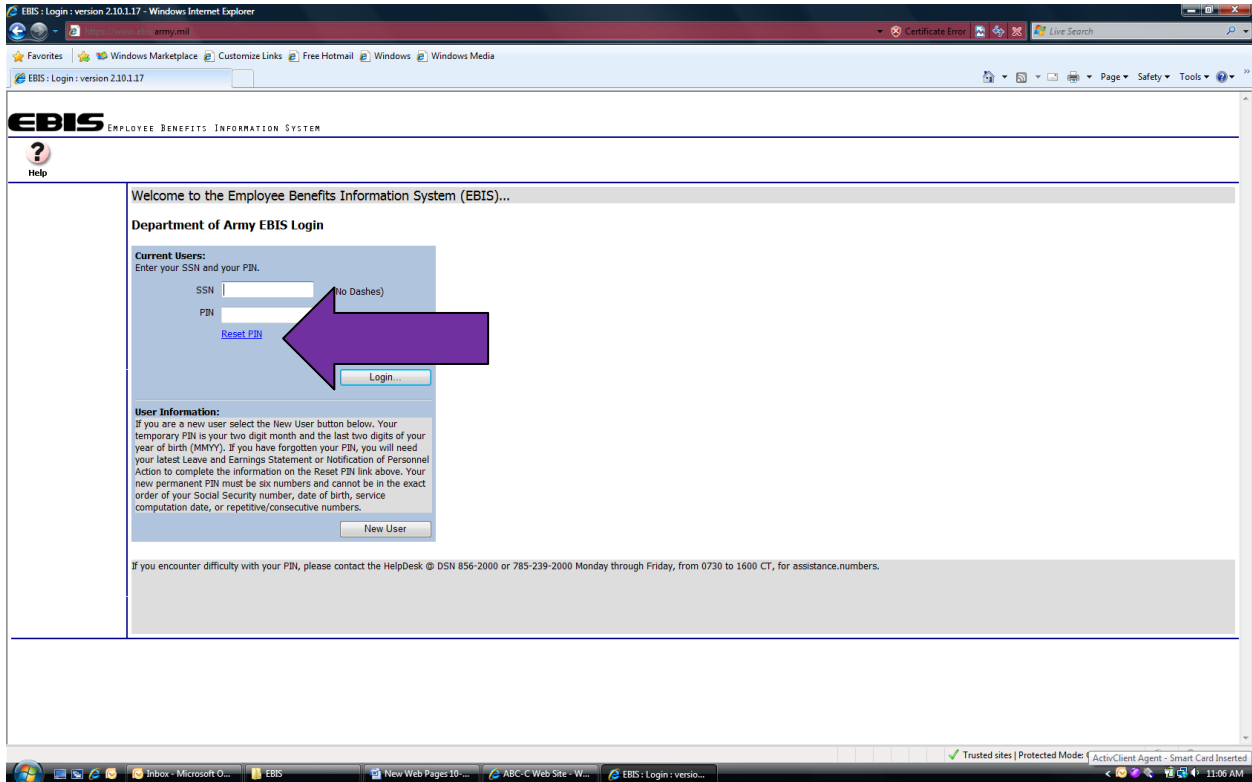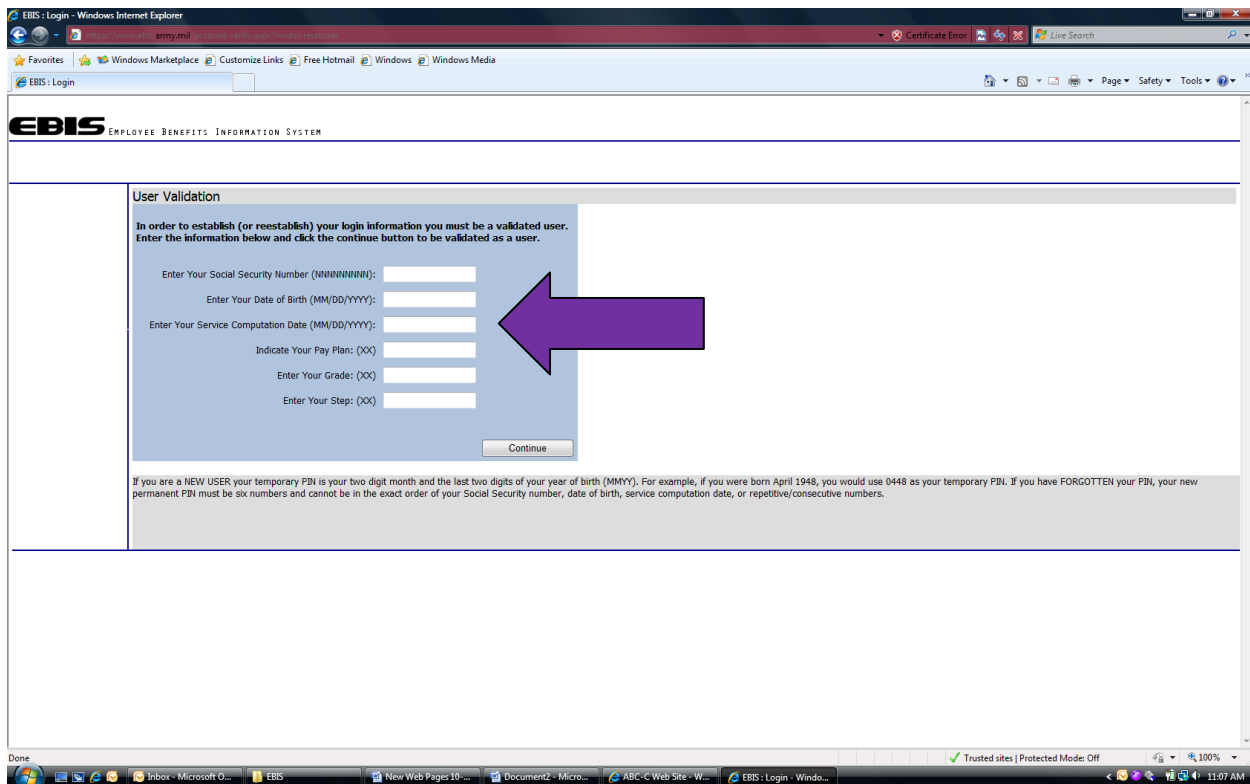