

# *My HealtheVet/Secure Messaging/e-Benefits User Guide for Veterans*

Instructions on Registering for My HealtheVet; In-Person Authentication; Features of My HealtheVet; Secure Messaging; and Registering for e-Benefits



# **REGISTERING for My HealtheVet**

Go to the website <u>www.myhealth.va.gov</u> either at home or in the Library of the George E. Wahlen Medical Center. We are located on the 1<sup>st</sup> Floor of Building 1, and can be reached at 801-584-1209.

Click on the green box to the right "REGISTER TODAY!"



Complete mandatory sections that have a RED asterisk \*, any other information that pertains to you is optional.

At the section, "RELATIONSHIP TO THE VA", MAKE SURE YOU CHECK BOXES FOR <u>VA PATIENT</u> AND <u>VETERAN</u>, and any other boxes that apply.

Create your My Healt	heVet user profile.			
* Indicates Required	Information			
IDENTIFICATION Title: First Name*	: Middle Name:	Last Name*:	Suffix:	You must provide your Social Security Number (SSN) before you can access VA Prescription Refill and future MHV features, such as electronic copies of your VA health information
Alias:	[			VA Patients: In order to access these features, your identity will be verified by matching your MHV account information with your
Social Security Numb	er (*This is required information ] ty Number (*This is required info	for VA Patients) ormation for VA Patient	ts)	Related Links:
Gender*: Birth I	)ate*: Day 🗸 Year 🗸			<ul> <li><u>Why Provide Your SSN?</u></li> <li><u>Benefits for VA Patients</u></li> </ul>
Marital Status Currer	nt Occupation:			Our Privacy Policy
			You Pat	u must indicate that you are a VA ient before you can access VA
RELATIONSHIP TO Tell us about yourse	<b>THE VA</b> <b>If.</b> (Check all that apply. *At least	one is required.)	Pre fea you	escription Refill and future MHV tures, such as electronic copies of ur VA health information.
VA Patient	Veteran Advocate/Fam	ily Member/Friend		
Veteran	VA Employee			
Health Care Prov	vider 🔲 Other			

Choose one method of how you would like to be contacted. If you choose email, then make sure you put down your email address. If you choose phone, then put down the appropriate number in the appropriate field.

1		
	CONTACT INFORMATION	Select your preferred method of contact. Your preferred method of contact will require you to enter information in the corresponding field.
	My Preferred Method of Contact Is*: Email (E)	
	Email (E)	
	Home Phone (H):	
	Mobile Phone (M):	
	Work Phone (W):	
	Fax (F):	
	Pager (P):	

Note – Entering an email address allows you to receive email reminders for upcoming appointments and notification when a Secure Message is received.

You will create a User ID and password. Follow the instructions in the gray section for the rules that must apply. You will also create 2 DIFFERENT hint questions. These will be used in the future if you forget either your User ID or Password.

	Your User ID:
ACCOUNT INFORMATION	<ul> <li>must be unique</li> </ul>
User ID and Password	must pertain person
User ID*:	<ul> <li>may be a combination of letters</li> </ul>
	and numbers
Password*:	<ul> <li>must be 6 to 12 characters in length</li> </ul>
	<ul> <li>is not case sensitive</li> </ul>
Password Hint Questions and Answers	
Question 1*: What is the name of town in which you were born? 🗸	Examples Include:
Answer 1*:	<ul> <li>Starfish8</li> </ul>
	<ul> <li>JESmith</li> </ul>
Question 21. What is your pet's name?	• 1233bc
Answer 2*:	Your Password Must
	<ul> <li>be 8 to 12 characters in length</li> </ul>
	<ul> <li>have at least one letter and one number</li> </ul>
	<ul> <li>have at least one special character (e.g., !, #, %)</li> </ul>
	<ul> <li>have no spaces</li> </ul>
	<ul> <li>be case sensitive</li> </ul>
	<ul> <li>not be the same as the User ID</li> </ul>
	Examples Include:
	<ul> <li>#1veteran</li> </ul>
	<ul> <li>some_pass1</li> </ul>
	<ul> <li>giveme\$100</li> </ul>

Check both boxes to agree to the Terms and Conditions and Privacy Policy. You can click on the blue hyperlink to open and read if you desire. Then click on Save in order to submit your registration. Make sure to only click the Save button once. When you see the Congratulations message you have registered successfully.

Terms & Conditions and Privacy Po I have read and agree to abide by	blicy the following My HealtheVet terms.	
<ul> <li>*Accept <u>Terms &amp; Conditions</u></li> <li>*Accept <u>Privacy Policy</u></li> </ul>		
		Save

# **HOW TO DO IN-PERSON AUTHENTICATION**

- 1. You can visit us in the George E. Wahlen Medical Center Library to complete and/or turn in the VA Release Form (VA Form 10-5345a), <u>OR</u> complete the form at any Community Based Outpatient Clinic (CBOC).
- 2. On the registration page, there is a link to watch a video. You can watch the video at home or in the Medical Center Library and let the clerk know that you have watched the video.

all available 24/7, where ever there is Internet access.
Those registered can now download their personal information that is stored in My HealtheVet from the new <b>Blue Button</b> . This makes it possible for My HealtheVet users to view, print, or save their health data that are currently available in My HealtheVet.
It puts <b>you</b> in control of <b>your</b> information stored in My Health <b>e</b> Vet.
*now available through some VA clinics and expanding to others throughout 2010 & 2011
Learn more about:
Secure Messaging
VA Blue Button
Registration on My HealtheVet
In-Person Authentication: First step to prescription names and Secure Messaging
Video: Introduction to My HealtheVet's In-Person Authentication
For local questions, contact your VA facility and ask for your My HealtheVet Coordinator.

