

## **Partnership for Food Protection Workgroup Activities - Update #4**

The four State and Local-led Partnership for Food Protection (PFP) Workgroups (WGs) - Training, Response, Risk-based Workplanning and Interactive Information Technology - continued work on the projects they plan to complete by August 2010. The following is a summary update of progress from each WG.

### **RESPONSE WORKGROUP**

#### **General Workgroup Updates and changes in Representation**

Brett Weed from North Carolina has replaced Wendy Campbell and will be taking over her responsibilities.

#### **Updates and Progress from Subgroup leaders**

**State and local details to FDA/EOC – Ellen Morrison. This project is focused on inviting State and Local representatives for a two to three week detail at the FDA EOC.**

Update: The WG has not received any volunteers from the subgroup to date and will open it up to other sub-groups. Confirmed that FDA is funding the details and course requirements (ICS 100, 200, 700, 800) to qualify for the detail are available on-line.

#### **Recall effectiveness with 6 states – Brett Weed**

Update: North Carolina is hosting and beta-testing a new Food Defense Emergency Platform where each state can utilize and operate independently; may be used for issues such as tracking resource allocation and includes a federal component. Ben Miller will check with IT WG on status of recall effectiveness check; project completed per Sheri Anderson/IT; Dave Gallant is FDA lead.

**Sprout environmental method document – Pat Kennelly. Many groups are focusing on the creation of an environmental investigation guideline document focusing on sprout production. The efforts of Rapid Response Team (RRT) member states and the Response Workgroup have been combined to create a single document.**

Update: This is a coordinated effort among 6 RRT states. Sprout feedback documents: CalFERT used first document; Michigan used second document (changed to form-filled; check boxes; etc). RRT recommend hybrid of both documents. The documents will be posted in FoodShield.

**Collecting existing Incident Command Structure (ICS) documents, lessons learned, best practices – Scott Holmes. This project is looking at existing ICS documents and best practices currently used at state and local health and agriculture agency levels.**

Update: Have several ICS documents available from FL, SC, and OK. Some documents submitted for 'internal review only' or 'have-to-know'; not for CIFOR Clearinghouse. Goal is to integrate ICS into outbreak response by gathering existing documents; show what's currently out there. End product is presentation at 50 State Workshop.

### **New pilot program for 3<sup>rd</sup> party recall – Pat Kennelly**

Update: Vendor will be identified soon. Program looking at: costs for recall check (i.e. local HD responsible for recall effectiveness checks); if recall is effective; and speeding up of process on recall effectiveness.

### **Product tracing to support epi – Kirk Smith**

Update: Paper is in draft form and has been distributed to key people for review and comment. Comments are being incorporated and will be distributed to WG by 03/12/10

### **Other Updates**

A member of IT Workgroup has agreed to provide an update at the Food Safety Summit on April 14; Ben Miller will be on the panel at the AFDO Conference on June 21.

### **RISK-BASED WORKPLANNING WORKGROUP (RWPW)**

The Risk-based Work Planning Work Group has entered the last segment of Phase One of its charge. The workgroups five cooperator-states have all completed the pilot's inspection and sampling assignment. Many thanks are owed to the states of: Mississippi, Tennessee, Florida, Georgia and N. Carolina. The states each submitted their assignments using FoodShield.

The communications team is currently administering an end-of-the-pilot questionnaire to gather information from the five state-cooperators regarding the pilot process—asking questions such as: what was good, what was confusing, what needs improvement and what was left out.

Led by the Risk Team, the three remaining teams are collecting and cataloging the generated information. The tools used to analyze and utilize the collected information have already been created and approved—and they are working.

The Logistics team has scheduled time for a two-day phone conference dedicated to organizing the collected information and analysis and to generating the written presentation. The first draft of the final product is expected sometime in May.

### **TRAINING WORKGROUP**

The Training WG reported the following updates: Two conference calls were held with FDA-ORA-U and had interaction with the International Food Protection Training Institute (IFPTI) twice since the last report. Planning a WG conference call for May 10.

The WG is creating PowerPoint presentations to use in April at the Food Safety Summit Washington, D.C. (Brian Collins) and at the AFDO Annual Conference in Norfolk (Dave Read).

Further work is underway to develop the “Vision Document for the Training Workgroup.” Entry Level job tasks and competencies for Food Safety Inspector/Investigator under

construction using the draft Vision document as a roadmap (Note: Delays in hiring a contractor to do a Job Task Analysis has stalled progress on this project).

Working with IFPTI to develop curricula and backmap courses for food safety professionals. (Meeting in Battle Creek in April). IFPTI meeting in D.C. in April ( WG co-chair Dave Read and Retail Bucket Chair Bob Custard will attend as will Steve James and Will Dardick from FDA's ORA U).

Preparing 1<sup>st</sup> draft of Training Course Catalog.

## **INTERACTIVE INFORMATION TECHNOLOGY (IT) WORKGROUP**

**Work Group Goal:** An integrated/interoperable food information system that links information such as laboratory, inspection and recall data.

### **System Assessment Team (Carrie Rigdon) – Deliver a systems assessment matrix**

The Team completed the data collection/assessment matrix for all seven systems of interest. The next step will be data review and summarization for the final reporting back to the full IT work group and the August meeting. Also will be using these results in collaboration with the Business Needs project team. Need to compare the types of desired functionality identified in the Business Needs survey with the functionality of the assessed systems to find out if those functions are available now or need to be created.

### **Business Needs Team (Kata Rittenburg) – Deliver preliminary IT needs assessment statement**

The team developed and delivered a 41 question survey to over 100 federal, state and local FDA, agriculture and health food safety personnel. The survey is now closed. Data was collected by Survey Monkey and now undergoing preliminary analysis. Team is discussing when/how to provide access to the overall IT Workgroup so they may use results in their findings. The business needs team will provide email contact information and ask the data elements team to secure data collection forms used by survey respondents. These forms will be checked for commonality among informational needs.

### **Data Elements Team (Shari Anderson) – Deliver enhancements to data elements reported to FDA for inspections**

The mock up for the web based recall audit check form has been completed and has been sent to Dave Gallant to forward on to the contractors at FDA that are working on that project. Our second project was going to be a recommendation for the data fields for inspection data entered in eSAF (electronic State-Access to FACTS), but we are unsure if that is needed or would be useful for FDA. It seems that FDA is currently working on upgrades to eSAF and our group does not want to duplicate their efforts. There have been several emails from Ellen Laymon (FDA/DFSR) about the recall audit form and the eSAF data. A conference call was scheduled to learn more about what FDA is working on and the team will assess whether it will be useful to work on this second project.

## **Project update FYI**

A conference call was held on March 22 with all 4 Workgroups Chairs/co-chairs to discuss the next steps on their WG projects, due dates to submit their progress reports, plans for presentations at the Food Safety Summit in April and the AFDO Conference in June and an update on plans for the “50-state” Workshop in August 2010.

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