber Command, dtd 9 Nov 43.
- GO 120, Hq, Ninth Air Force, dtd 9 Nov 43.
- GO 41, Hq, VIII Fighter Command, dtd 8 Nov 43.

SECTION 2

STRENGTH OF WAC PERSONNEL

12. Strength Trend. By 31 December 1943, the total of the Air Force WAC personnel increased to 52 officers and 636 enlisted women. During 1944 it rose steadily, reaching its peak in September. From that time until May 1945, there was little variation in either officer or enlisted strength.

13. The Major Gains were received direct from the Zone of Interior as requisitioned. A few enlisted women and officers who were overages in the Theater were transferred into the Air Forces.⁸

14. The Losses through this entire period are due primarily to medical returns. Out of a total of 910 enlisted women lost, 326 or approximately 36% were transferred to the Detachment of Patients. 9 of the 45 officers, or 20% were returned to the Zone of Interior through medical channels. Twenty-five officers and 234 enlisted women were transferred to the European Theater and to SHAEF because of the inability of the Air Forces to use their MOS.⁹

BIBLIOGRAPHY

- Chart - Total Strength AAF WAC Personnel in European Theater by Month 1943-1945⁷
- Chart - WAC Personnel-Gain by Month by Source 1943-1945⁸
- Chart - WAC Personnel-Losses by Month by Cause 1943-1945⁹

SECTION 3

ORGANIZATION

15. WAC Detachments. By the end of 1943, there were six WAC Detachments in the Air Forces. Twelve WAC Detachments were activated during 1944, making a total of 18 as of 31 December 1944.¹⁰ These detachments were organized and administered in compliance with AAF Circular 35-44. With the exception of one headquarters, WAC Detachments were serving with all major subordinate commands of the Air Forces, and were located at a total of 43 stations in England, France, Belgium, Luxembourg, and Germany.¹¹ Detachments were never assigned to combat units, but they were retained in headquarters which moved to the Continent during the early stages of OVERLORD.

16. WAC Staff Director. With the re-organization of the Air Forces in the United Kingdom during January and February of 1944, the WAC Staff Directorate, as a sub-section of the Personnel Division, came under the jurisdiction of Air Service Command, United States Strategic Air Forces in Europe. Late in 1944, War Department Circular 462 (par 5, Sec I) made specific provision for a WAC Staff Director and amplified the requirements already outlined in ETOUSA directive referred to as Appendix 4, and War Department Circular 289 dated 9 Nov 1943. In 1944 it became necessary to appoint WAC Staff Directors for the Eighth and Ninth Air Forces to unify WAC administrative procedure and to carry out the provisions of the aforementioned War Department Circular. Due to the ever increasing number of WAC Personnel entering the European Theater, a WAC Classification Officer was assigned to the 70th Reinforcement Depot to be responsible for reception, classification, and processing of all WAC enlisted personnel entering the European Theater of Operations for assignment to the Air Forces. Assignment of WAC Officers after a personal

interview was continued as the responsibility of the WAC Staff Director.

BIBLIOGRAPHY

Chronological Listing - AAF WAC Detachments in ETO-10.
AAF Reg 35-44, subject: "Allotment, Assignment, and Administration of WAC Personnel", dtd 19 Jan 45.
Location and Housing of WAC Detachments 1943-1945¹¹.
Cir 462, War Department, "Women's Army Corps Regulations", dated 6 Dec 44.

CHAPTER 3

UTILIZATION OF WAC PERSONNEL

SECTION 1

MILITARY OCCUPATIONAL SPECIALTIES

17. Distribution of WAC Enlisted Women by MOS. During 1944 WAC enlisted women were classified in as many as 50 different MOS, ranging from Link Trainer instructor to Weather Forecaster. After September 1944 when WAC strength reached its plateau, there was little variation in the percent of personnel working in communications and in administrative classifications. Approximately 75% were stenographers, clerk-typists, clerks-general, telephone operators, and teletype operators. At the end of May, 1945, there were 47 MOS in which WAC personnel were qualified and assigned.¹²

18. Personnel Not Assigned in Primary MOS. During 1944, 4.3% of the total strength of enlisted women were not assigned in primary MOS. This can be attributed to the fact that during the lag in filling WAC personnel requisitions, requirements had changed and the MOS in which they were classified were no longer the ones most critically needed. It was then necessary to assign some enlisted women according to civilian background rather than by their Army developed MOS. High grades and ratings from service in the States were at times an obstacle in placing women on jobs with men who were supervisors but who had never received promotions because of lack of T/O vacancies. Many of these assignments were of temporary nature, resulting in either a change in classification of the enlisted woman or a transfer into an assignment commensurate with her primary MOS. Reference is made to Section III c of the "Annual Report for 1944".

19. Officer Classification and Assignment. The first shipment of WAC officers arriving with the Battalion were unit officers. In some cases the size of the detachments did not warrant the use of all officers in company work. This initiated the placement of WAC officers in Staff assignments with the Air Forces. Officer specialists, such as Photo Interpreters, Cryptographic Officers, Message Center Officers, and Administrative Officers assigned to positions with Operations, Inspector General, Adjutant General, Intelligence, Fiscal, and Personnel Sections, soon accounted for more than 75% of those assigned to the Air Forces.¹² During 1944 four WAC enlisted women were appointed warrant Officers and assigned in administrative positions.

BIBLIOGRAPHY

Chart - Distribution of MOS-WAC Officers and Enlisted Women as of May 1945¹².

SECTION 2

GRADES AND RATINGS

20. T/O Vacancies. With the re-organization of WAC units in November 1943, all WAC personnel were carried on T/O's of the organizations to which they were assigned. A T/O problem arose with the assignment of additional WAC to the Air Forces. The policy of procuring experienced specialist personnel often resulted in blocking promotions for enlisted men and women already on duty in the Theater. Although ETOUSA at one time was forced to accept only WAC replacements of the lowest grade, thereby causing many enlisted women in higher brackets to accept reduction for overseas assignments, the Air Forces never resorted to this practice.

21. Promotions. During 1944, 65 of the 110 officers received promotions; 53 of these were from second to first lieutenant. In 1945 26 officers received promotions; 19 of these were from second to first lieutenant. The following table indicates the percent distribution of grades and ratings for WAC enlisted personnel as of 31 December 1944 and 31 May 1945:

<u>GRADE</u>	<u>1944</u>	<u>1945</u>
M/Sgt and 1/Sgt	.4	.35
T/Sgt	.8	1.24
S/Sgt	5.5	8.62
Sgt	23.2	25.05
Cpl	38.9	41.09
Pfc	22.7	22.5
Pvt	3.5	1.13

According to the "Annual Report of 1944" 60% of the grades held by enlisted women as of 31 December 1944 were received in the European Theater of Operations. During the first five months of 1945, 424 WAC enlisted women or 17% of the average strength received promotions. These figures are of more specific value if compared with those of other Forces in this Theater.

22. Reduction of Enlisted Personnel. During the period covered by this report a total of 44 enlisted women were reduced in grade. Nine of the reductions were voluntary; twenty-seven were the result of misconduct; and eight were for inefficiency.

SECTION 3

AWARDS AND DECORATIONS

23. Recognition of Service. Three organizations to which WAC personnel were assigned received the Unit Plaque for Meritorious Service. Officers and enlisted women have received a total of one Legion of Merit; thirty-four Bronze Stars; and thirteen Certificates of Merit. These awards are indicative of the service rendered and its recognition.

CHAPTER 4

SPECIAL ADMINISTRATIVE PROBLEMS

SECTION 1

WAC DISCIPLINE

24. The WAC Disciplinary Record in this Theater is distinguished chiefly by its almost complete absence. During the period being reported there were 23 courts martial for enlisted women, all of them Summary Courts. The only Court Martial of an officer was a General Court; the charge was AWOL. In analyzing the offenses committed, it is noteworthy that the great majority are military in nature. The following statistical comparison of Courts Martial offenses, prepared by the Provost Marshal, this Headquarters, is quoted:

RATE PER THOUSAND

<u>OFFENSE</u>	<u>WAC</u>	<u>AAF ENLISTED MEN</u>
Uniform violations	.166	.083
Absent without leave	2.16	173.3
Disobeying a superior officer	.333	2.02
Drunkenness	.5	42.7
Disobeying an NCO	.166	.437
Disrespect to superior officer	.166	1.12
Unauthorized use of vehicle	.166	31.7
Miscellaneous AW 96	.667	98.7
Total Courts Martial	4.5	44.83

SECTION 2

MEDICAL PROBLEMS

25. The Non-Effective Rate of WAC Personnel as determined by medical surveys indicates a continued high non-effective rate for WACs as compared with that for total Air Forces personnel. A medical survey of WAC personnel of the Eighth Air Force, conducted by the surgeon and forwarded to Headquarters, USSTAF, on 16 January 1945, is used as the source for the following observations.

"During calendar year 1944, in an Air Force WAC Detachment, a total of 250 individuals lost a total of 2461 days due to disease or injury. This represents a loss of an average of 9.8 days per case for WAC personnel as compared with an average loss of 8 days per case for the total Air Force. Thus it can be assumed that WAC personnel lose on the average of 1.3 days more per disease or injury than do male personnel within the Air Force."

26. Relation of Age to Time Lost. "The time lost was further correlated with various age groups and time overseas. The results were as follows:

Age Group	20/25	25/30	30/35	35/40	40/45
No. Individuals	106	56	46	29	13
Losing Time					
Total Days Lost	949	499	550	303	144
Average Days Lost Per Case	8.75	8.9	11.95	10.45	11.9

"It will be noted that more individuals in the 20/25 age group lost time for medical reasons than in any other group, but this is to be expected since this group represents the largest percentage of personnel. However, it is of significance that the days lost per case tend to be lower in this majority group and highest in the 30/35 and 40/45 year groups. This will be further broken down in this report.

CORRELATION WITH TIME SERVED OVERSEAS

<u>Time Overseas</u>	<u>No. Individuals Losing Time</u>	<u>Days Lost</u>	<u>Average Days Lost Per Case</u>
0 - 6 months	60	642	10.7
6 months - 1 year	143	1220	8.5
Over 1 year	47	599	12.7

"This table is self-explanatory. Again the majority of cases fall within the period which represents the time overseas of the greatest number of individuals in the group studied. It is significant, however, that days lost per case are substantially higher in individuals with less than six (6) months or more than one (1) year overseas. The average loss per case in these categories is 2.7, and 4.7 days per case higher than the average loss per case for the total Air Force, while the days lost in the groups overseas from six (6) months to one (1) year is quite similar to the average of Air Force loss per case."

27. Causes of Time Lost by WAC Personnel. "The common respiratory cases occupy the same prominent place as causes for time lost seen in total Air Force personnel. Bronchitis seems higher in frequency for WAC personnel than would be expected for the total Air Force. Arthritis also assumes a relatively higher place in the frequency of occurrence. The small number of purely psychological cases is of interest. Pregnancy and dysmenorrhea account for twenty-nine (29) individual cases of lost time.

"There were a total of ninety-three (93) cases of diseases of the common respiratory type, with a loss of 667 days. Respiratory disease thus accounted for 27.1% of all time lost in this particular study. WAC personnel lost on the average of 7.2 days per case of respiratory disease while the average loss for total Air Force personnel is 5 days. Thus WAC personnel tend to lose 2.2 days more per case of respiratory disease than is lost by total Air Force personnel."

"Pregnancy accounted for a loss of 181 days during the year, or 7.3% of total time lost. Diseases peculiar to women, other than pregnancy, accounted for a loss of 375 days or 15.2% of total days lost. Thus these two categories are the cause of 22.5% of total time lost by WAC personnel in this study."

28. Conclusions Reached on this study. "From the above data it appears reasonable to assume that the high non-effective rate among Eighth Air Force WAC personnel can be largely accounted for by the longer period of time these individuals lose per case in comparison with male personnel, and upon the days lost because of medical conditions peculiar to women."

29. Veneral Disease Among WACs was conspicuous by its almost total absence. As of 30 June 1944, the annual Venereal Disease rate per thousand among WAC was 2.9%. The rate for the several months following 30 June 1944 was slightly lower. Unlike male VD cases, all Air Force WACs were hospitalized for treatment.

30. The Medical Record of WAC, although not so good as that of the Air Forces as a whole, is not so serious as to impair the general efficiency record of the group. The incidence of certain ailments, particularly menstrual troubles supports the conclusion of the Air Force Surgeon in his report for 1943, stating, "Women with incapacitating or even questionable incapacitating menstrual disorders should be eliminated prior to their dispatch to a Theater of Operations."

SECTION 3

HOUSING AND PHYSICAL FACILITIES

31. Special Facilities Not Required. It was originally anticipated that special housing and physical facilities would be required for the WAC. However, this problem presented no particular difficulties. Housing facilities constructed for enlisted men and those previously occupied by women of the British Services were almost universally acceptable. Tents for emergency housing were approved and utilized for short periods.⁴¹

BIBLIOGRAPHY

Location and Housing of WAC Detachments 1943-1945⁴².

SECTION 4

MARRIAGE

32. Officers and Enlisted Women. 175 WAC Officers and enlisted women assigned to the Air Forces were married in the European Theater. Two of these marriages were to other than American Citizens. Par 5a, Cir 41, Hq, ETOUSA, dated 17 Apr 44, specified: "When two members of this command marry, thereafter either they will be stationed at widely separated posts, camps, or stations, or when appropriate one of the parties will be removed from the Theater." In many cases this policy created problems in assignment due to the essential nature of work being performed by one or both of the parties concerned. This regulation was in effect until rescinded by Cir 78, Hq, ETOUSA, dated 9 June 1945.

SECTION 5

AUTHORIZED CLOTHING

33. The Major Problem encountered in relation to authorized clothing for WAC personnel was one of excessive quantity. The quantity and numerous types of clothing have been often unnecessary and cumbersome for personnel, not only at reasonably fixed installations, but those required to move either with their headquarters or as transfers within the European Theater. It is believed that a more limited wardrobe of carefully selected and issued items would have obviated the problem.

CHAPTER 5

STATUS OF THE WAC

SECTION 1

MILITARY

34. Employment of WAC. It is believed that in the event of another emergency, WAC personnel should continue to be employed on the same status as officers and enlisted men, with appropriate rates of pay and accommodations. If all WAC personnel were given officer status, actual or assimilated, or warrant officer status, it is felt that the morale factor in relation to the enlisted men would be insurmountable. Whatever the policy adopted, it should be uniform for all women serving with the Armed Forces of the United States.

SECTION 2

SOCIAL

35. Social associations. Throughout the current emergency, WAC personnel have shared the same status as male personnel regarding social associations, i.e. officer and enlisted personnel have not been permitted to associate socially. This policy created a greater problem in headquarters located in metropolitan areas than on more isolated Air Force stations, where separate recreational facilities were provided for officer and for enlisted personnel. Whatever policy is adopted with respect to social association should be applicable to all military personnel.

36. Civilian Dress. The following question has been posed, "Should WACs be authorized the same privilege of wearing civilian clothing as Red Cross and UNRRA personnel?" Inasmuch as WACs are part of the Army, and subject to the same regulations as male personnel, and further that they are in a Theater of Operations subject to transfer and frequent change of station, it is considered impracticable to authorize wearing of civilian dress.

CHAPTER 6

RECOMMENDATIONS

SECTION 1

T/O AUTHORIZATION

37. Separate T/O for WAC Unit Cadre. The major problem arising from assignment of WAC personnel to existing tables of organization has been in securing commensurate grades and ratings for cadre. In many instances it has been difficult to promote or even secure cadre personnel, due to the limitations within the organization. It is recommended that solution of this problem might be the authorization of a separate column in appropriate Tables of Organization for WAC Detachment cadre only, on the basis of number of personnel assigned.

SECTION 2

COMMAND LEVELS TO WHICH ASSIGNED

38. Factors Determining Command Level. There is no necessity for differentiation in the command level to which WAC personnel may be assigned, providing:

- a. That WAC personnel can be efficiently utilized;
- b. That the size of such a unit would be within current limitations;
- c. That adequate housing facilities could be provided with minimum conversion;
- d. That service with a unit would not necessitate special guard or unusual precautionary measures for safety of personnel.

SECTION 3

CLASSIFICATION

39. Civilian Experience and Training has qualified the majority of WAC personnel utilized in the Air Forces in their MOS. It has been mentioned before that 75% of the enlisted women are working in administrative and communications assignments, specialties which are peculiar to the fields predominantly feminine in civilian life. The classification and assignment of WAC personnel in the Air Forces would indicate that civilian experience qualifies women for those MOS in which there are shortages of male personnel. Army-developed classifications for women should therefore be restricted to those skills in which there is a dearth of qualified men.

SECTION 4

FUTURE PLANNING

40. Planning Commission. Regardless of the decisions which may be made for the future of the women's Army Corps through legislation, i.e., Women's Reserve, Regular Army status, or complete disbandment, it is recommended that a planning commission, composed of representatives from all women's military services, be permanently established in order that the experiences gained in this emergency may be of lasting benefit.

HEADQUARTERS
UNITED STATES STRATEGIC AIR FORCES
IN EUROPE
Office of the Commanding General

USSTAF REGULATIONS)
1
10.....80-7)

14 August 1944

ADMINISTRATIVE PRACTICES

ADMINISTRATION OF WACMEN'S APTN CORPS

(This regulation supersedes USSTAF Regs 80-7, dated 10 June 1944. Any other instructions in conflict with this regulation are hereby rescinded.)

1. In compliance with AAF Regulation 35-44, 29 November 1943, WAC personnel are assigned to the organization with which performing duty and will be attached to the air base WAC detachment. Morning Reports, monthly personnel rosters, and Forms 127-UK will account for WAC personnel in the organization to which assigned.

2. Administrative records will be maintained at WAC Detachment Headquarters, in the form of substantiating data to the records of the unit to which the WAC personnel are assigned. For organizations containing WAC personnel it may be necessary to refer monthly personnel rosters from Machine Records Units to the WAC detachment commander for corrections.

3. WAC detachments operating separate messes will submit daily average strength for rations to the Post Headquarters.

4. Weekly Strength Summaries of WAC personnel previously submitted by teletype and/or message form will no longer be required.

5. An authenticated WAC roster, including name, army serial number, specification serial number, and unit or section to which personnel are assigned will be submitted in triplicate on the last day of each month to the Commanding General, US Strategic Air Forces in Europe, Attn: Director of Personnel.

By command of Lieutenant General SPANZ:

E. P. CURTIS,
Brigadier General, U.S.A.,
Chief of Staff.

OFFICIAL:

/s/ Harris F. Scherer
/t/ HARRIS F. SCHERER
Colonel, ..GD
Adjutant General

DISTRIBUTION: D

Appendix 1

HEADQUARTERS
UNITED STATES STRATEGIC AIR FORCES IN EUROPE
Office of the Commanding General

APO 633, US Army
5 February 1945

324.5

SUBJECT: Administration of Women's Army Corps Unit.

TO: CG ASC US Strategic Air Forces in Europe, APO 633
CG Eighth Air Force, APO 634
CG Ninth Air Force, APO 696
CG First Tactical Air Force (Prov), APO 374
CG US Component, AEF, APO 757
CO 5th Army Airways Communications System Wing, APO 413
Hq US Strategic Bombing Survey, APO 413
CO 70th RD (AAF), APO 652

1. Paragraph 5, USSEAF Regulations No 80-7, Hq US Strategic Air Forces in Europe, 14 August 1944, is amended as follows:

"5. The following data will be submitted in triplicate as of the last day of each month to CG US Strategic Air Forces in Europe, Attn: Director of Personnel:

a. For WAC Detachments:

(1) An authenticated alphabetic roster of WAC personnel including name, rank, ASN, primary MOS, MOS in which currently working, and unit or section to which personnel is assigned. Names of personnel promoted or reduced within month will be indicated by asterisk or appropriate identification preceding name.

(2) Pertinent information with regard to transfers, including name, rank, ASN, and name of previous command or command to which personnel is transferred. If transfer is made to Detachment of Patients, list Special Order authorizing transfer and diagnosis.

(3) Breakdown of total WAC Detachment strength by units.

(4) List of WAC marriages.

(5) List of courts-martials to include offense and punishment.

(6) Awards and decorations - WAC personnel.

b. For WAC operational officers:

(1) Information requested in a (1), (2), (4), (5), and (6), above, will be furnished on WAC operational officers within the command.

By command of Lieutenant General SPAATZ:

WALTER BRÄVIG
1st Lt, Air Corps
Actg Asst Adg Gen

HEADQUARTERS
EIGHTH AIR FORCE
APO 633

C-1-56

15 February 1943

SUBJECT: Requisition for WAAC Personnel.

TO: Commanding General, ETCUSA.

1. Request immediate requisition of following WAAC units for 8th Air Force, shipment to be made by first available shipping accommodations:

Specifications based on WAAC T/O 35-12 dated 26 August 1942:

	<u>Officers</u>	<u>Specialist</u>
5 Headquarters Platoons	15	105
5 Communications Platoons		140
4 Clerical Platoons	<u> </u>	<u>292</u>
	15	537

For Administration:

1 Battalion Hq and Hq Co	<u> 5 </u>	<u> 12 </u>
	20	549

2. A classification requirement not provided for in WAAC T/O 35-12 is teletype operators. It is intended that seventy-one (71) of the stenographers and typists included in four (4) of the above communications and clerical platoons will be trained to serve as teletype operators. This specification should be indicated on the requisition submitted.

3. The WAAC units as specified will release WAAF personnel being used by 8th Air Force.

For the Commanding General:

C. C. CHAUNCELY,
Brigadier General, U.S. Army,
Chief of Staff.

Appendix 3
of Appendix 1.

Utilization of WAAC Personnel in the
Eighth Air Force.

322.2

G-1

1. Attention WAAC 30 Apr
Colonel Branch 1943
ABBOTT

This report is based on a tour of the Eighth Air Force by the ETO WAAC Directors and WAAC Liaison Officer, Wing Officer Forbes-Semple, Wide Wing, Fighter Command, Bomber Command, and the four Wings in Bomber Command were visited. At each Headquarters, the Commanding Officer, the A-1, A-4, and the Signal Officer, or their representative, were conferred with on the problems of housing, assignment, and the administration of WAAC personnel.

1. DISCUSSION.

a. Replacement of WAAF Personnel by WAACS. The British Air Ministry has urgently requested the return of WAAF personnel serving with the Eighth Air Force. These women are assigned chiefly as telephonists, teletypists, code and cipherists, stenographers, clerks, waitresses, batwomen and orderlies. WAACS could replace all trades now being utilized with the exception of the following:

(1) Code and Cipher officers: It is the opinion of all parties contacted that it would not be advisable to attempt immediate replacement. WAAC trained cryptographers are available but, due to the special nature of the work, they would require additional training in this theater.

(2) Batwomen, waitresses, and orderlies: These occupations are not included in WAAC training.

b. Further use of WAACS.

(1) It has been advised at all Headquarters visited that the greatest need is for stenographic and clerical help, as there are neither sufficient numbers of trained civilians, enlisted men, or WAAF available. WAAC personnel skilled in these occupations can be secured.

(2) Other suitable trades for possible use by the Eighth Air Force in which WAACS are trained, include:

344	Chauffeurs	784	Weather Observers
766	Radio Operators	647	Radio Mechanic
670	Draftsman	128	Mimeograph Operator
267	Translators	945	Photographic Laboratory Technician
941	Camera Technician	515	Aircraft Warning Filterer
725	Aircraft Warning Plotter	512	Aircraft Warning Tellers
802	Aircraft Warning Turret Supervisor		

(3) It has been further advised at Headquarters visited that there was a lack of information concerning WAAC military occupations and T/Os which made it impossible to conduct an adequate survey on which to requisition WAAC units.

Appendix 4
of Appendix 1.

c. Assignment, Housing, and Messing of WAC Personnel. Observations made indicate that standards adhered to in the States cannot advisably be maintained in this theater.

NOTE: Suggestions attached on these subjects.

2. ACTION RECOMMENDED.

a. Battalion arrive as requisitioned so that shipment is not delayed with the understanding that personnel may be subject to reclassification and assignment at a later date. Reference cable 8368.

b. The wisest use of the Battalion would be made by assigning them as three complete units to Bomber Command, Fighter Command, and 1st Wing, where apparently suitable housing could be made available at an early date.

NOTE: This recommendation is made after discussion with Liaison Officer, Wing Officer Forbes-Gemple on possibility of retention of a percentage of WAAC personnel pending a future shipment of WAACS.

c. Eighth Air Force submit plans for the housing and assignment of WAAC personnel, now on requisition, to the WAAC Director, ETO, for approval.

d. Eighth Air Force to make an over-all study on the basis of information now available which will indicate their future needs for WAAC personnel.

e. Consideration be given to sending 1st Officer Hanson to Code and Cypher School at Oxford to determine future advisability of training WAAC officers.

f. The Battalion Commander in addition to her other duties be assigned as ETO WAAC Director's Staff Representative in the Eighth Air Force.

g. It would be to the advantage of the Eighth Air Force if the Battalion Headquarters and Headquarters Detachment or any part thereof could precede the main body of the shipment to this theater. They might assist making preparations for assignment and housing.

2 Incls:

Incl #1 - Suggestions on Assignment, Housing, Etc.

Incl #2 - Requirements for WAAC Housing.

Appendix 4

of Appendix 1.

30 April 1943

Suggestions on the Assignment and Housing of WAAC Personnel
in the Eighth Air Force

1. WAACS should be assigned only to relative fixed installations.
2. WAACS are to be used to replace WAAF and enlisted men.
3. WAACS are to be assigned in Units of 50 or more including suitable administrative overhead.
4. Suitable housing must be arranged before WAACS can be sent to a Station.
 - a. Where possible established U.S. Army WAAC and WAAF standards are to be used as guides.
 - b. Deviations from these standards should have the approval of the Theater WAAC Director.
5. Both communal and separate messing is approved.
6. In cases of communal messing WAACS are to participate in kitchen duties and food preparation in proportion to the size of their unit.
7. It is understood that all WAACS in the grade of AFC or Auxiliary are expected to serve on the unit duty roster.
8. WAACS are not assigned as permanent Batwomen, waitresses, orderlies, or housekeepers.

Incl No. 1

Appendix 4

of Appendix 1.

REQUIREMENTS FOR WAAC HOUSING

1. Theater of Operations type construction as well as mobilization type has been approved by the Director, WAAC, for housing enrollees and officers of the Corps. Plans for these are on file in Officer, Chief of Engineers, Washington, and in all Division Engineers' offices throughout the country. 50 square feet floor space is allowed each enrollee.

2. In many cases existing barracks are converted for WAAC use. The following requirements are incorporated in conversion directives:

a. Covered walkways to outdoor latrines.

b. Toilet facilities enlarged to ration of 12% or better.

There has recently been an approved change in ratio of latrine facilities, from 8% to 12%.

(1) Individual partitions between toilets.

(2) Individual stalls for showers, provided with curtains at entrance. Space for small stool or bench is desirable if possible.

c. Laundry facilities are installed including 4 laundry tubs, 4 ironing boards per 75 enrollees, and adequate drying-rack space.

d. Free access to fire escapes. Fire stairs or improved ladders are usually installed.

e. Existing barber-shop enlarged and converted to hair-dressing shop.

f. Heating by cannon stoves, 3 per 20' x 100' barracks are approved by Director.

g. Locations of converted barracks:

(1) Barracks housing WAAC must be at a distance of at least 150' from barracks housing enlisted men or dormitories occupied by male civilian war workers. If this policy concerning distance cannot be adhered to, an intervening building should be converted for use as mess hall, recreation building, or supply room.

(2) Barracks for WAAC use must lie within reasonable walking distance to place of work, or transportation to and from work can be arranged.

(3) In no case shall WAAC personnel be housed in the midst of enlisted men's barracks or dormitories housing male civilian war workers.

3. Joint messing is approved if kitchen police work is jointly shared.

4. WAAC officers are accorded the same benefits of privacy given to officers of the AUS in similar situations. The same space separation exists between WAAC officers and auxiliaries as is provided between officers and enlisted men, AUS. Adequate space must be provided for the following.

(1) Company administration and orderly room.

(2) Supply room.

(3) Recreation.

(4) Infirmary or sick call space with proper hospital facilities in vicinity.

(5) Mess Hall - same as enlisted men with exception of mess benches being detached from tables.

Incl No. 2

Appendix 4

of Appendix 1.

February 3, 1943

SUBJECT: Housing for Women's Army Auxiliary Corps.

TO: Commanding Generals, all Service Commands.

1. Under provisions of War Department Circular No. 344, the Commanding General of each Service Command is responsible for the proper housing, messing, and welfare of all Women's Army Auxiliary Corps units or individuals stationed within his Service Command.

2. The housing program for units of the WAAC may fall under any one of the following categories:

- a. New construction in accordance with War Department approved plans for housing WAAC units.
- b. Conversion of existing mobilization or Theater of Operation type barracks.
- c. Lease of hotels or apartment houses.
- d. A combination of any of the above.

3. The following paragraphs summarize approved War Department plans under each of the above categories and indicate certain policies of the Director, WAAC, for furnishing suitable living accommodations. Sets of approved plans for new construction for the WAAC and for the conversion of existing barracks are on hand in the office of each District Engineer.

a. The following buildings will be constructed for one (1) company or a battalion of two (2) companies:

- (1) Barracks: House 75 enrollees, accomplished by double-decking beds. Drawings WBKS-B-M, 700-3560 to 3563.
- (2) Recreation, Supply, Company Administration Building, and Officers' Quarters: Types ESAQ-A and B; Drawings 700-3540, 700-3546.
- (3) Mess: Type M-H-T, T.O. 700-6400. Modify exterior to mobilization type construction. Mess Hall should be included in central heating loop.

b. A battalion of three (3) or more companies:

- (1) Barracks: House seventy-five (75) enrolled women, accomplished by double-decking beds. Revised type WBKS-B-M; Drawings 700-3560 to 700-3563.
- (2) Battalion Administration: Type ADM-j-M; Drawing 700-3225.
- (3) Store House: Type STOR-W-M; Drawing 700-4035.
- (4) Mess: Type M-Z-T; Drawing T/O 700-6435. Modify exterior to mobilization type construction. Mess Hall should be included in central heating loop.

Note: Mess tables are to be constructed as per detail plan 700-3134 modified by cutting cross braces flush with the table legs and omitting the seat boards. Benches to be furnished in lieu thereof as per detail #10, Drawing 700-3126, length the same as tables.

- (5) Recreation and Exchange: Type REC-FM; Drawings 700-3720 to 3723.
- (6) Infirmary: Type INF-F-H; Drawings 1100-720, 721.
- (7) Officers' Quarters: WCQ-B-M; Drawings 700-3565 to 3568.

Appendix 4
of Appendix 1.

c. Conversion of existing mobilization of Theater of Operations type barracks: Those buildings selected shall be preferably on an outside corner of a battalion block (adjacent to a fire break), or in a separate company area. With future WAAC expansion, the possibility of occupying the entire battalion block should be considered. The following facilities are required:

- (1) Barracks:
 - (a) Type: Existing 74-man barracks, revised to house 81 women; Drawing 700-3570.
 - (b) Type: Existing 63-man temporary barracks, revised to house 74 women; Drawing 700-3575.

(2) Storehouse, Company Administration Building, and Hair-Dressing Shop:

- (a) Type: Revised SA-2; Drawing 700-4039.
- (b) Type: Revised SA-2; Drawing 700-4037.

(3) Recreation Room: Use existing buildings.

(4) Mess: Use existing buildings.

(5) Officers' Quarters: The space provided will be equivalent to that furnished officers in standard WAAC building, type RSAQ-A, Plan No. 700-3540. New construction will not be authorized but the following buildings might be rehabilitated for WAAC officers' use:

- (a) Available nurses' quarters.
- (b) A portion of a bachelor officer's quarters, by constructing complete vertical partitioning, with a lean-to built on the first floor for housing toilet facilities.
- (c) It is understood that at no time will WAAC officers be quartered with enrolled women or in one end of recreation building.

d. Lease of hotels or apartment houses: Will be negotiated in accordance with the following:

(1) Site Location: To be as near the station assignment as possible, providing environment and surroundings are suitable. Proximity to necessary stores and recreational facilities should be considered, but proper environment shall be of first importance.

(2) Quarters: To be equivalent to those authorized by approved construction plans for the WAAC.

- (a) 50 square feet is allowed per enrolled woman.
- (b) Toilet facilities at the ration of 1 to 9.
- (c) Suitable laundry facilities shall be provided.

(3) Company Administration and Supply:

- (a) Suitable office for the Commanding Officer.
- (b) Company Orderly Room.
- (c) Supply space approximately half that required by an Army unit of corresponding size.

(4) Messing:

- (a) Construction plans authorize the M-112 (Drawing 800-805 or one thousand (1000) square feet per one hundred (100) enrolled women seating capacity).
- (b) Suitable kitchen and supply room.

(5) Accessible Recreational Facilities: Construction plans call for four hundred (400) square feet per one hundred (100) enrolled women, but is not increased at this proportion for larger units.

(6) Hairdressing Establishment: This may be omitted when housing is located within city.

(7) Post Exchange: Construction plans call for two hundred (200) square feet per one hundred (100) enrolled women. This may be omitted when suitable stores are located nearby.

(8) Dispensaries and Infirmaries: If Army hospitals or dispensaries are not available nearby, a considerable number of man-days can be saved by providing a small dispensary in leased quarters and by allowing a one percent overhead for an infirmary. Such arrangements are approved by the Surgeon General in specific instances. Actual hospitalization will be provided at nearest post or civilian hospital as is customary for onlisted men.

4. Policies of the Director, WAAC, with regard to housing of the WAAC follow. Service Command Directors are given authority to depart from stated policies where necessary.

a. All construction and layouts for WAAC companies, including conversion of existing facilities must be according to approved War Department construction plans. Theater of Operations type of construction is authorized in accordance with approved plans for any location which is composed of Theater of Operations of Nutment type construction.

b. WAAC officers will be accorded the same benefits of privacy given to officers of the AUS in similar situations. The same space separation shall exist between WAAC officers and auxiliaries as provided between officers and enlisted men, AUS.

c. Where Government provided quarters are available, all personnel will be required to occupy them. Such personnel includes officers assigned to companies. In exceptional cases, where undue hardship would result, the Commanding General of the Service Command concerned may authorize a member of the WAAC to be quartered elsewhere than in quarters provided, authorizing commutation of quarters for the individual concerned.

d. No officer or member of the WAAC will be permitted to have any member of her family occupy any portion of the quarters provided by the Government for her.

e. Location of WAAC barracks shall be determined by the following:

(1) When new construction is necessary, there shall be a distance of at least fifty (50) yards between barracks housing enlisted men or dormitories occupied by male civilian war workers and barracks housing members of the WAAC.

(2) Existing barracks to be converted for use of the WAAC shall be selected by the criteria listed below:

(a) Selection of sites shall be determined by the Service Command Director and the Division Engineer.

(b) A company unit shall be located preferably on an outside corner of a battalion block (adjacent to a fire break), or in a separate battalion area.

ETO - SOP No 5, COM 2 Constr Stds

Volume I, Standing Operating Procedure No 5, "Communications Zone Construction Standards", this headquarters, 11 May 1944, is supplemented by the addition of data relating to camps for WAC personnel:

1. General. a. Presented herein are the scales, standards and policy to govern the planning and design of, and the estimates of materials and labor required for the construction of, camps for WAC personnel in the communications zone of a major continental operation. These data supplement the standards established in the basic publication and will be considered as a part thereof.

b. These sections of ETO-SOP No 5, COM 2 Constr Stds, will apply to the construction of camps for WAC's:

(1) Chapter I, in its entirety.

(2) Chapter II, Sec 1, except Par 2-02, "Types of Camps", and Par 2-03, "Scales of Accommodation".

(3) Pars 2-12, 2-13, 2-14 and 2-15 of Sec 2, Chapter II, except provisions regarding floors and heating, which will be as outlined in Pars 5 and 6, below.

c. Existing structures and facilities will be utilized to the maximum extent practicable to minimize new construction and to reduce the necessity of tented accommodations.

d. The scales and standards specified herein will apply to both existing and new construction.

2. Phasing. The construction of camps for WAC's will be phased in general accordance with the phasing established for "Camps for Troops", as described in the reference cited in Par 1b (3), above.

3. Size and Types of Camps. No standards will be established to govern size and layout of camps for WAC personnel. Requirements for specific installations will be determined on the basis of the scales and policy established herein.

4. Scales of Accommodation. These scales have been established to govern the provision of facilities in camps for WAC personnel:

<u>FACILITY</u>	<u>ALLOWANCE</u>
<u>LIVING QUARTERS</u>	
Officers	72 sq ft per person (eight officers per 16' x 36' hut. Four officers per pyramidal tent, two officers per small wall tent)
Enlisted Personnel	48 sq ft per person (12 persons per 16' x 36' hut, 5 persons per pyramidal tent)
<u>DINING ROOMS</u>	
Officers	10 sq ft per person seated (i.e. capacity of dining room)
Enlisted Personnel	7 sq ft per person seated (i.e. capacity of dining room)
<u>KITCHEN</u>	
Officers	8 sq ft per person (i.e. cap. of camp)

Enlisted Personnel	3 sq ft per person
RECREATION (Includes Post Exchange)	
Officers	10 sq ft per person (i.e. cap. of camp)
Enlisted Personnel	7 sq ft per person
*SHOWERS	
Officers	8 showers per 100 persons
Enlisted Personnel	5 showers per 100 persons
ABLUTIONS	
Officers	15 basins per 100 persons
Enlisted Personnel	14 basins per 100 persons
LATRINE SEATS OR WATER CLOSETS	
Officers	15 seats per 100 persons
Enlisted Personnel	10 seats per 100 persons
INFIRMARY	
All Ranks	2 beds per 100 persons
LAUNDRY, DRYING ROOMS AND IRONING	
All Ranks	3 sq ft per person (i.e. cap. of camp)
	2 sinks per 100 persons
OFFICE SPACE (Camp Admin.)	
All Ranks	2 sq ft per person (i.e. cap. of camp)
STORAGE SPACE	
All Ranks	3½ sq ft per person
MISCELLANEOUS BUILDINGS	
All Ranks	3 sq ft per person

5. Floors. Temporary floors will be provided in all tents, except storage tents.

6. Heating. All tents, except storage tents, will be provided with stoves during all seasons, in accordance with the scales established in Par 1-09, Chapter I, ETO-SOP No. 5.

By command of General EISENHOWER:

R. B. LOVETT,
Brigadier General, USA,
Adjutant General.

* All or a substantial portion of the shower heads will be placed so as to direct water to shoulder level.

HEADQUARTERS EIGHTH AIR FORCE
Office of the Commanding General

(C-4-41)

AAF Sta 586
APO 633, U. S. Army
16 October 1943

SUBJECT: Letter of Transmittal - Eighth Air Force WAC Requisition.

TO: Commanding General, ETOUSA, APO 887, U. S. Army.

1. The attached requisition for WAC personnel represents a consolidation of two requisitions previously submitted to your Headquarters on 13 September 1943 and 3 October 1943, less a unit of 202 enlisted members and 29 overhead as requested by teletype No. 761, 25 September 1943, this Headquarters.

2. The attached requisition has been prepared as directed by letter AG 200.3, 11 October 1943, your Headquarters, and is now in accordance with AD Circular 226, 22 September 1943, with overhead based on AD Memo W-635-4-43, 31 March 1943.

For the Commanding General:

C. C. CHUNCEY
Brigadier General, U. S. Army,
Chief of Staff.

1 Incl: Ltr Hq 8th AF, Sub: WAC
Personnel Requisition.

MAILED: Oct 16, 1943

HEADQUARTERS EIGHTH AIR FORCE
Office of the Commanding General

AAF Sta 586
APO 633, U. S. Army

File: 200

SUBJECT: WAC Personnel Requisition.

TO: Commanding General, ETOUSA, APO 887, U. S. Army.
Attention: G-1 Section.

1. It is recommended that WAC personnel be requisitioned for the Eighth Air Force in accordance with the following requirements:

a. Provisional Unit A for Headquarters, Eighth Air Force:

(1) Unit overhead (Column 7, Manning Table 35-2052)	<u>0</u>	<u>EM</u>
(a) WAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
055	Clerk, General	40		
070	Draftsman	12		
128	Dupl Mach Op	3		
152	Photographer	3		
160	Physics Lab Asst	4		
212	Statistical Clerk	3		
213	Stenographer	7		
237	Teltypewriter Op	2		
344	Cheuffeur	3		
355	File Clerk	9		
368	Personnel Clerk	3		
405	Clerk Typist	17		
501	Adm & Tech Clerk	31		
675	Messenger	1		
784	Weather Observer	15		
821	Supply NCO	1		
945	Photographic Lab Tech	7		
	TOTAL		<u>3</u>	<u>177</u>

b. Provisional Unit B for Headquarters, VIII Air Force Service Command.

(1) Unit overhead (Column 7, Manning Table 35-2032)	<u>0</u>	<u>EM</u>
(a) WAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>
052	Chief Clerk	5

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
055	Clerk, General	20		
056	Clerk, Mail	3		
070	Draftsman	3		
128	Dupl Mach Op	1		
212	Statistical Clerk	5		
213	Steno	13		
237	Teletypewriter Op	6		
247	Typist	14		
309	Telephone Op	5		
323	Stock Record Clerk	15		
344	Chauffeur	5		
355	File Clerk	10		
368	Personnel Clerk	2		
374	Stock Control Clerk	5		
377	Tracer	3		
387	Cartographer	1		
405	Clerk Typist	16		
501	Adm & Tech Clerk	3		
502	Adm NCO	3		
807	Cryptographer	3		
808	Cryptanalyst	1		
			<hr/>	<hr/>
		TOTAL	3	158

c. Provisional Unit C for Headquarters, VIII Air Force Service Command:

- | | | |
|---|----------|-----------|
| (1) Unit overhead (Column 6, Manning Table 35-2032) | <u>0</u> | <u>EM</u> |
| (a) SAC Officers | 3 | |
| (b) Enlisted Members | | 15 |
| (2) The following personnel for assignment: | | |

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
052	Chief Clerk	5		
055	Clerk, General	20		
056	Clerk, Mail	3		
070	Draftsman	2		
128	Dupl Mach Op	1		
212	Statistical Clerk	5		
213	Stenographer	13		
237	Teletypewriter Op	6		
247	Typist	13		
309	Telephone Op	5		
323	Stock Record Clerk	15		
344	Chauffeur	5		
355	File Clerk	10		
368	Personnel Clerk	1		
374	Stock Control Clerk	5		
377	Tracer	2		
387	Cartographer	1		
405	Clerk Typist	16		
501	Adm & Tech Clerk	2		
502	Adm NCO	2		
807	Cryptographer	3		
808	Cryptanalyst	1		
			<hr/>	<hr/>
		TOTAL	3	151

d. Provisional Unit D for Headquarters, 1st Bombardment Division, VIII Bomber Command:

(1) Unit overhead (Column 8, Manning Table 35-2032).	<u>0</u>	<u>EM</u>
(a) SAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
052	Chief Clerk	2		
055	Clerk, General	32		
070	Draftsman	3		
128	Dupl Mach Op	3		
174	Radio Repairman	8		
212	Statistical Clerk	2		
213	Stenographer	9		
355	File Clerk	16		
405	Clerk Typist	37		
501	Adm & Tech Clerk	24		
502	Adm NCO	2		
766	Radio Op High Speed	8		
776	Radio Op Low Speed	5		
784	Weather Observer	8		
787	Weather Forecaster	3		
821	Supply NCO	3		
850	Photo Interpreter	1		
	TOTAL		<u>3</u>	<u>166</u> 182

e. Provisional Unit E For Headquarters, 1st Bombardment Division, VIII Bomber Command:

(1) Unit overhead (Column 8, Manning Table 35-2032)	<u>0</u>	<u>EM</u>
(a) SAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
056	Clerk, Mail	7		
186	Roc & Shipping Clerk	1		
237	Teletypewriter Op	78		
309	Telephone Op	22		
344	Chauffeur	20		
410	Dispatcher Motor Vehicles	4		
545	Chief Telephone Op	8		
674	Message Center Chief	4		
675	Messengers	5		
725	Plotters	4		
806	Code Clerk	4		
807	Cryptographer	5		
813	Motor Trans NCO	1		
			<u>3</u>	<u>163</u> 179

f. Provisional Unit F for Headquarters, 2nd Bombardment Division, VIII Bomber Command:

(1) Unit overhead (Column 8, Manning Table 35-2032).	<u>3</u>	<u>EM</u>
(a) Wac Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
070	Draftsman	3		
174	Radio Repairman	8		
237	Teletypewriter Op	78		
309	Telephone Op	10		
344	Chauffeur	18		
545	Chief Telephone Op	8		
674	Message Center Chief	4		
766	Radio Op High Speed	8		
776	Radio Op Low Speed	5		
784	Weather Observer	8		
787	Weather Forecaster	3		
806	Code Clerk	4		
807	Cryptographer	5		
813	Motor Trans NCO	1		
890	Photo Interpreter	<u>1</u>		<u>164</u>
	TOTAL		3	180

g. The following detachment to be attached to 171st WAC Unit, Headquarters, 2nd Bombardment Division, VIII Bomber Command.

