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Section 1: NEA Policy and Strategy

I. NEA Policy Statement

As a small agency tenanted with other small agencies in the large, GSA-owned and operated Old Post Office Building, the National Endowment for the Arts (NEA) continues to have limited scope for affecting the majority of the areas addressed in the government-wide guidance. Nonetheless, the NEA is a fully committed partner in the President's effort to provide Federal Leadership in Environmental, Energy, and Economic Performance. The NEA intends to pursue opportunities to incorporate practices supportive of this effort into applicable facets of our day-to-day operations to the best of our ability and capacity.

II. Sustainability and the Agency Mission

The concept of stewardship of the public welfare, while not explicit in the NEA strategic plan, is inherent in the mission of every Federal agency. As such, NEA is fully committed to supporting compliance with the environmental and energy statutes, regulations, and Executive Orders to the best of our ability and capacity. Because the NEA is a small agency with no real property assets, our focus continues to be incorporating those practices into our day-to-day business operation which will best support the intent of this effort.

Total # Employees	167
Total Acres Land Managed	N/A
Total # Facilities Owned	N/A
Total # Facilities Leased (GSA lease)	1
Total # Facilities Leased (Non-GSA)	N/A
Total Facility Gross Square Feet (GSF)	85,260sf
Operates in # of Locations throughout U.S.	1
Operates in # of Locations outside of U.S.	N/A
Total # Fleet Vehicles Owned	N/A
Total # Fleet Vehicles Leased	N/A
Total # Exempted-Fleet Vehicles (Tactical, Emergency, Etc.)	N/A
Total Operating Budget FY 2010 (\$MIL)	\$167,500,000
Total # Contracts Awarded FY 2010	132
Total Amount Contracts Awarded FY 2010 (\$MIL)	2,221,674
Total Amount Spent on Energy Consumption FY 2010 (\$MIL)	N/A
Total MBTU Consumed per GSF	N/A
Total Gallons of Water Consumed per GSF	N/A
Total Scope 1&2 GHG Emissions (Comprehensive) FY 2008 Baseline MMTCO _{2e}	N/A
Total Scope 1&2 GHG Emissions (Subject to Agency Scope 1&2 Reduction Target) FY 2008 Baseline MMTCO _{2e}	N/A
Total Scope 3 GHG Emissions (Comprehensive) FY 2008 Baseline MMTCO _{2e}	532.833

III. Greenhouse Gas Reduction Goals

Because we are one of several tenants housed within a GSA-owned and managed building, the NEA continues to be unable to identify GHG scope 1, 2 and 3 emissions except for those generated by employee business travel and commuting. While our capacity to impact greenhouse gas emissions generated by utility consumption is limited to supporting building management efforts, we do, to the extent practical, pursue cooperation with these efforts down

to the individual employee level. Our focus is directed at raising the consciousness of each employee regarding their ability to contribute to the goals of this effort.

Because the NEA has a very high level of participation in the Federal transit benefits program and limits its business travel to that required to support mission objectives, we are confident that we have minimized our level of scope 3 GHG emissions. We continue to participate in the transit benefit program, enable employee participation in alternate work schedules and telecommuting programs, and pursue all feasible opportunities to reduce official travel.

Table 1: Critical Planning Coordination

Originating Report/Plan	Scope 1 & 2 GHG Reduction	Scope 3 GHG Reduction	Develop and Maintain Agency	High-Performance Sustainable Design /	Regional and Local Planning	Water Use Efficiency and Management	Pollution Prevention and Waste	Sustainable Acquisition	Electronic Stewardship and	Agency Specific Innovation
GPRA Strategic Plan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Agency Capital Plan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
A-11 300s	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Annual Energy Data Report	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EISA Section 432 Facility Evaluations/Project Reporting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Budget	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Asset Management Plan / 3 Year Timeline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Circular A-11 Exhibit 53s	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OMB Scorecards	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DOE's Annual Federal Fleet Report to Congress and the President ⁷	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Data Center Consolidation Plan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Environmental Management System ⁸	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Instructions for Implementing Climate Change Adaptation Planning	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other (reports, policies, plans, etc.) ⁹	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

IV. Plan Implementation

Because the NEA is a small agency with no field offices, staff, coordination and communications requirements are minimal. The development, implementation and update of this plan are managed within and under the leadership of the Office of the NEA Deputy Chairman for Management & Budget. All internal coordination and/or communication regarding this plan and its reporting requirements are addressed through face-to-face conversation, email or memoranda. Integration within NEA's budget is not required as planned actions will not require additional funding. Achievement of identified goals are measured through annual review of commuter/official travel and the sustainability characteristics of applicable acquisitions.

