

Shirley M. Hufstedler Papers

A Finding Aid to the Collection in the
Library of Congress

Prepared by Connie L. Cartledge



Manuscript Division, Library of
Congress

Washington, D.C.

2008

Contact information: <http://hdl.loc.gov/loc.mss/mss.contact>

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Collection Summary

Title: Shirley M. Hufstedler Papers

Span Dates: 1979-1981

Bulk Dates: (bulk 1980-1981)

ID No.: MSS60129

Creator: Hufstedler, Shirley M.

Extent: 1,500 items; 5 containers; 1.8 linear feet; 9 microfilm reels

Language: Collection material in English

Repository: Manuscript Division, Library of Congress, Washington, D.C.

Abstract: Lawyer, jurist, and secretary of education. Photocopies of correspondence, memoranda, speeches, policy statements, and other papers, and microfilm of decision memoranda relating chiefly to Hufstedler's tenure as United States secretary of education in the Jimmy Carter administration.

Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

People

Bazelon, David L.--Correspondence.

Blackmun, Harry A. (Harry Andrew), 1908-1999--Correspondence.

Carter, Jimmy, 1924-

Carter, Jimmy, 1924- --Correspondence.

Christopher, Warren--Correspondence.

Haynsworth, Clement F. (Clement Furman), 1912-1989--Correspondence.

Hufstedler, Shirley M.

Mondale, Joan--Correspondence.

Powell, Lewis F., 1907-1998--Correspondence.

Rhodes, Betty--Correspondence.

Rhodes, Kenneth O., 1912-2005--Correspondence.

Rowan, Carl T. (Carl Thomas), 1925-2000--Correspondence.

Vance, Cyrus R. (Cyrus Roberts), 1917-2002--Correspondence.

Organizations

United States. Dept. of Education.

Subjects

Courts--California.

Education and state--United States.

Education--United States.

Educational law and legislation--United States.

Practice of law--California.

Places

United States--Social policy.

Occupations

Cabinet officers.

Jurists.

Lawyers.

Administrative Information

Provenance

The papers of Shirley M. Hufstedler, lawyer, jurist, and secretary of education, were given to the Library of Congress by Hufstedler in 1981.

Processing History

The papers of Shirley M. Hufstedler were processed in 1990. The finding aid was revised in 2008.

Copyright Status

The status of copyright in the unpublished writings of Shirley M. Hufstedler is governed by the Copyright Law of the United States (Title 17, U.S.C.).

Access and Restrictions

The papers of Shirley M. Hufstedler are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Microfilm

A microfilm edition of part of these papers is available on nine reels. Consult reference staff in the Manuscript Division concerning availability for purchase or interlibrary loan. To promote preservation of the originals, researchers are required to consult the microfilm edition as available.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container or reel number, Shirley M. Hufstedler Papers, Manuscript Division, Library of Congress, Washington, D.C.

Biographical Note

<i>Date</i>	<i>Event</i>
1925, Aug. 24	Born, Denver, Colo.
1945	B.B.A., University of New Mexico, Albuquerque, N. Mex.
1949	LL.B., Stanford University, Stanford, Calif. Married Seth Martin Hufstedler
1951-1961	Attorney, Beardsley, Hufstedler & Kembler, Los Angeles, Calif.
1961-1966	Judge, Los Angeles County Superior Court, Los Angeles, Calif.
1966-1968	Judge, California State Court of Appeals, Second District
1968-1979	Judge, U. S. Court of Appeals for the Ninth Circuit
1979-1981	Secretary, Department of Education
1981-	Partner, Hufstedler, Miller, Carlson & Beardsley, Los Angeles, Calif.

Scope and Content Note

The papers of Shirley Mount Hufstedler (1925-) span the years 1979-1981, with the bulk from 1980 to 1981. The collection consists of photocopied duplicates and positive microfilm rather than original items and documents Hufstedler's service as secretary of education in the administration of Jimmy Carter from 1979 to 1981. Included is correspondence, memoranda, and speeches and statements pertaining to legislation, policy issues, and the promotion of educational programs. The letters and memoranda on microfilm (the location of the original material is unknown) pertain chiefly to Hufstedler's thirteen-month tenure in organizing and staffing the Education Department, preparing the department's budget, and promoting legislative initiatives such as the Youth Act. The decision memoranda consist of memoranda from staff to the secretary concerning policy matters requiring a decision by Hufstedler. Attached to a letter from Adele M. Scheele in the correspondence file is an interview in which Hufstedler comments on her early life, judicial career, and cabinet position.