- 3. Show a government form picture ID (Veteran's Identification Card, Driver's License) to the VA designee.
- 4. If done at any CBOC, the form is faxed to the My HealtheVet Coordinator in the library and processed the same day.
- 5. Information is then entered in the Administrative Portal by the MHV Coordinator. Once the status indicates Pending Authorization, it may take up to 24-48 hours to finish processing.

# **FEATURES of My HealtheVet**

- 1. Go to the Internet website <u>www.myhealth.va.gov</u> anytime/anywhere; it is safe and secure!
- 2. Click on the blue box to the right, indicating Go to My HealtheVet Enter Here...

🖉 My HealtheVet - The Gateway to Veteran Health and Wellness - Windows Internet Explorer	
COO - In https://www.myhealth.va.gov/	ve Search
File Edit View Favorites Tools Help	Links 🌺
🚖 🎄 🚮 My HealtheVet - The Gateway to Veteran Health and 🔯	🔊 🔹 🖶 🝷 🔂 Page 🗸 🎯 Tools 🗸 🌺
	<u>^</u>
UNITED STATES	Search All VA Web Pages 💌
DEPARTMENT OF VETERANS AFFAIRS	Search
	» <u>Open Advanced Search</u>
Home Veteran Services Business About VA Media Room Locations Contact Us	
My health gust	
/ my neatthevet	
Prescription Refills, Healthy Living and Talking to Your Doctor Online:	Go to
Veterans who are enrolled in a VA facility, registered on My HealtheVet and complete the one-time In-Person Authentic	My HealtheVet
can:	Enter Here
refill their VA prescriptions online by viewing their Rx medication names (not just the Rx numbers)	Not Registered?
when available, participate in Secure Messaging with your health care team*	Register Today!
	Start Here 🔾
Those registered can now download their personal information that is stored in My HealtheVet from the new <b>Blue Button</b> . This makes it possible for My HealtheVet users to view, print, or save their health data that are currently available in My HealtheVet.	Why Register?
It puts <b>you</b> in control of <b>your</b> information stored in My Health <b>e</b> Vet.	How to Use My     HealtheVet

You will then be required to enter your User ID and Password that you created. If you forgot one, there is a link you can click on that will give you your hint questions. You will then be able to create a new password. The user ID is <u>not</u> case sensitive (contains at least 6 letters and numbers). The Password <u>is</u> case sensitive (contains at least 8 characters to include letters, numbers, special character). You need to only get one hint question correct.

If you forget the User ID, this can be retrieved from the My HealtheVet Coordinator by calling 801-584-1209 or stopping by the library. You will be asked your Social Security Number and Date of Birth to verify your identification. If you cannot remember either of your hint questions, you can send a help desk request through the My HealtheVet web site, or visit us in the library.

This is what the <u>Home Page</u> looks like. It will have your name listed to show that you are in the portal. At the end of your session, remember to click on the "Logout" button.



**Personal Information tab**: click on the items below to make any changes. You can also print a Health Information Card to put in your wallet that lists your allergies, address, phone number, email, etc.

If you feel as though someone has access to your account that you no longer want to have access to because you shared your password, you can change your password at any time.



**Download My Data**: refers to the Blue Button. You can view your account or print it. It will list all of the Self-Entered information as well as your prescription history and your appointments for the past two years. This report can be about 50 pages when printing, depending on how many medications or appointments you've had.



**Pharmacy tab**: refill medications and click in the box that has available refills. It will not be refillable if it is a narcotic, your prescription expired or you don't have any refills left. If you are "authenticated" then send your Primary Care Team a Secure Message for needed renewals/refills. You can also view your Prescription History. If you are taking any over-the-counter medications, herbs, or supplements, you will have to enter this information yourself. My VA Medication List will only list your medications names, start and stop date.

United States DEPARTMENT OF VET	ERANS AFFAIRS		
/A Home	hevet		March 201 National Month
DME         PERSONAL INFORMATION         I           REFILL         MEDICATIONS + SUPPLEMENTS	VA Facility Locat	tor     About MHV     Help     FAQs       GET CARE     TRACK HEALTH     MI	Contact MHV Search:
Pharmacy			
Since its introduction in Augus	t 2005, Prescription Refill cont History and your Medications	inues to be the most popular health log can be found here	feature of My HealtheVet.
Refill My	Prescription	My Medications +	My VA
Prescriptions	Refill History	Supplements	Medication List
R <sub>x</sub>	Last Fill         Preson           Date         Num           01/21/2006         7509931           02/24/2006         4529384	state	
Do you pood to rofill your	03/19/2006 2375102	Track medicines, borbals	See the medicines your
prescriptions? Do it online More »	have had refilled online More »	& supplements you take More »	VA Doctors have prescribed More »

### Refill Prescription Information (Active Prescriptions of PATIENT ONEHUNDREDTEN)

Last updated [02/18/2011 at 0945]



