

It's Not Here! How Do I Find It?

A Quick Guide to 'Document Delivery' Services for Science and Technology

This is a brief guide to some of the services available for *quickly* obtaining documents NOT available at the Library of Congress. With some exceptions, there are fees for these services. The fees depend on how many pages, format, and how fast you need it. Check the web pages for more details. This list is a brief selection of the numerous services available and is provided as a service only; no endorsement is implied. Interlibrary Loan services are the least expensive kind. Electronic delivery to the desktop for many LC databases is also available free *inside* the Library. Additional information can be found online at: <http://eresources.loc.gov/> or from the Science Reference Services staff.

U.S. Government Services

These are large government-funded data warehouses. Fees are cost-recovery-based. No copyright fees are added for government funded information.

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| <p>Defense Technical Information Center (DTIC) http://www.dtic.mil/dtic/dtic</p> <p>Public Database (STINET) http://www.dtic.mil/dtic/search/tr/index.html</p> | <p>Materials: Print copies of DOD technical reports *, nonprint materials, other products.</p> | <p>Subjects: DOD-sponsored research and reports in all areas of engineering and technology.</p> | <p>Delivery: Many full-text PDFs online for free; print & nonprint delivery options.</p> |
| <p>Processing Time: Refer to home page for details. Other Information: STINET search open to the public; other services available to government and contractors; must qualify and be a registered user. Many reports also available through NTIS (see next).</p> | | | |
| <p>National Technical Information Service (NTIS) http://www.ntis.gov/</p> <p>SEARCH NTIS http://www.ntis.gov/search/</p> | <p>Materials: U.S. Government technical reports * and selected foreign scientific, technical, engineering, and business-related publications.</p> | <p>Subjects: Technical reports; all areas of engineering and technology.</p> | <p>Delivery: Print-on-demand; electronic (download or CD).</p> |
| <p>Processing Time: Depends on delivery format; refer to home page for details. Other Information: Minimal handling fees; rush service available.</p> | | | |
| <p>NASA Scientific & Technical Information http://ntrs.nasa.gov/search.jsp <i>New interface integrates three NASA collections: NACA (1916-1958), NASA (1958-present), and NIX (NASA Image Exchange).</i></p> <p>NASA STI Order Form https://www.sti.nasa.gov/cgi-bin/ordersti.pl</p> | <p>Materials: Conference papers, journal articles, meeting papers, patents, research reports, images, movies, and technical videos.</p> | <p>Subjects: Astronautics and aerospace.</p> | <p>Delivery: Print, DVD, CD-ROM (UPS/FedEx); PDF online via Web link or e-mail attachment.</p> |
| <p>Processing Time: Standard - 3 business days; Rush - 1 business day. Other Information: Online order form; fees depend on document.</p> | | | |

U.S. Government Services, continued

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| <p>U.S. Patent & Trademark Office (USPTO) http://www.uspto.gov/</p> <p>Patents Search: http://patft.uspto.gov/</p> <p>Trademarks Search(TESS): http://tess2.uspto.gov/bin/gate.exe?f=tess&state=4007:3fng8.1.1</p> | <p>Materials: Patents granted in U.S. since 1790.</p> | <p>Subjects: All areas of technology.</p> | <p>Delivery: Print, CD-ROM, DVD, tape or online.</p> |
| | <p>Processing Time: Online retrieval is immediate with high-speed connection.</p> <p>Other Information: Full-page images require viewing software; all online text and images are free. Certified copies available for a fee. Many patents can also be found online by searching Google Patents.</p> | | |

* Most U.S. Government technical reports (and many foreign reports as well) are also held in the Library of Congress and are available for free + photocopy costs; for assistance ask at the Science Reference Desk, or contact the Technical Reports Section: <http://www.loc.gov/rr/scitech/trs/trsover.html>

Nonprofit Services

These services are affiliated with private, national or academic libraries. Fees are cost-recovery-based. Copyright fees are usually additional.

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| <p>British Library http://www.bl.uk/</p> <p>Document Supply Services http://www.bl.uk/reshelp/atyourdesk/docsupply/index.html</p> <p>Integrated Catalogue http://catalogue.bl.uk/F/?func=file&file_name=login-bl-list</p> | <p>Materials: Journals, books, conferences, reports, patents, theses, official publications, music scores, and images.</p> | <p>Subjects: Every aspect of scientific, technical, medical and human knowledge, in many languages.</p> | <p>Delivery: Online or mail.</p> |
| | <p>Processing Time: 24 hrs. for electronic delivery. Two-hour rush service available.</p> <p>Other Information: Copyright restrictions - fees where appropriate.</p> | | |
| <p>Canada Institute for Scientific & Technical Information (NRC-CISTI) http://cisti-icist.nrc-cnrc.gc.ca/eng/ibp/cisti/index.html</p> <p>Infotrieve Canada Ltd: https://www.contentscm.com/vlib/logon.aspx</p> | <p>Materials: Books, articles, papers, reports, conference proceedings.</p> | <p>Subjects: All physical and life sciences, engineering, technology and health sciences.</p> | <p>Delivery: Online PDF and other.</p> |
| | <p>Processing Time: Usually from 5 minutes to 8 hours; rush or 'panic' service available.</p> <p>Other Information: Access & ordering through Infotrieve Canada; registration required. For more details on the <i>Infotrieve Transition</i>, see the FAQ: http://www.corporate.infotrieve.com/CaFAQs</p> | | |

