



Federal Election Commission
**Seminar/Webinar for Corporations
and Their PACs**



Agenda

April 25, 2012
FEC Headquarters
Washington, DC

8:30 - 9:00 AM — Registration

9:00 - 9:15 AM — Welcome

9:15 - 9:30 AM — Break

9:30 - 11:00 AM — Breakout Workshops

(Choose One Option)

Option A1: Basics for Beginners

- Overview of FECA
- Contributions and expenditures
- Filing information

Option A2: Recent Developments in the Law

(Do not select option A2 if you have not previously attended an FEC workshop.)

- Important court cases
- Recent legislation and regulations

11:00 - 11:15 AM — Break

11:15 AM - 12:45 PM — PAC Operations, Part 1

- Solicitation notices
- Collecting contributions
- Fundraising techniques

12:45 - 1:45 PM — Lunch Break

Lunch on your own. A list of eateries will be provided.

1:45 - 3:15 PM — PAC Operations, Part 2

- Additional fundraising techniques
- Methods for supporting federal candidates
- Types of PAC communications

3:15 - 3:30 PM — Break

3:30 - 4:30 PM — Breakout Workshops

(Choose One Option)

Option B1: Corporate Communications and Resources

- Permitted corporate communications
- Use of corporate facilities

Option B2: Electronic Filing: Hands on Training with FECFile

- Learn how FECFile (the FEC's software) works and its features

4:30 - 5:00 PM — Meet Your Campaign Analyst

An opportunity to meet your Campaign Finance Analyst, the person who reviews your committee's reports, and discuss your questions regarding reporting and the FEC's review process.

