BACKGROUND SURVEY QUESTIONNAIRE

THE LIBRARY OF CONGRESS Human Resources Operations

NOTE: Your cooperation is requested in completing the following background and survey questionnaire and returning it with your application. This form is STRICTLY CONFIDENTIAL and will be used for statistical purposes only. All questionnaires become the property of the directorate of Human Resources and are not used in the evaluation process.

INSTRUCTIONS

The information from this survey is used to help insure that Library of Congress personnel practices meet the requirements of Federal law. Your responses are voluntary. Answer each question to the best of your ability. Read each item thoroughly before entering the appropriate code number in each box.

Please print entries in dark ink. USE ONLY CAPITAL LETTERS.

NOTICE

Purpose and Routine Uses

The information from this survey is used for personnel and EEO research to help insure that Library of Congress personnel practices meet the requirements of Federal law.

Effects of Nondisclosure

Providing this information is voluntary. No individual personnel selections are made based on this information.

NAME (last, first, middle initial)	DATE (month/day/year)		
1. Social Security Number	2. Date of Birth		
3. How do you usually learn about vacancies at the Library of Congress? (You may select up to three choices. Enter the appropriate code numbers in the boxes below.)			

01 - Federal Research Services **Federal Career Opportunities** 02 - Other Private Information Services 03 - Newspaper Ad If yes, please specify: 04 - Magazine Ad If yes, please specify: 05 - Professional Journal If yes, please specify: 06 - Radio/TV 07 - Private Employment Office 08 - State Employment Office 09 - Minority or Other Special Recruitment Sources If yes, please specify: 10 - Library of Congress Recruitment at

Other Official
12 - Federal, State or Local Job
Information Center
13 - Religious Organization
14 - Friend or Relative Working at
Library of Congress
15 - Friend or Relative Not Working at
Library of Congress
16 - Professional Association
If yes, please specify:
17 - Vacancy Announcement Posted on
Library of Congress Bulletin Boards
18 - Vacancy Announcements
Circulated to Other Federal Agencies
19 - Vacancy Announcements

11 - School or College Counselor or

20 - LC Vacancy Announcement:
Received in Mail
21 - Telephone Calls to the Library of
Congress Recruitment and Placement
Office
22 - Library of Congress Employment
Hotline
23 - Other (specify) _____
24 - U.S. Office of Personnel
Management's Website
25 - Monster.com Website
26 - Other Website or Listserv If yes,
please specify:

4. Please categorize yourself in terms of race, sex, and ethnic categories below. First read definitions of subcategories.

Circulated to Library Schools

DEFINITIONS

School or College

The racial and ethnic categories for Federal statistics and administrative reporting are defined as follows:

ETHNICITY

 HISPANIC. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

RACE

- AMERICAN INDIAN OR ALASKAN NATIVE. A person having origins in any of the original peoples of North America, and who
 maintains cultural identification through tribal affiliation or community recognition.
- ASIAN OR PACIFIC ISLANDER. A person having origins in any of the original peoples of the Far East, Southeast Asia, the
 Indian subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands,
 and Samoa.
- BLACK. A person having origins in any of the black racial groups of Africa.
- WHITE. A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

A. Race	B. Sex	C. Ethnicity
1 - American Indian or Alaskan native 2 - Asian or Pacific Islander 3 - Black 4 - White 5 - Other (Specify)	1 - Male 2 - Female	1 - Hispanic Origin 2 - Not of Hispanic Origin