POSITION DESCRIPTION ADDENDUM MOTOR VEHICLE OPERATION – INDIAN AFFAIRS

Position Description Number: F335-BIA
The incumbent of this position will: [Place an "X" next to appropriate category]
X Regularly operate government vehicles or equipment to perform the duties of the position.
Occasionally operate a motor vehicle, but not on a regular basis.
Not be required to operate a vehicle.
Employees occupying positions with the requirement to regularly operate a vehicle must successfully complete the web-based National Safety Council Defensive Driving Course every 3 years.

All positions are subject to the Indian Affairs Motor Vehicle Operation Policy. Incumbents must be in compliance with all policy requirements depending upon position motor vehicle operation status.

POSITION DESCRIPTION ADDENDUM TELEWORK POLICY – INDIAN AFFAIRS

Positi	on Description Number: <u>F335-BIA</u>
[Place	an "X" next to appropriate category]
For po	sitions suitable for telework, use the following language:
	The Bureau of Indian Affairs has determined that the duties of this position are suitable for telework and the selectee may be allowed to telework with supervisor approval.
For p	ositions not suitable for core or situational telework, use the most priate of the following two options:
<u>X</u>	The Bureau of Indian Affairs has determined that the duties of this position are suitable for telework only during an emergency or natural disaster.
	The Bureau of Indian Affairs has determined that the duties of this position are not suitable for telework under any circumstances.
For po	sitions that MANDATE telework, use the following language:
	The Bureau of Indian Affairs has determined that telework is required for this position and thus a condition of employment. The selectee is expected to telework days a week. Selectees must be eligible to telework under the 2010 Telework Act.

• To be used for all Standard Position Descriptions.



U.S. DEPARTMENT OF THE INTERIOR Certification of Position Approval for Retirement Under 5 USC § 8336(c) and § 8412(d)

[x] Approved under the Civil Service Retirement System, 5 USC § 8336(e)
[x] Approved under the Federal Employees Retirement System, 5 USC § 8412(d)
Category of Coverage: Primary/Rigorous (Firefighter)
Bureau: Bureau of Indian Affairs - Standard Position Description
Classification Title: Forestry Technician (WFM)
Organization Title: Wildland Fire Module Crewmember
Standard Position Number: F335-BIA Series and Grade: GS-0462-04/05
RECOMMENDATION FOR COVERAGE: Primary/Rigorous Firefighter coverage is recommended under both CSRS and FERS.
This is a standard wildland fire management position description intended for use in the Bureau of Indian Affairs only for positions on Wildland Fire Management (WFM) Modules. BIA Modules are dedicated to wildland and prescribed fire operations and provide expertise in the areas of fire monitoring, ignition, holding and suppression, prescribed fire preparation and implementation support, hazardous fuels reduction and fire effects monitoring. Knowledge is required of the suppression methods used in containment and control of wildland fires. Primary duties are directly connected with the control and extinguishment of fires and/or maintaining and using firefighter apparatus and equipment. The duties of this position are so rigorous that employment is limited to young and physically vigorous individuals who must meet established age and physical qualification requirements.
Alan Sizemore, Human Resources Specialist, DOI Date
LYLE CARLILE, Director, Branch of Wildlahd Fire Management, BIA Date
APPROVAL: The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement retroactive to classification date. Approval is by DOI Secretary's Designee:
Deputy Assistant Secretary, Human Capital and Diversity Date

