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January-June 2005 (Part II)

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BIBLIOGRAPHIC ACCESS DIVISIONS:  
ACTIVITIES AND DEVELOPMENTS, JANUARY-JUNE 2005  
(PART II)

Copy Cataloging

On May 16, 2005, the Arts and Sciences Cataloging Division staff entered into a pilot for a period of one year. The pilot assigns additional responsibilities to both catalogers and cataloging technicians. In the past catalogers were chiefly responsible for preparing original and copy cataloging, while cataloging technicians were chiefly responsible for the shelflisting of this cataloging. During the pilot, catalogers will complete the original cataloging for records in their entirety, including shelflisting. Cataloging technicians will complete the copy cataloging in its entirety of all new receipts in the division for which copy is received or later identified. Cataloging technicians will be responsible for validation and verification of the descriptive and subject aspects of the cataloging record as well as shelflisting.

Decimal Classification (Dewey)

Joan S. Mitchell, Editor-in-Chief of the Dewey Decimal Classification owned by OCLC Forest Press, is the recipient of the 2005 Melvil Dewey Medal for recent creative achievement of a high order in librarianship. Ms. Mitchell maintains an office at the Library of Congress as well as at OCLC headquarters in Dublin, Ohio.

Decimal Classification Division classifiers at the Library of Congress assigned Dewey Decimal Classification numbers to 55,640 titles during the first six months of fiscal year 2005 (October 2004-March 2005), compared to 52,142 titles classified in the first six months of fiscal year 2004.

Electronic Resources Cataloging

The RUSA/LC Forum on Metadata for Reference Needs, which is an outgrowth of the LC Bicentennial Conference on Bibliographic Control for the New Millennium held in November 2000, was held June 26. The featured speaker was Jane Greenberg, associate professor, School of Library and Information Science, University of North Carolina at Chapel Hill. She discussed her work in the AMeGa (Automatic Metadata Generation) project. Carolyn Larson, business reference specialist in the Library of Congress Science, Technology, and Business Division, provided commentary.

## ER Cataloging Expansion

Implementation of two sets of recommendations to expand bibliographic access to digital content has begun. "Recommendations for Modes of Cataloging for Electronic Resources" calls for the directorate to apply three modes of cataloging for digital content: AACR2/MARC 21; MODS; and Web guides. The modes apply to monographs and integrating resources, both digitized and born-digital. The report sets bibliographic access into the context of the Digital Lifecycle Planning Framework developed by the Office of Strategic Initiatives. The full report is available at <http://www.loc.gov/catdir/stratplan/goal4wg2report.pdf> [August 2005].

The report recommends the use of an access-level record that would emphasize subject access rather than descriptive detail for remote-access electronic resources such as non-serial Web sites. A contract funded by the Office of Strategic Initiatives supported the definition in spring 2004 of a core data set for the access-level record as applied to these resources. An experiment that compared access level cataloging to full-level cataloging for remote-access non-serial electronic resources, begun in December 2004, has shown that original cataloging at access level offers considerable savings over full level, even when full-level copy is available.

"Recommended Workflows for Cataloging Electronic Resources" describes a workflow featuring summaries of content to be supplied by recommending officers (collection development staff). The main thrust of the report is to have much greater collaboration between the collection development and cataloging staffs in providing access to digital content. Full report is available at <http://www.loc.gov/catdir/stratplan/goal4wg4report.pdf> [August 2005].

## Selection initiative

The Computer Files and Microforms Team, Special Materials Cataloging Division, worked with recommending officers (i.e., collection development specialists) in the Machine Readable Collections Reading Room (MrcRR) and with LC selection officers to produce a draft that refines the Collection Guidelines for Electronic Resources for direct access resources. The draft details the types and quantity of materials for retention in the MrcRR and other reading rooms. Recommending officers in the Science Reference Section, the Serial and Government Publications Division, and elsewhere in the Library were also consulted. Before implementation of the draft guidelines, vetting by stakeholders is required as well as approval by the director; meanwhile, staff have begun sorting arrears materials with a view to cataloging first those materials given high priority in the draft collection guidelines.

## Music Cataloging

Bronislaw Nijinska Collection. Manuscripts in the Music

Division have been identified for description and access by an expert Russian cataloger in the Special Materials Cataloging Division. These manuscripts are an important collection of Russian dance material and they contain, among many other items, early 20th century diaries, letters, and notebooks of Stravinsky and Nijinsky.

#### CD Workflow

A new workflow for compact discs has been implemented employing manual copy and brief cataloging performed by technicians and related authority control performed by catalogers. For non-roman languages, a brief template was devised for descriptive completion by language experts in the Special Materials or Regional and Cooperative cataloging divisions.