(1) To complete unit overhead (Column 8, Manning Table 35-2032).	<u>0</u>	<u>EM</u>
(a) WAC Officer (2nd Lieutenant)	1	
(b) Enlisted Members		

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>	
060	Cook	3	
055	Recreation Clerk	1	
521	Basic	2	6

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
052	Chief Clerk	2		
055	Clerk General	22		
056	Clerk Mail	7		
128	Dupl Mach Op	3		
186	Rec & Shipping Clerk	1		
212	Statistical Clerk	2		
355	File Clerk	16		
405	Clerk Typist	23		
410	Dispatcher Motor Vehicles	4		
501	Adm & Tech Clerk	24		
502	Adm NCO	2		
675	Messenger	5		
725	Plotter	4		
821	Supply NCO	<u>3</u>		<u>110</u>
			1	124

(3) Request that this detachment be attached to Provisional Unit F until arrival at Headquarters, 2nd Bombardment Division, VIII Bomber Command.

h. Provisional Unit G for Headquarters, 3rd Bombardment Division, VIII Bomber Command.

(1) Unit overhead (Column 8, Manning Table 35-2032).	0	<u>EM</u>
(a) WAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>	
052	Chief Clerk	2	
055	Clerk General	22	
056	Clerk Mail	7	
174	Radio Repairman	8	
186	Rec & Shipping Clerk	1	
212	Statistical Clerk	2	
344	Chauffeur	20	
355	File Clerk	16	
405	Clerk Typist	23	
410	Dispatcher Motor Vehicles	4	
501	Adm & Tech Clerk	24	
502	Adm NCO	2	
675	Messenger	5	
766	Radio Op High Speed	8	
776	Radio Op Low Speed	5	
784	Weather Observer	8	
787	Weather Forecaster	3	
815	Motor Trans NCO	1	
821	Supply NCO	<u>3</u>	
	TOTAL		<u>3</u> <u>164</u>
			180

i. The following detachment to be attached to 170th WAC Unit, Headquarters, 3rd Bombardment Division, VIII Bomber Command:

(1) To complete unit overhead (Column 8, Manning Table 35-2032).	0	<u>EM</u>
(a) WAC Officer (2nd Lieutenant)	1	

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>	
070	Draftsman	3	
128	Dupl Mach Op	3	
237	Teletypewriter Op	43	
309	Telephone Op	5	
545	Chief Telephone Op	8	
674	Message Center Chief	4	
725	Plotter	4	
806	Code Clerk	4	
807	Cryptographer	5	
890	Photo Interpreter	<u>1</u>	
	TOTAL		<u>1</u> <u>80</u>
			80

(3) Request that this detachment be attached to Provisional Unit G until arrival at Headquarters, 3rd Bombardment Division, VIII Bomber Command.

j. Provisional Unit H for AAF Sta 506, VIII Air Force Service Command:

(1) Unit overhead (Column 5, Manning Table 35-2032).	0	<u>EM</u>
(a) WAC Officers	3	
(b) Enlisted Members		13

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
014	Automobile Mechanic	6		
055	Clerk, General	21		
237	Teletypewriter Op	9		
309	Telephone Op	12		
323	Clerk, Stock Record	6		
344	Chauffeur	12		
345	Truck Driver, Light	12		
405	Clerk Typist	19		
806	Code Clerk	8		
	TOTAL		3	<u>109</u> 122

k. Provisional Unit I for AAF Sta 590, VIII Air Force Service Command.

(1) Unit overhead (Column 7, Manning Table 35-2032)	3	<u>EM</u>
(a) WAC Officers	3	
(b) Enlisted Members		16

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>
012	Auto Electrician	2
030	Aircraft Mechanic Group	25
042	Camera Repairman	4
044	Canvas Cover Repairman	1
052	Chief Clerk	5
055	Clerk, General	15
056	Clerk, Mail	2
070	Draftsman	2
128	Dupl Mach Op	1
147	Parachute Repairman	4
174	Radio Repairman	3
186	Clerk, Rec & Shipping	4
195	Clerk, Shipping	2
213	Stenographer	8
237	Teletypewriter Op	3
242	Toolroom Keeper	2
247	Typist	8
309	Telephone Op	2
323	Clerk, Stock Record	10
344	Chauffeur	2

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
345	Truck Driver, Light	4		
355	File Clerk	5		
368	Personnel Clerk	1		
374	Clerk, Stock Control	5		
405	Clerk, Typist	4		
414	Carburetor Specialist	2		
457	Clerk, Shop	2		
548	Army Airplane Fabric & Dope Worker	1		
555	Airplane Sheet Metal Worker	4		
754	AAF Radio Mechanic	3		
821	Supply NCO	2		
826	AAF Tech Supply NCO	2		
941	Camera Technician	4		
	TOTAL		3	144 160

1. Provisional Unit J for AAF Sta 582, VIII Air Force Service Command:

(1) Unit overhead (Column 6, Manning Table 35-2032).	0	EM
(a) MAC Officers	3	
(b) Enlisted Members		15

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>
012	Auto Electrician	2
030	Aircraft Mechanic Group	25
044	Canvas Cover Repairman	1
052	Chief Clerk	5
055	Clerk, General	15
056	Clerk, Mail	2
070	Draftsman	2
128	Dupl Mach Op	1
147	Parachute Repairman	4
174	Radio Repairman	3
186	Clerk, Rec & Shipping	4
195	Clerk, Shipping	2
213	Stenographer	8
237	Teletypewriter Op	3
242	Toolroom Keeper	2
247	Typist	8
309	Telephone Op	2
323	Clerk, Stock Record	10
344	Chauffeur	2
345	Truck Driver, Light	4
355	File Clerk	5
368	Personnel Clerk	1
374	Clerk, Stock Control	5
405	Clerk Typist	4
414	Carburetor Specialist	2
457	Clerk, Shop	2
548	Airplane Fabric & Dope Worker (Army)	1

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
555	Airplane Sheet Metal Worker	4		
754	AAF Radio Mechanic	3		
821	Supply NCO	2		
826	AAF Tech Supply NCO	2		136
	TOTAL		3	151

m. Provisional Unit K for AAF Sta 127, VIII Air Force Service Command:

(1)	Unit overhead (Column 5, Manning Table 35-2032)	0	EM
(a)	WAC Officers	3	
(b)	Enlisted Members		13

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
012	Auto Electrician	2		
030	Aircraft Mechanic Group	15		
044	Canvas Cover Repairman	1		
052	Chief Clerk	3		
055	Clerk, General	12		
056	Clerk, Mail	2		
070	Draftsman	2		
098	Instrument Repairman	6		
128	Dupl Mach Op	1		
147	Parachute Repairman	2		
174	Radio Repairman	3		
186	Clerk, Rec & Shipping	2		
195	Clerk, Shipping	1		
219	Stenographer	6		
237	Teletypewriter Op	3		
242	Toolroom Keeper	2		
247	Typist	6		
309	Telephone Op	2		
323	Clerk, Stock Record	5		
344	Chauffeur	2		
345	Truck Driver, Light	4		
355	File Clerk	5		
368	Personnel Clerk	1		
374	Clerk, Stock Control	3		
405	Clerk, Typist	4		
457	Clerk, Shop	1		
548	Army Airplane Fabric & Dope Worker	1		
555	Airplane Sheet Metal Worker	6		
754	AAF Radio Mechanic	3		
821	Supply NCO	2		
826	AAF Supply NCO	2		110
	TOTAL		3	123

n. Provisional Unit L for AAF Sta 595, VIII Air Force Service Command.

- (1) Unit overhead (Column 5, Manning Table 35-2032) 0 EM
- (a) WAC Officers 3
- (b) Enlisted Members 13
- (2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
012	Auto Electrician	2		
030	Aircraft Mechanic Group	15		
044	Canvas Cover Repairman	1		
052	Chief Clerk	3		
055	Clerk, General	12		
056	Clerk, Mail	2		
070	Draftsman	2		
098	Instrument Repairman	6		
128	Dupl Mach Op	1		
147	Parachute Repairman	2		
174	Radio Repairman	3		
186	Clerk, Rec & Shipping	2		
195	Clerk, Shipping	1		
213	Stenographer	6		
237	Typewriter Op	3		
242	Toolroom Keeper	2		
247	Typist	6		
309	Telephone Op	2		
323	Clerk, Stock Record	5		
344	Chauffeur	2		
345	Truck Driver, Light	4		
355	File Clerk	5		
368	Personnel Clerk	1		
374	Clerk, Stock Control	3		
405	Clerk, Typist	4		
457	Clerk, Shop	1		
548	Army Airplane Fabric & Dope Worker	1		
555	Airplane Sheet Metal Worker	6		
754	AF Radio Mechanic	3		
821	Supply NCO	2		
826	AF Supply NCO	<u>2</u>		
TOTAL			<u>3</u>	<u>110</u> 123

o. Provisional Unit M for AF Sta 505, VIII Air Force Service Command.

- (1) Unit overhead (Column 5, Manning Table 35-2032) 0 EM
- (a) WAC Officers 3
- (b) Enlisted Members 13
- (2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>
012	Auto Electrician	2
030	Aircraft Mechanic Group	15

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
044	Canvas Cover Repairman	1		
052	Chief Clerk	3		
055	Clerk, General	12		
056	Clerk, Mail	2		
070	Draftsman	2		
098	Instrument Repairman	6		
128	Dupl Mach Op	1		
147	Parachute Repairman	2		
174	Radio Repairman	3		
186	Clerk, Rec & Shipping	2		
195	Clerk, Shipping	1		
213	Stenographer	6		
237	Teletypewriter Op	3		
242	Toolroom Keeper	2		
247	Typist	6		
309	Telephone Op	2		
323	Clerk, Stock Record	5		
344	Chauffeur	2		
345	Truck Driver, Light	4		
355	File Clerk	5		
368	Personnel Clerk	1		
374	Clerk, Stock Control	3		
405	Clerk, Typist	4		
457	Clerk, Shop	1		
548	Airplane Fabric & Dope Worker	1		
555	Airplane Sheet Metal Worker	6		
754	Air Radio Mechanic	3		
821	Supply NCO	2		
826	Air Supply NCO	2		
	TOTAL		3	110 123

p. Provisional Unit N for Headquarters, Eighth Air Force.

- (1) Unit overhead (Column 8, Manning Table 35-2032) 0 EM
- (a) WAC Officers 3
- (b) Enlisted Members 16
- (2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>		
055	Clerk, General	58		
213	Stenographer	14		
247	Typist	2		
272	Key Punch Op	26		
309	Telephone Op	45		
355	File Clerk	4		
405	Clerk, Typist	21		
	TOTAL		3	170 186

q. The following detachment to be attached to Provisional Unit M for shipment: 0 EM

- (1) WAC Officers, Code and Cipher Military Occupational Specialty No. 9601 2

(2) The following personnel for assignment:

<u>SSN</u>	<u>Title</u>	<u>No. Needed</u>	
060	Cook	2	
071	Draftsman	2	
231	Teletype Switchbd Op	11	
237	Teletypewriter Op	30	
309	Telephone Op	6	
344	Chauffeur	11	
345	Truck Driver, Light	3	
405	Clerk, Typist	38	
501	Admin Tech Clerk	22	
502	Admin NCO	6	
784	Weather Observer	5	
789	Meteorological Plotter	5	
806	Code Clerk	9	
807	Cryptographer	8	
			<u>158</u>
	TOTAL		2 <u>158</u>

r. WAC Officers, Photo Interpreters
Military Occupational Specialty No. 8503 30

GRAND TOTAL 76 2557

2. It is requested that the above WAC personnel listed in sub-paragraphs a, b, c, d, e, f, g, h, and i be included in Air Force Water Priority 433.

3. Air Force Water priority number for the personnel listed in subparagraphs j, k, l, m, n, o, p, and q will be forwarded at a later date.

4. It is requested that 30 WAC Officers listed in sub-paragraph r be shipped in three groups of ten each, the first group to be included in Air Force Water Priority 433, and the remaining two groups in the two consecutive priority listings thereafter.

5. It is planned that the WAC personnel requisitioned will replace enlisted men authorized in Manning Tables, proposed in the Bradley Report, which has been approved by the War Department.

6. Adequate quarters will be available when these personnel arrive for duty in this theater.

UNITED STATES AIR FORCES IN EUROPE

TOTAL STRENGTH - AAF WAC PERSONNEL IN EUROPEAN THEATER
BY MONTH 1943 - 1945

<u>Month</u>	<u>Officers</u>	<u>Warrant Officers</u>	<u>Enlisted Women</u>
31 Jul 43	19		557
31 Aug 43	19		522
30 Sep 43	22		649
31 Oct 43	22		650
30 Nov 43	22		648
31 Dec 43	52		636
31 Jan 44	52		627
29 Feb 44	56		981
31 Mar 44	57		974
30 Apr 44	59		969
31 May 44	77		1436
30 Jun 44	109	2	2462
31 Jul 44	130	3	2424
31 Aug 44	139	3	2767
30 Sep 44	144	4	2909
31 Oct 44	141	5	2378
30 Nov 44	141	5	2892
31 Dec 44	141	5	2870
31 Jan 45	141	5	2840
28 Feb 45	136	4	2728
31 Mar 45	135	4	2699
30 Apr 45	134	4	2671
31 May 45	128	4	2670

Appendix 7
of Appendix 1.

UNITED STATES AIR FORCES IN EUROPE

WAC PERSONNEL - GAIN BY MONTH BY SOURCE 1943 - 1945

	Rep fr Z/I	Rep fr ETO & SHAEF	Rep fr DOP	Rep fr MAAF	W/O fr EW	Rep fr ATC	TOTAL GAINS			
							O	W/O	EW	
31 Jul 43	(19)	557					19		557	
31 Aug 43										
30 Sep 43	(4)	127					4		127	
31 Oct 43			2						2	
30 Nov 43		(1)	2				1		2	
31 Dec 43	(30)		1				30		1	
43 Total	(53)	684	(1)	5			54		689	
30 Jan 44										
29 Feb 44	(7)	348	9	2			7		359	
31 Mar 44			3	(1)			1		3	
30 Apr 44		(2)		1			2		1	
31 May 44	(22)	473	4	2			22		479	
30 Jun 44	(35)	1032	(2)	3	2	1	37	2	1038	
31 Jul 44	(20)	31	(3)	1	1		23	1	33	
31 Aug 44	(13)	412					13		412	
30 Sep 44	(7)	302	1		1		7	1	303	
31 Oct 44		(1)	1 - 1				1	1	1	
30 Nov 44	(1)	38	6				1		44	
31 Dec 44		(1)	6	9			1		15	
44 Total	(105)	2636	(9) 1 - 34	17	(1)	4	1	115	5	2688
	(158)	3320	(10) 1 - 39	17	(1)	4	1	169	5	3377
31 Jan 45			7	6					13	
28 Feb 45			2	7					9	
31 Mar 45		(3)	1				3		1	
30 Apr 45		(1)	12	2			1		14	
31 May 45			3						3	
45 Total		(4)	25	15			4		40	
	(158)	3320	(14) 1 - 64	32	(1)	4	1	173	5	3417

UNITED STATES AIR FORCES IN EUROPE

WAC PERSONNEL LOSS BY MONTH BY CAUSE 1943 - 1945

	Trfd to ETO & SHAEF	Trfd to ATC	Trfd to MAAF	Trfd from AAF Control	EW to W/O	Died	Trfd to DOP	OCS	Dep Disch & Emerg. Ret.	Convoy Officer	Did not re-enlist in WAC	WD Cir 47	RRR-ETO Cir 124	Redeployed with unit	TOTAL LOSSES			
															O	W/O	EW	
31 Jul 43																		
31 Aug 43	1						3				31							35
30 Sep 43	(1)																1	
31 Oct 43	1																	1
30 Nov 43	(1) 1						3										1	4
31 Dec 43	5						7	1										13
Total	(2) 8						13	1			31						2	53
30 Jan 44			2				7											9
29 Feb 44	(3) 1						4										3	5
31 Mar 44	1						8	1										10
30 Apr 44			1				5											6
31 May 44	(3)					2	10			(1)							4	12
30 Jun 44	(4) 3	1			2	(1)	6										5	12
31 Jul 44	(1) 61				1	1	8										2	71
31 Aug 44	(3) 53					1	11	4	(1)	(1)							4	69
30 Sep 44	(1) 70	(1) 71			1		19										2	161
31 Oct 44	(2) 2	(1) 7					(1) 20		3								4	32
30 Nov 44	6	5					(1) 18	1									1	30
31 Dec 44	(1) 5						31		1								1	37
44 Total	(18) 202	(2) 84	3		4	4	(5) 147	6	(1) 4	(2)	31						26	454
	(20) 210	(2) 84	3		4	4	(3) 160	7	(1) 4	(2)	31						28	507
31 Jan 45	2						39		2									43
28 Feb 45	(1) 7			(2) 1-83			29	2	(2)								5	121
31 Mar 45	(3) 2						(1) 27		1								4	30
30 Apr 45	7	(1) 1					27	2	(1) 4			1					2	42
31 May 45	(1) 8						(2) 44	5	5			(1) 2	5	(2) 1			6	67
45 Total	(5) 24	(1) 1		(2) 1-83			(3) 166	9	(3) 12			(1) 3	5	(2) 1			17	303
	(25) 234	(3) 85	3	(2) 1-83	4	4	(9) 326	16	(4) 16	(2)	31	(1) 3	5	(2) 1			45	910

AAF WAC DETACHMENTS IN ETOChronological Listing

<u>DETACHMENT</u>	<u>DATE OF ACTIVATION</u>	<u>DATE OF INACTIVATION</u>
o WAC Det, Hq & Hq Sq, USAFE (originally Hq, Eighth Air Force, then Hq, ASC, USSTAF, then Hq, USSTAF)	6 Nov 43	
o WAC Det, Hq & Hq Sq, VIII Fighter Command	8 Nov 43	17 Jul 45
o WAC Det, Hq & Hq Sq, Eighth Air Force (originally Hq, VIII Bomber Command, finally Hq, VIII Fighter Command)	11 Nov 43	**14 Oct 45 ***17 Jul 45
o WAC Det, Hq & Hq Sq, 2nd Air Division (originally 2d Bomb Wing, then 2d Bombardment Division, finally 96th Combat Bomb Wing)	11 Nov 43	15 Jul 45
o WAC Det, Hq & Hq Sq, 3d Air Division (originally 4th Bomb Wing, then 3d Bombardment Division)	11 Nov 43	27 Sep 45
o WAC Det, Hq & Hq Sq, 9th Air Division (originally 3d Bomb Wing, then IX Bomber Command, then 9th Bombardment Division)	26 Nov 43	26 Sep 45
WAC Det, Hq & Hq Sq, 1st Air Division (originally 1st Bombardment Division)	5 Mar 44	5 Oct 45
WAC Det, Hq & Hq Sq, Ninth Air Force	7 Mar 44	17 Nov 45
WAC Det, Hq & Hq Sq, BADA, ASC, USSTAF	21 May 44	3 Oct 45
* WAC Det, Det "A", Hq & Hq Sq, IX Air Force Service Command (originally 1st Tactical Air Force (Prov))	1 Jan 45	20 Jul 45
* WAC Detached Unit, Amer. Comp, AEAFF (atcd SHAEF WAC Det)	23 Oct 44	To ET Control
*(Originally WAC Det, 385th Sig Co, Amer. Comp. AEAFF)	12 May 44	31 Dec 44
WAC Det, Hq & Hq Sq, 9th Air Disarmament Division (originally Hq, VIII Air Force Composite Command, then Hq, Air Disarmament Command (Prov))	23 May 44	15 Mar 45
WAC Det, Hq & Hq Sq, VIII Air Force Service Command	25 May 44	24 Jul 45
WAC Det, Hq & Hq Sq, AAF/ET Reinforcement Depot (Originally 70th Replacement Depot (AAF))	8 Jun 44	2 Nov 45
WAC Det, Hq & Hq Sq, 5th Army Airways Communications System Wing	10 Jun 44	

<u>DETACHMENT</u>	<u>DATE OF ACTIVATION</u>	<u>DATE OF INACTIVATION</u>
WAC Det, Hq & Hq Sq, I st Air Force Service Command	16 Jul 44	1 Dec 45
WAC Det, Hq, 1st Allied Airborne Army	10 Oct 44 to ET	28 Feb 45
WAC Det, Hq & Hq Sq, IX Base Air Depot Area (originally Continental Air Depot Area)	13 Feb 45	14 Sep 45
WAC Det, Hq & Hq Sq, 302d Transport Wing	23 Nov 44	25 Sep 45
WAC Det, Hq & Hq Sq, 1st Advanced Air Depot Area	27 Oct 44	13 Feb 45
WAC Det, Hq & Hq Sq, 40th Bomb Wing (H)	15 Jul 45	30 Oct 45
WAC Det, Hq & Hq Sq, 42nd Air Depot Group	28 Jul 45	26 Sep 45
WAC Det, Hq & Hq Sq, 484th Air Service Group	2 Aug 45	1 Dec 45

** Date of inactivation WAC Det, Hq, VIII Fighter Command

*** Date of redesignation Hq, Eighth Air Force to Hq, VIII Fighter Command

o Detachments assigned as WAC Companies to respective headquarters
24 Jul 43

<u>REDESIGNATIONS</u>	<u>DATE</u>
IX Bombardment Division to 9th Air Division	2 May 45
VIII Air Force Composite Command to Air Disarmament	8 Oct 44
Air Disarmament Command (Prov) to 9th Air Disarmament Division	1 Feb 45
1st Tactical Air Force to Det "A", IX Air Force Service Command	20 May 45
Continental Air Depot Area to IX Base Air Depot Area	1 Jun 45
Eighth Air Force to VIII Fighter Command	17 Jul 45
70th Replacement Depot to AAF/ET Reinforcement Depot	21 Jul 45
2nd Air Division to 96th Combat Bomb Wing	5 Jun 45

UNITED STATES AIR FORCES IN EUROPE

Location and Housing of WAC Detachments
1943 - 1945

<u>WAC DETACHMENT</u>	<u>DATE OF ARRIVAL</u>	<u>LOCATION</u>	<u>TYPE HOUSING</u>
Hq, USAFE	24 Jul 43	London, England	House
Hq, ATSCC	28 Aug 43	Teddington, England	Nissen Huts
	15 Sep 44	St. Germaine, France	Houses
	25 Sep 45	Wiesbaden, Germany	Hotel
Hq, BADA, ASC, USAFE	21 May 44	Burtonwood, England	Barracks
Hq, AAF/ET Reinforce- ment Depot	8 Jun 44	Stone, England	Barracks
Hq, 1st Allied Airborne Army	10 Oct 44	Ascot, England	Nissen Huts
	5 Mar 45	Maison La Fitte, Fr.	House
Hq, Eighth Air Force	24 Jul 43	High Wycombe, England	Nissen Huts
Hq, 1st Air Division	5 Mar 44	Brampton Grange, Eng.	Nissen Huts
	10 Sep 45	Alconbury, England	Nissen Huts
Hq, 40th Bomb Wing	15 Jul 45	Ketteringham Hall, England	Nissen Huts
	16 Jul 45	Martinques, France	Prefab. Huts
Hq, 2nd Air Division	24 Jul 43	Old Catton, England	Barracks
	14 Jan 44	Ketteringham Hall, England	Nissen Huts
Hq, 3rd Air Division	24 Jul 43	Elveden Hall, Eng.	Nissen Huts
Hq, VIII Fighter Com- mand	24 Jul 43	Watford, England	Nissen Huts
	10 Jan 45	Charleroi, Belgium	Small Hotel
Hq, VIII Air Force Service Command	25 May 44	Milton Ernest, England	Barracks
Hq, Ninth Air Force	7 Mar 44	Ascot, England	Nissen Huts
	19 Sep 44	Chantilly, France	Hotel
	19 May 45	Bad Kissingen, Ger.	Hotel
Hq, 9th Air Division	24 Jul 43	Marks Hall, England	Nissen Huts
	10 Sep 44	Chartres, France	Garrison Bldg.
	25 Oct 44	Reims, France	Boarding School
	12 Apr 45	Namur, Belgium	Boarding School
Hq, IX Air Force Serv- ice Command	16 Jul 44	Ascot, England	Nissen Huts
	20 Sep 44	Le Mans, France	House
	25 Sep 44	Creil, France	School
	29 Apr 45	Luxembourg	Seminary
	12 Aug 45	Erlangen, Germany	Apt House

<u>WAC DETACHMENTS</u>	<u>DATE OF ARRIVAL</u>	<u>LOCATION</u>	<u>TYPE HOUSING</u>
Hq, Det "A", IX Air Force Service Command	21 May 44	Stamore, England	Nissen Huts
	29 Oct 44	Vittel, France	House
	10 Apr 45	Schwetzingen, Ger.	Barracks
Hq, IX Base Air Depot Area	13 Feb 45	Compiègne, France	House
Hq, 42nd Air Depot Group	28 Jul 45	Ansbach, Germany	Barracks
Hq, 484th Air Service Group	2 Aug 45	Erding, Germany	Barracks
Hq, 302nd Transport Wing	23 Nov 44	Paris, France	House
Hq, 1st Advanced Air Depot Area	27 Oct 44	Reims, France	House
Hq, Ninth Air Disarmament Division	23 May 44	Cheddington, Eng.	Nissen Huts
	8 Oct 44	Watford, England	Barracks
	20 Feb 45	Senlis, France	Tents
Hq, 5th AACS Wing	10 Jun 44	London, England	House
	23 Sep 45	Wiesbaden, Germany	House
Detachment	13 Aug 44	Bovingdon, England	Nissen Huts
Detachment	15 Sep 44	Orly, France	House
Detachment	15 Aug 45	Schweinfurt, Ger.	Barracks

UNITED STATES AIR FORCES IN EUROPE

Distribution of MOS
Wad Officers and Enlisted Women

SECTION - WAC OFFICER PERSONNEL

<u>MOS</u>	<u>TITLE</u>	<u>USAF</u>	<u>AFSC</u>	<u>Eighth Air Force</u>	<u>Ninth Air Force</u>	<u>WAC</u>	<u>Tot.</u>
0400	Asst Ctr Officer			2			2
0224	Asst Ctr Officer, Crypt	1	1	9	3		14
0400	Telephone & Telegraph Off.	1					1
2110	Adjutant			1	2	1	4
2120	Administrative Officer	15	6	15	11	3	50
2176	Unit Officer, Non-Factical	5	6	10	8	2	31
2200	Military Personnel Officer	1	1	1	1	1	4
2260	Personal Staff Officer	1		1			2
4110	Miss Officer		2		1		3
5000	Special Services Officer			1			1
8503	Aerial Photo Interpreter	1		4	6		11
9600	Cryptanalytic Officer Gen.	3			1		4
9610	Security Officer Cryptographic			1			1
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		28	15	45	33	7	128

SECTION II - WAC WARRANT OFFICER PERSONNEL

2120	Administrative Officer	3		1			4
------	------------------------	---	--	---	--	--	---

SECTION III - ENLISTED WOMEN

<u>MOS</u>	<u>TITLE</u>	<u>NO. OF EW</u>
017	Baker	6
055	Clerk, non-typist	316
056	Postal Clerk	11
060	Cook	64
067	Dental Laboratory Technician	1
070	Draftsman	18
076	Draftsman, Topographic	1
160	Physics Laboratory Technician	2
213	Stenographer	346
237	Teletype Operator	386
267	Translator	1
272	Key Punch Machine Operator	1
274	Public Relations Specialist	1
275	Classification Specialist	6
286	Motion Picture Production Technician	1
320	Interpreter	2
345	Automotive Equipment Operator	51
348	Parts Clerk - Automotive	1
405	Clerk-Typist	598
409	Medical Technician	15
442	Entertainment Specialist	2
502	Administrative Specialist	79
510	Information Center Operator	26
552	Control Tower Operator	3
566	Duty NCO	4
609	Leather & Canvas Worker	3
622	Finance Technician - Clerk	1
623	Finance Typist-Clerk	9
631	Intelligence Specialist	2
648	Radio Repairman	1
650	Telephone Switchboard Operator	278
657	Medical Corpsman	1
658	Link Trainer Instructor	3
667	Message Center Clerk	28
747	Airplane & Engine Mechanic	1
754	Radio Mechanic, AAF	4
756	Radio Operator, AAF	38
760	Radio Operator, AACS	39
766	Radio Operator, High Speed Manual	10
776	Radio Operator, Low Speed	2
784	Weather Observer	31
806	Cryptographic Technician	99
821	Quartermaster Supply Technician	13
824	Mess Sergeant	7
826	AAF Supply Technician	29
835	Supply Clerk	50
945	Photo Laboratory Technician	16

 2607

HEADQUARTERS
 UNITED STATES FORCES, EUROPEAN THEATER
 Office of the WAC Staff Director

19 November 1945

MEMORANDUM TO: Lt. Col. Anna W. Wilson; The Theater General Board,
 APO 408, U. S. Army

SUBJECT: WAC Personnel Grades and Ratings.

1. The information listed below is forwarded in compliance with your request.

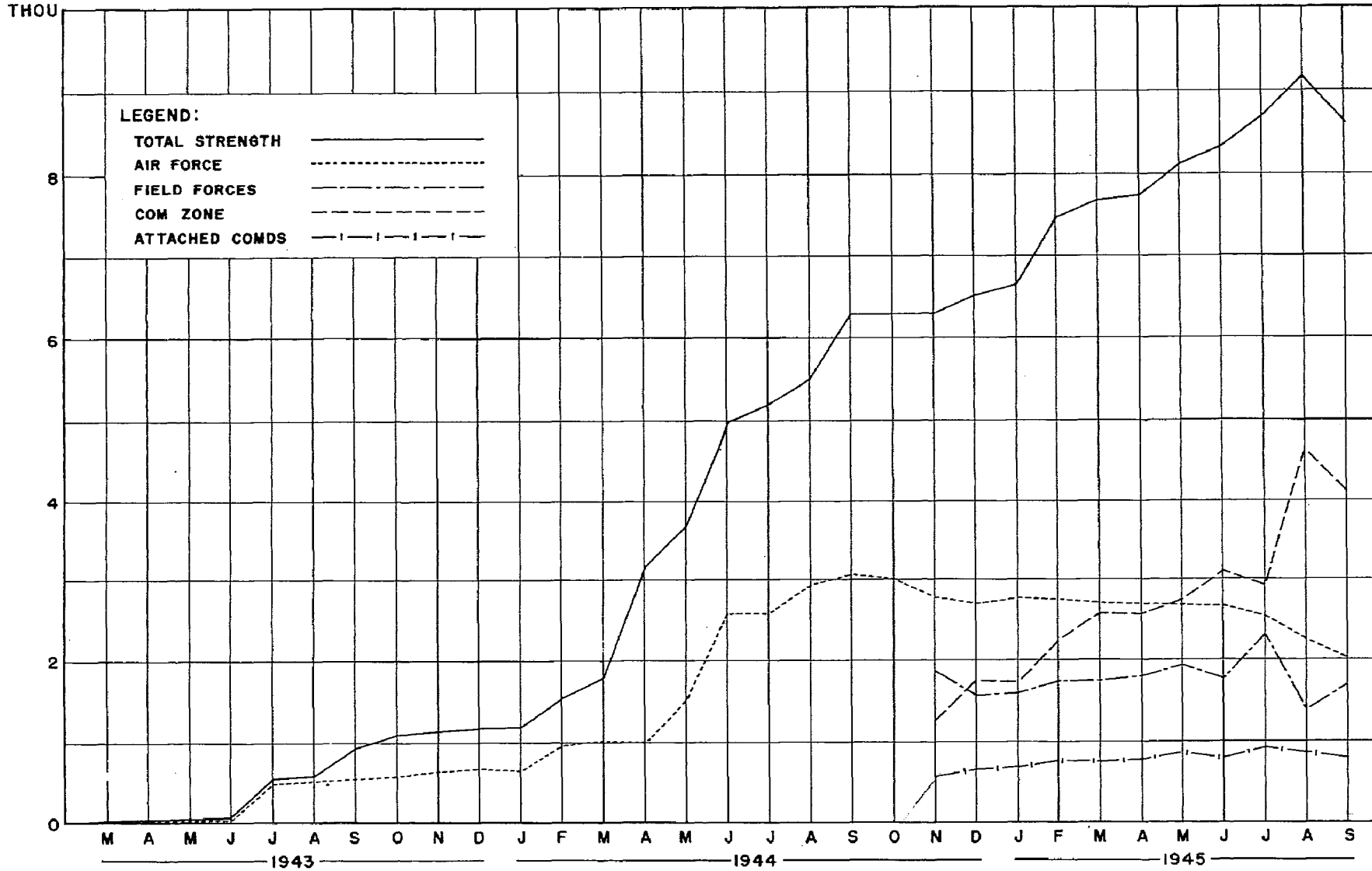
a. As of 30 June 1945 there were 528 officers, 14 Warrant Officers, and 8,144 Enlisted Women in the European Theater of Operations reported by Machine Records Unit records.

b. The following is a breakdown by number, grade, and percent:

<u>Officers</u>			<u>WO</u>		<u>Enlisted Women</u>			
	<u>No</u>	<u>%</u>		<u>No</u>	<u>%</u>	<u>No</u>	<u>%</u>	
Lt Col	2	0.3	CWO	4	28.6	1.	81	1.0
Maj	32	6.1	WOJG	10	71.4	2.	163	2.0
Capt	158	30.0				3.	733	9.0
1st Lt	299	56.6				4.	1791	22.0
2nd Lt	37	7.0				5.	2526	31.0
						6.	2280	28.0
						7.	<u>570</u>	<u>7.0</u>
Total	528	100.0		14	100.0		8144	100.0

/s/ Mary A. Hallaren
 /t/ MARY A. HALLAREN
 Lt Colonel, GSC
 WAC Staff Director

ACTUAL STRENGTH - WAC PERSONNEL EUROPEAN THEATER OF OPERATIONS



Appendix 2

HEADQUARTERS
UNITED STATES FORCES, EUROPEAN THEATER
Office of the WAC Staff Director
APO 757

5 December 1945

MEMORANDUM TO: Lt. Col. Anna W. Wilson, The Theater General Board,
APO 408, U. S. Army

As requested, attached is a compilation of Womens' Army Corps
Units in the European Theater of Operations for the period of
6 November 1943 to September 1945.

/s/ Mary A. Hallaren
/t/ MARY A. HALLAREN
Lt Colonel, GSC
WAC Staff Director

WOMEN'S ARMY CORPS UNITS IN THE EUROPEAN THEATER OF OPERATIONS

By Title, Average Strength, Activation,
Redesignation, Change of Station,
Inactivation, Location, and
Type of Housing.

6 November 1943 - September 1945

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				Activa tion	Redesig nation	Inacti vation	Date of Change	Place	Type of Housing
1	AAF	Eighth Air Force ASC, USSTAF USSTAF & ATSC <u>USAFE</u>	445	Nov 43	Mar 44 Sep 44 Aug 45		Jul 43 Aug 43 Sep 44 Sep 45	London, England Teddington, Eng. St. Germaine, France Wiesbaden, Germany	House Nissen Huts Houses Hotel
2	AAF	VIII Bomber Command Eighth Air Force <u>VIII Fighter Command</u>	322	Nov 43	Mar 44 Jul 45	*Oct 45	Jul 43	High Wycombe, Eng.	Nissen Huts
3	AAF	<u>VIII Fighter Command</u>	101	Nov 43		Jul 45	Jul 43 Jan 45	Watford, England Charleroi, Belgium	Nissen Huts Small Hotel
4	AAF	2nd Bomb Division 2nd Air Division <u>96th Combat Wing</u>	120	Nov 43	Apr 45 Jun 45	Jul 45	Jul 43 Jan 44	Old Catton, Eng. Ketteringham Hall England	Barracks Nissen Huts
5	AAF	4th Bomb Wing 3rd Bomb Division <u>3rd Air Division</u>	132	Nov 43	Aug 43 Apr 45	Sep 45	Jul 43	Elveden Hall, Eng.	Nissen Huts
6	AAF	3rd Bomb Wing IX Bomber Command IX Bombardment Division <u>9th Air Division</u>	123	Nov 43	Nov 43 Sep 44 May 45	Sep 45	Jul 43 Sep 44 Oct 44 Apr 45	Marks Hall, Eng. Chartres, France Rheims, France Namur, Belgium	Nissen Huts Garrison Boarding School Boarding School
7	TSF	Hq Comd, Com Z <u>TSFET</u>	865	Nov 43	Jul 45		Sep 44 Aug 45	London, England Paris, France Frankfurt, Ger.	Houses Hotel Apartments

* Personnel absorbed by 42nd Air Depot Gp.

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				activation	Redesignation	Inactivation	Date of Change	Place	Type of Housing
8	Atchd Comd	<u>OSS Mission to Great Britain</u>	68	Nov 43		Oct 45	Nov 43	London, England	House
9	FF	<u>SHAEP</u> <u>USFET</u>	274	Feb 44	Jul 45		Oct 44	London, England Versailles, Fr.	House Royal Stables
10	TSF	<u>1st Base Post Office</u>	284 50	Apr 44 Apr 45		** Jan 45 Oct 45	Apr 44	Sutton Colefield, England	School Apartments
11	AAF	<u>1st Bomb Division</u> <u>1st Air Division</u>	124	Mar 44	Apr 45	Oct 45	Mar 44 Sep 45	Brampton Grange England Alconbury, Eng.	Nissen Huts & Houses Nissen Huts
12	AAF	<u>9th Air Force</u>	154	Mar 44		Nov 45	Mar 44 Sep 44 May 45	Ascot, England Chantilly, Fr. Bad Kissengen, Ger.	Nissen Huts Hotel Hotel
13	AAF	<u>BADA, ASC, USSTAF</u>	431	May 44		Oct 45	May 44	Burtonwood, Eng.	Barracks & Huts
14	AAF	<u>385 Signals Co, American Component AEAF</u> <u>1st Tactical AF Prov Det A, IX AF Serv Comd</u> <u>WAC Detached Unit American Component, AEAF (Atchd SHAEP WAC Det)</u>	78	May 44 Dec 44	May 45	Dec 44 Jul 45	May 44 Aug 44 Oct 44 Apr 45 May 45	Stanmore, Eng. Versailles, Fr. Vittel, France Heidelberg, Ger. Schwetzigen, Ger.	Nissen Huts Stables House Hotel Barracks
			90	Oct 44		to E.T. Control	Oct 44	Stanmore, Eng.	Nissen Huts
			**	Personnel absorbed by 23rd Base Post Office					
			*	Personnel absorbed by 42nd Air Depot Group					

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				Activa tion	Redesig nation	Inacti vation	Date of Change	Place	Type of Housing
15	AAF	VIII AF Comp Comd Air Disarm Comd (Prov) <u>9th Air Disarm Comd</u>	86	May 44	Oct 44 Feb 45	** Mar 45	May 44 Oct 44 Feb 45	Cheddington, Eng. Watford, England Senlis, France	Nissen Huts Barracks Tents
16	AAF	<u>VIII AF Serv Comd</u>	71	May 44		* Jul 45	May 44	Milton Ernest England	Barracks & Huts
17	AAF	70th Repl Depot (AAF) <u>AAF ET Reinf Depot</u>	127	Jun 44	Jul 45	Nov 45	Jun 44	Stone, England	Barracks
18	Atchd Comd	<u>5th Army Airways Communications System</u> Detachment Detachment Detachment	70	Jun 44			Jun 44 Sep 45 Aug 44 Sep 44 Aug 45	London, England Wiesbaden, Ger. Bovington, Eng. Orly, France Schweinfurt, Ger.	House House Nissen Huts House Barracks
19	FF	<u>12th Army Group</u>	84	Jun 44		# Jul 45	Jun 44 Aug 44 Aug 44 Sep 44 Sep 44 May 45	London, England Perriers, France Laval, France Versailles, Fr. Verdun, France Wiesbaden, Ger.	Houses Tents Barracks Barracks Barracks Hotel
20	ATC	<u>1400th AAF Base Unit</u>	148	Jun 44			Jun 44 Aug 45	London, England Paris, France	Apartments Hotel
21	AAF	<u>IX AF Serv Comd</u>	71	Jul 44		Dec 45	Jul 44 Sep 44 Sep 44 Apr 45 Aug 45	Ascot, England Lemans, France Creil, France Luxembourg Erlangen, Ger.	Nissen Huts House School Seminary Apt. House
		** Personnel absorbed by 9th AF Serv Comd * Personnel absorbed by 42nd Air Depot Group # Personnel partly absorbed by 15th US Army							

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				Activa tion	Redesig nation	Inacti vation	Date of Change	Place	Type of Housing
22	TSF	<u>The Rookery, UK Base</u>	12	Aug 44		*May 45	Aug 44	Oxford, England	House
23	TSF	<u>Seine Base Section</u>	78	Sep 44			Sep 44	Paris, France	Hotel
24	Atchd Comd	<u>OSS Mission to Germany</u>	24	Sep 44		Oct 45	Sep 44 Aug 45	Paris, France Biebrick, Ger.	Hotel Houses
25	TSF	<u>U K Base</u>	128	Sep 44		Oct 45	Sep 44	London, England	Apartments
26	TSF	<u>Oise Base Section</u>	121	Sep 44			Sep 44	Rheims, France	School
27	TSF	<u>Normandy Base Section</u> <u>Chanor Base Section</u>	123	Sep 44	Jul 45	Nov 45	Sep 44 Feb 45 Jul 45	Cherbourg, Fr. Deauville, Fr. Brussels, Belg.	House Hotel Hotel
28	FF	<u>U S Group C C</u> <u>Off of Mil Govt in Ger.</u>	77	Sep 44	Oct 45		Sep 44 Mar 45 Jun 45 Aug 45	Bushey Park, Eng. Versailles, Fr. Hocht, Germany Berlin, Germany	Huts Stables Hotel Apartments
29	ATC	<u>1402nd AAF Base Unit</u>	138	Sep 44			Sep 44	Bovington, Eng.	Huts
30	TSF	<u>29th Traffic Reg Gp</u>	171	Oct 44			Oct 44	Paris, France	Hotel
31	FF	<u>Hq, 1st Allied A/B Army</u> <u>Berlin District</u>	83	Oct 44	Jun 45	to E.T Feb 45	Oct 44 Mar 45 Jul 45	Ascot, England Maison la Fitte France Berlin, Germany	Nissen Huts House Apartments
32	AAF	<u>1st Adv Air Depot Area (1)</u>	28	Oct 44		** Feb 45	Oct 44	Rheims, France	House

* Personnel absorbed by 6890th WAC Det, Riviera Dist.
** Personnel absorbed by 9th Air Force

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				activation	Redesignation	Inactivation	Date of Change	Place	Type of Housing
33	TSF	<u>23rd Base Post Office</u>	227	Jan 45			Jan 45	Sutton Colefield England	School
							Apr 45	Vitry-sur-Seine France	Convent
34	ATC	<u>302nd Transport Wing</u>	28	Nov 44		Sep 45	Nov 44	Paris, France	House
35	AAF	<u>ASC, USSTAF (Rear) (WAC) Detached Unit, USSBS</u>	20	Nov 44			Mar 44	Teddington, Eng.	House
36	TSF	<u>P O W (Inc)</u>	3	Nov 44		* Feb 45	Nov 44	Chartres, France	House
37	TSF	<u>3341st Signal Service Battalion</u>	450	Nov 44			Nov 44	Paris, France	Hotel
38	TSF	<u>Southern Line of Communications</u>	300	Dec 44		** Mar 45	Dec 44	Dijon, France	Chateau
39	ATC	<u>1403rd AAF Base Unit</u>	67	Jan 45			Jan 45	Prestwick, Scot.	Huts
40	FF	<u>Ground Forces Reinf Training Comd</u>	27	Jan 45		Jul 45	Jan 45	Fontainebleau, France	House
41	AAF	<u>Central Air Depot Area IX Base Air Depot Area</u>	52	Feb 45	Jun 45		Feb 45	Compeigne, Fr.	House
42	TSF	<u>Delta Base Section</u>	84	Feb 45			Feb 45	Marseilles, Fr.	Chateau
43	TSF	<u>6888th Central Postal Directory (Prov)</u>	770	Mar 45			Mar 45 May 45 Nov 45	Birmingham, Eng. Rouen, France Paris, France	School Barracks Hotel