POSITION DE	SCRIP	TION (Plea	se Read	instructions o	n the B	ack)			1, Ages	xy Position No.		
2. Reason for Submission), Service		ploying Office Loca		5. Duty Station			6, OPH	Certification No.		
Redescription X New Hdqtrs X Field												
Reestablishment	Other		r Labor Standards	Act	8, Financial Sta	lements Require	4	9. Subj	ed to IA Adion			
Explanation (Show any p	්දෙරේ)	Exempt X I	łonexampi	Executive Financia C	Personnel Inscosure	Employment and Emancial interest	図 ₁	res No				
New Standard Po				osition Status ompetitive *See	llem 24	11. Position is Supervisory	12. Sensitivity I-Hon- Sensitive	3-Oifical	13, Con	npetitive Level Code		
Statement of Diffe		.acription		xcepted (Specify In		Managerial			14. Age	ncy Use		
				ES (Gen.) SES (CF		Neither	2-Honzáica Sensitivo	i		-		
15. Classified/Graded by		Qfficl:	al Title of Po	sition	.t of th	REXEMP 1	(Copypienal	eja i - Grade	المناكرا كم	Date		
 e. Office of Personnel Management 				ារៈនៃព្រង	as boe	approved	1	under 5 l	SC 6	8C(c) and 6412(d)		
b, Department,					irefight rima ry			y/Administ	him	Sec/Supw		
Agency or Establishment							Tune 2	5. 2012	auve .			
c. Second Level Review				Approval I	2816			21. 54.10				
d, First Level						<u> </u>						
Review	Forestry	Technician :	(WFM)			GS	0462	04	wtv	6/19/12_		
Recommended by			·					~		7777		
Supervisor or initialing Office	Forestry	Technician ((WFM)			GS	0462	04				
16. Organizational Trie of	•		al titlo)		-	17. Name of Em	ployee (if vecant,	specify)				
Wildland Fire Mod		and the second second										
18. Department, Agency,	or Estatxistu	nent			c. Third	subdivision		· · · · · · · · · · · · · · · · · · ·		** • • • • • • • • • • • • • • • • • •		
Department of the	Interior											
a. First Subdivision					d. Fourth	Subdivision				· · · · · · · · · · · · · · · · · · ·		
Bureau of Indian A	Affairs											
 Second Subdivision 					e. Fifth S	ubdivision						
							·					
19, Employee Review-This duties and responsib⊞			the major		Signature	e of Employee (o	otional)					
20. Supervisory Ce stalement of the r and its organiza necessary to ca responsible. Thi	rtification. major dutie tional relat my out Go	I certify that s and responsib tionships, and vernment functi	this is an illues of this that the po ons for wh	accurate position osition is ich i am	thi ap sti im	s information pointment and itements may plementing reg	is to be use payment of pu constitute v ulations.	d for stetuto blic funds, and iolations of	y purpo. I that fals such sta	ses relating to e or misieeding dules or their		
a, Typed Name and Title of			uxe krowie	ige inat								
at taben tastic and sine o	a issuado de desperido de la issuado de la i	Suberaran				name and insid L. Carlile	i Higher-Level Si	ipervisor or Man	BBS (ODD)	onal)		
							ch of Wildla	nd Fire Mar	ageme	ent		
Signature				Date	Signatur			Λ Λ		Date		
				1	/	7 (l)	(,)	() {}		1.1		
					($\mathcal{N}\mathcal{U}\mathcal{X}$	- Valu	<u> </u>		16/19/12		
21. Classification/Jc tion has been cla- in conformance in Personnel Manag ly, consistently with	b Grading	Certification.	certify that	this posi-	l .	1.1	Standards Used					
in conformance	with stands	ards published	by the U.S	.S. Code, Office of						ec 1991; Aid		
Personnei Manag ly, consistently wi	rement or, i th the most	no published s Lapplicable publ	tandards ap lished stanc	oply direct- lards.	and Te	chnical Wor	k in the Biol	ogical Scier	nces Se	eries, GS-0400,		
Typed Name and Title of C Wesley T. Vert, Jr.	Micial Teking	Action	***		TS-111	I, Dec 1991						
Human Resources	Specialis	st (Classifical	tion)		informez	tion for Fm	niovaes The	standarde	and info	emption on their		
Signature		7		1	applicat	ion, are availa	ble in the per	sonnel office.	The d	assification of the		
1/1.		/ //	`	Date	of Pen	sonnel Manag	ement. Info	ormation on	dassific	emation on their assification of the or the U.S. Office attention grading vallable from the terms of the control of the contro		
Whaten !	/ //	//(_)	/	6/19/12	persorm	, and complained of the	U.S. Office of I	nou mout it.	SA, IS A Iagemeni	vallable from the		
23, Position Review	initials	Dale /	Initals	Pate	Initials	Dale	intals	Date	In:bals	Date		
a. Employes (optional)				1								
b. Supervisor		1				i I						
c. Classifier												
24. Romarks	in a Tanti	no Doolesset	vd D==#!-	_	***************************************	<u> </u>				-		
FPL: GS-05. This is	thing are	ang isesignak Partit tilad bi	ou mosilie Lindiaa t	ui. Iroforanna ::=	dor Cat	aduta A ad	9 9440/\/71					
*Position is compet					uer och	equie A, Z1	o.⇒∏Z(8)(/)	1		~~		
25. Description of Ma	jor Duties	and Respons	ibilities (Si	e Attached)								
NSN 7540-00-634-4265	Pies	rious Edition Usab	io (5008-10G			į	IF 8 (Rev. 1-85) J.S. Office of Perso PM Chapter 295	one: Hanag	ement		

Statement of Differences

This is a trainee level position for the purpose of training the incumbent for higher level duties. This position is identical to Position Number F335-BIA with the following exceptions:

The full performance level for this career development position is GS-05. When filled at the second lower level (i.e., GS-04), the incumbent will function under much closer supervisory controls than described at the full performance level. The difficulty or work assignments gradually increase as knowledge and experience are gained through the formalized training program and on-the-job training. Under immediate supervision, performs somewhat difficult assignments requiring the exercising of independent judgment. The supervisor reviews the work for adherence to instructions and procedures.

When the incumbent meets or exceeds the work performance requirements of this level, and otherwise satisfies qualifications and other administrative requirements, promotion action on a noncompetitive basis will be initiated by the supervisor.

