



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUN 25 2012

John P. Fitzpatrick
Director, Information Security Oversight Office
National Archives and Records Administration
700 Pennsylvania Avenue, NW
Washington, D.C. 20408

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

Dear Mr. Fitzpatrick:

I am pleased to provide this report on EPA's classification guidance review, as required under Executive Order 13526 and 32 CFR 2001.16:

Classification Guide

On May 23, 2012, the EPA Administrator approved and signed the agency's first classification guide. The guide addresses the document most recently originally classified by the Administrator, who is the agency's original classification authority. The guide conforms to current operational and technical circumstances and meets the standards for classification under section 1.4 of the Order and an assessment of likely damage under section 1.2 of the Order.

The classification guide was created by a workgroup of subject matter experts, managers and planners from EPA's Office of Research and Development, Office of Homeland Security, Office of the General Counsel, and Security Management Division. As part of the guide development and review process, the workgroup determined the declassification date of the source document needed to be extended.

Dissemination and Next Steps

The classification guide and associated document will be disseminated and made available in an appropriate, timely and effective manner. The workgroup that created the guide is considering development of additional classification guides based on the other six documents originally classified by EPA Administrators. EPA will continue to follow a stringent process of review and collaboration to ensure original classification decisions are kept to a minimum and all previous original classification decisions meet standards for continued classification.

If you have questions or require additional information, please contact EPA's National Security Information Program Team Leader, Diane Lasher, at (202) 564-0059.

Sincerely,

A handwritten signature in black ink, appearing to read "Tami Franklin".

Tami Franklin
Director, Security Management Division