

Ellis & Allan Company Records

A Finding Aid to the Collection in the Library of Congress

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Manuscript Division, Library of
Congress

Washington, D.C.

2000

Contact information: <http://hdl.loc.gov/loc/mss/mss.contact>

Text converted and initial EAD tagging
provided by Apex Data Services, 1999
January; encoding completed by
Manuscript Division, 2000

Finding aid URL: <http://hdl.loc.gov/loc/mss/eadmss.ms998014>

Latest revision: 2011 August

Collection Summary

Title: Ellis & Allan Company Records

Span Dates: 1783-1889

ID No.: MSS19711

Creator: Ellis & Allan Company (Richmond, Va.)

Extent: 80,000 items; 633 containers; 132 linear feet

Language: Collection material in English

Repository: Manuscript Division, Library of Congress, Washington, D.C.

Abstract: General merchants and tobacco traders. Business and personal correspondence, journals, ledgers, daybooks, cashbooks, tobacco books, and other mercantile records of the firms of Ellis & Allan, Thomas & Charles Ellis, Ellis & Sons, and Thomas and Charles Ellis & Company of Richmond, Va. Includes records of the counterpart firm in London, Allan & Ellis, as well as those of several subsidiary companies organized in Lynchburg and in Amherst County, Va., to buy and sell tobacco.

Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

People

Bolling, William, 1789-1849--Correspondence.

Cary, Archibald, 1721-1787--Correspondence.

Cocke, John Hartwell, 1780-1866--Correspondence.

Ellis, Charles, 1817-1900--Correspondence.

Ellis, Powhatan, 1790-1863--Correspondence.

Ellis, Thomas H. (Thomas Harding), 1814-1898--Correspondence.

Francisco, Peter, 1760-1831.

Gordon, Armistead--Correspondence.

Harrison, J. B. (Jesse Burton), 1805-1841--Correspondence.

Monroe, James, 1758-1831.

Page, Carter--Correspondence.

Randolph, John, 1773-1833--Correspondence.

Randolph, Thomas M. (Thomas Mann), 1768-1828--Correspondence.

Roane, Spencer, 1762-1822.

Tucker, St. George, 1752-1827--Correspondence.

Wickham, William.

Organizations

Allan & Ellis (London, England)

Ellis & Allan Company (Richmond, Va.)

Ellis & Sons.

James River and Kanawha Company (Richmond, Va.)

Thomas and Charles Ellis & Company.

United States Military Academy--Students--19th century.

University of Virginia--Students--19th century.

Subjects

Business records--Virginia.

Canals--Virginia--James River.

Merchants--Virginia--Richmond.

Tobacco industry--England--London.

Tobacco industry--Virginia--Amherst County.

Tobacco industry--Virginia--Lynchburg.
Tobacco industry--Virginia--Richmond.

Administrative Information

Provenance

The records of Ellis & Allan Company were purchased by the Library of Congress from the estate of Charles Ellis of Richmond, Va., in 1901.

Processing History

The records of Ellis & Allan Company were initially processed in 1982. The records were partially reprocessed and the register revised in 2000.

Additional Guides

Items in volume 438, some of which pertain to Edgar Allan Poe, were described in *Handbook of Manuscripts in the Library of Congress* (Washington: Government Printing Office, 1918, pp. 110-111) and elsewhere as a separate collection, but have since been incorporated into this collection.

Copyright Status

The status of copyright in the unpublished writings of Ellis & Allan Company is governed by the Copyright Law of the United States (Title 17, U.S.C.).

Access and Restrictions

The records of Ellis & Allan Company are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Microfilm

A microfilm edition of items in volume 438 described above is available on one reel; a microfilm edition of the papers of James N. Ellis in Container 633 is also available on one reel. Consult reference staff in the Manuscript Division concerning availability for purchase or interlibrary loan. To promote preservation of the originals, researchers are required to consult the microfilm edition as available.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container or reel number, Ellis & Allan Company Records, Manuscript Division, Library of Congress, Washington, D.C.

Scope and Content Note

The records of Ellis & Allan Company of Richmond, Virginia, span the years 1795-1889 and consist of correspondence, letterbooks, cash books, tobacco books, journals, and ledgers of the firms of Ellis & Allan; Thomas & Charles Ellis; Ellis & Sons; Thomas and Charles Ellis & Company; and Wiatt, Ellis & Norvell, of Richmond, Virginia, general merchants and buyers and sellers of tobacco. Also included are records of Allan & Ellis, the counterpart firm in London, England, as well as those of several subsidiary companies organized in Lynchburg, Virginia, and in Amherst County, Virginia, for the buying and selling of tobacco. The collection is organized into the following series: General Correspondence; Journals; Ledgers; Letterbooks; Daybooks; Cashbooks; Cash, Letter, and Invoice Book; Invoice Books; Bill Books; Receipt Books; Checkbooks; and Miscellany.

The [General Correspondence](#) series comprises the most significant portion of the records and consists of business and personal correspondence reflecting the economic and social history of Virginia, especially the tobacco trade in the James River Valley. Prominent correspondents include many members of the Ellis family. Charles Ellis wrote during the 1830s descriptive letters from the University of Virginia in Charlottesville, Virginia; his brother Thomas H. Ellis wrote similar letters from the United States Military Academy, West Point, New York. Other correspondents include William Bolling, Archibald Cary, John Hartwell Cocke, Powhatan Ellis, Armistead Gordon, J. B. Harrison, James Maury, Carter Page, John Randolph, Thomas M. Randolph, and St. George Tucker.