#### "I Hear America Singing"

The Special Materials Cataloging Division and the Music Division have agreed on a plan to provide bibliographic access for the items on the IHAS Web site <http://www.loc.gov/rr/perform/ahas/ihashome.html> [August 2005]. The Web site will effectively become an adjunct LC catalog for printed music that celebrates the diversity of the American performing arts.

#### Iranian Sound Recording Collection

The Special Materials Cataloging Division is beginning to catalog a representative selection of all genres of Persian music from 1950 to 1980 that have been banned from being played or performed in Iran.

#### LPs

A workflow has been devised to deal with the many under- and un-cataloged long-playing records dating from the late 1940s through the 1980s in the Motion Picture, Broadcasting and Recorded Sound Division. State-of-the-art inventory control will be performed so that users can access all LPs in future years.

#### "Whole Music" librarian pilot

A pilot has been announced and is in the planning stage involving selected Music Division reference staff and Special Materials Cataloging Division music catalogers with the ultimate aim of enhancing their reference and cataloging perspectives.

#### National Union Catalog of Manuscript Collections (NUCMC)

NUCMC is a cooperative cataloging program that provides and promotes bibliographic access to the nation's documentary heritage. The NUCMC Team, Special Materials Cataloging Division, administers the program and provides archival cataloging in the RLIN bibliographic utility for manuscript repositories that are not members of a bibliographic utility. The team continues to work on three special projects: the Montana Union List Project (MULP), the Cooperative Historically Black Colleges and Universities Archival

Survey Project (CHASP), and the Maine Historical Collections Project (MHCP). The program also provided new or enhanced access to papers of fifteen Members of Congress: John J. Allen (Calif.), Victor L. Berger (Wis.), Harry P. Cain (Wash.), Rufus Choate (Mass.), E.H. Crump (Tenn.), Daniel Ilesley (Mass.), Cyrus King (Mass.), Mickey Leland (Tex.), Rufus McIntire (Me.), Albion K. Parris (Mass. and Me.), Virgil Parris (Me.), Richard F. Pettigrew (Dakota Terr. and S.D.), Thomas C. Power (Mont.), Caleb Strong (Mass.), and Elmer Thomas (Okla.).

The NUCMC Web site <<http://www.loc.gov/coll/nucmc>> [August 2005] has been re-designed since the last ALA Conference and has had 48,679 "hits" in the first eight months of fiscal year 2005 (October-May). As the RLIN21 database migration continues, the NUCMC searching gateway is pointed to a frozen version (as of mid-February) of the AMC file in the RLG Union Catalog.

The NUCMC Team has received training in \_DACS (Describing Archives: A Content Standard)\_, which replaces \_Archives, Personal Papers, and Manuscripts\_ (APPM) as the standard for manuscript cataloging, and intends to start implementing the new standard for its new cataloging in June.

#### Program for Cooperative Cataloging (PCC) Activities

BIBCO Operations Committee Meeting, May 5 6, 2005

Roxanne Sellberg (Northwestern University) chaired the annual BIBCO Operations Committee (OpCo) meeting, May 5 6, 2005. Carlen Ruschoff (University of Maryland at College Park), chair of the PCC Task Group on the Mission Statement, presented the proposed mission statement to the PCC OpCo participants. Based on the discussion, the task group revised the proposed mission as follows: "The Program for Cooperative Cataloging supports access to information resources, with a focus on the changing needs and expectations of the end user. The Program achieves its goals through cooperative efforts to increase cost-effective use and timely availability of authoritative records. These records are created via the traditional cataloging standards (currently AACR/MARC based) or derived from other bibliographic files and resources according to accepted standards. The Program assists with the promulgation of standards, develops education opportunities and training for catalogers, and influences the development of discovery tools in its support of record creation activity."

#### Standing Committee on Automation (SCA)

In its final report, the Task Group on Linking Entries examined the way that various integrated library systems (ILSs) handle the display of linking entry information. The task group recommended that ILSs should provide for the intelligible display of linking entry information in the form of notes; should provide for hot links from linking entry fields to enable users of online public access catalogs to find related records easily; and should continue to explore the potential of "alternate displays" of the relationships among records/titles. The full report is at: <<http://www.loc.gov/catdir/pcc/archive/tglnkentr-rpt05.pdf>> [August

2005].

The Monographic Aggregator Task Group submitted an interim report on the "FREVR Functional Requirements for Electronic Vendor Records." The report has been distributed to the SCA for preliminary comment and discussion prior to being submitted to the PCC.

A draft charge for the newly formed Task Group on Normalization has been reviewed and approved by the PCC Steering Committee. Specific deliverables of the group include identifying how normalization has been or may be used in library systems, etc.