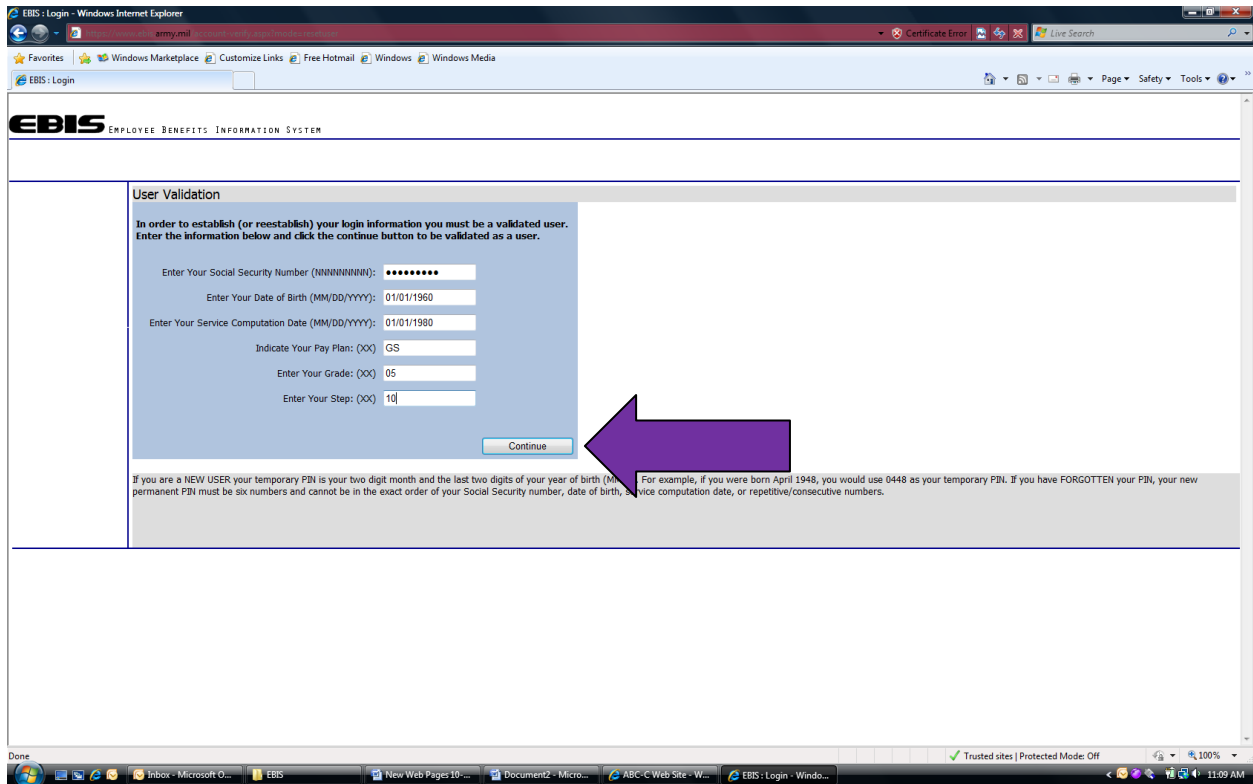