Financial records of the company are contained in [journals](#), [ledgers](#), [letterbooks](#), [daybooks](#), [cashbooks](#), [invoice books](#), [bill books](#), [receipt books](#), and [checkbooks](#). Among names found in the company's ledgers are those of Peter Francisco, James Monroe, Spencer Roane, and William Wickham. Also included are records dating principally between 1830 and 1850 of the James River and Kanawha Company, chartered by the state to build a canal from Richmond to West Virginia along the James River. Other business records are found in the [General Correspondence](#) and [Miscellany](#) series.

The [Miscellany](#) includes bound sales books, tobacco books, order books, and debt statements, as well as material on settlement of the estate of Charles Ellis. Also present are other records of Ellis & Allan Company; letters and circulars of Charles Simms, Charles Lee, and John Fitzgerald, collectors of customs for the port of Alexandria, Virginia; and material of James N. Ellis while a student at the United States Military Academy.

Organization of the Papers

The collection is arranged in twelve series:

- [General Correspondence, 1783-1865](#)
- [Journals, 1799-1889](#)
- [Ledgers, 1797-1885](#)
- [Letterbooks, 1799-1856](#)
- [Daybooks, 1802-1862](#)
- [Cashbooks, 1805-1874](#)
- [Cash, Letter, and Invoice Book, 1804-1805](#)
- [Invoice Books, 1812-1851](#)
- [Bill Books, 1813-1852](#)
- [Receipt Books, 1844-1852](#)
- [Checkbooks, 1813-1853](#)
- [Miscellany, 1789-1845](#)

Description of Series

<i>Container</i>	<i>Series</i>
BOX 1-438	<u>General Correspondence, 1783-1865</u> Business and personal correspondence received, bills of lading, receipts, financial statements, and other business records. At the end of the series is a volume of related matter that includes poems, letters, and other items pertaining to Edgar Allan Poe. Arranged chronologically. The Poe volume is available on microfilm. Shelf no. 19,274.
BOX 439-477	<u>Journals, 1799-1889</u> Daily entries from daybooks showing date of transaction, ledger folio number, name of customer, type of transaction, description of merchandise, quantities, and amounts credited or debited. Arranged in loose chronological order.
BOX 478-517	<u>Ledgers, 1797-1885</u> Postings to accounts receivable and accounts payable showing account name, date of journal entry, journal folio number, description of transaction, description of merchandise, quantities, amounts credited and debited, and account balance. Some volumes contain alphabetical indexes of account, customer, and client names. Arranged in loose alphabetical order by name of customer or client.
BOX 518-543	<u>Letterbooks, 1799-1856</u> Letterpress and lettercopies of business and personal correspondence sent. Arranged chronologically.
BOX 544-569	<u>Daybooks, 1802-1862</u> Daily journals of business transactions in the order of their occurrence showing date of transaction, name of customer or client, description of transaction, description of merchandise, quantities, and amounts received and expended. Arranged chronologically.
BOX 570-587	<u>Cashbooks, 1805-1874</u> Record of cash receipts and payments showing date of transaction, name of customer or client, type of transaction, type of merchandise, and amounts debited and credited. Arranged chronologically.
BOX 588	<u>Cash, Letter, and Invoice Book, 1804-1805</u> Record of cash receipts and payments showing date of transaction, invoice number, name of customer or client, type of transaction, type of merchandise, and amounts debited and credited. Laid in are two pieces of correspondence. Arranged chronologically.

BOX 589-594	<u>Invoice Books, 1812-1851</u> Log of merchandise shipped and received showing date of transaction, shipping container number, description of merchandise, identification marks, quantities, method of shipment, vessel's name, captain, and itinerary, and amounts Arranged chronologically
BOX 595-603	<u>Bill Books, 1813-1852</u> Record of bills of credit extended and collected showing date, bill number, by whom drawn, to whom payable, by whom payable, where payable, length of credit, amount of credit, date payment due, amount of bill, and remarks. Arranged chronologically.
BOX 604-606	<u>Receipt Books, 1844-1852</u> Entries for 1844-1852 contain copies of financial settlements showing name of customer, date account opened, description of items purchased on account, amount of purchase, interest charges, and remarks. Between 1851 and 1852 they record merchandise sold showing date of sale, name and address of customer, method of shipment, description of merchandise, amount of sale, and signature of customer. Arranged chronologically.
BOX 607-608	<u>Checkbooks, 1813-1853</u> Blank instruments of payment drawn on account of Ellis & Allan at Farmers' Bank of Virginia, Richmond, Va. Stubs show checks written and deposits made to account and include check number, date, to whom paid, from whom received, amount of transaction, and notes. Arranged chronologically.
BOX 609-633	<u>Miscellany, 1789-1845</u>
BOX 609-619	<u>Bound, 1799-1845</u> Includes sales books, tobacco books, order books, and debt statements, as well as material on settlement of the estate of Charles Ellis. Grouped by topic or type of material.
BOX 620-633	<u>Unbound, 1789-1842</u> Journals, ledgers, checks, receipts, circulars, broadsides, business cards, insurance records, price lists, ships papers, duty bonds, and other records of Ellis & Allan Co. Also includes letters and circulars of Charles Simms, Charles Lee, and John Fitzgerald, collectors of customs for the port of Alexandria, Va., and material of James N. Ellis while a student at the United States Military Academy, West Point, N.Y. Grouped by topic or type of material. Ellis's papers from the United States Naval Academy are available on microfilm. Shelf no. 16,799.

