

# Vendor Training Course Topic Database

This database depicts various course topics SSA has used vendors to deliver training in the past. It is not all inclusive and should be used only as a reference tool. These course offerings are not procured by the Office of Acquisition and Grants. These training courses are acquired via the Government Employees Training Act by the SSA Office of Learning.

<b>Topics/Specialties</b>
Basic Analyst Training
Change & Conflict Resolution
Communications & Interpersonal Skills
Computer Skills
Customer Service
Diversity
Leadership & Management
Leadership & Management
Motivate, Coach & Teambuilding
Presentation & Briefing Techniques
Project Management (FAC-P/PM training requirements)
Contracting Officer Technical Rep (FAC-COTR training requirements)
Critical Thinking & Problem Solving
Business Writing & Grammar
Advance Business Writing
Reading and Comprehension
Negotiation Skills