## **HUBZone Office Hours**

## Does the HUBZone Office maintain any office hours for eligibility assistance?

Yes. Every Tuesday and Thursday from 2 – 3 p.m. EST the public is invited to call 1--888-858-2144 Access code 3061773#. This is an interactive conference call where HUBZone staff will present a specific eligibility topic followed by a general question and answer session.

## Who can attend?

Anyone can attend but this helpline open forum is best suited for firms that are currently certified and want to assure that they remain certified and for those businesses that are considering applying for HUBZone certification. The call line can accommodate up to 120 individual callers.

Firms seeking a specific status of their application or that have questions about the supporting documentation requested are encouraged to e-mail directly their SBA HUBZone Business Opportunity Specialist working on their application. This person is in the best position to provide this type of individual assistance.

## What if I need more help?

If you are having map server issues, or the address cannot be found or is miss-plotted please email <a href="https://example.gov"><u>HUBZone@sba.gov</u></a>. Please write the nature of your concern briefly in the subject line of the E-mail, for example, "Mapping question," or "Address not found."

Please email GLS@sba.gov for problems accessing the General Login System (GLS).

Access <a href="https://www.sam.gov/">https://www.sam.gov/</a> for assistance with your firm's profile in the System for Award Management system (SAM).

Your SBA district office can provide local assistance including certifications, financing, etc. The list of local offices is at <a href="http://www.sba.gov/about-offices-list/2">http://www.sba.gov/about-offices-list/2</a> The SBA Answer Desk at 1-800-827-5722 and <a href="mailto:answerdesk@sba.gov">answerdesk@sba.gov</a> can also answer general questions. For more information about Government Contracting, visit: <a href="mailto:www.sba.gov/contracting">www.sba.gov/contracting</a>