V. Evaluating Return on Investment

N/A. As outlined in item iii above, NEA has not identified specific projects and therefore has no funding requirements on which to base a cost- benefit analyses.

VI. Transparency

A summary of this report will be posted on the NEA intranet and the NEA Open Government website.

Section 2: Performance Review & Annual Update

I. Summary of Accomplishments:

As a small agency tenanted with other agencies in a GSA-owned and operated building, NEA does not have the ability to respond to the quantitative targets. We continue, however, to pursue all other aspects of this order within our capability.

As a part of this effort, NEA fully supports the GSA building management's efforts to ensure the Old Post Office (OPO) building is operated on an environmentally sound basis.

Currently, all potable water sources utilize water-saving devices. Additionally, the NEA supports water conservation by the prompt reporting of any plumbing problems and the reinforcement of individual employee responsibility for conscientious water usage.

All areas of the OPO fitted with overhead lighting have been converted to low-energy long-life bulbs. Although replacement of these bulbs is the responsibility of GSA, NEA maintains a stock to ensure they are not replaced with incandescents when GSA stock is unavailable. The building's aging hallway lighting was also recently converted from an incandescent to a fluorescent system with only minimal loss of illumination.

All tenants in the OPO continue to participate in a recycling program which accepts all types of paper, plastics, and cans. This program is robust, and the proceeds are used to support tenant participation in Small Agency Council activities.

NEA and the OPO management cooperatively pursue energy conservation through awareness programs which include frequent reminders to power down – as much as possible – electronic devices and lights overnight, on weekends, and holidays.

The NEA does not have a vehicle fleet. We operate only two vehicles, one of which uses alternative fuel. The remaining gas powered vehicle will be replaced with an alternate fuel model when it is replaced.

NEA is well integrated with our local and regional infrastructure. More than 90 percent of NEA employees are currently enrolled in the Federal transit benefit program. This strong rate of participation is the result of being located within two blocks of the Washington DC subway system and on several city bus routes. Additionally, a number of employees walk or cycle to work daily.

NEA continues to promote electronic stewardship by purchasing qualifying Energy Star products, enabling the power save features on all appliances, donating used computers to qualifying organizations, and disposing of equipment using environmentally sound practices. We will continue to pursue best practices in implementing an environmentally sound electronics life-cycle management program.

II. Goal Performance Review::

1. GOAL: Scope 1 & 2 Greenhouse Gas Reduction

a. Buildings

1) Reduce Facility Energy Intensity

N/A. The NEA is one of several tenants in a GSA-owned and operated building. While NEA has no control over the building's energy management infrastructure, we fully support the GSA building management's efforts to ensure the Old Post Office (OPO) building is operated on an environmentally sound basis.

2) Renewable Electricity Installation & Use

N/A. NEA is one of several tenants in a GSA-owned and operated building where all utilities are provided and managed by GSA.

b. Fleet

N/A. The NEA does not have a vehicle fleet. The NEA currently operates only 2 vehicles, 1 of which is an alternate fuel hybrid. The remaining gas powered vehicle will be replaced with an alternate fuel vehicle when eligible.

1) Reduce Petroleum Use in Fleet Vehicles

See section 1.b. above.

2) Increase Use of Alternative Fuels in Fleet

See section 1.b. above.

3) Optimize Use of Vehicles and Right-Size Fleet.

NEA vehicles are appropriately sized to support our transportation requirements.

4) Increase Use of Low Emission and High Fuel Economy Vehicles.

See section 1.b. above.

c. Other, as defined by agency

N/A.