Container List

<i>Container</i>	<i>Contents</i>
BOX 1-438	General Correspondence, 1783-1865 Business and personal correspondence received, bills of lading, receipts, financial statements, and other business records. At the end of the series is a volume of related matter that includes poems, letters, and other items pertaining to Edgar Allan Poe. Arranged chronologically. The Poe volume is available on microfilm. Shelf no. 19,274.
BOX 1	Aug. 11, 1783-June 23, 1795
BOX 2	July 8, 1795-May 11, 1796
BOX 3	May 12, 1796-Dec. 15, 1797
BOX 4	Dec. 17, 1797-July 28, 1798
BOX 5	July 30, 1798-Mar. 20, 1799
BOX 6	Mar. 23, 1799-Sept. 28, 1799
BOX 7	Oct. 3, 1799-Dec. 13, 1799
BOX 8	Dec. 14, 1799-Feb. 28, 1800
BOX 9	Mar. 2, 1800-May 6, 1800
BOX 10	May 8, 1800-June 23, 1800
BOX 11	June 24, 1800-Aug. 8, 1800
BOX 12	Aug. 9, 1800-Sept. 25, 1800
BOX 13	Sept. 26, 1800-Dec. 18, 1800
BOX 14	Dec. 19, 1800-Mar. 13, 1801
BOX 15	Mar. 14, 1801-May 13, 1801
BOX 16	May 14, 1801-Aug. 14, 1801
BOX 17	Aug. 14, 1801-Nov. 7, 1801
BOX 18	Nov. 8, 1801-Dec. 31, 1801
BOX 19	Jan. 1, 1802-Feb. 20, 1802
BOX 20	Feb. 22, 1802-Apr. 14, 1802
BOX 21	Apr. 15, 1802-May 28, 1802
BOX 22	May 29, 1802-July 8, 1802
BOX 23	July 9, 1802-Aug. 14, 1802
BOX 24	Aug. 15, 1802-Oct. 25, 1802
BOX 25	Oct. 26, 1802-Dec. 5, 1802
BOX 26	Dec. 6, 1802-Jan. 7, 1803
BOX 27	Jan. 8, 1803-Feb. 28, 1803
BOX 28	Mar. 1, 1803-Apr. 13, 1803
BOX 29	Apr. 14, 1803-May 21, 1803
BOX 30	May 22, 1803-June 25, 1803
BOX 31	June 26, 1803-July 27, 1803
BOX 32	July 28, 1803-Aug. 31, 1803
BOX 33	Sept., 1803-Oct. 16, 1803
BOX 34	Oct. 17, 1803-Nov. 18, 1803

General Correspondence, 1783-1865

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BOX 36	Dec. 23, 1803-Jan. 11, 1804
BOX 37	Jan. 12, 1804-Feb. 17, 1804
BOX 38	Feb. 12, 1804-Mar. 22, 1804
BOX 39	Mar. 23, 1804-Apr. 24, 1804
BOX 40	Apr. 25, 1804-May 25, 1804
BOX 41	May 26, 1804-June 16, 1804
BOX 42	June 18, 1804-July 16, 1804
BOX 43	July 17, 1804-Aug. 17, 1804
BOX 44	Aug. 18, 1804-Sept. 22, 1804
BOX 45	Sept. 24, 1804-Oct. 27, 1804
BOX 46	Oct. 28, 1804-Nov. 24, 1804
BOX 47	Nov. 26, 1804-Dec. 31, 1804
BOX 48	Undated, 1804-Jan. 16, 1805
BOX 49	Jan. 15, 1805-Feb. 16, 1805
BOX 50	Feb. 18, 1805-Mar. 23, 1805
BOX 51	Mar. 24, 1805-Apr. 30, 1805
BOX 52	May 1, 1805-June 1, 1805
BOX 53	June 2, 1805-July 6, 1805
BOX 54	July 7, 1805-July 30, 1805
BOX 55	July 31, 1805-Sept. 11, 1805
BOX 56	Sept. 12, 1805-Oct. 22, 1805
BOX 57	Oct. 23, 1805-Nov. 20, 1805
BOX 58	Nov. 21, 1805-Dec. 17, 1805
BOX 59	Dec. 18, 1805-Dec. 31, 1805
BOX 60	Jan. 1, 1806-Feb. 12, 1806
BOX 61	Feb. 13, 1806-Mar. 16, 1806
BOX 62	Mar. 17, 1806-Apr. 23, 1806
BOX 63	Apr. 24, 1806-May 22, 1806
BOX 64	May 23, 1806-June 18, 1806
BOX 65	June 19, 1806-July 16, 1806
BOX 66	July 17, 1806-Aug. 16, 1806
BOX 67	Aug. 17, 1806-Sept. 30, 1806
BOX 68	Oct. 1, 1806-Nov. 3, 1806
BOX 69	Nov. 4, 1806-Dec. 11, 1806
BOX 70	Dec. 12, 1806-Dec. 31, 1806
BOX 71	Jan. 1, 1807-Feb. 10, 1807
BOX 72	Feb. 11, 1807-Mar. 11, 1807
BOX 73	Mar. 12, 1807-Apr. 17, 1807
BOX 74	Apr. 18, 1807-May 25, 1807
BOX 75	May 26, 1807-July 3, 1807
BOX 76	July 4, 1807-Aug. 3, 1807
BOX 77	Aug. 4, 1807-Sept. 12, 1807
BOX 78	Sept. 14, 1807-Oct. 21, 1807
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General Correspondence, 1783-1865

