Attachment #2

Application for Nomination to a United States Service Academy – Record of Attendance and Disciplinary Record

This form is to be completed by the school guidance counselor. By law, all admissions materials must be shown to a student upon request. Each applicant must submit their record of attendance for all four years of high school as well as any disciplinary actions that have occurred. Applications must be submitted no later than October 12, 2012. Please keep this deadline in mind as you return this form to the applicant sealed in an envelope and signed across the flap. Thank you for your cooperation.

Name of Applicant:______ Date: _____

Attendance:				
	9th	10th	11 th	12 th
Excused Absences				
Unexcused Absences				
Excused Tardies				
Unexcused Tardies				
Total Days Attended				
*Please explain excessive absences or tardies (e.g. any personal circumstances that you are aware of that affected his/her attendance):				
Disciplinary: Does this student have a disciplinary record? Yes No If yes, please include a printout of the incidents.				
Your Name (Printed):				
Your Name (Signed):				
Title:				
High School Name:				
High School Address:				
Phone Number:			_	