

# The GPOExpress<sup>SM</sup> Program

Cost-Effective Document Solutions for Your Government Agency



**General Overview  
Including DocStore<sup>®</sup> Catalog**

# Welcome

- **The U.S. Government Printing Office (GPO)**
  - An introduction to the GPO and GPOExpress<sup>SM</sup> Program
- **The GPOExpress Program**
  - Benefits, how the program works, plus eView online invoicing
- **The DocStore<sup>®</sup> Catalog**
  - Overview of online ordering, benefits, how the catalog works
- **DocStore Catalog Tour**



# The U.S. Government Printing Office

**GPO**  
*Express*<sup>SM</sup>

# U.S. Government Printing Office (GPO)

- Congress and federal government agencies have counted on the U.S. Government Printing Office (GPO) for more than 150 years
- Centrally located in Washington, D.C., with offices across the nation, GPO is the nation's largest print buyer working for the federal government
- GPO is committed to helping better manage, educate, regulate and promote communication activities within the federal government

# U.S. Government Printing Office (GPO)

- GPO works with more than 12,000 print-related contractors, supporting jobs for the economy
- GPO supports more than 180 federal agencies like yours, providing print, design, multimedia, and other communication services

***GPO is your federal printing resource!***





## The GPOExpress<sup>SM</sup> Program



# Program Snapshot

**GPO Express** is a **convenience copying program** that provides Federal agencies with exclusive discounts and access to convenient, quick printing and document solutions using any of the over 1,800 FedEx Office Centers nationwide.



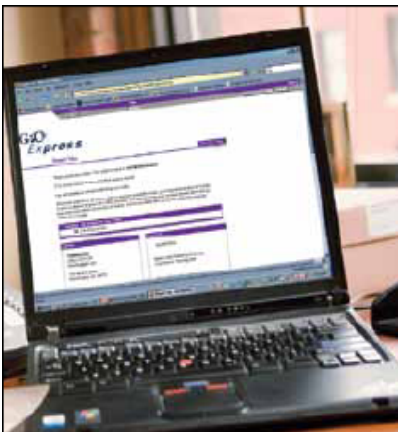
# Agencies Using the Program

**Today, virtually every agency is using the program; with over 4,000 cardholders enjoying up to 80% off retail.**

- Dept. of Veterans Affairs
- Dept. of Agriculture
- Dept. of State
- Dept. of Labor
- Dept. of Interior
- Dept. of Justice
- Dept. of Commerce
- U.S. Courts
- U.S. Merchant Marines
- Dept. of Housing and Urban Development
- Peace Corps
- Army National Guard
- General Services Administration
- NASA
- National Institutes of Health
- FEMA
- Transportation Security Administration
- Equal Employment Opportunity Commission
- Federal Trade Commission



# GPOExpress<sup>SM</sup> Program Benefits



- **Convenience:** Access a network of more than 1,800 FedEx Office locations nationwide, many open 24 hours a day, 7 days a week—great for teleworkers
- **Flexible ordering options:** Place orders in person, online or by phone, or request a pickup
- **Free proofs:** Place requests for approval before printing in person, online or by phone
- **Free delivery:** Get the convenience of door-to-door delivery in your local FedEx Office delivery zone
- **Free cost estimates:** Get project costs in advance, in person, online or by phone

# GPOExpress<sup>SM</sup> Program Benefits

## ■ Fixed rates without surcharges

- Effective January 13, 2011, lower prices on most services including
  - Up to 80% off retail pricing (New)
  - Black/white copies now \$.02 each; from \$.024 each
  - Color copies now \$.25 each; from \$.30 each
  - No charge for DocStore<sup>®</sup> Catalog
- View a pricing guide for federal agencies at [www.gpo.gov/gpoexpress](http://www.gpo.gov/gpoexpress)

## ■ Detailed receipts

- Count on receipts with job details and line-item charges attached to all completed projects

## ■ Agency job reference

- Note that your unique naming convention may be used for agency tracking purposes; job reference will be captured at time of order and will appear on receipt