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BOX 83	Feb. 14, 1808-Mar. 26, 1808
BOX 84	Mar. 27, 1808-May 7, 1808
BOX 85	May 9, 1808-June 23, 1808
BOX 86	June 24, 1808-Aug. 2, 1808
BOX 87	Aug. 3, 1808-Oct. 1, 1808
BOX 88	Oct. 2, 1808-Nov. 16, 1808
BOX 89	Nov. 17, 1808-Dec. 25, 1808
BOX 90	Dec. 26, 1808-Feb. 17, 1809
BOX 91	Feb. 18, 1809-Mar. 28, 1809
BOX 92	Mar. 29, 1809-May 4, 1809
BOX 93	May 5, 1809-June 9, 1809
BOX 94	June 10, 1809-July 20, 1809
BOX 95	July 21, 1809-Sept. 3, 1809
BOX 96	Sept. 4, 1809-Oct. 14, 1809
BOX 97	Oct. 15, 1809-Nov. 29, 1809
BOX 98	Nov. 30, 1809-Dec. 31, 1809
BOX 99	Undated, 1809-Feb. 10, 1810
BOX 100	Feb. 11, 1810-Apr. 5, 1810
BOX 101	Apr. 7, 1810-May 24, 1810
BOX 102	May 25, 1810-July 15, 1810
BOX 103	July 16, 1810-Aug. 29, 1810
BOX 104	Aug. 30, 1810-Oct. 25, 1810
BOX 105	Oct. 26, 1810-Dec. 2, 1810
BOX 106	Dec. 3, 1810-Jan. 5, 1811
BOX 107	Jan. 7, 1811-Feb. 21, 1811
BOX 108	Feb. 22, 1811-Apr. 1, 1811
BOX 109	Apr. 2, 1811-May 10, 1811
BOX 110	May 11, 1811-June 16, 1811
BOX 111	June 17, 1811-July 26, 1811
BOX 112	July 26, 1811-Sept. 17, 1811
BOX 113	Sept. 18, 1811-Nov. 15, 1811
BOX 114	Nov. 16, 1811-Dec. 31, 1811
BOX 115	Undated, 1811-Feb. 15, 1812
BOX 116	Feb. 17, 1812-Mar. 27, 1812
BOX 117	Mar. 28, 1812-May 18, 1812
BOX 118	May. 20, 1812-July 14, 1812
BOX 119	July 15, 1812-Aug. 19, 1812
BOX 120	Aug. 20, 1812-Oct. 13, 1812
BOX 121	Oct. 14, 1812-Nov. 13, 1812
BOX 122	Nov. 14, 1812-Dec. 18, 1812
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BOX 124	Jan. 8, 1813-Feb. 18, 1813
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BOX 131	Sept. 28, 1813-Nov. 15, 1813
BOX 132	Nov. 16, 1813-Dec. 31, 1813
BOX 133	Undated, 1813-Feb. 2, 1814
BOX 134	Feb. 3, 1814-Mar. 28, 1814
BOX 135	Mar. 30, 1814-June 9, 1814
BOX 136	June 10, 1814-Aug. 22, 1814
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BOX 138	Nov. 11, 1814-Dec. 31, 1814
BOX 139	Jan. 1, 1815-Feb. 27, 1815
BOX 140	Mar. 1, 1815-Apr. 12, 1815
BOX 141	Apr. 13, 1815-May 11, 1815
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BOX 143	June 16, 1815-July 12, 1815
BOX 144	July 13, 1815-Aug. 11, 1815
BOX 145	Aug. 12, 1815-Sept. 10, 1815
BOX 146	Sept. 11, 1815-Oct. 7, 1815
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BOX 154	Feb. 23, 1816-Mar. 2, 1816
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BOX 177	May 26, 1817-June 7, 1817
BOX 178	June 9, 1817-June 22, 1817
BOX 179	June 23, 1817-July 13, 1817
BOX 180	July 14, 1817-Aug. 8, 1817
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BOX 183	Oct. 4, 1817-Oct. 24, 1817
BOX 184	Oct. 25, 1817-Nov. 14, 1817
BOX 185	Nov. 15, 1817-Dec. 8, 1817
BOX 186	Dec. 9, 1817-Dec. 31, 1817
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BOX 189	Jan. 21, 1818-Feb. 5, 1818
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BOX 193	Apr. 22, 1818-May 22, 1818
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BOX 213	June 10, 1819-June 28, 1819
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BOX 215	July 22, 1819-Aug. 20, 1819
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General Correspondence, 1783-1865