Respond of Submission	POSITION DE	SCRIP	TION (Plea	se Rea	ad Instructions o	n the Bi	eck)			1. Ager	cy Position No.	
Reseablichment One				_			- -	<u> </u>		6, OPM	Certification No	0.
December	Redescription	X New [Holopas 🔀	Field								
Description	Reestablishment	Other _		7.						9. Subj	ed to IA Action	
Competition		- Event V						Personnel Emplo Xudosura Emano	montend at Interest	⊠Yes □No		
Classifications of by Official Talls of Position Pay Plan Cocception Code Grade Initials Date Congestiment C			ــا		ltem 2d	le-s	[C] 1-2km-	3. Critical				
Science State of Presented by Official Title of Position Pey Plan Occupational Code Grade Risks Date Control of Presented Presented Presented Risks Date Competitions, Agency of Edulation Trial PD has been approved as follows under 5 USC 6836 c) and 8412(d) Agency of Edulation Trial PD has been approved as follows under 5 USC 6836 c) and 8412(d) Law Enforcement Presented Risks Date Printing Second Printing Secon	New Standard Po	scription	ľ					14. Agency Usa				
Continued Cont		,		<u>IE</u>		()	[] 	Senstive	Sensitive	 	·	
Classification of the Interior, FLERT Specialists Confidence Con		 	. Offic	lat Title o	f Position		Pay Plan	Occupational Code	Grade	Initials	Date	
Second Level Seco	a, Office of Personnel Management		-	Dopa	rtment of the I	nterior,	FLERT S	ecialist	64			
Second Level Seco	b. Department,			11.3	PD has been a	pprove	vollo) es b	s under 5 US	\$636	c) and	8412(d)	
Prest level Forestry Technician (WFM) GS 0.462 0.5 W/V					Firefighter		Law En	orcement	l]		
Prest level Forestry Technician (WFM) GS 0.462 0.5 W/V					XPrimary		Seconda	rv/Administrati	8		oc/Sunw	
Review Forestry Technician (WFM) Recommended by Indiating Office Indiating Office Recommended by Indiating Office Indiating Office Indiating Office Recommended by Indiating Office I											·	
Review Forestry Technician (WFM) Recommended by Indiating Office Indiating Office Recommended by Indiating Office Indiating Office Indiating Office Recommended by Indiating Office I	FireI evel											
Supervisory certification. I certify that this is an accurate description of the major duties and responsibilities of maintains of the supervisory certification. I certify that this is an accurate description of the indicate of the indica		Forestry	Technician	(WFM))		GS	0462	05	wt∨	6/19/	/z
17. Name of Employee (if vocant, specify) 17. Name of Employee		Forestry	Technician	(WFM))		GS	0462	05	ļ.		
Department of the Interior Personal Subdivision Unreau of Inclian Affairs Second Subdivision D. Employee Review-This is an accurate description of the major duries and responsibilities of this position. Supervisor Certification. D. Employee Review-This is an accurate description of the major duries and responsibilities of this position and its original subdivision. Supervisor Certification. Supervisor Certification. D. Employee Review-This is an accurate description of the major duries and responsibilities of this position and its original supervisor duries and responsibilities of this position is necessary for carry cut Government fluctions for which I am responsible. This certifications is made with the knowledge that responsible. This certification is made with the knowledge that responsible in the position is necessary to carry out Government fluctions for which I am responsible. This certification is made with the knowledge that responsible in the supervisor of the major duries and title of timendation of their implementation gregulations. Typed trame and Title of timendation of the fluctions of such statutes or their implementation gregulations. Classification Lob Greding Certification, I certify that this position is not positive to the such that knowledge that the position of the position is to be used for statution, purposes rejuiting to appointment and payment of public flunds or which the such distinction of their responsible violations of such statutes or their implementing regulations of such statutes or their implementing regulations or such standards supervisor of themselves that the knowledge that the position of the positi							17. Name of Em	ployee (if vacent, spec	ify)	L		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Personnel of the Interior A Fourth Substitution A Fourth Substitution	Wildland Fire Moo	iule Crev	vmember									
### Appendix Subdivision ### Appendix Subdivision ### Appendix Second Subdivision ### Subdivision ### Support of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that #### Typed Name and Title of Immediate Supervisor #### Classification/Job Grading Certification. I certify that fit is position has been classified/graded as required by Title 9, U.S. Code, For Constitution of the major duties and responsibilities of the position of the major duties and responsibilities of this information is not be used for statutory purposes relating to appointment and payment of public funds, and talled funds and responsibilities or their responsible. This certification is made with the knowledge that the position is made with the knowledge that the position is made with the knowledge that the position of the major responsible. This certification is made with the knowledge that the position is present of the published standards as required by Title 9, U.S. Code, For Consistency with the most applicable published standards apply directly, consistently with the most applicable published standards. The code of the position of the position review. In the Biological Sciences Series, GS-040. TS-111, Dec 1991; Aid and Technical Work in the Biological Sciences Series, GS-040. TS-111, Dec 1991 information for Employees. The standards, and information on the position ray be reviewed and corrected by the agency of the U.S. Office of the U.	B. Department, Agency,	or Establishm	ient			c. Third	Subdivision					
### Appendix Subdivision ### Appendix Subdivision ### Appendix Second Subdivision ### Subdivision ### Support of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that #### Typed Name and Title of Immediate Supervisor #### Classification/Job Grading Certification. I certify that fit is position has been classified/graded as required by Title 9, U.S. Code, For Constitution of the major duties and responsibilities of the position of the major duties and responsibilities of this information is not be used for statutory purposes relating to appointment and payment of public funds, and talled funds and responsibilities or their responsible. This certification is made with the knowledge that the position is made with the knowledge that the position is made with the knowledge that the position of the major responsible. This certification is made with the knowledge that the position is present of the published standards as required by Title 9, U.S. Code, For Consistency with the most applicable published standards apply directly, consistently with the most applicable published standards. The code of the position of the position review. In the Biological Sciences Series, GS-040. TS-111, Dec 1991; Aid and Technical Work in the Biological Sciences Series, GS-040. TS-111, Dec 1991 information for Employees. The standards, and information on the position ray be reviewed and corrected by the agency of the U.S. Office of the U.	Department of the	Interior				1		•				
Second Subdivision D. Employee Review-This is an accurate description of the major duries and responsibilities of my position. Supervisory Certification. I certify that this is an accurate statement of the major duries and responsibilities of miss position and its organizational relationships, and that the position is responsible. This certification is made with the knowledge that the position is responsible. This certification is made with the knowledge that the position is responsible. This certification is made with the knowledge that the position is contaminated with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of in conformance with advantage published by the U.S. Office of inconformance with advantage published by the U.S. Office of inconformance with advantage published by the U.S. Office of inconformance with advantage published by the U.S. Office of inconformance with advantage published by the U.S. Office of inconformance with advantage published by the U.S. Office of the U.S. Office of office advantage published by the U.S. Office of Device advantage published by the U.S. Office of Device advantage published by the U.S. Office of D					Typester Control of the State o	d. Fourth	Subdivision					
Second Subdivision a. Employee Review-This is an accurate description of the major duties and responsibilities of my position. Supervisory Certification. I certify that this is an accurate stellar and its organization at relationships, and first organization at relationships. In the position is responsible. This certification is made with the knowledge that appointment and payer duties and responsibilities of this position is responsible. This certification is made with the knowledge that appointment and payer duties. The position is made with the knowledge that appointment and payer duties and the of limited in the position is made with the knowledge that appointment and a trief of immediate Supervisor. Classification/Liob Grading Certification. I certify that this position has been classified/graded as required by this 5. U.S. Code, if on onto formation of the position is a sequence with standards published standards supply directly, consistently with the most applicable published standards. See No. 1991. Classification/Liob Grading Certification. I certify that this position has been classified/graded as required by the U.S. Code, if on conformation of the position is competitive, and the conformation of the position is competitive. The classification of the position is a position of the conformation of the position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-06 6344265 Previous Edition Usable Stock-Ing.	ureau of Indian A	Affairs					•					