Standing Committee on Training (SCT)

The SCT continues its work to identify the need for training programs, workshops, and institutes aimed at developing cataloging skills and promoting the distribution of easy-to-use documentation in support of the PCC's goals.

ALCTS/PCC training efforts continue through the work of two groups. The joint ALCTS/PCC Task Force to Develop Name and Title Authority Training will offer its full workshop as a pre-conference to the Chicago ALA Annual Meeting. The ALCTS/PCC Task Force to Develop Series Training and PCC SCT/CCS SAC Task Force on Library of Congress Classification Training were formed late in 2004 and are in the initial stages of planning their courses. Their work will be completed over the next two years. (ALCTS is the Association for Library Collections & Technical Services, a division of ALA.)

The LC Cooperative Cataloging Team has completely revised the NACO Participants' Manual. A final draft is under review and will be made available online upon approval. The SCT has formed a new task group to revise the SACO Participants' Manual, to be completed by autumn 2005.

The Joint PCC/CCS [Cataloging and Classification Section, ALCTS] Committee on Continuing Education Training Materials recently formed a task force to review the documentation for SACO subject heading workshops.

The LC Cataloger's Learning Workshop Editorial Team (CLWET) was formed to facilitate the process of making ALCTS/PCC training materials and courses from other sources available on the LC CDS Web site.

Standing Committee on Standards (SCS)

Committee chair Paul Weiss (University of California, San Diego) and the SCS summarized the PCC comments on the December 2004 draft for "AACR3 Part 1." AACR3 will now be entitled Resource Description and Access. Comments from PCC members were sent to the ALCTS Committee on Cataloging: Description & Access (CC:DA), which is charged with reviewing and developing positions on proposals to rule revisions within ALA and in consultation with other organizations. The comments from CC:DA were then sent to the

Joint Steering Committee for the Revision of AACR (JSC). The PCC comments urged that the new draft contain broad and clear principles, have fewer detailed rules, allow for more cataloger judgment, address more levels of cataloging, allow records to be compatible with AACR2 records, address copy cataloging, be training compatible, and allow for ease of transfer from AACR2.

PCC election, May 2005

Three individuals have been elected to three-year terms on the PCC Policy Committee, commencing October 1, 2005: Michael D. Charbonneau (Indiana University, Bloomington), representing BIBCO; Rebecca Mugridge (Pennsylvania State University), representing NACO; and Carlen Rushoff (University of Maryland, College Park), representing CONSER.

NACO

Series activity by participants in NACO, the name authority component of the PCC, will be enhanced by a Train-the-Series-Trainer course that prepared eleven veteran PCC contributors to deliver series training to PCC libraries. The PCC NACO Series Institute training manuals are available online to be downloaded and used locally as needed by PCC institutions.

NACO continued to expand internationally as the National Library of Australia became a member and several Canadian institutions formed a funnel project, in which one institution reviews and submits name authority contributions for a number of participants. Other new funnels are the Tennessee NACO Funnel and the Virginia Project. In addition, Westminster College and Idaho State University joined the Mountain West Funnel. Other new NACO institutions are the National Indian Law Library, Dartmouth College, University of Iowa, University of Iowa Law Library, School of Visual Arts, New York City, and the Brooklyn Museum.

SACO

SACO achieved status as the full-fledged component program of the PCC for subject and classification authorities. SACO workshops are offered by the PCC either in conjunction with library-related meetings or conferences, or as part of the subject cataloging workshops jointly developed by ALCTS and the PCC Standing Committee on Training and available through the Cataloging Distribution Service.

"Introduction to LC Classification," a three-day workshop developed by the LC Cooperative Cataloging Team, has been successfully introduced at Duke University and Texas A&M University. The course provides a solid foundation in the principles and practices of LC classification, including the application of Classification Web and guidelines for the establishment of new LC class numbers. Workshop materials will be used to develop a future ALCTS/PCC course under the auspices of the PCC Standing Committee on Training.

BIBCO

The recent activities of BIBCO, the monograph bibliographic record component of the PCC, have centered on training programs that have great potential for strengthening participation. The BIBCO Training Manual has been completely revised and made available to BIBCO members on the PCC Web site.

#### CONSER

Michigan State University is the newest full member of CONSER, the PCC's serial cataloging component. In the CONSER Publication Patterns Initiative, the Long Term Storage Task Force is planning a pilot of the Serial Release Notice (SRN) standard. A draft of the standard was made available for comment earlier this spring from the NISO/EDItEUR Joint Working Party for the Exchange of Serials Subscription Information Web site, <<http://www.fcla.edu/~pcaplan/jwp/>> [August 2005]. The pilot will engage publishers, vendors, publication access management companies (PAMS), and librarians in a test of the SRN to transmit holdings data for serials from the source of the information to the various parties that make use of it.