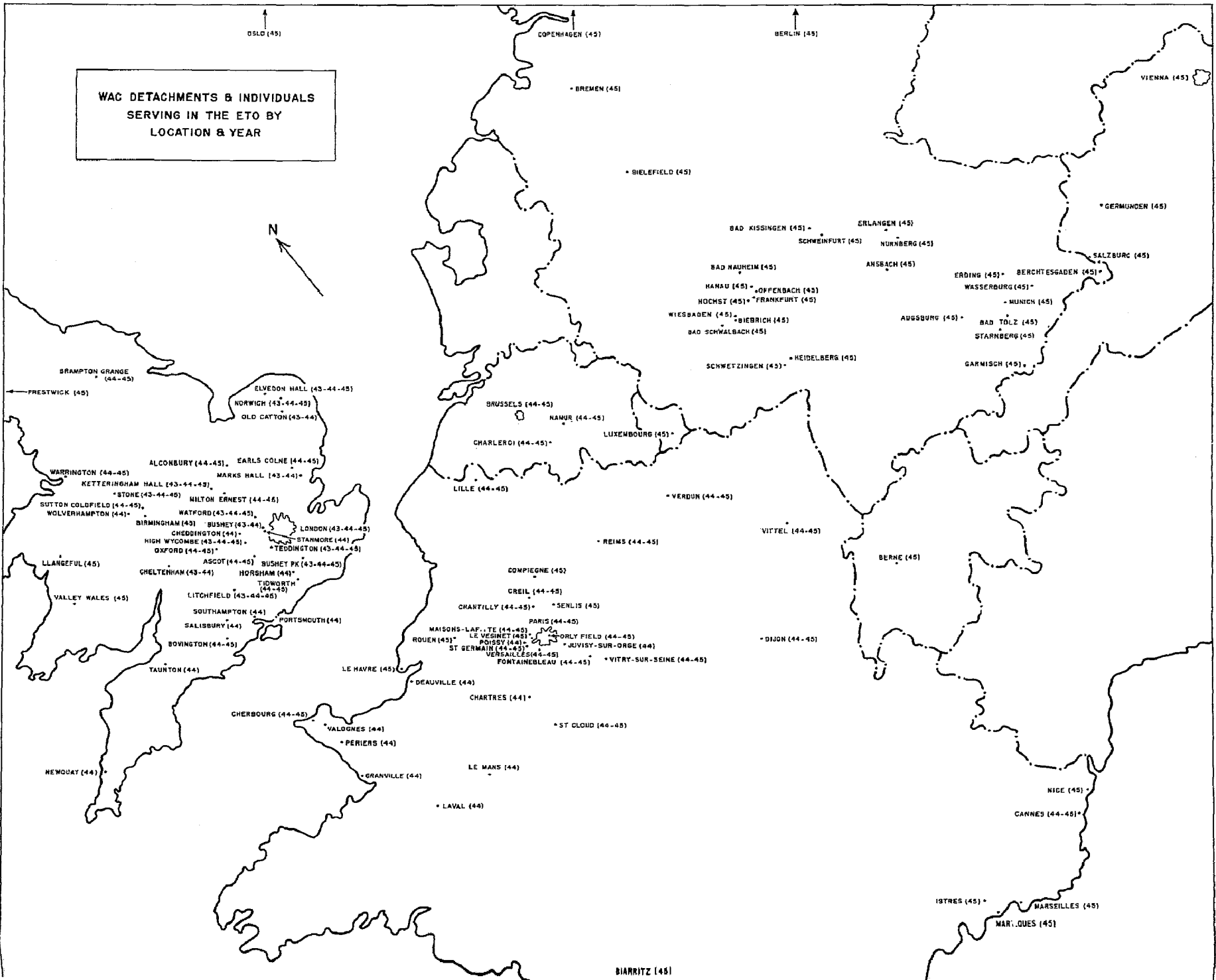
* Personnel absorbed by Normandy Base Section
 ** Personnel absorbed by Hq Comd, Com Zone

appendix 3

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				Activa tion	Redesig nation	Inacti vation	Date of Change	Place	Type of Housing
44	ATC	<u>1407th AAF Base Unit</u>	72	Mar 45		Oct 45	Mar 45 Sep 45	Valley, Wales Hannau, Germany	Huts Barracks
45	ATC	<u>1408th AAF Base Unit</u>	65	Mar 45			Mar 45	Orly Field, Fr.	Huts
46	TSF	<u>Brussels Leave Area</u>	2	May 45			May 45	Brussels, Belg.	Hotel
47	FF	<u>490th Reinf Co.</u>	27	Jun 45			Jun 45	LeHavre, France	Tents
48	TSF	<u>Assembly Area Comd</u>	114	Jun 45		Oct 45	Jun 45	Rheims, France	School
49	Atchd	<u>134th AACCS Sq, 65th AACCS Wing</u>	49	Jun 45			Jun 45 Aug 45	Paris, France Schweinfurt, Ger.	Hotel Pension
50	TSF	<u>Channel Base Section</u> <u>Chanor Base Section</u>	143	Jun 45	Jul 45	Nov 45	Jun 45 Jul 45	Lille, France Brussels, Belg.	Hotel Hotel
51	FF	<u>Seventh Army</u>	127	Jul 45			Jul 45	Heidelberg, Ger.	Barracks
52	FF	<u>Third Army</u>	66	Jul 45			Jul 45	Bad Tolz, Germany	House
53	FF	<u>3rd Army Special Service Co.</u> Platoon Platoon Platoon	81	Aug 45			Aug 45 Oct 45 Oct 45 Oct 45 Oct 45	Salzburg, Germany Starnburg, Ger. Garmisch, Germany Wasserburg, Ger. Berchtesgaden, "	Schloss Hotel Hotel School Hotel
54	TSF	<u>Bremen Port Command</u>	92	Jul 45			Jul 45	Bremen, Germany	House
55	TSF	<u>Versailles District</u>	24	Jul 45			Jul 45	Versailles, Fr.	Apartments
56	TSF	<u>6838th WAC Detachment</u>	24	Aug 45			Aug 45	St. Cloud, France	Apartments

No.	Component	UNIT TITLE (T/O, Provisional and Detachment)	Average Strength	DATE OF:			LOCATION		
				Activa tion	Redesig nation	Inacti vation	Date of Change	Place	Type of Housing
57	AAF	<u>42nd Air Depot Gp</u>	27	Jul 45		Sep 45	Jul 45	Ansbach, Germany	Barracks
58	TSF	<u>116th Gen Hospital</u> <u>98th Gen Hospital</u>	66	Jul 45	Jul 45		Jul 45	Munich, Germany	Hospital
59	AAF	<u>40th Bombardment Wing</u>	58	Jul 45		Oct 45	Jul 45	Ketteringham Hall	Nissen Huts
							Jul 45	Istres, France	Huts
							Jul 45	Martiques, France	Huts
60	FF	<u>Fifteenth Army</u>	22	Jul 45			Jul 45	Bad Nauheim, Ger	Hotel
61	FF	<u>M I S</u>	55	Jul 45			Jul 45	LeVesinet, France	House
							Jul 45	Bad Schwalbach, Germany	House & Hotel
62	FF	<u>U S F A</u>	95	Jul 45			Jul 45	Salzburg, Austria	School
63	TSF	<u>Civil Censorship Det</u>	41	Jul 45			Jul 45	Offenbach, Ger.	Hospital
64	AAF	<u>484th Air Service Gp</u>	60	Aug 45		Dec 45	Aug 45	Erding, Germany	Barracks
65	TSF	<u>97th General Hospital</u>	40	Sep 45			Sep 45	Frankfurt, Ger.	Apartments

WAC DETACHMENTS & INDIVIDUALS
SERVING IN THE ETO BY
LOCATION & YEAR



HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY
WAC Section, G-1

APO 887
10 July 1945

MEMORANDUM TO: AC of S, G-1, Headquarters, European Theater of Operations, United States Army, APO 887

Following information is given with respect to WAC Staff Directors in the European Theater of Operations:

Location and Number of WAC Staff Directors
European Theater of Operations
and
Approximate Strength of Wacs Supervised
30 June 1945

	Approx Date Assigned	Staff Dir	Asst. Staff		Total		Approx Off, W/C, & EM Strength of Command
			Dir	EM	Off	Total	
Theater	Feb 1944	1	5	5	6	11	8144
USSTAF	Jul 1943	1	1	2	2	4	2513
Eighth AF	Jun 1944	1	0	1	1	2	445
Ninth AF	Sep 1944	1	0	1	1	2	520
Com Zone*		(1)	(5)	(5)	---	---	2964
UK Base #	Sep 1944	1	1	2	2	4	97
Reinf Command	Feb 1945	1	---	4	1	5	68
ATC	Dec 1944	<u>1</u>	<u>---</u>	<u>1</u>	<u>1</u>	<u>2</u>	<u>503</u>
Total		7	7	16	14	30	

* Duty performed simultaneously by the European Theater of Operations WAC Section.

WAC Staff Director was assigned on basis of peak strength, which was 1122 (App 4).

/s/ Anna W. Wilson
/t/ ANNA W. WILSON
Lt. Colonel, GSC
WAC Staff Director

1. WAC DETACHMENT, HQ _____ APO _____ DATE _____

2. STRENGTH: BE _____ TO _____ DET OFF _____ HQ OFF _____ W/O _____ TOTAL _____

3. LOSSES:	NAME	RANK	DATE	HOSPITAL
(a) Det of Patients O _____ EW _____				
(b) Death O _____ E _____				
(c) Emergency Returns O _____ EW _____				Reasons Transportation
(d) WD Cir 47 Returns O _____ EW _____				Transportation
(e) WD Cir 151 Returns O _____ EW _____				Transportation
(f) Return for Discharge O _____ EW _____				AR615-36 _____ Sec _____ Transp _____
(g) Return for OCS W/O _____ EW _____				Class No _____ Transp _____
(h) R-R 1-1 O _____ EW _____				Critical Score
4. AWARD & DECOR O _____ EW _____				Award Citation (Attach copy)
5. MARRIAGE O _____ EW _____				Husband's Citizenship
6. PROMOTION Officers only No. _____		New		Order Assignment
7. CHANGE OF ASGMT Officers Only No. _____				New Asgmt Order

8. DISCIPLINARY ACTION O <u>EW</u>	TYPE AM-104 SUM. CT. SP. CT. GEN. CT. PAR 15 AR 615-5	NO	OFFENSE	PUNISHMENT	APPEAL
RECORD OF EVENTS	DESIGNATION	LOCATION	APO	OTHER DATA	

INSTRUCTIONS

I. General.

- a. Report, classified "Confidential", is to be submitted by the 10th of each month for preceding month direct to The Theater WAC Staff Director, G-1 WAC Section, Hq European T of Opns, APO 877.
- b. If insufficient space exists on face of form, complete by attaching sheets numbering items as on original form.
- c. Except for Item 2, period of report covers from 0001, 1st day of month to 2400, last day of month.
- d. Indicate dates covered if because of activation or inactivation report does not cover a full month.

II. Specific.

- a. Item 1 - (Hq is designation of command to which WAC Detachment is assigned. Date is date report is submitted.)
- b. Item 2 - Strength of EW is number being quartered, rationed and administered by the WAC Detachment, as of last day of month.

Strength of Detachment officers is number assigned to the WAC Detachment or Battalion for company duty.

Strength of Hq officers and warrant officers is number assigned to the command.

- c. Item 3c Transportation is either by water or by air.
- d. Item 3d Reason for discharge is to be entered by reference to appropriate section and All number in the series AR 615-361 to AR 615-369.
- e. Item 4 - Enter type of award and attach copy of citation
- f. Item 8 - Enter number of disciplinary actions only, no names.
- g. Item 9 - Any entry which would be made in Record of Events section of Morning Report, or any other data of importance.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

APO 887
4 May 1945

SUBJECT: Position of the Theater WAC Staff Director in Relation to
Organization of Theater (Zone) Headquarters.

TO : AC of S, G-1, Supreme Headquarters, AEF, APO 757 , US Army.

I. Staff study is submitted in compliance with your request for an analysis, paragraph 2, letter this office, dated 21 April 45, Subject: Functions and Operations of Theater WAC Staff Director Following Termination of Combined Command, and Tab D, attached hereto.

II. PROBLEM - Because the Theater WAC Staff Director functionally occupies a dual position on the Staff of the Commanding General, having responsibility both for technical supervision similar to the functions of a Chief of a Service and for performance of staff duties similar to those delegated to the Assistant Chiefs of Staffs, she cannot properly be designated as chief of either a special or general staff section, nor is her present position as chief of a branch within a general Staff Section (Plan A, Tab D), organizationally or functionally sound. It tends to create confusion as to channels of recommendation and information, hinders normal routine staff coordination, and results in unnecessary difficulty in the performance of the assigned mission.

III. DISCUSSION - 1. Analysis of copies of correspondence, reports, staff papers, and daily journal entries, discloses that the functions of the Theater WAC Staff Director are divided into two principal categories of approximately equal weight:

- | | |
|--|-----|
| a. Technical Supervision | 50% |
| b. Adviser to the Commanding
General and his Staff. | 50% |

100%

TECHNICAL SUPERVISION	ADVISER TO COMADG GENERAL AND STAFF	50%
ASSISTANCE TO USING COMMANDS	Normal Coordination with	STAFF WORK
Formal Visit to Using Commands.	25% G-1; G-3; TMS; GFRS; AG; JAG;	Personnel Operation (Requisition, assignment, transfer, movement, promotion, detail, return, Officer Candidate School, discipline of individual)
Formal Conferences with Subordinate Staff Directors and Senior Officers	3% TPL; IG; MED; Sp Sv; OCT; ARC.	12%
Informal Conferences with Unit Commanders	DITTO	Personnel plans and policies (Theater quota, sub-allotment, initial reception, utilization readjustment, movement, T/O and provisional units, medical care, social associations, appointment, return, uniform, recreational areas and programs, facilities and quota. 19%
Informal Conferences with Representatives of Using Commands	9%	
Informal Dissemination of Technical Information.	12% G-4; G-3; OCQM; AES; ENGR.	Plans and policies in connection with clothing and equipment (items and priorities); SLOE's for organizational units, and accommodations. 8% Plans and policies in connection with training and orientation 5%
	G-3; I & E	
	British Liaison; French Liaison,	Liaison with Allied and American Women's Groups. 1%
		Liaison with Director, MAC Staff Directors Z of I and other theaters. 1%
	G-1; PRO; I&E	Public representation (Speeches, articles, and special events). 2%
	MRU; MED; OCQM; PRO; Sp Sv; I&E; Control Sec.	Statistical and Control 2%
	50%	50%
	100%	

2. Performance of Functions in Present Position (Plan A, Tab D)
as a branch of G-1.

a. Technical supervision of WAC units and individuals in the field (See chart above, paragraph 1), involves no prior staff coordination inasmuch as it is an independent responsibility of the Theater WAC Staff Director. Reports of visits and recommendations are submitted directly to using commands, the Assistant Chief of Staff, G-1 and other Staff Sections interested through the Assistant Chief of Staff, G-1. Use of the command channels to effect recommendations is rarely necessary.

b. Advising the Commanding General and his Staff involves continuous coordination with sections indicated in chart, paragraph 1, above. Efficient and successful performance varies according to the familiarity of the originating branch or staff section with the responsibilities and functions of the Theater WAC Staff Director and the amount of advance informal information available to her. Obviously, these factors tend to present greater difficulty in the case of policies which are the primary responsibility of sections other than G-1.

(1) Plans and policies routed to G-1 for comment or initiated by other branches within G-1 are for the most part referred informally to the Theater WAC Staff Director whose comments, however, are not separately reflected in the final recommendation. Such comments are of importance when they differ from the final recommendation and when the policy concerned varies in application to WAC personnel because they are women or is of primary concern to them. In these instances Chiefs of Staff Sections other than G-1 and the Chief of Staff can be advised by the Theater WAC Staff Director only outside the normal channels, since concurrence within G-1 is assumed. (Examples 1 a, 3 a, b, & c, Tab X)

(2) Moreover, plans and policies initiated by Staff Sections other than G-1 for which they have basic responsibility in the premises are frequently not referred to the Theater WAC Staff Director for comment because of her position within a staff section which, as a section, is not concerned. Successful performance under these circumstances is possible only by expenditure of a great deal of time and effort to maintain informal channels of communication and advice. (Example 1 b, Tab X)

(3) Policies initiated by the Theater WAC Staff Director routinely reflect her recommendation in the completed staff paper, and usually receive full cooperation of the branches of G-1 and other staff sections. (Example 2 a, Tab A)

(4) In cases of regular staff and command or special conferences, and oral requests of the Commanding General and Chief of Staff, information essential to the Theater WAC Staff Director's performance of duty is received verbally through one and usually more intermediaries or through conference notes and theater publications received eight to fifteen days after release. By necessity, information required for adequate planning is therefore obtained through informal channels by wasteful expenditure of time and effort. (Example 5, Tab X)

(5) Personnel operation is the one function administratively facilitated by the present position since authority is granted to take action for the Assistant Chief of Staff, G-1.

c. Examples of difficulties encountered primarily because of the Theater WAC Staff Director's position in the organization of Theater headquarters are outlined in appendix X.

3. Performance of Functions in Proposed Position (Plan B, Tab D).

a. Functions and procedures of technical supervision remain unchanged.

b. Staff responsibilities and functions remain unchanged, but procedure of coordination is simplified by making direct communication with the Theater WAC Staff Director equally available to all staff sections which have basic responsibility for initiating or operating under plans and policies affecting WAC personnel, training and supply.

c. Flow of timely information necessary to proper functioning of Theater WAC Staff Director, and opportunity for official contact with members of the Commanding General's Staff, whom she is charged with advising, are likewise incorporated in routine procedure.

d. Final approval prior to publication or presentation to the Chief of Staff of the greater part of total matters in which the Theater WAC Staff Director has an interest remain with Assistant Chiefs of Staffs. Proposed position merely makes recommendations of the Theater WAC Staff Director to staff officers responsible for decision routine procedure, and independent comment a matter of record and specific, rather than unknown or taken for granted.

e. The remaining are matters of primary responsibility of the Theater WAC Staff Director in which direct contact with Chiefs of Staff is essential by standards of normal staff procedure. Such matters include established policies which have proved detrimental to the best interests of women in the service and require command decision for clarification or amendment insofar as WAC personnel are concerned, and activities of the Theater WAC Staff Director which do not fall under the supervision of any Assistant Chief of Staff. (Examples 4a, & b, Tab X)

IV. RECOMMENDATIONS

1. That organizationally, the Theater WAC Staff Director occupy a position in the direct channel of communication, and be equally available to the Chiefs of General and Special Staff Sections and the Chief of Staff.

2. Personnel operation remain with G-1.

3. That recommendations be effected by adoption of proposals set forth in paragraph b, c, d (Plan B, Tab D), and e, attached letter.

4. That a decision on position of the Theater WAC Staff Director is required before completion of planning for the period of Post Hostility.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY
Office of the WAC Staff Director

APD 867
21 April 45

SUBJECT: Function and Operation of Theater WAC Staff Director
Following Termination of Combined Command.

TO : G-4, SHAEF (Main), Attn: Plans (US), through aC of S, G-1.

1. In compliance with letter, Supreme Headquarters, AEF, G-4 Division (US), file 371 CDS, dated 19 March 45, Subject: Planning Directive Series "Y" (Occupational Planning for Period Following Termination of Combined Command) Number 1, submitted herewith are:

a. Extract WD Circular 462, 1944, outlining duties of WAC Staff Director, and Hq European Theater of Operations letter, announcing establishment of WAC Section, dated 13 December 1943. Tab A and Tab A¹.

b. Proposed directive to Theater WAC Staff Director setting forth responsibilities and duties. Tab B.

c. Proposed General Order establishing WAC Division. Tab C.

d. Organizational Chart of Theater (Zone) Headquarters, indicating alternate position of WAC Division. TAB D.

e. Organizational Chart of WAC Division. TAB E.

f. Alternate Functional Chart of WAC Division, by outline and summary. Tab F and Tab F¹.

g. Organizational Chart of WAC Division in Theater (Zone) and Major Commands, indicating Channels of Technical Supervision to WAC Units. Tab G.

h. Organizational Chart of Utilization of Key WAC Staff Officers Assigned to Duties Relating to all Female Personnel serving in or with the Army. Tab H.

2. Functional difficulty is inherent in placing a special adviser to the Commanding General and his Staff in a subordinate position within a staff section (Plan A, Tab D). Experience over a two-year period with numerous shifts of personnel, indicates that an organizational change is necessary to enable the Theater WAC Staff Director to perform her functions efficiently. (Plan B, Tab D).

a. Recommendations on matters affecting WAC personnel for which the Theater WAC Staff Director has primary responsibility are, under Plan A, necessarily presented through at least one, often two or more, intermediaries. Chiefs of General and Special Staff Sections tend to follow routine staff procedure rather than utilizing the direct communications authorized on matters relating to WAC personnel. Lack of direct contact with the Commanding General, Chiefs of Staff and General and Special Staff Section Chiefs and of representation at Staff and Command and similar conferences, as well as delayed receipt of theater publications and directives, increase the difficulty of

making adequate plans and recommendations for WAC personnel.

b. Although half of the duties of the Theater WAC Staff Director relate to technical supervision of WAC units and individuals in the Theater, and are similar to activities performed by Special Staff Sections, the other half are staff responsibilities similar to those performed by G-1, G-3 and G-4 and require operation on a comparable level.

c. Plan B permits, within the framework of normal staff procedure, direct contact, as required, with the Chief of Staff and Chiefs of General and Staff Sections on matters affecting WAC personnel, insures proper staff coordination, makes available information essential to efficient operation, and enables the Theater WAC Staff Director to be in fact, as well as name, an adviser to the Commanding General and his Staff.

/t/ ANNA W. WILSON
Lt. Colonel, GSC
Theater WAC Staff Director

WD CIRCULAR 462, 6 December 1944

5. Staff and administrative organization. a. The staff of each major command and each of their principal subordinate commands utilizing WAC personnel (such as replacement and school commands, air forces and air commands, service commands, and technical services) will include a Women's Army Corps Officer to be designated as staff director, and such additional Women's Army Corps officers as may be necessary as assistant staff directors. In addition to such other duties as may be prescribed, a staff director will be responsible for recommendations to the commanding general and the appropriate staff divisions on all Women's Army Corps matters within the command, including plans and policies pertaining to the personnel, training, and supply programs of the Command. Her recommendations on personnel will include procurement, classification, assignment, transfer, discipline, command, separation, housing, and recreation, as they effect the well-being and maximum efficient utilization of Women's Army Corps personnel. A principal function of staff directors will be continuous inspection of Women's Army Corps personnel within the command for the purpose of gaining information upon which to base recommendations on the matters cited above.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
United States Army

AG 321/5-MGA

31 December 1943

SUBJECT: Announcement of WAC Section

TO : See distribution.

1. Announcement is made of the establishment of the WAC Section, under the direction of the AC of S, G-1, ETOUSA, effective this date. The WAC Section is charged with the following duties:

a. Advising the Commanding General and his staff in the formulation of theater plans and policies on all matters pertaining to the Women's Army Corps.

b. Visiting commands within the theater for the purpose of rendering assistance on problems affecting theater policy with regard to the utilization, training, administration and well being of WAC personnel.

2. Direct communication between the WAC Section, and other staff sections, ETOUSA, necessary to the proper discharge of the duties prescribed above, is authorized.

3. All matters pertaining exclusively to the Women's Army Corps and necessitating the formulation or interpretation of policy will be referred directly to the WAC Section, G-1, ETOUSA.

By command of Lieutenant General DEVERS:

/s/ Richard P. Fisk
/t/ RICHARD P. FISK,
Lt. Colonel, A.G.D.
Assistant Adjutant General.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

SUBJECT : Responsibilities and Duties of the WAC Staff Director,
European Theater of Operations.

TO ; Theater WAC Staff Director.

1. The Theater WAC Staff Director will be responsible for:

a. Recommendations to the Commanding General and the General and Special Staff Section on all Women's Army Corps matters including plans and policies pertaining to the personnel, training and supply programs of the Theater. Recommendations of personnel will include procurement, classification, assignment, transfer, discipline, command, separation, housing and recreation, as they affect the welfare and maximum efficient utilization of Women's Army Corps personnel.

b. Subject to the limitations of command channels, technical supervision through continuous inspection of WAC units and individuals within the theater of purposes of:

(1) Assisting using commands in the interpretation of War Department and Theater directives, policies and procedures to achieve uniformity of application and consistent standards of efficiency.

(2) Gaining information on which the base recommendations on theater plans, policies and procedures relating to WAC personnel.

(3) Recommending personnel for assignment as WAC Staff Directors and WAC Unit Commanders.

2. The Theater WAC Staff Director's duties will include:

a. Inspection and recommendations concerning proposed accommodations and movement plans for WAC units and individuals.

b. Collection and maintenance of statistical data concerning WAC personnel.

c. Liaison with American and Allied Women's Organizations serving in or with the United States Army.

d. Representation of the WAC to the public as recommended by Public Relations Division, Information & Education and other Staff Sections.

e. Such other activities as may be prescribed from time to time by the Commanding General to enable the WAC to accomplish its mission.

3. In order to carry out the responsibilities and duties outlined in paragraphs 1 and 2 the Theater WAC Staff Director is authorized to:

a. Act as Chief of the WAC Division

b. Attend General and Special Staff Conferences.

c. Communicate directly with General and Special Staff Sections on matters relating to WAC personnel, training and supply.

d. Communicate directly with the Chief of Staff and Commanding General on matters for which the WAC Division has the responsibility of initiation.

e. Maintain continuous contact with subordinate Staff Directors in the Theater through technical channels, and the Director, WAC, War Department, and WAC Staff Directors of other theaters and the Zone of the Interior.

f. Publish monthly newsletters and memoranda containing technical information.

g. Receive monthly reports from WAC units and Staff Directors through technical channels containing data not available from other sources.

h. Conduct quarterly conferences of Staff Directors, Senior Officers, Unit Commanders and key staff officers on technical matters relating to WAC personnel.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

GO _____

I. ESTABLISHMENT OF WAC DIVISION. Announcement is made of the establishment of the WAC Division under the immediate supervision of the Chief of Staff, effective as of _____.

II. RESPONSIBILITIES AND DUTIES. - 1. The WAC Division is responsible for:

a. Advising the Theater Commander and his staff on all theater plans, policies and procedures relating to WAC personnel, training and supply.

b. Initiating recommendations which apply exclusively to such personnel.

c. Commenting on recommendations initiated by General or Special Staff Sections insofar as they affect WAC personnel.

2. Reference is made to letter, this headquarters, dated _____
Subject: Responsibilities and Duties of the WAC Staff Director,
European Theater of Operations.

3. In discharging the duties for which it is responsible to the Theater Commander, the WAC Division will coordinate its activities with appropriate Staff Sections.

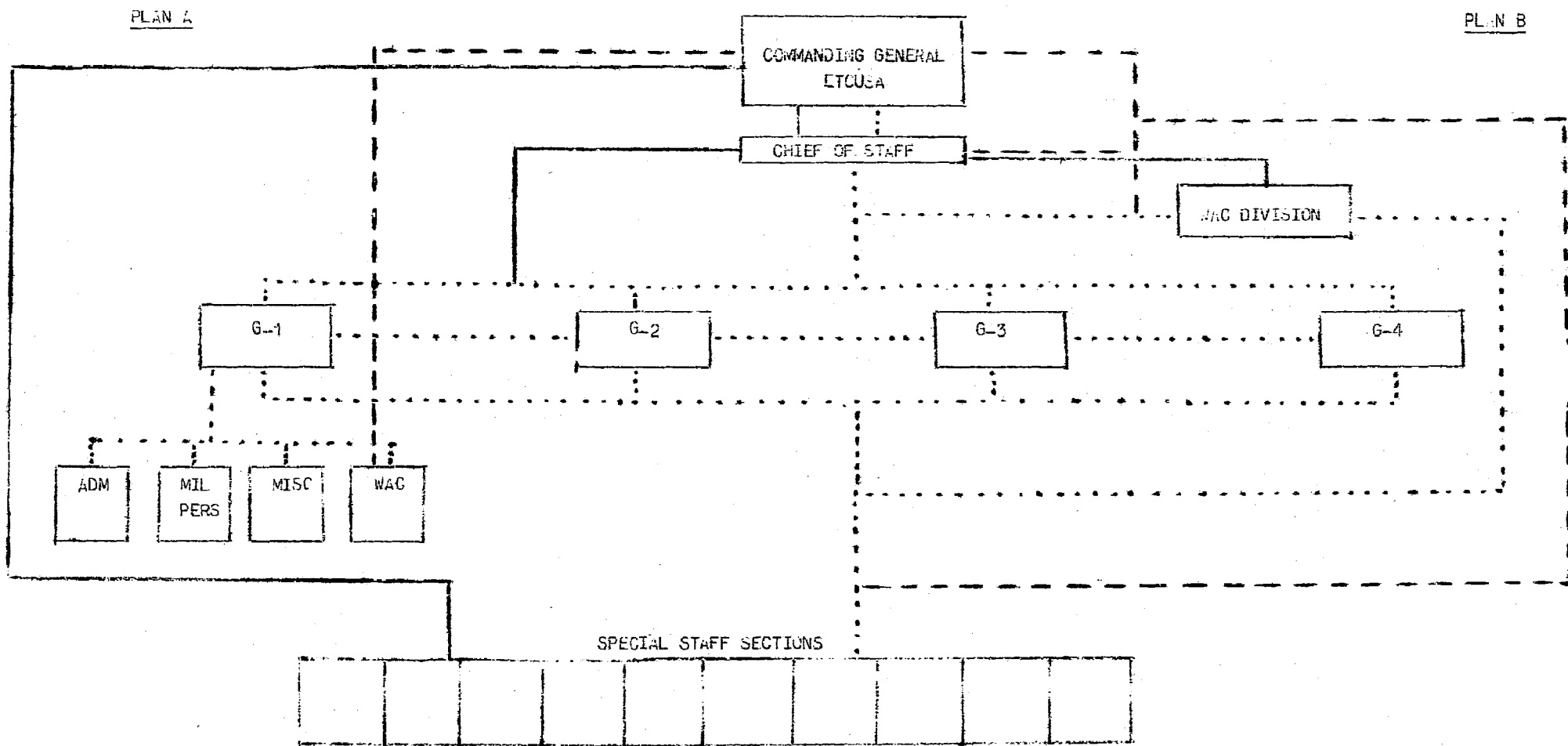
4. Activities of General and Special Staff Sections which affect WAC personnel will be coordinated with the WAC Division.

III. ANNOUNCEMENT OF ASSIGNMENT. Lt. Colonel ANNA W. WILSON, General Staff Corps, is announced as Chief of the WAC Division.

IV. RESCISSION. Letter, this headquarters, file AG 321/5 - MGA, dated 31 Dec 43, Subject: Announcement of WAC Section, is rescinded.

POSITION OF THEATER WAC STAFF DIRECTOR
IN THEATER (ZONE) HEADQUARTERS

176



————— COMMAND CHANNEL (DOWN)
 ROUTINE CHANNEL FOR ADVICE AND RECOMMENDATIONS (UP)
 - - - - - OCCASIONAL CHANNEL FOR ADVICE AND RECOMMENDATIONS (UP)

TAB D

APPENDIX 7

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

FUNCTIONAL CHART OF WAC DIVISION - OUTLINE

Chief, WAC Division & Executive.

1. Direct and coordinate work of Division
2. Advise Commanding General and his staff on all Women's Army Corps matters within the theater, including formulation of plans, policies and procedures pertaining to personnel, training and supply.
3. Maintain close contact through technical channels with Staff Directors, Senior Officers, Unit Commanders and key staff officers in subordinate commands, and with the Director, WAC, War Department, and Staff Directors in other theaters and the Zone of the Interior, to achieve uniformity of policies and procedures.
4. Liaison with American and Allied Women's Services serving in and with the United States Army.
5. Represent the WAC to the public as required by Public Relations Division, Information & Education and other Staff Sections.

Field Visits Branch.

1. Advise using commands concerning administration, accommodation, utilization, command, discipline, health, training, recreation and general welfare of WAC personnel, and assist in interpretation and operation of Wac Department and Theater policy on these matters.
2. Inspect WAC units and individuals within the theater to determine whether the WAC is fulfilling its mission and to obtain information on which to base recommendations on theater plans and policies.
3. Inspect and make recommendations concerning proposed accommodation and movement plans for WAC units and individuals.

Personnel and Training Branch.

1. Recommend plans and policies concerning procurement, classification, assignment, transfer and training of WAC personnel in order to effect maximum efficient organization.
2. Determine, in conjunction with Theater Manpower Section, quota of WAC personnel to be requested of War Department, and recommend sub-allotments and priorities to major commands
3. Coordinate with AG Reinforcements on personnel requirements by MOS and grades, and consolidation of requisitions for processing to the War Department.
4. Supervise initial reception, orientation, classification and assignment, and coordinate with GFRC on such activities.
5. Recommend plans and policies concerning readjustment of WAC personnel under AR 1-1.

6. Arrange necessary transfer and reassignment.
7. Determine allotment of grades and ratings for administration of WAC units.
8. Review and make recommendations on officer appointments, promotions and reclassifications.
9. Recommend action on applications for rotation, temporary duty and emergency return of individuals to the Zone of the Interior.
10. Recommend WAC officers for detail to Theater Officer Boards.
11. Select or recommend WAC officers for assignment as Staff Directors and unit commanders.
12. Maintain liaison with personnel officers of staff sections and major commands, and with WAC battalion and detachment commanders.
13. Recommend plans and policies for additional training required to meet theater needs and utilize personnel with maximum efficiency.

Administrative, Control and Supply Branch

1. Supervise operation of message center, office procedure and work of enlisted personnel.
2. Maintain WAC policy file, historical report, statistical control data, recurring reports and records.
3. Edit all staff papers.
4. Compose and distribute monthly newsletter (WACETO).
5. Arrange details and agenda of conference of Staff Directors, Unit Commanders and Senior WAC Officer.
6. Recommend plans and policies concerning clothing and equipment supplied by Chief Quartermaster and Army Exchange Service, including amendments to T/E allowances and priority of issue of critical items.
7. Coordinate with other sections and with civilian agencies concerning recreational facilities, accommodations on leave and furlough, and allocation of quotas for utilization of available facilities.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

FUNCTIONAL CHART OF WAC DIVISION - SUMMARY

The Chief of the WAC Division and Executive is responsible for advising the Commanding General and his Staff on all Women's Army Corps matters, including formulation of plans, policies and procedures pertaining to personnel, training and supply; for continuous contact with the Director, WAC, WAC Staff Directors in subordinate commands, other theaters and Zone of the Interior to achieve uniformity of policies and procedures; for liaison with American and Allied Women's Services; and for representing the WAC to the public as recommended by Public Relations Division and other Staff Sections.

The Field Visits Branch is responsible for advising, using commands concerning matters affecting WAC personnel and assisting them in interpretation and operation of War Department and Theater policy, including recommendations on proposed accommodations and movement plans; and for inspecting WAC units and individuals to determine effectiveness of services and to obtain information on which to base recommendations for theater plans and policies.

The Personnel and Training Branch is responsible for recommending plans and policies concerning all phases of personnel administration and training, including estimate of theater needs, procurement, reception, classification, assignment, reassignment, reclassification, promotion, detail of officers, rotation, temporary duty, and emergency return to the Zone of the Interior, recommendation of officers of assignment as WAC Staff Directors and Unit Commanders, and for liaison with personnel officers in Staff Sections and other Commands in order to effect maximum utilization of skills.

The Administrative, Control and Supply Branch is responsible for administration of the WAC Division, supervision of work of enlisted personnel, maintenance of WAC policy file and statistical control data, editing of all staff papers, composition of monthly Newsletter, preparation of agenda and arrangement of details for Staff Directors' Conferences, and recommending plans and policies concerning clothing, equipment, post exchange supplies, and recreational facilities.

ORGANIZATION OF WAC DIVISION

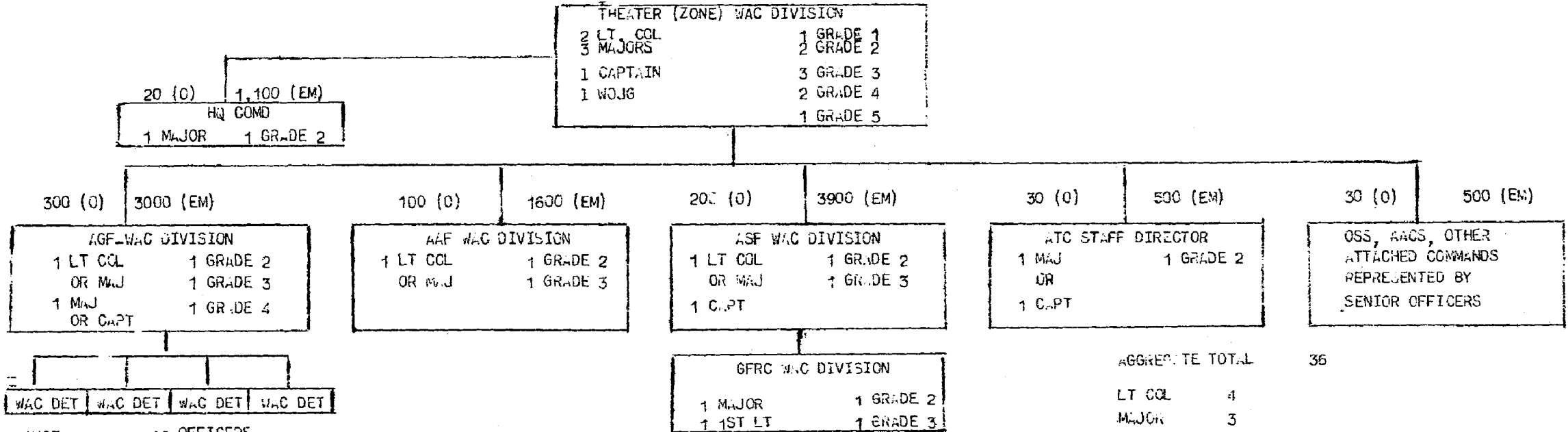
THEATER (ZONE) AND MAJOR

COMMANDS

CHANNELS OF TECHNICAL
SUPERVISION

80 (O)

160 (EM)

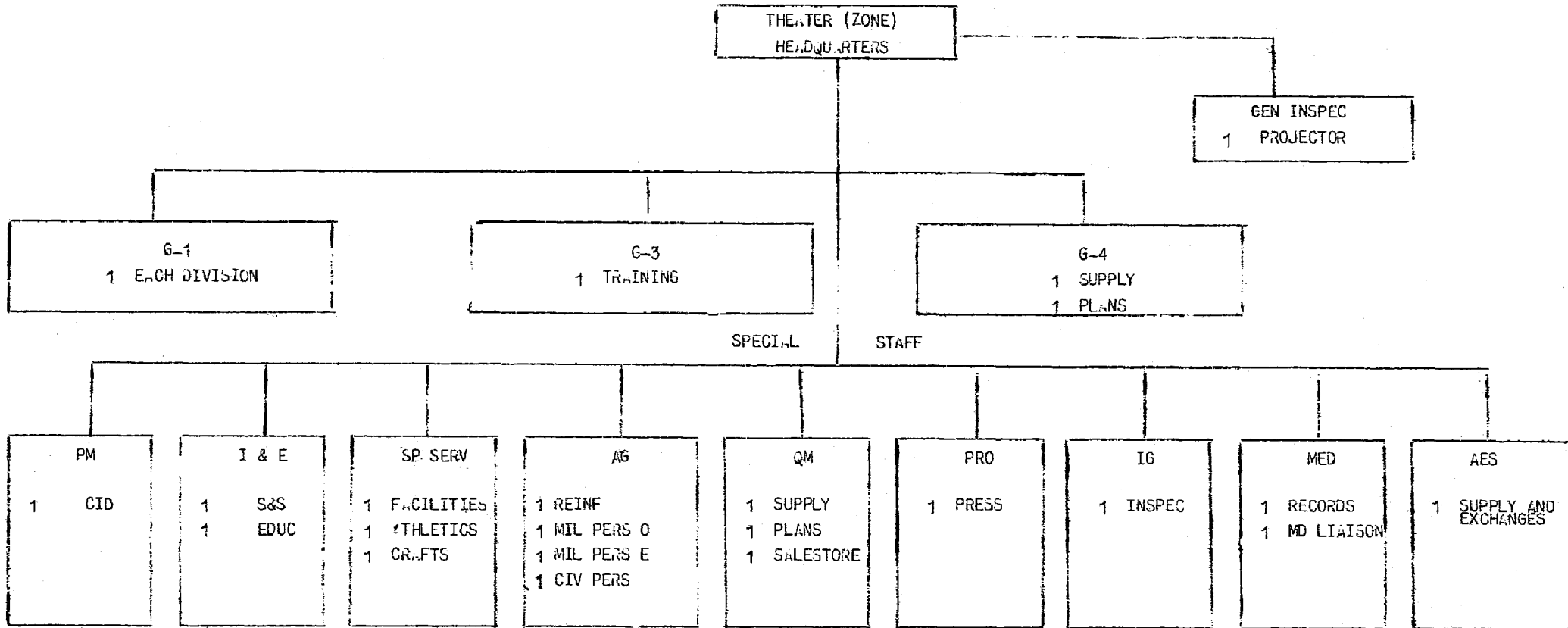


AGGREGATE TOTAL		36
LT COL	4	
MAJOR	3	
CAPTAIN	2	
1ST LT	1	
1 WOJG	1	15 OFFICERS 1 WARRANT OFFICER
GRADE 1	1	
GRADE 2	8	
GRADE 3	7	
GRADE 4	3	
GRADE 5	1	

20 ENLISTED WOMEN

QUOTA - 700 OFFICERS
10,000 ENLISTED WOMEN
EXCLUSIVE OF QUOT. FOR ATC AND
OTHER ATTACHED COMMANDS
LT COL IS AUTHORIZED IF COMMAND IS
APPROXIMATELY 2500 STRENGTH OR MORE

ASSIGNMENT OF WAG STAFF OFFICERS
EXCLUSIVE OF WAG DIVISION



FUNCTION: * STAFF OFFICERS WHOSE PRINCIPAL DUTY CONCERNS NORMAL FUNCTIONS OF SECTION AS RELATED TO FEMALE PERSONNEL SERVING IN OR WITH THE ARMY.

SOME CURRENT AND RECENT EXAMPLES OF DIFFICULTIES REGARDING
POSITION OF THEATER WAC STAFF DIRECTOR IN ORGANIZATION OF THEATER.

1. Matters initiated by Staff Section other than G-1, for which G-1 does not have responsibility in the premises.

a. WAC Educational Program for Post Hostilities.

(1) Initiated by Information and Education Section (which apparently was not familiar with the responsibilities and functions of the Theater Wac Staff Director).

(2) Routed directly to G-3, who had final responsibility for matter without reference to the Theater Wac Staff Director.

(3) Status of matter discovered through casual conversation between a G-3 officer and a WAC officer.

(4) Paper redirected; draft revised and cleared with Information and Education Section before presentation to G-3.

Steps actually taken	6
Steps required	3

b. Disposition of Pregnant Military Personnel

(1) Initiated by Medical Section (which was familiar with the functions and responsibilities of the Theater WAC Staff Director).

(2) Hand processed directly to the Office of Theater WAC Staff Director*.

(3) Redrafted by WAC Section.

(4) Conference between Medical and WAC Section.

(5) Final paper prepared by Medical Section.

(6) Concurrence of WAC Section.

(7) Publication by Medical Section.

Steps actually taken	3
Steps required	3

*Note. - Paper handled out of channels to avoid unnecessary steps and the processing of confidential matter through branches which were not concerned.

2. Matters initiated by WAC Branch for which G-1 does not have responsibility in the premises and therefore involving unnecessary steps.

a. Request for Increase of T/E Allowance of Skirts.

(1) Initiated by WAC Branch.

(2) Coordinated with Services and Special Activities Branch

(3) Approved by AC of S, G-1.

(4) Processed to AC of S, G-4.

(5) Prepared to OCCM for action by WAC Branch.

Steps actually taken	5
Steps required	3

3. Matters initiated by another branch in G-1 in which the WAC Staff Director shares responsibility of recommendation.

a. ETO POM ERD (Mechanics of Redeployment in the Theater).

(1) G-1 Plans initiates ETO POM ERD.

(2) WAC Section has advance informal knowledge of matter, contacts G-1 Plans and has some discussion.

(3) Final recommendation forwarded to G-4 without reference to WAC Staff Director for informal concurrence.

(4) Branch in G-4 familiar with functions and responsibilities of Theater WAC Staff Director returns paper to G-1 Plans.

(5) WAC Section concurs.

(6) Paper dispatched again.

Steps actually taken	7
Steps required	3

b. Recuperation and Rehabilitation.

(1) G-1 Military Personnel initiates paper to authorize publication of Circular 124 covering recuperation and Rehabilitation.

(2) WAC Section interested as other theaters have rotation policy for WAC, so has some informal discussion resulting in difference of opinion.

(3) Paper dispatched and circular published without independent comment on the carrier sheet representing recommendation of Theater WAC Staff Director to AC of S, G-1.

(4) If change in policy is made now the Theater WAC Staff Director would necessarily have to work out of channels.

c. Revised Theater and Com Zone Uniform Regulations (Application varies for women).

(1) Drafted by Services and Special Activities Branch.

(2) Approved by AC of S, G-1.

(3) Forwarded to Commanding General, Com Zone for approval.

(4) *TWSB receives informal advice of proposals.

(5) TWSB recommends three amendments to Theater regulations to SERSAC.

(6) TWSD recommends two amendments to Com Zone regulations to SERSAC. Tabled by SERSAC. Recommendation of Theater WAC Staff Director not presented to AC of S, G-1, Chief of Staff or Commanding General, Com Zone.

(7) Paper referred for note before publication.

(8) TWSD holds two discussions with AC of S, G-1.

(9) AC of S, G-1 refers to Commanding General.

(10) Unfinished as of this date.