### **<u>Research Health</u>**: this tab has evidenced-based medicine with links to medical libraries

United States Department of Vi	ETERANS AFFAIRS		
VA Home	lthevet		March 201 National Month
HOME PERSONAL INFORMATION	VA Facility Loc PHARMACY RESEARCH HEALTH	ator About MHV Help FAQs GET CARE TRACK HEALTH	Contact MHV Search:
HEALTHY LIVING CENTERS DISEASES +	CONDITION CENTERS   MENTAL HEALTH	MEDICAL LIBRARY	
Research Health			
The Research Health section	n of My HealtheVet is where you	u can get health information u	research a tonic and simply
learn more about your heal questions from trusted med	th. Read about common conditional resources. My HealtheVet n	ons and VA health programs. nakes it easy to stay informed	Get answers to your health I by bringing a wealth of
	gerups.		
Healthy Living Centers	Diseases + Condition Centers	Mental Health	Medical Library
			(+)
hard	0404	R A	
	Find information for	From holiday blues to the	Martine like eV et en en údere
taking certain steps to help avoid illness More x	common illnesses and conditions More »	stresses of being a soldier More »	two extensive online medical libraries More »

<u>Get Care</u>: this is self-entered information to organize your health care such as Insurance and <u>Treatment facilities</u> you have gone to. If you see more than one doctor, you can track the information under <u>Care Givers</u>.

	United States Department of Ve	TERANS AFFAIRS		
VA Home	Mu hea	thevet		March 201 National E Month
HOME PE	RSONAL INFORMATION	VA Facility Loc PHARMACY RESEARCH HEALTH	ator     About MHV     Help     FAQs       GET CARE     TRACK HEALTH	Contact MHV Search: MHV COMMUNITY SECURE MESSAGING
CARE GIVERS	TREATMENT FACILITIES	MY COVERAGE HEALTH CALENDAR	APPOINTMENTS WELLNESS REMINE	DERS
Get C	are			
The Get so it is h conveni informat	Care section of My I nandy when you nee ent location to keep tion. My HealtheVet	Health <b>e</b> Vet is designed as a pla ed it. Also, find the nearest VA r track of your health care provi makes it easy to get organized	ace for you to organize your h nedical center using the VA Fa ders, your treatment location I with your health information	nealth care related information acility Locator. Get Care is a s and your health insurance . Get started today!
Care	Givers	<b>Treatment Facilities</b>	My Coverage	Health Calendar
( in the second se			Dental/Medical	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Keep t provid More »	rack of health care ers in one place	Record the places you have been treated More »	Keep your insurance information in one place More »	Schedule meetings, appointments, and to- dos More »

If you click on <u>Health Calendar</u>, on the left side is a section that will allow you to put your VA appointments on your calendar. Check those you want to see, then set up your Health Calendar "Preferences" to receive email reminders for upcoming appointments. Once this is done, you will get an email alert two weeks and three days before your appointment.

mhvAdminDesktop	X	🔷 My Healt	he¥et		÷		
📕 Day 📰 Weel	k 📕 Month	🔚 List Vie	w 🔽 To-D	o's			
<ul> <li>August 2010 ► Ju</li> </ul>	August 2010  Jump to Date:  Search Events / To-Do's Search Events / To-Do's Search Events / To-Do's Search						
				Help	o 🕜   <u>Printer Fri</u>	endly 🛃   Prefe	rences   Export
Showing Event Types:	SUN	MON	TUE	WED	THU	FRI	SAT
Local Event	Aug 1	2	3	4	5	<u>6</u>	Z
My Recovery Plan Events							
🗹 My Tasks	<u>8</u>	2	10	11	12	<u>13</u>	14
Personal Events		8:00AM [VA]					
VA Appointments		<u>VEHU</u> <u>DIVISION</u> <u>Appointment</u>	<u>VEHU</u> <u>DIVISION</u> <u>Appointment</u>	<u>VEHU</u> <u>DIVISION</u> <u>Appointment</u>	<u>VEHU</u> <u>DIVISION</u> <u>Appointment</u>	<u>VEHU</u> <u>DIVISION</u> <u>Appointment</u>	
Update View	<u>15</u>	<u>16</u>	17	18	<u>19</u>	20	21
View/Change				8:00AM [VA]			
and National Events				DIVISION Appointment			
	22	23	24	<u>25</u>	<u>26</u>	27	28
	<u>29</u>	30	31	<u>Sep 1</u>	2	3	4
	For info	rmation about h	now to get the m	ost out of your		arn more»	•

Under the <u>Get Care</u> tab, if you click on <u>Appointments</u> tab, you will see the list of all your appointments within the past 2 years. If you click on the blue link of the appointment, it will show you the status of the appointment.

#### **VA Appointments Summary**

The following lists your VA Appointments summary. Select an item to view details.

40 items found, displaying 1 to 10 First/Prev 1, <u>2</u>, <u>3</u>, <u>4 Next/Last</u> Number of rows to display per page: 10 <u>25 50</u> 100

Appointment Date/Time	Clinic +	Location 🗘
03/15/2012 08:40	DUR-8B-DERM-20 M	DURHAM VAMC
05/31/2011 09:00	DUR-WHC-GYN-CHIREAU	DURHAM VAMC
04/26/2011 09:00	DUR-WHC-GYN-CHIREAU	DURHAM VAMC
03/16/2011 13:30	DUR-PRIME-PC-GAP	DURHAM VAMC
03/14/2011 10:00	DUR-8B-DERM-20 M	DURHAM VAMC
03/08/2011 10:00	DUR-WHC-GYN-CHIREAU	DURHAM VAMC
03/02/2011 14:00	DUR-WHC-GYN-LIVENGOOD	DURHAM VAMC
03/01/2011 13:00	DUR-F3141-RAD-ULTRASOUND	DURHAM VAMC
03/01/2011 12:57	DUR-EMERGENCY	DURHAM VAMC
01/31/2011 14:00	DUR-F3141-RAD-VASCULAR	DURHAM VAMC