The Publication History Record Task Force recently released its final report and recommendations, available at <[http://content.nsd1.org/dih1/PubPatt/UHold\\_TF\\_report\\_final2.htm](http://content.nsd1.org/dih1/PubPatt/UHold_TF_report_final2.htm)> [August 2005]. The group recommended that CONSER be involved in deciding how the FRBR (Functional Requirements of Bibliographic Records) work record will be implemented. The task force also suggested that a new group be appointed to work with OCLC to explore the practical issues of implementing a "super-record." These records could be added to the CONSER database. A third recommendation focused on the need for CONSER to continue to pursue collaboration in the exchange of serials data among publishers, PAMS, and libraries.

Four of the five Serials Cataloging Cooperative Training Program (SCCTP) workshops are being updated to make corrections and to incorporate 2004 AACR2 amendments.

#### LC copy cataloging of serials

A CONSER task group has been charged to look at the records and procedures that the Library of Congress Serial Record Division (SRD) put in place for its new serials copy cataloging workflow. The Task Group to Study LC Copy Cataloging for Serials, composed of CONSER members and other stakeholders, will determine how well the records identify and provide access to the resources they describe. The task group will also make recommendations about copy cataloging standards that might be used more widely by other CONSER and PCC members. The charge, membership, and all other documents related to the topic are available at <<http://www.loc.gov/acq/conser/new-docs/lccopycat.html>> [August 2005].

International cooperation in the PCC ("INTCO"). PCC programs in the current fiscal year include sixty-four non-U.S. members, of which approximately one-third are individual members; the others participate through funnels. Mid-year statistics for fiscal year

2005 show international PCC participants contributing 25.51 percent of new name authority records; 22.82 percent of the revisions to existing name authority records; 19.06 percent of the new subject headings contributed by the PCC to LCSH; and 8.14 percent of the revisions made to existing LCSH. International CONSER members performed 13.49 percent of the program's authentications.

A Canadian NACO Funnel has been formed. The British Library staff at St. Pancras had NACO and SACO training in May 2005. Participants included Chinese, Japanese, Korean, Slavonic, and Hungarian catalogers, as well as music catalogers. The British Library continues to be the largest single NACO contributor, and remains among the largest SACO contributors. An ongoing study of LC use of British Library name authority records shows 19.67 percent are used as access points on LC records within four months; approximately thirty-six percent within one year.

#### Rare Book Cataloging

From October 2004 through May 2005, the Rare Book Team, Special Materials Cataloging Division, has cleared 8,525 items: 6,207 items for the Rare Book and Special Collections Division, 300 for the Prints and Photographs (P&P) Division, 783 for the Law Library, one for the Music Division, sixteen for the Manuscript Division, sixty for the Geography and Map Division, and 324 for the general collections. Additionally about 174 rare serial volumes were cleared by a Serial Record Division (SRD) cataloger. P&P collections addressed included Pennell (P&P) and Third Reich albums. Law collections addressed included Blackstone and Russian Imperial (Law).

Completed collections included the Thacher French Revolution books (676 titles in a collection of 5,193 items collected by John Boyd Thacher); Pforzheimer Bruce Rogers ephemera (ca. 26,400 items in a collection of more than 60,000 items created by or related to American book designer and printer Bruce Rogers); incunables (Vollbehr and other) through main entry Bonaventure (ca. 1,324 titles among a larger collection); Franklin monographs (672 titles in a collection of ca. 850 titles written, printed, edited, or published by Benjamin Franklin).

#### RLIN21 Implementation

Implementation of the Web-based RLIN21 technical services client has affected production of JACKPHY cataloging records in the Library of Congress Regional and Cooperative Cataloging Division, Special Materials Cataloging Division and in the Acquisitions Divisions that support these operations. While a dozen staff members tested the new client between its inception on March 1 and April 18, other JACKPHY staff cataloged English-language material and prepared authority records. All JACKPHY staff began to use the new RLIN21 client after April 18. However, production since that date has been slowed by frequent periods of RLIN21's down-time and slow-time.

#### Cataloging (Books and Serials) Production



	FY05 Oct.-March	FY04 Oct.-March
LC Full/Core-Level Cataloging	88,231	87,288
Copy Cataloging	25,764	20,831
Minimal-Level Cataloging	11,967	9,674
Collection-Level Cataloging	1,913	1,908
TOTAL records created	127,875	119,702
TOTAL volumes cataloged	N/A	N/A
New Authority Records		
Names	41,415	43,659
Series	4,856	4,036
Subjects	3,168	3,671
TOTAL records created	49,439	51,366

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