Steps actually taken	10
Steps required	5

4. Matter primary concern to the TWSD which becomes involved due to functional position.

a. Social Association Policy of Officer and Enlisted Personnel.

(1) TWSD drafts revised policy. (Draft 1)

(2) AC of S, G-1 takes no action.

(3) TWSD and AC of S, G-1 have conference.

(4) Commanding General, Com Zone and AC of S, G-1 have conference.

(5) Commanding General, Hq Comdt., Commanding General, Seine Section, Theater Provost Marshal and Theater WAC Staff Director have conference.

(6) CG, Com Zone and Supreme Commander have conference.

(7) Supreme Commander requested revised policy.

(8) CG, Com Zone outlines desired policy and gives to AC of S, G-1 for draft.

(9) Referred to SERSAC. (Draft 2)

(10) Referred to TWSD.

(11) TWSD has Staff Directors' conference for comments from officers on whom the responsibility of exercising control rests.

(12) TWSD prepares draft. (Draft 3)

(13) SERSAC prepares draft. (Draft 4)

(14) AC of S, G-1 selects draft 4.

(15) CG, Com Zone receives draft 4.

(16) Referred to coordinating officer in SGS.

(17) Officer in SGS has conference with TWSD.

(18) Officer in SGS prepares draft.

(19) TWSD has Unit Commanders' conference reference comments and advice of officer handling troops with regard to policy.

(20) Supreme Commander repeats request.

(21) CG, Com Zone requests draft from AC of S, G-1.

(22) TWSD prepares draft 6

(23) TWSD has conference with AC of S, G-1.

(24) Referred to Office Chief Surgeon who submits draft 7.

(25) Referred to Theater Provost Marshal who submits draft 8,

(26) TWSD prepares draft 9 coordinating all proposed drafts and presents same to AC of S, G-1, at a conference.

(27) Chief of Staff directs coordination with other Channels.

(28) TWSD has conference with USTAF, Technical channels.

(29) TWSD has conference with 6th, AG, Command channels.

(30) TWSD has conference with 12th AG, Command channels.

Unfinished as of this date.

Steps actually taken	20
Steps required	17

5. Lack of participation in Special Planning Conferences to obtain information necessary on which to base recommendations to the Commanding General and his Staff due to functional position of WAC Staff Director as a Branch Chief in G-1.

a. Establishment of Forward Echelon.

b. Redeployment.

c. Utilization of women in the Army of Occupation.

d. Occupational Planning for Period Following Termination of Combined Command.

6. Utilization of civilian women in conjunction with WAC personnel in military installations is a matter on which the Commanding General never received independent comment from the Theater WAC Staff Director on conflicting problems involved, such as pay, privileges, uniform, insignia, etc. The problem was of such a controversial nature that it was impossible for the WAC Staff Director to initiate a paper as a branch of G-1. The matter could have been appropriately handled in a direct discussion with the Chief of Staff.

HEADQUARTERS
 EUROPEAN THEATER OF OPERATIONS
 SAC Section (G-1)
 APO 387

15 November 1945

MEMO TO: Lt. Colonel Anna W. Wilson.

The following is a compilation of requisitions for SAC personnel:

No.	Requisition	No.	Date	Strength	Commands
1.	AG 655-5-43		31 May 43	25 - 976	VIII AF 1st Sep Bn
2.	AG 200.3 Per GA		10 Aug 43	15 - 350	ETOUSa 2nd Sep Bn
3.	AG 200.3 Per GA		30 Oct 43	76 - 2542	USSTAF
4.	AG 200.3 Per GA		21 Nov 43	1 - 33	USSTAF
5.	W 9163		5 Dec 43	3 - 310	LTGUSA
6.	AG 200.3 Per GA		15 Dec 43	33 - 474	USSTAF
7.	W 9498		12 Jan 44	4 - 250	SHAF
8.	W 9335		21 Jan 44	6 - 0	ETOUSa
9.	AG 200.3 Per SA	23	1 Feb 44	23 - 1282	SOS
10.	W 10341	25	5 Feb 44	2 - 22	ETOUSa
11.	AG 200.3	33	17 Feb 44	24 - 0	ETOUSa
12.	W 9247		20 Feb 44	15 - 0	CCD
13.	W 10125		22 Feb 44	10 - 0	ETOUSa
14.	W 57004	38	1 Mar 44	1 - 10	Repl
15.	RCGa	41	5 Mar 44	2 - 85	Fuseg
16.	RCGa	46	1 Apr 44	1 - 10	repl
17.	AG 200.3	47	11 Apr 44	2 - 56	ETOUSa (ISTD)
18.	RCGa	49	1 May 44	1 - 10	Repl
19.	E 26723		7 May 44	1 - 63	ETOUSa
20.	E 29792	50	15 May 44	2 - 106	ETOUSa
21.	AG 200.3 ICGa	54	13 May 44	6 - 163	ETOUSa
22.	RCGa	55	1 Jun 44	1 - 10	Repl
23.	E 31714	60	6 Jun 44	25 - 700	ETOUSa & Com Z
24.	RCGa	64	4 Aug 44	9 - 0	ETOUSa
25.	RCGa	77	1 Sep 44	3 - 245	ETO
26.	CDA 1015	73	4 Sep 44	3 - 0	Civ Cens
27.	E 43947	79	22 Sep 44	8 - 250	ETOUSa
28.	E 49525	80	24 Sep 44	4 - 40	ETOUSa
29.	E 52177		4 Oct 44	1 - 0	ETOUSa
30.	E 59928	105	10 Oct 44	1 - 4	SHAF
31.	AG 200.3		24 Oct 44	3 - 101	ATC
32.	E 63474	111	14 Nov 44	18 - 214	ETOUSa
33.	RCGa	112	14 Nov 44	5 - 75	ETOUSa
34.	W 77937		31 Nov 44	31 - 548	Sig Bn
35.	E 74547		1 Dec 44	1 - 0	ETOUSa
36.	W 81505		12 Dec 44	31 - 824	QPD
37.	E 75167	121	16 Dec 44	2 - 20	Repl
38.	E 79851	131	29 Dec 44	6 - 0	SHAF
39.	AG 200.3	146	23 Jan 45	22 - 412	COM Z
40.	E 91726	154	28 Jan 45	13 - 0	ETOUSa
41.	E 91726	155	28 Jan 45	0 - 10	ETJAG
42.	RCGa	170	30 Jan 45	2 - 30	SHAF
43.	E 95934	172	3 Feb 45	1 - 0	ETOUSa
44.	RCGA	176	15 Feb 45	2 - 30	Repl
45.	E 99326	178	16 Feb 45	0 - 177	COM Z
46.	E 15511	205	3 Mar 45	0 - 1	SHAF
47.	E 16099	207	4 Mar 45	22 - 800	ETOUSa
48.	E 18494	212	9 Mar 45	2 - 0	SHAF

No.	Requisition	No.	Date	Strength	Commands
49.	AGOM EF 320.2		10 Mar 45	77 - 850	EPOUSA
50.	E 16636	216	19 Mar 45	1 - 50	COM Z
51.	W 82188	238	26 Mar 45	4 - 57	USGCC
52.	W 52329	248	30 Mar 45	75 - 800	1st of Reinf Occup
53.	E 35082	291	30 Mar 45	2 - 4	EOTJAG
54.	RCGA	310	31 Mar 45	75 - 800	2nd Reinf Occup
55.	AG 200.3 RC	361	20 Mar 45	75 - 800	3rd Reinf Occup
56.	RCGA	431	25 Jun 45	75 - 800	4th Reinf Occup
					½ Canc
57.	" 30037	435	11 Jul 45	23 - 0	USFET
58.			19 Jul 45	75 - 800	5th Reinf Occup
					Canc

/s/ Major Mary Weems,
/t/ MAJOR MARY WEEMS,
Personnel Officer,
WAC Sec, G-1, EPOUSA.

Transfer of American Citizens to the WAC from the Allied Women's Services.

AG G-1 29 I. DISCUSSION

Thru Jan

C/S 1944

1. In accordance with attached AR 600-750 and WD Memorandum No. 600-19-42 dated 27 September, 1942, transfer is authorized of American Citizens now serving in the Armed Forces of an Allied Country to the United States Forces.

2. Attached cable R-6941 from AGWAR authorizes this Theater to enlist in the WAC American citizens from an Allied Women's service or Auxiliary Service. Cable R-5167 allots block of serial numbers to be used.

3. As a result of conferences held with other staff sections, the following plan has been made.

a. AG Recruiting and Induction Branch has agreed to administer:

- (1) Applications.
- (2) Eliminations.
- (3) Interviews, Physical Exams, M&T.
- (4) Notification of acceptance or rejection.
- (5) Travel orders.
- (6) Induction.
- (7) Initiation of WAC AUS forms.

b. The Adjutant General Section has agreed to process applications through a reviewing board which they will appoint.

c. The Chief of Construction & Quartering has agreed to furnish housing and messing facilities at 10th RCD, Litchfield. These facilities have been inspected by this section and found adequate according to WAC regulations.

d. The Chief of Quartermaster has agreed to supply the necessary clothing and equipment from their WAC replacement stock. (This processing to be accomplished in London.)

e. The Assistant Chief of Staff, G-1, has agreed to supply the necessary WAC officers and enlisted personnel for the training and administration of the unit. The trainees will be reported available for assignment two weeks prior to their graduation. G-1 and AG personnel will coordinate their classification and assignment, giving first priority to replacements and second to unfilled requisitions. This personnel will be assigned only where adequate housing and administration is available.

f. The Assistant Chief of Staff, G-3 has agreed to plan and generally supervise a four weeks training program for officers and enlisted personnel. (Separate).

4. The following time schedule may be arranged:

a. 1 February 1944 - Immediate dispatch of letters to various British and Canadian Women's Services.

2 February to 29 February - Applications accepted. Interviews, physical examinations, and M&T. Concurrence and subsequent releases secured. Chief of Construction and Quartering

notified of definite opening date and approximate number of trainees. Chief of Quartermaster notified of approximate number of to be processed with size leeway.

1 March to 10 March - Final notification to Services concerned, final interviews, examinations and tests.

11 March - Discharge from Allied Service.

12 March to 16 March - Induction into WAC and processing in London.

17 March - Report to Litchfield.

18 March to 20 March - Orientation.

21 March - Training begins.

15 April - Available for assignment.

5. Captain Weems, Personnel Officer, WAC Section, G-1 will coordinate the entire plan.

II. ACTION RECOMMENDED:

1. That the AG dispatch a letter to the Under Secretary of State, War Office, Whitehall S.W.1., attention Director, WAC; The Under Secretary of State for Air, Air Ministry, Whitehall, S.W.1., attention Director WAAF; The Secretary of Admiralty, Admiralty, London, S.W.1., attention, Director WRN; DAAG (AGS) CdnAC CM HQ, London, Canada House and ACC in C, RCAF, HQ, 20 Lincoln's Inn Field, attn: W.O. Walker.

a. Subject: Transfer of American Citizens now serving with Allied Women's Services to the WAC, AUS.

1. An agreement has been reached between the officials of the United States and the British and Canadian Governments to permit the transfer of American citizens serving in their Women's Forces to the American Women's Army Corps, (WD AGO memorandum No. W600-17-42 dated 27 September 1942). It is requested that all such personnel now under your command, be notified of the opportunity to apply.

2. Applications will be acceptable through the twenty-ninth (29th) of February and opportunity for such transfers will not be made again. Approval of release by the Director of Organization should accompany each application with the approximate date of release stated. Applications will be forwarded to the Commanding General, HQ, ETO, APO 887, US Army, Attention: Recruiting & Induction Branch.

2. That the plan outlined in paragraph 3, 4, and 5 be put into effect immediately.

3. That Captain Weems be authorized to generally supervise the plan as outlined.

CARRIER SHEET HQ ETOUSA

SUBJECT: Recruiting of American Citizens in the ETO.

TO	FROM	DATE
AG	G-1	1944
Thru	WAC	May
D/CS	Sec	19

1. As a result of a survey made of the increasing demands for WAC personnel within the Services and Staff Sections of ETOUSA, and the fact that no future shipments are due for general assignment to this Theater, it would appear advisable that steps be taken to authorize the recruiting of American women from civilian status in the ETO.

2. A WAC training program is already in effect for approximately 55 transferees from the British Women's Forces and with slight additional effort a three weeks basic training program could be organized. Additional specialized training could be arranged with British Schools or coordinated on the job.

3. Within the past 16 months over 300 applications for enlistment in the WAC have been received and over 100 have been re-filed within the last three months. Fully half of the current applications are qualified both from the standpoint of age and citizenship. This personnel will not increase the total authorized allotment or troop basis but merely supplement the WAC quota for the Theater by filling existing vacancies or replacing men on a one for one basis.

4. It is believed that with the proper publicity at least 150 qualified civilians can be enlisted in the WAC. If authority to carry through this plan is granted by AGENR the proper British ministries will be contacted for the coordination of the project.

5. Recommendations:

1. The AG dispatch the following cable to AGENR:

Reference Cable R-7132, dated 20 December 1943 from AGENR to ETOUSA and cable W-8975, dated 28 December 1943, from ETOUSA to AGENR request this Headquarters be authorized the enlistment in WAC of American Citizens living in ETO who are not in armed forces of co-belligerents. Request authority to supplement WAC quota to include recruited personnel in this Theater.

2. That a member of the WAC section be authorized to supervise and coordinate the plan as outlined above.

For AG/S, G-1

WAC SECTION HISTORY

March 1944 - May 1945

Although the Chief of the WAC Section had functioned in an official capacity as Theater WAC Staff Director from the time she entered the Theater in April 1943, she and her assistants were not established as a separate Section of G-1 until December 1943 (Tab A). By March 1944 when Col. J. M. Franey became Assistant Chief of Staff, G-1, the Section was comprised of its Chief, Lt Colonel Anna W. Wilson, a Deputy, Major Frances S. Cornick, a Personnel Officer, Major Mary C. Weems, an administrative officer, Major Theodora Smith, and three enlisted women. Thirteen months later, during which time the WAC strength in the theater had increased from 1,779 to 8,324, the WAC Section was functioning with the same officer staff and had just increased its enlisted personnel to five.

Letter establishing the WAC Section authorized it direct communication with Chiefs of General and Special Staff Sections, and charged it with the two-fold mission of advising the Commanding General and his Staff on all personnel, supply, and training matters affecting WAC personnel and of assisting using commands in the interpretation and application of WAC policies. This latter function was performed principally through the medium of staff visits, authorized by separate letter (Tab B).

General division of duties within the Section allotted to the Theater WAC Staff Director and her Deputy the responsibility of staff visits to WAC Detachments and the commands utilizing them (Tab C). In March 1944 there were 12 Detachments in 14 commands. By May 1945, these had increased to 47 Detachments in 41 commands, geographically dispersed from East Anglia and Manchester, England, to Marseilles, France, and Heidelberg, Frankfurt and Wiesbaden, Germany, the greatest concentration being in the Paris area. Technical supervision of WAC units which was originally accomplished solely through formal or informal visits of the Theater WAC Staff Director or her Deputy was necessarily, by May 1945, accomplished through a variety of methods, developed over the past fifteen months. At least four are sufficiently distinct to be mentioned in some detail.

1. The principal method was assignment of qualified WAC officers as Staff Directors in subordinate commands. From the time of the first WAC troops in the Theater (July 1943) Lt Colonel Mary A. Hallaren had functioned as Air Forces Staff Director. Close working relations and great personal friendship between the two Staff Directors resulted in the establishment of uniform policies for WAC personnel, whether assigned to the air, service, or field forces, and facilitated interchange of personnel to accomplish maximum utilization. The great increase of strength which began in February 1944 required assignment of Staff Directors in the Eighth Air Force (12 June 44), and Ninth Air Force (9 Sept 44). The move of Headquarters ETOUSA to the Continent necessitated assignment of a Staff Director in United Kingdom Base (Sept 1944), and on the recommendation of the Theater WAC Staff Director a Staff Director for Air Transport Command was secured from ATC Headquarters in Washington (Dec 1944). The establishment of Headquarters SOLOC (Nov 1944) brought to the Theater the SOS Staff Director from MPOUSA, who on dissolution of the Southern Command became Staff Director for GFRG (Feb 1945) to which WAC personnel was just beginning to be assigned. As of May 1945, there were seven WAC Staff Directors in

the Theater, charged with supervisory responsibility over 8,324 enlisted women in 47 Detachments. During the period April 1944 to May 1945, approximately 175 formal and many informal visits were made to using commands. Many of these were initial inspection of accommodations and general orientation of the command before new WAC units were assigned. A form of report was developed by the Theater WAC Staff Director and her Deputy in April 1944 for recording needed information (Tab D). The form has been expanded and modified several times and has been used as basis for a report and recommendation to using commands and to the AC of S, G-1 (Tab D2).

2. From the time WAC troops began to arrive in the ETO in July 1943, periodic conferences of Detachment Commanders and Senior Staff Officers from all commands utilizing WAC personnel were held. The conference held in February 1944 was opened by a welcome from Lt General John C. H. Lee, then Deputy Theater Commander; and thereafter the meetings were held approximately every six months (June 1944; November 1944; Continent, December 1944; UK, June 1945) supplemented by occasional Staff Directors' meetings. Agendas of conferences (Tab E) indicate scope of discussions and utilization of male guest speakers on timely matters of interest to conferees.

3. A mimeographed monthly bulletin containing technical information on WAC policy, informal notices and instructions, and news items of interest to WAC personnel is prepared and circulated to all WAC officers in the theater (Tab F). The need for a medium of informal dissemination of information began to be felt early in 1944, with the addition of many new Detachments and assignment of officers to widely dispersed stations, and the first issue of WACETO appeared in March 1944. Its conception and continuation has been the responsibility of the Administrative Officer. Supplemental memoranda of informational nature are sent to officers or units concerned through technical channels, and mimeographed lists of units, commanders and locations, and index to WAC policy are regularly brought up to date and distributed to Staff Directors and Detachment Commanders in order to facilitate administration (Tab G). Unavailability of information on which to base administrative reports, furnish statistics to other Staff Section, and keep records for historical purposes led in January 1945 to origination of a unit report form (Tab H) which is submitted monthly by all WAC Detachments through direct technical channels. Changes of location, "housekeeping" strength, reasons for losses, awards, officer promotions, and changes of assignment are thus routinely reported and need not be obtained on staff visits or submitted hastily in response to a special request.

4. Assignment of WAC officers to Staff Sections such as Supply Division, OCM, Base Depots, Special Services, Provost Marshal, Information and Education, Public Relations, and Medical Records, where the bulk of their responsibilities are performance of the Section's functions as relates to WAC personnel, has been an important factor in effective technical supervision of units and individuals, as well as in formulation of adequate Theater plans and policies. Such assignments were not at first easy. It was a "selling" job on the part of the WAC Section Personnel Officer but one that has paid dividends both to the employing sections and to this office. Except for the WAC Theater Public Relations Officer, such assignments began in March 1944, first in the Quartermaster Section, and in several cases have resulted in the WAC officer assuming responsibility for policies and operation for all female personnel in or with the Army. These officers have worked directly with WAC units in performance of their duties, often render informal reports to the Theater WAC Staff Director, and are, in their special fields, her representatives.

The degree of success achieved through these formal and informal means may best be measured by the expanding utilization of WAC personnel and the smoothness with which new Detachments have fitted into the operation of commands to which they are assigned. Hardly a command exists which, once having been assigned a WAC unit, have not requisitioned additional WAC personnel. No "holding" depot has ever been needed to accommodate unassigned personnel except for a brief period in the Air Forces. Direct transfers, when necessary, have been arranged through this Section, and throughout the past fifteen months demand has consistently exceeded supply. Three commands have submitted recommendations for Meritorious Service Unit Plaques for their Wac Detachments, and 7 Legions of Merit, 107 Bronze Star Medals, and 44 Certificates of Merit have been awarded individual Wacs in the Theater.

Such factors as adequate accommodation, clothing and equipment, appropriate classification and assignment, wholesome recreation, necessary medical facilities, and able Detachment Administration have played a large part in this military record, and it is in these fields that the WAC Section has originated or coordinated the planning and acted in an advisory capacity during the execution of required policies and procedures. The first step has usually been informal conference with interested individuals or sections, followed by formal staff papers. Informal assistance and cooperation with sections or commands concerned with execution has insured continuity between plan and execution thereof, and prevented directives being promulgated which were unnecessary or impossible of fulfillment.

Long range planning has been the responsibility chiefly of the Chief of the WAC Section. Staff papers are ordinarily originated by her or the Administrative Officer, and coordinated by her or the Personnel Officer. Plans and policies developed over the past fifteen months, with which the WAC Section has been primarily concerned, fall into the general categories of (1) personnel, (2) supply, (3) training, (4) health, and (5) recreation.

I. PERSONNEL

1. Requisition, reception, classification, and assignment.

Beginning in March 1944, large shipments of personnel to fill an SOS requisition originally placed in the fall of 1942 and resubmitted over a year later began to arrive in England. Organizational changes in Theater and Communications Zone Headquarters and subordinate commands involved a different distribution of the new personnel than was originally planned. It was decided that the requisitions of two Districts (Eastern and Western) should not be filled; on the other hand, Southern District which was further subdivided needed personnel in three or four sub-districts as well as the headquarters; requirements of the Theater Headquarters had increased since many of its enlisted women had been assigned to the new Supreme Headquarters, AEF, and a further allotment to Supreme Headquarters was required; the division of Communications Zone Headquarters between Cheltenham and London resulted in similar increase of their requirements.

Therefore, shortly before arrival of troops, up-to-date requisitions were requested; proposed accommodations were given final check; and a firm schedule of Theater orientation was set up with the reception agency, 10th Replacement Depot, which utilized training facilities and staff of the Depot augmented temporarily by female Medical and WAC Staff Officers from Staff Sections of the Theater Headquarters. It was at this Depot that Col. J. M. Franey, A C of S, G-1, reviewed the first shipment of Communications Zone personnel in March 1944, and that in

April, the Commanding General of Communications Zone, Lt. General John C. H. Loe, reviewed the second group which totalled almost a thousand women.

Fifteen officers and 1,552 enlisted women were received, oriented, classified and assigned during a month, seven new WAC Detachments were activated, and the Detachment serving Theater Headquarters was expanded to a Battalion organization with three companies. Shortage of housing in London necessitated special arrangements with the American Red Cross to utilize billets ordinarily reserved for personnel on furlough or pass. Wacs in other locations in England were living in Nissen huts, converted barracks, schools, or mansions.

Assignment policy was, by agreement with Military Personnel Section, based on (1) current military need (2) maximum utilization of either civilian or military skill (3) grouping into administrative units of not less than 50 individuals for economic overhead and (4) "ear marking" of personnel possessing rare skills, e.g. linguists and communications specialists, not momentarily needed but for whom a future need could be anticipated.

Current military need governed the assignment of many clerical workers to Transportation Corps which was undergoing the pre-Invasion Day expansion, to almost all the Communications Zone Services at their Headquarters in Cheltenham, and to Southern District which was charged with responsibility for the mounting operation. Specialized personnel were assigned to units like Military Intelligence Service, Branch Office of the Judge Advocate General, and Field Investigation Division where exceptional skills were required, and two priority requisitions were processed--one for 100 telephone operators who were flown from the States in June 1944 to serve the Theater Com Z Headquarters, and the other for personnel to be assigned to First United States Army Group, which later became 12th Army Group. This small unit of 90 Wacs has been the Theater's most forward group, and the only one assigned to "Ground Forces".

Up to this time all WAC personnel had been assigned to non-Table of Organization vacancies. However, in July 1944, War Department policy was amended to permit assignment to Table of Organization position vacancies in "fixed administrative headquarters". The first all WAC T/O organization was the 29th Traffic Regulating Group, organized in the Theater from personnel supplied by Transportation Corps installations in the United States pursuant to a special requisition worked out by the Chief of Transportation, WAC Section Personnel Officer, and the Transportation Corps WAC Staff Director who was on temporary duty from the States. There followed in several months the War Department activated 3341st Signal Service Battalion which is attached to Communications Zone Headquarters and is still receiving communications personnel from the United States, and later in February 1945, the 6888th Central Postal Directory, (Prov), an all-WAC (colored) unit which functions under the Postal Division, AG. More and more Wacs have been assigned to T/O units attached to Communications Zone and Base Section Headquarters where WAC Detachments existed to provide necessary administrative functions.

Personnel assignment and morale problems arose in connection with the first Communications Zone shipments because of the high rank of many of the newcomers. The next shipment contained only privates, all personnel having taken a voluntary reduction in grade to come overseas. Whether the Theater should "bust" individuals of the first shipment was still being discussed when a third shipment arrived complete with stripes. Eventually, by War Department authority, former rank was restored to all

personnel who took a voluntary reduction, and rapidly expanding activities prior to D-day absorbed all of the high ranking personnel without too great difficulty.

The greatest assignment and morale problem experienced in connection with the new Communications Zone personnel arose from the lack of any vacancies available to cover the three hundred Wacs assigned to First Base Depot Office. They had been requisitioned as a postal company, undergone training in the States for this type of work, and were, in the main, unskilled for any other duty. In addition, there was a critical need for their services in view of the heavy shipments of military personnel to this Theater during the three or four months preceding D-day. Their output of work averaged twice as many pieces of mail processed as had been done by enlisted men, and three or four times that handled by civilian employees. Many cables containing proposals and counter-proposals between the Theater and the War Department, and many G-3, G-1, AG conferences took place in an attempt to provide vacancies so that personnel could eventually be promoted and their assignment "legalized". Not until the unit had been on the job almost a year was this situation rectified by War Department authority to the Theater to activate the 23rd Base Post Office, and assignment of postal personnel to it. Excellent accommodations and the knowledge of the essentiality of their job helped to maintain morale during months of 10 or 12-hour working days, shift work, no furloughs or passes, and no promotions.

During the summer and fall of 1944, requisitions both for additional personnel and for normal loss replacements were disapproved by the War Department, first because Theater quota had been reached for the first two quarters of the year, and there after because there existed a shortage of skilled personnel available for overseas assignment. Large shipments were going out to the Pacific Area, recruitment had dropped, and installations in the United States were loathe to give up any more of their personnel. Air Forces had, by mid-summer, received the last installment of a large requisition approved in 1943, and for approximately six months the only incoming shipments were comprised of personnel for Air Transport Command, 3341st Signal Service Battalion, the colored Central Postal Directory, and a small specially authorized group for Supreme Headquarters, AEF.

Representatives of Theater G-1 discussed with the War Department in November and December 1944 the resumption of shipments and increase of Theater quota from the 350 officers and 7,250 enlisted women then authorized and official request was made therefore in January 1945. The new request for a quota of 750 officers and 10,000 enlisted women, exclusive of Air Forces and commands attached to the Theater, was based on both current requirements and a survey of needs during the period of occupation. Services of the headquarters submitted estimates of utilization of WAC personnel during the post-war period in both T/O and non-T/O installations, and continued use in major headquarters was anticipated. Lt. Colonel Anna Wilson, Chief of the WAC Section, proceeded on temporary duty to the War Department in February 1945, with the principal mission of securing approval of the new quota and establishing a schedule of regular shipments. Mission was completed, a new quota 7,700 officers and 10,000 enlisted women exclusive of attached commands was authorized, and shipments of 75 officers and 800 enlisted women in monthly increments beginning May 1945 to bring Theater strength up to authorized quota was scheduled. Requisitions for normal attritional losses also began to be filled and past losses replaced by a special shipment.

Transfer from the United Kingdom to the continent of troops and supplies was accelerated during the fall of 1944, and since civilian personnel was still obtainable in the United Kingdom, almost all WAC

personnel except for those assigned to the 8th Air Force and the Base Air Depot Area moved to France. It was to continental installation, also, that the new shipments would be assigned, and the need arose for a reinforcement depot on the continent equipped to accommodate female personnel. Assignment of a Staff Director and another WAC officer to GFRG paved the way; 15th Reinforcement Depot at Le Havre was designated to handle female personnel; a WAC Area was selected and tented accommodation immediately begun; and WAC officers and enlisted women were assigned as a Reinforcement Battalion, prepared to perform all the functions of the Depot for incoming and departing female personnel. Agreement had already been reached with headquarters, United States Strategic Air Forces that the 70th Reinforcement Depot (MAF) would be utilized for processing all WAC personnel leaving the United Kingdom, regardless of the branch of service to which they belonged. Similar arrangement was made for utilization of the 15th Reinforcement Depot on the Continent for all WAC personnel moving to or from the Continent by water.

2. Recruiting

After several attempts to secure War Department permission for the enlistment in the WAC of American citizens residing in the United Kingdom, approval was finally obtained in February 1944 to transfer volunteers who had been serving with the British Women's Services. After approval of the British War Office was secured, an operating procedure was worked out by WAC Section Personnel Officer with the American Embassy and US Army Recruiting Station for handling details of governmental clearance and military processing. Four officers and fifty enlisted women were sworn into the WAC, given a four-weeks' training program at 10th Replacement Depot, and immediately assigned to jobs, in time to carry some of the brunt of pre-D-Day preparations. The success of this program and the many inquiries from civilians led to approval in May 1944 of a general recruitment program for American civilian women. Over half of the applicants for enlistment failed to qualify, some on the AGC test, the majority because of inability to meet the physical standards. Since the recruits lacked any military training, a more extended and intensive basic training course, similar to that given basics in the States, was instituted at 10th Replacement Depot under the supervision of WAC Section Personnel Officer, and executed by WAC officers and cadre in addition to the Depot's normal staff. Eighty-seven enlistees were processed and trained from July to October 1944 when the program closed.

3. Forward Echelon.

One of the most spirited discussions concerning utilization of WAC personnel occurred in connection with their assignment to Forward Echelon, Communications Zone, which was established in June 1944 as the element of Theater and Com Zone Headquarters which would move to the Continent first. By this time some 150 Wacs had been working in headquarters offices for ten months and 750 for three months, and many Sections did not wish to substitute male personnel. Considerable difference of opinion existed concerning the wisdom of female personnel living with the forward group, objections being based on personal safety and uncertainty of living conditions. WAC Section continued, throughout these discussions, to plan for careful selection of personnel, training in field living, and issue of special field clothing as protection against dampness and cold. When decision was made that 50% of the personnel of Sections forming a forward echelon would be Wacs, the process of selection of best qualified personnel (on basis of efficiency, physical stamina, and emotional stability) proceeded according to plan, and on 16 July 44, seven WAC officers and 49 enlisted women landed with Forward Echelon in Normandy. In the next two or three weeks the remainder of personnel assigned to Forward Echelon, and 60 telephone operators crossed the Channel, and by the time Com Zone

headquarters moved to Paris in mid-September 1944, there were almost four hundred Wacs ready to move with it. Other Wacs assigned to Supreme Headquarters, AEF, 12th Army Group, OSS, Normandy Base Section, and elements of 9th Air Force were likewise stationed in France by September, the early discussions about Wacs moving with their headquarters were forgotten, and when, eventually, in the spring of 1945, First Tactical Air Force and Twelfth Army Group Headquarters opened in Heidelberg and Weisbaden, Germany, no one even considered leaving the WAC personnel behind.

4. Civilian Personnel.

Although policies incident to utilization of civilian personnel have not been a responsibility of this Section, their employment with the military forces in jobs similar to those performed by WAC personnel has created some problems, largely from the standpoint of morale. When plans were first made for utilization of WAC personnel in the theater, it was made clear that Wacs were not to replace the British civilian employees who had been working with the United States forces for over a year. Because no military facilities (quarters, mess, Salos Store, service clubs) were used by British personnel, their wages were based on the British scale which was far below American civilian pay and not too superior to enlisted pay in the upper grades, and there were sufficient key jobs in the expanding theater to absorb all qualified personnel, military or civilian, no particular morale problems arose until the decision was made to permit British civilians to volunteer for service with the Army on the Continent. This decision involved provision of a uniform which the Wacs feared would be confused with theirs, and determination of type of quarters, mess, and administrative control, which many Wacs believed would follow officers scale and involve officer's privileges which they, as enlisted, could not enjoy. Two policies in which the WAC Section concurred were (1) that the uniform for civilians employees be distinctive, both as to design and as to insignia; (2) that quarters, mess and administration of civilian employees be separate from that provided enlisted women and female officers. The latter was essential because of the difference in regulations and administrative control applicable to military and civilian personnel. From the morale standpoint, attempt is made through Detachment Commanders, Special Services activities and Information and Education Section to make known to military personnel the advantages they enjoy and are entitled to because of being an integral part of the Army, which compensate for the greater individual freedom of civilians.

5. Miscellaneous Policies.

During the spring of 1944 when Communications Zone and Theater Headquarters WAC strength was expanding, several distinctive Theater WAC policies were established. One required routing of promotions of enlisted women through Detachment Commanders for concurrence, and specified that non-concurrence would be based only on off-duty conduct. Another, required by utilization of WAC personnel in new types of jobs, proscribed that temporary duty or detached service of enlisted women would be performed only (1) when accompanied by a WAC officer (2) when facilities of a WAC Detachment were available to station where duty was to be performed or (3) concurrence of WAC Detachment Commander was secured prior to issuance of orders.

From time to time attention of using commands was directed informally to War Department and Theater policy concerning detail of WAC officers to all boards except medical ones before which WAC personnel appeared. This became necessary when in January 1944 enlisted women for the first time became eligible for appointment as warrant officers. When War Department authority was first given the Theater Commander to make direct non-combat appointments to the grade of second lieutenant, WAC personnel

was excluded. The first indication of change of this policy was in connection with appointment of qualified personnel as Medical Administrative Officers, in November 1944. Approval was given for forwarding of WAC applications to the War Department. In December this authority was extended to non-combat appointments in all appropriate branches of services, and procedure was established for giving of tests and appearance before a Theater Board of applicants recommended by subordinate commands. Applications approved by this headquarters are forwarded to the War Department for final action. To date sixteen WAC Warrant Officers and four second Lieutenants have been appointed in the European Theater of Operations.

The only officer candidate school for WAC personnel is established in the United States, and candidates have been returned from this Theater pursuant to quotas allocated by the War Department. A central Theater Officer Candidate Board composed entirely of WAC officers has met periodically to consider applications submitted from all commands. Revised procedure was necessary after the increases in Theater strength, and to conform to provisions of the new Army Regulation (AR 625-5, September 1944) governing Officer Candidates; the new policy specifies the same procedure for application for WAC OCS as for other schools, except that a WAC officer will be detailed to Boards examining WAC applicants.

Return of WAC personnel to the States for discharge or for emergency reasons has followed the same policy as that set for male personnel, with the exception that (1) discharge because of minority is mandatory (2) dependency discharge is permitted if the wife's presence will assist in rehabilitation of a husband who has been given a medical discharge from the armed forces, or is being retained for medical treatment (3) dependency discharges and discharges for the national interest or because of undue hardship do not require clearance through a Selective Service Board and (4) return to the States for reassignment is authorized when an enlisted woman's husband is returned to the States from permanent overseas assignment for reassignment, discharge or retention for medical care. Return on temporary duty for rehabilitation, recuperation and recovery (Hq ETOUSA) (Circular 124) applied almost exclusively to male personnel because of the weighting given the factor of length of service overseas. Return for compassionate reasons was also authorized there under, but in the five months of its application only two enlisted women and one officer were returned.

Since the replacement depot facilities have never been used for inter-theater movement of WAC personnel, special provisions had to be made for individuals released from Detachment of Patients. Theater circulars dealing with this subject specify return to former units, or if that is impracticable, return to WAC Detachment, UK Base or ETOUSA.

War Department prohibition of the confinement of WAC personnel in guard houses or brigs, and specification that offenders be turned over to the custody of the nearest commander of a WAC unit was implemented in the Theater by designation of a WAC Detachment in London and one in Paris to take charge of any WAC personnel apprehended by military authorities. In the three cases when severe disciplinary measures have been taken, facilities of the 70th and 15th Reinforcement Depots have been used to hold personnel prior to general court martial action and while awaiting review of the case.

In April 1944 the ETOUSA policy on marriage required separation to different commands of married military personnel. This worked a hardship on military personnel which did not apply in the case of marriage to a civilian, but it was believed that such was essential in an active

theater. Repeated attempts by this Section for an amendment of the policy were not successful until after the cessation of hostilities when the requirement of separation was rescinded.

The problem of off-duty associations between officers and enlisted personnel has plagued this theater as well as the United States and other theaters, and was existent long before the WAAC was established since female medical personnel were members of the Army. In the interest of military custom and of both effective administration and protection of enlisted personnel, a policy forbidding off-duty association except in the case of relatives or fiances/fiancées was published in December 1943 and has never been amended or rescinded. The stringency with which it has been enforced has varied according to interpretation and desire of commanders concerned, and many revisions have been drafted in an attempt at more uniform application. There remains the essential conflict between military tradition and control, and personal freedom in choice of associates which is irreconcilable, and whatever final policy is set will involve violence to either our basic military or democratic principles. Whether the policy be rigid or relaxed, there is need for understanding of it by all ranks and provision by the military of off-duty facilities for officers, enlisted, and a mixture of the two.

II. Supply.

Policies involving supply of individual clothing were, until assignment of WAC officers to Quartermaster Section, usually initiated by this Section and coordinated with G-4 and OCQM. Thereafter technical operation such as revision of tariffs, establishment of maintenance levels, and designation of distribution points was handled exclusively by OCQM, but such matters as amendment of T/E allowances, authorized allowances for personnel returning to the States, issue of critical or priority items, special items of clothing or equipment, specification of prescribed service or field uniform items, authorization of ETO wool field uniform, and sale of certain non-issue items to enlisted personnel through Sales Stores, have continued to be originated by WAC Section, and under general delegation of duties have been the responsibility of the Administrative Officer.

All of the supply problems encountered by an enlisted man (non-availability of civilian sources of procurement, tardy and inadequate cleaning and laundry facilities, unsatisfactory shoe repair service, and alteration service) were likewise experienced by enlisted women, in addition to difficulties of stock sizes and insufficient distribution points--unavoidable factors which result from the small number of personnel to be supplied and the geographical "spread" throughout the Theater. In order to maintain expected standards of appearance and neatness, T/E allowances of skirts and shoes were increased, the garrison cap was authorized in lieu of the old-style, stiff brimmed service cap, and the ETO-type battle jacket, skirt and trousers combination was devised to replace the bulky, unbecoming field trousers and jacket. When stocks of the ETO uniform are sufficient for complete distribution WACs in this Theater will be the best equipped women in uniform, both from the standpoint of appearance, utility, and adaptability. Their wardrobe will include one conventional WAC service uniform, two ETO-type uniforms, one off-duty dress, a utility coat and overcoat.

III. Training.

Training policies, except for those established for the personnel enlisted in Great Britain, have in general followed the schedule set up in major commands, and varied in content and length according to command concerned. Special training was given in light weapons for a short

period during the summer of 1944, and also in prisoner-of-war rights and obligations. Neither background of skill or knowledge, fortunately, has had to be utilized. Training in living under general field conditions was given to the units which moved first to France, but actual experience proved the best teacher both in the quiet field living there and in the much less quiet survival in buzz-bombed England.

Training for WAC units has usually included drill, military courtesy, Army talks, special lectures by medical or Detachment officers on personal hygiene, and current events.

Under the Theater athletic and educational programs, provision is being made for duty-time participation in such activities; quotas are being given for attendance at Army School Centers; WAC officers and enlisted women have been trained in Athletic Staff Schools; and WAC officers are currently being sent to the United States on temporary duty for attendance at the School for WAC administration. WAC officers are eligible for Command and General Staff School but none have to date been accepted for this Theater.

The personnel Officer, WAC Section is responsible for training plans and policies and coordinates with G-3 and Information and Education Services on such matters.

IV. Health.

A female medical officer designated by the Chief Surgeon as WAC consultant has been responsible for most of the medical policies and procedures which have applied exclusively to female personnel. Her services for investigation, individual consultation and group lectures are available at all times. At the request of this Section she has analyzed causes of the higher non-effective rate of WAC personnel, expedited return to the States of medical evacuees, oriented hospitals and dispensaries and helped secure equipment needed for female personnel, investigated delays in supply of properly fitted shoes, reported on all cases of death, and assisted in establishing necessary scales of sanitary facilities.

The assistance of a WAC officer assigned to Medical Records has been utilized in obtaining statistical information and causes of medical evacuation.

Establishment of a WAC Rest Home near Oxford, England, in August 1944, to accommodate convalescents released from a hospital but not yet ready to return to duty, and other Wacs certified by medical or Detachment officers as in need of a complete change from military routine was initiated by the Chief of the WAC Section, concurred in by the Chief Surgeon, and established in conjunction with the Red Cross. The atmosphere was strictly civilian, but general supervision of and necessary administration was the responsibility of a WAC officer and cadre of twelve enlisted women. Red Cross personnel were in charge of recreational activities and supervision of the civilian employees, and equipment was secured through cooperation of Southern District and of the Special Services Section of Headquarters, ETOUSA. Quotas for utilization were allotted to commands, and the full capacity of 40 was soon being used. Many Wacs were beginning to show the strain of long hours, few days off, furloughs or passes, and the continuous menace of V-1, and later V-2, bombs.

The granting of temporary duty for 7 or 14 days at the Rookery, or even a 72-hour tour of duty there, was instrumental in saving many a skilled enlisted woman from a long period of hospitalization and possible

loss to the Theater. Utilization of the Rookery gradually decreased as more and more personnel moved to the Continent, as Red Cross facilities in England expanded, and as the strain of war and bombings decreased. In May 1945 the Rookery was officially closed and its military complement transferred to the Riviera District to supervise furlough accommodations at Nice for enlisted women.

V. Recreation.

Arrangements made by the American Red Cross and Special Services Section for recreational facilities for WAC personnel were coordinated from the beginning with the Chief of the WAC Section. Establishment in London of a Red Cross Club for female officers and one for enlisted women provided overnight and messing facilities for Wacs stationed anywhere in Great Britain, and later for Wacs returning from the Continent for furloughs. In addition, the facilities of other Red Cross day clubs, and Aero clubs, were opened to WAC personnel, reservations at selected civilian hotels at such places as Edinburgh, Torquay, and Bourne-mouth and necessary travel arrangements were made for Wacs as well as enlisted men, and the home hospitality service functioned equally well. Following the pattern established in London, similar clubs were established in Paris, available to Wacs on 72-hour pass, according to quotas allotted commands utilizing WAC personnel.

With the assignment of a WAC officer to Special Services in April 1944, a great deal more began to be done for WAC personnel through normal military channels. Equipment for dayrooms was secured, exchange visits with units of British Women's Services were arranged, athletic equipment and use of British facilities were arranged, and a complete recreational program designed to serve the needs and desires of WAC personnel was initiated. The program was expanded on the Continent since personnel there were almost exclusively dependent upon facilities provided by the military.

Because of the variation in WAC strength among commands, quotas for utilization of leave and furlough and pass areas, and for train accommodations are suballotted by this Section on the basis of strength and location of the command. Currently, quotas are outstanding for leaves and furloughs in Great Britain and space on the Paris-London boat train, in the Riviera and space on the Paris-Nice train, and for passes to Paris and to Brussels. No separate facilities have been established for the 800 colored Wacs, and none are contemplated.

Efforts have consistently been made by this Section to arrange for married personnel to have concurrent passes, leaves and furloughs. In Great Britain, where civilian accommodations could be arranged, there was little need for the military or Red Cross to set up separate facilities. On the Continent, however, such were not available, and the expanded leave and furlough program presented a real problem until the Red Cross established a married-couples club in Paris, and similar arrangements were made by the Riviera District. Liaison with the Red Cross on any matters effecting WAC personnel is ordinarily accomplished by the Deputy Chief of the WAC Section.

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY
Office of the WAC Staff Director

APO 887
16 Mar 1945

MEMORANDUM TO: Assistant Chief of Staff, G-1, European T of Opns,
APO 887.

SUBJECT : Report on Temporary Duty of WAC Staff Director to
War Department, Washington, D.C. and Ft. Des Moines,
Iowa. (See Tab A)

1. War Department, Washington, D.C. - 5 February - 14 February
and 7 March - 14 March (16 days).

A. Quota (See Tab B) .

1. Study on the availability of WAC revealed that sources were limited to those assigned to the three major commands and the War Department who could be released upon the expected arrival of replacements from general recruitment or returning limited service personnel. It was therefore necessary to compromise and it was agreed that the Theater quota would be set at 700 officers and 10,100 enlisted women including Army Air Forces and excluding War Department Commands and Special Agencies.

2. This means that the difference between the present Theater WAC strength, including Army Air Forces, Army Ground Forces and Army Service Forces, and the quota (Approximately 300 officers and 3500 enlisted women) will be set up for shipment in monthly increments. The personnel will be withdrawn from the major commands and War Department as follows:

Army Service Forces	-	165 Officers	1850 EW
Army Air Forces	-	120 Officers	1500 EW
Army Ground Forces	-	15 Officers	100 EW
War Department	-		50 EW

3. It is the intention of the War Department that the Commanding General of the Theater shall utilize this quota as he sees fit. It will not be decreased upon the cessation of hostilities with Germany and it is possible that it may be increased when filled if the authorized Theater strength and current military situation permits

B. Flow of Replacements (See Tab B)

1. In order to allow major commands reasonable time to make adjustments to meet the withdrawal of WAC personnel, it was agreed that shipments would be set up in monthly increments of 75 officers and 800 enlisted women beginning in May.

