Process a HOME Patient	
D-ATM	**Clinical System**
	Step 1: If patient is new to clinic, admit patient & establish clinical system record*
Step 2: Enroll patient in D-ATM**	
	Step 3: Enter D-ATM Patient ID in clinical system record**
	Step 4: Create patient's medicine order in clinical system*
	Step 5: Record patient's dosing events in clinical system*
Step 6: Automatic transfer of medicine order & recent dosing events from clinical system to D-ATM***	
* Existing Clinic Process	** D-ATM Process	*** Automatic Process

To Query for the Patient's Medicine Order & Dosing History

1. Choose one of the following 3 ways to identify the patient:
   a. Scan patient's finger, or
   b. Enter patient's D-ATM ID if known, or
   c. Enter patient's PIN and select patient's home clinic
2. Click <**Submit Query**>.

Hint for Finding Home Clinic Name: Start typing clinic name into [**Find OTP Name**] field. The list of clinic names will be reduced; then click on name.

To View the Patient's Medicine Order & Dosing History

1. To view enrollment details, select enrollment row, and then click <**View Document**>.
2. To view medicine orders, select the enrollment row and the medicine orders appear.
3. To view medicine order details, select the medicine order row, and then click <**View Document**>.
4. To view dosing events, select medicine order row, and dosing events appear.
5. To view dosing event details, select dosing event row, and then click <**View Document**>.

Enrollment >> Scan Finger

Preview

Captured 1

Captured 2

CAPTURE

BEGIN VERIFY

RESET SENSOR

Sensor State: *Not Ready*
Image Quality:

Click "RESET SENSOR"

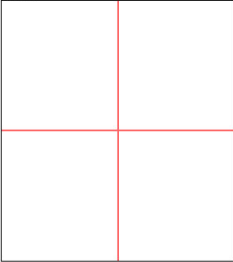Scanning Threshold 40
Rotation Tolerance 180

CONTINUE   CANCEL

OTP Name: Pre Pilot OTP1
OTP Code: NY60001M
Login Name: Jane Doe
Address: 524 East 20th Street.
New York City, NY 10001

Main Menu   Reports & Data Management

Select Finger Scanned
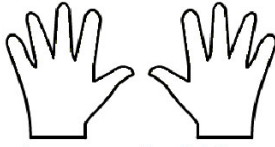
Please use the **RIGHT INDEX** finger when possible.

- Check if the finger has any scars or is wounded and choose another finger if necessary.

Left Hand
- L. Thumb
- L. Index
- L. Middle
- L. Ring
- L. Little

Right Hand
- R. Thumb
- R. Index
- R. Middle
- R. Ring
- R. Little

Patient must remember which finger was scanned at Enrollment.

- Order of preferred fingers;
1. Index finger -- Right, then Left
2. Middle finger -- Right, then left
3. Ring finger -- Right, then left
4. Other finger

Finger Scanning Instructions for Enrollment

1. When the **Scan Finger** screen (above) appears, the [**Sensor State**] should be *Ready*. If the [**Sensor State**] is *Not Ready,* click <**Reset Sensor**>. If the [**Sensor State**] is still *Not Ready,* make sure that the scanner is properly connected to your computer.
2. When the [**Sensor State**] is *Ready*, patient centers right index finger on sensor. If [**Image Quality**] is *Not Acceptable*, rescan finger. If patient needs to scan a different finger, see the [***Order of preferred fingers***] list in the above illustration, and select the finger to be scanned in the hands diagram.
3. When [**Image Quality**] is *Good* or *Medium*, click <**Capture**>.
4. Ask patient to remove finger, and then click <**Begin Verify**>.
5. Patient places same finger on sensor for a second scan.
6. When [**Image Quality**] is *Good* or *Medium*, click <**Capture**>.
7. Ask patient to remove finger, and then click <**Continue**>.

Finger Scanning Instructions for Retrieval

1. Ask patient which finger was scanned when enrolled (usually right index finger).
2. When <**Sensor State**> is *Ready*, patient centers finger on sensor.
3. Click <**Capture**>.
4. Ask patient to remove finger, and then click <**Continue**>.

Process a GUEST Patient

D-ATM at Guest Clinic	Guest Clinical System	Home Clinic
Step 1: Retrieve guest's home clinic medicine order & recent dosing events from D-ATM** email to home clinic		
		Step 2: Automatic update of home clinic's D-ATM Queue ***
		Step 3: Automatic update of guest retrieval to home clinical system***
	Step 4: Admit guest to clinic, establish clinical system record*	
Step 5: Enroll guest in D-ATM**		
	Step 6: Enter D-ATM Patient ID in clinical system record**	
	Step 7: Create guest medicine order in clinical system*	
	Step 8: Record guest dosing events in clinical system*	
Step 9: Automatic transfer of medicine order & recent dosing events from clinical system to D-ATM***		**Step 10:** Automatic update of home clinic's D-ATM Queue with guest dosing events***
email to home clinic		**Step 11:** Automatic posting of guest doses to home clinical system***
* Existing Clinic Process	** D-ATM Process	*** Automatic Process