

**Memorandum of Understanding  
between  
Central State University  
and  
Defense Acquisition University**

**Introduction**

Defense Acquisition University (DAU) and Central State University (CSU) of Ohio seek to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of each institution. Agreement to this collaboration requires a commitment by both institutions to facilitate the transfer of DAU course credits that have been certified by the American Council on Education (ACE) toward Central State University's Bachelor of Business Administration Degree program without jeopardizing the mission and goals of either institution.

**Purpose**

This Understanding is specifically designed to allow for maximum transfer of credit into CSU's Bachelor of Business Administration Degree programs. Each institution will designate an individual to serve as a liaison for the purpose of monitoring this understanding.

**Transfer Features and Benefits**

1. Central State University's transfer policy allows for Bachelor of Business Administration categories of American Council of Education (ACE) credits recommendations.
2. DAU courses that ACE has recommended credits at a baccalaureate and graduate level may be transferred for up to 9 hours of credit toward the Bachelor of Business Administration Degree at Central State University.
3. Military credits can be awarded from the Army ACE Registry Transcript System (AARTS), Sailor/Marine American Council on Education Registry Transcript (SMART), or Community College of the Air Force (CCAF) transcripts per ACE credit recommendations.
4. Additional credit may be awarded through the College Level Examination Program (CLEP) and Defense Activity for Non-Traditional Education Support (DANTES) Subject Standardized Tests (DSST) examinations based on ACE credit recommendations.
5. All courses transferred must be 100 level, 200 level and or 300 level and cannot duplicate courses in the major.
6. Only courses with a grade of "C" or higher may be transferred into Central State University (CSU) Bachelor of Business Administration Degree programs.
7. Students must meet admission requirements specific to Central State University (CSU) Bachelor of Business Administration Degree programs.

Students from Department of Defense Acquisition, Technology, and Logistics (AT&L) workforce will be granted admission to Central State University (CSU) Bachelor of Business Administration Degree programs based on meeting transfer credit criteria above.

**Services Provided to Defense Acquisition University by Central State University:**

1. Transfer support material will be provided by Central State University.
2. Central State University will evaluate the student transcripts and develop an academic plan for students admitted to CSU for Bachelor of Business Administration Degree completion.
3. Central State University will provide onsite and online academic advising services.

**Services Provided to CSU by DAU:**

1. DAU will assist CSU in the distribution of information regarding transfer opportunities to DAU students.
2. DAU does not favor one university over another or officially endorse a particular program or university. However, DAU will place information on the DAU-Central State University partnership on the DAU website to make the information regarding Central State University programs available as a resource to those members of the DoD Acquisition, Technology and Logistics (AT&L) workforce who seek professional educational advancement. DAU will update information on the homepage as changes occur.

**Joint Points of Cooperation:**

- Joint participation in the areas of knowledge management systems.
- Share best business practices.
- Exchange information on relevant management tools, processes, and databases, with particular interest in sharing lessons learned.
- Joint participation in training and curriculum development.
- Explore means to coordinate e-Learning development activities.
- Possibility of joint research projects.
- Explore means of coordinating learning – product development when there is an acquisition application.

CSU or DAU may use the other party's name or logo in published materials (e.g., website and catalog) to reference this agreement or contact information/links to the other's party. Content and text of all promotional information must be approved by each party prior to release.

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. CSU and DAU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions.

Either party reserves the right to terminate, after 60 days prior notice, the articulation agreement when the interest of that party so dictates, subject to taking all reasonable efforts to ensure that existing students are not adversely impacted in completing their programs of study. Every effort will be made by either party to give 60 days notice prior to effective date of termination and to complete the then-current program's year.

All efforts expended pursuant to the MOU are rendered voluntarily, and each party bears the cost of its own efforts.

This agreement may be amended as needed for a specific program articulation without affecting the currency of the Bachelor agreement.

The administrators of CSU and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to effect this agreement.

The preceding is acceptable and correct, as so indicated by the following signatures:

Travis L. Stewart 15 Jun 09  
Travis L. Stewart (Date)  
Dean  
Defense Acquisition University  
Midwest Region

Terry Glass 6/15/09  
Terry Glass, PhD (Date)  
Provost  
Central State University