

Federal Real Property Council
Fiscal Year 2008 Guidance
June 23, 2008

This document, the *Federal Real Property Council 2008 Guidance for Real Property Inventory Reporting*, is the fifth document issued by the Federal Real Property Council (FRPC) that provides guidance for the annual reporting of Federal real property inventory and performance data. The previous four guidance documents, listed in chronological order, are:

1. *Guidance for Improved Asset Management*
Issued on December 22, 2004, this document identified 23 data elements that each agency is required to capture and report annually to the government-wide database.
2. *Technical Corrections and Clarifications to the December 22 FRPC Guidance*
Issued on June 28, 2005, this document provided supplemental guidance to the original *Guidance for Improved Asset Management* document.
3. *Federal Real Property Council 2006 Guidance for Real Property Inventory Reporting*
Issued on June 30, 2006, this document outlined a minor enhancement to an existing data element and established the 24th data element, Disposition, and its related sub-data elements.
4. *Federal Real Property Council 2007 Guidance for Real Property Inventory Reporting*
Issued on June 8, 2007, this document outlined reporting additions and enhancements for the Legal Interest data element and mandated the reporting of all Disposition sub-data elements.

This document, the *Federal Real Property Council 2008 Guidance for Real Property Inventory Reporting*, provides the following guidance:

1. Establishes the 25th data element, Sustainability, which is optional for FY 2008 reporting.
2. Adds the pick-list value "Museum" to the Real Property Use data element.
3. Adds the pick-list value "Museum Trust" to the Legal Interest data element.
4. Mandates the removal of Real Property Type Installations (10) from the government-wide database.
5. Outlines data anomalies and data range/distribution and relationship considerations for agencies to observe when submitting data to the government-wide database.

These modifications and additions were briefed to the FRPC at the Council meeting on May 21, 2008. The FRPC passed the modifications and additions as proposed.

FY 2008 Reporting Additions and Enhancements

Sustainability: New Data Element

The Sustainability data element is optional for FY 2008 reporting and will be mandatory for FY 2009 reporting, subject to specific guidance issued by the Executive Order 13423 Steering Committee.

Sustainability is required for building assets and optional for structures and land assets. This new data element will reflect whether or not an asset meets the sustainability goals set forth in Section 2 (f) of Executive Order 13423.

Sustainability Data Element	Required Information (Optional for FY 2008 Reporting)
Sustainability	<p>Reflects whether or not an asset meets the sustainability goals set forth in Section 2 (f) of Executive Order 13423.</p> <p>Options are:</p> <ul style="list-style-type: none"> • Yes (1) – asset has been assessed and meets guidelines set forth in Section 2 (f) of Executive Order 13423 • No (2) – asset has been assessed and does not meet guidelines set forth in Section 2 (f) of Executive Order 13423 • Not yet evaluated (3) – asset has not yet been evaluated on whether or not it meets guidelines set forth in Section 2 (f) of Executive Order 13423 • Not applicable (4) – guidelines set forth in Section 2 (f) of Executive Order 13423 do not apply to the asset

Real Property Use: New “Museum” Pick-List Value

The “Museum” predominant use pick-list value is applicable for buildings and structures. With the addition of “Museum,” there are now 16 building predominant use categories and 22 structure predominant use categories.

The definition and code for the “Museum” predominant use category for buildings is as follows:

- Museum (28): Buildings used for the housing and/or display of tangible objects or collections for the purpose of displaying said objects or collections for public view and benefit on a regular basis.

Consequently, the “museums” option originally included in the “Other Institutional Uses” building predominant use category definition has been removed. The definition and code for the “Museum” predominant use category for structures is as follows:

- Museum (28): Structures used for the housing and/or display of tangible objects or collections for the purpose of displaying said objects or collections for public view and benefit on a regular basis.

The valid unit of measure for the “Museum” predominant use category for structures is “each.”

Legal Interest: New “Museum Trust” Pick-List Value

The “Museum Trust” otherwise managed pick-list value, listed under the Legal Interest sub-data element Legal Interest Indicator, is new for FY 2008 reporting. The “Museum Trust” definition and code is as follows:

- Museum Trust (M): A trust entity holds title to the real property asset predominantly used as a museum, but Federal funds may be received to cover certain operational and maintenance costs.

Real Property Type: Removal of Installations (10)

This is a technical change to the data structure under the data element Real Property Type. Installations (10) may no longer be reported as a Real Property Type to the government-wide database. Applicable Real Property Types and associated codes now include:

- Land (20)
- Building (35)
- Structure (40)

Data Anomalies and Data Range/Distribution and Relationship Considerations

This document’s Technical Reporting Guidance section outlines data anomalies submitted by agencies. The data anomalies included do comply with reporting

requirements, but it is important that agencies review data – prior to submission – to ensure that such responses are in fact accurate.

The data ranges/distributions and relationships included in this section explain data conditions that will be accepted by the government-wide database; however, these data ranges/distributions and relationships should be reviewed by agencies, as ranges/distributions and relationships may indicate unusual data conditions.