

U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
Helpful Resources: H-2B Temporary Non-Agricultural Program

General H-2B Program Information

- To obtain general information about the H-2B Programs, including a copy of the current H-2B form (ETA Form 9142), a copy of the application for a prevailing wage determination (ETA Form 9141), program regulations and frequently asked questions, please visit the OFLC website at <http://www.foreignlaborcert.doleta.gov>.

How to Contact the OFLC Chicago National Processing Center (NPC):

- **Email:** TLC.Chicago@dol.gov for all general questions and case status inquiries
(Please include “H-2B” and your case number in the subject line of the email)
- **Fax:** (312) 886-1688, ATTN: H-2B Program Unit
- **Mail:** U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
Chicago National Processing Center
11 West Quincy Court
Chicago, IL 60604-2105
ATTN: H-2B Program Unit

Obtaining a Prevailing Wage Determination:

- Employers may electronically request a prevailing wage determination (ETA Form 9141) through the iCERT System at <http://icert.doleta.gov> or by mail at:

U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
National Prevailing Wage Center
1341 G Street, NW- Suite 201
Washington, DC 20005-3105
ATTN: PWD Request

Filing a Job Order:

- The list of SWA contacts can be found [here](#).

Submitting your H-2B Application:

- **Electronic Filing** - Employers may submit their H-2B application electronically via the Department's [iCERT Portal System](#). It is important to read the [H-2B iCert Quick Start Guide](#) and [H-2B iCERT User Manual](#) before completing and submitting an H-2B application. The online help provides step-by-step instructions for completing and submitting the H-2B application electronically. For more resources and information, please visit the iCERT implementation web page at http://www.foreignlaborcert.doleta.gov/h2ah2b_icert_rollout.cfm



- Mail-in Filings -
U.S. Department of Labor
Office of Foreign Labor Certification
Chicago National Processing Center
11 West Quincy Court
Chicago, IL 60604-2105
Attention: H-2B Program Unit

Abandonment/Abscondment/Termination Notification

- The employer must provide the Chicago NPC with written notification when any worker voluntarily abandons or is terminated for cause from the job before the end of the certified work period. A worker who fails to report for work at the regularly scheduled time for five (5) consecutive working days, without the employer's consent, is considered to have abandoned the job.
 - Submit the written notification directly to the Chicago NPC *within two(2) working days* of the abandonment or termination from the job;

To make compliance with this requirement simple and fast, the employer may e-mail the notification directly to the Chicago NPC using h2b.abandonment&termination.chicago@dol.gov with the words "H-2B Abandonment/Termination Notice" contained in the subject line of the e-mail.

Employers without internet access may also send written notification by facsimile to (312) 886-1688 (ATTN: H-2B Abandonment and Termination) or by U.S. mail to the following address:

U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification,
Chicago National Processing Center
11 West Quincy Court
Chicago, IL 60604-2105
ATTN: H-2B Abandonment and Termination