40 items found, displaying 1 to 10 First/Prev 1, <u>2</u>, <u>3</u>, <u>4 Next/Last</u> Number of rows to display per page: 10 <u>25 50</u> 100



For information about how to get the most out of your appointment, Learn more»

/ ///// health		
HOME         PERSONAL INFORMATION         PHARMA           CAREGNERS         TREATMENT FACILITIES         MY COVERAGE	ACY RESEARCH HEALTH GET CARE TRACK HEALTH MHY COMMUNITY SECURE MESSAGING HEALTH CALENDAR AFFOINTMENTS WELLNESS REMINDERS	GU
Day Week Month Event Details Jump to Date:	Image: Export         Add Event   Add To-Do       Search Events / To-Do's         Add Event   Add To-Do       Search Events / To-Do's         Help ?   Printer Friendly       Preferences   Export	Member Logout Logged On As: PATIENT Logout
You are viewing appointment informatic change or schedule a new appointment appointment system.	on from your VA Medical Center. You cannot change this information. If you need to cancel, , please contact your VA facility. My Health <u>e</u> Vet does not share your information with VA's	
Appointment Date/Time:	08/09/2010 08:00	
Location:	VEHU DIVISION	
Clinic:	GENERAL MEDICINE	
Clinic Phone:	259	
Status:	NOT APPLICABLE	
	Back to Calendar	
For information about how to g	et the most out of your appointment, <u>Learn more»</u>	
This is your personal bealth calendar.	Mv HealtheVet does not share your information with VA's appointment system and your VA	V

**Track Health**: much of these areas are also Self-Entered. When you go to your provider, you can enter your <u>Vitals and</u> **Readings** into your account, such as blood pressure, heart rate, weight, glucose levels, etc. <u>Labs and test</u> results are now available, a feature that will pull from your electronic medical record. The <u>Health History</u> allows you to track medical events throughout your life. Perhaps your doctor has put you on a strict diet. Perhaps he has asked you to keep track of your exercise routine. Or, perhaps you just want to keep track of your habits toward your own health plan. Record your daily activity and food intake with the <u>Activity Journal and Food Journal</u>.

	United States DEPARTMENT OF	Veterans Aff	AIRS					-				
VA Home		2	2								Na	March 2011
	/ Mu he	althevet						,				Month
			VA Fa	cility Loca	ator A	About	мн∨	Help	FAQs	Contact MHV	Search:	
HOME P	ERSONAL INFORMATIO	N PHARMACY	RESEARCH	HEALTH	GET C	ARE:	TRAC	CK HEAI	LTH	MHV COMMUNITY	SECURE I	MESSAGING
VITALS + REA	DINGS LABS + TESTS	HEALTH HISTORY	JOURNALS									

#### **Track Health**

The Track Health section allows you to record and track your health information in one convenient location. Record your allergies and immunizations for reference. Record and monitor your blood pressure, body weight and more in the Vitals section. Even see a graph of your progress. You can also journal your exercise routine and food intake in the Journals section. Using the Medical History logs, you could print out your entire record in a handy doctor's sheet. My HealtheVet has provided dozens of way to manage your health care. Start tracking your health today!



### VA Chemistry/Hematology is under the navigation menu "Track Health" and sub-menu "Labs + Tests"

- ALL chemistry and hematology results are available including drug screening and HIV tests
- Micro and Anatomical pathology are NOT be included
- Lab results are available online 7 days after results are completed
- Results go back to the beginning of electronic recording keeping (estimated to be 1985 at most facilities)
- Veterans have access to all chemistry and hematology results from all VAMCs where tests were performed
- Information provided:
  - o Test name
  - o Results
  - o Units
  - o Reference Range
  - Flag (high/low)
  - Status (Final, amended, in process)
- Veterans are provided a link to Lab Tests Online (<u>http://labtestsonline.org/</u>) in order to learn more about results

Mu healt	nevet Ir
a series and	VA Facility Locator About MHV RSS Feeds Help FAQs Contact MHV Search: Search:
HOME PERSONAL INFORMATION	PHARMACY RESEARCH HEALTH GET CARE TRACK HEALTH MHV COMMUNITY SECURE MESSAGING
VITALS + READINGS   LABS + TESTS	EALTH HISTORY JOURNALS
LABS + TESTS	VA Chemistry /Hematology
Colf Entered Texts	VA Chemistry/Hematology
Sea Cincered Tests	Provenal Health Record of MHVPDAADLZ L. MHVASPXXI
VA Chemistry/Hematology	HealtheVet on 07/06/2011 at 09:11.
	User Guide   Help .   Printer Friendly
	VA Chemistry/Hematology Summary
	Results of tests performed at your VA facility are listed below. To view details of your test results, select the <b>Date/Time</b> the test was collected. If you have an amended test and you want to see the history, go to the <b>Comments</b> on the <b>Test Details</b> page.
	7 test records found, displaying all test records

# Once VA Chemistry/Hematology is selected, the veteran will see a summary of tests performed along with data and location information.