C. Replacements for Normal Attritional Losses.

1. Realizing the urgent requirements of the Theater for WAC personnel, the War Department agreed to make up the backlog and future normal attritional losses through the month of May in one shipment in Late April. This shipment will total 10 officers and 210 enlisted women.

2. Replacements of this type will continue to be furnished indefinitely as long as the Theater remains within its total authorized strength. Requisitions are to be submitted up to one-half of one percent of the current Theater WAC strength. MOS numbers 213 will be limited to 10% and 405's to 20% of the total.

D. Requisitions (TAB B & C)

1. To expedite shipment of the first increment, available MOS numbers from Theater Requisitions Numbers 146 and 207 were agreed upon with some additions up to 75 officers and 800 enlisted women in accordance with the War Department Directive and revised MOS numbers for officer and enlisted personnel. Balance of all requisitions have been cancelled and are to be re-submitted six to eight weeks prior to scheduled monthly shipment.

2. Military Personnel Division requested that:

- a. All radio requisitions be confirmed by WD AGO Form 657.
- b. Latest revised MOS numbers be utilized with additional descriptive qualifications where necessary, and listed numerically.
- c. Water or air priority be concurrently included with all requisitions.
- d. Balance of officers set up for the first shipment and not included in Requisition Numbers 147 and 207 are to be confirmed by WD AGO Form 657.

3. Requisitions will be filled only as long as Theater remains within authorized strength.

E. Critical Categories.

1. In the past the War Department has furnished MOS's 213 and 405 (Stenographer and Typist) as requested. This practice has resulted in the decrease of the percentage of this type of personnel in the Zone of Interior. In order to maintain a normal distribution of skilled help in WAC Detachments in the Zone of Interior it has become necessary to limit the filling of requisitions to 10% on 213's and 20% on 405's.

2. It is possible to train O55's with typist aptitude AGCT Class II and III as 405's in approximately six weeks and as 213's in approximately eight weeks. It is recommended that this type of personnel be withdrawn from incoming shipments and trained within the Theater.

3. Other critical categories include:

<u>MOS</u>	<u>NAME</u>	<u>TRAINING</u>
805	Code Clerk	10 weeks plus
237	Teletypist	8 weeks
667	Message Center Clerk	8 weeks
650	Telephone switchboard Operator	6 weeks
760 & 777	Radio Operators	12 weeks

Requirements in these MOS's out of entire 3800 officers and enlisted women should be furnished War Department immediately in order that a training program can be established. Shipments in these categories

can not be expected prior to July.

F. Non-Combatant Appointment of Enlisted Women and Warrant Officers as Commissioned Officers.

1. This request was approved and published in Section 3, WAR Department Circular 77, dated 10 March and authority cabled to Hqs European T of Opns on the direct commission of T/Sgt. Mildred W. Hindman, A-505255, Hqs Oise Base Section.

G. Policy on Utilization of WAC in Army of Occupation.
(See Tab D)

1. The utilization of Women's Army Corps personnel in the Army of Occupation was approved in principle, however, the War Department did not feel that a policy covering this matter is necessary since it is taken for granted that Wacs will serve wherever required until the defeat of Japan plus six months.

H. Utilization of WAC in Hospital Units.

1. The War Department has authorized the recruitment of 116 WAC Hospital Companies with a strength of 100 each to be assigned to duty with General Hospitals in the United States. Recruiting for this purpose is excellent and it is expected that units will be trained and assigned by 1 May 1945.

2. These companies will be constituted namely of medical technicians, surgical technicians, dieticians, physical therapists and hospital orderlies. It is believed that the Surgeon General of the War Department would agree to the utilization of one of these units in this Theater upon request. It would necessitate the provision of sufficient grades and ratings to cover the unit.

I. Care of Returning Pregnant Female Military Personnel from Overseas.

1. A general plan has been established, but details are not ready for publication. The plan provides that women will be eligible for Army hospitalization throughout the nine service commands and fifty-two weeks unemployment insurance after registration with US Employment Service. It is necessary for the women to decide, upon discharge, whether they desire Army hospitalization or assistance from civilian agencies. After a choice is made, it is the responsibility of the immediate Commanding Officer and Station Personnel Affairs Officer to arrange a contact for the women with a civilian agency such as the American Red Cross, Catholic Welfare, Florence Crittendon Homes, etc.

J. Designation of WAC T/O and E Units.

1. G-3, War Department has no objection to the establishment of WAC T/O and E units if they are not specifically designated WAC. The delay in the approval of the 3341st Signal Service Battalion was due to a discussion whether the symbol "WAC" could be used in the title, since they were non-combatant personnel and the T/E included arms equipment.

2. In requesting approval for additional T/O units G-3 suggested that the symbol "WAC" be excluded in order to avoid delay.

3. In the War Department T/O Accounting Division the locator cards for T/O units carry a footnote explaining that WAC personnel are assigned to it.

K. Social Association of Male & Female Officers and Enlisted Personnel.

1. G-1 War Department desires to standardize the policy but feels it unwise since it is a controversial subject which might become a political issue. It was felt that this situation does not exist in this Theater and that the Commanding General could safely publish a policy.

L. Utilization of Civilian Women in the European T of Opns.

1. The subject of administration and uniform for this personnel was discussed informally with the Assistant Chief of Staff, G-1 and the Director, WAC. General Henry requested that the Theater WAC Staff Director, be of assistance wherever possible.

M. Miscellaneous.

1. Conferences with:

- a. G-4
- b. Special Services
- c. Information and Education
- d. Quartermaster
- e. Bureau of Public Relations
- f. Surgeon General's Office
- g. WAC Staff Directors
 - (1) Army Ground Forces
 - (2) Army Service Forces
 - (3) Army Air Forces

2. Two press conferences and one press interview.

3. One radio broadcast.

4. Two speeches.

5. Official call on Congresswoman Bolton.

6. Selection of three Special Officers for duty with PRO, G-1 and ComZ Control Section.

II. Attendance at Conference of Chiefs of Staff National Civilian Advisory Committee for WAC, 16 Feb - 19 Feb 45 (4 days).

1. 45 Minute talk on the WAC overseas.

2. Available for discussion with members throughout conference.

3. Attended sessions of Staff Directors' Meetings of Army Ground Forces, Army Service Forces, and Army Air Forces.

4. Inspected post with commanding officer.

5. Conference with Overseas Replacement Division, 1st WAC Training Center.

III. Proposed Visit by The Director, WAC, to European T of Opns.

1. The visit was informally discussed with Major General Henry, G-1, and Colonel Hobby, Director, WAC.

2. It was agreed that the visit would be cleared with the Theater, and, if approved, an appropriate invitation would be forwarded by cable to the War Department. Preferably time to be arranged concurrently with the third anniversary of the Women's Army Corps, 14 May.

3. The WAC Staff Director, Army Service Forces should accompany The Director, WAC since the bulk of future shipments will be assigned to Army Service Forces installations in the Theater.

/s/ Anna W. Wilson
/t/ ANNA W. WILSON
Lt. Colonel, GSC
Theater WAC Staff Director

4 Atchms:

Tab A
Tab B
Tab C
Tab D

WAC PERSONNEL
EUROPEAN THEATER OF OPERATIONS
TOTAL STRENGTH BY MONTH
1943 - 1945

<u>Year</u>	<u>Month</u>	<u>Officers</u>	<u>Warrant Officers</u>	<u>Enlisted Women</u>	<u>Total</u>
1943	Mar	2			2
1943	Apr	4			4
1943	May	10			10
1943	Jun	14		5	19
1943	Jul	33		562	595
1943	Aug	33		562	595
1943	Sep	39		861	900
1943	Oct	49		1037	1086
1943	Nov	52		1058	1110
1943	Dec	99		1058	1157
1944	Jan	102		1064	1166
1944	Feb	111		1412	1523
1944	Mar	121		1662	1783
1944	Apr	180	2	2966	3148
1944	May	205	2	3485	3692
1944	Jun	295	6	4691	4992
1944	Jul	301	10	4874	5185
1944	Aug	317	12	5183	5512
1944	Sep	346	13	5979	6338
1944	Oct	340	13	5967	6320
1944	Nov	341	13	6009	6363
1944	Dec	356	13	6131	6500
1945	Jan	375	13	6261	6649
1945	Feb	407	13	6995	7415
1945	Mar	458	13	7182	7653
1945	Apr	454	13	7262	7729
1945	May	506	13	7805	8324

1 November 1944

WOMEN'S ARMY CORPS IN THE EUROPEAN THEATER OF OPERATIONSI. ADMINISTRATION

Administration of the Women's Army Corps in the European Theater of Operations is effected through the Theater WAC Staff Director, the WAC Staff Director for Air Forces, Staff Directors in subordinate commands, Detachment Commanders, Senior Officers and key operational officers on both staff and operating levels.

The WAC Staff Director is charged with the responsibility of advising the Commanding General and his staff in the formulation of theater plans and policies on all matters pertaining to the Women's Army Corps, and of visiting commands within the theater for the purpose of rendering assistance on problems affecting theater policy with regard to the utilization, training, administration, accommodation and well being of WAC personnel.

The WAC Staff Director is chief of the WAC Section of G-1, Headquarters ETOUSA. All matters pertaining exclusively to the Women's Army Corps and necessitating the formulation or interpretation of policy are referred directly to the WAC Section. In addition, it performs for G-1 all normal personnel function relating to members of the Women's Army Corps, e.g., requesting quotas from the War Department, requisitioning personnel from the United States, suballoting quotas within the theater, assigning and reassigning officers, recommending emergency returns, discharges, etc., in cases referred to G-1. The WAC Section has assigned to it four officers and three enlisted women. In addition to the Staff Director, there is a Deputy Staff Director, whose primary duty is visits to using commands, a personnel officer and an administrative officer. They are assisted by a chief clerk, a stenographer and a file clerk.

The Theater WAC Staff Director works in close cooperation with the WAC Staff Director for the Air Forces. Details of administration within Air Forces and Field Forces vary, but War Department and Theater policies apply equally to all Wacs in the theater, and Theater policies are established with the assistance and concurrence of the WAC Staff Director for Air Forces. The Air Force WAC Staff Director is also a Staff member of A-1, Air Service Command, Headquarters USSTAF, and performs the necessary operational functions for WAC personnel. She is assisted by a Deputy and two enlisted women in her office, a Staff Director for the 8th Air Force and a Staff Director for the 9th Air Force.

In the field forces, there is a Staff Director for United Kingdom Base who is a member of the G-1 Section and operates in a subordinate command in the same manner as the Theater Staff Director.

R E S T R I C T E D

Although there is no WAC officer specifically designated as Staff Director for Supreme Headquarters, AEF, The Senior WAC officer acts in an advisory capacity as well as being Detachment Commander. There is now in this command, as in several others, a WAC officer assigned to G-1 who works closely with the Detachment Commander.

The Senior WAC officer in every command is available to the command for assistance in matters pertaining to WAC personnel, both enlisted and officer, and is the unofficial representative of the Theater Staff Director. Those officers are kept advised of current policies and assisted in solving problems which arise within the command through several media:

(1) Meetings every two or three months where common problems of assignment and utilization, supply, discipline, special service activities, training and administration are discussed;

(2) Visits to using commands by the Theater Staff Director, a member of her staff, or the Staff Director of a subordinate command;

(3) Circulation of a monthly news letter, WACETO, which contains items of interest from other theaters and the States, extracts of recent War Department directives and explanation of theater policy.

(4) Direct communication by telephone or letter between Senior Officers, Detachment Commanders, or Staff Directors of subordinate commands and the Air Staff Director or Theater Staff Director on matters pertaining exclusively to WAC personnel.

Administration of WAC personnel in the theater is further assisted by the assignment of WAC operational officers to Staff Sections which have special responsibility for WAC matters. WAC officers to the office of Chief Quartermaster originate requisitions for WAC clothing and supply, revise tariffs, request revisions of T/E to meet needs of this theater, and process requisitions at Depots which stock WAC supply. A WAC officer assigned to the Theater Provost Marshal investigates any matter coming to the attention of the Provost Marshal in which WAC personnel is involved. WAC officers in the Public Relations office handle all WAC publicity in the theater, and letter from the WAR Department has been received in commendation of the fine work done by Major Henriette Horak, WAC Public Relations Officer. Special service activities for the WACs are now supervised and arranged by WAC officers who in addition to handling Army Special Services are liaison with the American Red Cross and the women's services of allied nations. The Office of Chief Surgeon has had a woman doctor in the position of consultant to the WAC since the first WAC contingent arrived, and WAC officers in Medical Records keep statistics on WAC health and medical evacuations. The WAC Section, G-1, Headquarters ETOUSA, is authorized direct communication with other Staff Sections in the discharge of its duties, and close cooperation is achieved between this Section and the WAC operational officers who are concerned

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primarily with matters affecting WAC personnel.

One of the duties of the WAC section is maintenance of a complete policy file which is at the disposal of Staff Directors, Detachment Commanders and other WAC Officers. The Section serves as a clearing house for information on all WAC activities and interpretation of policy.

Direct communication is maintained between the Theater Staff Director and the Office of the Director, WAC, and between the Staff Director for the Air Forces and WAC Staff Director for Air Forces in Washington. The largest part of our information on War Department plans and policies, and WAC news is obtained from these offices and the Office of WAC Staff Director for Service Forces. Newsletters from Staff Directors of other theaters, particularly the South Pacific, complete the circle which binds Wacs together wherever they may be.

II. PERSONNEL

1. Policy - It is the policy of the WAC Section that a representative of the Section will welcome to the ETO every incoming member of the Corps, supervise orientation given at the Replacement Depot, make original classification and reassignment in accordance with pending priorities, greatest utilization of individual skills, and widest possible use of WAC personnel throughout the theater. Interviews are arranged for WAC officers, both for initial assignment and any necessary reassignment.

Air Force shipments are processed through a replacement depot where a permanent WAC Detachment is stationed. The Commanding Officer of the Detachment is a classification specialist and serves as the WAC classification officer for Air Forces. This depot is also used for all non-medical evacuees from the theater. Field Force shipments are processed through a replacement depot where there is no permanent WAC party, but a member of the WAC Section works with the Staff of the Depot in processing every shipment.

2. Strength - Present strength in the Theater is 344 officers, 12 Warrant Officers, and 5,967 enlisted women, assigned as follows:

	<u>CONTINENT</u>			<u>UNITED KINGDOM</u>		
	O	WO	EW	O	WO	EW
Air Forces (including "TC")	24		526	124	4	2775
Field Forces	106	6	1506	35		730
SHAEF	39	1	261	1		49
Miscellaneous Commands	2		37	13	1	83
	<u>171</u>	<u>7</u>	<u>2330</u>	<u>173</u>	<u>5</u>	<u>3637</u>

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3. Detachments

Air Forces has 18 detachments, varying in size from 34 to 507. Five of these are presently on the continent. Field Forces has 12 detachments, varying in size from 14 to 1212, six of which are on the Continent. The most forward group is the WAC Detachment (2 officers and 87 enlisted women) assigned to the 12th Army Group. This headquarters (TFOUSA) has the largest WAC detachment (16 officers and 1212 enlisted women), in addition to utilizing 64 WAC staff and operational officers. Since its activation in March 1944, the WAC Detachment at Supreme Headquarters, AEF, has been an allied venture, with members of the ATS, WAAF and WREN living, eating and working with the WAC, all enlisted personnel being supervised by the WAC Detachment Commander.

4. Officers - Of the 344 WAC officers serving in this theater, 25% are engaged in company duties, an additional 7% are in staff or operational positions directly concerned with WAC matters, 26% are doing administrative work, 14% are serving as personal assistants or military secretaries, and 28% are operational officers, such as code and cypher specialists, watch officers, signal officers, photo interpreters, et cetera.

There are in the theater 1 - Lt. Colonel, 12 - Majors, 82 - Captains, 129 - 1st Lieutenants, 120 - 2d Lieutenants and 12 Warrant Officers. Promotions to the following grades have been made since personnel arrived in the theater:

1 - Lt Colonel, 9 - Majors, 26 - Captains, 46 1st Lieutenants and 12 Warrant Officers.

Fourteen officers are graduates of Command and General Staff School, Fort Leavenworth, and three are graduates of the British Staff College. Assignment of these three to an allied command, where background in British staff procedures would be valuable, has not been possible, and it is felt by the individuals themselves that attendance of other WAC officers is unjustified, considering the present stage of the war, the length of the Staff College course, type of instruction, and probable utilization of information gained.

5. Enlisted Personnel - Enlisted personnel with Field Forces, SGAEP and miscellaneous commands are largely engaged in clerical capacities, secretaries, stenographers, typists, file clerks, message center clerks, statisticians - and in switchboard operation. In addition to clerical and signal personnel, air forces utilize enlisted women who have received technical training as draftsmen, teletypists, photo interpreters, code and cypher specialists, operations board operators, weather forecasters, etc. Attached hereto is a small cross section survey of the actual duties performed by enlisted women.

6. Present Status of Quotas and Requisitions - Present quota of WAC personnel authorized for this theater is 7,600, suballotted as follows:

	<u>Officers</u>	<u>Enlisted Women</u>
Air Forces	200	4,400
European T of Operations	150	2,850

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Current strength exclusive of commands whose personnel is supplied directly by the War Department and not chargeable against Theater quota, is 28 officers and 1502 enlisted women short of this figure. However, Air Forces are 59 officers and 1198 enlisted women under their suballotted quota and European T of Opns is 31 officers over and 304 enlisted women under its quota. Air Forces has transferred to European T of Opns certain personnel whose skills could not be utilized in Air Forces, and request was made to War Department (Cable E 37096, 9 July 1944) to suballot to European T of Opns a portion of the Air Force quota. On refusal of this (Cable War 65219, 14 July 1944), request was made for increase in European T of Opns quota to 350 officers and 6,000 enlisted women (Cable E 51920, 3 October 1944), which would be sufficient to cover --

- (1) transferees from the Air Forces, from other theaters, and from British Women's Services
- (2) new recruits
- (3) specialized personnel desired by Signal Service (Cable EX 49343, 23 Sept 1944)
- (4) general clerical personnel desired principally by Special Services Section, this headquarters, United States Group Control Council, 4th Port Company, and
- (5) regular replacements for all headquarters, commands and staff sections.

Requisitions for (4) and (5) above have been refused by the War Department (Cables WAR 40665, dated 4 Oct 44 and WARX 41410, dated 6 Oct 44), and no definite word has been received on shipment of Signal Service personnel.

WAC Section, G-1, has on hand unfilled requisitions totaling approximately 500. The principal skills required are covered by SSN 213, 247, 405, and 309 and the positions are those better filled by women than by men. Provisions of woman power would release men for utilization by the replacement system. War Department planning includes the use of Wacs in Army of Occupation and there will be an increasing need for WAC personnel in Special Service activities. Such personnel should be set up for shipment within the next two months in order to become familiar with the theater and its operation, fill present requirements, and assist in the formative stage those headquarters and staff sections whose principal jobs will begin on V-Day.

7. Decorations - Recognition by the Army of meritorious work done by WAC personnel in this theater is reflected not only in the promotions given to officers and enlisted personnel, and the constantly increasing requests for more WAC personnel, but also in the awards and decorations which have been received. Wacs in this theater have received:

Good Conduct Medal	Presidential Unit Citation
Drivers Medal	Battle Participation Award
Purple Heart	for Campaign "Normandy"
Certificate of Merit	Battle Participation Award for
Bronze Star Medal	Campaign "Northern France"
Legion of Merit	

8. Discipline - A high level of morale, good officer leadership, and ever-expanding jobs have made discipline a

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minor problem. Only twenty-two courts martials have been held on WAC personnel. Of these fourteen were summary, and eight special. Most of the offenses were violations of the 96th Article of War or the 61st Article of War.

9. Evacuations - Eight officers and one hundred seventy five enlisted women have returned to the States from this theater.....134 (6 officers and 128 EW) have been medical evacuations, 53 non-medical; 66 of the medical evacuations have been due to pregnancy, 9 cases having been pregnant before leaving the States. Thirty-nine of these evacuees were married. Other principal causes of medical evacuation are arthritis, psycho-neurosis, and constitutional psychopathic state. The largest group of non-medical evacuations were the 2 officers and 31 enlisted women who did not desire to enlist in the WAC. In addition, 9 enlisted women have returned to the States for Officer Candidate School, 4 for discharge because of minority, and 7 enlisted women have been authorized emergency returns because of change in home conditions. There have been no returns for disciplinary reasons. Except for the group of 33 leaving in September 1943, a chart of evacuations shows no exceptional peaks. It reflects normal increase as strength in the theater increases and averages about one third of one per cent, per month.

10. Transferees from British Women's Services and New Recruits - As a result of repeated requests from American citizens who were serving as members of British Women's Services, permission was requested of the War Department to enlist in the Women's Army Corps qualified applicants. Upon approval, arrangements were made with the British Services, and by 15 May, four officers and 49 enlisted women were transferred into the Corps. Enlisted women were given two weeks' basic training and a replacement depot under WAC commissioned and non-commissioned officers, and all transferees were assigned to duty by early June. Many more requests had been received from American civilians residing in Britain, and upon authority from the War Department to enlist and train them, a new recruiting campaign started. The first class of 43 graduated from basic training on 25 September, and the second and last class of 48 will graduate 9 November. A large proportion of the basics have clerical skills; unskilled personnel is given on the job training or switchboard operation by the Signal Service.

11. Rest Home - A little over a year after the arrival of the first large contingent of Wacs in the ETO, a rest home was established near Oxford for the use of enlisted women. It was felt that a few days in civilian atmosphere, free of Army regimentation and routine, with ample recreational opportunities, would do much to ease the inevitable nerve strain and fatigue of women who had been working long and hard hours, with little or no time off, living in areas where waking and sleeping hours were often interrupted by air raid alerts. "The Rookery", a lovely large home surrounded by beautiful gardens, was acquired for this purpose; the Detachment is administered by WAC commissioned and non-commissioned officers, and all recreation is directed by Red Cross personnel. Detachment commanders, chiefs of sections or medical officers recommend enlisted women for 7 days temporary duty at the Rookery, according to quotas set by this headquarters, and medical officers of hospitals may assign Wacs for periods

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up to 14 days after release from hospitalization prior to return to full duty. The home is not, however, a convalescent home; it is a place where normal, healthy, but tired guests relax, regain perspective, have time to engage in all sorts of sports, tours, and recreational pastimes, and live for a few days like civilians on vacation. The fact that much of their time is voluntarily devoted to visiting neighboring hospitals, and entertaining combat air troops from convalescent installations is indicative of the high spirit of both the permanent staff and the temporary guests.

12. Rotation - Under Theater directive, no rotation policy is in effect for personnel assigned to the European Theater of Operations, nor are furloughs to the States granted. Return to the Zone of the Interior, except for medical evacuations and attendance at certain Officer Candidate Schools or Command and General Staff School, is authorized only in rare cases when a change in home conditions necessitates the physical presence of the individual. Wacs have proved themselves "good soldiers" under these conditions; less than a dozen requests for return have been initiated, and a recent survey of enlisted personnel indicated that 60% are willing at the termination of hostilities with Germany to remain in this theater or go to another theater of operations. Like the men, many women openly express the desire to "go home", but none are willing to leave before the job is finished. There is, therefore, no need at present for a rotation policy. When more static conditions pertain, it is anticipated that a system of rotation based on home conditions, length of service in the Theater and personal desires will be initiated.

13. Marriage - Many Wacs have married since arriving in this theater, fifty-one of whom were assigned to Air Forces, nine to SHAEF and 25 to ETOUSA.

III. SUPPLY

Close cooperation has been maintained between the WAC Staff Director and the Office of Chief Quartermaster. Qualified WAC officers now assigned to OCQM have, for the past seven months, been responsible for the planning of future requirements, requisitioning of WAC clothing and equipment from the States, requests for amendment of T/E, revision of tariff sizes, establishment of a control system on critical items, organization of distribution systems to meet the requirements of widespread detachments, and design of garments appropriate for wear under both field and semi-field conditions.

Adequate cold weather clothing has been the greatest problem. Unheated living and working quarters, limited laundry and dry cleaning facilities, long marches to and from work or transportation in open vehicles, and hours spent in slit trenches or basements during air raid alerts required a greater quantity and heaving quality of cold weather items than was originally realized. The problem was first solved by emergency issue of EM wool underclothing. The T/E has now been amended to provide 50% wool vests and panties, knee length wool stockings, and the field

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uniform of trousers, outer cover and liner and field jacket for all personnel. A third winter skirt has been authorized as well as a second pair of field shoes, and the wool garrison cap.

Heating facilities are even less adequate in France than in England, but the location of large headquarters is such that the authorized field uniform cannot be appropriately worn. OCQM has developed a double-duty uniform of heavier weight wool serge than the Class A, designed for comfort as well as smart appearance, which will be adequate for both indoor and outdoor wear. Battle jacket, skirt and trousers of a matching material, and interchangeable according to requirements of physical location and weather conditions. Adoption of this uniform would reduce both weight and bulk of clothing issue. Suggested designs have been submitted to the War Department, and approval of production requested.

Supply problems have been intensified, from time to time, because of --

- (1) scarcity of shipping space;
- (2) time lag between submission of requisition and receipt of shipment;
- (3) inadequate stock of small and medium sizes of garments and necessary range of shoe sizes;
- (4) impossibility of correctly fitting all feet with one last of shoes; and
- (5) troops arriving with incomplete supply, salvageable items, misfitted garments and shoes.

The WAC garrison cap and off duty dress, although requisitioned some time ago, are not yet available in the theater. They will provide a real "lift" when finally obtainable.

Shortage of civilian goods in England and France has meant that such essential but non-issue items as brassiers, girdles, wither bathrobes and bedroom slippers were almost unobtainable. Efforts have been made by OCQM to have these items stocked by Army Sales Stores for sale to enlisted personnel, but quantities are not yet sufficient to meet requirements.

While it is clear that not all supply problems are yet solved, and that new ones will be encountered, great progress has been made in the past eight months, and theater personnel is prepared to meet any unexpected demands.

IV. HEALTH

In the European Theater of Operations the WAC rates for admission to hospitals and quarters have been more than twice those for all troops, ranging in 1944 from 2402 per annum for March to 780 for August. The excess of WAC admission rates over theater rates was due, in large part, to greater fre-

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quency of common respiratory disease. The respiratory rate reached nearly 1500 per 1000 per year following the arrival of a new contingent during the 1943-44 influenza epidemic. Comparison of admission rates between WAC personnel in ETO and those in selected stations in the US for May, June, July and August shows that the ETO rates were about one-fourth greater, the difference being almost entirely due to a higher incidence of respiratory disease.

Admission rates for Army Nurse Corps officers in the European Theater of Operations were likewise in excess over theater rates during the respiratory season. Adequate comparison in this theater cannot be made between the two women's troops because of certain variable factors. The extent of their acclimatization varies, and quarters cases on statistical reports are apt to be less complete for the Nurse Corps. Nurses may be at greater risk during an outbreak when large numbers of patients with respiratory disease are admitted, but on the other hand hospitals are more or less isolated communities, and, therefore, their personnel have less contact with the general public. Wacs as part of headquarters groups commonly located in centers of population do not benefit from this isolation. Weekly admission rates for diseases for all continental troops and for Hq Com Z illustrate the phenomenon that rates for headquarters troops are approximately twice as high as those for all troops.

Injury rates, WAC, ETO, during 1944 varied from 36 per 1000 per annum to 116 and were slightly in excess of theater rates, but, taking into consideration the small number of WAC in the theater, the difference is without significance. The same was true of diarrheal diseases in which the range of rates was from 31 to 156. The high diarrheal rates for March and April were due to an outbreak in the London area.

Nine venereal disease cases have been recorded to date on the consolidated WAC statistical reports submitted by Medical Records Division. The annual rate per 1000 from January 1944 through July was 4.08 as compared with 26.5 for total theater.

It is clear from the table below that as WAC strength in the theater increases, and as troops become acclimated, both admissions and non-effective rates decrease. The decrease is largely due to less incidence of respiratory disease. There have been no serious outbreaks of disease among WAC personnel.

Annual Admission and Average Daily Non-Effective Rates
per 1000 - WAC - ETO - 1944 to date

	Disease & N/B Injury	Disease	Injury	Resp Disease	Diarrheal	Vonor- eal	Daily Non-off- ective
Jan.	1910	1838	72.1	961.2	36.0	-	36.04
Feb	2053	2009	44.1	1092.5	33.1	22.0	29.04
Mar	2402	2366	35.5	1488.8	57.6	7.2	37.05
Apr	1440	1395	44.5	625.7	138.4	-	27.03
May	1616	1526	90.0	681.0	156.6	-	27.44
June	1059	976	82.6	346.6	61.3	5.4	22.41
July	1086	890	115.6	288.9	72.2	2.9	19.89
Aug	780	694	85.4	277.7	31.3	2.9	16.70

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V. SPECIAL SERVICES

One qualified WAC Special Service Officer (Lt. Conilla Frank) was assigned to Special Service Division, Headquarters Com Z in April 1944. Since that time she has visited all the commands where Wacs are stationed. Facilities have been inspected, WAC off-duty programs and needs surveyed and suggestions made for more adequate special service activities. From information gathered on these trips data was compiled for overall planning and a basis for requisitioning supplies and equipment.

While in London, Lt. Frank, at first with the assistance of the WAC Staff Director, ETO, and then independently, conferred with staffs and inspected facilities of American Red Cross Clubs, English Speaking Union, Women's Voluntary Services and the Churchill Club. Liaison relations were established with Office of War Information, Ministry of Information UK and Ministry of Information, London District, as well as friendly relations with directors of the ATS, WRNHS, WAFS, National Fire Service, and Girl's Training Corps, all in an endeavor to broaden friendly relations between British women in uniform and Wacs. Excellent exchange visits were the outcome.

Enlisted women began attending dances in nearby camps and hospitals, tours were conducted to such places as Parliament, Windsor Castle, Eton School, Hampton Court, Stretford-on-Avon; gunsites were visited as guests of ATS units; and Wacs were guests at many entertainments given at local theaters and by private sponsors.

Talks to British groups on America were arranged by Speaker's Bureau, OWI. Attendance was usually over one hundred and the itinerary covered a large part of England. An orientation tour of ATS installations throughout Britain and Scotland was arranged on the request of the Deputy Director of the ATS. Twelve talks were given to ATS officers with an attendance of 693; thirteen talks were given to enlisted ranks with attendance of 4,620. The results were most gratifying and emphasized again that exchange of true information forms the solid basis of mutual understanding.

Upon arrival in Paris, a Special Services officer was assigned to Headquarters Command to assist in the operation of the Special Services program for personnel assigned to this headquarters.

Arrangements have been made with the French Women's Army to establish an allied club for enlisted women. Facilities have been obtained for an athletic program, dances, and other entertainment. Supplies have been distributed to all WAC Day Rooms. At the present moment, a special GI show is underway, the first in which Wacs assigned to this headquarters have participated.

WAC SECTION
APO 887, U.S. Army

AWN/mlf
16 January 1944

MEMORANDUM TO COLONEL HOBBY:

Subject: Problems Concerning the Utilization of WAC Personnel in the European Theater of Operations.

1. Requisitions:

a. The following requisitions have been forwarded by this Headquarters to the Adjutant General, Washington, D.C. and have not yet been filled, because WAC have been reported unavailable for assignment overseas until 1 March 1944. Due to the Administrative change-over from Women's Auxiliary Army Corps to Women's Army Corps, it is believed that some confusion may exist in regard to these requisitions. It is requested that a check be made with the Adjutant General as to the disposition of them. Further, this WAC personnel is urgently needed in this Theater, and if it is possible for you to personally expedite shipment, this headquarters would be grateful.

<u>ATC</u>	<u>Subject</u>	<u>To</u>	<u>Date</u>
	Request for Personnel	The AG, Washington	4 August 1943
<u>AAF</u>	WAC Personnel Requisition	The AG, Washington	15 December 1943
<u>SAC</u>	Cable - W-9498	AGWAR	Jan 12 1930Z '44

See attached inclosures

b. The following requisitions are pending approval and will probably be forwarded to the War Department in the near future:

(1) SOS including approximately 750 EW and 28 officers. when this requisition is forwarded to the Adjutant General, it is recommended that it be filled preferably from ASF units in the field.

(2) AACs including two (2) Detachments with a strength of approximately seventy-nine (79), of which nine (9) constitute the overhead personnel.

(3) COSSAC - approximately twenty (20) officers in the grade of second and first lieutenants to fill position vacancies in operational jobs within the general qualifications of administration.

(4) ATC - approximately fifteen (15) officers in grades of second and first lieutenants, and Captain to fill operational jobs of varied qualifications.

(5) Replacements - approximately six (6) officers in grades of first lieutenant through captain to form a pool available for assignment as WAC Detachment COs and executive officers.

c. In order that all future WAC requisitions from this Headquarters may receive prompt attention, the policy shall be: TO FORWARD: ONE (1) OFFICIAL COPY TO THE ADJUTANT GENERAL, ONE (1) COPY DIRECTLY TO THE DEPUTY DIRECTOR OF THE WOMEN'S ARMY CORPS MARKED ATTENTION OF COLONEL HOBBY, AND THE THIRD (3rd) COPY TO THE WAC STAFF DIRECTOR, AAF, WHENEVER THE REQUISITION IS FOR AAF PERSONNEL.

2. In the following cases using authorities in the European Theater of Operations have ordered WAC personnel directly from their administrative headquarters in Washington, or have been set up to receive WAC personnel by those headquarters without requisition.

- a. OMA Governments in Exile.
- b. Office of Strategic Service.
- c. Judge Advocate General serving with the European Theater of operations

Such a procedure sometimes results in WAC personnel arriving in the Theater marked for a specific assignment where there is no WAC detachment to which they may be attached for administration and where housing is not available. This problem would be easily avoided if the War Department would refuse to fill any requisitions which were not concurred with or forwarded by the Theater Commander.

3. Replacements.

a. The problem of replacement was handled by the Women's Army Auxiliary Corps by adding a given over-strength to each shipment of WAC personnel made to the Theater.

b. It is recommended that the same plan and practice used for the shipment of male replacements to the European Theater of Operations should be put in effect for WAC personnel.

c. In making this recommendation, it is understood that the quota of WAC authorized this Theater does not warrant the establishment of a Replacement Depot. Replacements arriving in this Theater would be assigned to existing vacancies or to a chosen WAC Detachment for administration, quarters and rations, and loaned out for duty until such time as they were required to fill vacancies occurring from normal losses.

4. Your verbal clarification indicates that the phrase "additional allotment", as used in paragraph 7 of WD Circular No. 289, is a very broad one and was never intended to prevent the use of grades and ratings from approved administrative Manning Tables and Tables of Organization for WACs. It is the opinion of this Headquarters that this misunderstanding can only be corrected by expressing the intent of WD Circular 289 in some other other phraseology, or clearly defining the exact intent of the meaning of "overhead allotment".

HEADQUARTERS ETOUSA

G-1 WAC Section

LPO 887

14 May 1944

MEMORANDUM

SUBJECT: Reception and Indoctrination of WAC Casual Shipments

1. The General procedure provides for sending one officer to the port and another to the replacement depot.

a. The officer who goes to the port greets the WAC personnel and rides a troop train to the replacement depot.

(1) Enroute all officers complete personnel forms, are interviewed and tentative recommendations made for assignment.

(2) Theater WAC policy and the WAC in the ETO is discussed.

(3) Most recent issue of WACETO is furnished each officer.

(4) Personnel records accompanying the shipment are examined, information necessary for classification purposes assembled and made ready prior to arrival at replacement depot.

(5) Personnel are organized into suitable provisional companies for administration while at the RCD.

b. The officer who goes to the RCD coordinates training schedule with the training division and makes necessary adjustments which may have arisen and meets the troop train. She is the liaison between the senior officer of the WAC casual shipment and the commanding Officer of the Replacement Depot during their training and classification period.

/s/ ANNA W. WILSON
Lt. Colonel, WAC
WAC Staf Director, ETOUSA

MEMORANDUM:

TO : Colonel Wilson

SUBJECT : Organizing, classifying and assigning WACS in the ETO.

1. The procedure normally used in organizing, classifying and assigning WAC personnel upon arrival in the ETO is as follows:

- a. Prior to the arrival of the WAC groups, requisitions are submitted from the using Services and Staff Sections to AG Replacement Branch where they are consolidated and forwarded to the WAC Personnel Officer for action.
- b. Upon the arrival of the group their records are turned over to the Depot Personnel Section and 720 cards are separate by the Depot Classification and Assignment Section into SSN groups.
- c. All WAC enlisted women wearing the SSN's of 344 - 405 213 - 247 are given a skill test as soon after their arrival at the depot is practicable.
- d. The WAC Personnel Officer then interviews each EW and assigns her to the position within the Staff Sections by SSN and rating required. Wherever possible EW are assigned to Sections where she has had previous experience and is familiar with nomenclature and procedure.
 - (1) The interviews vary from one to ten minutes depending upon the background of civilian and military experience of the EW.
- e. The 720 cards are then checked and sent to the Depot adjutant for orders to be cut assigning the EW to a WAC Detachment for duty with the various Staff Sections and Services.
 - (2) Recommend that a follow-up survey be made within one month after assignment to insure the best possible utilization of WAC abilities.

/s/Mary C. Joas
/t/MARY C. JOAS
Major, WAC
Personnel Officer

STATEMENTS BY MAJOR MARY C. Walsh

PERSONAL OFFICER, WAC SECTION, G-1, STOUZA APO 887

WAC CLASSIFICATION AND ASSIGNMENT IN THE ETO

I. Enlisted Women

1. Problems - A number of problems have arisen in the classification and assignment of WAC enlisted women in this theater.

a. The problem of mis-classifying enlisted women in the States in order to fit them into overseas requisitions has caused a great deal of trouble when they arrive in the Theater i.e., a Service Command will be notified that they are supposed to supply 10-213 and 6-055 for an overseas requisition for European Theater of Operations. They may have 5-213's available and re-classify 5-405's or 247, or even in some cases 237, as 213. The enlisted women arrive in this Theater on orders as 213 but without the necessary skill to do the job of a 213. Consequently adjustments must be made on assignment.

b. The time lag between time of submitting a requisition from the European Theater of Operations and time of arrival of personnel to fill this requisition. During the emergency period every day counts and the Theater may be terrifically short of Communications personnel and requisition such from the States. If the requisition is not honored immediately or is allowed to rest unfilled too long in the War Department - other personnel must be trained in the Theater from any source available. This happened when we were forced to train 56 truck drivers as telephone operators.

c. The problem of excess ratings with WAC personnel has pretty well cleared up by now, but at one time no consideration was given to the connection between MOS and Grades. Shipment RM-200 (c) contained seven first sergeants and master sergeants carrying MOS of 056. In both cases it was obvious that very little care had been taken in filling this requisition at original command and no adjustments were made at ETS or CRD.

d. One particular problem was presented when one whole shipment had volunteered to give up their stripes to come overseas. This was fine for awhile as it allowed for almost perfect classification and assignment. However, the following shipment arrived with their ratings and involved putting inferior sergeants over superior privates, simply because of grades and not ability. Subsequently the original group were returned their ratings, which necessitated readjustment of assignments on this new basis of grades.

e. The individual commands have a tendency to request higher qualified personnel than are actually needed to do the job, i.e., 213 for 405 position and 405 for 055 or 355 position. This creates a low-morale problem as WACs are volunteers and consequently wish to be utilized to fullest extent. Greatest gripe from WAC has consistently been "not enough work to do."

II. Conclusions

a. In general the major problems have been:

1. Mis-classification in the States.
2. Time lag between requisition and arrival.
3. Excess ratings on total shipments.
4. Excess ratings per qualified MOS.
5. Misutilization of individual by Major Commands.

III. Officers

1. There are only three major problems in the classification and assignment of WAC officers.

a. Mis-classification - Too many WAC officers were loaned out on D/S or T/D for one, two and three months periods at a time over a years span. They arrive in this theater with any MOS, plus only a shallow knowledge of that type of work; of 49 German linguists only 5 actually qualified.

b. High grades and seniority in grade - 15 or 20 officers have been sent to this theater in the grade of captain or first lieutenant in grade for one and a half or two years, who have never done anything in the Army but recruiting. There are a number of other cases of senior WAC officers being sent in MOS they are not qualified to fill.

c. Lack of desire for overseas duty. This should not be a factor in this theater with as many WACs in the Zone of Interior anxious for overseas duty. However, a number of WAC officers have been sent against their will and are constant problems until they are eligible for return. In the case of both officers and enlisted women it is of great value if they are all volunteers for overseas duty. It pays dividends in the overall efficiency and morale of the Theater Corps.

Standing Operating Procedure for Classification and Assignment of Casual WAC Personnel at the 70th Reinforcement Depot (AAAF), Stone, England.

Air Force WAC enlisted personnel arriving at the 70th Reinforcement Depot (AAAF) were reported by MOS to Enlisted Branch, Military Personnel, Headquarters, US Strategic Air Forces in Europe, within 24 hours after arrival of the shipment. Classification and assignment procedures were as follows:

a. Troop Movement Control collected shipping list and all personnel records, inclusive of Form 720 (WAC Qualification Card) and delivered to personnel office at headquarters.

b. Classification specialists sorted cards according to primary MOS, tabulated number in each MOS, and reported to the

c. WAC Detachment Commander, also serving as classification officer for WAC personnel, who checked the cards, interviewing personnel when in doubt as to correctness of primary MOS; corrected tabulation sheet when necessary; adding such information as might warrant special consideration in assignment, such as stenographers with medical secretarial background, or clerks or telephone operators with fluency in a foreign language; turned in completed report to the

d. L-1, who reported by telephone to Headquarters USSALF, following up with teletype message.

e. Upon receipt of requisitions from Enlisted Branch, Military Personnel, Headquarters USSALF, WAC classification officer assigned personnel. Assignments were made from the cards except when instructions indicated necessity for interview for special jobs. Care was taken to get as equal distribution as possible of grades and ratings, qualification within MOS, age, and AGCT score among the commands to which personnel were assigned.

f. Enlisted women possessing MOS for which there were no immediate or anticipated need as reported by Headquarters USSALF, would be interviewed and a detailed report prepared and forwarded to Headquarters USSALF, indicating specialities for which personnel were qualified or for which they might be potentially qualified by secondary MOS, civilian experience, education, interests and AGCT score, giving breakdown of grades and ratings. Assignments would follow upon receipt of further instructions from Headquarters USSALF.

g. Casual WAC officers filled in qualification forms and were assigned after personal interviews with the WAC Staff Director or her personal representative.

/s/ Martha Selvik
/t/ MARTHA SELVIK
L-704019
Captain, AC

PROPER UTILIZATION OF WAC PERSONNEL IN THE LTC

TC FRQ: 18 May
AG G-1 1944
AG G-1

1. Pursuant to conference held by the representatives of the Adjutant General and G-1 Sections, it is requested that:

a. A survey be made of all staff sections, services, and using commands with a view to determine misassignment of WAC personnel.

b. Where misassignments have been found to exist, the personnel concerned be reassigned to appropriate positions and a qualified replacement furnished, provided a position vacancy is created.

2. It is recommended that a qualified WAC officer, C & R Division, AG Section, with such WAC assistants as may be necessary, be designated to accomplish the survey.

For the LC of S, G-1

MINUTES OF CONFERENCE FOR DISCUSSION OF THE RELEASE OF WAAF PERSONNEL ASSIGNED AND THE ASSIGNMENT OF WAAC PERSONNEL TO THE EIGHTH AIR FORCE.

Conference held in office of Colonel C. H. Welch 4-1 Section Headquarters Eighth Air Force 1030 hours 4 May 1943 with the following persons present:-

<u>NAME</u>	<u>ORGANIZATION REPRESENTED</u>
Col. C. H. Welch	Asst. Chief of Staff 4-1
Major J. S. Wheaton	4-1
1st Lt. A. J. Allison	4-1
Col. E. B. Garland	Signal Office
1st Lt. A. H. Henegan	Signal Office
Major F. Lindtner	4-4
Major E. M. Collison	C. E. Section 8th A. F.
Major J. W. Dashiell	Fighter Command
Capt. Hundley	Fighter Command
Capt. Cloyd	Bomber Command 4-1
Capt. Hansen WAAC	Bomber Command Signal
Capt. Anna M. Wilson WAAC	ETO WAAC Director
Wing Officer Forbes Semple	WAAF Staff Officer, 8th A. F.

Two questions were studied: First, the release of all WAAF personnel assigned and the assignment of WAAC personnel as replacements for WAAF. Second, the substitution of WAAC personnel for enlisted men.

The following decisions were reached:-

PROBLEM I

Release of all WAAF personnel assigned.

1. WAAC will be substituted for WAAF presently assigned and additional WAAF assigned up to the time of WAAC substitution by stations substantially as shown in appendix A, schedules 1-7.

2. Assignment of the balance of WAAC in initial shipment will be made to Bomber and Fighter Commands where they can be used to the best advantage taking into consideration the various classifications of that portion of the shipment not substituted for WAAF.