# GPOExpress<sup>SM</sup> Program Benefits

- **GPOExpress “Quotes Only” Account (New)**
  - Accurate method for non-cardholders to obtain a live price quote
  - Will need GPOExpress card to finalize transaction
  
- **GPOExpress Region Cards (New)**
  - Access services prior to full enrollment
  - Contact GPO NAM for details

# GPOExpress<sup>SM</sup> Program Eligibility

## ■ Who's eligible

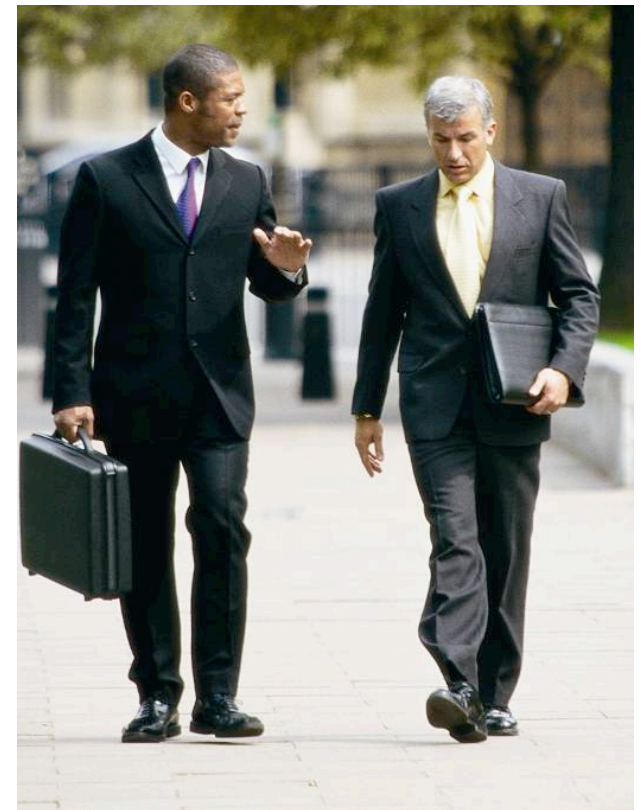
- Employees and contractors working for any federal government agency
- District of Columbia government employees
- Employees of the U.S. Postal Service

## ■ What's required

- An established deposit account, an intra-governmental payment collection (IPAC) account or a government-issued credit card
- MIPRs are accepted on this program

## ■ For questions about eligibility

- Complete the inquiry of interest form at [www.gpo.gov/gpoexpress](http://www.gpo.gov/gpoexpress)
- Contact your GPO national account manager



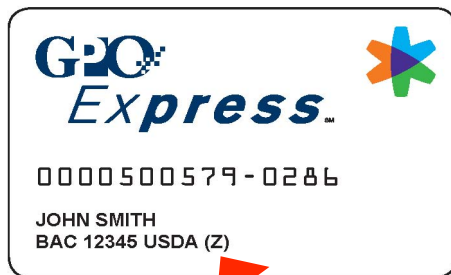
# GPOExpress<sup>SM</sup> How it Works

- **Agency employees must use the actual GPOExpress<sup>SM</sup> card or card number to receive the guaranteed rates and benefits of the program.**
  
- **FedEx Office bills the GPO, which in turn bills the agency**
  - Agencies are billed on the normal GPO billing schedule
  - No GPO surcharges are applied. Prices listed in the pricing guide are the prices that are billed.