SCOPE 1&2 GHG TARGET	Unit	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 20
Energy Intensity Reduction Goals (BTU/SF reduced from FY03 base year)		N/A	N/A	N/A	N/A	N/A	N/A	hold	hold
Planned Energy Intensity Reduction (BTU/SF reduced from FY03 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Renewable Electricity Goals (Percent of electricity from renewable sources)	%	N/A	N/A	N/A	N/A	hold	hold	hold	hold	hold
Planned Renewable Electricity Use (Percent of electricity from renewable sources)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Petroleum Use Reduction Targets (Percent reduction from FY05 base year) ⁵⁹	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Planned Petroleum Use Reduction (Percent reduction from FY05 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Alternative Fuel Use in Fleet AFV Target (Percent increase from FY05 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	hold	hold
Planned Alternative Fuel Use in Fleet AFV (Percent increase from FY05 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other, as defined by agency		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Scope 1 & 2 - Reduction Target (reduced from FY08 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Leveraged Investment (funded through annually recurring existing budget items, such as capital improvement, O&M, etc. or ARRA)	\$ M	N/A	N/A	N/A						
Incremental Investment (funded through new program budget requests specific to this EO)	\$ M	N/A	N/A	N/A						
Alternative Investment (funded through ESPC, UESC, EUL, PPA, rebates, or other funding assistance)	\$ M	N/A	N/A	N/A						

2. GOAL: Scope 3 Greenhouse Gas Reduction & Develop and Maintain Agency Comprehensive Greenhouse Gas Inventory

a. Federal employee travel

N/A. The NEA strives to keep GHG scope 3 emissions at or below current levels identified in our Scope 3 GHG Target Tool submission.

b. Contracted waste disposal

N/A. As one of several tenants in a GSA-owned and operated building, the NEA has no responsibility for contracted waste disposal.

c. Transmission and distribution losses from purchased energy

N/A. As one of several tenants in a GSA-owned and operated building, the NEA does not purchase energy and incurs no transmission or distribution losses.

d. Discuss any planned agency activity or policy implementation to improve data accuracy and overall data collection and analysis methods related to Scope 3 GHG emissions

NEA's ability to collect and report Scope 3 GHG emissions is limited to those created by employee commuting and business travel. This data is compiled by personal review of every travel order and downloading information available through GSA's TRAX travel management information system and is believed to be an accurate reflection of our usage.

e. Discuss the methods used by the agency to calculate its scope 3 GHG emissions.

NEA's ability to collect and report Scope 3 GHG emissions is limited to those created by employee commuting and business travel. This data is compiled by personal review of every travel order and downloading information available through GSA's TRAX travel management information system and is believed to be an accurate reflection of our usage.

f. Discuss the development of the agency's FY 2010 Greenhouse Gas Inventory.

The NEA inventory was compiled by extracting data from each travel order executed during FY10 and downloading travel data available through GSA's TRAX travel management information system.

g. Other.

As a small agency tenanted with other agencies in a GSA-owned and operated building, our opportunities to manage scope 3 greenhouse gas emissions are limited to those created by employee commuting and business travel. NEA is well integrated with our local and regional transportation infrastructure. More than 90 percent of all NEA employees are currently enrolled in the Federal transit benefit program. This strong rate of participation is the result of being located within two blocks of the Washington DC subway system and on several city bus routes. Additionally, a number of employees walk or cycle to work daily. The NEA also offers alternate works schedules which enable employees to reduce the number of commute days required per month. In addition, the NEA has an established telecommuting program. Our goal for future years is to maintain our currently high level of participation in these programs and encourage increased participation whenever possible, funding permitting. Participation in transit benefit programs will continue to be monitored monthly to ensure participation at a maximal rate. We also plan to expand Agency telework opportunities. Currently all business travel is limited to that necessary to fulfill Agency mission requirements. Future travel requirements may be reduced by ongoing efforts to expand the use of technology to manage the paneling process required to support our grant making mission. It is hoped that an E-panel process currently under development will have a significant impact on future business travel requirements.,.