3. The WAAC requirement of a minimum of 50 assigned to any one station and the supervision by a Company Headquarters Platoon limits the original assignment to 5 stations. (Bomber Command Headquarters, 1st Wing Headquarters, 3rd Wing Headquarters, 4th Wing Headquarters and Fighter Command Headquarters)

4. The assignment to Stations will be made in accordance with suitable housing facilities available at each of the various stations. (Suitable housing facilities subject to approval of ETO WAAC Director, Wilson).

5. Arrangements for training for new classifications will be the responsibility of the command to which WAAC personnel is assigned. (Fighter Command - 25 clerks 055 will be trained after arrival for plotting. Bomber Command - 12 Typists 247 for 3rd Wing and 5 Typists 247 for 4th Wing will be trained after arrival as Teletype Operators 237. There are 35 Stenographers 213 especially trained as Teletype Operators 237 as per ETO requisitions. As soon as sufficient additional typists 247 included in the initial shipment can be trained in this Theater as Teletype Operators 237 or sufficient additional Teletype Operators 237

are received from U. S. in subsequent shipments the 35 stenographers serving as Teletype operators will be reclassified and assigned as stenographers 213.) All signal training (telephone operators, teleprinter operators, and plotters) will be controlled and arranged for by the Signal officer, Eighth Air Force, in coordination with the Signal officer of the commands concerned.

6. WAAAC Battalion Headquarters Detachment consisting of 5 officers and 12 Enlisted personnel will be located at Widewing if practicable and housing and messing arrangements will be co-ordinated with representatives of the organizations concerned.

7. Replacement Control Depot facilities to receive and house WAAAC pending duty station assignments must be provided.

8. ETO WAAAC Director will be responsible for any necessary reclassification of WAAAC personnel received before assigning them to duty station.

9. Regrouping of WAAAC personnel received into suitable WAAAC Platoons in accordance with duty station assignments will be the responsibility of WAAAC.

10. Original assignment of individuals to Duty Station will be co-ordinated between ETO WAAAC Headquarters, A-1 Section, this Headquarters, A-1 Section of the commands concerned, and in case of Signals personnel involved with SIGNAL Section.

PROBLEM II

Maximum use of WAAAC to replace enlisted men.

1. Each command will be requested to prepare a list of suitable classification serial numbers in which WAAAC can be substituted for enlisted men, using the attached Memo. W 635 - 3 - 43 March 31st and W 635 - 5 - 43 April 26th and based on knowledge of the jobs now being performed by enlisted men.

2. Each command will be requested to make a study and prepare a report for this headquarters by May 15, showing by classification serial number by Station, the estimated present number of WAAAC desired and the estimated maximum future number that can be effectively used.

3. Each command will be requested to prepare a list of any special groups of WAAAC needed immediately for which a special requisition should be submitted.

Postal Unit

1. G-3 G-1 17 Mar
(Thru G-4) 1944
3. AG

1. No grades are available for purpose requested.

2. As WAC personnel cannot be assigned to T/O units and as any postal background of this personnel would be relatively negligible, they should be reclassified and assigned other overhead duties and absorbed in current overhead allotments.

3. Recommend postal problem be solved by adjustment in troop basis to provide necessary number of additional postal units.

/s/ J A W
For the AC of S, G-1

Inds. G-1 17 March 1944
Left G-1 MC to G-4 18 March 1944
Received G-4 M/C 19 March and 22 March 44
One left G-4 M/O to G-3 24 March (Change in
Troop Basis)
Other held in G-4 Troop Section and later hand
processed to G-1 Major Wilson and Colonel Ren-
froe turned this over to Colonel Buckland and
General Lovett.

INFORMAL ROUTING SLIP
Hq SOS ETOUSA
APO 887

AG 324.5 M

Ltr dtd 6 Sept 1943 from War Office Qla Accn WAACS

1. AGOps C/Ops 871 Please indicate action desired. F.G. GARRISON
(Misc Br) C/Engr Incl: As stated above. Captain, AGD
(In turn) ETOUSA 1215
9 Sept 1943

2. Dep. OCE. 1. For remark and recommendation.
Ch/Ops D.R.N.
APO 871 10 Sept 1943

3. C&C, Dep Ch 1. Reference is made to Memos 1 and 2 Above.
Division Opns

2. The matter of establishing a reception center at Stone for all WACS arriving in this theater, has been discussed with Major Wilson, E.A.O. WAC Director. She is opposed to the processing of all WACs thru Stone, and to the provision of any special reception center for WACs.

3. It is to be noted that present plans are for a total of 190 WAC officers and 5683 enlisted personnel to be assigned to this theater. Of these 41 officers and 1504 enlisted women are assigned to S.O.S. 423 officers and 3584 enlisted women are assigned to the Air Force and 31 officers and 453 enlisted women to the ground force.

4. It is therefore recommended that WACS assigned to the Air Force continue to be processed thru Stone and that WACs assigned to the Ground Force and S.O.S. be processed thru Lichfield Barracks or some other existing S.O.S. reception center.

5. It is requested that this matter be discussed with the Chief of Administration who is responsible for the reception of all troops.

P.D.B.

17 September 43.

4. Dep C/Adm 1. Information is requested as to what plans
Ch/Ops have been made by your office for the reception
APO 871 and processing of WACS to be assigned to SOS
and ground forces. Your remarks and recommenda-
tions are requested in this connection.

2. In view of Para. #3, of attached letter, it is requested this information be furnished with the least practicable delay.

D.R.N. OCM
18 Sept 1943

5. C/Adm C/Opns 1. Permanent accommodations in the UK are
APO APO at a premium and will become more so as the
887 887 build-up continues. It is not believed that we
are justified in setting up a separate reception

station to receive incoming Field Force and SOS WAC units. It is planned to ship these units direct from the ports of debarkation to their permanent stations where accommodations will have been arranged beforehand. If, for any reason, this is not practicable at the time of arrival, units can be staged at Pheasey Farms or Lichfield until such time as movement to a permanent station can be arranged. WAC replacements will be sent to and processed through the 10th Replacement Depot at Lichfield. It is not believed necessary to route SOS units through an Air Corps installation.

2. Before a reply is made to the British War Office, it is recommended that the comments of G-3 ETO be secured in view of the fact that Theater Field Force WAC units are involved. Some Theater field force WAC units are now en route and are scheduled to go to Lichfield temporarily.

E.S.G.
Chief/Adm
20-9-43

P.C.W.

6. C/Opns Dep
Ch/Opns Forwarded.

R.B. LORD
Colonel, GSC
22 Sept 1943

7. Dep C.Ops 1. Forwarded as a matter pertaining to Installations Branch.

D.R.N.

O.C.M.
25 Sept 1943

8. G-3 Hq C/Opns 1. Reference is made to note 5 above.
ETO SOS

2. OCE is making arrangements to procure Blue Bell Lane Hostels, Liverpool area, for staging SOS and Field Force WACS when necessary.

3. Request your concurrence, or your comments and recommendations.

R. B. Lord,
Colonel, GSC
5 Oct 43

9. C/Opns G-3 7 Oct 1. It is believed that W.A.C. units arriving in the UK will not require staging. These units are set up on the Troop Basis and Priority Lists. Advance information of their arrival is received and plans for their reception are made on the same basis as for other units.
Hq SOS 1943
Thru
G-1, ETO

2. For W.A.C. casualties and replacements arriving in the UK it is believed present facilities at Lichfield for Field Forces and SOS, and at Chorley and Stone for the Air Force, are adequate. It is not believed necessary to provide special staging facilities for W.A.C. personnel.

Concur A.W. Wilson, ETO WAC Dir-G-1
SLH

9 Oct. 1943

HEADQUARTERS
UNITED STATES STRATEGIC AIR FORCES IN EUROPE
Office of WAC Staff Director

STANDING OPERATIONAL PROCEDURE
for

Processing Enlisted Women Returning to the US
for Reasons other than Medical

1. Enlisted women will report to Station under orders assigning them to the Casual Pool, Eighth Air Force Replacement Depot (AAF), AAF 594, to await return to Zone of Interior.
2. WAC Detachment Commander will:
 - a. Arrange for billet and mess.
 - b. Interview enlisted women immediately upon arrival to determine Reception Center to which enlisted women will report upon arrival in the United States.
 - c. Check Forms 720, 724, and 28.
 - d. Arrange for Form 81, inspection and medical examination.
 - e. Report arrival of enlisted women and forward orders, personnel records and Form 720 to Hq, 8th AF Replacement Depot.
3. Headquarters, Eighth Air Force Replacement Depot will:
 - a. Attach WAC personnel to WAC Detachment for administration, quarters and rations.
 - b. Request Western Base Section to arrange for transportation.
4. Supply Officer, WAC Detachment, will:
 - a. Inspect enlisted women's clothing and equipment.
 - (1) Missing articles of clothing and equipment will be requisitioned and issued.
5. On receipt of information from RTO Western Base Section, giving shipping date and port of embarkation, Headquarters, Eighth Air Force Replacement Depot will:
 - a. Issue orders.
 - b. Notify WAC Detachment.
 - c. Move personnel in accordance with instructions.
6. Commanding Officer, WAC Detachment, will:
 - a. Be responsible for getting enlisted women ready for shipment.
 - (1) Inspect baggage.
 - (2) Instruct in security.
 - (3) Arrange for partial pay for enlisted women and conversion of currency to American funds.
 - (4) Arrange for medical inspection.
 - b. Notify WAC Staff Director, Hq ASC USSTAF, of enlisted women's departure from the station.

HEADQUARTERS
EIGHTH AIR FORCE
APO 633

10 September 1943

MEMORANDUM)

TO : - All Provost Marshals, Eighth Air Force.
)

1. In order to expedite the apprehension of M.C absentees, the following is the recommended standard operating procedure in these cases in view of the small number of M.C Units in this Theater.

a. Usual teletype message to be sent to all Provost Marshal Agencies.

b. Town patrols and roving patrols to be furnished with all details regarding name, serial number and description.

c. Routine check of identification tags and passes be made of every M.C observed on the street.

2. Attention is invited to par. 2, Cir. 169, War Department, 24 July 1943. This circular provides that all female members of the armed forces will not be confined in guard houses, briggs or similar places of detention.

3. Upon apprehension, the nearest M.C unit should be notified or the Commanding Officer, M.C Headquarters, Eighth Air Force, Telephone No. Kingston 7733 (widowing) Ext. 537.

WILLIAM H. DRIBBEN,
Major, CMP
Provost Marshal

DISCIPLINE OF WOMEN'S ARMY CORPS

1. Arrest and detention. a. Women's Army Corps personnel are subject to arrest by military police. Regular CMP personnel will perform this function and Women's Army Corps military police normally will not be appointed.

b. The arresting agency will notify at once the nearest Women's Army Corps detachment headquarters of the fact of apprehension of a member of the Women's Army Corps, and she will be turned over to such detachment which will accept custody of and receipt for the person involved. A written report of the circumstances will be delivered at the same time, copy of which will be forwarded by the arresting agency through normal provost marshal channels. The receiving Women's Army Corps unit will accomplish any necessary detention by restricting such personnel to barracks, quarters or other suitable buildings or bivouacs.

c. Members of the Women's Army Corps will not be confined, either temporarily by an arresting agency or permanently by a receiving agency, to a guardhouse, stockade, disciplinary barracks or military prison or to any building or stockade where male officers or enlisted men are confined, other than in hospitals. Where a special place of detention is necessary in a particular area for members of the Women's Army Corps, it will be established and operated by the appropriate Women's Army Corps headquarters.

d. Where the arresting agency or Women's Army Corps detachment headquarters concerned deems it advisable, the nearest Women's Army Corps detachment may be called upon to provide an officer of the Women's Army Corps to assist in guarding the Women's Army Corps personnel apprehended from the place of arrest to the point of turnover to a Women's Army Corps detachment.

2. Court-martial. a. Where adequate personnel is available and it is expedient and practicable:

- (1) Summary courts for trial of Women's Army Corps personnel will consist of Women's Army Corps officer.
- (2) General and special court-martial for trial of Women's Army Corps personnel will include, among the members thereof, one or more Women's Army Corps officer(s).

b. Members of the Women's Army Corps may be restricted by sentences of court-martial to barracks, quarters, or other similar buildings for periods not in excess of 30 days.

- c. (1) When members of the Women's Army Corps receive sentences of confinement of not more than 30 days, and when discharge has not been adjudged, such sentences will be mitigated to restriction as per sub-paragraph 2b, above, or remitted.
- (2) Members of the Women's Army Corps receiving sentences of discharge or of confinement for more than 30 days with or without discharge will be dealt with in accordance with the provisions of confidential War Department letter, 1 June 1944, AG 250.4 (29 May 44)

OB-S-1-E, subject: "Confinement and Punishment of
Members of the Women's Army Corps.

3. Security of Women's Army Corps quarters. If Women's Army
Corps personnel qualified in the use of arms are not available (See
WD Cir 163, Sec VI, 26 April 1944), Military Police, in adequate number,
will be detailed by the headquarters concerned to act as security guard
for Women's Army Corps quarters and billets and to insure that their
privacy is maintained properly.

(250 G-1)

By command of the Army Group Commander:

LEVEN C. ALLEN
Major General, GSC, Chief of Staff

OFFICIAL:

H. B. LEWIS
Brigadier General, USA
Adjutant General

Appendix 25

HEADQUARTERS
U. S. FORCES, EUROPEAN THEATER
Office of the WAC Staff Director

(Main) APO 757
17 January 1946

MEMORANDUM

TO: Lt. Col. Anna W. Wilson

Following are awards made to WAC personnel in European Theater up to and including 30 Nov 45:

	<u>EW</u>	<u>O</u>	<u>Total</u>
Purple Heart	14	1	15
Legion of Merit	2	7	9
Bronze Star	173	56	229
O.B.E.		2	2
Legion of Honor (French)		1	1
Croix de Guerre		6	6
Certificate of Merit	111	2	113
M.B.E.		7	7
Luxembourg Couronne de Chene		2	2
Presidential Citation			3
Meritorious Service Unit Plaque			4
	<u> </u>	<u> </u>	<u> </u>
Total	300	84	391

/s/ Mary A. Hallaren
/t/ MARY A. HALLAREN
Lt. Colonel, GSC
WAC Staff Director

HEADQUARTERS, EUROPEAN THEATER OF OPERATIONS
SERVICES OF SUPPLY
OFFICE OF THE CHIEF ENGINEER
UNITED STATES ARMY
APO # 887

In reply refer to:
CE601-S-General.

6 January 1944

SUBJECT: Accomodations for M.A.C. Personnel.

TO : The Commanding General, Central Base Section, APO #887, U. S.
Army.
Attention: Base Section Engineer.

1. Reference is made to our letter to War Office dated 8 December 1943 subject and file as above, copy of which was furnished your office, wherein this office requested accomodations at Hill Street for M.A.C. Provisional units scheduled to arrive in Central Base Section.

2. Your attention is invited to the attached copy of War Office teletype wherein it is stated that authority has been given for the requisitioning of three houses for the M.A.C. Company assigned to COSSAC.

3. This is forwarded for your information.

For the Chief Engineer:

P. D. BERRIGAN
Colonel, E.E.,
Chief, Construction and Quartering Division

1 Incl: Cpy of teletype

DISTRIBUTION.

M.A.C. Director, ETOUSA APO 887
Engr, Sec. File.
C&Q Division.
Reading Journal.

HEADQUARTERS, EUROPEAN THEATER OF OPERATIONS
SERVICES OF SUPPLY
OFFICE OF THE CHIEF ENGINEER
UNITED STATES ARMY
APO 887.

In reply refer to:
CE: 600-3-Gen.

8th December 1943.

SUBJECT: Accommodations for M.A.C. Personnel.

TO : The Under-Secretary of State,
The War Office, Q.1 (a),
Metropole Buildings,
Northumberland Avenue,
London, W.C.2.

1. Reference is made to your letter dated 24th November 1943. File 118/Gen., 4687 Q.1 (a), subject: Accommodations for M.A.C. personnel in London.

2. The following M.A.C. Provisional units are forecast to arrive for duty in the Central Base Section.

a. M.T.C. European Wing 130
This group is on requisition and may possibly arrive prior to 30 December 1943.

b. C.O.S.S.M.C. 152
Forecast to arrive about 1st March 1944

c. M.A.C.S. 90
Forecast to arrive prior to 30th January 1944.

The above units are in addition to the original commitment for the London area, and their arrival here is contingent upon the availability of adequate quarters and messing facilities prior to shipment.

3. This personnel is urgently needed here. It is therefore requested that you provide accommodations, messing facilities and necessary works service at the Hill Street site for all three groups.

For the Chief Engineer:

P. D. BERRIGAN,
Colonel, C.E.
Chief, Construction & Quarters Division.

SCS V WAROF QVR 2 682
FROM SPACIOUS ONE B 013845

TO USTTD

INFO OCF SOS ETO

QX BT

118/GEN/4687

SECRET

YOUR C/8584/71 of 23 Dec.

ACCM FOR W.A.C. COMPANY ASSIGNED C O S S A.C. AUTHORITY GIVEN
REQUISITION THREE HOUSES 25 AND 38 HILL STREET AND 13 CHESTERFIELD
HILL. REQUISITIONING ACTION NOT TO BE TAKEN UNTIL NECESSARY AND
LABOUR FOR WORKS SERVICES AVAILABLE O.C.E. 600-S-GEN OF 8 DEC
REFERS.

BE 031845

AMEND BT

ADC ACK AR

WAROF RD.....3/2345A JFM AR K

1. SCALES OF ACCOMMODATION

Scales of accommodation set up in Great Britain for WAC personnel followed the allowances set for ATS or WAAF units, dependent upon whether the command was Air Force or Service or Ground Force. The WAAF scale was slightly superior. Normal unit property available from Britain was supplied on the ATS scale of accommodation stores.

Scales of accommodation developed by the Engineer Section in conjunction with the WAC Staff Director for new construction in WAC camps was utilized in only one establishment (that occupied by SHAFEP), inasmuch as in all other camps existing British accommodations were used.

Scales of accommodation slightly lower than those set up in the United Kingdom were established for WAC camps to be located on the Continent and are used for purposes of general reference in scaling existing accommodation which has been taken over for WAC personnel, and for establishment of tented areas which have been used from time to time by forward or outlying units. The scale provides:

FACILITY	<u>ALLOWANCE</u>	
	<u>Officer</u>	<u>Enlisted</u>
Living Quarters	72 sq ft per person	48 sq ft per person
Dining Rooms	10 sq ft per person	7 sq ft per person
Kitchen	8 sq ft per person	3 sq ft per person
Recreation	10 sq ft per person	7 sq ft per person
Showers	8 per 100 persons	5 per 100 persons
Ablutions	15 basins per 100 persons	14 basins per 100 persons
Latrines	15 seats per 100 persons	10 seats per 100 persons
Infirmary	2 beds per 100 persons	
Laundry, Drying and Ironing Rooms	3 sq ft per person 2 sinks per 100 persons	
Office Space	2 sq ft per person	
Storage Space	3½ sq ft per person	
Miscellaneous	3 sq ft per person	

Temporary floors and stoves will be provided in all tents except storage tents.

Scales established in the ETO have been based on the policies set in War Department Circular 325, 1943.

14 June 1943

TO : Headquarters, Eighth Air Force Fighter Command
APO 637, U.S. Army. Att: Lt Col J. C. Stanley.

1. In accordance with your request this memorandum will confirm conversations with reference to housing of MAAC personnel allotted to your headquarters.

2. It is understood that five (5) huts and one (1) ablution shed will be allotted for quartering of unit.

3. a. Four (4) huts to be used for sleeping quarters: 20 occupants to each of two (2) huts and 21 occupants to each of two (2) huts.

b. One (1) hut for use of company officers, orderly room, supply room, recreation room and sleeping space for CQ. Rough outline for partitioning and equipping of this hut is inclosed. This plan is subject to your recommendations.

4. Basic equipment needed for sleeping quarters is listed below:

Bedstead	1 each occupant - 1 extra in orderly room for CQ and 1 extra for O.D. as planned.
Blankets, Brown, Single	3 extra each occupant
Boxes, coal	2 each hut, size to suit allowance
Boxes, soldier	1 each occupant where other facilities are not provided (small wooden box issued to A.T.S. similar to foot locker.)
Brooms, sweeping	3 each hut
Brushes, scrubbing	2 each hut
long	2 each hut
stove	1 each hut
Buckets, 13"	2 each hut
Chairs, either arm, straight back or camp	1 to every 2 - 3 members.
Curtains	as needed
Mattresses	1 each occupant - 1 CQ Bed - 1 O.D. bed
Mops	3 each hut
Pans, dust	1 each hut
Pillows, standard	1 each occupant - 1 CQ Bed - 1 O.D. bed
Pillows, slips	2 each occupant - extra for CQ & OD beds (covering initial issue and laundering)
Pokers	1 each stove
Sheets, cotton, single	4 each occupant - extra for CQ & OD beds (covering initial issue and laundering)
Shovels, coal	1 each hut
Tables, general service	1 each hut
Wardrobe facilities	Locker type where available or rod with hangers and shelving, a minimum of three (3) hangers and some shelving space or drawer space should be allotted each occupant. Soldier boxes should be obtained where no other shelf facilities provided.

5. Basic equipment needed for ablution shed and drying room as follows:

Ironing boards - 4 - 5
Irons, electric - 4 - 5
Hangers or rods for drying room

Coal boxes as needed
Coal shovels as needed
Sanitary bins
Brooms - 2
Hand scrubbing brushes - 2
Buckets - 1
Dust pan - 1
Mop - 1
Benches or foot stools - 5 foot stools or 1 bench

6. Extra equipment for furnishing of office and recreation hut is listed below:

a. Orderly Room:

- (1) 3 desks (1st Sergeant-duty sergeant-company clerk); tables, camp folding where desks not available.
- (2) 5 Chairs, wooden, folding.
- (3) File drawers (2)
- (4) If possible 'phone connection should be installed in orderly room for contact to headquarters.

b. Company Officers' Rooms:

- (1) 3 desks
- (2) 5 chairs

c. Supply Room:

- (1) 1 table, camp, folding.
- (2) 1 chair, wooden, folding.
- (3) shelving for sheets, pillow slips, other supplies.

d. Recreation Room: Furnishings for equipment of this room can be secured by request from Special Services, Eighth Air Force. Should include arm chairs, writing tables, special service kits.

7. It is recommended that the following alterations be made in ablution shed:

a. Shed to be extended to allow for drying and ironing room; space for 4-5 ironing boards; adequate drying room. (Until this alteration is effected suggest one ironing board and one electric iron be allotted to each hut.

b. Shower heads to be lowered to shoulder height, approximately 4'4" high.

c. Two (2) showers to be partitioned by curtains or other means.

8. The following alterations are to be made in outside area:

- a. Cement path from rear of barracks to ablution shed.
- b. Fencing surrounding walk from barracks to ablutions.

9. Necessary sales space to be arranged for the sale of special PX items to WAACS; this can be in addition to your regular counter.

- a. Army Exchange Service Memo No. 4, 28 April 1943, covers instructions to Exchange Officers to draw regular supply of nurses items.

- b. A sales clerk (No. 373) will be provided from Company Headquarters Platoon.

10. Necessary arrangements should be made to handle sick call of WAAC personnel.

- a. Either have separate room for sick call or plan to have at separate hour from enlisted men's sick call.

- b. Necessary ward space for women.

- c. If required, can furnish WAAC member to act as Nursing Orderly. Training of such orderly may have to be accomplished at dispensary on your station, if trained personnel is not available.

11. Laundering and Dry Cleaning of WAAC clothing and equipment, shoe repairs, etc, will be handled through regular QM channels.

12. With reference to billeting of officers, it is requested that the three officers of the unit be quartered in one billet, and as near as possible to the station.

- a. Request that efforts be made to secure bicycles for transportation purposes.

For ETO WAAC Director

SELMA L. HERBERT
2nd Officer WAAC
Ass't ETO WAAC Director.

HEADQUARTERS EUROPEAN THEATER OF OPERATIONS
SERVICES OF SUPPLY
OFFICE OF THE CHIEF ENGINEER
UNITED STATES ARMY
APO 887

30 Nov 1943

In reply refer to: CE 600 A 18 - 22

SUBJECT: W. A. C. Personnel at Burtonwood and Wharton Base Air Depots.

TO : The Commanding Officer, Western Base Section, APO 515
(Attention Base Section Engineer)

1. Advice has been received from the Eighth Air Force to the effect that certain W.A.C. personnel will arrive at Burtonwood and Wharton Base Air Depots in January, 1944. The personnel expected are 4 officers and 165 enlisted personnel at Burtonwood and 4 officers and 157 enlisted personnel at Wharton. Each group will include approximately 21 administrative personnel while the remainder will replace soldiers.

2. These W.A.C.s are included in the personnel requirements listed in the U.S.A.A.F. in U.K. Construction Program dated 15 Nov 1943, and no additional accommodations are needed, but modifications of certain latrines and ablutions may be necessary. The criteria to be followed by the Base Section Engineer in determining the needs for modification are the approved scales of accommodations for W.A.C.s as published in OCE Engineer Bulletins No. 65 dated 5 Aug 1943, No. 66 dated 9 Aug 1943, and No. 84 dated 10 Oct 1943.

3. The Base Section Engineer is requested to arrange for the necessary modifications of ancillaries to accommodate this personnel, keeping additional construction to the absolute minimum. It should be possible to undertake this work within the 2,500 approval authority of the Base Section Engineer in conjunction with the Air Ministry Liaison Officer. Such modifications will be reported on monthly reports for these stations.

For the Chief Engineer:

P. D. BERRIGAN
Colonel, C.E.
Chief Construction and Quartering
Division

OFFICE OF THE WAC STAFF DIRECTOR
HEADQUARTERS ASC USSTAF

11 August 1944

SUBJECT: Recommendations for Mobile WAC Units.

TO : Commanding Officer, WAC Detachment, Hq Ninth Air Force,
APO 696.
Commanding Officer, WAC Detachment, Hq IX Bomber Command,
APO 140.
Commanding Officer, WAC Detachment, Hq IX AF Service Com-
mand, APO 149.
Commanding Officer, WAC Detachment, Hq American Component,
AEAF, APO 656.

1. Attention is called to letter Hq ETOUSA AG 353 Op GA, sub-
ject: "Training for Enlisted Women" 20 July 1944 and "ETO - SOP
#5, Communications Zone Construction Standards, Supplement #3", 17
July 1944.

2. It is recommended that one WAC Officer go ahead of enlisted
women to a new installation to advise on arrangement of WAC camps,
location of officer's and enlisted women's tents, sanitary facilities,
orderly room, etc. Where it is not convenient to send a WAC officer
ahead, Major Frances S. Cornick, Asst. WAC Staff Director, ETO, is
available on the Far Shore. She may be contacted through G-1 For-
ward Echelon, Communications Zone, ETO, APO 350, U S Army.

3. Final check on WAC personnel for forward echelons should
eliminate physically questionable, emotionally unstable and potential
nerve cases.

4. Authorization for issue of second WAC field jacket is pend-
ing. Early Mobile units (WAC) needing second issue should contact
this office.

5. Damp climate and lack of clothes-hanging facilities have
caused mildew in uniforms. It is recommended that excess clothing
be wrapped in Quartermaster waterproof paper and, if possible, pack-
ed in boxes until needed.

6. It is advised that one tent with a stove be set up as a
drying room for laundry.

7. American irons can be used in some installations.

8. A women's latrine should be set up within a reasonable dis-
tance of offices where WAC quarters are not nearby.

9. Optional equipment includes:

- | | |
|--------------------------------|---------------------------|
| a. Rope for clothes line | e. Supply of toilet paper |
| b. Tin pails to heat water | f. Laundry soap |
| c. Scrub brushes for clothes | g. Dust glasses |
| d. Hammer, nails, saw & pliers | h. Coat hangers |

/s/t/ MARY A. HALLAREN
Major, WAC
WAC Staff Director

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

AGO 887
22 May 45

MEMO: Colonel Wilson

SUBJECT: TD to Hq Conad (Mannheim)

PURPOSE: Selecting Accomodations for WAC Detachment.

CONFERENCES: - 1. Chief of staff Col. Stubblebine
2. Deputy Chief of Staff Col. Lenny
3. G-1 Col. Gayen
4. Engineers Col. Smolly
5. Hq Com't Col. Small

a. Mess
b. Supply
c. PX
d. Unit COs

DISCUSSION: I - Location: Hq Conad is located in a Caserne outside of Mannheim. The headquarters has also taken over a portion of Seckheim and calls the entire area Conad City.

The WAC Section was asked to come up to make a decision as to the best possible location for the new WAC Detachment expected the end of this month. Three locations had been approved but no decision reached. They were:

a. Approximately (15) small German houses adjacent to headquarters. This would mean installing plumbing fixtures in each house, building an ablution site in the street, requiring MP protection and the location would be near officer's billets.

b. A barracks within the Caserne now housing nearly 400 EM. This would necessitate moving half the men out and erecting a partition on each floor to separate the EM and EW. This building is at the entrance to the headquarters and one end is being used for the dispensary.

c. An area within the compound just off the parade ground. On this site tents, with wooden floors could be put up with ablution block in the center. The latter was approved by the Deputy WAC Staff Director:

II - Billets: Tents will be used for billets, administration, showers, and latrines. This may change if there is sufficient time to build huts for the showers, latrines, recreational and administration areas. Area will not be near any accomodations for men. Plumbing will not be a problem since pipes are already laid and fixtures available. Cots, carpets, sheets and clothes closets are already in the supply room, mattresses will be gotten from captured enemy material. Hair dryer is also available. Rear of area can be used for drying clothes.

III - Mess: This will be consolidated with enlisted men, WACs providing a mess sergeant and at least two cooks. KP will be done by civilian displaced personnel.

IV - PX: Consolidated with enlisted men, feminine articles sold through WAC supply room. Brassieres, girdles, cosmetics,

etc. will be requisitioned immediately so as to be available upon arrival of detachments.

V - Medical Care: Sick call will be in the dispensary on the post. Separate from EM with nurse in charge. Two field hospitals nearby for more serious cases. Light sickness taken care of in area. Physical inspection will be conducted either in dispensary or tents, whichever seems advisable after arrival of Wacs.

VI - Transportation not necessary. Mess, work, and billets are all within walking distance.

VII - Recreation and Religion:

a. There will be available separate Day Room for EW as well as recreational hall for men and women, Red Cross facilities to be used by both, as well as several theaters in and around Conad City. There is plenty of space for sports in rear of WAC site as well as sports area used by men on parade ground in front of detachment.

b. Chaplains of the various faiths are available at all times. Services are held Sundays both on the post and in nearby churches.

VIII - Supplies: WAC supplies will have to be requisitioned from the depot here in Paris as this is the only one supplying WAC detachments on the continent.

RECOMMENDATIONS:

1. That a good WAC Officer be assigned to G-1 Section as she will be responsible for WAC problems. They can take up to a Major.
2. That the following cadre be assigned for the first 60 EW.

1st or 2nd Lt.	Personnel Clerk
1st Sgt	Co. Clerk
Mess Sgt	Driver
Supply Sgt	Recreational & Mail NCO
Cooks (2)	

3. That additional cadre be supplied as detachment increases, as the headquarters wants this detachment to be as self-sufficient as possible and with no interference from the headquarters.

Frances S. Cornick

INCOMING MESSAGE
ETCUSA

FROM: CG EIGHTH AIR FORCE

TO : ETOUSA (ACTION)

DATED AUG 29 1748A
REC'D AUG 29 1750A

REF NO 358

"EDITED LITERAL TEXT"

Interior address: Signed: EAKER

Reference: YOUR RADIO 2375, AUGUST 29 (ORIG. BY G-1)

1. Accomodations, now under construction at AAF Station 586 for 172d WAAC Post Hq Company, will be completed by end of September.
2. Until permanent housing is completed at AAF Station 536, Company scheduled for early September shipment, will be held at AAF Station 594.

REC'D AG ETO: AUG 29 1730Z
M/C No. 1-275, 29 Aug 43

Proposed Accomodations for Enlisted Women

OCQM G-1 WAC 20 Sept
Section 1944

FSC;EE
Ext. 2805

I. Confirming conversations with Major Emmel, Assistant Executive Officer, the proposed accomodations at Depot 177 for the three officers and three enlisted women of the Subsistence Division is disapproved.

1. Location is undesirable for women.
2. Circular 325, dated 14 December 1943. Officers will not be housed with enlisted women.
3. Sanitary facilities for officers , as required by SOP #5 used by enlisted women.
4. Lack of recreational facilities, either in billets or anywhere in the area, as specified in Supp. 3, SOP #5, Headquarters ETOUSA, 17 July 1944.
5. Lack of transportation during off duty hours.
6. Only available showers are 3/4 miles away, used by both sexes and all ranks on a posted schedule.
7. It is undesirable for one WAC Officer to be on a 24 hour duty status for three enlisted women.
8. Entrance to accomodations is through only room suitable for laundry, ironing and possible installation of shower stall.
9. ETO SOP #5 provides for 72 square feet per officer. The one room available is not adequate.

II. This office will be glad to approve any accomodations which substantially meet the scale specified in WAR Department and Theater directives.

For the AC of S, G-1

WAC Reservations Made by American Red Cross -
January through December - 1944

<u>England</u>	<u>Ireland</u>	<u>Scotland</u>	<u>Wales</u>	<u>Isle of Man</u>
Oxford - 51	Belfast - 5	Edinburgh - 123	Llandudno - 2	Douglas - 2
Stratford-on-Avon - 71		Glasgow - 89	Swansea - 2	
Bournemouth - 34		Aberdeen - 4	Penrith - 3	
Torquay - 33		Aberfoyle - 3	Cardiff - 9	
Bristol - 9		Trossachs - 2	St. Ives - 2	
Guildford - 7		Luss - 2	18	
Bath - 12		Inversnaid - 2		
Salisbury - 8		Loch Lomond - 9		
Sudbury - 2		236		
Cambridge - 16				
Windsor - 14				
Exeter - 4				
Okehampton - 1				
Hye - 1				
Wemby - 1				
Weymouth - 1				
Farnborough - 1				
Cheltenham - 1				
Blackpool - 1				
Shrewsbury - 1				
Westerham - 2				
Canterbury - 19				
Sevenoaks - 3				
Coventry - 2				
East Grinstead - 5				
Guildford - 6				
Warwick - 2				
Clovelly - 2				
Rottingdean - 2				
Southport - 2				
Gullane - 4				
Windermere - 2				
Blackpool - 2				
Brae Sands - 2				
Port Gaverne - 2				
Bishops Stortford - 2				
Norwich - 1				
Manchester - 1				
Kenilworth - 2				
York - 2				
Folkestone - 2				
Helmsley - 1				
St. Albans - 1				
<u>299</u>				

Total number of places visited - 58
Total number of reservations - 561

This does not include London which was visited by a greater number of WACs independently of ARC.

HEADQUARTERS
COMMUNICATIONS ZONE
EUROPEAN THEATER OF OPERATIONS

REPORT ON "THE ROOKERY"

I. ESTABLISHMENT

A. Authority - A rest home for WAC enlisted personnel was established pursuant to letter, this headquarters, file AG 354.1 OpGA, 1 August 1944, (TAB A), and designated WAC Detachment "A", Southern District, "The Rookery", APO 204.

B. Purpose - The purpose, as stated in letter authorizing establishment, "is to provide a facility, under homelike atmosphere, to which WAC enlisted personnel may be sent within established quotas, for respite from military duties".

C. Operating Plan - Administration and supply of The Rookery are a military responsibility, through the Commanding Officer of the Detachment, Southern District, UK Base and this headquarters. Operation of the recreational program, supervision of civilian employees and miscellaneous expenses are responsibilities of the Red Cross. TAB B, agreement with Red Cross, and TAB C, functional chart, specify these responsibilities.

D. Table of Distribution and Equipment - TAB D.

E. Procedure by Commands and Quotas - Enlisted women, certified by medical or detachment officers, are eligible for temporary duty at the Rookery not to exceed seven days, and convalescent patients from general hospitals not to exceed fourteen days, within quota provisions established by this headquarters. TAB E, letters, this headquarters, file AG 354.1 OpGA, 15 August 1944 are superseded by same file, 2 December 1944, set forth details of procedure and quotas.

II. OPERATION

A. Personnel - Numbers and Functions

1. Military - Authorized allotment of military personnel is two officers and fourteen enlisted women. Not all of these grades are filled. Present personnel includes:

Officers:

- (1) Detachment Commander - Direct responsibility for all administration and supply, and in conjunction with ARC representative, for all operation and activities of the installation.

Enlisted:

- (2) First Sergeant
- (3) Mess Sergeant
- (4) Supply Sergeant; PX Manager
- (5) Duty Sergeant; Medical NCO; Mail clerk
- (6) First Cook
- (7) Company Clerk; Driver
- (8) Cook
- (9) Cook

- (10) Cook
- (11) Baker
- (12) Driver
- (13) Driver

2. Red Cross - The Red Cross supplies one full-time representative who serves as hostess at the Rookery, plans and helps execute the recreational program, coordinates with concerned military and civilian organizations all recreation activities, and acts as liaison for all supplies and equipment contributed by the Red Cross.

3. Civilian - Fifteen civilian employees, paid by the Ministry of Labor, are authorized. Only eight full-time and one part-time are presently employed.

- (1) Manageress, responsible for "housekeeping" functions and supervision of civilian employees.
- (2) Waitress, chambermaid.
- (3) Waitress, chambermaid.
- (4) Charwoman, chambermaid.
- (5) Dishwasher.
- (6) Porter.
- (7) Porter.
- (8) Gardener, utility man.
- (9) Engineer, caretaker (4hrs per day).

B. Recreational Program.

1. Movies: Every Monday at 1400 hours.
Every Wednesday at 1930 hours.
Every other Sunday at 2000 hours.
2. Tours: Oxford, twice a day (English Speaking Union)
Stratford-on-Avon
3. Parties: Bi-monthly; with band and dancing.
Occasionally with nearby hospitals.
4. Athletics: Bicycling Archery
Boating Golf (nearby)
Croquet Riding (nearby)
Badminton
5. Indoor: Small games
Ping Pong
Sketching and Modeling sets
Artercraft
Library
Sewing Room
6. Participation in effecting continuous improvements in house and grounds.
7. Participation in visiting military patients at nearby hospitals and convalescent homes, and entertaining them at the Rookery.

C. Administration.

1. Required company and personnel records are maintained by clerk, supervised by Detachment Commander. Inspector General of Southern District has been requested to assist in bringing Service Records up to date in accordance with Hq ETO Circular 111. Auditing of PX records is done by officer stationed nearby.

2. Forms used by Detachment in operation:

- a. Reservation Blank (TAB F)
- b. Telephone Calls (TAB G)
- c. Billeting Roster (TAB H)
- d. Guest Register (TAB I)
- e. Flow Chart (TAB J)

3. An information booklet handed to incoming guests presents in concise and attractive style the policy and procedure of the Rookery. (TAB K) Menus are original and add to diningroom cheer. (TAB L)

D. Equipment, Supplies and Utilities.

1. Equipment.

- a. Table of Allowance items were procured from US Depots or British Officer in Charge of Barracks.
- b. Special Services items were procured through Southern District and UK Base Special Services Officers.
- c. American Red Cross has contributed furniture, athletic equipment, drapery material, gymnasium shoes and sports clothing, an icebox, and a petty cash fund used for entertainment, magazines, and special occasion items.

2. Supplies, Maintenance and Repair.

- a. Rations, consolidated with small local MP unit, are drawn from Depot.
- b. POL obtained from British stores.
- c. Clothing issue, salvage and PX supplies obtained from Depot.
- d. Ordnance repair obtained from nearest Ordnance Unit.
- e. Laundry, dry cleaning and shoe repair service obtained through Quartermaster contract with local firms.
- f. Trash and garbage disposed of by Detachment cadre.

3. Utilities.

- a. Fuel, water, gas, electricity, and sewage disposal taken care of by local District Corps of Royal Engineers.

E. Improvements During Occupancy.

1. Painting of walls, stairs and woodwork.
2. Making of drapes, lamp shades and three large rugs.
3. Archery target and badminton court constructed.
4. Guest lounge, recreation room, sitting room, sewing room and cadre dayroom established.
5. Craftroom for guests being established.
6. Hot water tank, gasheaters, grease traps, and electrical fixtures installed.

III. UTILIZATION.

- A. Capacity - Quota as established by letter to Commands provides

for forty guests, in addition to those sent by general hospitals for convalescence. In order to familiarize commands with functions of the installation, personnel on 24 and 48 hour pass have been accepted. Table of Allowance is established for a total of 73 residents, 50 of which are guests, and the remainder Detachment personnel, civilian employees, and Red Cross personnel.

B. Flow Chart.

1. Number of Guests. Utilization of The Rookery has increased over 300 percent since the first six weeks of operation. (TAB M)

a. Before official opening	20 August	9
b. Total August		25
c. Total September		51
d. Total October		142
e. Total November		164

2. <u>Length of Visit.</u>	<u>24 hrs</u>	<u>48 hrs</u>	<u>7 days</u>	<u>14-days</u>
a. August	0	11	12	2
b. September	22	6	20	3
c. October	41	46	42	12
d. November	54	67	31	12

3. <u>Distribution.</u>	<u>AAF</u>	<u>SOs</u>	<u>MISC</u>
a. August	8	13	4
b. September	22	51	2
c. October	105	36	1
d. November	82	60	22

IV. EFFECTIVENESS

A. Comments by Guests - Excerpts from guests' mail indicates that The Rookery is accomplishing its mission. (TAB N) The homelike atmosphere, unrigimented schedule, and availability of a variety of recreational features effect complete relaxation and change from ordinary military duties.

B. Comments by Detachment Commanders. Detachment Commanders are increasingly realizing the benefit derived by enlisted women from a few days at The Rookery. Typical expression is provided by a letter from the Commanding Officer of the WAC Detachment, Supreme Headquarters, AAF. (TAB O)

C. Staff Visit of Theater WAC Staff Director. Report of visit made 13 November by Theater WAC Staff Director notes 100% improvement in accommodations; superior mess; improvement in morale of permanent cadre as the number of guests increases; only three cases of company discipline (offense, late for bedcheck); policy and program of The Rookery rated superior. It was agreed that the facility should be maintained as long as utilization remains constant in proportion to current WAC strength in the United Kingdom. (TAB P)

WAC DETACHMENT
1ST BASE POST OFFICE
APO 640, US ARMY

ML/rjb

22 January 1945

SUBJECT: Holiday Schedule - WAC Detachment, 1st EPO 640, US Army.

TO : WAC Staff Director, Ul. Base, APO 413, U.S. Army.

1. The Detachment Special Service preparations for Christmas and New Years went into full swing the early part of the month. The schedule of events is as follows:

11 December 1944	Decorations - WAC Recreation Hall
12 December 1944	Dance at 77th Station Hospital
13 December 1944	Company Meeting - Carol practice
14 December 1944	1302d Engineer Dance
15 December 1944	Decorations
16 December 1944	Dance - 297th General Hospital
18 December 1944	Movies - Recreation Hall; Dance 96th General Hospital
19 December 1944	Carol group to 312 Station Hospital
20 December 1944	Movies - Recreation Hall
21 December 1944	Decorations
22 December 1944	Carol group to 102d General Hospital
23 December 1944	War orphan for dinner - Party for local children by 1st EPO in WAC Recreation Hall - Lunch in Recreation Hall by dinnerworth Detachment, 1st EPO - Carol group to 52nd General Hospital.
24 December 1944	Candle light Service - Local Methodist Church - Midnight Mass - WAC Recreation Hall. Carols at 33rd Stations Hospital.
25 December 1944	Lance - WAC Recreation Hall.
31 December 1944	Open House - WAC Recreation Hall.

2. The decorations for the Christmas tree and for the Recreation Hall itself were all hand made by the women of the Detachment with the help of a few dates and wandering GIs. Gift wrappings from home were used for cut outs and pasted on colored cardboard to make ornaments for the tree. Other trimmings were done by free hand drawings of candy canes etc, popcorn strings were made - plain white life savers were printed and strung and cotton batting was skillfully applied to the tree branches.

3. Most of the events held were in the WAC Recreation Hall in the WAC Area. A brief outline of the physical aspects of the hall should give a picture of the setting for the holiday festivities.

4. The "Rec Hall" was included in the construction of the Holland Road School as an auditorium and has a large stage. The main alteration on the hall for the "GI" occupation was the addition of bulletin boards which are about three feet in length and four feet wide, placed at eye level around the three walls.

5. The walls have been distempered white and the bulletin

boards a pastel green. For the holidays, on these boards were placed the poinsettias and stars, circled by lush holly wreaths made by the Detachment members. The holly was donated by the local park and the large quantity desired was most obligingly furnished. A huge holly wreath with an extravagant red bow (personal procurement - USA) was hung on the "snow" speckled back drop of the stage, framing a huge colored sketch of "St Nick".

6. Lovely colored Christmas tree lights, enough for six over grown trees, were given us - the only thing objectionable about the lights being their size - one dozen of them would have over burdened the limbs of any healthy pine tree, so the tree was flood lighted thereby creating a much less critical inspection on the non-professional trimmings, and the colored lights were strung at the top of the bulletin boards giving a soft effect to the entire "Rec Hall".