<i>Container</i>	<i>Contents</i>
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BOX 222	Feb. 12, 1820-Mar. 27, 1820
BOX 223	Mar. 28, 1820-May 18, 1820
BOX 224	May 19, 1820-July 8, 1820
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BOX 227	Oct. 23, 1820-Dec. 15, 1820
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BOX 241	Apr. 29, 1823-Aug. 14, 1823
BOX 242	Aug. 15, 1823-Dec. 26, 1823
BOX 243	Dec. 27, 1823-Apr. 24, 1824
BOX 244	Apr. 26, 1824-July 31, 1824
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BOX 248	Apr. 1, 1825-June 30, 1825
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BOX 255	Apr. 28, 1827-June 30, 1827
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BOX 275	Apr. 22, 1831-June 13, 1831
BOX 276	June 14, 1831-Aug. 16, 1831
BOX 277	Aug. 17, 1831-Oct. 18, 1831
BOX 278	Oct. 19, 1831-Dec. 15, 1831
BOX 279	Dec. 16, 1831-Feb. 8, 1832
BOX 280	Feb. 9, 1832-Apr. 5, 1832
BOX 281	Apr. 6, 1832-June 14, 1832
BOX 282	June 15, 1832-Aug. 20, 1832
BOX 283	Aug. 22, 1832-Oct. 4, 1832
BOX 284	Oct. 5, 1832-Nov. 16, 1832
BOX 285	Nov. 17, 1832-Dec. 31, 1832
BOX 286	Jan. 1, 1833-Mar. 1, 1833
BOX 287	Mar. 2, 1833-May 2, 1833
BOX 288	May 3, 1833-July 9, 1833
BOX 289	July 10, 1833-Sept. 15, 1833
BOX 290	Sept. 17, 1833-Nov. 13, 1833
BOX 291	Nov. 14, 1833-Jan. 22, 1834
BOX 292	Jan. 23, 1834-Apr. 11, 1834
BOX 293	Apr. 12, 1834-June 7, 1834
BOX 294	June 9, 1834-Aug. 11, 1834
BOX 295	Aug. 12, 1834-Oct. 22, 1834
BOX 296	Oct. 23, 1834-Dec. 15, 1834
BOX 297	Dec. 16, 1834-Jan. 27, 1835
BOX 298	Jan. 28, 1835-Apr. 15, 1835
BOX 299	Apr. 16, 1835-June 25, 1835
BOX 300	June 26, 1835-Aug. 17, 1835
BOX 301	Aug. 18, 1835-Oct. 30, 1835
BOX 302	Oct. 31, 1835-Dec. 28, 1835
BOX 303	Dec. 30, 1835-Feb. 23, 1836
BOX 304	Feb. 24, 1836-Apr. 22, 1836
BOX 305	Apr. 23, 1836-June 11, 1836
BOX 306	June 12, 1836-Aug. 26, 1836
BOX 307	Aug. 27, 1836-Oct. 17, 1836
BOX 308	Oct. 18, 1836-Dec. 16, 1836
BOX 309	Dec. 17, 1836-Jan. 26, 1837
BOX 310	Jan. 27, 1837-Mar. 31, 1837

General Correspondence, 1783-1865

<i>Container</i>	<i>Contents</i>
BOX 311	Apr. 1, 1837-June 10, 1837
BOX 312	June 12, 1837-July 27, 1837
BOX 313	July 28, 1837-Sept. 23, 1837
BOX 314	Sept. 24, 1837-Nov. 4, 1837
BOX 315	Nov. 6, 1837-Dec. 6, 1837
BOX 316	Dec. 7, 1837-Jan. 10, 1838
BOX 317	Jan. 11, 1838-Mar. 6, 1838
BOX 318	Mar. 7, 1838-Apr. 6, 1838
BOX 319	Apr. 7, 1838-May 14, 1838
BOX 320	May 15, 1838-June 28, 1838
BOX 321	June 29, 1838-Aug. 4, 1838
BOX 322	Aug. 6, 1838-Sept. 26, 1838
BOX 323	Sept. 27, 1838-Oct. 31, 1838
BOX 324	Nov. 1, 1838-Dec. 31, 1838
BOX 325	Dec. 8, 1838-Dec. 30, 1838
BOX 326	Jan. 1, 1839-Feb. 11, 1839
BOX 327	Feb. 12, 1839-Mar. 26, 1839
BOX 328	Mar. 22, 1839-May 22, 1839
BOX 329	May 24, 1839-July 11, 1839
BOX 330	July 12, 1839-Sept. 4, 1839
BOX 331	Sept. 5, 1839-Oct. 31, 1839
BOX 332	Nov. 1, 1839-Dec. 18, 1839
BOX 333	Dec. 19, 1839-Jan. 27, 1840
BOX 334	Jan. 28, 1840-Mar. 18, 1840
BOX 335	Mar. 19, 1840-May 8, 1840
BOX 336	May 9, 1840-June 30, 1840
BOX 337	July 1, 1840-Aug. 25, 1840
BOX 338	Aug. 26, 1840-Oct. 26, 1840
BOX 339	Oct. 27, 1840-Dec. 29, 1840
BOX 340	Jan. 1, 1841-May 10, 1841
BOX 341	May 11, 1841-Aug. 11, 1841
BOX 342	Aug. 12, 1841-Oct. 9, 1841
BOX 343	Oct. 11, 1841-Dec. 31, 1841
BOX 344	Jan. 1, 1842-Mar. 24, 1842
BOX 345	Mar. 25, 1842-May 28, 1842
BOX 346	May 31, 1842-Aug. 5, 1842
BOX 347	Aug. 6, 1842-Oct. 8, 1842
BOX 348	Oct. 10, 1842-Nov. 28, 1842
BOX 349	Nov. 30, 1842-Jan. 21, 1843
BOX 350	Jan. 22, 1843-Mar. 7, 1843
BOX 351	Mar. 8, 1843-Apr. 17, 1843
BOX 352	Apr. 18, 1843-June 12, 1843
BOX 353	June 13, 1843-Aug. 7, 1843
BOX 354	Aug. 8, 1843-Oct. 1, 1843
BOX 355	Oct. 2, 1843-Nov. 21, 1843
BOX 356	Nov. 22, 1843-Jan. 16, 1844