Signature of Employee (aptional) Signat						e Fifth S	ubdivision					***********
Date Classification/Job Grading Certification, certify that this is an accurate stategraph of the major duties and responsibilities of my position. Typed Name and Title of Immediate Supervisor Classification/Job Grading Certification, Certify that this is an accurate stategraph to carry out Government functions for which I am responsible. This certifications is made with the Knowledge that the state of the position is made with the functions for which I am responsible. This certification is made with the Knowledge that the functions for which I am responsible. This certification is made with the Knowledge that the functions for which I am responsible. The certification is made with the Knowledge that the functions for which I am responsible. The certification is made with the functions for which I am responsible. The certification is made and the of Higher-Level Supervisor or Manager (optional) Classification/Job Grading Certification, Certify that this position has been classifiedgraded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Diffice of Personnel Management of the published by the U.S. Diffice of Personnel Management in the published by the U.S. Diffice of Personnel Management in the published standards supply directly consistently with the most applicable published standards. Position is to be used for statutory purposes relating to statutory purposes. The standards used in Classifying/Grading Position of the U.S. Office of Personnel Management. Information on the application, are available in the personnel Management. Information on classification of the position tray be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information of the U.S. Office of Personnel Management. Information of the U.S. Office of Personnel Management. Information of the U.S. Office of Personnel Management. U.S. Office of Personnel Ma						}						
Discovery certification. I certify that this is an accurate stelegenet of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government Indicators for which I am responsible. This certification is made with the knowledge that Typed Name and Title of Immediate Supervisor Date	9. Employee Review-Thi	s is an accura	ale description of	the major		Signatur	e of Employee (a	ptional)				
Typed Name and Title of Immediate Supervisor or Manager (optional) Robert L. Cartifle Direct(1): BIA Branch of Wildland Fire Management Classification/Job Grading Certification, I certify that this position has been classified/graded as required by Title 5. U. S. Code, in contomence with faindards substanded by the U.S. Office of Personnel Management or, if no published standards substanded standards substanded with most applicable published standards. Poster I. Cartific that this position is competitive, except if filled by Indian Perference under Schedule A, 213.3112(a)(7) Date Date Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the personnel office or the U.S. Office of Personnel Management. Information on classification of the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4255 Previous Edition Usable Sobb-108						-						
Typed Name and Title of Immediate Supervisor or Manager (optional) Robert L. Cartifle Direct(1): BIA Branch of Wildland Fire Management Classification/Job Grading Certification, I certify that this position has been classified/graded as required by Title 5. U. S. Code, in contomence with faindards substanded by the U.S. Office of Personnel Management or, if no published standards substanded standards substanded with most applicable published standards. Poster I. Cartific that this position is competitive, except if filled by Indian Perference under Schedule A, 213.3112(a)(7) Date Date Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the personnel office or the U.S. Office of Personnel Management. Information on classification of the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4255 Previous Edition Usable Sobb-108			1 45 11 1		 -	<u></u>						
Typed Name and Title of Immediate Supervisor or Manager (optional) Robert L. Cartifle Direct(1): BIA Branch of Wildland Fire Management Classification/Job Grading Certification, I certify that this position has been classified/graded as required by Title 5. U. S. Code, in contomence with faindards substanded by the U.S. Office of Personnel Management or, if no published standards substanded standards substanded with most applicable published standards. Poster I. Cartific that this position is competitive, except if filled by Indian Perference under Schedule A, 213.3112(a)(7) Date Date Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the personnel office or the U.S. Office of Personnel Management. Information on classification of the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4255 Previous Edition Usable Sobb-108	o. Supervisory Ce stalement of the i	runcation. maior dutie:	i centry that s and responsi	this is bilities of	an accurate this acsition	th. au	is intormation spointment and	is to be used for payment of public fi	r statulor Inds. and	y purpo that fals	ses telating e or misleadin	lo Id
Typed Name and Title of Immediate Supervisor or Manager (optional) Robert L. Cartifle Direct(1): BIA Branch of Wildland Fire Management Classification/Job Grading Certification, I certify that this position has been classified/graded as required by Title 5. U. S. Code, in contomence with faindards substanded by the U.S. Office of Personnel Management or, if no published standards substanded standards substanded with most applicable published standards. Poster I. Cartific that this position is competitive, except if filled by Indian Perference under Schedule A, 213.3112(a)(7) Date Date Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the personnel office or the U.S. Office of Personnel Management. Information on classification of the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4255 Previous Edition Usable Sobb-108	and its organiza	tional relati	ionships, and	that the	position is	Ş.	elements may	constitute violati	ons of s	uch ste	tutes or the	eir
Typed Name and Title of Immediate Supervisor or Manager (optional) Robert L. Cartifle Direct(1): BIA Branch of Wildland Fire Management Classification/Job Grading Certification, I certify that this position has been classified/graded as required by Title 5. U. S. Code, in contomence with faindards substanded by the U.S. Office of Personnel Management or, if no published standards substanded standards substanded with most applicable published standards. Poster I. Cartific that this position is competitive, except if filled by Indian Perference under Schedule A, 213.3112(a)(7) Date Date Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the personnel office or the U.S. Office of Personnel Management. Information on classification of the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position Review And Complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. Position is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4255 Previous Edition Usable Sobb-108	responsible. Thi	s certificatio	on is mede will	i ina kno	wiedge that	un	heusennið ist	juiatiuris,				
Director, BIA Branch of Wildland Fire Management Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5 U.S. Code, in conformance with standards subtished by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards apply directly, consistently with the most applicable published standards. ped Name and Title of Critical Taking Action (esley T. Vert, Jr. uman Resources Specialist (Classification) problem (Classification) Date Date Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of in Personnel Management. Information from FLSA, is available from the personnel office of the U.S. Office of Personnel Management. Position Review (Infinitials) Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of in Personnel Management. Information for Employees. In Standards, and information on destinguing on exemption from FLSA, is available from the personnel office. The classification of the personnel office of the U.S. Office of Personnel Management. Position Review (In the Biological Sciences Series, GS-040ing application, are available in the personnel office. The classification of the personnel office, and comment of the personnel office. The classification of the personnel office of the U.S. Office of Personnel Management. Position Review (In the Biological Sciences Series, GS-040ing application, are available in the personnel office. The classification of the personnel office. The classification of the personnel office of the unit of the personnel office. The classification of the personnel office of Personnel Management. Position Review (In the Biological Sciences Series, GS-040ing and Technical Work In the Biological Sciences Series, GS-040ing and Technical Work In the Biologica						b. Typed	Name and Title o	of Higher-Level Supervi	sor or Man	ager (coti	onal)	