7. Members of the Detachment formed into six carol groups of five in each group for the purpose of caroling in the evenings during the Christmas week to the hospitalized men back from combat in the neighboring towns. Trips were made to the 312th Station Hospital, 114th Station Hospital, 162nd General Hospital, 52nd General Hospital, and all the groups consolidated into one for Christmas Eve and sang at the 33rd Station Hospital. The reactions of the women to these carol singings were excellent. It perked up the morale of the boys and after each song fest the WACs made the rounds talking to the GIs and enjoyed themselves as much as they cheered up the men. We found that if the WACs invited the GIs to sing with them the singing was enjoyed the more by all.

8. On 23 December "Pauline", the WAC war orphan arrived for dinner with the WACs, escorted by her grandmother and a member of the American Red Cross. At three o'clock in the afternoon, the 1st Base Post Office gave a Christmas party for the underprivileged children of the town in the WAC "Rec Hall" with "Pauline" as guest of honor. A program of movie comics and the subsequent sweets were met by the youngsters with hearty approval. At the close of the party, each child was presented with a gaily wrapped gift of candy gum, gleaned from rations contributed by the personnel of the 1st Base Post Office.

9. Christmas Eve Spirit was begun with an all-American Candle Light Service in the local Methodist Church. Enlisted men and women of the 1st Base Post Office formed the choir, and the service was lovely. A Christmas message was given by Chaplain Hutchinson of 10th Replacement Depot, who conducted weekly Sunday service at the WAC Detachment. Midnight mass for all Army personnel was conducted in the Rec Hall and the hall was filled to capacity with a solemnly attentive audience. This service was supported by two choirs - one all-WAC and the other all men. During the middle of the Mass the WAC Chorus sang from outside "Silent Night" which floated softly in the still night air to those within. Coffee and donuts were served at the close of the evening.

10. For the first time in six months the entire Detachment was away from work simultaneously Christmas Day. Dinner had all the trimmings and was enjoyed to the utmost. The Sergeants did the KP for the Detachment on the Holiday and spirits were high. The climax

of the day was the dance in the Recreation Hall on Christmas night which was very successful. The orchestra which was from 77th Station Hospital arrived in time for the dinner and was in its best form.

11. The year was closed in Open House on New Years Eve for the entire post with music furnished by the 1st Base Post Office orchestra. The old year was not mourned, and the new year was ushered in with many a hope that the dreams would be fulfilled for "Victory Year".

/s/ Esther M. Lamprecht

/t/ ESTER M. LAMPRECHT
1st Lt., WAC
Comdg.

HEADQUARTERS
THEATER SERVICE FORCES, EUROPEAN THEATER
OFFICE OF CHIEF OF SPECIAL SERVICES

(Main) APO 757
20 December 1945

SUBJECT: Conference 8 December 1945, Headquarters First WAC
Special Services Company, Starnberg, Germany.

TO : Chief, Entertainment and Recreation Division,
Special Services, Headquarters Theater Service
Forces, European Theater (Main) APO 757.

Attending Conference

Lt Col Hallaren (WAC)	WAC Director, ETO
Lt Col Ayers	Special Services Officer, JX Corps, Third Army
Maj Johnson (WAC)	WAC Branch, G-1 Morale Branch
Maj Johnson	Representative for Lt Col Hall, Special Services Officer, Third Army
Maj Brice	Successor to Lt Col Ayers
Capt Frank (WAC)	Special Activities Branch, Special Services, TSFET (M)
Capt Fober (WAC)	Commanding Officer, 1st WAC Special Services Company
Lt Gifford (WAC)	} Platoon Officers, 1st WAC Special Services Company
Lt Martin (WAC)	
Lt Frederick (WAC)	

Conference opened by Lt Col Hallaren who stated that Lt Col Wilson, former WAC Staff Director of ETO, was unable to attend meeting and extended her apologies.

Lt Col Ayers stated that all reports on the 1st WAC Special Services Company were very good. Col Fubanks of Garmisch was pleased, 9th Inf Div very much pleased and Berchtesgaden more than pleased with each of its platoons.

Lt Col Hallaren stated the two main reasons for calling this conference were (1) T/O, recommendations for changes, and (2) Utilization, where men and women are working together. "The 1st WAC Special Services Company is the first of its kind, nothing in the States compares to it, and information desired is the evaluation of the Wacs, job done, operations of units from unit commanders concerned, and recommendations for the future."

Capt Frank, who was asked to "brief" the conferees on the foundation work, stated that after completing training in Special Services School in Lexington, Virginia, March 1943, she learned that a Special Service Company of men was to be trained in Camp Seibert, Alabama, to be sent to Africa. She felt that Wacs could be utilized in this work. The plan was presented in Washington. Col Hobby advised that at that time the work was not deemed suitable for women in the field.

In July 1943 Capt Frank was assigned to Special Services, 2nd Wac Training Center, Daytona Beach, Florida, where she met Capt Ruby Jane Douglass. When, in December, it

was learned the training center was to close in January, Capt Frank and Capt Douglass requested permission to go to Washington on their Christmas leaves to take up the matter of a Wac Special Services Company, to be picked from the two bands in Daytona Beach and the cast of an all Wac show. In Special Services Headquarters in Washington and the Music Branch of Special Services in New York, the plan was proposed and favored but again no action could be taken. On Capt Frank's arrival in the WFO April 1944, the plan for the 1st Wac Special Services Company was again revived and Lt Col Wilson was most helpful; she thought the work was suitable for the Wacs and a request for such a company to be organized in this Theater was made. With the approach of VE Day, three additional T/Os for Special Services companies were authorized by the War Department, of which one was to be allotted to WAC. After selection of personnel was underway, these T/Os were withdrawn making it necessary to look elsewhere for grades and ratings. Personnel was recruited for the company and assigned to Third Army for activation. They were trained for 60 days before being assigned for duty by platoons.

REPORTS OF PLATOON COMMANDERS.

Berchtesgaden - Lt Gifford. "The 48 Club opened by the Wacs in the Park Hotel with library, beauty shop, tap room. Snack bar and handicrafts shop to be opened this week. Wacs have been putting on three shows a week; costumes for the girls are designed and made by them; movie running seven nights a week by Wacs; used in Post Exchange in running of gift shop and rations. Library opened each afternoon and night; tap room 1900 - 2200."

Wasserburg - Lt Martin. "Wacs have been doing shows; publicity and stage work. Nineteen performances during October and November; toured 9th Div Area. Taken part in floor shows. Three projects opened - library cataloguing gift shop, checking of ration cards. Working on three regimental shows. 'Abie's Irish Rose' performance on 19th and 20th of December."

Garmisch - Lt Frederick. "'This Gal's Army' performance was given three days before coming to Garmisch. Large library opened, 1600 books. Civilian librarian helping to open up music library; E! club run by two Army hostesses, three girls take turn in staying in office. Request has been made for Wacs to be used at the information desk of the organized tours. Wacs working with the 66th Glee Club; entertain at different hotels, usually one or two different Wacs give specialty numbers; operating projection machines, handling Special Services publications."

Discussion was held as to the working of Wacs and CIs together in combination groups; the question of too much emphasis on shows. The need of working together was pointed out unless efforts are to be confined to all girl shows. If working with boys on a job, a regulation should be worked out to provide these men.

TRAINING. Was covered by Capt Frank who stated, "The original plan was to select, train, and form the Wac Special Services Company in the ZI where personnel was

plentiful and training could have been most satisfactorily accomplished. Since this was not possible, all the foundation work had to be laid here." Approximately 1000 girls were screened and army service records checked. As new units came into Compeigne from the ZI, we were permitted to pick the best of the crop. In Paris, girls who were drivers were sent to projection school; those with handicraft backgrounds were placed with Handicrafts Branch for further training and those with library backgrounds were trained by Library Branch. Dance training was given by one of the finest French artists. She accompanied the Macs to Salzburg for the sixty days training period. All, with few exceptions, had training. However, we were never able to fill the T/O with qualified personnel and operations had to be confined to three instead of four platoons.

The object of the company was not to go out and put on shows for men, but to get the men interested in entertaining themselves with the help of the Macs in handicrafts, library, planning shows, etc.

Discussion was held on leave areas concerning whether Special Services companies should include both men and women working together. It was the consensus of opinion that in small leave areas the units should be either men or women. In large leave areas, however, a combination of both is believed to be more effective.

RECOMMENDATIONS.

Maj Johnson representing Lt Col Hail delivered the following message from his Chief: that any future activities of women in the army or working with it should be confined strictly to social, recreational, and entertainment fields.

Proposed utilization of Special Services companies in the future. It was proposed that Special Services battalions be organized and assigned on basis of one to each Corps. Each battalion would include the following phases of Special Services activities: 1 Mac Special Service Company; 1 M Special Service Company; Clubmobile operations; Rest Center operations; Service Center operations; Donut dugouts, and jeep show operations.

It was pointed out that two types of Special Services companies would be needed. A tactical company operating as a company with one mess, substituting the mess T/O of platoons with entertainment personnel to be used in jeep shows; the other a base section Special Services company to operate in platoons in rear echelons.

It was agreed unanimously that men and women should not be included in the same T/O but could be loaned for joint operations. Emphasis of tactical companies should be placed on entertainment.

Special Services Supply Depots should be set up on Army levels and Mac Special Services equipment should be so earmarked.

FUTURE TRAINING.

Personnel should be thoroughly screened during basic training, those with Special Services qualifications should be sent to Special Services School for additional training. The best of the graduates from this school should then be sent to Special Services Company Pool for additional training in both tactical and rear echelon company activities. They should also be trained for interchangeable work, faces and enlisted men working together. Singers should have a large repertoire of songs, and pianists should be able to readily transpose.

Officers to be selected and trained in the same manner as enlisted personnel. Prior to Special Services training, however, they should have six months of duty as company officer both in training centers and in the field.

Changes in 28-17, dated 16 March 1944, T/O for Special Services companies as it now appears were discussed and certain alterations are favored. Charts to support these recommendations were made up and in the hands of Lt Col Hellaren.

This Branch is in accord with recommendations as herein proposed.

/s/CAHILLA M. FRANK
Captain WAC
Chief, Special Activities Branch
Phone - 22563

SUPREME HEADQUARTERS
ALLIED EXPEDITIONARY FORCE
Office of the Chief of Staff

29 March 1944

MEMORANDUM FOR: General Lee

SUBJECT : application of Nurses to Marry Enlisted Men.

1. General Eisenhower's policy is that differences in rank are not in any way to be considered a bar to marriages of U S Military Personnel, and no applications will be disapproved for this reason. He concurs in the opinion of G-1, ETOUSA, that requests similar to those attached should be treated in the same manner as all other requests for marriage for U S military personnel.

2. Persons in the military service will not, however, be permitted to establish homes and families in this active theater. When two persons in the American Army marry, they will either be stationed at widely separated places, or one or the other will be removed from the theater.

3. This policy will be published to the entire command.

W. B. SMITH
Lieutenant General, USA
Chief of Staff

1 Incl
Correspondence on applications
for marriage by two Nurses.

15 June 1944

MEMORANDUM FOR: Lt General Smith, Chief of Staff, ETO.

SUBJECT : Marriage Policy.

1. General Eisenhower's policy regarding marriages between military personnel as contained in your memorandum to the Deputy Theater Commander of 29 March has been published to the entire command by Cir 41, ETOUSA.

2. It will be noted that Pars 4 b and 5 a of Cir 41 follow very closely the language contained in your memorandum of 29 March.

3. With regard to the transfer of personnel solely because of marriage to other members of the command serving at the same station, attention is invited to Sec VIII, WD Cir 278, 1943, copy attached. Under WD policy, WAC personnel will not be transferred solely because of such marriages. It is suggested that the present wording of ETOUSA Cir 41 would more appropriately reflect both the WD and Theater Commander's policy if a certain amount of discretion were left to local commanders, and authority granted to effect transfers in the event particular circumstances of the marriage indicate the best interests of the service would be served by such action.

4. It is recommended that the first sentence of Par 5 a be modified to read: "When two members of this command marry, and the particular circumstances make it advisable, they shall be stationed at widely-separated stations or one of the parties shall be moved from the theater".

5. The Deputy Chief of Staff concurs.

JAMES M. FRANEY
Colonel, GSC
AC of S, G-1, ETOUSA

12 July 1944

POLICY (For Circulation; this office)

SUBJECT: Transfer of Members of this Command Upon Marriage.

Paper initiated by this Section is awaiting disposition by General Smith and General Lord. As agreed by Colonel Wilson and Colonel Lauben, no action should be taken in any Command to effect transfer, as directed by Circular #41, Hq ETOUSA, dtd 17 April 1944, until this policy is clarified.

(s) A. W. W.
(t) ABILA W. WILSON
Lt Colonel, GSC
WAC Staff Director,
ETOUSA

CARRIER SHEET HQ, ETOUSA

TO FROM DATE

G-1 Theater 7
 Chap Nov
 1944

1. Circular 41 "Marriages", provides that when marriages of American personnel in the same unit occur, the parties to these marriages will be separated by transfer of one or both of the parties concerned.

2. The Deputy Theater Chaplain has heard that this provision is resulting in a condition of concubinage. Parties are unwilling to marry and be separated. Request information as to whether or not the Theater policy concerning separation of personnel who are in the same unit and contract marriage has been changed.

(Initials) (s) L. C. T.
 (t) L. C. TIERMAN
 (Ext 2929)

Headquarters Communications Zone
EUROPEAN THEATER OF OPERATIONS
United States Army
Office of the Commanding General

29 November 1944

MEMORANDUM TO: Lieutenant General Smith, Chief of Staff,
European Theater of Operations, United States Army.

1. Present theater policy on marriage between two members of this Command requires that upon their marriage they be stationed at widely-separated points, or one be transferred from the Theater. This was based upon General Eisenhower's policy as contained in your memorandum of 29 March, Tab "A".
2. At that time, conditions made such a policy highly desirable, but it is suggested that at this time the situation has so changed that a modification should be given consideration.
3. The War Department has in process of publication WR 630-5, relating to the WAC. Par 10 a and b (Tab "B") specifically provides that WAC personnel will not be transferred solely because of marriage to persons serving at the same station. It is recognized that in an active theater of operations situations may arise where the transfer of one party is desirable, but believe that could be best determined by the commander approving the marriage. In view of the static situation prevailing at the time present policy was formulated as compared with the ever-increasing magnitude of current operations, it is recommended that present policy be modified to read substantially:

"When two members of this Command marry, thereafter, if considered desirable by the commander authorizing the marriage, they may be reassigned to separated posts, camps, or stations, or, when appropriate, one of the parties may be removed from the Theater!"

(s) John C. H. Lee

(t) JOHN C. H. LEE

Lieutenant General, United States Army

COORDINATING ROUTE SLIP
(STAFF MINUTE SHEET)

SUPREME HEADQUARTERS ALLIED EXPEDITIONARY FORCE

FILE NO:

Date: 30 November 1944

SUBJECT: Modification of Theater Policy on Marriage Between Two
Members of a Command.

No	From	Pass to	Date
1.	SGS	G-1	30 Nov 1944

For comments or concurrence prior
to submission to the Chief of Staff.

For the Secretary General Staff:

(s) Carter L. Burgess
(t) CARTER L. BURGESS
Lt Col, G. S. C.
Asst. Sec. Gen. Staff.

1 Incl
Memo dtd 29 Nov fr
Gen Lee to C/S re:
above subject.

2.	G-1	SGS	3 Dec 1944
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This Division concurs in General
Lee's proposal.

For the A C of S, G-1:

(s) Robert M. Furber
(t) ROBERT M. FURBER
Lt Col, GSC

1 Incl: n/c Asst G-1

SUPREME HEADQUARTERS
ALLIED EXPEDITIONARY FORCE
Office of the Secretary General Staff

Date 4 December 1944

TO:

GENERAL SMITH:

(Red) For approval!

Please see remarks by the Theater Chaplain
at (Red) T.I.B C.

G-1 concurs (T.B.D).
(Red)

(Initials) C.I.B. (s)

(Initials) C.I.B. (t)

SUPREME HEADQUARTERS
ALLIED EXPEDITIONARY FORCE
Office of the Chief of Staff

4 December 1944

MEMORANDUM FOR: Commanding General, Communications Zone.

SUBJECT: Marriages of U S Military Personnel.

1. I presented the attached memorandum to the Theater Commander. He does not at this time desire to change his policy with respect to marriages of U S Military Personnel as announced in memorandum to you of 29 March 1944, copy of which is attached.

/s/ W. B. Smith
W. B. SMITH
Lieutenant General, U S Army
Chief of Staff

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY

29 May 1945

MEMORANDUM TO: Lt General Smith, Chief of Staff, European Theater of Operations, United States Army.

SUBJECT : Marriages of U S Military Personnel.

1. The present theater marriage policy is contained in Circular 41, ETOUSA, 17 April 1945 (Tab A). This circular contains a provision that if two members of the command marry, they will be stationed at widely separated stations or one of the parties removed from the theater.

2. On 29 November 1944 the Commanding General, Communications Zone recommended that this provision be modified, making such action discretionary as the situation in each case may dictate (Tab B). This recommendation was disapproved.

3. On 18 April 1945 the Commanding General, Eighth Air Force, recommended (Tab C) that the provision of current policy requiring such reassignment of individuals be rescinded. This recommendation was forwarded to this headquarters by the Commanding General, USSTAF, without comment.

4. Based upon recommendations of the Headquarters Commandant, Communications Zone, the Theater Chaplain (Tab D) has recommended rescission of this portion of current policy. It will be noted that Theater Chaplain proposes that no change be made in the provisions requiring a 60-day waiting period.

5. In view of the completion of combat mission of this theater and readjustment of personnel now taking place, it is believed that a rescission of this policy is now appropriate. It will be noted that such action would bring theater policy in accord with War Department policy as contained in Par 12 b, Circular 462, War Department, 6 December 1944 (Tab E).

6. It is recommended that Par 5 a of Circular 41 be rescinded.

T. B. LARKIN
Major General, USA
Deputy Chief of Staff

HEADQUARTERS
U. S. FORCES, EUROPEAN THEATER
Office of the WAC Staff Director

(Main) APO 757
16 January 1946

MEMORANDUM TO: Lt. Colonel Anna W. Wilson

SUBJECT: Normal Attritional Losses of WAC Personnel.

1. Based on average strength and loss figures for 1943 and 1944 the percentage of Wacs returned to the Z of I averaged one-half of one percent (.5%) for the 20 months from May 43 to Dec 44.

2. The same percentage in 1945 ranged from one percent (1%) the first four months to three and one-half (3½%) in Oct and Nov.

3. These figures include Wacs returned to Z of I for every reason other than redeployment.

/s/ MARY A. HALLAREN
/t/ MARY A. HALLAREN
Lt. Colonel, GSC
WAC Staff Director

Training (WAC)

MCW/cja/Lxt 480

1 G-3 G-1 Wac 30
Section July
1944

1. In response to telephone request, the following list of subjects to be included in a training program for enlisted personnel of WAC Detachment, Hq Command, LTCUSA, is submitted

- a. Preparation for overseas movement.
- b. Defense against chemical attack.
- c. Personal Hygiene.
- d. Familiarization course on use of arms.
- e. Field March.
- f. Rolling full field pack.
- g. Equipment check and show-down inspection.
- h. Tent pitching.

2. At least three days training will be necessary, with one overnight bivouac for practical experience under field conditions.

3. It is recommended that every WAC enlisted woman be given a short training course prior to movement to the Continent.

For the AC of S, G-1

WAC DELAFOUD ECH
 HQ COM 2 ETOUSA
 APO 350

TRAINING SCHEDULE FOR FIRST WEEK JUNE 19 - JUNE 26

OURS	SUBJECT	REFERENCES	AREA	UNIFORM	EQUIPMENT	INSTRUCTOR
0800 to 1200	WEAPONS TRAINING	FM 23-5	Lecture Room in Mess Hall	Combat Suit	Carbines	Lt. Pardee
1300 to 1440	Rolling FULL PACK (FIELD)	FM 21-15	EVELYN Mansions	"	Field Pack Equipment	Co. Officers & 1st Sgt Rosekrans
1450 to 1530	FIELD MARCH 2 MILES	_____	Evelyn Man to Battersea Pk	"	Haversack & Pack	Co. Officers & 1st Sgt Rosekrans
1545 to 1615	TENT PITCHING	_____	Battersea Pk	"	Haversack & Pack	Co. Officers & 1st Sgt Rosekrans
1630 to 1715	FIELD MARCH	_____	Battersea Pk to Evelyn Man	"	Haversack & Pack	Co. Officers & 1st Sgt Rosekrans
1730	MESS	_____	Central Bldg Mess Bldg	"		

20% of personnel assigned to training each day (approx. 22 members). Training held Monday through Friday. Total members - 110. Company officers in charge of all classes, 1st Sgt. Rosekrans, NCO assistant.

EVENING SCHEDULE:

TIME	DATE	PERSONNEL	SUBJECT	REFERENCE	EQUIPMENT	INSTRUCTORS
1900 to 2200	Mon 19 June	All Members	Land Mines and Booby Traps	TM 5-325	Demonstra- tion Mater- ial	Lt. Dodge & 19 NCO's (Special team for touring ETO for inst in L.A.&B.T.)

/s/ I.B.K.
 ISABEL B. KANE
 Capt., WAC
 Commanding

HEADQUARTERS
EIGHTH AIR FORCE

Training of Signal Corps WAAAC's

1 Sig.O A-1 14 May, 1943 1. Training of Signal Corps WAAAC's has been arranged tentatively at a meeting held at Air Ministry (T.Sigs 2a) last Wednesday between W/O Forbes Semple, Major Fertig, S/L Williams, S/L Balcombe and Capt. Hanson.

2. The following plans have been formulated.

Teleprinter Operation Course at R.A.F. Station, Cranwell.

64 WAAACs, who require only short course on familiarization with Creed machines, knowledge of joint British American procedure, routing, and circuits to have a course not to exceed two (2) weeks.

24 WAAACs, now typists who are to be reclassified as teleprinter operators, are to have a complete course not to exceed ten (10) weeks.

Telephone Operation Course at Pinetree.

100 WAAACs who require only short course on familiarization with British Switchboards, knowledge of routing and circuits, familiarization with joint British American methods, etc. to have a course not to exceed two (2) weeks.

(Since this course is to be established by Sig. Sect., Eighth Air Force, arrangements are to be made for necessary instructors and billeting of WAAACs while in attendance.)

Plotters Course at R.A.F. Station, Leighton Buzzard.

25 WAAACs, now clerks, who are to be reclassified as plotters, to have a course not to exceed three (3) weeks.

3. Quarters and rations at R.A.F. Stations for students at these schools will be arranged for by Air Ministry with approval of Capt. Wilson.

4. At least one (1) WAAAC Officer and one (1) WAAAC Administrative Sergeant to be at each of these schools until all students are released.

5. At no time will less than ten (10) WAAACs be released from school at one time nor will less than ten (10) WAAACs be left in school after all other students have been released at each school.

For the Signal Officer:

G. C. COLEMAN,
Lt. Col., Signal Corps,
Executive Officer.

Request for WAC Switchboard Operators.

1 G-1 Pers Div 27 Aug 44.
WAC CCBigo
Section Rear.

Pers Div/BK/mrt/1953

1. Reference telephone conversation this date between Col. Wilson and Capt. Katzenstein, it is requested that necessary steps be taken to obtain forty (40) enlisted WAC's to be trained as telephone switchboard operators.

2. Request this office be notified when this personnel will be available and how many will be available so that steps can be taken to train them at APO 871, and billet space can be provided.

3. Vacancies exist for this personnel in the non-T/O allotment to the Signal Section.

/s/ B. Katzenstein

/t/ B. KATZENSTEIN

Capt., Sig. C.

Executive Officer, Pers Div

Ext 1953

2 AG Repl G-1 WAC 28 Aug 44
Attn: Lt Section
Shaffton

AWW/cja/Ext 48

1. Request confirmation as to availability of forty (40) enlisted WAC personnel to be trained as switchboard telephone operators from United States Strategic Air Forces.

2. Request this personnel be assigned to the WAC Detachment, Communication Zone, European Theater of Operations APO 871 for duty with the Signal Section.

3. Request this personnel be shipped at the earliest practicable date, and time of arrival coordinated with Headquarters Command, Communication Zone, European Theater of Operations, APO 871 (to become United Kingdom Base Section), accommodations are available.

4. Request action copy be furnished WAC Section, Hqs European Theater of Operations, APO 887.

For the AC of S, G-1

Hq FWD LCH COM Z ETOUSA OUTGOING MESSAGE

FROM ORIGINATOR DATE
 (A) HEADQUARTERS COMMUNICATIONS ZONE (FWD) 1 Sep. 1944
 MESSAGE INSTRUCTIONS GR.

ACTION TO USSTAF FOR 8TH AFWD REF. CLASSIFICATION
 INFO TO: (W) NC. RESTRICTED

THIS IS A PARAPHRASE OF HQ DASH FOUR FIVE SEVEN
 TWO EIGHT DATED THREE ONE AUGUST PD FOR DUTY
 WITH THE SIGNAL SERVICE CIL. PROVIDING NO OB-
 JECTION EXISTS CIL. ISSUE ORDERS TRANSFERRING
 FORTY ENLISTED WACS TO WAC DETACHMENT CIL. COM-
 MUNICATIONS ZONE CIL. EUROPEAN THEATER OF OPER-
 ATIONS APO EIGHT SEVEN ONE PAREN FROM LORD SIGN-
 ED LEE PAREN THIS PERSONNEL TO BE TRAINED AS
 TELEPHONE OPERATORS PD ACCOMMODATIONS ARE AVAIL-
 ABLE TO COORDINATE ARRIVAL TIME WITH HEADQUAR-
 TERS CIL. COMMAND CIL. COMMUNICATIONS ZONE CIL.
 APO EIGHT SEVEN ONE PD DESIRE SHIPMENT AT EARLI-
 EST PRACTICABLE DATE

DISTRIBUTION: COORDINATED WITH
 Originating Division Precedence

G-1	G-1 WAC Section	Routine
G-1 WAC Section	NAME AND RANK TYPED	TEL. NO.
AG Repl	Captain Theodore Smith	Ext. 1112
Signals	Necessary Staff Coordination has been accomplished	

EXCERPTS FROM REPORT ON W.C STAFF DIRECTORS CONFERENCE
24 January 1945

* * * * *

Purpose of the Meeting

Colonel Wilson explained the primary reasons for holding the Staff Director's meeting as follows:

1. To understand the mission to be accomplished by W.C Staff Directors.
2. Take up matters which need special consideration, such as new problems, uniformity of procedure, etc.
3. To attempt to define more clearly the position of a Staff Director in respect to the organization of the Command which they serve.
4. Clarify and orientate new W.C Staff Directors. Colonel Wilson explained the unique and different position which Captain Sykora has inasmuch as W.C comes under the jurisdiction of the Theater only for a few administrative details, and is otherwise directly under the headquarters in Washington.

It was further explained that Staff Directors have an interest in the work of almost every section, from all the G's, A's, and S's on down to Special Staffs and Services.

Two definite functions rest with the W.C Staff Director; both outlined in War Department Circular 462:

1. Advising the Commanding General on matters affecting W.C.
2. Continuous inspection of W.C units. (This should be 50% of work.)

* * * * *

R-E-S-T-R-I-C-T-E-D

HEADQUARTERS ETCUS.

G-1 - W.C Section

APO 887

7 June 1944

MEMORANDUM

SUBJECT: Social Hygiene Instruction

1. Circular 146, 14 April, Section VI -- Women's Army Corps --

1. Circular No. 48, War Department 1944 is amended by adding paragraph 4-1/2 as follows:

4-1/2. Training of Women's Army Corps Personnel -- For Women's Army Corps personnel, the standards of proficiency and the suggested program of instruction will be modified as follows:

a. Standard of proficiency -- Paragraph 3a (1) (b) will be retitled "Social Hygiene", and the standards of proficiency changed to read as follows:

Social Hygiene -- The proficiency standards will consist of a thorough knowledge of standards of personal conduct; the dangers of venereal disease; importance of early diagnosis and treatment.

b. Program of Instruction. -- Under paragraph 4b (1), the subject of sex hygiene, venereal diseases, and venereal disease prophylaxis are deleted. The following instruction will be submitted for the three deleted subjects:

SUBJECT	HOURS	SCOPE	REFERENCES
Physiology of reproduction	1	Anatomy and physiology of reproduction system; hygiene of puberty, menstruation, pregnancy, and menopause.	WD Pamphlet No. 35-1 '43 lectures II, III, IV.
Social Hygiene	1	The importance of social hygiene and personal standards of conduct.	FM 21-10; WD Pamphlet 35-1 1943; TF Misc 943.
Venereal diseases	1	Cause, description, character, and transmission of venereal diseases.	FM 21-10; WD Pamphlet 35-1; 1943 TF Misc 942 TF Misc 944.

2. Circular No. 48, War Department, 1944, as amended above, will apply to training of Women's Army Corps personnel."

Appendix 55

R-E-S-T-R-I-C-T-E-D

2. WD Circular 163, 26 April 1944, Section V -- "Social Hygiene Course -- Paragraph 3, Section V, Circular No. 6, War Department, 1944, is rescinded and the following substituted therefor:

3. Suitable instruction in social hygiene will be arranged by unit commanders of the Women's Army Corps in compliance with paragraph 23d (2) AR 40.210".

3. Circular 172, 2 May 1944, Section IV -- "It is contrary to War Department policy either to provide instruction in venereal disease prophylaxis for female personnel of the Army of the United States or to issue venereal disease prophylaxis materials to such personnel. The provisions of Army Regulations and directives concerning these matters are intended for male personnel only and are not applicable to female personnel."

4. Under the provisions of WD Circulars 146 and 163, it is assumed that WAC Company Officers of each detachment will be responsible for the provisions of suitable instructions on social hygiene including such subjects as:

- a. Standards of conduct
- b. Process of reproduction
- c. Preparation for marriage
- d. Venereal Disease

5. In the presentation of instructions as outlined in Circulars 146 and 163, questions may arise in regard to venereal disease prophylaxis since it is related to the general subject of sex hygiene. Such questions should be appropriately handled but should not be included as part of planned lectures.

/s/ ANNE W. WILSON
Lt. Colonel, WAC
WAC Staff Director,
ETOUSL.

Appendix 55

HEADQUARTERS
EUROFLAN THEATER OF OPERATIONS
G-1 WAC Section
APO 887

13 June 1944

SUBJECT: Morale Building of WAC Personnel in the ETC.

TO: WAC Detachment Commanders.

1. Attached are two articles written by Lt. Elizabeth T. Egan, WAC Detachment, Hq Command, ETOUSA, and Lt. Margery E. Soenksen, Assistant WAC Staff Director, USSTAF, for WAC personnel.

2. It is suggested that these articles would be of value to you in your command or give you an idea for the preparation of a suitable narrative of your own.

/s/ ANNA W. WILSON
Lt. Colonel, WAC
WAC Staff Director,
ETCUSA

Appendix 56

KEEP YOUR FEET ON THE GROUND

Living together, working together, fighting together, under army rules and regulations isn't normal. It's tough anywhere. Today in London it's even tougher. I say that advisedly. If we were back in "God's Country", living on an army post, it would be comparatively easy. If we were close to the front lines, close to the fight we could see why we're here. No one would need to point out to us that "principle" is a vital thing. We'd know it.

In London--we forget. All we know is that values no longer seem the same. Sure we know what's right and wrong. Sure we know what we'd do if we were back in the "States". But there the world is different. We're not in the States, now. We're in London, and everybody's a little crazy. You think to yourself, "Everything's changed. Everybody thinks differently than they used to--except me." Then you dwell on that thought.

"Well if everybody else is different, why in Hell should I be the only hold-out? Maybe I'm wrong. This is total war. Let's all act like it!"

I don't mean just a question of morals, although that's a part of it. I'm referring to the way you feel and the way you think and the way you evaluate people and events. I mean the kind of a person you are. You don't have to lose your moral integrity to lose what you used to be and what you used to have. Your attitude towards the world in general is important. It's more important now than it ever was. We want life to be exactly the same as it used to be when we get back. Can it be, ever, if we change, ourselves? Aren't we the ones who made life what it was?

You can drive yourself crazy trying to figure out which way is the right way today in London. It would be no trouble at all to go hay-wire. No one knows you here. When you get back home, no one will know what you did here. You'll be able to tell the folks about the blitz, how you stood up under it, how some of the people you saw didn't. You think you'll be the same person you used to be when you go home again; so why not "join the party", while you're here, and make up for it when you go back.

All of you must have felt that way at one time or another. You're bound to feel that way. It's part of what happens to you when you go over-seas--just like getting tetanus shots and fitting your gas mask. If you haven't felt it, you will.

You must have asked yourself, "What do I do about it?" I have.

Heaven knows I can't give you the whole answer. It isn't something that you can cure by taking an aspirin or having your throat painted. It goes too deep for that.

As a matter of fact I can't tell you much at all, because the answer is an individual one. What are you going to hang on to, what are you going to use for a steady-post when the ground you have always thought was firm begins to slip from under your feet like quicksand?

I'll tell you what may help. Maybe these are not the right answers either, but they're the kinds of things most of us are going to have to do, if we're going to keep our feet on the ground.

Some of us have "got religion". If you have, you're lucky. It won't change. The rules it's set up by haven't changed for centuries. A puny, man-made war isn't going to alter them one bit. Live by the rules you were taught to live by, and you won't change. You'll come out of this the same person who went in. Think hard about your religion whenever your mind and your soul and your perspective gets hazy.

There are others of us who believe in God, but we have not got the religious view it takes to find our steady-post there. If that's your case, try to think about this thing as a ten minute break out of your normal life. This is just a crazy interlude. It isn't real life, but it's something to stand up to and fight your way through back to the things you've known and will know again. Don't ever forget those things. Don't forget how it feels to set in the back yard with the warm sun on your shoulders. Don't forget the dates you used to have. Every other night it was with a different boy, but there was probably one that you liked best. Don't forget him. Don't worry too much about how he is now. Think of him as he was then. Remember him in slacks and wearing a bow tie. He'll be like that again.

Remember your husband. He's the greatest guy in the world. Being away from him now isn't real. Your home with him before is the real thing. Remember every minute of it. Don't get off the track just because you're in the middle of this ten-minute break.

When it looks foggy in your mental out-of-doors, just remember you've had the good life. Don't do anything, don't think anything, don't be anything that will change you so that you'll miss your chances to return to the good life when the door opens. Don't wake up to find yourself on the outside looking in when we get back, just because you thought the inside was never going to open up to you again. Whatever your own solution to this dilemma is, work it out, hang on to it as if it were a life saver. Maybe it will be--for the life you want. Keep your thoughts straight and KEEP YOUR FEET ON THE GROUND.

KEEPING FIT FOR DUTY

If we remember correctly, the trip that brought us to the ETO, ages and ages ago, was no pleasure cruise. If memory serves, we arrived on these shores full of enthusiasm and determination to settle down into the jobs assigned us, no matter how humble or monotonous or exacting, and do our best at them. We knew good and well that we were part of an Army with a big job on its hands -- a war to win -- and if some of us thought of ourselves ever so privately as Joans of Arc, willing to make sacrifices of comfort and pleasure in our country's name...well, a trifle dramatic, perhaps, but no harm done!

For most of us, however, a good deal of time has passed since those first fine inspiring and inspired days. What gilt the gingerbread possessed is a little tarnished, maybe, the tendency is to let down, relax a little--not only in work and the effort applied to it, but sometimes in other phases of our lives as well.

But any letting down, any relaxing we allow ourselves to do should be in the spirit of preparing ourselves for future demands to be made upon us. It is the right of the service in which we enlisted to call upon us at any time for whatever help it requires. When the call comes we must be ready to answer it.

Your instructors 'way back in Basic probably told you, "The Army expects you to keep yourself well." That's more than ever true in a theater of operations. So much depends on each individual's work -- a job that seems insignificant to the man or woman who performs it day after day may be an essential link in speeding up some vital operation. If that man or woman is on the "non-effective list" even for a day or a few hours, the job must be done by someone else, perhaps inexperienced or already overworked--or left undone. And a glance at any sickbook, any medical report, always shows a good many entries that could have been prevented by proper precaution. The bicycle accident that only happened because some little GI (male or female) tried to ride "no hands" in the good American showoff fashion on an English bike -- the sniffly, miserable cold resulting from an over-enthusiastic discarding of overcoats on a deceptively warm evening....

Sometimes conditions resulting from our negligence become so serious that personnel must be shipped back to the States. We all talk fondly of going home, goodness knows -- but how much better to return as part of a victorious fighting force, in the same spirit in which we sailed away -- how much better, we say, than to slink back, broken in health, because we were too careless to keep ourselves fit for our duty here.

Because we all know our duty is here -- we were selected, equipped, shipped, to serve in this theater. When one of us becomes "non-effective" she must be replaced. And that's no simple matter. We can't wire a training center -- there is no WAC replacement pool to call upon. So the casualty's work goes undone -- or some other woman adds it to her own duties. And it all adds up to DELAY, the greatest enemy of war winning.

Common sense is the big factor in keeping fit for duty -- common sense plus the realization of just why it is that you are in the ETO at all. So whatever your job may be, see to it that you're THERE, ready to do it.....ready to perform when called upon the duties to which you have been assigned. Your concern, from here in, must be to win the war as quickly, if not as pleasantly, as possible!

Appendix 56

HEADQUARTERS
EUROPEAN THEATER OF OPERATIONS
G-1 WAC Section
APO 887

7 June 1944

MEMORANDUM TO Lt. Colonel Wilson

SUBJECT: Training Program of Wacs Transferred from Allied Forces.

1. The two weeks' training program conducted at the 10th Replacement Depot was completed by 48 Wacs on Saturday, 3 June 1944.

2. The program as drawn up by this office was accepted by the Post Training Officer with minor changes in arrangement. The training officer secured and notified all instructors other than Wacs.

3. In accord with a provision in the program accepted by Headquarters G-3, the company commander made such changes and adjustments as the situation required.

a. Most of these women had lived some time in England and were found to need a great deal of dental work. This had not been provided for in the program. A period was taken for the dental examination by Major Flescher. He began immediately to work on those needing the greatest amount of care. Dental appointments were given priority over everything except lectures required by law. The amount of work and the psychological effect achieved by the Dental Department was extremely gratifying.

b. Since no authenticated record of inoculation was received from the ATS and WAAF, Lt. Colonel Walker proceeded to give the complete series. This took from three quarters to an hour several times each week, necessitating a rearrangement of several classes especially those taught by the First Sergeant and the Company Commander.

c. Drill was held on the parade ground, and was given more than the full amount of time the schedule called for. In several instances, it was substituted for physical training in order to accomplish skill necessary for taking part in parades.

d. Physical Training was done in the class room because this provided a better situation for relaxed exercises of various types. Since the physical training they had received in the British Forces seemed to fit in well with our program, it was deemed wise to use some of this time for other purposes.

e. Interviewing was done on class time but classification tests were taken in the evening.

f. Bonds, allotments, and insurance were made out individually after the group had received the class instruction. Individuals reported to the orderly room where a sergeant from Finance made out their papers, while the regular training program continued for the group.

g. A few changes in the schedule were made for the convenience of the individual instructors who came from London for the express purpose of giving these lectures.

h. Effort was made to help those individuals missing parts of classes because of dental work, inoculations, or alterations. No

one was permitted to miss Articles of War, Sex Morality lectures or Chemical Warfare instruction.

4. With the approval of Lt. Colonel Bacharack, a policy of "no passes during basic training" was established. In accord with Colonel Kilian's post ruling twenty-four hour passes for 15% of the personnel was authorized. Requests for such passes with the reasons were carefully studied and only those (7 in all) living close enough to see their families were permitted to go on pass over Sunday.

5. Retreat parade was held every day at 1700 o'clock. The conspicuous position in which the Wacs were placed was a challenge which was ably met after the first few days.

6. The Special Services Program of a dance each Tuesday and a trip to Stratford-on-Avon on Sunday was good in amount, degree and kind. Most of the women attended and enjoyed the dances. The trip was taken by sixteen, many having made it in the past. The Wacs so desiring were welcomed to the Thursday night dances regularly held on the Post.

7. Bed check was at 2030 on weekdays, 2100 Saturdays and Sundays.

8. British clothing was shipped by the Quartermaster. Each girl was given a receipt signed by the Commanding Officer for the clothing she turned in. A consolidated list of articles sent to each organization is inclosed. This list was checked before the receipts were given the Enlisted Women.

9. Clothing alterations were done for all desiring it. Very few items were lacking in the entire issue. Only one woman found her shoes too narrow and needs them exchanged.

10. Gas masks were issued in the evening.

11. The formal Saturday inspection was highly satisfactory. The first sergeant had given careful and specific instructions. All enlisted women worked conscientiously.

12. The program as a whole proved very successful. The following weaknesses could have been guarded against.

a. Clothing processing began at 1400 and lasted until 2100 o'clock. A whole day should have been reserved for clothing alone and the work begun early in the morning. A finer piece of work could not reasonably be expected but, the unnecessary strain on all concerned could have been avoided and all records could have been completed at that time.

b. Definite provision should have been made in the program for dental inspection and inoculations.

c. The chemical warfare should be scheduled within the first few days since most posts have a standing procedure for gas mask drill.

d. Time was not needed for "Defense against Air Attack".

e. Request was made for more instruction in U.S. government.

/s/ MARY F. McCARREHY
Captain, WAC

MOBILIZATION TRAINING PROGRAM
 For the
 Transferees from Allied Forces to the WAC, U. S. Army

Hours	Course	Course No.	Scope of Instruction	Text Reference
4	Customs and Courtesies	TT-1	Review of military customs and courtesies; traditions of the service; Standards of the corps; development esprit de corps; other women's services, (NAVES; SPARS; MARINES)	AR 600-15; FM 21-50 21-100, 22-5 Officer's Guide
12	Articles of War; Army Regulations; WAC Policies; Courts and Boards Rights of EW	TT-2	Reading of Articles of War; Army Regulations; WAC Policy in ETO Disciplinary measures; Courts and Boards; rights of EW.	Articles of War; ARs; Manual for Courts Martial TF 11-235
10	Organization of Army, Place and Attitude of WACs in the ETO	TT-3	Organization of US Army by various echelons. Work of WACs in the Army, emphasis on ETO	Chart of Army Organization
4	Safeguarding Military Information;	TT-4	Classes of military information; methods of safeguarding information; methods of distribution; censorship of mail.	ARs; TF 324; 11-325; TC No 99 WD 1942.
5	Property Responsibility; Care of Uniform	TT-5	Clothing records; hand receipts; salvage; W/R; stock receipts; wear and care of uniform.	FM 21-100
4	Defense against Chemical and Air Attack	TT-6	Review of dangers; practice with US gas masks; use of impregnated clothing; decontamination proced- ures; review of methods of fighting incendiary and time bombs; raid precautions.	

MOBILIZATION TRAINING PROGRAM (Cont.)

Hours	Course	Course No.	Scope of Instruction	Text Reference
7	Hygiene, personal and social; First Aid.	TT-7	Anatomy and physiology of reproductive system; hygiene of menstruation; venereal disease; personal standards of conduct. Cause and prevention of disease; rules for maintaining health; improvement of sanitation; insect born diseases; respiratory diseases; intestinal diseases. Review of first aid.	Pamphlet No 35-1 27 May '43; FM 8-40; 21-10; 21-100; TF 8-54; and 8-155 TF 8-953
6	Army Administration	TT-8	Service records; M/R; S/Book; Pay Roll; identification tags. Organization of a company; duties of NCOs	ARs. TF 21-1236
2	WAC Financial Matters	TT-9	Allotments, insurance, rates of pay, bonds. Services of Red Cross	ARs
2	Army Mess	TT-10	Balance of foods; nutrition; cleanliness; K.P. duties; importance of proper ways of lifting, carrying and moving heavy objects.	TF 8-10; TF 8-61 WAC FM 35-20
4	Current History Allied Cause.	TT-11	World, National & Local News: and its interpretation.	Current Publications
10	Drill	TT-12	Review of fundamentals of close order drill; development of the spirit of cohesion; improvement of morale; training to enable the unit to perform parades, reviews and ceremonies as a separate unit or in conjunction with other military personnel.	FM 21-6, 21-7 22-5 and 26-5; The New Infantry Drill Regulations US Army TF 7-143, 7-144, 7-248, and 7-249.
10	Physical Training	TT-13	Body conditioning exercises, posture improvement, and recreational exercises.	WAC FM 35-20; and TF 11-184; FM 22-5

MOBILIZATION TRAINING PROGRAM (Cont.)

Hours	Course	Course No.	Scope of Instruction	Text Reference
4	Inspections and Ceremonies	TT-14	Inspections for cleanliness and sanitation of quarters, equipment, and person. Care and fit of uniforms, and appearance of hair.	
4	Commandant's Time	TT-15	As the CO directs.	

88 Total Number of hours

The CO of the WAC unit at her discretion may vary the hours allotted to various subjects but the total of 88 hours training will not be reduced.

Text References are given as a guide. Additional source material should be used whenever available.

MAC BRANCH
APO 887, U.S. Army

ORIENTATION ON U.K.

Briefest statement and one that tells most - "England has been at war for five years".

