

**INDIAN HEALTH SERVICE**  
**Business Office Coordinators, HPAA Coordinators,**  
**Information System Coordinators and Headquarters**  
**Minutes for January 8, 2004**  
**HIPAA Business Transactions Awareness Conference Call**

**Present**

<i>ITSC</i>	Susan Bowman, Carl Gervais, and Sandra Lahi
<i>Headquarters</i>	Frank Martin
<i>Aberdeen</i>	Raymond Grandbois, HIPAA Coord; Thad Banley, IS Security Ofc; and Dori Junker, BOC  <i>Eagle Butte:</i> Diane Marshall, Case Mgr Nurse, Admin  <i>Ft. Thompson:</i> Lovetta Whitemouse
<i>Alaska</i>	Lue Rae Erickson, BOC, ANTHC
<i>Albuquerque</i>	Sandra Winfrey, BOC  <i>Jicarilla SU:</i> John Rael, Area BOC, Med Recs and HIPAA Coord
<i>Bemidji</i>	Jan Thunder, BOC
<i>Billings</i>	No Response
<i>California</i>	No Response
<i>Nashville</i>	No Response
<i>Navajo</i>	Roland Todacheenie, BOM and HIPAA Coord
<i>Oklahoma</i>	Sue Bear, BOC
<i>Portland</i>	David Battese, IT Specialist
<i>Phoenix</i>	Charolett Melcher, De Alva Honahnie
<i>Tucson</i>	Barbara LaCroix, BOC, Sells Hosp.

**Meeting Began at 10:00 AM**

<b>Roll Call</b>	Roll call was taken. The participant list will be emailed to Susan Bowman from the conferencing center.
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<b>Minutes</b>	The 12/18/03 Conference Call Minutes was posted to the IHS website.
<b>AGENDA ITEMS ADDRESSED</b>	
	Item #2 -- Reports from Area Office Leads/ITSC – What Advances Have Your Area Made Towards HIPAA Business Transaction Testing?
<b>Aberdeen</b>	Dori Junker sitting in for Joan Azure. Dori indicated that Joan probably has a testing update but will not be reporting it until next conference call.
<b>Alaska</b>	No updated report provided.
<b>Sandra Winfrey Albuquerque</b>	Jicarilla is in preliminary testing for the 837 to NM Medicaid. Adrian is following up with this testing NM Medicaid.
<b>Jan Thunder Bemidji</b>	Status Quo
<b>Billings</b>	No updated report provided.
<b>California</b>	No updated report provided.
<b>Nashville</b>	No updated report provided.
<b>Roland Todacheenie Navajo</b>	Six service units installed Patch 4. Waiting on Winslow and Crown Point. Working on Rollout Plan with AHCCCS. Will talk with Sharon Sorrell on Monday.
<b>Sue Bear Oklahoma</b>	Status quo on Trailblazer testing. Cheryl from WW Hastings emailed PI compliance letters to Sandra and requested guidance.
<b>David Battese Portland</b>	Status Quo
<b>Charolett Melcher Phoenix</b>	Waiting for ID from 1 <sup>st</sup> Health who is FI for NV Medicaid FI for Elko in Nevada. MediCal – Holding off until California Area completes testing and will start Ft Yuma up.  AHCCCS, has sent request for dates in a letter to all sites asking when they can begin testing.  Contacted Medicare EDI to find out steps of what we need to do to proceed with testing.  PI still waiting for AZ BC/BS who will serve as a clearinghouse.
<b>Tucson</b>	Status Quo
<b>ITSC Sandra Lahi</b>	837 Third party billing, p4  Patch 4 was released 12/12/03. AZ AHCCCS certified 3P Patch 4 and sites who will be submitting to AHCCCS will have to install Patch 4. ITSC requested that when rollout plan is defined for Phoenix and Navajo Area that a copy be submitted to ITSC for planning. With the patch certified, a question surfaced, do the sites now send test data files or live

	<p>files from real claims? Clarification is being sought.</p> <p>If any sites are interested in testing with other Insurers, contact Sandra or Adrian.</p> <p>If you have tribal sites billing to UGS Medicare FI, UGS has instructions on how to begin testing with them.</p> <p>Focus continues to be supporting the testing Medicaid plans for NM, CO, SD, ND, OR, WI, and MS.</p> <p>835 A/R, p4, v1.7and AHCCCS Supplemental File</p> <p>Still testing AR Patch 4. It currently has been tested for the Trailblazers Part A, 835 format. The AR Standard Adjustment and Reason Codes have also been revised by replacing the pending categories to the Nonpayment categories. AR Patch 4 did not include the PNC bank testing module as there was a delay in getting the PNC bank side of things setup. Part A Medicare tested at Tuba City, Sells and Kayenta.</p>
<b>Charolett Melcher</b>	For Part A, we're testing sites importing from PNC?
<b>Sandra Lahi</b>	<p>Not at this time. A conference call is scheduled with PNC this afternoon to review status.</p> <p>AHCCCs supplemental file: Linda Lehman is looking at AZ AHCCCS supplemental file. AHCCCS has their own table and ITSC is trying to work with them on it. AHCCCS has also come out with an 824 format which is the error report for existing 837 testing. This only started a few weeks ago. A one-on-one meeting is scheduled with AHCCCS next week to discuss the issues.</p> <p>270/271 – Eligibility Inquiry &amp; Response</p> <p>Currently testing Patch 2. Patch 3 will include 270/271 include 270/271 development. Need to coordinate with Cimarron.</p> <p>Need trading partners and sites to test. Let Sandra or Adrian know if you want to test.</p> <p>Item #3 – Business Transactions “Train the Trainer” Workshop:</p>
<b>Sandra Lahi</b>	ITSC is going ahead and moving forward with the “Train the Trainer” workshop scheduled for February 2-3 and 4-5, 2004. The training will provide a hands-on training experience to understand RPMS and how the HIPAA Business Transactions is developed and how testing will be processed for all of the transactions.

Sandra went over the agenda items:

- Overview of tribal sites will be presented by Frank Martin, Headquarters.

- Angela Kihoga from Oklahoma will be presenting information on the Notice of Privacy Practice Policies and Forms on PHI.
- Overview of HIPAA Transactions and Code Sets
- Documentation Practices to show Good Faith Efforts and Compliance.
- Standard Code Sets (e.g., ICD-9, A/R Standard Adjustment Codes, NIP, CPT-4, NDCs.
- A big focus will be the 837 testing, review of error reports, setting up the provider taxonomy, etc
- 270/271, 834, 835, 276/277, and 278

Sandra announced that there were 23 individuals currently signed up for the workshop. She went over the sign-up list by area with the participants on the call. Everyone was asked to confirm their area representatives attending the workshop and email to Michelle Riedel by Friday, 1/9/04 COB.

**QUESTIONS/CONCERNS/DISCUSSION**

<b>David Navajo</b>	Are there any areas or sites experiencing problems in converting data transmission from Cache to non-Cache?
<b>David Battese Portland</b>	Portland has tested with sites from both platforms and have not experienced any problems.
<b>Barbara LaCroix Tucson</b>	We have not experienced any problems either.
<b>Carl Gervais ITSC</b>	Carl confirmed that ITSC was not aware of any problems. Are there any additional questions. No further questions were asked. Carl thanked all the participants.

**NEXT CONFERENCE CALL**

The conference calls will be moved to every two weeks. The next call is scheduled for Thursday, 1/22/04 at 10:00 AM (MST). The conference call-in number is: (888) 531-9517 (Passcode: 46879).

**MEETING ADJOURNED AT 10:50 AM**