Classification/Job Grading Certification. / certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly consistently with the most applicable published standards. Ped Name and Tie of Official Taking Action (and Technical Work in the Biological Sciences Series, GS-040) TS-111, Dec 1991 Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on desincation by gradin appeals, and complaints on exemption from FLSA, is available from the personnel of the U.S. Office of Personnel Management. Position Review Initials Date Initi						,						
Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5 U.S. Code, in conformance with standards published by title 5 U.S. Code, in conformance with standards published standards apply directly, consistently with the most applicable published standards. Jesus T. Vert, Jr. Johnshire Date Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the position Review Initials Date Initials Date Initials Date Initials Date Initials Date Initials Date Classifier Review Coptional) Supervisor Classifier Remarks PC: GS-05. This is a Testing Designated Position. Possciption of Major Duties and Responsibilities (See Attached) N 750-00-634-4285 Previous Edition Usable 5008-108	•					Direct	β _τ , BIA Bran	ich of Wildland F	ire Man	ageme	ent	
tion has been classified/graded as required by Title 5 U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directive consistently with the most applicable published standards. ped Name and Title of Citical Taking Action fesley T. Vert, Jr. uman Resources Specialist (Classification) patter Date	gnature	·	*****		Dete	Signature	7	~ ^ ^			Date	
tion has been classified/graded as required by Title 5 U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directive consistently with the most applicable published standards. ped Name and Title of Citical Taking Action fesley T. Vert, Jr. uman Resources Specialist (Classification) patter Date						1 1	' () (11 .11			1/	1
tion has been classified/graded as required by Title 5 U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directive consistently with the most applicable published standards. ped Name and Title of Citical Taking Action fesley T. Vert, Jr. uman Resources Specialist (Classification) patter Date						$\mid \bigcirc \rangle$	しょとん \	Sha Like			6/19	112
ped Name and Title of Official Taking Action resiley T. Vert, Jr. uman Resources Specialist (Classification) pasture Date	Classification/Jo	ob Grading	Certification.	I certify i	that this nosi-	22. Positi	on lassification	Standards Used in Cla	ssifying/Gra	ding Pos	illon	
ped Name and Title of Official Taking Action resiley T. Vert, Jr. uman Resources Specialist (Classification) pasture Date	tion has been cla	ssified/grad	ad as required	by Title	5, U.S. Code,	1	v			-		id
ped Name and Title of Official Taking Action resiley T. Vert, Jr. uman Resources Specialist (Classification) pasture Date	Personnel Manag	viin starioa jement or, il	yus published f no published	by we standard	u.s. Unice or s apply direct-							
Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office of the U.S. Office of Personnel Management. Employee optional) Supervisor Classifier Remarks C. GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable S008-106 Information for Employees. The standards, and information on the application of the personnel office. The classification of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The standards and information on the application of the position of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The standards and information on the application of the position of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The standards and information of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The standards and information of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The standards and information of the position may be reviewed and corrected by the agency of the U.S. Office of Personnel Management. Information for Employees. The personnel Management. Information for Employees. The personnel Management. Information for Employees. Information for Employees. Information for Employees. Information for	IY, CONSISTSICIALLY WI	ar are most	applicaum pud	dished st	andards.				ar ook	1003 0	31103, 00-0	400,
uman Resources Specialist (Classification) Information for Employees. The standards, and information on the application, are available in the personnel office. The classification of the application, are available in the personnel office. The classification of the application, are available in the personnel office. The classification of the application, are available in the personnel office or the U.S. Office of Personnel Management. Information on classification/job grading of Personnel Information on Classification/job grading of Personnel Information on Classification/job grading of Personnel Management. Information on Classification/job grading of Personnel Information on the application, are available in the personnel office. The classification of Personnel Management. Information on the application, are available in the personnel office. The classification of Personnel Management. Information on the application, are available in the personnel office. The classification of Personnel Management. Information on the application, are available in the personnel office. The classification of Personnel Management. Information on the application of Personnel Management. Information on the application of Personnel Management. Information on the application of Personnel Management. Information on classification of Personnel Management. Information on classification of Personnel Management. Information on the application of Personnel Management. Information on classification of Personnel Management. Information of Personnel Management. Information of Personnel Management. Information of Personnel Management. Information of Personnel Managem	ped Name and Tribe of C Joseph T. Vort. In	Micial Taking	Action			1001	1, 000 1331					
Position Review Initials Date Initials Date Initials Date Initials Date Initials Date Employee Optional) Supervisor Classifier Classifier Permarks Classifier Cosition is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement			of (Classifier	rtion)		laform	tion for Em	minuage The etc	ndarda d	and inte		44.4
Position Review Initials Date Initials Date Initials Date Initials Date Initials Date Employee Optional) Supervisor Classifier Classifier Permarks Classifier Cosition is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement		Opediana	or (Olassino	200117		applical	ion, are avail	ole in the personn	ci office.	The d	assification o	ffre
Position Review Initials Date Initials Date Initials Date Initials Date Initials Date Employee Optional) Supervisor Classifier Classifier Permarks Classifier Cosition is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement	gnature		- / .	_	Date	of Per	imay perrevia sonne/Mana⊲	ewed and conscied dement. Informa	pyt∩ea tien en	agency a	or the U.S. C)ttice
Position Review Initials Date Initials Date Initials Date Initials Date Initials Date Employee Optional) Supervisor Classifier Classifier Permarks Classifier Cosition is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement	1. 1 1/		// /(-)	1 looks	appeals	, and compla	ints on exemption	from FLS	SA Is a	vačable from	the
Employee Coptional) Supervisor Classifier Remarks PL: GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement	Day sing Sand	<u>/ </u>	1 500	/								
Classifier Remarks PL: GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-634-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanogement	Employee (optional)	Estreman ar	Date	luting	· It nkm	100972	, Date	(University)	/eU3	innials	Date .	
Remarks 2L: GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) I. Description of Major Duties and Responsibilities (See Attached) N 7540-00-614-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) U.S. Office of Possorrel Hanagement	Supervisor			1		 	 	1-1				
PL: GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) I. Description of Major Duties and Responsibilities (See Attached) N 7540-00-614-4265 Previous Edition Usable 5008-108 OF 8 (Rev. 1-85) U.S. Office of Possorrel Hanagement	Classifier	—	; ;	1.		 						
PL: GS-05. This is a Testing Designated Position. Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) I. Description of Major Duties and Responsibilities (See Attached) N 7540-00-614-4265 Previous Edition Usable 5008-108 OF 8 (Rev. 1-85) U.S. Office of Possorrel Hanagement	, Remarks		<u> </u>			J		1	1	······································	!	
Position is competitive, except if filled by Indian Preference under Schedule A, 213.3112(a)(7) Description of Major Duties and Responsibilities (See Attached) N 7540-00-614-4265 Previous Edition Usable 5008-106 Or 8 (Rev. 1-85) US Office of Possorrel Hanagement	PL: GS-05. This i						•					
Description of Major Duties and Responsibilities (See Attached) N 7540-00-614-4265 Previous Edition Usable 5008-106 U.S. Office of Postornal Hanagement						der Sch	iedule A. 21	3.3112(a)(7)				
N 7540-00-634-4265 Previous Edition Usable 5008-106 OF 8 (Rev. 1-85) U.S. Office of Porsonnel Nanagornord								(-7/-7			·····	
N 7940-00-934-4269 Previous Edition Usable 5008-106 U.S. Office (Pigramet Management U.S. Office (Pigramet Management		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						A	and a serv			
	in 7540-00-634-4265	Prev	rous Edition Use	ble	5008-106			U.S. O	not of Porson	mel Hanag	persont	