# GPOExpress<sup>SM</sup> - How it works

- **GPOExpress cards have per-transaction spending limits**

- A–Z alpha character on face of card highlights the spending limit
- If transaction is above the card limit, additional approvals are needed.
- Request a quote at the time you place your order to determine if approval is required



Letter	Spending Limit	Letter	Spending Limit	Letter	Spending Limit
A	\$100	I	\$900	R	\$8,000
B	\$200	J	\$1,000	S	\$9,000
C	\$300	K	\$2,000	T	\$10,000
D	\$400	L	\$2,500	U	\$15,000
E	\$500	M	\$3,000	V	\$25,000
F	\$600	N	\$4,000	W	\$50,000
G	\$700	O	\$5,000	X	\$100,000
H	\$800	P	\$6,000	Y	\$250,000
		Q	\$7,000	Z	Unlimited

# GPOExpress<sup>SM</sup> - How it works

- **You can exceed your spending limit with written approval**
  - Obtain written approval on a per-job basis from the authorized official who signed your GPOExpress application form
  - Provide a copy of the written permission to FedEx Office at the time of purchase
- **You can request an increase to your spending limit**
  - Resubmit your approved GPOExpress application (Form 3001) at any time to request a spending limit increase
  - Contact your GPO national account manager at [nam@gpo.gov](mailto:nam@gpo.gov) for more information

# GPOExpress<sup>SM</sup> – Online invoices

- **View account transactions online anytime**
  - See transaction data 24 hours after purchase
  - Provide access to all card holders, budget personnel, managers and administrators
  - All eView data is searchable

**GPO Express** **eView**

Hello, IAN B GABBIDON | [Change Password](#) | [Contact Us](#) | [Help](#) | [Logout](#)

Account Listing
Invoices
Payments
Reports

**Account 0901701482 : 0043-20 GPO (A)** [View Account Details](#)

Initial results return the last six months of data; however, if you are looking for a specific invoice or a broader range, use the [Invoice Search](#) feature.

**Invoices** All Items. (9 total)

Invoice ID	Location	Card User	Card Number	Agency Job Ref	Invoice Date	Amount
<a href="#">036600002372</a>	0366 / Baltimore MD Catonsville	GORDON CLARK	0009	NB BALTIMORE	09-27-2011	\$43.35
<a href="#">051900001631</a>	0519 / Chattanooga TN Brainerd St	CARRIE GIBB	0002	PO# NPS Presentation	09-12-2011	\$5.74
<a href="#">052800001334</a>	0528 / Mars PA Cranberry	NANCY BEDNAR-ESCHER	0005	200 copies letter folded	09-12-2011	\$65.40
<a href="#">181500004466</a>	1815 / Washington DC 2020 K Street	KATHERINE D. CLARKE	0006		09-10-2011	\$91.26
<a href="#">150900001619</a>	1509 / Atlanta GA Midtown	CARRIE GIBB	0002	carrie gibb - note test	09-08-2011	\$99.99
<a href="#">12450P000134</a>	1245 / Washington DC K Street	CAROL CINI	0014	TEST PRING	09-08-2011	\$0.02
<a href="#">12450P000126</a>	1245 / Washington DC K Street	CAROL CINI	0014		09-06-2011	\$0.95
<a href="#">012300000394</a>	0123 / Little Rock AR Downtown	CARRIE GIBB	0002	APPL conference	09-03-2011	\$55.80





# GPOExpress<sup>SM</sup> – Online Invoice Detail

## View your account transactions online anytime

- Grant administrative access and reporting features to multiple cards and card holders through eView administration
- View invoice data indefinitely (New)
- Export information to a PDF or XLS file

The screenshot displays the GPOExpress eView interface. At the top left is the GPOExpress logo. On the right, it says "eView" and "Hello, IAN B GABBIDON | [Change Password](#) | [Contact Us](#) | [Help](#) | [Logout](#)". Below this is a navigation bar with tabs for "Account Listing", "Invoices" (which is selected), "Payments", and "Reports".

The main content area shows "Account 0901701482 : 0043-20 GPO (A) [View Account Details](#)". Below that, it lists "Invoice ID : 036600002372" and "Location : 0366 / Baltimore MD Catonsville".

A section titled "Invoice Details" contains a table with the following data:

Invoice Line	Description	Quantity	Unit Of Measure	Unit Price	Unit Price Discount	Customer Discount	Amount	
1	FS B&W S/S White Standard	630.00	EA	0.11	0.0900	\$56.70	\$12.60	
2	Bind Coil Mixed Standard	15.00	EA	4.99	3.1900	\$47.85	\$27.00	
3	FS Color S/S 8.5x11 & 8.5x14	15.00	EA	0.59	0.3400	\$5.10	\$3.75	
Total							\$109.65	\$43.35

At the bottom right of the table area, there are links for "Excel" and "PDF".