SCOPE 3 GHG TARGET	Units	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	...	FY 20
Total Scope 3 GHG Emissions (Comprehensive)	MMTCO2e	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Total Scope 3 GHG Emissions (Subject to Agency Scope 3 GHG Reduction Target)	MMTCO2e	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Overall Agency Scope 3 Reduction (reduced from FY08 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Other, as defined by agency	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A

3. GOAL: High-Performance Sustainable Design/Green Buildings

N/A. NEA is one of several tenants in a GSA-owned and operated building. As such we have no control over major building renovation or repair. NEA's efforts are limited to supporting the efforts of the GSA building managers.

Regional and Local Planning

N/A. NEA is one of several tenants in a GSA-owned and operated building and therefore represented by GSA in regional transportation planning. Because our current location is well served by local and regional bus and train service, use of public transportation by Agency employees is 91%.

SUSTAINABLE HIGH PERFORMANCE BUILDINGS (Buildings Meeting Guiding Principles)	Units	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	...	FY 20
Owned Buildings	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
FRPP-Reported Leased Buildings	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Total Buildings	%	N/A	N/A	N/A	N/A	N/A	15%	...	15%
Other, as defined by agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
REGIONAL AND LOCAL PLANNING									
Other, as defined by agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A

4. GOAL: Water Use Efficiency and Management

N/A. As one of several tenants in a GSA-owned and operated building where water use reduction efforts are managed by GSA, NEA efforts in reducing potable water consumption are limited to supporting building management efforts by soliciting employee cooperation in water conservation.

WATER USE EFFICIENCY & MGMT	Units	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	...	FY 20
Potable Water Reduction Targets (gal/SF reduced from FY07 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Planned Potable Water Reduction (gal/SF reduced from FY07 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Industrial, Landscaping, and Agricultural Water Reduction Targets (gal reduced from FY10 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Planned Industrial, Landscaping, and Agricultural Water Reduction (gal reduced from FY10 base year)	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Other, as defined by agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A

5. GOAL: Pollution Prevention and Waste Elimination

N/A. NEA is one of several tenants in a GSA-owned and operated building where responsibility for the diversion of non-hazardous solid waste and C& D materials is provided and managed by

GSA. The NEA along with other tenants participates in a recycling program which accepts all types of paper, plastics, and cans. This program is robust, and the proceeds are used to support tenant participation in Small Agency Council training activities. The NEA is currently pursuing development of an electronic panel book production capability which will potentially enable a substantial reduction in our printing paper consumption. 100% of all printing paper used by this Agency contain at least 30% postconsumer fiber and. We are currently testing papers with higher contents to determine their compatibility with our duplicating equipment. The NEA does not acquire, use or dispose of hazardous chemicals or materials and has no control over/responsibility for the diversion of compostable and organic materials from the waste stream. This responsibility is under the purview of GSA. As one of several tenants in a GSA-owned and operated building, all pest and landscape management are the responsibility of GSA. The NEA does not use any chemicals and therefore does not need to incorporate use of alternative chemicals or processes.

POLLUTION PREVENTION & WASTE REDUCTION	Units	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	...	FY 20
Non-Hazardous Solid Waste Diversion Targets (Non-C&D)	%	N/A	N/A	N/A	N/A	N/A	50%	...	N/A
C&D Material & Debris Diversion Targets	%	N/A	N/A	N/A	N/A	N/A	50%	...	N/A
If agency uses on-site or off-site waste-to-energy, estimated total weight of materials managed through waste-to-energy	Tons or pounds	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Number of sites or facilities with on-site composting programs	#	N/A	N/A	N/A	N/A	N/A	N/A	...	? N/A
Number of sites or facilities recycling through off-site composting programs	#	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
If agency has on-site or off-site composting programs, estimated total weight of materials diverted to composting	Tons or pounds	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
% of agency-operated offices/sites with a recycling program	%	100	100	100	100	100	100	...	100
If agency offices located in multi-tenant buildings, % of those buildings with a recycling program	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
% of agency-operated residential housing with recycling programs	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Other, as defined by agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A

6. GOAL: Sustainable Acquisition

a. The NEA Contracting Officers as well as all NEA government purchase card holders are directed to actively pursue identification and purchase of recycled, green, and environmentally-sustainable products, whenever feasible to meet our requirements.

b. NEA's procurement policy is to rely on UNICOR, Ability One, GSA, and all types of small businesses to effectively meet a wide range of our Agency needs for green products and services to satisfy requirements and support the Agency acquisition of goods and services through the use of sustainable environmental practices.