General Correspondence, 1783-1865

<i>Container</i>	<i>Contents</i>
BOX 357	Jan. 18, 1844-Mar. 11, 1844
BOX 358	Mar. 12, 1844-May 6, 1844
BOX 359	May 7, 1844-June 25, 1844
BOX 360	June 26, 1844-Aug. 14, 1844
BOX 361	Aug. 15, 1844-Sept. 21, 1844
BOX 362	Sept. 22, 1844-Nov. 24, 1844
BOX 363	Nov. 25, 1844-Jan. 14, 1845
BOX 364	Jan. 15, 1845-Mar. 12, 1845
BOX 365	Mar. 13, 1845-May 4, 1845
BOX 366	May 5, 1845-July 8, 1845
BOX 367	July 9, 1845-Aug. 26, 1845
BOX 368	Aug. 27, 1845-Oct. 22, 1845
BOX 369	Oct. 23, 1845-Dec. 29, 1845
BOX 370	Dec. 30, 1845-Feb. 16, 1846
BOX 371	Feb. 17, 1846-Apr. 6, 1846
BOX 372	Apr. 7, 1846-June 9, 1846
BOX 373	June 10, 1846-Aug. 7, 1846
BOX 374	Aug. 10, 1846-Oct. 7, 1846
BOX 375	Oct. 8, 1846-Dec. 7, 1846
BOX 376	Dec. 8, 1846-Jan. 7, 1847
BOX 377	Jan. 8, 1847-Feb. 17, 1847
BOX 378	Feb. 18, 1847-Mar. 25, 1847
BOX 379	Mar. 26, 1847-May 6, 1847
BOX 380	May 7, 1847-June 29, 1847
BOX 381	June 30, 1847-Aug. 17, 1847
BOX 382	Aug. 18, 1847-Sept. 23, 1847
BOX 383	Sept. 24, 1847-Nov. 2, 1847
BOX 384	Nov. 3, 1847-Dec. 15, 1847
BOX 385	Dec. 16, 1847-Jan. 17, 1848
BOX 386	Jan. 18, 1848-Mar. 7, 1848
BOX 387	Mar. 8, 1848-Apr. 14, 1848
BOX 388	Apr. 15, 1848-May 30, 1848
BOX 389	May 31, 1848-July 8, 1848
BOX 390	July 9, 1848-Aug. 22, 1848
BOX 391	Aug. 23, 1848-Sept. 24, 1848
BOX 392	Sept. 25, 1848-Nov. 7, 1848
BOX 393	Nov. 8, 1848-Dec. 23, 1848
BOX 394	Dec. 24, 1848-Jan. 22, 1849
BOX 395	Jan. 23, 1849-Mar. 1, 1849
BOX 396	Mar. 2, 1849-Apr. 10, 1849
BOX 397	Apr. 11, 1849-May 19, 1849
BOX 398	May 20, 1849-June 26, 1849
BOX 399	June 27, 1849-July 24, 1849
BOX 400	July 25, 1849-Sept. 1, 1849
BOX 401	Sept. 2, 1849-Oct. 13, 1849
BOX 402	Oct. 14, 1849-Nov. 23, 1849

General Correspondence, 1783-1865

<i>Container</i>	<i>Contents</i>
BOX 403	Nov. 24, 1849-Dec. 31, 1849
BOX 404	Jan. 1, 1850-Feb. 1, 1850
BOX 405	Feb. 2, 1850-Mar. 20, 1850
BOX 406	Mar. 21, 1850-May 8, 1850
BOX 407	May 9, 1850-June 27, 1850
BOX 408	June 28, 1850-July 21, 1850
BOX 409	July 22, 1850-Sept. 10, 1850
BOX 410	Sept. 11, 1850-Oct. 30, 1850
BOX 411	Oct. 31, 1850-Dec. 26, 1850
BOX 412	Dec. 27, 1850-Jan. 9, 1851
BOX 413	Jan. 10, 1851-Feb. 13, 1851
BOX 414	Feb. 14, 1851-Mar. 14, 1851
BOX 415	Mar. 15, 1851-Apr. 14, 1851
BOX 416	Apr. 15, 1851-May 14, 1851
BOX 417	May 15, 1851-June 28, 1851
BOX 418	June 29, 1851-July 22, 1851
BOX 419	July 23, 1851-Aug. 18, 1851
BOX 420	Aug. 19, 1851-Sept. 16, 1851
BOX 421	Sept. 17, 1851-Oct. 14, 1851
BOX 422	Oct. 15, 1851-Nov. 18, 1851
BOX 423	Nov. 19, 1851-Dec. 31, 1851
BOX 424	Jan. 1, 1852-Jan. 15, 1852
BOX 425	Jan. 16, 1852-Feb. 19, 1852
BOX 426	Feb. 20, 1852-Apr. 14, 1852
BOX 427	Apr. 15, 1852-June 14, 1852
BOX 428	June 15, 1852-Aug. 5, 1852
BOX 429	Aug. 6, 1852-Oct. 21, 1852
BOX 430	Oct. 22, 1852-Jan. 7, 1853
BOX 431	Jan. 8, 1853-May 7, 1853
BOX 432	May 8, 1853-Sept. 30, 1853
BOX 433	Oct. 1, 1853-Apr. 11, 1854
BOX 434	Apr. 12, 1854-Feb. 21, 1855
BOX 435	Feb. 22, 1855-Aug. 6, 1855
BOX 436	Aug. 8, 1856-Dec. 18, 1865
BOX 437	Undated
BOX 438	Related matter, including items related to Edgar Allan Poe, 1810-1835. Available on microfilm. Shelf no. 19,274.
BOX 439-477	Journals, 1799-1889 Daily entries from daybooks showing date of transaction, ledger folio number, name of customer, type of transaction, description of merchandise, quantities, and amounts credited or debited. Arranged in loose chronological order.
BOX 439	1799-1802
BOX 440	1801-1802
BOX 441	1802-1803

