

EO Complaint Process

Make an informal complaint. Report inappropriate behavior without initiating a full investigation. This may be most appropriate for minor infractions, where the complainant simply wants the behavior stopped

If you are the complainant

Call the Equal - Opportunity Office to clarify whether an incident or behavior qualifies as an EO complaint

MSG Brooks
CELL:(210)483-3498,
OFFICE (210)221-0417
DSN 471-0417

If behavior persists

File a **formal** written complaint (DA form 7279) with any of the following personnel or agencies. Complaints should be filed within 60 days of the incident--those filed after 60 days may be pursued at commander's discretion IAW AR 600-20.

Chain of Command

Equal-Opportunity Adviser

Inspector General

(CHRRS) Housing Referral

Judge Advocate General

Military Police or Criminal Investigator

Chaplain

Medical Agency

3 days

Complaints filed with outside agencies, except those filed with the IG, must be acted upon within three calendar days. Complaints filed with an agency against a member of the chain of command will be referred to the next higher commander in the chain.

14 days

The commander or the investigating officer appointed by the commander have 14 calendar days to investigate the allegations. The commander must meet with the complainant and the alleged perpetrator to discuss the outcome and results. A 30-day extension may be granted from the next-higher commander if circumstances require it. Further extension can be approved only by the first general officer in the chain of command.

7 days

The complainant and the alleged perpetrator have seven calendar days to appeal to the next higher commander if he or she is dissatisfied with the investigation results. That commander has 14 days to complete the investigation. Final decision on complaints rest with the General Court-Martial Convening Authority.

30-45 days

Thirty to 45 days after final decision on the complaint, a follow up assessment is conducted by the equal opportunity advisor on all formal equal opportunity Complaints (substantiated and unsubstantiated). A report and recommendation are submitted to the commander who conducted the investigation.