STANDARDIZED POSITION DESCRIPTION NUMBER: F335-BIA BUREAU OF INDIAN AFFAIRS FIRE MANAGEMENT PROGRAM

CLASSIFICATION TITLE: FORESTRY TECHNICIAN (WFM)

SERIES AND GRADE: GS-0462-4/5

ORGANIZATIONAL TITLE: WILDLAND FIRE MODULE CREWMEMBER

I. <u>INTRODUCTION</u>

The mission of the Bureau of Indian Affairs (BIA) is to enhance the quality of life, promote economic opportunity, and carry out the responsibility of protecting the trust assets of American Indians, Indian Tribes, and Alaska Natives. This is accomplished through the delivery of quality services, while maintaining government to government relationships within the spirit of Indian self-determination.

The mission of the Branch of Fire Management is:

- 1. To provide for safe and effective wildland fire protection on privately owned Indian forest and range lands held in trust by the United States of America through the use of modern and efficient Interagency fire management practices including appropriate fire suppression; a responsive and cost effective pre-suppression program based upon a cooperative approach to a common problem with other wildland fire protection agencies; a creative fire prevention program focusing on hazard abatement through the application of a fuels treatment program; and the implementation of tribal control of the program under Indian Self-Determination as requested by tribal government.
- 2. To provide safe and cost effective use of aviation resources on an interagency basis throughout all Bureau operations that comply with existing statutes, regulations and policies governing their use; implementation of modern technology in the Bureau's use of aviation assets; and to provide technical assistance to tribal governments, as requested, in the safe and effective use of tribal managed aviation resources and facilities.

