Introduction

The enclosed documents are provided as references to aid in the successful development and implementation of a smart card program. Although, organizations will have different requirements the intent of these documents is to provide an example of the processes and methodologies the Department of Defense (DoD) chose to implement in its smart card program and provide organizations a necessary baseline for a smart card implementation.

The contents of these documents have been altered to remove DoD specific information such as names of contractors, information that would create a security risk should it be released to non-DoD representatives, and other information that is specific to DoD.

Examples of the following are enclosed:

> Reference 1: Smart Card Pre-issuance Specification
> Reference 2: Configuration Management Plan (CMP)
> Reference 3: Task Order Request (TOR)
> Reference 4: Smart Card Cardstock Acceptance and Sustainment Process
> Reference 5: Middleware Specification
> Reference 6: Connection and State Management Guidance

The enclosed documents have been written to fulfill the specific requirements of the DoD, and should be viewed as just one part of a successful smart card implementation. Different organizations will have different requirements and variables to consider and as such should tailor the documents to meet their specific needs.

Any organization that would like to obtain further information or clarification on a process(s) described in this package should contact (INSERT NAME) at (INSERT PHONE NUMBER) or (INSERT E-MAIL ADDRESS).