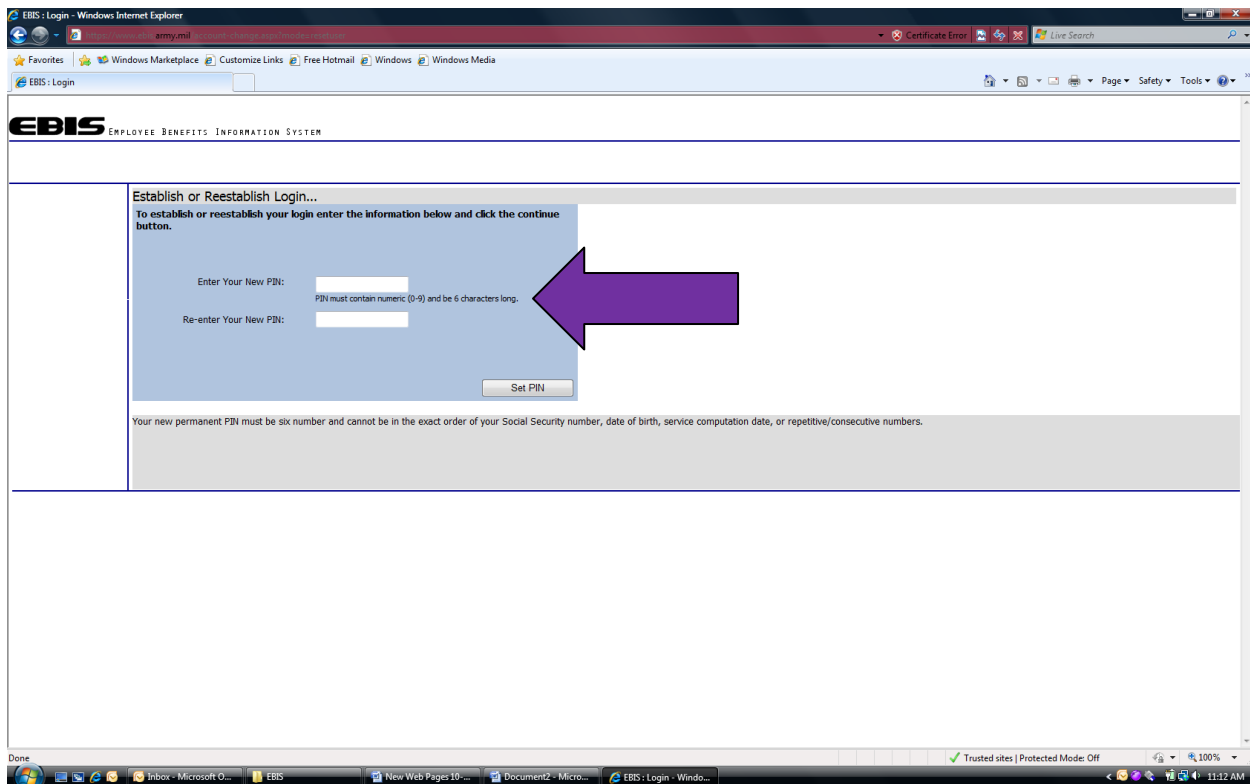# RESETTING YOUR ABC-C PIN