1. SALVAGE - Don't talk about it much. Just a part of their lives.
 - a. Water - don't leave tap running when not in use - use 5" only baths.
 - b. Take only food that you expect to eat.
 - c. Unlawful in England to waste - food, water or petrol - or destroy salvageable value of waste paper, rags, ropes, etc.
 - d. Avoid unnecessary travel and unnecessary expenditures; live close to them.

2. TRAVEL
 - a. Coastal, prohibited and regulated areas.
 - b. Check with Red Cross in advance for reservations if going out of town. Don't think you can just go to a city and get a hotel room "somewhere". Tried.

3. CUSTOMS
 - a. Bus queuing - queuing for everything.
 - b. Traffic - left - look both ways - then take your time.
 - c. Tickets collected as you leave train.
 - d. Tubes and buses stop running 2330 or 2345 hours.
 - e. No taxis. Take into consideration when making bed check. (tip in taxis)

4. BLACKOUT
 - a. Follow regulations laid down for you - blackout times published - wardens must be obeyed. Be sure blackouts are drawn. (60,000 civilians or more have been killed here by bombs - don't try to disregard blackout regulations)
 - b. Have flashlight "Torch" with you. Fog and darkness by 6:00 P.M.
 - c. Do not go out alone at night. Travel in twos and threes (British do)
 - d. Helmets on hand at all times. When siren sounds go to your shelter. At all times follow instructions of warden or fire guards or women at Red Cross Clubs or any place you might be. When you hear guns, get off the streets.
 - e. Gas masks carried only when on furlough (or when you have orders to)

5. FINANCE
 - a. Exchange American money. Finance office or banks. Barclays (British) American: Guaranty Trust Chase National, National City.
 - b. Pound - \$4.035 - 4s.11d. \$1.00.

WAC BRANCH
APO 887, U.S. Army

WACS IN ETO

Only handful of women but ones on which England is basing impressions of Women's Army Corps and of American Women. You don't have 60,000 to back you up here - just a little over 1,000 spread around. You are noticed. Every single one...your attitude, your appearance, your conduct are the attitudes, appearance and conduct of every American Woman.

1. ATTITUDE

- a. Don't Criticize - English - GIs - healthy griping O.K.
Fact that custard hasn't sugar in it.
British women are dressed well (they are-coupons)
British don't know how to make coffee - they make better tea.
That more British women smoke on streets - 5 yrs of nerves probably.

- b. Don't brag.

ATS pvt gets ____.

WAAF pvt gets ____.

Don't wave your bank roll around.

English have already taken it. Don't tell them we came over to win the war. Women in service 5 years. Women have left home and children - in military forces, bus conductors, pull luggage trucks on railroads, postwomen.

2. APPEARANCE

Regulations must be followed. "GI but not masculine"..... stay pretty. GIs have been bragging - they are first to criticize. Breaks their hearts to have American Women criticized.

- a. Watch:
shoes polished
hair above collar and at all times in public (not only duty hours)
hats straight on head
brass polished (GIs polish theirs)
make-up and nail polish inconspicuous

- b. Nothing will be worn that is not "uniform" without permission.
Gotton stockings while on duty (salvage, shipping, wear, British, Weather)
MPs will watch - but they shouldn't have to criticize.

3. CONDUCT

GIs again boasting about you. Your severest critics, your highest press agents. "Corps" is depending on you for this; if you drink- be careful - quality of liquor, British beer.

Dance as though you were in uniform.

Girls here doing magnificent job - 8th AF - ETO - becoming indispensable.

4. NO COLOR LINE

- a. Do what you would do at home.
- b. Do not criticize people who do not do what you do.
- c. You have been brought here to help - not to antagonize or delay things.
 - (1) Do nothing that will cause a situation - think first.
 - (2) Do not complain about situation that exists here - to GIs or anyone else. SIMPLY ACCEPT THE FACT.

5. "ANGLO AMERICAN RELATIONS"

Most abused trouble causing words. Understand people, study their island, their problems and their ways.

- a. Don't criticize king and queen or politics, Don't know what you are talking about if you do.
- b. Don't criticize speech - more trouble in Washington with Yankees dictating to gals from deep south.
- c. Don't fight the Revolution, War of 1812 and India's Liberty - Irish England problems. We still have a job on our hands. That is what we were brought here for.
- d. Don't be a show-off; pay, clothes, size, number of ice boxes.
- e. "Reserved but not unfriendly" phrase. Find more people talking to me.

11 May 1944

SUBJECT: Preparations to be made for accomodation and training of
WAC Personnel.

MEMORANDUM TO Colonel Wilson

1. Conference with ATC Engineers concerning readiness date of billets at 71-73 Upper Berkeley Street. Major alterations necessary are kitchen and dining room facilities. Notice will be given us by 25 May whether or not billets will be in readiness by 7 June; if not, plans will be made for orientation and training of personnel at a Replacement Depot. If accomodations are ready, personnel will be brought directly to London.

2. Plans were made for a training and orientation program to include the following.

Security	1 hour
Chemical Warfare Training including gas mask drill and bomb disposal	2½ hours
Air Raid Protection and Air Raid Drill	1 hour
*Military Courtesy and Discipline	1 hour
*Organization of the Army in the BTO	1 hour
Organization of the ATC in the BTO	1 hour
*Organization of the WAC in the BTO	1 hour
*PRO, PFI, Sex Hygiene	2½ hours
Red Cross and Special Services	1 hour
*Physical Training and drill	½ hour per day
Inspection	1 hour
*Instruction will be given by WAC Officers.	

Lt. Frank, WAC Special Service Officer will cooperate with ATC Special Service Officer.

3. Medical examination including any necessary shots, classification and assignment, and tours around the London area will be accomplished by dividing the total group of 101 into smaller groups.

4. Major Monique will be in charge of classification and assignment, but will work with the WAC Detachment Commander on this matter and possibly with a WAC Classification Officer on duty with SPOUSA.

5. ATC is very eager to have their group informed about other WACs in this area, to feel a close tie with them. They are also interested in working out a program of sports for physical education including softball, basketball, etc, playing other WAC teams and other ATC teams. I will contact Lt Frank on this. Lectures which can be given to the whole group at one time may be given in a theater on Edgeware Road, which will accommodate the whole group.

6. Major Monigue would like to have the mess and supply officer, about five cooks and a couple of duty corporals fly down to London in advance of the company to help prepare for their reception. He will also arrange for a detail from the Headquarters Squadron to be of assistance in the few hours before the company arrives.

7. ATC is already thinking about entertainments to welcome the group and I do not feel that we need to have any concern about their welfare.

8. Major Monigue is in favor of the first day left entirely free to have the women get settled, get clothes pressed, hair washed, etc. He anticipates the whole training schedule and classification will be accomplished by the fifth day and is making up a detailed program for us to see.

/s/ Theodora Smith
/t/ THEODORA SMITH
1st Lt., WAC
Administrative Officer

1 Nov 1944

ORIENTATION OF INCOMING OFFICERS

1. Welcome by UK Base Staff Director - Check on orders and signing in.
2. Arrangement for billeting - Government, Red Cross Club, or private.
3. Information on Army Messes and Clubs.
4. Information on locations and hours of:
 - a. Finance Office
 - b. Officers' PX (How PX card is obtained)
 - c. Officers' Sales Store
 - d. Dispensary and Dental Clinic
5. Theater Orientation.
 - a. WAC Staff Director, ETOUSA and Air Forces.
 - b. Major Commands, locations, commanders.
 - c. Relations with Allies; Theater policies on color line; social associations; uniform.
 - d. Censorship regulations
6. Fill out Officer questionnaire form, and have picture taken at AFS, 35 Davies St.
7. Arrange necessary orders and travel to proper station.
 - a. orientation concerning where to report, who Senior WAC officer is, and how to contact her.
 - b. Give Lt Colonel Wilson's office address, request officers coming to Continent to see her when in Paris.
 - c. Contact officer's Command and inform them of officer's arrival.
8. Arrange all possible or appropriate social entertainment.

HEADQUARTERS
U. S. FORCES, EUROPEAN THEATER
G-3 Training and Education Branch

(Rerr) LIC 887
TR-JFM/61n/2465
28 August 1945

SUBJECT: Trip Report --- WAC Educational Activities in the European Theater.

TO : Deputy Assistant Chief of Staff, G-3, USFET (Rerr).

1. OFFICIAL MAKING TRIP.

Captain Ruth F. Moon, Training and Education Branch, G-3, US Forces, European Theater (Rerr). In compliance with Letter Orders, Headquarters, US Forces, European Theater (Rerr), AG 300.4 (13 Aug 45) H-1208, dated 13 August 1945.

2. PURPOSE.

- a. To observe the present status of WAC training in the theater.
- b. To determine if any additional educational activities would benefit the WAC in the theater.

3. DISCUSSION.

a. General.

- (1) Attached to Tab A is a list of the units and personnel contacted.
- (2) All WAC installations visited are undergoing a period of readjustment with the advent of V-J Day. Most of the units in the UK and Belgium are filled with high-point women who will leave the theater shortly.
- (3) Within two months, the WAC theater strength will be reduced from 8,000 to 6,000, with further reduction contemplated as the women's husbands are discharged and critical point scores lowered. No additional WACs are expected to arrive in the theater as replacements. (source: G-1)

b. Army University Study Center No. 1, Shrivenham, England.

- (1) In an enrollment of more than 3,700 army personnel at the first course, there are eight WACs and twenty nurses. The quota set for the WAC was nine and for WACG, twenty-one. Housing facilities are available for only thirty women as the building set aside for them also houses all the female civilians employed in clerical work at the school.
- (2) The WACs attending are enthusiastic. They feel that they are gaining a great deal from their courses, and that the instructors are excellent. A breakdown of the courses being taken by both WAC and WACG is attached as Tab B. The choice of subjects follows very closely those which are the most popular with the men.

- (3) At present there is no one assigned to the school to act as liaison officer and guidance director for the women students. The School Commandant feels that such an officer is not presently required as no problems of any nature have arisen.

c. Training Within the Civilian Agencies.

- (1) In a few instances where only a quota of one was available to WAC personnel (such as Sculpture, Library Science, Agronomy) the quota was not filled by the section to which it was assigned.
- (2) The WAC units in the UK and Belgium feel that they have not been receiving sufficient quotas, and those received have been late in arriving at the unit concerned. Often no notice at all is received of the opening of new schools and classes. The problem of lack of quotas is solved by direct request from the unit for a special quota which is usually approved. So far this method has been successful in permitting women who were particularly qualified to attend the schools desired.
- (3) In this area of the theater, also, it is sometimes difficult for the most eligible women to be excused for two-months courses. This results in the quota being filled either by women with only a few months overseas service or by those whose qualifications are not the best.

d. Unit Schools.

- (1) The only effective unit school operated in the area covered by this report was that conducted by the 8th Air Force Hq WAC Detachment. The school ran for a period of six weeks and offered seven courses which included Psychology of Marriage, Cooking, Sewing, Photography and Art. It was well attended and closed with an exhibition of the work produced. A second school will be conducted if the unit is not deployed to other sections of the theater.
- (2) The detachments stationed in London and Brussels have no opportunity to attend any command type schools. London offers a few language courses - Brussels none. Here again the complaint is raised that the women have too many opportunities for entertainment and diversified activities in the larger cities to show much interest in "off duty" unit schools.

e. Orientation.

- (1) Orientation programs are being presented in the UK. The discussion leaders of the London detachments meet weekly for a briefing of the subjects to be discussed.
- (2) In the 8th Air Force WAC Detachment, the program is on "off duty" time and consists primarily of guest speakers from London, and I & E instructors brought in from other units. The programs have been fairly successful.

- (3) The Chanor Base Detachments also have "off duty" Orientation. Their program consists of an occasional guest speaker and discussion groups.
- (4) The Paris units are attempting to present their Orientation programs on a voluntary attendance basis. The numbers in attendance fluctuate greatly. The meetings are held weekly for the entire Paris strength at different detachment headquarters and are conducted in rotation by the I & E officers from various detachments.
- (5) In all instances, the request was made for "new blood" in the program as now set up.

4. C. ONCLUSIONS.

a. Those instances where small WAC quotas for TWCA courses were not filled have been due to the fact that the unit allotted the quota had no women who were eligible or interested. The same situation probably would not have existed in another unit. However, time was not available to survey other units to determine interest and qualifications of personnel.

b. Satisfactory distribution of information regarding the establishment of new educational opportunities does not exist. Small units are not notified unless they are specifically given a quota, or only receive the information through very round-about channels.

c. Section heads still are not one-hundred percent behind the educational program for WACS. They feel that most courses are too long to permit their personnel to be away from the job.

d. If the Orientation program is to continue, a new type of program or more interesting subjects must be developed. This is being made the subject of further investigation.

5. RECOMMENDATIONS.

a. An effort should be made to provide prompt and complete notification to all WAC detachments of every educational facility as announced. This can be accomplished by direct mail to each unit of all information issued by I & E regarding such schools. Arrangements are now being made to take care of this situation.

b. Consideration should be given to the development of a new system of allocating small quotas. One possibility would be to throw such quotas open to the entire theater. As information on all contemplated courses for WACs is disseminated to the units, approved recommendations can be transmitted directly to the I & E Division so that the quotas can be given to the units interested when they become available.

c. Further thought should be given to the possibility of establishing short furlough courses in Training Within Civilian Agencies of two weeks to one month, with no credit basis, for the personnel in acute operational positions. Such courses could have as their purpose:

- (1) Development of interest in certain subjects leading to further civilian training.
- (2) Determination by the student of her aptitude for work in certain fields.

d. All major subordinate commands should be instructed to comply with Interim Directive for Redeployment and Readjustment Following the Defeat of Japan, Annex I, dated 22 August 1945, which specifies that orientation will be presented in "on duty" time.

e. All Orientation officers should have an opportunity to attend briefing sessions with the I & E officers of each Army headquarters stationed at the same headquarters or location.

/s/ Ruth F. Moon
/t/ RUTH F. MOON
Captain, WAC
G-3, Trg & Ed Br.

1st Ind.

G-3 Training and Education Branch, Hqs USFET (Rear) APC 887, 31 August 1945.

To: Deputy AG/S, G-3 Div, Hqs, U.S. Forces, European Theater, APC 887.

1. Concur in recommendations contained in paragraph 5 of this report.

2. Further action in connection with recommendations a, b, c, and e, will be taken through a WAC Liaison Officer at the Information-Education Division.

3. Recommend that attached cable be dispatched to all major subordinate commands in order to implement Recommendation d, Par. 5.

4. Further recommend that copy of this report be sent to Hqs, TSFET and to G-1 WAC (IRS' to AG attached).

/s/ F. J. de Rohan
/t/ F. J. DE ROHAN
Colonel, GSG,
Chief, G-3 Tr and Ed Branch

HISTORY OF THE MAC IN I & E

With the inauguration of the Information-Education program in the European Theater on 1 August 1945, members of the Women's Army Corps were allowed to participate in the program on the same basis as male personnel.

The principal objective of the Army Education Program is to assist in the preparation of each soldier for his return to civilian life by providing educational opportunities without delaying the separation from the services of any individual.

Participation in the education program is on a voluntary basis and as far as possible an individual is allowed to elect the field of study which he desired.

In order to provide education opportunities for military personnel, the I & E Division established the Training Within Civilian Agencies Program, the Army University Centers, Command Schools, and USAPI.

The purpose of the Training Within Civilian Agencies is to provide opportunities for highly qualified military personnel to pursue specialized study and training in civilian universities, college, and industry. The program was initiated in the United Kingdom and France with later extension to Switzerland.

Applicants' qualifications were determined from data on his AGO Form supplemented in most cases by an interview with the I & E Officer. Qualifications for application to continental universities were based on the individual soldier's or officer's previous education. Two or more years of college study were required and for industrial courses, its equivalent in practical experience.

Quotas were allocated to major commands for the following courses for Macs: Cosmetology at Ecole Jandeau, Paris; Dress designing and Dressmaking at Cours de Syndicate de Couture Parisien, Paris; French Language and Civilization at Sorbonne, Paris; Law, Commerce, Science, and Liberal Arts at Birmingham University, England; Social Welfare and Relief Work at the Ministry of Health and Local Government at North Ireland; Liberal Arts at Edinburgh University, Scotland, Manchester University, England, and the University of Glasgow, Scotland; Teaching in British Public Schools at the Headmasters Conference Inc, England; Settlement House Work at the Educational Settlements Association, England; Dress Design at Leicester College of Arts and Crafts, England; sculpture, Path School of Art, England; Elementary Cooking, Housecraft, and Institutional Management at the Northern Polytechnic, England; Library Science at the Library Association in England; Secretarial Course at Manchester Municipal High School of Commerce, England; Arts and Crafts at the Lancaster School of Arts and Crafts, England; Dress Design at Blackpool College of Art, England; French Art of Motion Pictures, Institut des Hautes Etudes Cinematographiques, Paris; Hotel Management, Ecole Hoteliere, Paris; Hair Dressing and Beauty Culture at Ecole Technique Des Arts de la Coiffeur et des Soins de Beauté, Paris; Scotland Today, Edinburgh University, Scotland; Retail Bookselling at Associated Booksellers

of Great Britain and Ireland; Accounting at Royal Institute of Chartered Accountants, England; Comprehensive Selection of Post-Graduate Courses at University of Paris; Materials and Methods for Teachers of French at Faculty of Letters at University of Paris; Cabinet Making and Interior Decorating at Cours de Perfectionnement des Artiste Decorateurs, Paris; Teaching in British Local Education Authority Schools at the Scottish Department of Education, Edinburgh, Scotland.

The Army Universities are organized and operated as typical American Colleges or universities and offers opportunities for study under the guidance of instructors who have had teaching experience in colleges or universities.

Located in the "Vale of the White Horse", rich in the English history and literature which make up much of its curriculum, is Shrivenham Army University, the first GI university to be established. The University occupies buildings that were to have been the British Army's Sandhurst. Quotas were allocated for twenty-three Wacs to attend the first two sessions.

The curriculum includes courses in Journalism, Fine Arts, Commerce, Science, Engineering Education, Agriculture, and Liberal Arts.

Courses are of 2-months duration with each soldier being allowed a maximum of three courses each.

Although the students live dormitory style and are divided into three battalions of five companies each, the Wacs are billeted in houses which are located in the area where the Headquarters staff live.

The first session at Shrivenham Army University opened 30 July 1945 and the second 8 October 1945.

The Second Army University, Biarritz Army University, is located on the Bay of Biscay, only about twenty miles from the Spanish border and a world-famous health and pleasure resort.

Organized and operated as a typical American college or university, the Army University at Biarritz offers opportunities for study to those who have met or can meet normal college entrance requirements. Courses are mostly on the college level and the curriculum includes most of the subjects taught at the average American universities in the States. These include the arts, modern languages, natural and social sciences, engineering, and commercial subjects. Semesters are eight weeks long. Each student is expected to take three courses. Classes are conducted on a six-hour, five day week schedule.

Thirty-eight Wacs attended the first two sessions at Biarritz Army University, the first of which began 20 August and the second 29 October.

In addition to the Army Universities and civilian schools, WAC personnel also participated in the Army Education Program by enrolling in the United States Armed Forces Institute. The mission of the Army's correspondence school

is to provide off-duty individual instructional materials and services to all personnel of the Army, both commissioned and enlisted, in the European Theater. Courses were carefully selected to serve men and women who wanted to use their off-duty hours advantageously.

The methods of study offered by the ETO Branch of the Institute are as follows:

- (1) USAFI Correspondence Courses
- (2) Self-teaching Courses
- (3) University Extension Courses

The institute's correspondence course ranged from elementary high school subjects to advanced college and trade courses. College courses offered general academic education and also included advanced study in professional and trade fields.

Schools established in the European Theater other than theater level schools are Unit Schools, which provide general education and vocational education. Curricula included courses which are of particular interest to the students. The most popular courses among the men were commercial art, dress design, and history.

VAC QUOTAS FOR AMERICAN UNIVERSITY CENTERS

Biarritz AUC (1st Session - 20 Aug 45)

AAC	2
Chanor Base Section	2
Delta Base Section	1
Seine Section	2
UK Base	1
Com Z & Hq ETO	2

Biarritz AUC (2nd Session - 29 Oct 45)

Eastern Mil Dist	2
Western Mil Dist	2
US Gp Cont Coun (Germ)	5
US Air Forces in Europe	6
Hq USIFT (Main)	6
Seine Section	6
Delta Base Section	2
Chanor Base Section	5
Bremen Port Command	2
AAC	2

Shrivenham AUC (1st Session - 30 July 45)

USSTAF	2
SFAAF (Main)	1
Com Z & Hq ETO	3
Oise Interm Section	1
Seine Section	1
Normandy Base Sec	1
Delta Base Section	1

Shrivenham AUC (2nd Session - 8 Oct 45)

Berlin District	1
US Gp Cont Coun (Germ)	4
European Div ATC	2
Hq USIFT (Main)	1
Seine Section	3
Oise Intermediate Sec	1
Chanor Base Section	1

G-1 SECTION
HEADQUARTERS COMMUNICATIONS ZONE, ETOUSA

16 March 1945

MEMORANDUM:

SUBJECT : Training Program for Enlisted Personnel.

TO : Chief, WAC Branch.

1. Memorandum, Hq ETOUSA, 13 Mar 45, subject as above, announces a training program requiring all enlisted personnel, including WAC, to attend one period for 1½ hours commencing 26 Mar 45. Two such periods will be held each morning on 26, 27, 28, 29 and 30 March, the first period beginning at 0815 hours and the second at 1015 hours. The training program will cover training films and lectures on military courtesy and the non-fraternization policy. Place of training will be the Empire Theater, 41 Ave de Wagram.

2. Request that you submit to the Administrative Branch before 1700 hours, 18 Mar 45, a roster of enlisted personnel of your branch showing the date and period when each will attend. Not more than one individual from each branch should attend any one period in order that approximately 10% of the enlisted strength of G-1 Section will be represented at each session.

/s/ R. Q. EASTERLING,
Major, AGD,
Chief, Adm Br.

Appendix 65

S T A F F

R E P O R T

31 August 1943

Appendix 66.

ADMINISTRATION

1. The WAAC Branch is at present a part of G-1, ETO, under the supervision of Assistant Chief of Staff, G-1. The ETO WAAC Director serves as head of the WAAC Branch which is divided into staff sections, as follows:

- a. Assistant ETO WAAC Director - Executive Officer.
- b. Adjutant and Personnel Officer.
- c. Public Relations Officers.
- d. Supply, Billeting, and Transportation Officer.
- e. Liaison Officer for Provost Marshal, Inspector General, and Judge Advocate.

2. While WAAC Branch is considered a sub-section of G-1, conferences are held directly with various staff sections of ETO Headquarters, as well as Eighth Air Force and SOS, on matters pertaining particularly to members of the WAAC and not concerning G-1 Sections.

a. Supply and housing handled directly with SOS, as covered by separate reports.

b. Medical and transportation problems are handled directly with the Theater Surgeon and Chief of Transportation.

c. A direct contact established with Judge Advocate and legal advice secured on particular WAAC problems.

- (1) Dependency allowance for Waacs.
- (2) English laws concerning VD.
- (3) Responsibility of WAAC officer for Army property.
- (4) Reemployment of Federal employees in event of not joining WAC, AUS.
- (5) Postal regulations for WAC and WAAC.
- (6) Administration of military justice.
- (7) Marriage.

d. Direct contact has been made with Office of the Inspector General, ETO, with reference to most advantageous arrangements for inspection of WAAC units. Several conferences have been held on this subject and trips have been made by members of WAAC Staff.

- (1) Inspector General's Office will make report to WAAC Branch of any situations which are pertinent to WAAC.
- (2) Inspector General will include WAAC units in their regular inspections. Member of WAAC Staff has been included on a visit to one of WAAC units. Advisability of having WAAC officer coordinate on such trips is being studied.
- (3) Tour of inspection to reception centers, port of debarkation, training schools, have been made by members of WAAC Staff.

e. The office of the Provost Marshal has agreed to cooperate in every way with any WAAC problems which may arise. Under the Visiting Forces Act, all offenses of military personnel are handled by military police and courts martial. This policy also applies to members of the WAAC. A working arrangement was arrived at whereby the Provost Marshal would contact the WAAC in the event any difficulty should arise or any offense be committed involving a WAAC member.

- (1) Military police have same authority over WAAC members as over members of the armed forces. Military police set-up in the Eighth Air Force was personally inspected by WAAC Branch.

3. Frequent officers' calls are held in which matters of all sections are discussed and policies formulated by these regular meetings. All members of the staff are conversant with problems of the WAAC in ETO.

4. The AGD of ETOUSA functions for the WAAC in the ETO just as for the AUS. The WAAC Adjutant is liaison officer to AG. The publication of files, keeping of WAAC records, and preparation of WAAC correspondence is done by AG in close cooperation with WAAC Adjutant.

a. The following records are kept by AG:

- (1) 201 files.
- (2) Duplicate WDAGO 66-1 cards for officers.
- (3) Rare bird files of unusual occupations and skills of WAAC.
- (4) Per diem rolls.
- (5) MRU rosters.

b. While AG Records Section of ETO Headquarters is repository of all official matter of the WAAC, files are kept in WAAC Branch of all current communications.

5. The WAAC units in the field secure publications direct from SOS. The WAAC Director, however, informs unit commanders of publications of especial interest to them. Discussions and memorandums applicable solely to members of the WAAC have been issued and distributed from WAAC Branch.

a. The following policies have been established:

- (1) Use of American Red Cross Clubs by Waacs.
- (2) Uniform regulations.
- (3) Indoctrination and orientation of individuals and units in Theater.
- (4) Return to U S, per Par 63g, WAAC Regulations.
- (5) Leaves, furloughs, and passes.
- (6) Housing for Waacs.
- (7) British hospitality for Waacs.
- (8) Relationships with British Service Women's organizations.

AMERICAN RED CROSS

1. The American Red Cross Club for Women officers is available to all WAAC officers. This club is used as sleeping quarters by WAAC officers and Army Nurses on passes or leave in London.

a. Restaurant and snack bar is available to officers and their guests for breakfast, lunch, and dinner. Reasonable prices and American dishes make this a gathering place for WAAC officers in London. AUS officers use all club facilities except sleeping accommodations.

b. Sightseeing tours, concert tickets, theater bookings, are arranged for by reception and information bureau.

c. Regular dinner-dances and movies are provided at which officers may bring British or Allied officers as their guests.

2. The American Red Cross has opened a new club in London for WAAC enlisted members which is now called the American Red Cross Women's Service Club. This club is for the use of women of the United States and their guests. The club is proving very popular to girls on overnight passes and furloughs, and is being run completely by the American Red Cross. The directors of the club coordinate closely with WAAC Staff.

a. At present, bed accommodations are available for thirty-eight persons at 1/6 (about thirty cents per night). Expansion of sleeping facilities is now under way. Until such expansion is completed, beds are temporarily available in the Battalion Headquarters in London.

b. Restaurant is open for breakfast, lunch, and supper. Men guests may be invited to the restaurant on dance nights, and on special occasions. All meals cost one shilling (about twenty cents). A snack bar is open to members and their guests at all times. American dishes and soft drinks, including waffles and coke, are popular items here.

c. The club has a very attractive lounge for the exclusive use of enlisted members and their women guests. There is also a lounge for women and their male guests; dance rooms, ping-pong room, a library, and writing room. Laundry and pressing room is also available.

d. There is a dinner-dance every Saturday night at which members are urged to bring guests. Movies are shown once a week. The information office arranges sightseeing tours, sports, theater tickets, beauty parlor appointments, and may be used as a message center for the women.

3. Other facilities extended to enlisted members of the WAAC by the American Red Cross include:

a. Use of Rainbow Corner Red Cross Club at all times. This is a centrally located club without sleeping accommodations which may be used by enlisted members of the AUS and WAAC.

b. Use of all other enlisted men's Red Cross Clubs as guests of enlisted men.

c. Compilation of an approved list of American Red Cross hostels, homes, and YWCA hostels throughout the UK, to which enlisted Waacs may go while on furlough. The American Red Cross will make

arrangements for WAAC members going on furlough. In view of travel and accommodation conditions in the UK, this is a very important problem to be handled. An American Red Cross woman representative is now located in the main center of Scotland which is one of the most popular furlough places. Her time is exclusively devoted to the WAAC.

HOUSING

1. Where possible, standards set forth in Proposed Housing Regulations for WAAC, dated 3 February 1943, are adhered to. All quarters for enlisted personnel are subject to final approval by ETO WAAC Director, and policy has been established that housing for WAAC units will be personally inspected by this Branch prior to arrival of units.

a. Copy of approved scale of accommodations in UK are attached herewith for general information. Conferences have been held with British War Office, Quartering Division, with reference to utilization of British housing for WAAC enlisted personnel, and WAAC housing standards explained.

b. Where new construction is required, it is built according to WAAC scales. In instances where WAAC units occupy quarters previously assigned to WAAF, space is allotted so as to conform to American scales. The chief difference between WAAC and WAAF and ATS scales is the square footage allowed each occupant, and the ablution facilities.

2. Housing now being used by enlisted personnel includes Nissen huts, converted schools, private homes and barracks. In every instance provision has been made for laundry rooms, recreation rooms, and adequate sanitary facilities.

a. Both separate and communal messes are used. Where communal messes exist, WAAC kitchen personnel is supplied in proportion and, in one instance, a WAAC officer is assigned as Mess Officer.

b. The practice is to house units within walking distance of place of duty. Where this is not possible, transportation is provided.

c. Maintenance of rooms and barracks areas is the responsibility of enlisted women. In some buildings where size necessitates such an arrangement, cleaning of halls, stairways, bannisters, etc., is done by charwomen.

3. Officers in London area and where quarters are not furnished are on per diem basis, and are free to live in hotels or flats according to their own wishes. Per diem below the rank of Field Officer is \$5.00 per day. Army messes are available to all WAAC officers.

a. In the Eighth Air Force officers are, as a general rule, quartered on the station in private rooms.

b. In the MIS Detachment, officers are billeted together in a private country home where their meals are furnished. These officers have been extended the London per diem of \$5.00.

LIAISON WITH WOMEN'S ALLIED SERVICES

1. Liaison with the British Women's Services was made promptly upon arrival of the WAAC ETO Director and Assistant Director in this Theater. This liaison has been maintained through social contacts, as well as conferences and discussions on subjects of mutual interest by WAAC officers and officers of the various Allied services.

a. Meetings have been held with directors of the Allied services in this Theater as well as British Women's Services.

- (1) Voluntaire Francaises (French WTS)
- (2) Norwegian WTS.
- (3) Polish WTS.
- (4) CWAC (Canadian)

2. Personal contact was made with Air Chief Commandant Trefusis-Forbes, Director, WAAF. A WAAF liaison officer was made available to the ETO WAC Director to assist in every way possible in the study made on Eighth Air Force requirements.

a. Trips to WAAF-RAF stations, as well as WAAF- Eighth Air Force stations arranged and conducted by WAAF liaison officer.

b. Conference held with other WAAF officers on subjects of housing, accommodations, MP, training, etc.

c. High ranking officers of the WAAF participated in the reception of the First WAC Separate Battalion at port of arrival, as well as in reviews held at reception center.

3. Chief Controller Jean Knox, Director WTS, was also contacted and has personally cooperated with WAC Branch, as well as made available the members of her staff.

a. The Director personally visited the station to which the WTS Detachment is assigned, shortly after their arrival there.

b. WTS housing has been inspected in connection with preparation of WAC accommodation scales, and housing has been closely coordinated with WTS officers, as well as British Army officers of the War Office.

c. A great deal of assistance was secured from WTS on the matter of clothing and supplies.

d. Deputy Director, WTS, Scotland, met the First WAC Separate Battalion at port of arrival. Chief Controller Knox, Director WTS, trooped the review of the First WAC Separate Battalion with Major General Eaker of the Eighth Air Force.

PUBLIC RELATIONS

1. In the interests of expediency and practicability, WAC Public Relations have been coordinated and made a part of the Public Relations Section, European Theater of Operations. A WAC officer, staff officer to WAC Director, is assigned to the PRO office, directing and coordinating all channels of WAC publicity. WAC officer serves as liaison and clearance for:

a. WAC publicity originated and released by Public Relations Section, ETO, which includes press, radio, photographic, liaison and speakers departments.

b. WAC publicity originated by PRO, Eighth Air Force and its field staff, covering the five Air Force Headquarters and Wings to which the First WAC Separate Battalion has been assigned.

c. WAC stories originated by American correspondents in this Theater. There are more than one hundred representatives.

d. WAC stories originated by British press and radio, all of which are coordinated through the Ministry of Information and the Air Ministry.

e. Stories and radio programs originated by Public Relations Section, SOS. This includes stories in "Stars and Stripes", "Yank", and programs on the American Forces Network in this Theater.

f. Stories originated and released by the Public Relations Department of the American Red Cross CWT, and other agencies.

g. WAC photographic layouts taken by the Signal Corps.

2. The reception of the First WAC Separate Battalion was handled and planned by ETO and WAC Public Relations Office.

a. The Battalion was welcomed to the United Kingdom by ETO WAC Director, and by high ranking officers of the British Women's Services. Reception, which included welcoming talks, was held at the port of arrival. Signal Corps covered the ceremony pictorially.

b. Press sortie of American and British correspondents, photographers, newsreels, and radio reporters covered WAC arrival at Twelfth Replacement Control Depot for three days. Two further sorties have taken place: July 23, 1943, at which time General Ira Eaker reviewed the WAC troops. Captioned Signal Corps photos on the review have been forwarded to Washington. On August 13, 1943, a press sortie of British and American Representatives was taken to two Eighth Air Force headquarters for "Wacs at Work" stories. Evidence of coverage on Wacs in this Theater can be seen in the American press.

c. One of the major jobs of "following through" on the arrival of the First WAC Separate Battalion in this Theater was the mailing of a "home town story" on every member of the battalion to over 600 American newspapers. This was done through the enthusiastic cooperation of the ETO Public Relations Section, and was designed to assist the WAC recruiting effort.

d. It is the policy in this Theater to encourage only such WAC publicity as is consistent to the dignity, aims, and purposes of the Corps. Stunts, "gags", and any other cheap publicity are not permitted. Our final recourse is the Theater censor, if necessary. However, thus far all of our publicity has been of the highest type, and no other is anticipated. Personal contacts with the press have been helpful in getting the WAC story across in this Theater.

3. An historical record of the WAC in the ETO is being maintained by the ETO Historical Section. The WAC PRO will assist in compiling material on the WAC when requested.

a. The Eighth Air Force and the SOS each have their own Historical Sections with which PRO will cooperate in compiling histories of WAC in the ETO.

b. A written and pictorial record of the chief events on the WAC in this Theater is being maintained by WAC PRO for our own files.

4. Close cooperation between OTI, WAC Headquarters, Washington, and PRO ETO, is highly desirable for proper assistance in our efforts to aid WAC recruiting, as well as for our proper representation in

this Theater.

a. A weekly summary of news highlights of the WAC in America as well as in other Theaters of Operation is greatly needed. This material would be used in "Stars and Stripes" and on news broadcasts to American forces directed to WAC personnel in this Theater. Such radio time is now available to us.

b. Rosters of WAC personnel shipped to this Theater sufficiently in advance of arrival of units is very much needed.

PERSONNEL REQUISITIONS

1. WAC Branch coordinates closely with G-1, A-1, and S-1 sections in studying actual job needs, interpreting policies laid down in WD Memo W-635-3-43, and making recommendations for the most economical administrative strengths and overheads for WAC units. Upon arrival here it was necessary to submit various Manning Tables and explain types of WAC units which existed, as the commands were familiar up to that time only with T/O 35-12.

a. Personal visits were made to all Eighth Air Force locations where bases were needed. Recommendations were made as to most advantageous utilization of First WAC Separate Battalion based on priority need of personnel, suitability of duties, location and nature of housing, and administrative strength.

b. Personnel needs of Communications Sections, Office of Strategic Services, were studied and recommendations made as to jobs which could be filled by women. Study was followed by inspection of stations and suggestions made as to housing and overhead which would be required for WAC units. Requisition of WAC personnel for this section of Office of Strategic Service is now pending awaiting settlement of allotment question for this particular branch.

c. Existing Tables of Organization for Air Transport Command were reviewed and recommendations made as to requisitioning of WAC personnel and necessary overhead. Request for such personnel for headquarters, EATC forwarded to Adjutant General, 4 August 1943 (AG 200.3).

d. Conferences with A-1 Section of SOS particularly include recommendations for overhead on special units required by that branch. Also recommendation as to allotment of grades and ratings and proposed Manning Tables for all SOS units.

2. Request for WAC officers and detachments of enlisted personnel also coordinated. Existence of T/O, Table of Allotment, or Authorization for Personnel was established. Discussions were held as to needs, type of work, qualifications required, extent of training, etc. In case of enlisted personnel, administration was also considered.

a. Officers and code clerks for Office of Military Attache.

b. Medical Detachment, Office of Surgeon General.

c. Under study at this time request from Eighth Air Force for code and cipher officers.

d. Approval obtained from Commanding General, ETO, for use of WAC officers as part time observers for G.I.

3. This Branch has attempted to acquaint A-1 sections with

occupations considered appropriate for WAAC personnel, as covered in inclosure to WD Memo W-635-3-43. Also to confer on possibility of using WAAC personnel in some of the more unusual trades and skills not listed. Information is needed in this connection as to skills in which Waacs are being trained or from which they have been recruited, schools being used for training, length of courses (refer letter ETO WAAC Director to WAAC Hqs 22 July 1943).

a. Based on occupations listed in WD Memo W-635-3-43, studies were made by various commands of the Eighth Air Force, as to utilization of Waacs to replace enlisted men in approximately seventy specification titles. Compilation of these studies is now being used as the basis of proposed Eighth Air Force requisitions.

b. Request received from Photographic Division of Signal Corps for personnel trained as Motion Picture Projectionists, Camera-men, Laboratory Technicians, and so forth.

c. Requisitions pending from EWATC for WAAC personnel for Wings in approximately 25 of the more unusual trades.

4. Conferences are held prior to arrival of units with G-1 or A-1 and with section chiefs as to needs of various staff sections and special qualifications of personnel required. This information is then coordinated with personnel officer of unit to facilitate proper assignment shortly after arrival.

5. At date of report enlisted personnel in ETO are distributed as follows:

5 Companies	- Eighth Air Force
1 Battalion Headquarters and Headquarters Detachment	- Eighth Air Force
1 Detachment (five enrolled women)	- Hq EFOUSA

6. Officers in ETO at present time are distributed as follows:

5 Officers - Headquarters EFOUSA G-1
6 Officers - Headquarters EFOUSA G-2
20 Officers - Eighth Air Force

7. Enlisted personnel in ETO classified by civilian specification serial numbers are as follows:

<u>Spec. No.</u>	<u>Title</u>	<u>Quantity</u>
028	Duplicator machine operators	2
055	General clerks	28
056	Mail clerks	6
060	Cooks	26
123	Practical nurses	5
213	Stenographers	142
237	Teletype operators	109
309	Telephone operators	86
344	Chauffeurs	8
350	Bookkeepers	2
373	Sales clerks	5
405	Clerk-typists	23
501	Company clerks	5
521	Cooks' helpers	10
566	Duty Sgts.	5
585	First Sgts.	5
725	Aircraft plotters	23
821	Supply NCO	6

8. Officer personnel in ETO at present time are classified by civilian specification serial numbers as follows:

<u>Spec. No.</u>	<u>Title</u>	<u>Quantity</u>
2010	Chief of Staff	1
2020	Executive Officer	3
2110	Adjutant	2
2120	Administrative Officer	1
2136	Commanding Officers, Troops	9
4110	Mess Officer	4
4900	Supply Officer, General	2
5401	Public Relations Officer	2
9300	Intelligence Officer	6
9610	Cryptographic Officer, Security	1

QUARTERMASTER ACTIVITIES

1. Officers may purchase clothing in Qd Sales Stores or, if none available, in mobile Sales Stores, in accordance with table set up by Quartermaster for initial and maintenance allowances. A supply of officers' clothing is now on route, and at present ANO articles, such as underwear, stockings, and handkerchiefs are available.

a. Officers are entitled to eighty-eight clothing coupons per year, same as AUS, for purchase of military clothing outside Qd stores.

2. Maintenance supply of clothing for enlisted women has been requisitioned, and a reasonably substantial supply is now available in Qd Depot in UK, with additional supply now en route. Salvage will be taken care of under SOP.

3. Revision of SOS Circular #50 covering laundering, dry cleaning, and shoe repair for enlisted women is now in process of being published. The following gratis service is now being given to enlisted women:

a. Laundering and pressing, or laundering and folding - 9 articles of clothing per week.

b. Laundering and pressing of organizational clothing, such as cooks' aprons, caps, etc.

c. Dry cleaning - 1 uniform per month (blouse, skirt, cap).

d. Dry cleaning - articles such as overcoats, utility coats, bathrobes, sweaters, etc., as approved by organization commanders.

4. Quartermaster has arranged for weekly laundering of sheets and pillow cases, through agencies approved by British War Office.

5. Officers' PX carries a complete supply of nurses' items, which are available to WAAC officers on the same purchase basis as members of the ANO. List of PX items was submitted to Director, WAAC Headquarters under date of 5 June 1943.

6. Enlisted women use enlisted men's PX, and are permitted to purchase items prescribed for enlisted men, on the same basis. In addition, special nurses' items are stocked at EM's PX, which they are permitted to purchase on the same basis as for WAAC officers. Arrangements have been made for sale of sanitary napkins to enlisted women through unit supply officer on each post.

7. Accommodation Stores for Waaacs are handled in the same manner as for enlisted men, in accordance with procedure prescribed by G4.

a. Initial issue to AGF and SOG units is made by local British War Office, and maintenance requirements and expendable items are requisitioned from U S G4 Depot.

b. Initial issue and maintenance requirements for units attached to the Air Force are provided by the R&F, with the exception of cleaning and preserving materials, which are requisitioned from the U S G4 Depot.

c. Items of initial issue are based on War Accommodation Schedule for ATS, with some exceptions, and are the same as approved for U S troops, with the exception that four sheets and two pillow cases per enlisted woman are issued.

TRAINING

1. Orientation of newly arrived officers and casual detachments (MIS) carried out by WAAAC Branch include:

a. Reading and signing of ETO Security Circulars.

b. Explanation of organization of Theater of Operations including Headquarters, ETOUSA, Eighth Air Force, and SOG. Position of WAAAC Branch also explained.

c. Reading of ETO Circulars and informal discussions on the following subjects:

(1) Relationship with English people.

(2) Color line.

(3) Morals.

(4) Economy and salvage.

(5) Gas, blackout, and air raid regulations.

(6) Conduct and appearance.

(7) Military courtesy.

(8) Leaves, furloughs, and passes.

d. Compilation of ETO and SOG Circulars, ETO Staff Memos, Bulletins, General Orders indexed and available for study by all officers.

e. Special Staff Memo drawn up by WAAAC Branch, "Information for Newly Arrived Officers on Duty in London", gives addresses of Army Messes, Billeting Office, Post Exchange, Finance Office, and so forth. Ration coupons are secured for officers, travel vouchers are completed, and temporary billeting arranged for.

f. Through courtesy of American Red Cross, tours of London have been provided for both officers and enlisted personnel on their first day.

2. Training programs for WAAAC units are coordinated before their arrival with the replacement center to which they are assigned.

Arrangements are made for necessary sleeping accommodations, messing, supplies, and purchases at Post Exchange; a reception for the unit, and a review of the troops by the Commanding Officer. A schedule is drawn up to utilize time to best advantage and classes are conducted by male officers of the AUS as well as members of the WAAC Staff. Incorporated in training program were:

- a. Welcome by Commanding Officer.
- b. Indoctrination lectures covering subjects mentioned in paragraph 1 c above.
- c. Security lectures.
- d. Physical inspection.
- e. Inspection of equipment.
- f. Lectures on hygiene and sanitation by Contract Surgeon, AUS.
- g. Classes on recognition of British and Allied insignia.
- h. Shorthand test by WAAC officer.
- i. Welcome by and explanation of facilities of American Red Cross.
- j. Gas drill and gas chamber.

3. Special training of Waacs from First WAAC Separate Battalion assigned to Signal Corps of Eighth Air Force was arranged for in meetings between Air Ministry, Eighth Air Force, and WAAC Branch. British schools and instructors were made available and quarters and rations furnished. At least one WAAC officer and one WAAC sergeant accompanied each group for administrative purposes. Schools and courses included the following:

- a. Teleprinter operation course: Two weeks' course for those with knowledge of teletyping but requiring familiarization with British machines, knowledge of joint British-American procedure, routing, and circuits. Ten weeks' course for small group of typists needed as teleprinter operators.
- b. Telephone operation course: One week course on familiarization with British switchboards, knowledge of routings, circuits, and so forth.
- c. Plotters' course: Three weeks' course to train clerks general as plotters for Fighter Command. Complete training on maps, plotting, signals, and so forth.

SPECIAL SERVICES

1. Special Service Officer for London Area has been most helpful in supplying equipment for WAAC units, as well as offering the facilities of his office for Waacs.

- a. Radio B kits, books, day room furniture, ping pong tables and equipment, have all been supplied by Special Services.
- b. Theater tickets are available to WAAC personnel through Special Services.