At the bottom of the page, it states: "This site is protected by copyright and trademark laws under US and International law. All rights reserved. © 1995-2006 FedEx".



# A Look At FedEx Office

- **FedEx Office Print & Ship Centers<sup>SM</sup>** provide a comprehensive range of business services to meet your unique needs
  - Copying, printing, direct mail, and signs and graphics services
  - High-speed Internet access, computer use and free Wi-Fi services
  - A full range of FedEx Express<sup>®</sup> and FedEx Ground<sup>®</sup> shipping services



# A Look at FedEx Office - Document Solutions

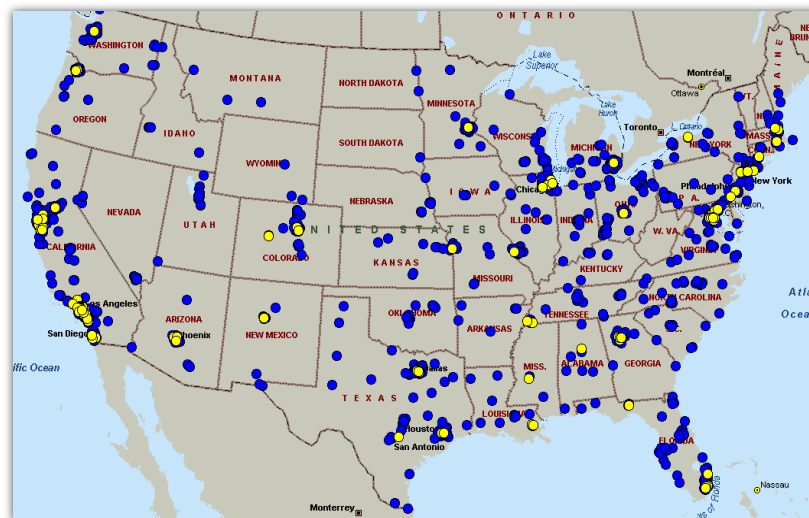


- **Copying and printing services**
  - State-of-the-art black & white and color copying equipment
  - Large-format production: presentation boards; trade show graphics; and architectural, construction and engineering drawings
  - Binding Options: Choose book binding, booklet making, coil binding, comb binding, tape binding and velo binding
  - Trained, experienced team members who can provide specialized advice and assistance
  - Online tools to manage, store, print and distribute your projects



# A Look at FedEx Office – the Network

- More than 1,800 digitally connected FedEx Office locations nationwide strategically located in high-traffic areas
- Access 24 hours a day, 7 days a week at hundreds of locations
- 32 Closed Production Centers (CPC's) for printing sensitive documents and/or large print jobs



- FedEx Office Print & Ship Center<sup>SM</sup>
- FedEx Office<sup>SM</sup> Ship Center

## Testimonials From Current Participants

“The U.S. Fish and Wildlife Service is very pleased with the GPOExpress<sup>SM</sup> contract. The customer service, ease of use and quality of the end products make this contract a winner. It is an excellent tool that supplements our existing term contracts, small purchase and one-time bid procurements.”

**Mark Newcastle**  
**Branch of Printing & Publishing**  
**U.S. Fish and Wildlife Service**

“GPOExpress<sup>SM</sup> is an innovative, streamlined printing procurement tool that will handle the emergency and administrative copying and duplication requirements of agency offices, particularly those without printing expertise.”