This is a standard wildland Fire Management position description intended for use in the Bureau of Indian Affairs only for positions on Wildland Fire Management (WFM) Modules. This PD is appropriate for a module crewmember on a 7-10 person WFM. This module is a national resource assigned to a home unit.

The incumbent of this Bureau of Indian Affairs position works at an agency unit to serve as a crewmember on a Wildland Fire Module. As a national resource, WFMs are available to all BIA units, as well as other agencies on a limited basis. BIA Modules are dedicated to wildland and prescribed fire operations and provide expertise in the areas of fire monitoring, ignition, holding and suppression, prescribed fire preparation and implementation support, hazardous fuels reduction and fire effects monitoring. Depending on the assignment, the module may work as a unit, or be split into smaller scouting, monitoring, and support groups typically of 2 or more persons. A significant portion (70%) of work can be expected to take place away from the Module's duty station.

The National Wildfire Coordinating Group (NWCG) incident management qualifications specified in the Standards for Interagency Fire Module Operations, PMS 317, must be used in conjunction with this position description.

FIREFIGHTER RETIREMENT COVERAGE: This is a primary/rigorous firefighter position under 5 USC 8336(c) (CSRS) and 8412(d) (FERS). This is an arduous position and subject to medical screening and physical fitness testing.

II. MAJOR DUTIES

Implementation and Execution of Wildland and Prescribed fires (60%)

Follows established and developed safety guidelines and is responsible for own safety as well as communication of hazards to other crewmembers and adjacent resources.

As a skilled crew member of a WFM, assists in all aspects of wildland and prescribed fire operations including preparation, ignition, monitoring, holding, mop-up, and rehabilitation.

May serve as Squad Boss, Incident Commander, Helicopter Crewmember, Chainsaw Operation, UTV Operator, Firing Boss, and Field Observer; or as a holding or ignition crew member or wildland and/or prescribed fires, as qualified and assigned.

Operates four wheel drive pickup trucks and fire engines, off-highway vehicles (OHVs), portable pumps, chainsaws, and other common fire equipment, as qualified and assigned.

Performs work with aviation resources as qualified.

Personally performs tasks to control and extinguish wildfires as needed. Serve as incident commander during initial attack of wildfires as qualified.

Fire and Fuels Monitoring/Management Duties (30%)

Serves as a Fire Effects Monitor, Field Observer or equivalent collecting and evaluating weather, fuels, topography, and fire behavior data for prescribed and wildland fires. Maintains appropriate records, including fire reports, monitoring summaries and crew or unit logs or diaries. Uses computers to document and store monitoring data and analyze and/or model fire behavior or expected fire effects.

Utilizes GPS units to collect relevant geographic data, including points and perimeter data. Uses computers to prepare and store geographical information, and to display collected data in map form, including fire progression maps.

Observes and reports smoke transport and potential impacts of fire on resources and safety of personnel. Evaluates observed conditions and potential problems, and makes preliminary determination of the cause of problems noted, and communicates results to higher-level specialists for analysis.

Performs hazard fuels reduction projects, which entails cutting, moving, and piling vegetation through use of mechanical means, e.g. chainsaws.

Assists with the preparation of prescribed fire burn plans, including fuels assessments, preparation requirements, ignition and holding plan, monitoring plan and post fire rehab, etc.

Additional Duties (10%)

May assist in technical preparation of portions of various management plans, and/or planning documents, including prescribed fire burn plans. This work may include literature research, description of methods, preparation of graphs and charts, and summary of findings.

May install vegetation monitoring plots and input results for analysis.

May assist in BIA emergency operations and assist in other all risk operations.

Performs first aid.

III. <u>FACTORS</u>

Factor 1: Knowledge Required by the Position

Knowledge of suppression methods used in containment and control of wildland fires.

Knowledge of fire behavior and fire terminology (S-290 level or higher) to communicate observations and to determine where to locate fire control line.

Knowledge of fire weather monitoring procedures and accuracy requirements.

Knowledge of collection and recording procedures for fire behavior, fire effects, and weather data.

Knowledge of BIA Fire Management Policies, cultural resource management practices, BIA fire management plans, fire monitoring procedures, fire effects, and ignition techniques to support, understand, and relate results of wildland fires and prescribed burn projects to the broader natural resource function.

Ability to use common fire tools and equipment (e.g. Pulaski, shovel, McLeod, chainsaws, etc.) and safely maintain common firing devices, (e.g. drip-torches, fusees, flare launchers, etc.) to build fire lines and control wildland and prescribed fires.

Ability to operate four wheel drive pickup trucks, fire engines, and off-highway vehicles (OHVs).

Specific technical firefighting knowledge such as fire engine and pump operations, and handcrew operations, etc. to enable the incumbent to implement prescribed and wildland fire plans.

Ability to utilize technical equipment in the field (computers, computer programs, GPS/mapping software, weather stations, digital cameras, etc.) to gather, transfer, archive and communicate relevant information, including fire weather conditions, smoke dispersal and concentration, acreage growth, fire behavior, fuel conditions, and etc.

Ability to program, troubleshoot and use mobile and handheld radios to communicate with other crewmembers and adjoining forces.

Ability to use GPS units and associated software, compass, topographic maps and aerial photographs to safely and efficiently locate and access fire and monitoring plots.

Ability to work within the full range of fuel types found throughout Indian Country to perform duties as assigned. These national WFMs travel throughout Indian Country to implement burn plans in a variety of fuel types, e.g., grass, brush, timber, slash, etc.

