Quotation Request //

US Government Printing Office **JACKET:371-087**

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

Quotations are Due By:
(Eastern Time)10:00 AM on 02/14/2013

Submit Quotes Online, unless otherwise instructed, via: https://securessl.access.gpo.gov/cc/openjobs.aspx
Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: Publication 1132
QUANTITY: 8973 copies, plus or minus none. NOTE: Must be full Final Quantity to all consignees.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (https://securessl.access.gpo.gov/cc/openjobs.aspx). Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to AST 2, phone number 202-512-1239.
TRIM SIZE: Trim text and covers to 8-1/2 x 11".
PAGES: 476 text pages, plus separate 2-piece cover.
SCHEDULE:
Furnished Material will be available for pickup by 02/14/2013
Ship complete by 02/25/2013
F.O.B. destination and F.O.B. contractor's city/origin - See Below
Deliver 15 copies by 02/25/2013
QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.
DESCRIPTION:
Covers 1, 2, 3, & 4 print head to head in Pantone Blue 301 only. Text prints head to head in black ink only. Text prints with screened areas throughout. Inks are to be smudge and abrasion proof.

GPO Form 3674 (GPO Sales copies only): Reproduce furnished copy same size in black ink, on any suitable white paper. Insert one copy between Cover 2 and the first text leaf, printed side up.

GPO Imprint Line: Contractor must set and insert a GPO imprint line, per GPO Pub. 310.2 (page 9).
MATERIAL FURNISHED: Contractor to pickup at GPO. Camera copy for GPO Forms 905 and 3674, and Departmental Random "Blue label" copies carton label.

PDF files for GPO "For Sale Line" and ISBN Bar Code; and a sheet indicating the placement of each will be emailed to the contractor after award. The "For Sale Line" and ISBN Bar Code must be printed on GPO copies only.

PDFs with fonts embedded for printing the loose-leaf publication (multiple pdfs), and generated from Adobe Acrobat 8.0 or later. DO NOT UNEMBED FONTS. This may result in loss of data.

IRS fillable Forms 2040 (Electronic Distribution/Shipping Report) and 6153 (IRS Carton Label) will be emailed to the contractor immediately after award. See Exhibits 1 and 2 (See Attachment).

For completing Form 2040 "Electronic Daily Distribution/Shipping Report", the contractor is required to

have Internet access provided through an Internet Service Provider (ISP), an e-mail account and a web browser equivalent to Internet Explorer 6.0. In addition, the contractor is required to have Adobe Acrobat 8.0 (or higher) software (not Adobe Reader).

Prior to image processing, the contractor is responsible for checking files to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly output for printing. The contractor must supply all necessary trapping. High- resolution image processors must be used if generating films.

NOTE: Upon award contractor must notify Terri Skyrm at 202-283-4912 to provide an email address for the IRS electronic files to be furnished.
PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order All covers, and text pages containing printed folios 3 and 4 (second text leaf) print on White Vellum Finish Cover, basis weight: 65 lbs per 500 sheets, 20 x 26", must equal JCP Code L20. Balance of text prints on White Litho Finish Offset Map, basis weight: 70 lbs per 500 sheets, 25 x 38", must be equal to JCP Code E30.
COLOR OF INK:
Cover: PMS 301 Blue
Text: Black
PRINT PAGE: Head to Head
MARGINS:
Head 1/2", center left and right.
PROOFS:
Contractor must email an imposed Adobe Acrobat (PDF version 1.4) soft proof of the entire publication in multiple emails (too large to send as a single email) to Theresa.L.Skyrm@irs.gov . Each proof must identify the face and back, and indicate margins, final trim size, and ink color(s) including PMS number. Proofs will be approved for pagination and layout only. The email subject line must include Jacket Number, Item Name, and Printed folio numbers closest to the bottom edge. NOTE: Contractor must notify Terri Skyrm, at least 24 hours in advance, prior to emailing proofs. Proof will be withheld one workday from receipt. CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".
BINDING:
Cover and text trim four sides.

Cover and text drill 3 round holes, 1/4" in diameter, 4-1/4" center-to-center, center of holes to be 3/8" from left edge of product.

Shrink-film wrap each copy individually. The shrink-film wrap must meet USPS DMM requirements for self-mailers.
PACKING:
All books for IRS and GPO bulk shipments must be packed in shipping containers. Cartons must be corrugated or solid fiber shipping containers, 1380 kPa (200 psi) minimum bursting strength. Bottom flaps may be glued, stapled, or sealed with polyester tape 2 to 3" width, minimum 12 kNm (65 lbs. /inch) transverse tensile strength). Cartons are to be sealed at top with 2 to 3" paper or polyester tape (not reinforced).

Shipments to Bloomington, IL pack 8 individually (two even stacks of 4 copies each) shrinkwrapped copies

per carton. Cartons must be 28-32lbs when fully packed and must be packed solid to prevent crushing, collapsing, and/or bursting. If shipment is received and cartons are crushing, collapsing, and/or bursting, the contractor will borne all costs and will be responsible within 36hrs of deficiency notice via email, to replace and repack all cartons, relabel each carton, and repalletize and shrinkwrap pallets as required.