**Bert Simon**  
**Chief, Materials Management**  
**U.S. Geological Survey**

# Program Support

## Two Tiers of Support:

- FedEx Office GPOExpress<sup>SM</sup> Account Team

Your account executive is your key contact for:

- Location of the nearest FedEx Office team for production support
- Details about available products and services
- Proactive follow-up to ensure outstanding customer service

- GPO National Account Manager (NAM)

– Your GPO National Account Manager is your key contact for:

- Questions about your GPOExpress accounts and GPO billing
- Helpful information about contract and program updates
- Answers to questions about your program features and benefits
- Continued consultative support

# Getting started with GPOExpress<sup>SM</sup>

- Providing federal government agencies with convenient access to cost-effective document solutions
  - For more information about the program, go to [www.gpo.gov/gpoexpress](http://www.gpo.gov/gpoexpress) or call your GPOExpress account team at 1.866.815.4428
  - To get started, contact your GPO national account manager at 1.202.512.1904  
Go to [www.gpo.gov/customerservices/nams.htm](http://www.gpo.gov/customerservices/nams.htm)

# DocStore® Catalog





# DocStore Catalog

Customized web-based document library supporting the ordering, on-demand printing and distribution of repetitive-use documents using a robust “distribute and print” infrastructure.

- Cloud Computing: Virtual storage room “in the cloud” of all your agency’s most frequently printed documents with version control
- Print on demand to any FedEx Office location nationwide and get free local delivery wherever available
- Document pricing, content, format, and print specifications are all locked down
- Can facilitate the transition to teleworking
- Enterprise or regional solution
- There is no charge to build a DocStore® Catalog

*DocStore Catalog can be used as a freestanding solution*

# DocStore® Catalog – Benefits

- **Saves Time/Access Anywhere**
  - You can access your catalog through any web browser, anytime, anywhere. You can place orders and schedule delivery in hours instead of days or weeks
  - Past orders for the previous six months can be viewed and accessed for easy re-ordering
  - Eliminates the need for proofs before printing
- **Supports Budget Management / Reduces Waste**
  - GPO*Express* pricing
  - Reduce or eliminate warehouse costs and inventory obsolescence
  - Spending limits for users and gatekeeper approval function available

# DocStore<sup>®</sup> Catalog - Benefits

- **Organizes documents**
  - Customized and familiar file structure and naming conventions
  - Store up to 100 “ship-to” locations in the address book
  - Simplified ordering with convenient shopping cart and address features
- **Offers clear visibility to spend**
  - View all your print purchases through eView
- **Supports sustainability goals**
  - Print only what you need, when you need it
- **Administrative control over access and spending**
- **Secure document storage and COOP benefits**

# Catalog Applications

- Repetitive-use documents — training, HR and marketing materials
- Dynamic and customized documents — certificates, presentation materials, marketing collateral, data sheets, meeting materials, signage

# Access From The GPOExpress<sup>SM</sup> Site

[About GPO](#) | [Newsroom/Media](#) | [Congressional Relations](#) | [Inspector General](#) | [Careers](#) | [Contact](#) | [askGPO](#) | [Search](#)

U.S. GOVERNMENT PRINTING OFFICE | Keeping America Informed

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**Home**

**FDsys:**  
**GPO's Federal Digital System**  
 America's Authentic Government Information

**Customers**  
[Working with GPO](#)  
[Official Journals of Government](#)  
[Customer Services](#)  
[Security and Intelligent Documents](#)  
[Creative and Digital Media Services](#)  
[Publication & Information Sales](#)  
[Library Services & Content Management](#)  
[Plant Operations](#)  
[The Institute at GPO](#)  
[Select Forms & Standards](#)

**Vendors**  
 Find out how you can Do Business with GPO

**Libraries**  
 Find information about Federal depository libraries & the Catalog of U.S. Government Publications



**Stay connected with GPO's fastest growing program.**

Register to receive updates. Be the first to hear about updates, change or renew your account profiles, and stay connected to over 4,000 GPOExpress users.

[Home](#) > [Print Procurement](#) > [GPOExpress](#)



**Your Solution for Document Needs at Discount Prices!**

The GPO is always looking to make our services more convenient for our customers. That's why we have developed a program called GPOExpress<sup>SM</sup> - a nationwide convenience printing contract that allows Government personnel to walk into any FedEx Office<sup>SM</sup> Print Center, day or night, at any of the thousands of locations throughout the United States and Canada.