Journals, 1799-1889

<i>Container</i>	<i>Contents</i>
BOX 442	1803-1804
BOX 443	1804-1805
BOX 444	1805-1806
BOX 445	1806-1807
BOX 446	1807-1808
BOX 447	1808-1809
BOX 448	1809-1810
BOX 449	1810-1811
BOX 450	1811-1813
BOX 451	1812-1815
BOX 452	1812-1816
BOX 453	1813-1816
BOX 454	1815-1816
BOX 455	1816-1817
BOX 456	1815-1818
BOX 457	1816-1818
BOX 458	1817-1819
BOX 459	1819-1820
BOX 460	1819-1824
BOX 461	1824-1840
BOX 462	1827-1829
BOX 463	1827-1831
BOX 464	1831-1833
BOX 465	1833-1836
BOX 466	1836-1845
BOX 467	1838-1841
BOX 468	1840-1845
BOX 469	1841-1844
BOX 470	1841-1850
BOX 471	1844-1845
BOX 472	1844-1846
BOX 473	1847-1849
BOX 474	1849-1851
BOX 475	1851
BOX 476	1851-1865
BOX 477	1851-1889
BOX 478-517	Ledgers, 1797-1885 Postings to accounts receivable and accounts payable showing account name, date of journal entry, journal folio number, description of transaction, description of merchandise, quantities, amounts credited and debited, and account balance. Some volumes contain alphabetical indexes of account, customer, and client names. Arranged in loose alphabetical order by name of customer or client.
BOX 478	1797-1800
BOX 479	1799-1802

Ledgers, 1797-1885

<i>Container</i>	<i>Contents</i>
BOX 480	1801-1802
BOX 481	1801-1804
BOX 482	1802-1803
BOX 483	1803-1804
BOX 484	1804-1805
BOX 485	1804-1805
BOX 486	1805-1806
BOX 487	1805-1807
BOX 488	1806-1807
BOX 489	1807-1808
BOX 490	1808
BOX 491	1808-1809
BOX 492	1809-1810
BOX 493	1810-1811
BOX 494	1811-1813
BOX 495	1812-1814
BOX 496	1812-1815
BOX 497	1813-1815
BOX 498	1815-1816
BOX 499	1816-1818
BOX 500	1816-1819
BOX 501	1817
BOX 502	1817-1819
BOX 503	1818
BOX 504	1819-1820
BOX 505	1819-1840
BOX 506	1827-1833
BOX 507	1833-1841
BOX 508	1838-1841
BOX 509	1840-1843
BOX 510	1841-1844
BOX 511	1844-1845
BOX 512	1845-1846
BOX 513	1847-1850
BOX 514	1850
BOX 515	1850-1885
BOX 516	1851
BOX 517	1851-1852
BOX 518-543	Letterbooks, 1799-1856 Letterpress and lettercopies of business and personal correspondence sent. Arranged chronologically.
BOX 518	1799-1801
BOX 519	1800-1806
BOX 520	1806-1810
BOX 521	1810-1815

Letterbooks, 1799-1856

<i>Container</i>	<i>Contents</i>
BOX 522	1811-1813
BOX 523	1815-1817
BOX 524	1815-1818
BOX 525	1817-1818
BOX 526	1817-1823
BOX 527	1818-1819
BOX 528	1819-1820
BOX 529	1823-1841
BOX 530	1828-1834
BOX 531	1834-1837
BOX 532	1837-1840
BOX 533	1838-1840
BOX 534	1838-1849
BOX 535	1840-1842
BOX 536	1841-1844
BOX 537	1844-1845
BOX 538	1844-1845
BOX 539	1846-1848
BOX 540	1851
BOX 541	1851-1852
BOX 542	1851-1853
BOX 543	1853-1856
BOX 544-569	Daybooks, 1802-1862 Daily journals of business transactions in the order of their occurrence showing date of transaction, name of customer or client, description of transaction, description of merchandise, quantities, and amounts received and expended. Arranged chronologically.
BOX 544	1802-1803
BOX 545	1803-1804
BOX 546	1804-1805
BOX 547	1805-1806
BOX 548	1806-1807
BOX 549	1807-1808
BOX 550	1808-1809
BOX 551	1809-1810
BOX 552	1810-1811
BOX 553	1812-1816
BOX 554	1813-1815
BOX 555	1815-1817
BOX 556	1817-1819
BOX 557	1819-1824
BOX 558	1824-1840
BOX 559	1829-1832
BOX 560	1833-1837

Daybooks, 1802-1862

<i>Container</i>	<i>Contents</i>
BOX 561	1837-1850
BOX 562	1838-1841
BOX 563	1841-1844
BOX 564	1841-1853
BOX 565	1844
BOX 566	1844-1847
BOX 567	1845
BOX 568	1847-1850
BOX 569	1859-1862
BOX 570-587	Cashbooks, 1805-1874 Record of cash receipts and payments showing date of transaction, name of customer or client, type of transaction, type of merchandise, and amounts debited and credited. Arranged chronologically.
BOX 570	1805-1806
BOX 571	1815-1817
BOX 572	1819-1824
BOX 573	1824-1829
BOX 574	1827-1833
BOX 575	1838-1839
BOX 576	1838-1839
BOX 577	1838-1841
BOX 578	1839-1844
BOX 579	1841-1844
BOX 580	1844-1847
BOX 581	1845-1847
BOX 582	1847-1849
BOX 583	1849-1850
BOX 584	1850-1851
BOX 585	1851-1853
BOX 586	1859-1865
BOX 587	1871-1874
BOX 588	Cash, Letter, and Invoice Book, 1804-1805 Record of cash receipts and payments showing date of transaction, invoice number, name of customer or client, type of transaction, type of merchandise, and amounts debited and credited. Laid in are two pieces of correspondence. Arranged chronologically.
BOX 588	1804-1805
BOX 589-594	Invoice Books, 1812-1851 Log of merchandise shipped and received showing date of transaction, shipping container number, description of merchandise, identification marks, quantities, method of shipment, vessel's name, captain, and itinerary, and amounts