SUSTAINABLE ACQUISITION	Units	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	...	FY 20
New Contract Actions Meeting Sustainable Acquisition Requirements	%	N/A	95%	hold	hold	hold	hold	...	hold
Energy Efficient Products (Energy Star, FEMP-designated, and low standby power devices)	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Water Efficient Products	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Biobased Products	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Recycled Content Products	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Environmentally Preferable Products/Services (excluding EPEAT – EPEAT in included in Goal 7)	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
SNAP/non-ozone depleting substances	%	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A
Other, as defined by agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	...	N/A

SUSTAINABLE ACQUISITION CONTRACT REVIEW	1 st QTR FY 11	2 nd QTR FY 11	3 rd QTR FY 11 (Planned)	4 th QTR FY 11 (Planned)
Total # Agency Contracts	N/A	N/A	N/A	N/A
Total # Contracts Eligible for Review	N/A	N/A	N/A	N/A
Total Contracts Eligible Contract Reviewed (i.e., 5% or more eligible based on previous OMB guidance)*	N/A	N/A	N/A	N/A
# of Compliant Contracts	N/A	N/A	N/A	N/A
Total % of Compliant Contracts	N/A	N/A	N/A	N/A

7. GOAL: Electronic Stewardship and Data Centers

a. NEA's standard business practice for the acquisition of computers and related equipment is to purchase Energy Star compliant products. At this time all desktop computers are compliant and most printers are compliant. With respect to printing, most work is for panel and council books which are all printed two-sided. All network printers have duplex printing capability which is recommended for all work.

b. When equipment is replaced, the first choice is to donate equipment to area schools. This has been an effective strategy for many years. Typically the only equipment not donated is non-functioning, which is disposed in an environmentally-friendly way.

c. NEA continues to procure cloud computing services from other organizations. Products include Email services, National Finance Center payroll services, OPM Electronic Official Personnel File services, and the FAA Delphi Financial System. Services provided in-house are accomplished using virtual servers to reduce both the energy footprint and rack space required by such hardware.

d. Agency-owned servers are operated in a shared data center with the National Endowment for the Humanities (NEH). This reduces cost of operations and energy consumption. Broadband services are provided through the data center by a service which can vary the available active

fiber as our needs change. It is unlikely NEA can further reduce its energy footprint in its data center.

e. NEA uses a computer “facility” provided by GSA. We share this server room with NEH. We do not control the energy efficiency of the room, only the equipment we use and this has been addressed in D. above.

f. NEA has always donated its working equipment to eligible entities, typically schools. We will continue this practice. Non-functioning equipment is disposed of in an environmentally-friendly way.

ELECTRONIC STEWARDHIP & DATA CENTERS	Unit	FY 10	FY 11	FY 12	FY 13	FY14	FY15
% of electronic product acquisition covered by current Energy Star specifications that must be energy-star qualified	%	100%	100%	%	hold	hold	hold
% of covered electronic product acquisitions that are EPEAT- registered	%	100%	100%	%	%	hold	hold
% of covered electronic product acquisitions that are FEMP- designated	%	0%	0%	%	hold	hold	hold
% of agency, eligible PC, Laptops, and Monitors with power management actively implemented and in use	%	33%	33%	%	%	hold	hold
% of agency, eligible electronic printing products with duplexing features in use	%	95%	95%	%	100%	hold	hold
% of electronic assets covered by sound disposition practices	%	100%	100%	100%	100%	hold	hold
% of agency data centers independently metered, advanced metered, or sub-metered to determine monthly (or more frequently) Power Utilization Effectiveness (PUE).	%	0%	0%	0%	%	%	%
Reduction in the number of agency data centers	#	Input agency baseline from 10/1/10 Update on the FDCCI memo; found on www.CIO.gov	1	1	1	1	1
% of agency data centers operating with an average CPU utilization greater than 65%	%	0%	0%	%	hold	hold	hold
Maximum annual weighted average Power Utilization Effectiveness (PUE) for agency.	#	#	N/A*	N/A*			

*The NEA occupies leased space and has no capability to manage building power.

