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RULE XXXVIII

38

PROHIBITION OF UNOFFICIAL OFFICE ACCOUNTS

- 38.1a 1. (a)⁴¹ No Member may maintain or have maintained 38.1a
for his use an unofficial office account. The term “unofficial
office account” means an account or repository into which
funds are received for the purpose, at least in part, of de-
fraying otherwise unreimbursed expenses allowable in con-
nection with the operation of a Member’s office. An unoffi-
cial office account does not include, and expenses incurred
by a Member in connection with his official duties shall
be defrayed only from—
- (1) personal funds of the Member;
 - (2) official funds specifically appropriated for that
purpose;
 - (3) funds derived from a political committee (as de-
fined in section 301(d) of the Federal Election Cam-
paign Act of 1971 (2 U.S.C. 431)); and
 - (4) funds received as reasonable reimbursements for
expenses incurred by a Member in connection with
personal services provided by the Member to the orga-
nization making the reimbursement.
- 38.1b (b) Notwithstanding subparagraph (a), official expenses 38.1b
may be defrayed only as provided by subsections (d) and
(i) of section 311 of the Legislative Appropriations Act,
1991 (Public Law 101–520).
- 38.2 2. No contribution (as defined in section 301(e) of the 38.2
Federal Election Campaign Act of 1971 (2 U.S.C. 431))
shall be converted to the personal use of any Member or
any former Member. For the purposes of this rule “personal
use” does not include reimbursement of expenses incurred
by a Member in connection with his official duties.

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RULE XXXIX

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FOREIGN TRAVEL

- 39.1a 1. (a) Unless authorized by the Senate (or by the Presi- 39.1a
dent of the United States after an adjournment sine die),
no funds from the United States Government (including
foreign currencies made available under section 502(b) of
the Mutual Security Act of 1954 (22 U.S.C. 1754(b)) shall

⁴¹ Pursuant to S. Res. 192, 102–1, Oct. 31, 1991, paragraph 1 was renumbered 1(a) and subparagraph (b) was added. Effective date revised to May 1, 1992, by a provision of Pub. L. 102–229, Dec. 12, 1991. Provisions of 2 U.S.C. 431 are contained in the Senate Manual at §399.8.

be received for the purpose of travel outside the United States by any Member of the Senate whose term will expire at the end of a Congress after—

(1) the date of the general election in which his successor is elected; or

(2) in the case of a Member who is not a candidate in such general election, the earlier of the date of such general election or the adjournment sine die of the second regular session of that Congress.

39.1b (b)⁴² The travel restrictions provided by subparagraph 39.1b

(a) with respect to a Member of the Senate whose term will expire at the end of a Congress shall apply to travel by—

(1) any employee of the Member;

(2) any elected officer of the Senate whose employment will terminate at the end of a Congress; and

(3) any employee of a committee whose employment will terminate at the end of a Congress.

39.2 2. No Member, officer, or employee engaged in foreign 39.2

travel may claim payment or accept funds from the United States Government (including foreign currencies made available under section 502(b) of the Mutual Security Act of 1954 (22 U.S.C. 1754(b)) for any expense for which the individual has received reimbursement from any other source; nor may such Member, officer, or employee receive reimbursement for the same expense more than once from the United States Government. No Member, officer, or employee shall use any funds furnished to him to defray ordinary and necessary expenses of foreign travel for any purpose other than the purpose or purposes for which such funds were furnished.

39.3 3. A per diem allowance provided a Member, officer, or 39.3

employee in connection with foreign travel shall be used solely for lodging, food, and related expenses and it is the responsibility of the Member, officer, or employee receiving such an allowance to return to the United States Government that portion of the allowance received which is not actually used for necessary lodging, food, and related expenses.

⁴² Pursuant to S. Res. 80, 100-1, Jan. 28, 1987, paragraph 1 was renumbered as 1. (a) and subparagraph (b) was added.

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RULE XL

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FRANKING PRIVILEGE AND RADIO AND TELEVISION STUDIOS⁴³

- 40.1 1. A Senator or an individual who is a candidate for nomination for election, or election, to the Senate may not use the frank for any mass mailing (as defined in section 3210(a)(6)(E)⁴⁴ of title 39, United States Code) if such mass mailing is mailed at or delivered to any postal facility less than sixty days immediately before the date of any primary or general election (whether regular, special, or runoff) in which the Senator is a candidate for public office or the individual is a candidate for Senator, unless the candidacy of the Senator in such election is uncontested.⁴⁵
- 40.2 2. A Senator shall use only official funds of the Senate, including his official Senate allowances, to purchase paper, to print, or to prepare any mass mailing material which is to be sent out under the frank.
- 40.3a 3. (a) When a Senator disseminates information under the frank by a mass mailing (as defined in section 3210(a)(6)(E) of title 39, United States Code), the Senator shall register quarterly⁴⁶ with the Secretary of the Senate such mass mailings. Such registration shall be made by filing with the Secretary a copy of the matter mailed and providing, on a form supplied by the Secretary, a description of the group or groups of persons to whom the mass mailing was mailed.
- 40.3b (b) The Secretary of the Senate shall promptly make available for public inspection and copying a copy of the mail matter registered, and a description of the group or groups of persons to whom the mass mailing was mailed.
- 40.4 4. Nothing in this rule shall apply to any mailing under the frank which is (a) in direct response to inquiries or requests from persons to whom the matter is mailed; (b) addressed to colleagues in Congress or to government officials (whether Federal, State, or local); or (c) consists entirely of news releases to the communications media.
- 40.5 5. The Senate computer facilities shall not be used (a) to store, maintain, or otherwise process any lists or cat-

⁴³Section 3210 of title 39, U.S.C., contains statutory provisions are parallel to certain provisions of rule XL relating to the franking privilege. See Senate Manual §491.

⁴⁴Citation corrected by S. Res. 187, 101-1, Oct. 2, 1989, pursuant to Pub. L. 97-69, Oct. 26, 1981.

⁴⁵As amended, S. Res. 224, 103-2, June 21, 1994.

⁴⁶Pursuant to Pub. L. 101-520, Nov. 5, 1990, 2 U.S.C. 59g. See Senate Manual §248.7.