Correspondents include David L. Bazelon, Harry A. Blackmun, Jimmy Carter, Warren M. Christopher, Clement F. Haynsworth, Joan Mondale, Lewis F. Powell, Betty Rhodes, Kenneth O. Rhodes, Carl T. Rowan, and Cyrus R. Vance.

Arrangement of the Papers

This collection is arranged alphabetically by type of material.

Container List

*Available on microfilm. Shelf no. 20,363

<i>Container</i>	<i>Contents</i>
BOX 1	Correspondence
BOX 1	Farewell, 1981
BOX 1	Miscellany
BOX 1	A-K, 1979-81 (10 folders)
BOX 2	L-Z, 1980-81 (11 folders)
BOX 2	Biographical file, undated
BOX 2	Carter, Jimmy, statements about the Department of Education, 1979
BOX 2	Clippings, 1979
BOX 3	Confirmation briefing books, 1979 (3 folders)
BOX 3	Education, Department of
BOX 3	Annual report, 1980
BOX 3	Reference handbook and legislative history, undated
BOX 3	Nomination hearing for secretary of education, 1979
BOX 3	Organizational chart, undated
BOX 3	Photographs, undated
BOX 3	Slides, 1980
BOX 4	Speeches and statements
BOX 4	Index, undated
BOX 4	1979
BOX 4	1980
BOX 4	Jan.-July (7 folders)
BOX 5	Aug.-Dec. (5 folders)
BOX 5	1981, Jan.
BOX 5	Writings, 1981
REEL 1*	Secretary's memoranda
REEL 1	Decision, 1980, May-Dec.
REEL 1	Information/advice, 1980
REEL 1	May-June
REEL 2	June-Dec.
REEL 2	Undersecretary's memoranda
REEL 2	Decision, 1980, May-Dec.
REEL 2	Information/advice, 1980, May-Dec.
REEL 2	Department staff memoranda and department staff forms, 1980, May-Dec.
REEL 2	Letters to
REEL 2	White House, president and staff, 1980
REEL 2	May-June.

Container List

<i>Container</i>	<i>Contents</i>
REEL 3	June-Dec.
REEL 3	Cabinet members, 1980, May-Dec.
REEL 3	Other agencies, 1980, May-Dec.
REEL 3	Letters signed by secretary and undersecretary, 1980, May-Dec.
REEL 3	Outside letters, A-Z
REEL 3	Outside form letters
REEL 3	Congressional letters
REEL 3	Congressional form letters
REEL 4	Secretary's memoranda
REEL 4	Decision
REEL 4	1980, Dec.
REEL 5	1981, Jan.
REEL 5	Information/advice, 1981, Jan.
REEL 5	Undersecretary's memoranda, 1981, Jan.
REEL 5	Decision
REEL 5	Information/advice
REEL 5	Department staff memoranda and department staff forms, 1981, Jan.
REEL 5	Letters to, 1981, Jan.
REEL 5	Other agencies
REEL 5	White House, president and staff
REEL 5	Cabinet members
REEL 5	Letters signed by secretary and undersecretary, 1981, Jan.
REEL 5	Outside letters, A-Z
REEL 5	Outside form letters
REEL 5	Congressional letters
REEL 5	Congressional form letters
REEL 6	Secretary's subject-coding file guide
REEL 7	Minutes of staff meetings, 1980, Apr.-1981, Jan.
REEL 7	White House weekly activities reports, 1980, Jan.-1981, Jan.
REEL 7	Legislative weekly reports to secretary, 1980, May-1981, Jan.
REEL 7	Delegation of authority to assistant secretaries, undated
REEL 8	<i>Daily Education Digest</i>
REEL 8	1980, Jan.-Aug.
REEL 9	1980, Sept.-1981, Jan.