8. GOAL: Agency Innovation & Government-Wide Support

AGENCY INNOVATION & Government-Wide Support	Units	FY 10	FY 11	FY 13	FY 20
Programs, Projects, Initiatives that support Gov-wide efforts	N/A	N/A	N/A	N/A		N/A
Other, as defined by agency	N/A	N/A	N/A	N/A		N/A

Section 3: Agency Self Evaluation

Does your Sustainability Plan incorporate and align sustainability goals, GHG targets and overarching objectives for sustainability with the Agency Strategic Plan?	No
Does it provide annual targets, strategies and approaches for achieving the 2015 and 2020 goals?	No
Is the Sustainability Plan consistent with the FY2012 President's Budget?	No
Does the Sustainability Plan integrate all statutory and Executive Order requirements into a single implementation framework for advancing sustainability goals along with existing mission and management goals, making the best use of existing and available resources?	No
Does your plan include methods for obtaining data needed to measure progress, evaluate results, and improve performance?	No

Other Key Questions for 2011:

1. Did your agency meet by 12/30/10 due date and/or is it now able to demonstrate comprehensive implementation of the EO 13423 Electronic Stewardship goals?

- Yes, at least 95% of all qualifying acquired in FY 2010 are EPEAT-registered.
- The energy star feature on our computers is not enabled. Enabling this feature would disable the remote access feature necessary for teleworking and prevent afterhour's installation of security patches. There is currently no plan to alter this policy
- NEA has always donated its working equipment to eligible entities such as schools and . will continue this practice into the future. All non-functioning equipment is disposed of via environmentally appropriate and compliant means.

2. The NEA Contracting Officers as well as NEA government purchase card holders are directed to actively pursue identification and purchase of recycled, green, and environmentally-sustainable products, whenever feasible to meet our requirements.

NEA's procurement policy is to rely on UNICOR, Ability One, GSA, and all types of small businesses to effectively meet a wide range of our Agency needs for green products and services to satisfy requirements and support the Agency acquisition of goods and services through the use of sustainable environmental practices.

3. N/A. As one of several tenants in a GSA owned and operated building, the NEA has no ability to complete this requirement.

4. No. N/A. As one of several tenants in a GSA owned and operated building, the NEA has no ability to complete this requirement.

5. N/A. The NEA does not report in the FRPP.

Appendix 1: Energy & Sustainability Resources/Investments (Circular A-11, Section 25)

N/A. The NEA currently has no requirement to fund its sustainability efforts.

Appendix 2: Agency Climate Change Adaptation Policy Statement

N/A. As climate change is not viewed to have a significant impact on the mission or goals of the NEA, submission of a policy statement would be inappropriate.

Responses to Guiding Questions for Agency Adaptation Planning:

1. How is climate change likely to affect the ability of your agency to achieve its mission and strategic goals?

The NEA's strategic plan currently consists of 4 major goals, 1. The creation of Art that meets the highest standards of excellence; 2. To engage the public with diverse and excellent art; 3. To promote public knowledge and understanding about the contribution of the arts; and 4. To enable the NEA mission through organizational excellence. Of these 4 goals, the ability to maintain organizational excellence is most at risk of negative impact due to climate change.

A climate change induced reduction in the availability of water or electrical power could negatively affect the ability of the NEA to fulfill its grant making mission in our current physical location. In an effort to improve efficiency, reduce costs and decrease our greenhouse gas (GHG) footprint, the NEA is currently pursuing initiatives which could also provide a buffer against a potential reduction in available water and energy resources generated by climate change. These efforts are focused on expanded use of cloud-based technology tools and teleworking.

2. How can your agency coordinate and collaborate with other agencies to better manage the effects of climate change?

The NEA is currently not collaborating with other agencies to manage the potential effects of climate change.