By clicking on the blue hyperlink in the "Date/Time Collected" column, a veteran will see a summary that includes Test Name, Result, Units, Reference Range, and Test Details

est result est result ot hesitat ee the his	s slightly outside the referen s and will contact you for any te to contact your primary ca tory, go to the <b>Comments</b> of	ce range are n important iss re provider. If on the <b>Details</b>	ot unusual ues. If you you have a page.	l. Your j have fi in amer	provider has revi irther questions ided test and yo	ewed your , please do u want to	Vitals Worksheet     Keines     Vitals Worksheet     Activity Journal     Worksheet
	Test Name		Result	Units	Reference Range	Test Details	View the MHV     Virtual Tour (Be:
Amended	CHOLESTEROL	14	195	mg/dL		Details	viewed with Flas 8.0)
	CHOLESTEROL.IN HDL		70 High	mg/dL	40-59	Details	<u>Rx Refill Guide</u>
	CHOLESTEROL.TOTAL/CHOL HDL	ESTEROL IN	80			Details	• Rx Refill
Amended	TRIGLYCERIDE		200	mg/dL		Details	<ul> <li>Most Requested</li> <li>Forms</li> </ul>
For	information about your resul	ts, <u>Learn more</u>			Return To	Summary	Message from th Under Secretary Health     Veterans Health Initiative     Medicare     HHS     VA Kids

Collected on 12 Ma SYSTEM (660)	ay 2011 @ 1332 at VA SALT LAKE CITY HEALTH CARE	Vitals Worksheet     Eood Journal     Worksheet
Test results slightly outsi test results and will conta not hesitate to contact y amended test result.	ide the reference range are not unusual. Your provider has reviewed your act you for any important issues. If you have further questions, please do our primary care provider. View <b>Comments</b> to see the history of an	Activity Journal Worksheet     View the MHV Virtual Tour (Best viewed with Flash
Test Name:	CHOLESTEROL IN HDL	Rx Refill Guide
Result:	70 High	<u>Rx Refill</u>
Units:	mg/dL	. "MOVE!
Reference Range:	40-59	<ul> <li>Most Requested Forms</li> </ul>
Lab Test:	Gen Chem Specimen	Message from the
Ordering Provider:	HALL, LISA	Health
Ordering Location:	VA SALT LAKE CITY HEALTH CARE SYSTEM (660)	Veterans Health     Initiative
Performing Location:	VA SALT LAKE CITY HEALTH CARE SYSTEM (660) 500 FOOTHILL BLVD. , SALT LAKE CITY, UT 84148	Medicare     HHS
Status:	Final	VA Kids
Interpretation:		
Comments:	1st User comment CHOLESTEROL (REF.LAB) reported incorrectly as 180 by [59845-VA660]. Changed to 195 on May 12, 2011@13:43 by [59845-VA660]. TRIGLYCERIDE (REF.LAB) reported incorrectly as 150 by [59845-VA660]. Changed to 200 on May 12, 2011@13:43 by [59845-VA660].	

By clicking on the blue hyperlink in the "Test Details" column, a veteran will have access to detailed test information including any comments and addendum information.

<u>MHV Community</u>: has links to a variety of veteran information



### **MHV Community**

My HealtheVet (MHV) Community is where you can find all kinds of information about your veteran community. There are links to news and events, information on volunteering and VA benefits, and a special veteran tribute.

<u>VA Benefits</u> – The VA is committed to providing excellence in all the benefits and services we offer to veterans. Partnering with veterans to help them attain their optimum health, assuring that veterans receive benefits they are entitled to, and honoring veterans with a final resting place and lasting memorials that commemorate their service to this Nation - this is the embodiment of the VA mission. Learn more about your VA Health Benefits, and your Non-Health Benefits. You can also download important Forms including your eligibility and DD-214.

**Events and Programs** – VA sponsors and participates in a host of special programs that increase the quality of life for veterans. Learn more about VA sponsored events. See how you can become involved with other veterans and take advantage of these special programs offered by the VA. Watch prerecorded TV programs produced by the VA on special topics.

<u>VA Honors Vets</u> – The VA honors America's veterans through articles and presentations. Read a message from the Acting Under Secretary for Health, Veterans Health Administration. Watch multimedia presentations honoring those who served. Read poetry and prose written by hospitalized veterans from the Veterans' Voices magazine.

<u>Get Involved – Volunteer Now!</u> – The Department of Veterans Affairs Voluntary Service (VAVS) has provided over 58 years of service to America's veterans seeking care in VA health care facilities. Since 1946, VAVS volunteers have donated 663.5 million hours of service.

<u>News</u> – Read health related news and current events from the VHA. Find out the latest technologies and trends, and what the VA is doing to help you, the veteran. Secure Messaging: as long as you have an upgraded account (In-Person Authenticated), you will have access to send your Primary Care Team a message if they are participating. This is **NOT** to be used for urgent issues, since the team has 3 business days to respond. You will first have to Opt-In by clicking on the orange box.

Now here you need to check the box "I have read the terms and conditions and would like to Opt in", then click Submit.