Ability to apply Fire Orders and Watch Out situations to various fire situations.

Ability to communicate orally and in writing to relay instructions and information and produce reports of findings and observations.

Knowledge of personal safety techniques to prevent injury to self and others.

Knowledge of plant classification techniques.

Ability to implement standard procedures used in fuel inventories and sampling.

Ability to provide basic first aid and use CPR in the field.

Factor 2: Supervisory Controls

The incumbent is supervised by the module leaders (Module Leader and Module Assistant) who assigns work, provides training and outlines objectives. Once made, the incumbent is relied upon to independently carry out assignments based on past experience. When unfamiliar field conditions or situations are encountered, the module leaders are contacted to provide guidance or resolution. Module overhead (Leader, Assistant Leader, Lead Crewmember) assures that tasks are completed, data collected, and the methods used are technically accurate and in compliance with instructions and established procedures.

The incumbent may be responsible for leading squad members, and to assist in providing on-the-job training to detailers in fill-ins.

Factor 3: Guidelines

Guidelines are typically in the form of oral and written instructions and training prior to wildland fire, prescribed fire or suppression activities. Established guidelines and techniques (BIA, service-wide or in scientific literature) for fire and other activities are used to conduct work. When existing written instructions do not apply, the problem is referred to the supervisor.

Specific guidelines to be used include the home and requesting units Natural Resources Management Plans, Fire Management Plans, Standards for Wildland Fire Module Operations, National Wildfire Coordinating Group (NWCG) Fireline Handbook, the Incident Response Pocket Guide, and the Fire Use Module Field Guide. It is necessary to consult a variety of subject matter references (scientific publications, manuals, and guidelines) for conducting resource management, research, and monitoring investigations according to accepted protocols and standards.

Since not every possible situation can be anticipated and covered in training, the employee must use judgment in selecting appropriate guidelines and applying methods, techniques, and procedures due to the changing conditions in relation to the prescribed or wildland fire. Guides such as safety regulations must be applied.

Factor 4: Complexity

Projects include completing a variety of tasks associated with prescribed and wildland fire operations, fire weather, behavior and effects data collection and monitoring, as well as work on mechanical fuel reduction projects. The work involves the skillful application of a variety of complex wildland and prescribed fire techniques, including fuels, fire and weather monitoring procedures, ignition and holding methods, as well as usage of various specialized and non-specialized equipment and tools.

Decisions as to what must be done depend, to a considerable degree, on the employee's analysis of the situation and issues involved, with the selected course of action chosen from a variety of options. Incumbent is expected to apply and modify guidelines and protocols from other agencies where operations are being conducted. Since operations are carried out nationwide, the situations and conditions are varied and involve the full range of diverse fuel types, weather conditions, and topography.

Factor 5: Scope and Effect

The work involves skillful application of a variety of wildland and prescribed fire management, monitoring and control techniques and use of equipment and tools. The work contributes to the effective implementation of the BIA's fire and fuels management program on a national basis. Requires accuracy and quality control measures in all aspects (firing, monitoring, planning, etc.). Duties have a significant impact on the long-term fire restoration component of the BIA fire management program, in that prescribed fire projects and data collected enables managers to make decisions about ecosystem management and to evaluate program success.

Factor 6: Personal Contacts

Primary contacts are with the supervisors and co-workers, personnel from fire and resource management and other divisions within the home agency, fire and resource management personnel from other agencies and personnel from other Federal and State land management agencies. Contacts are made in a moderately structured setting.

Factor 7: Purpose of Contacts

Contacts are to exchange information, gather and clarify information, coordinate operations, direct and adjust work in progress, evaluate team member capabilities, resolve problems and answer questions.

Factor 8: Physical Demands

Arduous: Duties involve arduous field work requiring above average physical performance, endurance, and superior conditioning. Work requires prolonged standing, walking over uneven ground, and recurring bending, reaching, lifting and carrying of items weighing over 50 pounds and shared lifting and carrying of heavier items, and similar strenuous activities requiring at least average agility and dexterity.

Duties include demands for strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Operation of some specialized fire equipment can place extended physical stress on incumbent during fire activities.

The duties of this position require the incumbent to meet physical fitness test for arduous positions. Incumbent must be able to annually pass the Work Capacity Test at the arduous level.

Factor 9: Work Environment

The work is primarily performed outdoors in forest and desert environments in steep terrain where surfaces may be extremely uneven, rocky or covered by vegetation. Temperatures commonly exceed 100F and fall below freezing. Risks include smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise, and falling and rolling material. Personnel must adjust and cope with exposure to weather elements, dust and smoke, poor bivouac and eating situations under an unpredictable set of circumstances. Incumbent may be required to live in backcountry camps for extended periods of time. The hazardous nature of the job requires that protective clothing be work (hard hats, gloves, boots, flam resistant clothing and other personal protective equipment). Work may require travel by light fixed-wing or rotor wing aircraft.

Processing and analysis of data are done primarily in an office setting, but may be done in a field setting (e.g. at trucks, in fire camp, etc.). This is done less than 10% of the time.

IV. OTHER SIGNIFICANT FACTS:

The incumbent will be required to operate a government owned or leased vehicle in the performance of his/her duties. The incumbent must possess a valid state driver's license and meet the requirements of the BIA Motor Vehicle Operation Policy.

This is a Testing Designated Position (TDP) under the Department of the Interior Drug-free Workplace Program.

This position is for physically vigorous individuals, and successful completion of Pack Test at Arduous Level is required. In addition, a medical screening must also be successfully completed.

This position requires frequent travel.