Carton outside dimensions delivering to Bloomington, IL must not exceed 17-1/2 x 11-1/2 x 9".

Pallets are required for shipments to IRS National Distribution Center, Bloomington, IL. Pallets must be type III and must conform to Federal Specifications NN-P-71C, and any amendments thereto except for dimensions (as shown under Exhibit 3) and single center stringer. Full entry MUST be on the 40" width. Strict adherence to these dimensions is necessary to accommodate storage requirements of IRS distribution centers. Receipt of incorrect pallets may result in a charge for each incorrect pallet, which will be assessed against the contractor. This charge will cover additional costs incurred by IRS to repalletize the shipment onto correct pallets. Cartons shall be stacked on pallets with a maximum height of 55", including pallet. Do NOT use metal strapping or pallet caps for securing material on pallets. There must be no more than one partial pallet per destination.

Cartons shall be stacked on pallets using a reverse layer pattern, 9 cartons per layer. See Exhibit 3 (See Attachment). Cartons must be fastened securely to the pallet in a manner that will prevent movement during transit but permit ready removal, without damage to the cartons, at destination.

(GPO SALES COPIES ONLY): Insert one copy of GPO Form 3674 between Cover 2 and the first text leaf of each GPO Sales Copy only, before shrink-film wrapping. Pack all GPO copies 10 copies per carton.

Labeling and Marking:

IRS Carton Label (Form 6153): IRS carton label must be reproduced at 100% on white paper from furnished pdf, appropriate blanks filled in, and attached to one end of each carton, never on top, long-side, or bottom of carton, delivering to Bloomington, IL. This label is to identify the contents of the carton.

GPO Carton Label (Form 905): GPO carton label must be reproduced at 100% on white paper from furnished repro; appropriate blanks filled in, and attached to all cartons for shipments going to GPO destinations. In addition to regular markings for GPO Copies, include stock number 148-004-00039-1 on all labels.

DISTRIBUTION:

Ship f.o.b. contractor city and f.o.b. destination as indicated below:

Ship f.o.b. contractor's city -- Ship to these destinations by February 25, 2013:

Ship 8,000 copies, via IRS GBLs to: IRS, National Distribution Center, Receiving Area, W:CAR:MP:M:L:NDC:B:WH, 1201 N. Mitsubishi Motorway, Bloomington, IL 61705-6613.

Ship 813 copies via GPO GBL, to: U. S. Government Printing Office, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel, MD 20707-4986, Marked: Depository Copies, Item No. 0956-F.

Deliver f.o.b. destination - Deliver to the following destinations by February 25, 2013:

Deliver 3 copies to: IRS/NCFB, Attn: Terri Skyrm, (202) 283-4912, C7-220, 5000 Ellin Road, Lanham, MD 20706.

Deliver 5 copies to: IRS, Attn: Charles Horton, 804-916-8144, Room #532/Box #79, 400 North 8th St., Richmond, VA 23240.

Deliver 5 copies to: Library of Congress, Exchange & Gift Division, 101 Independence Ave., SE, Washington, DC 20540.

Deliver 2 copies to: IRS/Bus Forms & Pubs, SE: W:CAR:MP:T:B, Rm 6230/IR, 1111 Constitution Ave., NW, Washington, DC 20224-0001.

Ship f.o.b. destination - Ship to these destinations by February 25, 2013:

Ship 45 copies with Form 3674 inserted, marked "Sales Copies", Stock No. 148-004-00039-1, Req. No. 3-01141, Jacket No. 371-087, to the Documents Warehouse, Receiving Branch, U.S. Government Printing Office, 8660 Cherry Lane, Laurel, MD 20707-4950.

Ship 5 copies with Form 3674 inserted, marked Stock No. 148-004-00039-1, Req. No. 3-01141, Jacket No. 371-087, to: USGPO Main Bookstore, 710 North Capitol Street, NW, Washington, DC 20401.

Ship 15 copies to: Library of Congress, US/Anglo Division, U. S. Government Documents Section, 101 Independence Ave., SE, Washington, DC 20540-4274. Marked: Depository Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

DEPARTMENTAL RANDOM "Blue Label" copies. The contractor MUST submit 80 departmental random copies at the completion of production, to test for compliance against specifications. The contractor must divide their total quantity of each Item into equal sublots and 1 copy from a different general area of each sublot. The contractor will be required to the "Certificate of Selection of Random Copies", furnished by GPO, certifying that copies were selected as directed.

These randomly selected copies must be packed separately and identified by a special Government-furnished Blue label, affixed to each affected container. Additional labels, if needed, are to be reproduced on Blue stock. The container and its contents shall be recorded separately on all shipping documents and sent to Internal Revenue Service, National Distribution Center, 1201 N. Mitsubishi Motorway, Bloomington, IL 61705-6613. Submit a copy of the SPECIFICATIONS and the signed Government-furnished "Certificate of Selection of Random Copies", along with the Departmental Random Copies.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

Attribute Specified	Specified Standard
P-7 Type Quality and Uniformity	OK'd Proofs, furnished electronic files
P-9 Solid and Screen Tint Color Match	Pantone Matching System Color

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/pdfs/vendors/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.
Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.
Download Attachment(s)