## **Highlights and Facts**

- Entitlement decisions are made by the Department of Labor, Office of Workers' Compensation (OWCP) not the AOC.
- Any employee who desires to file a claim MUST be allowed to do so even when the validity of the claim is in question.
- Employees who elect to go into a LWOP status and apply for compensation for a wage loss do not have the option of using their leave while their claim is pending approval with OWCP.
- Employees who enter into a LWOP status and who file for loss wages with the OWCP cannot be paid by the AOC at the same time. Federal law prohibits employees from receiving pay from two Federal agencies at the same time. Any employee who incurs this error should bring the matter immediately to the attention of the Workers' Compensation Program Unit (WCPU).
- All injury and illness claims must be completed by the supervisor within 5 days of the injured employee's signature. If additional time is needed, the WCPU must be informed of the reason for the delay.
- Employees are encouraged to assume an active role in the workers' compensation process. After all, it is the employee's health and benefits that are at stake.
- Supervisors are obligated to provide injured employees with limited duty whenever possible.
- Employees who sustain either an injury or occupational disease may experience a recurrence of the medical condition or disability. For questions regarding the filing of a claim, contact either the Field Coordinator in your jurisdiction or the WCPU.
- FECA coverage is extended to Federal employees regardless of the length of time on the job.