GPO again has awarded a contract (950-S) to FedEx Office<sup>SM</sup> and Print Services that allows all U.S. Federal agencies direct access to services at over 1,800 FedEx Office<sup>SM</sup> locations nationwide. Using the GPOExpress<sup>SM</sup> Card, agencies will receive significant discounts and benefits on their printing and finishing needs at any store location, at any time. GPOExpress provides federal agencies with a wide range of professional services including printing, binding and finishing, banner and sign production, direct mail services, and digital content management through the FedEx Office<sup>SM</sup> DocStore system.

**GPOExpress: Best of FOSE 2011 award winner. Join the thousands of federal agency employees that are already using the program, enroll today.**

**Services provided include:**

- Discounts up to 80% off retail pricing;
- Access at over 1,800 FedEx Office<sup>SM</sup> locations worldwide;
- Access to FedEx Office<sup>SM</sup> services 24-7-365;
- Convenient ordering options via e-mail, the Web, or walk-in;
- High-quality printing services, which include full-color vinyl banners, posters, back-lit and metal-yard signage, auto magnets, business cards, stationery, invitations, brochures, manuals, presentations, newsletters, flyers, and more;
- Design and finishing services for professional looking digital prints and copies in either black and white or color;
- Binding, mounting, and other finishing services;
- Print-on-demand programs;
- Document scanning into various formats;
- Digital oversize printing;
- Access to a wide range of FedEx Express and FedEx Ground shipping services;
- And much more!

[Visit our registration page](#), call 202.512.1904 or fax 202.312.0171

**What do GPOExpress Customers Have to Say?**

**Quick Links**

[GPOExpress Home](#)  
[GPOExpress Home Page](#)

[GPOExpress FAQ](#)  
 General questions about GPOExpress

[Spending Limits](#)  
 Choose from 26 spending levels

[Program Orientation Webinars](#)  
 Sessions for new card holders [pdf](#)

[Program Training Presentation](#)  
 Review procedures & benefits [pdf](#)

[Connect today](#)  
 Get the form and get started

[Price Guide](#)  
 Products & services that save [pdf](#)

[Download a Brochure](#)  
 Learn more about the benefits of GPOExpress [pdf](#)

[Terms and Conditions](#)

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[Store Locator](#)

[Send an Order](#)

[eView - Online Access to Invoice and Account Activity](#)

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**Agency Specific**

- [AC](#)
- [AT SC](#)
- [CDP](#)
- [DIILS](#)
- [DOI](#)
- [EEOC](#)
- [FEMA](#)
- [FFR](#)
- [GPO](#)
- [HLLRB](#)
- [NOAA](#)
- [SBA](#)

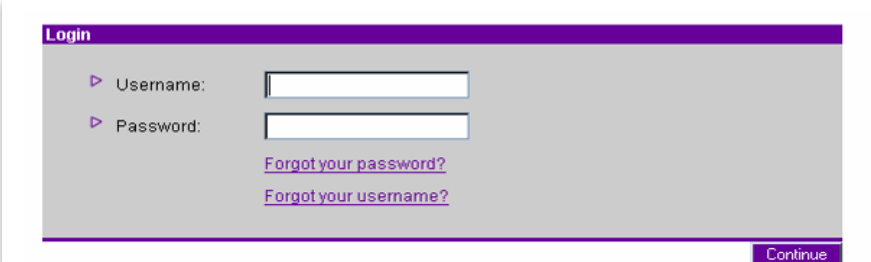
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**Contact**

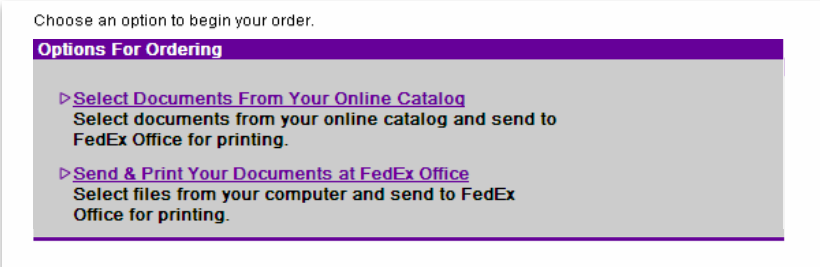
Please contact the GPO National Account Manager (NAM) assigned to