United States Department of Veterans Affairs	
VA Home My healthevet	March 201 National Month
HOME         PERSONAL INFORMATION         PHARMACY         RESEARCH HEALTH         GET CARE         TRACK HEALTH         MHV COI	MMUNITY SECURE MESSAGING
Secure Messaging	
Secure Messaging can be used to request an appointment at your VA facility, request a VA medication renewal, request an address change, or ask your primary care team questions. If your clinic is not currently participating in Secure Messaging, please be patient. It will take some time to implement this feature at every clinic nationwide. Please note: Secure Messaging is offered through primary care providers. You should continue to follow your normal methods to contact other clinics.	ecure Messaging
The VA is introducing Secure Messaging, a way to communicate online with your health care team through your My HealtheVet account. Secure Messaging is being rolled out across the VA in phases over the next year. If you're not using Secure Messaging yet, talk to your health care team to see when Secure Messaging will be available at your VA facility.	Open Secure Messaging
Privacy & Security   Terms & Conditions   Accessibility The White House   USA.gov   USA Freedom Corps   CARES	/   <mark>Site Map</mark> 5   Defense Link

# Secure Messaging

# Welcome to Secure Messaging

If you agree to the following Terms and Conditions, please select 'Opt In' to enter Secure Messaging

Terms and Conditions

Opt-In (Open a Secure Messaging Account)

Secure Messaging is to be used only for non-urgent, non-life threatening communication. If you have an urgent or life threatening issue, call 911 or go to the nearest emergency room.

Your decision to use Secure Messaging is voluntary and does not affect your ability to contact your facility directly to speak with your health care provider. Secure Messages may be screened by administrative staff before being forwarded to a health care provider.

To participate in Secure Messaging, you must be a VA patient with an active My HealtheVet account who has completed the In-Person Authentication (IPA) process. If you close your My HealtheVet account or lose your IPA status, you will no longer be able to access Secure Messaging.

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I have read the terms and conditions and would like to Opt in Opt out

# **HOW TO USE SECURE MESSAGING (EMAIL)**

To send a message to your provider, click on <u>New Message</u>. You should already be tagged to your Primary Care provider. *If you are not automatically tagged to your Primary Care provider, then please call us at 801-584-1209*.



You can select the drop-down menu in the <u>Subject Line</u> that is already labeled. If you are associated with more than one health care team, the <u>TO</u>: section will have a drop down menu with all of your associated teams. When you are finished with your message, click <u>Send</u>. Click on the <u>Preferences</u> link to enter your email address so you can receive email notification when they have replied back to you. The Contact Us link is to send a message to the National Help Desk if you are having technical issues.

My healt	thevet			cu You are logged in as: PATIE	ose Secure Messaging 🗙
Secure Messa	ging			E-112	1
				Help 🛛   Col	ntact Us <u>Preferences</u>
New Message	Send Save a	is Draft Cancel Message			
Inbox (1)         Drafts [0]         Sent         Deleted [0]         My Folders       edit         Appointments         ORTHO         add new folder	From: To: Subject: Attach File	ONEHUNDRED Clinician Clinic General General Appointment Medication Test	ment: Choose this to ask a ion: Choose this to renew a oose this to ask about a tes : Choose this for all other n	bout a future or existing appointment medication or ask a question about medicatio st result or about a future test or procedure on-urgent issues office via telephone or in-	y used for ation! Please o your person.

# **REGISTERING FOR E-BENEFITS**

### Go to the My HealtheVet website <u>www.myhealth.va.gov</u>. <u>YOU MUST BE AUTHENTICATED ALREADY!</u>

Scroll down the page until you see the e-benefits logo on the right side of the screen

🖉 My HealtheVet - The Gateway to Veteran Health and Wellness - Windows Internet Explorer	
Solution www.myhealth.va.gov/	re Search
File Edit View Favorites Tools Help	Links 🌺
🚖 🏟 🌆 My HealtheVet - The Gateway to Veteran Health and 🔄	🔊 🔹 🖶 🔹 🔂 Page 🔹 🎯 Tools 👻 🎇
VA Patients: Learn wore about Opgrading Your wy Heattnevet Account	~
Join the many Veterans who have an upgraded My HealtheVet account. All it takes it completion of an In-Person Authentication (IPA) process. As a security measure, IPA is a process used to verify a My HealtheVet user's identity. This Upgraded Account allows VA patients to:	SafeGuarding and Serving VA AND VETERANS
<ul> <li>order their VA refill medications by their medication names - not just the Rx numbers</li> <li>view their personalized VA Wellness Reminders</li> <li>participate in Secure Messaging to communicate with their health care team through My HealtheVet when available</li> </ul>	Department of Veterans Affairs www.publichealth.va.gov
<ul> <li>Before In Person Authentication can occur, several requirements must be met:</li> <li>The user needs to be marked as a VA Patient when registering in My HealtheVet</li> </ul>	Use your E-Authentication
RELATIONSHIP TO THE VA         Tell us about yourself. (Check all that apply. *At least one is required.)         VA Patient         Veteran Advocate/Family Member/Friend	Credentials O What is E-Authentication?
Veteran VA Employee Health Care Provider Other	MELCOME HOME
<ul> <li>The user needs to view one of the four <u>My HealtheVet Videos</u> (either the 4 or 8 minute version)</li> <li>The user will need to read and sign the <u>VA Release Form</u> (PDF)</li> <li>The user will need to present a form of government issued photo identification to a qualified VA staff member at their VA facility to be physically proofed.</li> </ul>	RETURNING SERVICEMEMBERS
For questions, ask for the My HealtheVet Coordinator at your VA. VA medical facilities currently use a manual process to allow VA patients access to paper copies of their medical records. Completing the In-Person Authentication process is the first step in providing online access to copies of key portions of VA medical records. In the future, other portions of your VA electronic medical record will become accessible online through your My HealtheVet account as part of your Descend Health Descend Nations will be parted to our website as each partial sector for the medical record because a variable accessible online through your My HealtheVet account as part of	www.ebenefits.va.gov

