



ACE Resources for the Trade

The following resources are available to assist in using the features of the Automated Commercial Environment (ACE) Secure Data Portal.

ACE User Guides

ACE 101: Provides an introduction to ACE and features currently available.

<http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace/ace101.ctt/ace101.pdf>

ACE Resource Contact Guide: Provides a list of email addresses and phone numbers to assist users with questions and technical support for ACE.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace/ace_resource_guide.ctt/ace_resource_guide.pdf

AD/CVD Cases and Messages: Provides instructions on searching and displaying AD/CVD cases and messages.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/cases_messages.ctt/cases_messages.pdf

Business Activity Log: Provides instructions on how to view, create and update a BAL activity.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/bus_activity_log.ctt/bus_activity_log.pdf

Blanket Declarations Records: Provides instructions on granting access to declaration records and how to create and cancel a declaration record in the ACE Portal.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/declarations_2009.ctt/declarations_2009.pdf

Creating and Maintaining Entry Banks: Provides instructions on how to create and maintain entry banks via the ACE Portal.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/entry_bank_user_guide.ctt/entry_bank_user_guide.pdf

e-Manifest: Rail and Sea (M1): In-Bond Authorization User Guide: Provides instruction to sea and rail carriers on how to create a list via their ACE Portal accounts of authorized Type 2 In-Bond users who can obligate their bond.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/user_guide.ctt/user_guide.pdf

e-Manifest: Trucks User Guide: Provides instructions on how to create, search for, print, and submit an electronic manifest. Additional information on registering Crew, Conveyance and Equipment is also included.

http://www.cbp.gov/linkhandler/cgov/trade/trade_outreach/emanifest_trucks.ctt/emanifest_trucks.pdf

Initial Account Access: Provides instructions on how to access your ACE account for the first time and how to change your password.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/initial_acct_access.ctt/initial_acct_access.pdf

Manage User Access: Provides instructions on how to add new contacts, create portal account users, assign access privileges and deactivate portal account users.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/mange_usr_access.ctt/mange_usr_access.pdf

Managing Cross Account Access: Provides instructions on how to grant, accept, update and revoke cross account access.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/ace_accounts.ctt/ace_accounts.pdf

Merging ACE Accounts: Provides instructions on how to merge multiple ACE Portal accounts.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/merging_aceaccounts.ctt/merging_aceaccounts.pdf

Periodic Monthly Statement: Provides an overview of the benefits, how to apply to participate in periodic monthly statement and information on obtaining and viewing statements through the ACE portal.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_app_info/section_1_pms.ctt/section_1_pms.pdf

Post Summary Corrections: Provides information on filing post-summary corrections and the impact on ACE reports.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/postsummarycorrection.ctt/postsummarycorrection.pdf

Receiving and Responding to CBP Forms: Provides instructions on granting user access to CBP forms as well as viewing and responding to forms in the ACE Portal.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_welcome_package/rr_cbpforms.ctt/rr_cbpforms.pdf

Running ACE Reports for Importers, Brokers, and Sureties: Provides instructions for all existing ACE Portal account types, except truck carriers, on how to run ACE standard and modified reports.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_reports/new_tool.ctt/new_tool.pdf

Running ACE Reports for Rail and Sea Carriers: Provides instructions for rail and sea carriers on running and customizing ACE reports.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_reports/rail_sea_report1.ctt/rail_sea_report.pdf

Running ACE Reports Tool for Truck Carriers: Provides instructions for running ACE standard and modified reports for truck carriers.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_reports/reports_tool_truck.ctt/reports_tool_truck.pdf

ACE User Guides Available in Spanish

Corriendo Reportes de ACE para Transportistas de Camion: Provides instructions in Spanish for running ACE standard and modified reports for truck carriers.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_reports/spanish.ctt/spanish.pdf

Manifiesto electrónico de camión: Provides instructions in Spanish on how to create and submit an electronic manifest. Additional information on registering Crew, Conveyance and Equipment is also included.

http://www.cbp.gov/linkhandler/cgov/trade/automated/modernization/ace_welcome/ace_e_manifest_for_trucks/emanifest_spanish.ctt/emanifest_spanish.pdf

Other ACE Resources

ACE Web Based Training: Provides web based training instructions on all ACE Portal functionality.

http://nemo.cbp.gov/ace_online/

Presentations on ACE Capabilities: Provides updated presentations on ACE Overview and Status Update, Overview of Reports, Review of e-Manifest: Trucks and Review of Shipment Release Types: Trucks for use by the trade.

<http://www.cbp.gov/xp/cgov/trade/automated/modernization/ace/toolkit/>