# Site Login And Start Page

- Secure login 128 bit SSL encryption
- Logins may be created per individual user or by user groups
- Users may access and change password information at any time
- User profiles and pertinent user information are pre-loaded with login
- Upon login, users are guided through the order-placement process



The screenshot shows a login form with a purple header bar labeled "Login". Below the header, there are two input fields: "Username:" and "Password:". To the right of each field is a small purple triangle icon. Below the password field, there are two links: "Forgot your password?" and "Forgot your username?". At the bottom right of the form, there is a "Continue" button.



The screenshot shows a page titled "Options For Ordering" with a purple header bar. Below the header, there is a heading "Choose an option to begin your order." followed by two options, each with a purple triangle icon:

- ▶ [Select Documents From Your Online Catalog](#)  
Select documents from your online catalog and send to FedEx Office for printing.
- ▶ [Send & Print Your Documents at FedEx Office](#)  
Select files from your computer and send to FedEx Office for printing.

# Browsing The Document Catalog

- Documents are accessed via a folder-based interface
- Documents can be located by browsing through folders or by utilizing keyword search
- Document description and price are displayed for all documents
- Catalog documents are easily previewed by clicking document link
- File system is organized by agency administrator

The screenshot displays the 'Catalog' interface. On the left, a 'Folders' pane allows users to 'Select the folder you want to open.' The folders listed are Marketing, Proposal Support, Training, and USDA Economic Briefs. At the bottom of this pane, it shows 'Number of documents in cart: 0'.

On the right, a table titled 'Documents in Folder' lists documents. The table has columns for 'checklist', 'Price', and 'Quantity'. The price is noted as 'Price = Estimated Price'. Below the table, users are instructed to 'Indicate how many you want of each document.' A document titled 'Roadshow Checklist' is shown with a price of '\$0.05' and a quantity input field. Below the table, there are two 'Add to Cart' buttons.

checklist	Price	Quantity
Roadshow Checklist	\$0.05	<input type="text"/>

# Checking Out

- Shopping cart displays pricing subtotals and collects user payment information
- Upon login, user-specific information is entered, eliminating unnecessary data entry
- Customer-defined billing identifiers may be added as required fields
- Order details may be edited at any time

### Shopping Cart

Quantity	Documents in Your Order	Price	
50	Economic Brief No 1	\$90.00	<a href="#">Delete</a>
Empty Shopping Cart		Update Subtotal	\$90.00

#### Contact

Indicate who to contact regarding this order.

\*First Name:

\*Last Name:

\*Address 1:

Address 2:

\* City:

\* State/Province/Other:

Zip/Postal Code:

\* Country:

\*Phone:  ext.

\*E-Mail Address:

Remember my contact info for my next order.

\*Required

#### Payment

\*GPOExpress Card Number:

\* Agency Job Reference:

\* User Name:

\* Alpha Character Code Located on Card:

[Continue](#)



# Shipping And Production

- Users can select delivery date, delivery time and production location for their orders
- Store Locator allows users to find production locations based on where the documents will be needed
- Users are allowed to choose a delivery method, from varying FedEx® shipping options to free local delivery

**Shipping & Production Details**

**Order Completion**  
 ? Indicate when the FedEx Office and Print Center should complete the production of your order. Additional time required for shipping or local delivery.  
 in 2 days

