Connecting Kids to Coverage

OUTREACH AND ENROLLMENT GRANTS

**Cycle III Frequently Asked Questions – FAQ 4**

1. **Are there going to be more conference calls to learn more about this grant?**
	1. CMS will not hold another applicant teleconference to address pre-application questions for the Cycle III funding opportunity. We ask that you review the FAQ at <http://www.insurekidsnow.gov/professionals/index.html> for additional programmatic information. The FAQs will be updated to respond to applicant questions received via info@grantreview.org.

1. **Can tables inserted into the Project Narrative be single-spaced?**
	1. Yes. Information that is displayed in a chart will not be subject to the double-spaced formatting requirement for the Project Narrative. CMS will not review applications where charts are used to circumvent the page limits.
2. **The announcement lists very few allowable activities under Area of Focus 2 – Bridging Health Coverage Disparities. Are these the only activities that should be supported by applicants under focus area 2 {** *Activities may seek to address and mitigate language and literacy challenges, concerns about immigration status, health issues or other matters associated with a particular age group or population – FOA pg. 22*}**?**
	1. The activities listed in the solicitation are examples and should not be considered an exhaustive list of allowable activities under this area of focus.
3. **What plans does CMS have to support grantee metrics? Does CMS have those metrics and are they standard?**
	1. Grantees should define their own metrics and CMS will monitor them. CMS will work with a grantee to adjust and evaluate its own metrics, if needed.
4. **A collaborative is difficult to outline in an Organizational Chart. Is there a standard template to depict the roles and responsibilities within the Project Staffing Plan for applicants applying as a Collaborative?**
	1. Applicants applying as a Collaborative may provide narrative to detail the job descriptions of project staff. CMS recommends applicants use an organizational chart and narrative to explain how the project staff and members of the collaborative relate to the lead organization.
5. **Can the Workplan and Budget be submitted in landscape format?**
	1. CMS will accept these items in landscape format. Please note the Project Narrative, Evaluation Plan and Budget Narrative must be submitted in portrait view using the formatting requirements provided on page 15 of the announcement.
6. **Can Cycle III funding be used to support incentive programs?**
	1. Yes, this is possible. However incentive programs are not automatically allowable and will be reviewed on a case by case basis.
7. **Will there be changes coming in 2014 that impact the grant period and that should be addressed in the application? How should applicants write their response with this in mind?**
	1. Applicants submitting proposals under Focus Areas 1-4 are advised to focus on activities that are aimed at reaching out to eligible children and getting them enrolled under existing rules. As discussed on p. 21 of the solicitation, proposals should demonstrate the applicant’s knowledge of Medicaid and CHIP eligibility criteria, the changes to be implemented in 2014, and the impact such changes are likely to have on the applicant’s approach to assisting families with eligible children with enrollment and renewal now and in 2014. Applicants may include a statement regarding their expectations for 2014 and describe how they plan to address any changes. With respect to proposals in Focus Area 5, we expect the training delivered to be consistent with new federal rules and state-specific enrollment procedures and systems.
8. **Can an application assistance resource be a person? Are they required to be located in an application assistance center?**
	1. Application assistance resources may include the people who will be delivering application assistance services. Such individuals do not have to be stationed at a particular site or “application assistance center.” The proposal may explain how they will be deployed to deliver application assistance most effectively.