Invoice Books, 1812-1851

Container Contents

Arranged chronologically

BOX 589	1812-1816
BOX 590	1812-1817
BOX 591	1817-1818
BOX 592	1818
BOX 593	1819-1843
BOX 594	1851

BOX 595-603 Bill Books, 1813-1852

Record of bills of credit extended and collected showing date, bill number, by whom drawn, to whom payable, by whom payable, where payable, length of credit, amount of credit, date payment due, amount of bill, and remarks.

Arranged chronologically.

BOX 595	1813-1817
BOX 596	1815-1818
BOX 597	1815-1820
BOX 598	1817-1829
BOX 599	1837-1841
BOX 600	1839-1840
BOX 601	1841-1851
BOX 602	1844-1845
BOX 603	1846-1852

BOX 604-606 Receipt Books, 1844-1852

Entries for 1844-1852 contain copies of financial settlements showing name of customer, date account opened, description of items purchased on account, amount of purchase, interest charges, and remarks. Between 1851 and 1852 they record merchandise sold showing date of sale, name and address of customer, method of shipment, description of merchandise, amount of sale, and signature of customer.

Arranged chronologically.

BOX 604	1844-1845
BOX 605	1850-1851
BOX 606	1851-1852

BOX 607-608 Checkbooks, 1813-1853

Blank instruments of payment drawn on account of Ellis & Allan at Farmers' Bank of Virginia, Richmond, Va. Stubs show checks written and deposits made to account and include check number, date, to whom paid, from whom received, amount of transaction, and notes.

Arranged chronologically.

BOX 607	1813-1817
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Checkbooks, 1813-1853

<i>Container</i>	<i>Contents</i>
BOX 608	1851-1853
BOX 609-633	Miscellany, 1789-1845
BOX 609-619	Bound, 1799-1845 Includes sales books, tobacco books, order books, and debt statements, as well as material on settlement of the estate of Charles Ellis. Grouped by topic or type of material.
BOX 609	Commission and sales book
BOX 610	Ellis & Higginbotham sales book "B," 1815-1816
BOX 611	Sales book, 1816
BOX 612	Tobacco sales book, 1816-1820
BOX 613	Tobacco book, 1845
BOX 614	Order book, 1818-1819
BOX 615	Debt and statement, 1812-1817
BOX 616	Condition of firm, 1817
BOX 617	Inventory of the stock of Charles Ellis and Sons, 1841
BOX 618	Charles Ellis estate, 1842
BOX 619	Charles Ellis administration, 1840-1843
BOX 620-633	Unbound, 1789-1842 Journals, ledgers, checks, receipts, circulars, broadsides, business cards, insurance records, price lists, ships papers, duty bonds, and other records of Ellis & Allan Co. Also includes letters and circulars of Charles Simms, Charles Lee, and John Fitzgerald, collectors of customs for the port of Alexandria, Va., and material of James N. Ellis while a student at the United States Military Academy, West Point, N.Y. Grouped by topic or type of material. Ellis's papers from the United States Naval Academy are available on microfilm. Shelf no. 16,799.
BOX 620	Account books, journals, and ledgers, 1827-1842 (6 folders)
BOX 621	(1 folder) Checks and receipts, undated (3 folders)
BOX 622	Circulars, undated (5 folders)
BOX 623	(1 folder) Circulars, bills of lading, notes, etc., undated (6 folders)
BOX 624	(1 folder) Business and calling cards, undated Newspaper clippings, undated Miscellaneous records, undated
BOX 625	Marine insurance records, undated (6 folders)

Miscellany, 1789-1845

<i>Container</i>	<i>Contents</i>
BOX 626	Market advice from European commercial agents, 1816-1817 (7 folders)
BOX 627	List of current prices, undated (6 folders)
BOX 628	(6 folders)
BOX 629	(2 folders) Ships papers, duty bonds, and samples, undated (3 folders)
BOX 630	Collector of customs records, Alexandria, Va., Simms, Charles, 1799-1818
BOX 631	Lee, Charles, 1789-1792 Fitzgerald, John, 1793-1799
BOX 632	Ellis, James N., papers from United States Military Academy, West Point, N.Y. Available on microfilm. Shelf no. 16,799 <i>Elementary Treatise on the Forms of Cannon and Various Systems of Artillery</i> , 1832 Notes of lectures on Blair's rhetoric, lectures 2-9, undated <i>Military Pyrotechny for the Use of the Cadets of the United States Military Academy</i> , 1832 (2 folders) Notes on architecture, 1834-1835 Notes supplementary to the course of permanent fortification
BOX 633	Outline of a course in "Bayard's Constitutional Law," undated "Outlines of the Course of Civil Engineering," undated (2 folders) Outline of a course in electricity, 1834