#### You are now on the website for e-benefits. Click on the word Register



My Gateway to Benefit Info	Log in Register Second	earch for Search			
♠ ★ My eBenefits	Benefit Links Tools Apply About Help	A- A+ PRINT & SHARE			
Pages in this section:	Pages in this section: Pages in this section: Register for Premium eBenefits Access				
Help Customer Feedback	Help Customer Feedback Ready to register? Select the recipient category that best describes you:				
Customer Support FAQs	Veteran: MyHealtheVet Accountholder      Veteran: DoD Employee or Contractor      Veteran: Not a DoD Employee or Contractor				
About Recipients	About Recipients				
About Single Sign-on Registration	<ul> <li>★ Retiree with a myPay Account</li> <li>★ Compare eBenefits account types</li> <li>★ Learn more about</li> </ul>				
Using eBenefits	If you need to learn more about registration requirements and related resources before you register, start with the Quick Links appearing to the right of this page.	<ul> <li>registration requirements</li> <li>★ Find answers to questions about DEERS</li> </ul>			

### Click on the link: Get Instant Premium access with your in-person authenticated My HealtheVet account.



# **NOTE:** You will now enter the same codes used for entering your My HealtheVet account

🖉 DS Logon Account Request portal - Windows Internet Explorer	
💿 🕞 👻 https://www.myhealth.va.gov/mhv-dslogon-portal-web/dslogon.porta 🗙 🔒 🍫 🗙 Live Search	<b>₽</b> -
File Edit View Favorites Tools Help	Links »
😪 🏟 🚮 DS Logon Account Request portal	🖶 🔹 🔂 Page 👻 🍈 Tools 👻 🎽
VA Home VA Home VA Home VA Home	
VA Facility Locator   About MHV   Help   FAQs   Contact MHV   Search:	GO
Welcome to the My HealtheVet and DS Logon Account Request Portal To create a new or manage an existing DS Logon account, log in with your My Healther User ID and Password.	Member Login User ID: Password: Login
	Forgot User ID? Forgot Password? First time My HealtheVet user? Register today!

# You will then click on the tab labeled **DS Logon Account Request**

🖉 My HealtheVet - Windows Internet Explorer	
🕥 🕞 👻 https://www.myhealth.va.gov/mhv-dslogon-portal-web/dslogonauth.  🗙 🔒 🚱 🗙 Live Search	<b>P</b> -
File Edit View Favorites Tools Help	Links »
🖌 🏟 🚮 My HealtheVet	🖶 🔹 🔂 Page 👻 🍈 Tools 👻 🎇
United States Department of Veterans Affairs	
VA Home       Image: Contact MHV       Value         VA Facility Locator       About MHV       Help       FAQs       Contact MHV       Search:         DS Logon Portal Home       DS Logon Account Request       Image: Contact MHV       Search:       Image: Contact MHV	GO
Welcome to the My HealtheVet and DS Logon Account Request Portal	Member Logout Logged On As: Lori
Please click on the DS Logon Account Request tab to begin your request.	Logout
Privacy & Security   Terms & Conditions   Accessibility   Site Map The White House   USA.gov   USA Freedom Corps   CARES   Defense Link	

### The page will have your personal information. Check both boxes and click on "Request DS Logon Account"

VA Home VA Home	
VA Facility Locator About MHV Help FAQs Contact MHV Search:	GO
DS Logon Portal Home DS Logon Account Request	
My HealtheVet Account Information         First name:         Last name:         Social Security Number:         Date of Birth:         Image: I verify my information above is correct.	Member Logout Logged On As: Lori Logout
T acknowledge the information above will be used to create my DS Logon account.	
Request DS Logon Account	
If this information is incorrect, please contact your local VA facility to update your official VA medical record.	
By clicking on the "Cancel This Request" button, you will be logged out of your My HealtheVet account.	
Privacy & Security   Terms & Conditions   Accessibility   Site Map The White House   USA.gov   USA Freedom Corps   CARES   Defense Link	

You will then be given an Activation Code. WRITE IT DOWN (you cannot cut and paste). Click on "Complete DS Logon account activation now"

VA Home
My health evet VA Facility Locator About MHV Help FAQs Contact MHV Search:
DS Logon Portal Home DS Logon Account Request
Approved         Congratulations! Your request for a DS Logon account has been approved.         Please use the one-time Activation Code provided below to complete the DS Logon account activation process:         DS Logon Activation Code:         Please save the Activation Code and use the link below to the DMDC DS Logon site to finish creating your DS Logon account.         Complete DS Logon account activation now
Privacy & Security   Terms & Conditions   Accessibility   Site Map The White House   USA.gov   USA Freedom Corps   CARES   Defense Link

# Now you will click on <u>"Activate a DoD Self Service Logon"</u>

DMDC	Information and Technology for Better Decision Making	4
DEERS Dod	Self-Service Access Center	
<u>Homepage</u> <u>Frequently Asked</u> <u>Questions</u>	DoD Self-Service Access Center	
	DoD Self-Service Access Center provides a means for a sponsor (family member with an affiliation to the Department of Defense) to request a DoD Self-Service Logon (DS Logon) for their own use and for those family members who are eligible to receive one. An individual can also use this site to manage their own DoD Self-Service Logon.	
	An individual can logon to DoD Self-Service Access Center by using their Common Access Card, DFAS Pin, or DoD Self-Service Logon (if one has previously been created). Sponsors can only request DoD Self-Service Logons if they log on with CAC or DFAS. Individuals can only maintain their own DoD Self-Service Logon information.	
	For more information regarding what a DoD Self-Service Logon is and how to obtain one, refer to the Frequently Asked Questions page.	
	What would you like to do?	
	Request a DoD Self-Service Logon.     Activate a DoD Self-Service Logon.	
	Manage my own information.  Are you having problems logging on with your DoD Self-Service Logon?	
	I forgot my DoD Self-Service Logon username.	
	I forgot my DoD Self-Service Logon password.	
	<u>NY DOD Self-Service Logon is suspended and i need it uniocked.</u>	-
	United States Department of Defense. For assistance or to report problems with this site please call (800) 477-8227.	