**Production Location**  
 \*FedEx Office Print and Ship Center for Production:  
 Locate Store

**Delivery Instructions to Center**  
 ? Please include additional delivery instructions.

**Recipient**  
 Add this recipient to my order.  
 I am the recipient  
 \* First Name: Gpo  
 \* Last Name: User  
 Company:  
 \* Address 1: Baltimore Ave  
 Address 2:  
 \* City: Laurel  
 \* State/Province/Other: MD-Maryland  
 Zip/Postal Code: 20707  
 \* Country: United States  
 Email: ian.gabbidon@fedex.com  
 \* Phone: 2403550133 ext.   
 Example: (555) 555-5555

**Delivery**  
 \* Delivery Method: Pick Up at FedEx Office

**Store Locator**

**Find a FedEx Office**  
 Enter City and State OR Zip.  
 Street Address: Baltimore Ave  
 \* City: Laurel  
 \* State: MD-Maryland  
 OR  
 \* Zip Code: 20707  
 Back Locate Store

**Search Results**

- Laurel MD Laurel Pond Center**  
 14225 Baltimore Ave  
 Laurel, MD, 20707-5011  
 Fax: (301) 725-6383  
 Phone: (301) 725-4933  
 Hours >>  
[Driving directions:](#)
- College Park MD The Village**  
 10250 Baltimore Ave Ste E  
 College Park, MD, 20740  
 Fax: (301) 220-0596  
 Phone: (301) 220-0564  
 Hours >>  
[Driving directions:](#)
- Silver Spring MD Tech Rd**  
 12277 Tech Rd  
 Silver Spring, MD, 20904  
 Fax: (301) 625-3179  
 Phone: (301) 625-3024  
 Hours >>  
[Driving directions:](#)
- Greenbelt MD Beltway & I-95**  
 6030 GREENBELT RD  
 Greenbelt, MD, 20770  
 Fax: (301) 982-2959  
 Phone: (301) 982-0484  
 Hours >>  
[Driving directions:](#)
- Columbia MD Dobbins Station**  
 6161 OLD DOBBIN LN Ste 300  
 Columbia, MD, 21045  
 Fax: (443) 285-0787  
 Phone: (443) 285-0750  
 Hours >>  
[Driving directions:](#)

**Map of Store Locations**

# Order Confirmation

- Users receive a unique order tracking number and an e-mail confirming that their order has been received by the DocStore® Catalog
- Orders may be tracked 24 hours a day via FedEx.com  
1.800.GoFedEx  
1.800.463.3339
- Order details and status are accessible online

[Print This Page](#)

**Thank You**

Thank you for your order. Your order number is **1012468500801854**

This is your receipt. Please print this as your receipt.

If you have questions about this order or need to cancel this order, you must immediately call FedEx Office customer relations at 1.800.GoFedEx and reference the order number above. Most jobs go into production within 15 minutes of receipt. Orders cancelled after going into production may be subject to a charge.

**The Account Site is in test Mode.**

Quantity	Documents in Your Order	Price
50	Economic Brief No 1	\$90.00
Subtotal:		<b>\$90.00</b>

**Contact**

**Usda User**  
(202) 123-1234  
usda.user@usda.gov

1400 Independence Ave., SW  
Washington, DC 20250  
United States

**Payment**

**FedEx Office Account Number**  
01234567890000

Agency Job Reference Sample  
User Name: USDA User

# Order Review

- Based on login, administrators can implement transactional spending limits for users
- Users may reduce size of order or have orders sent to an administrator for approval
- Orders are not sent to center for production until they are approved

**Confirm Your Order**

- **Approval Required**
- **Your company has asked that your order be reviewed before we produce it. Your order will be sent to [david.glasgow@tn.usda.gov](mailto:david.glasgow@tn.usda.gov) for review and will be produced once it has been approved. If you have a preset spending limit, you can reduce the size of your order or proceed with your order as is.**

Quantity	Documents in Your Order	Price	
50	Economic Brief No 1	\$90.00	<a href="#">Edit</a>
Subtotal:		<b>\$90.00</b>	

# Getting started with GPOExpress<sup>SM</sup> and DocStore<sup>®</sup> Catalog



- Providing federal government agencies with convenient access to cost-effective document solutions
  - To get started, contact your GPO national account manager at 1.202.512.1904

Thank you!