Click on "Reset PIN"

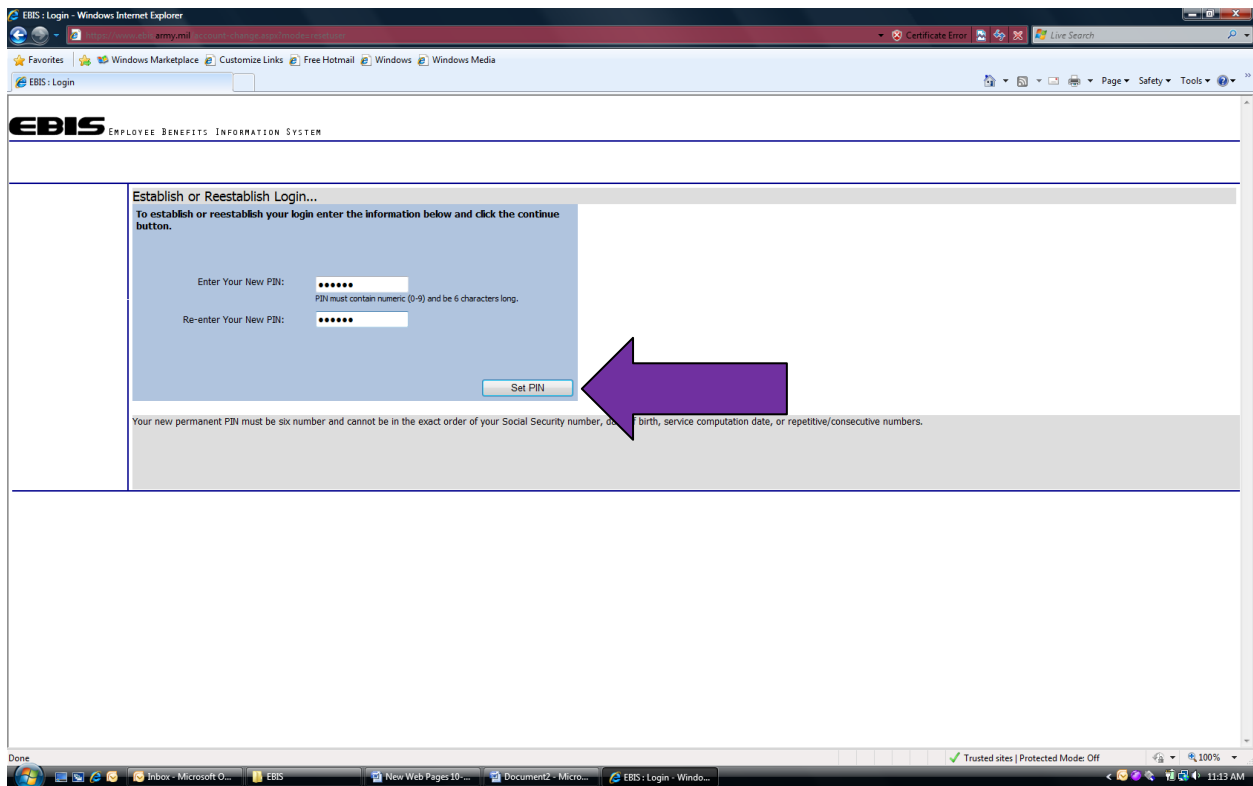**Enter the information, using your latest Leave and Earnings Statement (LES) or SF