Enter the information listed below. In the box **"ID Number"** you will put your actual **Social Security Number without spaces**. You will enter the **Activation Code** given to you earlier, the click **Continue**.

DMDC Information and Technology for Better Decision Making		
DEERS DOD	Self-Service Access Center	
Homepage Frequently Asked Questions	Enter Activation Code	
	To activate your DoD Self-Service Logon, you will need to enter your personal information along with an activation code that was delivered to you. This activation code should have been delivered to you in response to a request that either you or your sponsor has made for you to receive a DoD Self-Service Logon.	
	After your credentials are verified, you will complete the activation of your DoD Self-Service Logon by creating a password and completing security questions.	
	First Name:	
	Last Name:	
	Date of Birth: MM/DD/YYYY format	
	ID Type: Social Security Number	
	Activation Code:	
	Continue	
	United States Department of Defense. For assistance or to report problems with this site please call (800) 477-8227.	

You will **create a password** and then will re-enter/confirm that password. The password must be at least 9-20 characters, to include: uppercase letter, lowercase letter, number, special character. The password will expire after 150 days.

You will be required to answer **five (5) security questions**. If you have access to a printer, you may want to print this page for future reference. Then, click **"Create DS Logon"** 

Log Off	Verify the information and complete the sections below to activate your DoD Self-Service Logon.				
	Person Information				
	Please enter a password, and then enter it again to confirm.				
	New passwords must be at least 9-20 characters long and have at least one number, one lowercase letter, one uppercase letter, and one special character. Passwords exp after 150 days and the new password cannot be the same as any of your previous 5 passwords.				
	New Password:				
	Confirm Password:				
	Select Challenge Questions				
	Select five challenge questions and provide your answers.				
	Question: What was the name of your first pet?	Response: Answer			
	Question: What was the name of your first stuffed animal?	Response: Answer			
	Question: What is the name of your first girlfriend or boyfriend?	Response:			
	Question: What school did you attend for kindergarten?	Response:			
	Question: What was the make (Chevy, Ford, Honda, etc.) of you first car?	Response: Answer			
	Question: In what hospital were you born?	Response:			
	Question: In what year was your mother born?	Response:			
	Question: What is the full name of your very first employer?	Response: Answer			
	Question: What school did you attend for sixth grade?	Response: Answer			
	Question: What is your oldest sibling's middle name?	Response:			
	<b>Question:</b> What is the first name of the boy or girl that you first kissed?	Response:			
	Question: In what city or town did your mother and father meet?	Response:			
	Question: In what town was your first job?	Response:			
	Create DS Logon Cancel				

United States Department of Defense. For assistance or to report problems with this site please call (800) 477-8227.

You will now see the screen that shows that your DS Logon has been activated. Don't forget to Log Off.

DMDC	Information and Technology for Better Decision Making
DEERS DOD	Self-Service Access Center
<u>Homepage</u> <u>Frequently Asked</u> Questions	Your DS Logon Has Been Activated
Log Off	A DoD Self-Service Logon has been activated for
	DS Logon Information
	Username: DS Logon is active.
	Log Off
	United States Department of Defense. For assistance or to report problems with this site please call (800) 477-8227.

NOTE: Your USERNAME is usually your first name dot last name (jane.doe), unless you have a common name (you may have numbers added). The PASSWORD is the information you created above. You can now log in.



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This is what the dashboard looks like in which you will have access to with a Premium Account. Only those in DEERS may register online; otherwise, you will have to visit the local Regional Office.

	Applications for Benefits	Messaging
Benefits Explorer	Apply for Veterans' Benefits Online	Message Center
My eBenefits Profile	(VONAPP)	Request State Benefits Information
Request Official Military Personnel File	Compensation	Search For Representative
Service Member Civilian Employment	Appeal Status	Health
	Compensation & Pension Claims	
Service Member Personnel Information	Status	Health Benefits Eligibility Check
Share My Health Records	VA Payment History	Move!23 Health Questionnaire
Update Contact Information for Compensation & Pension and Post- 9/11 GI Bill Education	Education	Order Hearing Aid Batteries
Update Personal Contact Information for DEERS and VA Outreach	Transfer Post-9/11 GI Bill Education Benefits	Housina
	eLearning Center	Specially Adapted Housing Grant Application and Claim Status
		VA Home Loan Certificate of
Employment Search	Utilities	
	Account Activity History	
	Favorite Benefits Links	
SUITAILCE	Letter Generator	
DoD TRICARE Health Insurance		

For assistance with My Health*e*Vet, contact us in the Medical Center Library at 801-584-1209, or come in person. We are located on the  $1^{st}$  Floor of Building 1 (just down the hall from X-ray).

- DEERS Enrollment Questions: 1-800-538-9552
- DEERS Technical/Website Questions: 1-800-477-8227
- eBenefits Customer Support: 1-800-983-0937
- MHV Help Desk Hotline 301-734-0641 (staff only)
- Claims or Benefits Questions: 1-800-827-1000