Nonprofit Services, continued

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| <p>Univ. of Minnesota Libraries http://www.lib.umn.edu/infonow</p> <p>InfoNOW Document Delivery (for the U of M Libs.) http://www.lib.umn.edu/infonow/services-docdel</p> | <p>Materials: Held by the University of Minnesota Libraries.</p> | <p>Subjects: All physical and life sciences, engineering, and medicine.</p> | <p>Delivery: Email, web application, fax, FedEx or courier (for local requests).</p> |
| <p>Processing Time: Most requests are shipped within 16 hours, and many are sent the same day. Rush services available.</p> <p>Other Information: Copyright fees extra.</p> | | | |
| <p>Linda Hall Library of Science, Engineering and Technology – LHL Direct http://www.lhl.lib.mo.us</p> <p>Leonardo (LHL Catalog) http://leonardo.lindahall.org/ipac20/ipac.jsp?profile=lhlopen</p> | <p>Materials: Journal articles, papers, and historical documents at LHL.</p> | <p>Subjects: Exceptionally strong in mathematics, astronomy, physics, chemistry, and engineering.</p> | <p>Delivery: Ariel, Email, fax, mail, FedEx.</p> |
| <p>Processing Time: 1–48 hrs., prices vary.</p> <p>Other Information: Research services; rush services. Multiple request options. Copyright fees extra.</p> | | | |
| <p>MIT Libraries http://libraries.mit.edu/index.html</p> <p>MIT Libraries Document Services http://libraries.mit.edu/docs/</p> | <p>Materials Available: Theses, MIT tech. reports, working papers, journal articles - from MIT collections; out-of-print MIT Press materials.</p> | <p>Subjects: All areas of science, engineering, and technology.</p> | <p>Delivery: PDF via FTP, or PDF/Web.</p> |
| <p>Processing Time: 3-5 business days.</p> <p>Other Information: Rush services available; slide and photograph scanning available.</p> | | | |
| <p>New York Public Library http://www.nypl.org/</p> <p>NYPL Document Delivery http://www.nypl.org/help/get-what-you-need/document-delivery</p> | <p>Materials: Newspaper and journal articles, patents, proceedings, government documents, reports, and book excerpts.</p> | <p>Subjects: All subject areas.</p> | <p>Delivery: Ariel PDF, Email PDF, fax, mail, FedEx, courier.</p> |
| <p>Processing Time: 3 hours – 3 days; prices vary.</p> <p>Other Information: Premium research services; links to document suppliers around the world; copyright fees extra. Color copies available. Full texts of public domain books can be scanned and delivered via email as a PDF. Restrictions apply.</p> | | | |

Commercial Services

There are many commercial services that offer document delivery: The list below does NOT constitute endorsement by the Library of Congress; it is meant to be a representative sampling of services with strong support in the areas of science and technology. See the directories at the bottom for more.

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| <p>Infotrieve http://www4.infotrieve.com/neworders/order_manual.asp</p> <p>Search & Discovery Tools: http://www4.infotrieve.com/products_services/databases/default.asp</p> | <p>Materials: "... access to the world's largest libraries of article and journal content."</p> | <p>Subjects: Science, technology, and medicine.</p> | <p>Delivery: e-100 (100% electronic delivery), fax, Email, expedited and regular mail, courier, Ariel.</p> |
| <p>Processing Time: Contact vendor for details. Rush and panic services available. Other Information: Copyright compliance. Multiple sources.</p> | | | |
| <p>Information Express http://www.ieonline.com/</p> <p>Document Delivery: http://www.ieonline.com/docdel.html</p> | <p>Materials: Core titles in science, technology, and medicine.</p> | <p>Subjects: Sources and collections include extensive coverage in science, technology, and medicine.</p> | <p>Delivery: Paper or electronic documents; electronic full text delivery is available for selected titles.</p> |
| <p>Processing Time: Core title orders filled within one day. California library sources within 24-48 hrs. Rush service available. Other Information: Multiple order options include phone, fax, mail, Email, & Web. Alert services. Free trial. Requires registration.</p> | | | |

Selected Document Delivery Service Directories

Document delivery services are constantly evolving. Check the directories below for current resources.

DocDel.net

<http://www.docdel.net/index.html>

Good list of government resources, suppliers outside the U.S., and subject specialists lists, e.g., Science and Technology: <http://www.docdel.net/index.html>

Document Delivery Suppliers

<http://www.library.vcu.edu/tml/docsupp/>

Jean Shipman, compiler. Richmond, Va., Tompkins-McCaw Library for the Health Sciences, VCU Libraries, Virginia Commonwealth University. Updated July 2010.

Just-in-Time in CyberStacks

<http://www.public.iastate.edu/~CYBERSTACKS/Just.htm>

Very long list organized by subject. Gerry McKiernan, compiler. Ames, Ia., Iowa State University. August 23, 2000.