Form 50, Notification of Personnel Action (NPA).**
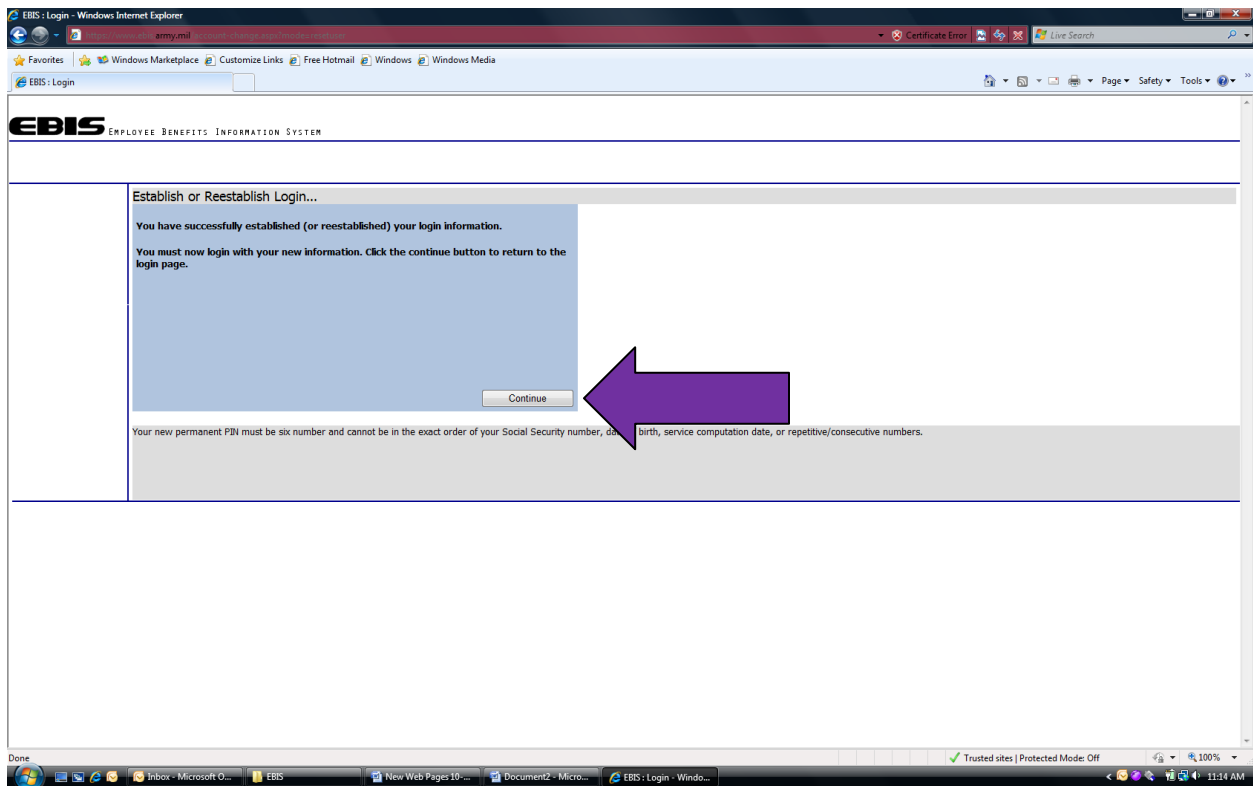
EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM

User Validation

In order to establish (or reestablish) your login information you must be a validated user. Enter the information below and click the continue button to be validated as a user.

Enter Your Social Security Number (NNNNNNNNN):	••••••••
Enter Your Date of Birth (MM/DD/YYYY):	01/01/1960
Enter Your Service Computation Date (MM/DD/YYYY):	01/01/1980
Indicate Your Pay Plan: (XX)	GS
Enter Your Grade: (XX)	05
Enter Your Step: (XX)	10

Continue

If you are a NEW USER your temporary PIN is your two digit month and the last two digits of your year of birth (MM   ). For example, if you were born April 1948, you would use 0448 as your temporary PIN. If you have FORGOTTEN your PIN, your new permanent PIN must be six numbers and cannot be in the exact order of your Social Security number, date of birth, Service computation date, or repetitive/consecutive numbers.

After entering your information, click the "Continue" button.

Enter your new PIN, then confirm by re-entering. Your PIN cannot be your date of birth, Service Computation Date (SCD) for leave, a portion of your Social Security number, consecutive or repetitive numbers.
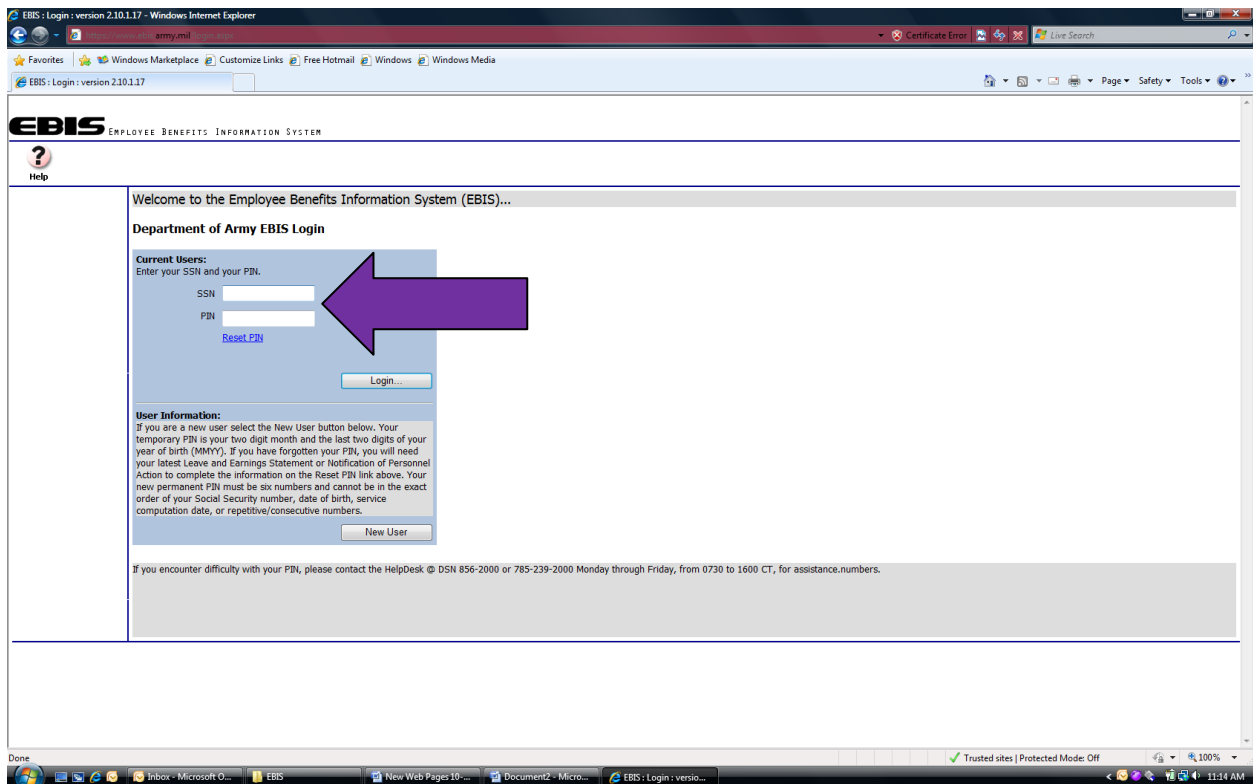
When you have entered and confirmed your new PIN, click on the "Set PIN" button.

You will see this screen once you have successfully changed your PIN.

Clicking the "Continue" button will return you to the login page.

Once you have returned to the login screen, you will enter your SSN and your new PIN to access the Employee Benefits Information System (EBIS).